

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
 Board of Cooperative Educational Services  
 Sole Supervisory District of Clinton, Essex,  
 Warren and Washington Counties

DATE: December 11, 2019  
 KIND OF MEETING: Regular Board Meeting  
 PLACE: William A. Fritz Center, Special Education Gym, Plattsburgh, NY

Board Members Present:

Larry Barcomb  
 Leisa Boise  
 Patricia Gero  
 Evan Glading  
 Linda Gonyo-Horne  
 Richard Harriman, Sr.  
 Donna LaRocque  
 Ed Marin  
 Thomas McCabe  
 Bruce Murdock  
 Michael St. Pierre  
 Scott Thurber

Board Members Absent:

Richard Malaney  
 Lori Saunders  
 Doug Spilling  
  
Assistant Superintendent  
 for Instruction & 21<sup>st</sup>  
 Century Learning:  
 Teri Calabrese-Gray

Others Present:

Eric Bell  
 James McCartney, III  
 Michele Friedman  
 Bonnie Berry  
 Michael Horne  
 Vesta Barcomb  
 Teri Calabrese-Gray

Board Clerk:

Meaghan Rabideau

MEETING  
TO ORDER

The Board President called the meeting to order at 8:03 p.m.

EXECUTIVE  
SESSION

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board go into Executive Session at 8:05 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. All Board Members present voted yes—motion carried.

In Executive Session, the Board, Teri Calabrese-Gray and Eric Bell reviewed several confidential items. First, was an update regarding a current litigation matter. Second, an update was provided on the Capital Project regarding status of property acquisition. Third, the Board was apprised of the successful ratification of the CVES United Professionals Contract by their members with a recommendation provided for the Board's action during the meeting. Also, Mr. Bell reviewed the MOU that will be shared with various CVES associations about waiving health insurance upon retirement. Fourth, an update on the Director of Special Education search was provided and employment terms reviewed with a recommendation provided for the Board's action during the meeting. Lastly, several confidential employee updates were reviewed with the board. Mr. Murdock moved, seconded by Mr. Harriman, Sr., that the Board come out of Executive Session at 9:13 p.m. All Board Members present voted yes—motion carried.

**BUDGET  
COMMITTEE  
UPDATE**

The CVES Board Budget Committee met on December 3, 2019 to review 2019-20 budget reconciliations for all divisions. Mr. Eric Bell began his update by sharing that the Budget Committee reviewed factors impacting reconciliations, reviewed all Co-Sers, and highlighted several budget areas. The Committee also reviewed the retiree health insurance costs in the Administrative Budget. Next, Mr. Bell explained to the entire Board the various budget development factors, goals of the Committee and lastly discussed the CVES reserves and potential changes to the CTE equipment reserve. The next Budget Committee meeting will be held on January 28, 2020 at 7:00 p.m. at the Instructional Services Center, where preliminary 2020-21 budgets will be analyzed and work towards finalizing the draft budget.

**AUDIT  
COMMITTEE  
UPDATE**

Mr. Eric Bell shared a brief Audit Committee update with the entire Board from the meeting held earlier this evening. The Committee discussed the Corrective Action Plan for the June 30, 2019 Annual Independent Audit Management Letter Comments whereby only two findings needed to be addressed. Mr. Bell also indicated that a Request for Proposal (RFP) for an external auditor has gone out with potential interviews to be scheduled in February 2020. The next Audit Committee meeting will be held on February 12, 2020 at 5:00 p.m. at the Instructional Services Center.

**CAPITAL PROJECT  
UPDATE**

Mr. Eric Bell began the Capital Project Update by sharing that the SED third party review is moving along with anticipated final approval soon. The next step in the process will be SED quality control review which will take approximately two weeks to complete. Mr. Bell then discussed bidding preparations including an anticipated timeline of the bidding schedule. Bids will be released on December 16, 2019 in advance of SED approval with the anticipation of a potential addendum to the bid documents, if SED requires further adjustments during their final review process. It is anticipated to recommend awarding vendor contracts at the February 2020 Board meeting and must have SED approval in advance of that meeting. Lastly, Mr. Bell provided an update to the ongoing mini-capital projects including both the 2019-20 waterline and exterior door project and the 18-19 fire alarm project.

**COMMISSIONER  
ROUNDTABLE  
UPDATE**

Board Member Mr. Ed Marin provided an update from the recent Commissioner's Roundtable he attended in Albany on December 6, 2019 with the NYS Board of Regents Chancellor Rosa, Interim NYSED Commissioner Tahoe and 20 other representatives throughout NYS. Mr. Marin shared that school safety was a major topic discussed by the group and explained that items such as Adverse Childhood Experiences (ACEs) scores and relationships between students and staff have the best impact on safety in schools. Mr. Marin went on to report that there is a push for legislation to address the transparency of Industrial Development Agencies (IDA). New legislation would require IDAs to stream meetings, have sitting school Board of Education members on the IDA boards and other requirements to ensure transparency. Lastly, Mr. Marin shared that another main topic discussed was the shortage of diverse teachers and strategies on how to recruit more teachers in NYS, discussion then ensued. Teri Calabrese-Gray reminded the Board that on February 3, 2020 (snow date 2/6/2020) there will be an open session on Graduation Measurements in Malone, and that more information will be forthcoming.

**CORRECTIVE  
 ACTION PLAN &  
 AUDIT RESPONSE**

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the Corrective Action Plan for the 2018-19 Annual Independent Audit Management Letter Comments. All Board Members present voted yes—motion carried.

**PREVIOUS  
 MINUTES**

Mrs. LaRocque, seconded by Mr. Murdock, that the Board approve the minutes of the November 13, 2019 Board meeting as presented. All Board Members present voted yes—motion carried.

**CONSENT  
 AGENDA  
 FINANCIAL**

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items 10a-10n as presented. All Board Members present voted yes—motion carried.

**CERTIFICATION  
 OF WARRANT**

(10a) Approve the Certification of Warrant for November 1, 2019 to November 22, 2019 as presented.

**TREASURER'S  
 REPORT**

(10b) Approve the Treasurer's Report from October 31, 2019 as presented.

**BUDGET  
 INCREASES**

(10c) Approve the following Budget Increases:

1. Instructional Planning for Assessment budget from \$120,005 to \$124,505 due to additional service requests from Beekmantown CSD for the 2019-2020 school year. (CoSer-509 ISC)
2. Micro/TV/AV Repair budget from \$9,238 to \$13,060 due to additional service requests from Boquet Valley CSD for the 2019-2020 school year. (CoSer-512 ISC)
3. Music Instrument Repair budget from \$45,028 to \$53,380 due to anticipated bill as used revenue for the 2019-2020 school year. (CoSer-512 ISC)
4. School Public Relations budget from \$107,014 to \$144,014 due to anticipated bill as used revenue for