

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES**  
**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**  
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD REMOTELY VIA WEBEX ON**  
**MAY 13, 2020, PROPOSED EXECUTIVE SESSION AT 6:30P.M. – MEETING TO FOLLOW**

Remote participants may use the following WebEx Address: <https://bit.ly/2Wp1tmL>  
Or by calling 1-408-418-9388 Meeting number (access code): 714 680 959

- |           |   |
|-----------|---|
| No Action | 1. CALL TO ORDER: BOARD PRESIDENT                                 |
|           | a. The Pledge of Allegiance                                       |
|           | b. Roll Call of Board Members                                     |
|           | c. Introduction of All Present                                    |
| Action    | 2. APPOINTMENT OF VACANT BOARD MEMBER SEAT/OATH OF OFFICE         |
| No Action | 3. EXECUTIVE SESSION  |
| No Action | 4. INTRODUCTION OF ALL PRESENT                                    |
| No Action | 5. OPINIONS AND CONCERNS FROM THE AUDIENCE                        |
| No Action | 6. STRATEGIC PLAN SURVEY RESULTS – Ms. Amanda Zullo               |
| No Action | 7. CAPITAL PROJECT UPDATE -- Dr. Mark Davey & Mr. Eric Bell       |
| No Action | 8. AUDIT COMMITTEE UPDATE – Mr. Eric Bell                         |
| Action    | 9. MINUTES OF PREVIOUS MEETING                                    |
|           | a. April 8, 2020 Annual Meeting Minutes (Enc. 1)                  |
|           | b. April 8, 2020 Regular Monthly Meeting Minutes (Enc. 2)         |
|           | 10. CONSENT AGENDA FINANCIAL                                      |
| Action    | a. Certification of Warrant (Enc. 3)                              |
| Action    | b. Treasurer’s Report (Enc. 4)                                    |
| Action    | c. Donation (Enc. 5)  |
| Action    | d. Special Aid Fund Project (Enc. 6)                              |
| Action    | e. Budgets (Enc. 7)   |
| Action    | f. Budget Increases (Enc. 8)                                      |
| Action    | g. Memorandum of Agreement (Enc. 9)                               |
| Action    | h. Fire Alarm Improvement Capital Project Cost Increase (Enc. 10) |
| Action    | i. Change Order (Enc. 11)   |
| Action    | j. CVES Total Budget (Enc. 12)                                    |
|           | 11. OLD BUSINESS  |
| No Action | a. None this month  |
|           | 12. CONSENT AGENDA PERSONNEL                                      |
| Action    | a. Resignations (Enc. 13)   |
| Action    | b. Leave of Absence (Enc. 14)                                     |

- Action c. Tenure Appointments (Enc. 15)
- Action d. Permanent Appointment (Enc. 16)
- Action e. 2020 Special Education Summer School Staffing (Enc. 17)
- Action f. 2020 Summer Work (Enc. 18)
- Action g. Facilitator (Enc. 19)

13. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. 2020-21 CVES Board Meeting Dates (Enc. 20)
- Action b. Data Protection Officer Appointment (Enc. 21)
- Action c. COVID-19 Resolution (Enc. 22)

14. NEW BUSINESS

- No Action a. None this month

No Action 15. STRATEGIC PLAN UPDATE -- Dr. Davey

No Action 16. DISTRICT SUPERINTENDENT'S UPDATE

No Action 17. OTHER

No Action 18. NEXT BOARD MEETING

Wednesday, June 10, 2020, to be held remotely via Webex with no in-person access per Executive Order No. 202.1. Additional information to be provided in the public notice prior to meeting – Proposed Executive Session at 6:30 p.m. – Meeting to follow.

No Action 19. REPORTS FROM DIRECTORS (Enc. 23)

Action 20. ADJOURNMENT

# CHAMPLAIN VALLEY EDUCATIONAL SERVICES

## VISION

*TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.*

## MISSION

*CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.*

## IMPORTANT DATES

### **PLEASE NOTE:**

*Some of the following events have been postponed until further notice or canceled.  
Updates will be made as information becomes available.*

<del>May 12, 2020</del>	<del>NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.</del>
May 13, 2020	Audit Committee Meeting – Yandon-Dillon Center, Mineville 5:00 p.m.
May 13, 2020	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
<del>May 21, 2020</del>	<del>NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.</del>
<del>May 27, 2020</del>	<del>SkillsUSA Awards Banquet – Harmony Golf Club, Port Kent – 6:00 p.m.</del>
June 10, 2020	Board Meeting – Remote – 6:30 p.m.
June 11, 2019	Yandon-Dillon Graduation Ceremony – Mineville Campus – 11:00 a.m.
<del>June 11, 2020</del>	<del>No. Country Loggers Awards Banquet – 6:00 p.m.</del>
June 12, 2020	WAF Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 13, 2020	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 23, 2020	CV-TEC Plattsburgh Graduation Ceremony – SUNY Field House – 7:00 p.m.
June 24, 2020	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.

## **MOTIONS TO ENTER INTO EXECUTIVE SESSION**

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

## **ENC. 1**

Recommend that the Board approve the Draft Minutes from the April 8, 2020 Annual Board meeting. (attached)

## **ENC. 2**

Recommend that the Board approve the Draft Minutes from the April 8, 2020 Regular Board meeting. (attached)

## **ENC. 3**

Recommend that the Board approve the Certification of Warrant for March 30, 2020 to April 30, 2020. (attached)

## **ENC. 4**

Recommend that the Board approve the Treasurer's Report from March 31, 2020. (attached)

## **ENC. 5**

Recommend that the Board approve the following Donation:

1. Donation of miscellaneous tools and supplies from Lowe's, with an estimated value of \$159.92. This donation will benefit the Construction Trades programs at CV-TEC.

## **ENC. 6**

Recommend that the Board accept the following Special Aid Fund project:

1. North Country Region Career Pathways III Program (NCRCP3P), in the amount of \$100,000 for the period of April 1, 2020 through March 31, 2021 (Pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

## **ENC. 7**

Recommend that the Board Approve the following budgets for the 2020-2021 school year:

1. Summer School Aged Non-Specified Programs Budget in the amount of \$381,687 for the 2020-2021 school year (Co-Ser 940 – Special Education)

2. Summer School Aged 6:1:1 Autism Budget in the amount of \$147,817 for the 2020-2021 school year (Co-Ser 941 – Special Education)

3. Summer School Aged Intensive Therapeutic Support Program (ITSP) Budget in the amount of \$38,428 for the 2020-2021 school year (Co-Ser 943 – Special Education)

## **ENC. 7 (CONTINUED)**

4. Summer School Aged Related Service Only Budget in the amount of \$3,162 for the 2020-2021 school year (Co-Ser 962 – Special Education)
5. Summer School Aged 1:1 T/A Budget in the amount of \$35,483 for the 2020-2021 school year (Co-Ser 964 – Special Education)
6. Summer School Aged 1:1 Nurse Budget in the amount of \$7,365 for the 2020-2021 school year (Co-Ser 965 – Special Education)
7. Summer School Aged 1:1 Aide Budget in the amount of \$246,789 for the 2020-2021 school year (Co-Ser 966 – Special Education)
8. Yandon Dillon Cafeteria Fund Regular School Year Budget in the amount of \$161,731 for the 2020-2021 school year. (CoSer 791 – School Lunch Fund)
9. William A Fritz Cafeteria Fund Regular School Year Budget in the amount of \$145,028 for the 2020-2021 school year. (CoSer 791 – School Lunch Fund)
10. William A Fritz Cafeteria Fund Extended School Year Budget in the amount of \$15,040 for the 2020-2021 school year. (CoSer 791 – School Lunch Fund)

## **ENC. 8**

Recommend that the Board approve the following Budget Increases:

1. Printing & Duplicating Budget from \$445,108 to \$470,108 for the 2019-2020 school year due to unforeseen circumstances of having to order supplies due to the Governor's recent Executive Order. (CoSer 505 - ISC)
2. Capital budget from \$474,856 to \$30,324,856 for the 2019/2020 school year to accommodate for the voter approved BOCES-Wide Capital Project that has been approved by NYSED and now qualifies for BOCES Aid in 2019-2020 with the completion of a fully executed general construction contract. (Management Services - 002)

## **ENC. 9**

Recommend that the Board approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Franklin-Essex-Hamilton BOCES under which C-E-W-W BOCES will reimburse FEH BOCES for professional services rendered in connection with the Supplemental Nutrition Assistance Program Employment & Training Venture IV (SNAP ET) in an amount not to exceed \$60,000. The period of the agreement is October 1, 2019 through September 30, 2020. (CV-TEC) (attached)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
ANNUAL MEETING

April 8, 2020  
REMOTE MEETING VIA WEBEX

2020 MINUTES

The Annual Meeting was called to order at 7:33 p.m. by President Larry Barcomb. The following people were present:

	<u>CVES Board Members</u>		<u>Executive Officer</u>	<u>Others Present</u>
Larry Barcomb	Richard Harriman, Sr.	Bruce Murdock	Dr. Mark C. Davey	Teri Calabrese-Gray
Leisa Boise	Donna LaRocque	Lori Saunders		Eric Bell
Patricia Gero	Richard Malaney	Doug Spilling	<u>District Clerk</u>	Michele Friedman
Evan Glading	Thomas McCabe	Michael St. Pierre	Meaghan Rabideau	Matthew Slattery
Linda Gonyo-Horne	Ed Marin	Scott Thurber		Alex St. Pierre

President Barcomb requested nominations from the floor to elect a Chairperson for the Annual Meeting. Mr. Murdock moved, seconded by Mrs. LaRocque, to nominate Mr. St. Pierre as Chairperson for the Annual Meeting. All Board Members present voted yes—motion carried. Mr. St. Pierre assumed Chairmanship of the meeting and asked that the meeting begin.

Chairman St. Pierre turned the meeting over to the Ms. Rabideau, the CVES District Clerk. Ms. Rabideau then reviewed the purpose of the Annual Meeting and turned the meeting over to Dr. Davey, the District Superintendent. Dr. Davey and Mr. Bell began their presentation by providing a pre-recorded video update on the 2020-21 CVES Budget. This included NYS budget factors, which will affect CVES and our component school districts in the coming year. It was noted by Dr. Davey that this unprecedented time of school closures during the COVID-19 pandemic will have significant impacts on anticipated NYS revenue provided to the entire State, including education. Overall, there was a \$1.1 billion dollar decrease in planned aid to education from the original Executive Budget proposed by Governor Cuomo in January 2020. Due to the significant NYS budget deficit occurring because of the pandemic, the original Foundation Aid and Education proposed monies were reduced to the 2019-20 level; thus, the State's Education funding is planned to remain flat for 2020-21. At this time, due to the ongoing COVID-19 pandemic crisis and the resulting significant reduction in NYS revenue, there is a projected State deficit of \$10-\$15 billion dollars. The Governor has therefore built into the 2020-21 budget three look-back periods of April 1<sup>st</sup> - April 30<sup>th</sup>, May 1<sup>st</sup> - June 30<sup>th</sup>, and July 1<sup>st</sup> - December 31<sup>st</sup>. In each look-back period, the State can compare the projected revenue collected by the State and if it is not 99% or better, the State can take back State Aid for education. The State's Legislators will have ten days to respond to the Governor's Aid cut or it will become enacted law. There is a great deal of uncertainty now facing education and our school districts due to these parameters. Mr. Bell then reviewed the proposed 2020-21 budget summary costs for all divisions. Lastly, Dr. Davey thanked the Board and the entire Budget Committee for their hard work formulating the draft 2020-21 budget. Next, was the presentation of the Annual Report Card. Dr. Davey introduced the Report Card presentation, outlined the agenda and highlighted CVES' opportunity in this presentation to "spotlight" exciting accomplishments during the previous year. Dr. Davey then turned over the presentation to each divisional leader for their review of their respective updates to the 2018-19 BOCES Report Card data. The divisional updates were provided by Teri Calabrese-Gray, Michele Friedman, and Matthew Slattery of the important information, highlights and major accomplishments. The annual CVES administrative budget vote and election of CVES Board members will be held on April 23, 2020 at each component district and it will be recommended that the CVES Board approve the 2020-21 budget at the May 13, 2020 Board meeting.

There being no further business, Mr. St. Pierre moved, seconded by Mr. Harriman, Sr., that the Annual Meeting be adjourned at 8:28 p.m. All Board Members present voted yes--motion carried.

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Meaghan Rabideau, Board Clerk

## ENC. 2

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

**DRAFT**

DATE: April 8, 2020  
KIND OF MEETING: Regular Board Meeting  
PLACE: Remote Via Webex Event (Video & Transcription will be available on CVES Website upon completion)

<u>Board Members Present:</u>	<u>Board Members Present Contd.</u>	<u>District Superintendent:</u>	<u>Others Present:</u>
Larry Barcomb	Bruce Murdock	Dr. Mark C. Davey	Eric Bell
Leisa Boise	Lori Saunders		Michele Friedman
Patricia Gero	Doug Spilling ( <i>joined during Exec. Session</i> )	<u>Board Clerk:</u>	Teri Calabrese-Gray
Evan Glading ( <i>joined during Exec. Session</i> )	Michael St. Pierre	Meaghan Rabideau	Matthew Slattery
Linda Gonyo-Horne	Scott Thurber		Alex St. Pierre
Richard Harriman, Sr.			
Donna LaRocque			
Richard Malaney			
Ed Marin			
Thomas McCabe			

MEETING TO ORDER The Board President called the meeting to order at 6:42p.m.

EXECUTIVE SESSION Mr. Harriman, Sr. moved, seconded by Mrs. LaRocque, that the Board go into Executive Session at 6:48 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. All Board Members present voted yes—motion carried.

In Executive Session, the District Superintendent updated the CVES Board on several confidential employee matters. Next, an update was provided on contractual and legal matters related to CVES' Capital Project and the implementation of the Governor's Executive Orders regarding construction. Ms. Jacqueline Kelleher, Esq., CVES' attorney from Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC. joined the Webex and shared her legal advice on "essential" construction work as outlined by the Empire State Development (ESD) Corporation for moving forward. Third, the District Superintendent shared several updates regarding new Co-Sers under review by NYSED. Fourth, an update was provided on the steps underway regarding a potential action of surplus aviation equipment by the CV-TEC division, and upcoming steps Dr. Davey would be taking to gather feedback from the local business community before making recommendations to move forward. Lastly, Dr. Davey shared an update regarding the District Superintendent's annual evaluation process that begins next month by the



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BOCES Board. *Evan Glading, CVES Board Member, joined the meeting at 7:00 p.m. Doug Spilling, CVES Board Member, joined the meeting at 7:10 p.m.* Mr. Harriman, Sr. moved, seconded by Mr. Murdock, that the Board come out of Executive Session at 7:30 p.m. All Board Members present voted yes—motion carried.

Meeting adjourned for the Annual Meeting at 7:33 p.m.  
Meeting resumed at 8:28 p.m.

CAPITAL PROJECT  
UPDATE

Dr. Davey began the Capital Project Update by reviewing the Governor’s Executive Order that construction across NYS discontinue at this time except for essential construction. He explained that school districts as government agencies are exempt from the Governor’s Executive Order, and the Empire State Development (ESD) Corporation has issued guidance on behalf of NYS; construction projects can continue for essential work. School districts are asked to review and prioritize their work as essential and, as per the ESD guidance, all construction must implement health department regulations to maintain social distance, disinfect the work area, and wear facial coverings when underway. Next, Mr. Eric Bell updated the Board on the current progress of the waterline project as well as the fire alarm projects. Both CVES “mini” capital projects will continue during this time with implementation of all ESD guidance and contractors having COVID-19 response plans in place. Mr. Bell then went on to inform the Board that the voter-approved Capital Project’s wetland mitigation was approved in late March and SED permits were also recently received. This work began on March 31<sup>st</sup> to remove trees and begin construction of the new access road at the Plattsburgh main campus. Roofing material has also been delivered to the main campus and submittals have started to come in for review as the work was deemed essential. A majority of the construction work scheduled to begin on April 1<sup>st</sup> at the Satellite Campus is postponed, with several prioritized parts being implemented with the rest hopefully resuming this Summer. Lastly, Dr. Davey thanked everyone involved for their hard work on providing updates to students, staff and our component districts. He also thanked the O&M staff for their cleaning efforts on campus and Principal James McCartney for his work at the Satellite Campus on moving aeronautical equipment during this unusual time to prepare for construction.

PREVIOUS  
MINUTES

Mrs. LaRocque, moved, seconded by Mrs. Gonyo-Horne, that the Board approve the minutes of the March 11, 2020 Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT  
AGENDA  
FINANCIAL

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Financial items 8a-8g as presented. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

(8a) Approve the Certification of Warrant for March 2, 2020 to March 27, 2020 as presented.

TREASURER’S  
REPORT

(8b) Approve the Treasurer’s Report from February 29, 2020 as presented.

DONATIONS

(8c) Approve the following Donation:

1. For the Student Stipend Fund:

United Way (March 2020)	38.92
Pepsi (March 2020)	<u>114.70</u>
TOTAL	\$153.62

BUDGET

(8d) Approve the following Budget:

1. Substitute Coordination budget in the amount of \$14,928 for the 2019-2020 school year for service requests from Chazy CRSD and Northern Adirondack CSD. (Co-Ser 654 – ISC)

BUDGET  
INCREASES

(8e) Approve the following Budget Increases:

1. Career and Technical Education – Job Target/Pre-CTE Program budget from \$608,267 to \$618,682 due to increased participation in Job Target/Pre-CTE classes for the 2019-2020 school year. (CoSer 115 – CV-TEC)

2. Health Insurance/Workers Compensation Coordination budget from \$206,879 to \$264,464 for the 2019-2020 school year to accommodate for additional costs due to restructuring/changes to the coordination of the Clinton-Essex-Warren-Washington Health Insurance Consortium. (CoSer 602 - Management Services)

MEMORANDUM  
OF AGREEMENT

(8f) Approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The Clinton County Employment and Training Agency (CCETA) under which C-E-W-W BOCES will reimburse CCETA for professional services rendered in connection with the Supplemental Nutrition Assistance Program Employment & Training Venture IV (SNAP ET) in an amount not to exceed \$7,250. The period of the agreement is October 1, 2019 through September 30, 2020. (CV-TEC)

MAINTENANCE  
AGREEMENT

(8g) Approve the following Maintenance Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and SymQuest Group, Inc. for maintenance services for (4) Konica Minolta color and black/white multifunction copiers located at the Plattsburgh Main Campus (2 at Special Education and 1 at CV-TEC) and the Plattsburgh Satellite Campus (1 at the Management Services Business Office). The agreement commences upon full installation of all copiers and will continue for a duration of 5 years, ending in 2025. Service rates are based on the total number of copies printed annually by all 4 machines and are not anticipated to exceed \$14,750 per year. (Management Services, Special Education, CV-TEC)

CONSENT  
AGENDA  
PERSONNEL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Personnel items 10a–10k as presented. All Board Members present voted yes—motion carried.

RESIGNATION  
FOR THE PURPOSE  
OF RETIREMENT  
WHITE

(10a) Approve the following letter of resignation for the Purpose of Retirement:

1. Ann White (Schmitt), Teaching Assistant, Effective September 30, 2020

RESIGNATIONS  
MAYHEW, CROSS

(10b) Approve the following letters of resignation:

1. Grace Mayhew, Special Education Teacher, Effective March 21, 2020
2. Lucas Cross, Teacher Aide/Student Aide, April 3, 2020

LEAVE OF  
ABSENCE  
SPRING

(10c) Approve the following leave(s) of absence:

1. Sara Spring, Teaching Assistant, March 2, 2020 through June 30, 2020, for the purpose of accepting a temporary teaching position.

AMENDMENT

(10d) Amend the leave of absence that was approved at the March 11, 2020 Board meeting, with the following changes:

1. Barbara Ero-O'Neil, Teacher Aide/Student Aide, leave of absence, effective March 3, 2020 – March ~~19~~ 15, 2020.

CIVIL SERVICE  
PROBATIONARY  
APPOINTMENT  
SMITH

(10e) Appoint the following person(s) to a 26-week Civil Service Probationary Appointment as follows:

1. Matthew Smith, Communications and Publications Coordinator, Effective March 25, 2020, Annual Salary of \$60,372.

CIVIL SERVICE  
PROVISIONAL  
APPOINTMENT  
HEBERT

(10f) Appoint the following person(s) to a Civil Service Provisional Appointment as follows:

1. Kristena Hebert, Employment & Training Counselor, Effective April 6, 2020, Annual Salary of \$40,000, Prorated Salary of \$9,538.46.

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

PERMANENT  
APPOINTMENTS  
DION, KEECH

(10g) Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Gabrielle Dion, Account Clerk/Typist, Effective April 9, 2020
2. Amy Keech, Teacher Aide/Student Aide April 10, 2020

TEMPORARY  
APPOINTMENT  
SPRING

(10h) Appoint the following person(s) to a Temporary Appointment for the 2019-20 school year:

1. Sara Spring, Special Education Teacher, Effective March 2, 2020 – June 30, 2020 Annual Base Salary of \$41,599, Prorated Salary of \$16,639.60.

ADULT  
EDUCATION  
INSTRUCTOR

(10i) Approve the following Adult Education Course Instructor for the 2019-20 School Year:

Adult Education (\$28.00/hr)  
Dylan Limlaw

SUBSTITUTES

(10j) Approve the following list of Substitute and Temporary-On-Call appointments for the 2019-20 school year:

<u>Name</u>	<u>Title</u>
Kylee Gonyea	Teacher
Frederick Nydeggar	Teacher
Frederick Nydeggar	Teacher Aide/Student Aide

NEW EMPLOYEE  
ORIENTATION  
COMPENSATION

(10k) Approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on March 12, 2020:

Hourly Rate Per Contract  
Dalton Castine, Adult Literacy Teacher

Employee Hourly Rate of Pay  
Giovanna Nelkin, Senior Case Worker

CERTIFICATION  
OF LEAD  
EVALUATOR

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board approve the following Lead Evaluator Certification resolution:

Be it resolved that Mr. Matthew Slattery is hereby certified as a Qualified Lead Evaluator of classroom teachers and building principals having successfully completed the following training requirements prescribed in 8 NYCCR §30-2.9(b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCCR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the BOCES for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the BOCES utilizes to evaluate its classroom teachers, including, but not limited to, structured portfolio reviews, professional growth goals\*, school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the BOCES to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the BOCES to evaluate a classroom teacher under 8 NYCCR §30-2, including (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and (b) application and use of the scoring ranges prescribed by the

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Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and  
(8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities. All Board Members present voted yes—motion carried.

CVES REPORT  
CARD

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board approve the CVES Report Card as presented at the Annual Meeting. All Board Members present voted yes—motion carried.

STRATEGIC PLAN  
UPDATE

Dr. Davey shared with the Board that the 7<sup>th</sup> Annual Strategic Plan Survey was sent out today to all staff via email. Dr. Davey and CVES' administrative team encouraged the survey's continued administration during the COVID-19 school closure as the staff continues to have access to their laptops and computer resources as they are working remotely from home. The survey will be available for staff to participate in through April 22<sup>nd</sup>. Once completed, the survey will be tallied, reviewed and then shared with the Board at the May 13, 2020 meeting.

DISTRICT SUPT.  
UPDATE

Dr. Davey began his Superintendent's Update by sharing that the latest Executive Order from the Governor has school districts closed through April 29<sup>th</sup> and CVES will continue to await further determinations. Dr. Davey then commended all component district superintendents for their work in implementing nutrition plans, childcare plans, developing remote learning for students and working together daily as this situation evolves. There have been ongoing close working relationships with local government agencies such as the Department of Health (DOH) in both Essex and Clinton counties, CVPH, the Sherriff's Department, component districts and CVES. Dr. Davey also acknowledged the immediate response and continued efforts of all CVES staff members, with his wholehearted appreciation, to transition to remote learning and setting up remote offices at home. Remote learning for CV-TEC and Special Education students, nutrition support and childcare support assistance with our districts is continuing. Next, Dr. Davey shared with the Board several SED updates including the unprecedented cancellation of the Regents Exams, that School Board Elections have been postponed until at least June 1<sup>st</sup> and that the SOCE (Statement of Continued Eligibility) for NYSED Special Education certification deadline has been extended to June 2021. Lastly, Dr. Davey shared the following events that have been canceled in consultation with the local health departments due to COVID-19:

- Clinton County School Boards Top 10% Dinner – Thursday, May 7, 2020
- CV-TEC Plattsburgh Campus NTHS Ceremony - Tuesday, May 12, 2020
- CV-TEC Mineville Campus NTHS Ceremony – Thursday, May 21, 2020

OTHER

Dr. Davey acknowledged the retirement of Ann White that was approved by the Board this evening and her dedicated service to CVES. Linda Gonyo-Horne reminded the Board how important it is that all community members complete the Census so that everyone is represented in our region. The Board consented to having the November 2020 Board meeting on November 18<sup>th</sup> rather than November 11<sup>th</sup> which is the Veterans Day holiday.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, May 8, 2020, (at the Yandon-Dillon Center in Mineville if social distancing is no longer in effect, otherwise the meeting is anticipated to be held remotely via Webex); more information to be provided in the monthly notice to the public. An anticipated Executive Session will begin at 6:30 p.m., with the Annual and Monthly meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman, Sr. to adjourn the meeting at 8:52 p.m. All Board Members present voted yes—motion carried.

Meagan R. [unclear], Board Clerk

**DRAFT**

# ENC. 3

## MEMO

To: Meaghan Rabideau, BOCES Board Clerk  
Clinton-Essex-Warren-Washington BOCES  
From: Angela Jennette, Claims Auditor  
Date: May 1, 2020  
Re: Report for Board Agenda for May 13, 2020 Meeting

The following warrant claims were reviewed from March 30, 2020 to April 30, 2020:

<u>Warrant No. &amp; Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #40 - 04/03/2020	*Check Nos: 230880-230912**	\$ 323,387.46
W #41 - 04/10/2020	*Check Nos: 230925-231028**	\$ 881,776.73
W #42 - 04/17/2020	*Check Nos: 231030-231059**	\$ 591,436.36
W #43- 04/24/2020	*Check Nos: 231061-231062** 231064-231068** 231080-231132	\$ 283,763.63
W #44- 04/30/2020	*Check Nos: 231133-231171	\$ 51,558.68

\*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

**IRS-EFTPS:**

PR #20- Wire #941-033120- Warrant #40;  
PR #21- Wire #941-041520- Warrant #42;

**Health Ins. Monthly:**

Wire #HINS042020- Warrant #41;

**NYS Promptax:**

PR #20- Wire #NYS-033120- Warrant #40;  
PR #21- Wire #NYS=041520- Warrant #43;

**Omni Financial Group:**

PR #21- Wire #OMN-041520- Warrant #41;  
PR #22- Wire #OMN-043020- Warrant #43;

**NYS Office of Comptroller ERS Retirement & Loans:** PR#19&20-Wire #ERS-MAR20-Warrant #40 ;

**Health Insurance Consortium Payments:**

**Empire:**

4/6/20	\$1,223,053.67
4/13/20	\$1,333,365.66
4/20/20	\$1,705,572.95
4/27/20	\$1,225,716.54

**Transfer TD Bank to NYCLASS:** Wire #NY-01-0833-0003- Empire- \$2,071,243.50  
Wire #4/6/20-Investment Acc.- \$5,000,000.00

**\*\*A sequence of all checks including payroll has been verified.**

Internal Claims Auditor  
(Signature) \_\_\_\_\_

*Angela Jennette*

CC: Eric Bell  
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding</u>	<u>Summary Business Office Response</u>	<u>Resolution/Options</u>	
04/02/20	Pending W#40	2378	Invoice over 7 months old.	Did not receive invoices from vendor. Inquired of vendor upon mid-year review of open purchase orders. Paid immediately upon receipt of invoices by Accounts Payable thereafter.	Approved for final warrant.	\$323,387.46
04/03/20	Final W#40					
04/05/20	Pending W#41	14220	Outdated travel form.	Will notify employee to download updated form online.	Approved for final warrant.	
04/09/20	Pending W#41	1903	Service without Purchase Order in place.	New grant program, oversight in processing Purchase Order for set-up of facilities for use inside the jail.	Approved for final warrant.	
04/10/20	Final W#41					
04/16/20	Pending W#42	11801	Invoices over 4 months old.	Errors in initial amounts charged on invoice. Held until corrections made by vendor. Corrected invoices were back-dated by vendor upon resolution.	Approved for final warrant.	\$881,776.73
04/17/20	Final W#42					
04/23/20	Pending W#43	13479	Incorrect amount entered on schedule, does not match back-up.	Corrected entry to include credit.	Approved for final warrant.	\$591,436.36
04/24/20	Final W#43					
04/29/20	Pending W#44	13165	Invoice over 60 days and cost on Invoice doesn't match face of Purchase Order.	Will look into invoice difference.	Removed from final warrant.	\$283,763.63
04/30/30	Final W#44					\$51,558.68



CLINTON-ESSEX-WARREN-WASHINGTON BOCES  
TREASURER'S REPORT - March 31, 2020

I. CHECKING ACCOUNTS

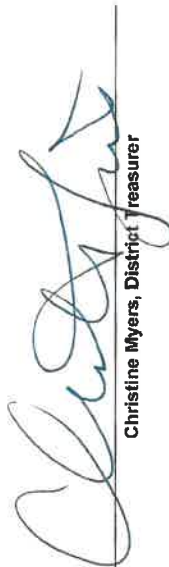
	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	February 29, 2020	March 31, 2020	March	March	March	March	March 31, 2020	March 31, 2020	Year To Date	Year To Date	Year To Date	Year To Date	March 31, 2020	
<b>TD Bank - Depository</b>														
General Fund	\$ 5,142,770.98	\$ 5,551,480.98	\$ 3,703,899.09	\$ 3,295,189.09	\$ 3,295,189.09	\$ 3,295,189.09	\$ 5,551,480.98	\$ 5,551,480.98	\$ 38,774,845.87	\$ 36,127,875.32	\$ 36,127,875.32	\$ 36,127,875.32	\$ 5,551,480.98	
Special Aid Fund	\$ (758,455.68)	\$ (271,266.46)	\$ 655,151.80	\$ 167,982.58	\$ 167,982.58	\$ 167,982.58	\$ (271,266.46)	\$ (271,266.46)	\$ 1,780,772.53	\$ 2,179,150.88	\$ 2,179,150.88	\$ 2,179,150.88	\$ (271,266.46)	
Trust & Agency Fund	\$ 460,238.88	\$ 522,904.27	\$ 62,665.39	\$ -	\$ -	\$ -	\$ 522,904.27	\$ 522,904.27	\$ 622,719.54	\$ 201,811.06	\$ 201,811.06	\$ 201,811.06	\$ 522,904.27	
School Lunch Fund	\$ (48,985.68)	\$ (55,759.44)	\$ 16,515.79	\$ 23,289.55	\$ 23,289.55	\$ 23,289.55	\$ (55,759.44)	\$ (55,759.44)	\$ 132,338.72	\$ 184,404.33	\$ 184,404.33	\$ 184,404.33	\$ (55,759.44)	
Capital Fund	\$ (2,518,194.51)	\$ (2,589,369.26)	\$ 618.74	\$ 71,793.49	\$ 71,793.49	\$ 71,793.49	\$ (2,589,369.26)	\$ (2,589,369.26)	\$ 21,158.69	\$ 2,768,465.27	\$ 2,768,465.27	\$ 2,768,465.27	\$ (2,589,369.26)	
Private Purpose Trust Fund	\$ -	\$ 703.00	\$ 703.00	\$ -	\$ -	\$ -	\$ 703.00	\$ 703.00	\$ 3,663.00	\$ 2,960.00	\$ 2,960.00	\$ 2,960.00	\$ 703.00	
<b>TD Bank - Operating</b>														
General	\$ 352,145.85	\$ 367,387.57	\$ 3,501,531.76	\$ 3,486,290.04	\$ 3,486,290.04	\$ 3,486,290.04	\$ 367,387.57	\$ 367,387.57	\$ 39,211,009.29	\$ 39,363,103.73	\$ 39,363,103.73	\$ 39,363,103.73	\$ 367,387.57	
<b>SAVINGS ACCOUNTS</b>														
<b>NYCLASS</b>														
BOCES-Wide Capital Project	\$ 2,860,162.78	\$ 2,862,919.96	\$ 2,757.18	\$ -	\$ -	\$ -	\$ 2,862,919.96	\$ 2,862,919.96	\$ 1,788,105.74	\$ 293,200.00	\$ 293,200.00	\$ 293,200.00	\$ 2,862,919.96	
Trust Fund Non-Expendable	\$ 11,945.39	\$ 11,956.86	\$ 11.47	\$ -	\$ -	\$ -	\$ 11,956.86	\$ 11,956.86	\$ 153.44	\$ -	\$ -	\$ -	\$ 11,956.86	
Private Purpose Trust Fund	\$ 10,845.73	\$ 10,856.23	\$ 10.50	\$ -	\$ -	\$ -	\$ 10,856.23	\$ 10,856.23	\$ 595.79	\$ 416.40	\$ 416.40	\$ 416.40	\$ 10,856.23	
<b>TOTAL CASH ON HAND</b>	<b>\$ 5,512,473.74</b>	<b>\$ 6,411,793.71</b>					<b>\$ 6,411,793.71</b>	<b>\$ 6,411,793.71</b>	<b>\$ 82,335,382.61</b>	<b>\$ 81,121,386.99</b>	<b>\$ 81,121,386.99</b>	<b>\$ 81,121,386.99</b>	<b>\$ 6,411,793.71</b>	

II. RECONCILIATION TO BANK STATEMENTS

	March 31, 2020	March 31, 2020	Less: Outstanding	March 31, 2020
	Bank Balance	Bank Balance	Checks	Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 1,050,574.92	\$ -	\$ (683,187.35)	\$ 367,387.57
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 3,158,673.09	\$ -	\$ -	\$ 3,158,673.09
NYCLASS - SAVINGS, BOCES-WIDE CAPITAL PROJECT	\$ 2,862,919.96	\$ -	\$ -	\$ 2,862,919.96
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 698.95	\$ -	\$ -	\$ 698.95
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 699.71	\$ -	\$ -	\$ 699.71
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,956.86	\$ -	\$ -	\$ 11,956.86
NYCLASS - SAVINGS, DONALD W. COGSWELL SCHOLARSHIP	\$ 460.51	\$ -	\$ -	\$ 460.51
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 2.10	\$ -	\$ -	\$ 2.10
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 8,994.96	\$ -	\$ -	\$ 8,994.96
<b>TOTAL CASH ON HAND</b>	<b>\$ 6,411,793.71</b>	<b>\$ 6,411,793.71</b>	<b>\$ 81,121,386.99</b>	<b>\$ 6,411,793.71</b>

GENERAL FUND INTEREST RECEIVED 7/01/19 - 3/31/20 \$ 29,627.13  
CAPITAL FUND INTEREST RECEIVED 7/01/19 - 3/31/20 \$ 38,418.88

PREPARED BY:

  
Christine Myers, District Treasurer

DATED:

4/20/20

CLINTON-ESSEX-WARREN-WASHINGTON BOCES  
 EXTRACLASSROOM ACTIVITY FUND  
TREASURER'S REPORT

FOR THE PERIOD 03/01/2020 TO 03/31/2020

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	9,522.28	3,262.14	25.00	3,287.14	25.00	3,262.14
SKILLS USA - MINEVILLE	1,479.35	1,854.63	703.00	2,557.63	703.00	1,854.63
NO. COUNTRY LOGGERS	616.98	616.98	0.00	616.98	0.00	616.98
REFLECTIONS	497.64	503.14	0.00	503.14	0.00	503.14
LPN CLASS	1,171.58	2,500.01	0.00	2,500.01	0.00	2,500.01
RAZOR'S EDGE	985.07	1,179.97	0.00	1,179.97	0.00	1,179.97
SALES TAX	7.78	7.95	0.00	7.95	7.95	0.00
<b>TOTAL</b>	<b>14,286.18</b>	<b>9,924.82</b>	<b>728.00</b>	<b>10,652.82</b>	<b>735.95</b>	<b>9,916.87</b>

\$ 9,916.87  
 \$ -  
 \$ -  
\$ 9,916.87

3/31/2020 Bank Balance  
 Add: Deposits in Transit  
 Less: Outstanding Checks  
 3/31/2020 Balance on Hand

  
 COLBY SISKAVICH, EXTRACLASSROOM TREASURER  
4/22/2020  
 DATE

# ENC. 9

## BOARD OF COOPERATIVE EDUCATIONAL SERVICES CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES

### MEMORANDUM AGREEMENT

The Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, also known as Champlain Valley Educational Services, hereinafter known as **CVES**, and the Franklin-Essex-Hamilton Board of Educational Services, hereinafter known as **FEH BOCES**, agree as follows:

#### **WITNESSETH:**

**WHEREAS**, The New York State Office of Temporary and Disability Assistance has awarded a **Supplemental Nutrition Assistance Program Employment and Training SNAP ET Venture IV** contract, hereinafter known as **SNAP ET Venture IV** program to the Champlain Valley Educational Services; and

**WHEREAS**, The aforesaid contract provides that **CVES** shall provide a **SNAP ET Venture IV** program to the residents of the Champlain Valley Educational Services and the FEH BOCES, and:

**WHEREAS**, The **CVES** desires to enter into an agreement with the **FEH BOCES** for the performance of this project; and

**NOW, THEREFORE**, in consideration of the promises and mutual covenants contained herein it is mutually agreed by and between the respective parties as follows:

#### **SCOPE OF WORK:**

##### **CVES will:**

- Participate in SNAP ET program roll out and subsequent statewide meetings.
- Maintain participant files ensuring accuracy of documentation to support vouchering and auditing purposes.
- Maintain participant vouchering and data entry into NYS OTDA data system.
- Submit timely and accurate vouchers to NYS OTDA.
- Provide payment to FEH BOCES for milestones achieved as per approved voucher.
- Participate in quarterly regional meetings with FEH BOCES to review program progress and address questions and issues.

##### **FEH BOCES will:**

- Provide at least sixty (60) hours of instruction and guidance to eligible SNAP ET participants in literacy, numeracy, HSE preparation, Job Readiness Training and Job Skills training as detailed in the SNAP ET proposal.
- Assist participants in the development of a Career Plan.
- Assist participants in obtaining educational gains and credentials (e.g. HSE, C.N.A. certification).
- Verify that participants are eligible to participate based on SNAP ET eligibility requirements.
- Assist participants in job search activities that lead to obtaining and retaining employment.

**LIABILITY TO THIRD PARTIES:**

The parties hereto shall indemnify and hold harmless each other from all damages, claims, or liabilities to persons or property, including counsel fees and the costs and expenses to defend any legal action cause by their negligent, reckless and/or intentional acts.

**FEH BOCES** status under this Agreement shall be that of an independent contractor and not that of any agent or employee. **FEH BOCES** warrants and represents that it has complied with all federal, state and local laws that are required for it to perform the services set forth in this Agreement.

**CVES** will not withhold or pay on behalf of **FEH BOCES** or any of its employees: (a) federal and local income taxes, or (b) any other payroll tax of any kind. In accordance with the terms of this Agreement neither **FEH BOCES** nor any of its agents or employees shall be treated as an employee of **CVES** with respect to the services provided in this Agreement.

**FEH BOCES** has no authority to enter into contracts or agreements on behalf of **CVES**. This Agreement does not create a partnership between the parties.

No change, modification, or waiver of any term of this agreement shall be valid unless it is in writing signed by both **CVES** and **FEH BOCES**.

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understanding between **CVES** and **FEH BOCES**

**IN WITNESS WHEREOF**, this Agreement has been duly executed.

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

SOLE SUPERVISORY DISTRICT OF FRANKLIN-ESSEX-HAMILTON BOCES

By: \_\_\_\_\_

Dennis J. Egan, Board President, Franklin/Essex/Hamilton BOCES

3/19/20

Date Signed

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

SOLE SUPERVISORY DISTRICT OF CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES

ALSO KNOWN AS CHAMPLAIN VALLEY EDUCATIONAL SERVICES

By: \_\_\_\_\_

MARK DAVEY, DISTRICT SUPERINTENDENT/LARRY BARCOMB, BOARD PRESIDENT

4/23/2020

Date Signed

## **ENC. 10**

Recommend that the Board approve the following project cost increase to the Fire Alarm Improvement Capital Project:

1. "Fire Alarm Improvement Capital Project at the Plattsburgh Main Campus and Yandon-Dillon Facility" total project cost from \$330,000 to \$360,000 due to additional construction costs. Original project cost approved at the December 13, 2017 Board Meeting and an approval to increase to a total of \$330,000 in project costs occurred at the June 12, 2019 board meeting. (Administration)

## **ENC. 11**

Recommend that the Board approve the following Change Order:

1. Change Order from Johnson Controls of Williston, VT in the amount of \$28,443.69 for the "Fire Alarm Improvement Project at the Plattsburgh Main Campus and Yandon-Dillon Facility". (Administration)

## **ENC. 12**

Recommend that the Board approve the total CVES budget for the 2020-21 school year in the amount of \$41,098,169.00.

## **ENC. 13**

Recommend that the Board approve the following letters of resignations:

1. Jennifer Wagner, Teacher Aide/Student Aide, effective May 8, 2020.

## **ENC. 14**

Recommend that the Board approve the following leave(s) of absence:

1. Marcia Brinton, Teacher Aide/Student Aide, unpaid leave of absence, effective April 28, 2020 through May 19, 2020.

## **ENC. 15**

Recommend that the Board grant Tenure to the following person(s):

1. Brittney Spadafora, Teaching Assistant, Effective September 1, 2020
2. Chad Blair, Vehicle Mechanical Repair Teacher, Effective September 1, 2020
3. Chris Falvey, Special Education Teacher, Effective September 1, 2020
4. Jessica Mitchell-Briehl, Food Service Teacher, Effective September 1, 2020
5. Joanne Beaudry, Teaching Assistant, Effective September 1, 2020
6. Maria Spadafora, Allied Health Teacher, Effective September 1, 2020
7. Rhona Stoffel, Special Education Teacher, Effective September 1, 2020
8. Dr. Todd Menia, New Visions Medical Teacher, Effective September 1, 2020
9. Daniel Valenzuela, Principal, Effective September 19, 2020

## ENC. 16

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Michael Mastic, Groundskeeper, effective May 20, 2020.

## ENC. 17

Recommend that the Board approve the following 2020-2021 Special Education Summer School Staffing contingent upon student need and program delivery:

### Teacher Aide/Student Aide, hourly rate of pay per contract

Agnew, Sarah	WAF
Agoney, Heather	WAF
Barber, Donald	WAF
Bordeau, Tina	WAF
Brandon, Kristin	WAF
Brinton, Marcia	WAF
Brown, Jill	WAF
Calley, Chelsea	WAF
Cassavaugh, Morgyn	WAF
Cummings, Jacob	WAF
Desotell, Lisa	WAF
Desotell, Rachel T	WAF
Duell, Latalya	WAF
Dupell, Lisa	WAF
Edwards, Patti	YD
Ero-O'Neil, Barbie	WAF
Everleth, Karen A.	WAF
Fox, Jennie,	YD
Gill, Surinderpal	WAF
Goyette, Tina	YD
Hambleton, Heather	WAF
Haran, Nicole	YD
Hurley, Realelena	WAF
Imondi, Tabitha	WAF
Keech, Amy	YD
Kotsogiannis, Kathleen	WAF
Ladeau, Erin	YD
LaValley, Ashley	WAF
Lindsay, Donna	WAF
Lottie, Shelby	WAF
Manley, Julie	WAF
Montroy, Donna	WAF
Moore, Ashtyn	WAF
Moore, Jason	WAF
Morse, Brittany	WAF
Neilly, Allison	WAF
Newell, Randa	WAF

## ENC. 17 (CONTINUED)

Nichols, Kathy	WAF
Norwood, Emily	WAF
Paynter, Melodie	WAF
Plante, Leslie	YD
Pray, Johanna	WAF
Restrepo, Alyssa	WAF
Romeo, Maryssa	WAF
Rosselli, Brandy	YD
Ryan, Gillian	WAF
Salimando-Earley, Andrea	WAF
Shaw, Heather	WAF
Smith, Ciarra	WAF
Smith, Patrese	YD
Spring, Jill	WAF
Stein, Katie	WAF
Tedford, Nicole	WAF
True, Shay	WAF
Velie, Kara	WAF
Wales, Ashley	WAF
Willette, Jessica	WAF
Yelle, Stacey	WAF

### Teacher, hourly rate of pay per contract

Benway, Chelsea	WAF
Brown, Ashley	WAF
Daly, Tom	WAF
Dayton, Faye	WAF
Finnegan, Brianna	WAF
Gebhart, Amanda	WAF
Haley, Jennifer	WAF
Johnson, Lyndon	YD
Lucia, Joelle	WAF
McGowan, Joan	YD
Mitchell, Sue	WAF
Montanile, Jennilee	WAF
Passno, Cherie	WAF
Rhino, Crystal	WAF
Seller, Madeline	WAF
Supinski, Ellen	WAF
Thorne, Kayla	WAF
VanAlphen, Heather	WAF
Wendling, Jordan	YD

### Teaching Assistant, hourly rate of pay per contract

Beaudry, Joanne	WAF
Bowers, Penny	Sibley
Boyea, Sheilah	WAF
Brousseau, Andrew	Sibley

## ENC. 17 (CONTINUED)

Christensen, Andrea	WAF
Christian, Margaret	WAF
Comes, Penny	YD
Crafts, Amanda	Sibley
Daly, Tom	WAF
Denton, Andrea	WAF
Everleth, Todd	WAF
Finnegan, Jordan	Sibley
Forttrell, Kristin	Sibley
Gagnier, Whitney	WAF
Garrow,Becky	WAF
Geoffroy,Alix	WAF
Giroux, Maiya	Sibley
Gonyo,Jean	YD
Gough,Melissa	YD
Katzfey, Bethany	WAF
Ladue, Amy	OWS
Lamere, Jerilynn	Sibley
Lavoie, James	WAF
Leduc, Tina	WAF
Lennon, Elizabeth	Sibley
Merritt, Julie	Sibley
O'Connell, Louise	WAF
Pray, Ashley	WAF
Schmitt, Ann	Sibley
Slagenweit, Melissa	WAF
Smith, Melissa	WAF
Smith, Tammy Ann	WAF
Spadafora, Brittany	YD
Spoor, Cheryl	WAF
Tourville, Sue	WAF
Warner, Lori	WAF
Worley, Caitlyn	WAF

### Teacher for the Speech and Hearing Handicapped, hourly rate of pay per contract

Birtz-Sisson, Laura	WAF
Lee, Christie	WAF

### Speech Language Pathologist, hourly rate of pay per contract

Mitchell, Tina	WAF
Richards, Susan	WAF
Strong, Nichole	WAF

### School Psychologist, hourly rate of pay per contract

Anderson, James	YD
-----------------	----

### School Counselor, hourly rate of pay per contract

Kim Denton	WAF
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## **ENC. 17 (CONTINUED)**

School Social Worker, hourly rate of pay per contract

Mitchell, Kristen WAF

Clinical Social Worker, hourly rate of pay per contract

Perez, Toni WAF

Occupational Therapist, hourly rate of pay per contract

Baker, Rhonda WAF/YD

Conroy, Melinda WAF

Certified Occupational Therapist Assistant, hourly rate of pay per contract

Recore, Lisa WAF

Physical Therapist, hourly rate of pay per contract

Crockett, Alyssa YD

Premore, Catherine WAF

Registered Nurse, hourly rate of pay per contract

Lareau-Kemp, Shirley WAF

Plumadore, Jamie WAF

Spadafora, Maria YD

Physical Education Teacher, hourly rate of pay per contract

Mayer, Kim WAF

Food Service Helper, hourly rate of pay per contract

Daniels, Gladys

Zelinsky, Sylvia

Cook Manager, hourly rate of pay per contract

Provost, Angela

Lifeguard, hourly rate of pay per contract

Aguilar, Henry WAF

## **ENC. 18**

Recommend that the Board approve the following 2020 Summer Work:

Transition Services – From July 1, 2020 to September 2, 2020, hourly rate per contract (Grant Funded)

Penny Bowers not to exceed 250 hours

Andrew Brousseau not to exceed 250 hours

Jordan Finnegan not to exceed 250 hours

Kristin Fortrell not to exceed 250 hours

Maiya Giroux not to exceed 250 hours

Amy LaDue not to exceed 250 hours

## **ENC. 18 (CONTINUED)**

Jerilynn Lamere	not to exceed 250 hours
Betsy Lennon	not to exceed 250 hours
Julie Merritt	not to exceed 250 hours
Amanda Plympton	not to exceed 250 hours
Ann White	not to exceed 250 hours
Amanda Crafts	not to exceed 250 hours

## **ENC. 19**

Recommend the Board approve the following Facilitators for the period of July 1, 2020 through June 30, 2021:

Facilitator, \$30.00/hour

Kim Mayer  
David Slater

## **ENC. 20**

Recommend that the Board approve the following CVES Board Meeting dates for the 2019-20 school year:

July 8, 2020 – Mineville  
August 19, 2020 – Plattsburgh  
September 9, 2020 – Mineville  
October 14, 2020 – Plattsburgh  
November 18, 2020 – Mineville  
December 9, 2020 – Plattsburgh  
January 13, 2021 – Mineville  
February 10, 2021 – Plattsburgh  
March 10, 2021 – Mineville  
April 14, 2021 – Mineville  
May 12, 2021 – Plattsburgh  
June 9, 2021 – Plattsburgh

## **ENC. 21**

Recommend that the Board approve Teri Calabrese-Gray, Assistant Superintendent for Instruction and 21<sup>st</sup> Century Learning as Data Protection Officer, effective July 1, 2020.

## **ENC. 22**

Recommend that the Board approve the following resolution:

**WHEREAS**, the current COVID-19 (Coronavirus) outbreak and subsequent effect on the State of New York has resulted in an unprecedented impact to all businesses and public entities, including the BOCES. As of March 15, 2020, a State of Emergency was declared in Clinton County in response to the COVID-19 outbreak. New York State has also established Executive Orders 202 and 202.1-202.16. The Federal government has also enacted emergency legislation and regulations which impacts BOCES operations.

**THEREFORE, BE IT RESOLVED THAT:** The Board recognized that County, State and Federal laws, orders, regulations and guidance have been enacted to address the COVID-19 pandemic, and where conflict exists with BOCES policies, regulations and practices, the County, State and Federal laws, orders, regulations and guidance and where a conflict exists, shall supersede BOCES policies and practices until the various States of Emergency are lifted, and the BOCES is able to resume operations with on-site staffing and in person teaching; and

**IT IS FURTHER RESOLVED THAT**, the District Superintendent, as the Board's designee, may take or direct any actions consistent with this resolution.



CVES MISSION

*Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.*

**MEMORANDUM**

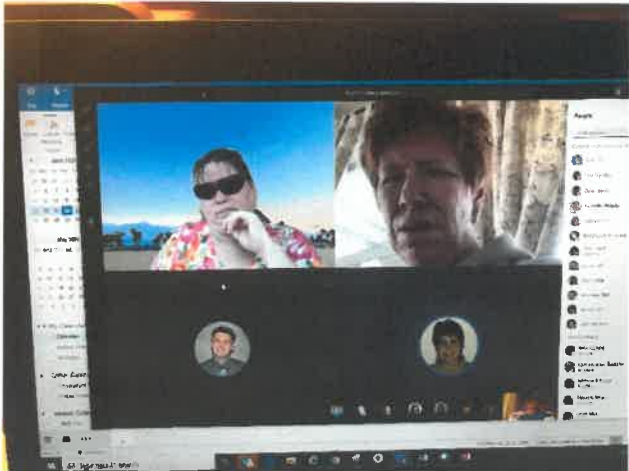
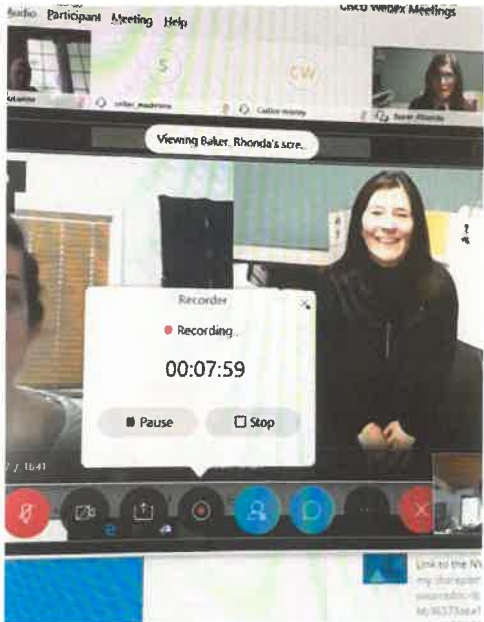
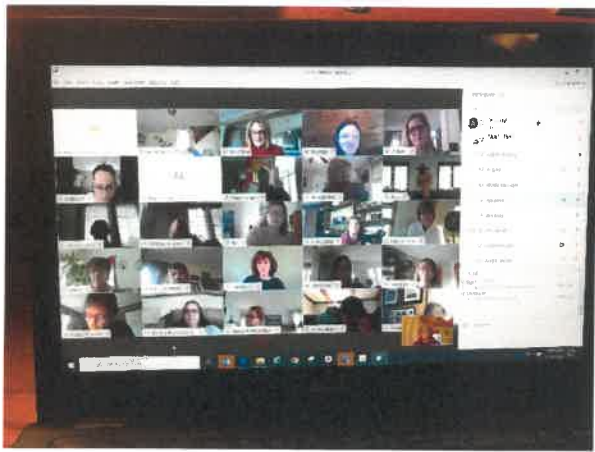
TO: Dr. Mark Davey  
FR: Teri Calabrese-Gray TCG  
DA: April 30, 2020  
RE: **May 2020 Board Report – Quarantine Edition**

**ISC CONTINUING TO PROVIDE PROFESSIONAL LEARNING OPPORTUNITIES**

ISC webinars led by our very own Amanda Zullo and Susanne Ford-Croghan continue and have adapted to meet the needs of our area educators. Susan Richards shared how she is [engaging CV-TEC students](#) with tips and insight regarding what students are learning as a result of the change. CV-TEC educator Jessica Mitchell-Briehl shared information on how [videos can be integrated into instruction](#); Kim Mayer worked with CVES staff to build a [Physical Education webpage](#) that contains links to many different types of activities that students and adults can do. Kim described the page during a [webinar](#) where she provided a tour of the webpage. Rhonda Baker shared how she is conducting [Tele-therapy sessions](#) with her students. Teri Gray hosted a session on [Building Resilient Learners](#) leveraging Molly Kennedy's video that was sent to CVES. Kim Denton and Joanne Beaudry held a session on [Integrating Restorative Practices](#); there are two follow-up sessions specifically designed to get educators and leaders started with using Restorative Practices and then a reflection on how the first session went. Amanda Zullo and Susanne Ford-Croghan also held Collaborative Conversations with area educators; one set of conversations was specific to grade level (P-5, 6-8, 9-12) and another set was focused on content area (English Language Arts, Math, Science, Social Studies, Specials, Foreign Language). Since April 3rd a weekly Self-Care and Wellness session has been hosted on Fridays by Toni Perez. The session contains wellness tips and provides an opportunity to engage in a mindfulness activity.

Webinars have delivered content to the majority of our school districts and to over 1100 regional educators, as of April 29, 2020. Most content webinars are recorded and posted on [CVES Online Webinar page](#) so those unable to attend can view at a later date.

Assorted pictures of online professional learning sessions, meetings with administrators, ISC staff meetings, and BOCES board.



## **NYSED PROVIDES GUIDANCE AND RESOURCES IN RESPONSE TO NOVEL CORONAVIRUS (COVID-19)**

NYSED has developed several comprehensive guidance documents and resources based on the Executive Orders to date; opened lines of communication with the field and stakeholders; and developed a system to accept and review continuity of learning, child nutrition plans, and childcare plans from school districts statewide.

All of the guidance, resources, and announcements are available on their [dedicated COVID-19 web page](#). In addition to providing information for P-12 schools, the web page provides links to guidance for [colleges and universities](#), [adult education programs](#), and [licensed professionals](#).

## **GUIDANCE ON GRADUATION AND COURSE CHANGES, ELEMENTARY- AND INTERMEDIATE LEVEL STATE ASSESSMENTS**

NYSED [announced the cancellation of the June 2020 administration of Regents Exams](#) and released guidance on modifications to requirements for students to graduate and earn their high school diplomas, credentials, and endorsements. In addition, due to the school closures related to COVID-19, NYSED delayed the rollout of state assessments aligned to the grades 3-8 Next Generation Learning Standards for English Language Arts (ELA) and Mathematics for one year, to spring 2022. Similarly, the alignment of state assessments to the New York P-12 Science Learning Standards will begin in spring 2023. Further, the state extended its current Grades 3-8 ELA and Math Testing contract by one year.

Students who, during the June 2020 examination period would have taken one or more Regents examinations, will be exempted from passing the assessments in order to be issued a diploma. To qualify for the exemption, students must meet one of the following eligibility requirements:

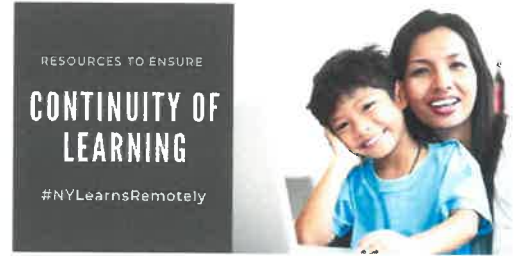
- The student is currently enrolled in a course of study culminating in a Regents examination and will have earned credit in such course of study by the end of the 2019-20 school year; or
- The student is in grade 7, is enrolled in a course of study culminating in a Regents examination and will have passed such course of study by the end of the 2019-20 school year; or
- The student is currently enrolled in a course of study culminating in a Regents examination and has failed to earn credit by the end of the school year. Such student returns for summer instruction to make up the failed course and earn the course credit and is subsequently granted diploma credit in August 2020; or
- The student was previously enrolled in the course of study leading to an applicable Regents examination, has achieved course credit, and has not yet passed the associated Regents examination but intended to take the test in June 2020 to achieve a passing score.

NYSED will develop guidance on how schools and districts should record the exemptions from examination requirements. Student transcripts should not reflect an examination score for any examination for which the student is exempted.

A helpful [“frequently asked questions” document](#) is available and will be updated regularly on the Department’s dedicated [COVID-19 Information site](#).

## **EXPANDED REMOTE LEARNING RESOURCES FROM NYSED AND PBS**

Students from prekindergarten through 12th grade have access to [PBS educational programming](#) every weekday on-air. These efforts are helping to ensure that all students can have access to quality educational resources regardless of whether they have a computer or broadband at home. Parents and educators should check local listings for their local public television stations for additional information on schedules and channel lineup. You can find your local PBS station by using the [PBS Station Finder](#).



In addition, NYSED launched a new [Continuity of Learning website](#) featuring resources to provide districts and teachers with increased options to keep students engaged in learning. Among many other resources, the website features lists of digital content to enhance distance learning in a dozen subject areas including early learning, English Language Arts (ELA), Math, Physical Education, Science, Social Studies and Special Education. Educators will also find digital tools to assist in communicating with students and families and creating engaging instructional opportunities for students. NYSED's site also provides non-technological suggestions for schools and parents to consider when planning for continuity of learning. There are many ways students can continue learning that do not require access to a computing device. NYSED recently [added dozens of new resources](#) to the website and will continue to update and add resources as they become available.

**CVES MISSION**

*Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.*

TO: Dr. Mark C Davey  
FROM: Michele M. Friedman  
DATE: May 1, 2020  
RE: May 2020 Board Report

**TEAM CV-TEC EMBRACES THE TEAMS ON-LINE TEACHING PLATFORM**



Beginning on Wednesday, March 18, 2020, all CV-TEC CTE programs moved to the Microsoft Teams on-line teaching platform to provide homebased instruction for our students while on the extended closure. CV-TEC administrators, teachers and staff have worked and continue to work vigorously to provide meaningful and authentic instruction, supplemental supports and emotional stability to our CV-TEC students and to our Adult Literacy students during this crisis.

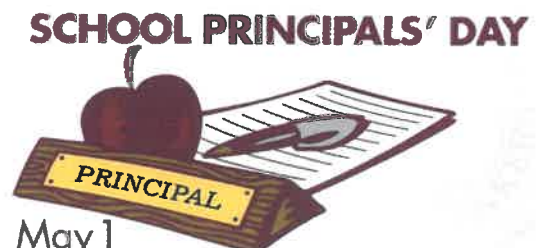
The CV-TEC Division is dedicated to providing a meaningful educational experience to our students during this time. Weekly full divisional staff meetings, weekly campus meetings, daily open office hours for teachers and staff have been implemented; as well as a multitude of opportunities for professional development.

**OWS Adult Literacy Continues to Enroll Students:**

CV-TEC is proud to share that since the mandatory school closure and the subsequent closure of our campuses and buildings, the Adult Literacy Department of CV-TEC has continues to provide home-based instruction to our current HSED students AND has **enrolled nearly 40 additional students** into the program since the mandatory closure. CV-TEC is extraordinarily proud of the work of our Adult Literacy teachers and staff and of the outstanding work and service they provide to our North County Community.

**CV-TEC Celebrates National Administrative Assistants and School Principals Days!**

CV-TEC was proud to celebrate and honor our talented Administrative Assistants on Wednesday, April 28<sup>th</sup> and our School Principals and Supervisors on May 1<sup>st</sup>! Tina LeFevre, Debbie Geddes, Nicole Osika, Nicole Kritziotis, Diana Handley, Marcie Frasier, Dana Green, Dr. Grace Stay, Cathy Snow, Adam Facteau and Jim McCartney were celebrated for their tireless





efforts for our CV-TEC Division each and every day! Their work, attention to detail, and love for our division is evident in ALL they do! Their outstanding efforts never go unnoticed and are sincerely appreciated!

### **CV-TEC CTE Teachers Participate in CTE Statewide Teacher Support & Collaboration Meetings:**

The CTE Technical Assistance Center of NY is running a series of Support and Sharing Meetings for CTE Teachers by content area. During this time of uncertainty and significant stress, these meetings are intended to get the content area CTE teachers together to discuss how they are addressing the change in instruction and what they are doing:

- to deliver content online,
- to reach out to students who may not have access to technology
- that works – share videos or lesson ideas
- and benefit from being connected with colleagues in the same content area.

CV-TEC is proud to have our talented CTE and Academic Teachers participating in these statewide meetings and sharing the innovative strategies they are implementing to engage and encourage students. The content area meetings include:

- Applied/Integrated Academics – All areas
- Business Education
- Welding
- New Visions
- Electrical/HVAC/Plumbing
- Early Childhood Education
- Cosmetology
- Criminal Justice
- Visual Communications/Graphic Design
- Culinary Arts
- Construction Trades
- Conservation/Forestry/Heavy Equipment
- Animal Science, Equine, Vet Tech
- Health Related Careers/Health Sciences/CNA

#### **Teachers are amazing because...**

They have **patience**. They define **multi-tasking**. They are **smart**. They always make it work. They are **dedicated**. They are creative. They **never give up**. They are selfless. They are **caring**. They are **superheroes**.



Teachers Pay Teachers

## **CV-TEC Featured on WCAX!**

WCAX featured CV-TEC and the talented CTE Teachers in a segment highlighting the CV-TEC CTE transition to an on line learning platform. Click the link for the story:

<https://www.facebook.com/KellyOBrienTV/videos/250165409361619/UzpfSTM1MTU2MjI2MTUyMzEwNDozMTUwNDgyMTM4Mjk3NzU1/>

## **CTE is ESSENTIAL Facebook Series:**

The CV-TEC Division is working diligently to provide meaningful and authentic instruction to our students during this unique time; and also to educate our community that **CTE is ESSENTIAL!** Here are some examples of how Team CV-TEC is rising to the challenge! (Click on the video links below)

- Curious as to how our CV-TEC students are responding to their on-line learning platform? Check out the outstanding videos from aspiring chef and Culinary Arts Management Student, Kaden (PHS)! Awesome, job! Way to Go, Team CV-TEC! CTE is Essential! #youmatter #CTEisEssential#teamcvtec #CTEStrong [New York State Education Department](#)
  1. [https://youtu.be/7\\_LJwkxFo-o](https://youtu.be/7_LJwkxFo-o)
  2. <https://www.youtube.com/watch?v=EGVQFMGQxDg>
  3. <https://www.youtube.com/watch?v=iAmkQYZEqIM>
  4. [https://youtu.be/sJ8-LuIn\\_R8](https://youtu.be/sJ8-LuIn_R8)
- THANK YOU TO ALL OF OUR ESSENTIAL HEALTH CARE PROFESSIONALS! Check out this awesome video from our CV-TEC Allied Health student, Chelsea (NCCS) demonstrating “Ambulation Skill” to continue her progress toward her CNA license. Our students and teachers are AMAZING! Way to Go, Team CV-TEC!. CTE is Essential! #youmatter#CTEisEssential #teamcvtec #CTEStrong [New York State Education Department](#)  
<https://www.facebook.com/cvtec.cves/videos/704270730380358/>
- Special “CTE is Essential” Message from Principal Facticeau. We are all in this together and we'd love to hear how CV-TEC has positively influenced YOU! #youmatter #teamcvtec #cteisessential #ctestrong#thoughtfulthursday [New York State Education Department](#)  
<https://www.facebook.com/cvtec.cves/videos/515102769156242/>
- THANK YOU TO ALL OF OUR ESSENTIAL HEALTH CARE PROFESSIONALS! Check out this awesome video from our CV-TEC LPN Program; beautifully sung by our LPN Student, Michaela. The work you do is truly EXCEPTIONAL! CTE is Essential! Way to Go, Team CV-TEC!. #youmatter #CTEisEssential #teamcvtec #CTEStrong#thankyoutoourhealthcareprofessionals [New York State Education Department](#)  
<https://www.facebook.com/cvtec.cves/videos/264323748297801/>

- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video from our industry expert and CV-TEC Welding Teacher, Mr. Aubin. CTE is Essential! CTE is Essential! Way to Go, Team CV-TEC!. #youmatter #CTEisEssential#teamcvtec #CTEStrong  
[New York State Education Department  
https://www.facebook.com/cvtec.cves/videos/254687139267801/](https://www.facebook.com/cvtec.cves/videos/254687139267801/)
- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video from our CV-TEC Early Childhood Education TA, Mrs. Dashnaw and her beautiful family! CTE is Essential! Way to Go, Team CV-TEC!. #youmatter#CTEisEssential #teamcvtec #CTEStrong [New York State Education Department  
https://www.facebook.com/cvtec.cves/videos/5795335227216145/](https://www.facebook.com/cvtec.cves/videos/5795335227216145/)
- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video from our culinary expert and CV-TEC Culinary Arts Management Teacher, Chef Tanner. CTE is Essential! CTE is Essential! Way to Go, Team CV-TEC!. #youmatter #CTEisEssential #teamcvtec #CTEStrong  
[New York State Education Department  
https://www.facebook.com/cvtec.cves/videos/2351708775129109/](https://www.facebook.com/cvtec.cves/videos/2351708775129109/)
- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video from our industry expert and CV-TEC Construction Trades Teacher, Mr. Shaw. CTE is Essential! Way to Go, Team CV-TEC!. #youmatter #CTEisEssential#teamcvtec #CTEStrong  
[New York State Education Department  
https://www.facebook.com/cvtec.cves/videos/247288236316219/](https://www.facebook.com/cvtec.cves/videos/247288236316219/)
- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video from our master mechanic and CV-TEC Automotive Technology Teacher, Mr. Bassett. CTE is Essential! Way to Go, Team CV-TEC!. #youmatter #CTEisEssential#teamcvtec #CTEStrong  
<https://www.facebook.com/cvtec.cves/videos/221564042420867/>
- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video from our Master Stylist and Cosmetology Teacher, Mrs. Thwait; making sure our students are prepared for their NYS licensing exam! CTE is Essential! Way to Go, Team CV-TEC!.  
#youmatter #CTEisEssential #teamcvtec #CTEStrong  
<https://www.youtube.com/watch?v=XDmGtH51pfs>
- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video (and check out the outtakes at the end!) from our culinary expert and CV-TEC Culinary Arts Management Teacher, Chef Bevan. CTE is Essential! Way to Go, Team CV-TEC!. #youmatter #CTEisEssential #teamcvtec #CTEStrong  
<https://www.facebook.com/cvtec.cves/videos/202275011072135/>

- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video from our culinary expert and CV-TEC Culinary Arts Management Teacher, Chef Tanner. CTE is Essential! Way to Go, Team CV-TEC!. #youmatter#CTEisEssential #teamecvtec #CTEStrong  
<https://www.facebook.com/cvtec.cves/videos/594326247873223/>
- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video “teaser” for the instructional unit ahead from our industry expert and CV-TEC Construction Trades Teacher, Mr. Drew. CTE is Essential! Way to Go, Team CV-TEC!. #youmatter #CTEisEssential #teamecvtec #CTEStrong  
<https://www.facebook.com/cvtec.cves/videos/221414432266484/>
- Curious as to how CV-TEC is providing amazing, quality CTE instruction through our on-line Teams platform? Check out this awesome video lesson from our expert Registered Nurses and CV-TEC Allied Health Teachers, Mrs. Billings & Mrs. Begs. CTE is Essential...this CTE Allied Health Skill is essential to ALL of us! Way to Go, Team CV-TEC!. #youmatter#CTEisEssential #teamecvtec #CTEStrong #lovetourhealthcareworkers  
<https://www.facebook.com/cvtec.cves/videos/214444283109140/>





## SPECIAL EDUCATION DIVISION

Plattsburgh Campus, 518-561-0100 FAX 518-561-5624  
Mineville Campus, 518-942-6691 FAX 518-942-3368

P.O. Box 455, Plattsburgh, NY 12901 www.cves.org  
P.O. Box B, Mineville, NY 12956

### CVES MISSION

*CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.*

To: Dr. Mark Davey, District Superintendent  
From: Matt Slattery  
Date: May 2020  
Re: Board of Cooperative Educational Services Report

### News from Elementary

Our K-3 Life Skills Class has been working on the theme of "Helpers at Home," under the guidance of Melissa Adams and her staff. A placemat template was sent home to help the children learn how to set the table. One lad posted a photo of cleaning the table with a squirt-bottle. Another posted a picture of shoveling a hole to plant flowers. To show how much they missed the students, the staff did a *Drive Bye Hello*, starting at Gus Red Hot's and traveling to Chazy, Plattsburgh, Peru, and Willsboro. Some students came out to wave hello. All our families appreciated the friendly gesture. All classroom staff and service providers continue to participate in weekly program meetings with the Principal Christianson.

### Skill Building among our 1:1 Aides

Momentum is strong as we continue to move toward sharpening our skills and building a collaborative culture at WAF. Participation in *Mindfulness Mondays* on TEAMS has generated deep conversations that help our staff meet the emotional and mental health challenges of our Public Health Emergency. Aides are completing written assignments that target key concepts in Trauma Transformation, receiving feedback to advance their understanding. Connections among our staff are growing stronger as individuals reach out on the TEAMS platform through chats and discussions. Last week two aides acted as moderators to facilitate discussions about the core concepts presented in the weekly assignments. Both expressed thanks for the opportunity to leave their comfort zones and serve in a leadership capacity among their peers.

### Our Autism Program Continues to Educate and Support Students and Families

Our BCBA, Andrea Mott, continues to lead our Autism staff during this time by making daily contact with our school social worker and teachers for regular home updates and to provide consultation to parents. Our TAs have been writing proactive strategies for their students while teachers have been updating behavior definitions and data sheets for each student. We continue to work with our New England Center for Children consultant, teachers & TAs and related service providers to develop, review and revise proactive strategies/data sheets for all students (5 per week). Teachers hold weekly, or more, Microsoft Teams meetings with all classroom staff and related service providers in which circle-ups and mindfulness are done. Teachers are providing updated material/activities for students, are meeting regularly with students and parents and some have been able to do group lessons with students (depending on the students' needs and abilities). All classroom staff and service providers continue to participate in weekly program meetings with the Principal Valenzuela.

### Keeping Current with Statewide Resources

Jenn Christiansen and others participated in a special offering entitled "*Emergency Home Learning and Students with Special Needs.*" Dr. Gina Riley, Program Coordinator/Clinical and Professor of Adolescent Special

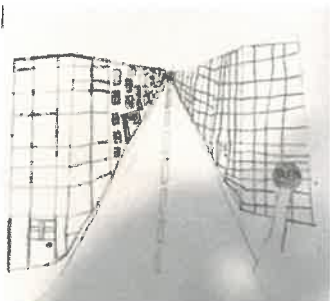
Education at Hunter College, facilitated the session. Other presenters were Dr. Tammy Ellis-Robinson, Assistant Professor, Educational & Counseling Psychology, University of Albany, and Caralee Kardash, Director of Special Education, Capital Region BOCES. Key takeaways were that family attachment, safety, and attunement to children are priorities at this time. Although teachers and parents are bombarded daily with new and clever online resources, emergency offers an opportunity for parents to get to know their children. Unstructured, supervised play, life skill activities, and outdoor engagement topped the list of ways to support the emotional needs of families. The importance of finding a rhythm versus a strict schedule was emphasized. Teachers across the state report feeling pressured to provide academic instruction. It was widely recognized among participants that equity and access to technology are issues to confront long after COVID disappears.

### **Health Education, Courtesy of our Nursing Staff**

Nurse Dawn Abar has provided our aides from WAF and Mineville with an hourly course in health education. Her webinar, "Managing Allergies and Anaphylaxis at School: Training for Unlicensed School Personnel," ended with a review of an online posttest. Next, EpiPen administration was featured with the EpiPen auto-injector trainer. Nurse Dawn explained our CVES Protocol and discussed how EpiPen training is completed with staff for individualized students, field trips, student emergency care plans, and EpiPen dosages. She emphasized the importance of notifying the school nurse if a staff member has a history of allergies and an EpiPen so that a Staff Health History can be on file. Next week's health education topic will be Asthma.

### **Art Round-Up**

Creativity hasn't been canceled for our WAF and Mineville students. Through Microsoft Teams students of Roxana Palmer are participating in live classes three times a week. The CVES Art Website, created by Roxana and widely shared, offers differentiated and diverse resources for students and their families. It showcases the lessons we are doing remotely, suggested activities with supporting materials, and interesting art stories. These focus on basic art concepts and principles, digital art options, and practicing skills with the tools we have available.



*Student work: One-point perspective online lesson*



*Student work: Google Digital Art*



*Finding peace in our environment through art*

### **PAX Passion: Peace, Productivity, Health and Happiness.**

Teacher Assistant, Tina Leduc, not only supports her classroom, but has also embarked on a journey to learn about the PAX Program, one of most effective strategies for preventing problem behavior, teaching pro-social skills, and building community. Tina writes, "This Program helps educators catch behaviors upstream. This is why I just love it. It teaches students to find peace and have healthy relationships." What are the skills, behaviors, abilities or events that you would like them to pack in their suitcase for life? PAX Program is the answer. Ms. Tina will offer her webinar on Monday, May 4, at 10 AM on Microsoft Teams.

### **Strong Student Participation Out of Mineville**

The Mineville campus continues to provide consistent services to our Essex county students through the home based platform. About half of the classes are meeting together in “Teams” classrooms, the other half are working on mailed packets and have regular phone contact with their teachers. Most teachers are making consistent contact with 80 percent of their students! Recently, our Physical Therapist got a message on Teams from one of our elementary students requesting that they have their PT session immediately as she would not be available at the scheduled time! Mrs. Theeman, the therapist, was able to accommodate the young student and was thrilled by her initiative! All classroom staff and service providers continue to participate in weekly program meetings with the Principal Stay.

### **Our Adult Services Program Continues to Thrive**

The Partners in Transition Employment and Training Program (ETP) participants, thru the Office for People with Developmental Disabilities, has continued going strong thru these changing times. Two of our interns are considered essential employees and continue to work between 8-12 hours with the job coaching support of our dedicated Teaching Assistants. Austin and Gerard continue to work along with their coaches at Yando’s and Price Chopper respectively, meeting the needs of our community members. Over the next 6-12 months, it is their goal to transition from these paid internships to direct employment with our business partners. In addition to the time they spend hard at work, our ETP program provides Job Readiness Training virtually twice a week to continue building their skills to be successful and independent employees in the future.



CEWW BOCES  
SPECIAL AID FUND PROGRAMS REVIEW  
STATUS EVALUATION  
2019/2020

Coser	FINAL	Program Description									
		921-2020	927-2019	927-2020	930-2020	944-2019	947-2020	949-2020	950-2020	951-2019	951-2020
		NSLP Equipment Assistance (WAF)	Core Rehabilitation Services	Core Rehabilitation Services	Pre-ETS	Early College High School Program and Pathways	SLS Operating Aid	SLS Categorical Aid for Automation	EPE	HSE Test Administration	HSE Test Administration
Approved Budget		\$ 5,168	\$ 491,366	\$ 631,752	\$ 300,000	\$ 150,000	\$ 98,775	\$ 11,382	\$ 409,041	\$ 7,397	\$ 7,397
Revenue Available/Earned		\$ 5,117	\$ 503,534	\$ 89,477	\$ -	\$ 150,000	\$ 97,040	\$ 9,704	\$ 345,148	\$ 7,547	\$ -
Prior Year Rollover		-	191,714	207,682	-	-	1,735	1,678	-	2,978	7,893
Expenditures to-date		(5,117)	(487,566)	(176,369)	(11,164)	-	(60,186)	(7,765)	(290,652)	(2,516)	(1,678)
Est. Encumbrances to-date (including indirect cost)*		-	-	(639,022)	(122,167)	-	(16,335)	(1,408)	(60,232)	(116)	(3,442)
<b>Unexpended Balance</b>		\$ -	\$ 207,682	\$ (518,232)	\$ (133,331)	\$ 150,000	\$ 2,254	\$ 2,208	\$ (5,735)	\$ 7,893	\$ 2,774
Percentage Utilized		99%	99%	129%	44%	0%	98%	81%	86%	36%	69%
Grant Program Ending:		7/31/2020	12/31/2019	12/31/2020	12/31/2020	6/30/2021	6/30/2020	6/30/2020	6/30/2020	12/31/2019	12/31/2020
Finance Approval Obtained:		8/28/2019	2/7/2019	2/7/2019	1/10/2020	2/22/2019	6/26/2019	6/29/2019	8/30/2019	6/4/2019	6/4/2019
Director:		Bell	Slattery	Slattery	Slattery	Gray	Gray	Gray	Friedman	Friedman	Friedman

Coser	FINAL	Program Description									
		952-2020	954-2020	956-2020	959-2019	959-2020	963-2020	965-2020	966-2020	967-2020	967-2020
		WIOA, Title II, Adult Basic Ed	Perkins IV/CTE/A-Basic Grant	SLS Supplemental Operating Aid	SNAP Employment & Training Venture IV	SNAP Employment & Training Venture IV	North Country Region Career Pathways III	WIOA, Title II, Incarcerated	NYS Basic Literacy-JCEO	NYS Basic Literacy- One Work Source	
Approved Budget		\$ 60,123	\$ 108,175	\$ 50,723	\$ 300,000	\$ 400,000	\$ 185,747	\$ 331,353	\$ 125,000	\$ 125,000	
Revenue Available/Earned		\$ 60,123	\$ 108,175	\$ 47,385	\$ 108,000	\$ 58,250	\$ 133,500	\$ 331,353	\$ 125,000	\$ 125,000	
Prior Year Rollover		-	-	3,338	76,257	70,203	14,997	-	-	-	
Expenditures to-date		(48,589)	(81,653)	(40,826)	(114,054)	(78,361)	(56,970)	(205,483)	(95,622)	(91,251)	
Est. Encumbrances to-date (including indirect cost)*		(11,498)	(18,672)	(6,334)	(79,165)	(79,165)	(5,852)	(83,633)	(25,896)	(23,898)	
<b>Unexpended Balance</b>		\$ 36	\$ 7,850	\$ 3,563	\$ 70,203	\$ (29,073)	\$ 85,675	\$ 42,237	\$ 3,482	\$ 9,851	
Percentage Utilized		100%	93%	93%	38%	39%	34%	87%	97%	82%	
Grant Program Ending:		6/30/2020	6/30/2020	6/30/2020	9/30/2019	9/30/2020	3/31/2020	6/30/2020	6/30/2020	6/30/2020	
Finance Approval Obtained:		8/12/2019	9/19/2019	6/27/2019	11/30/2018	1/13/2020	6/12/2019	8/14/2019	9/13/2019	9/13/2019	
Director:		Friedman	Friedman	Gray	Friedman	Friedman	Friedman	Friedman	Friedman	Friedman	

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\*\*Project Finance Approval Pending with Agency.

\*Includes total unpaid salary and related benefits allocated to the program through year-end.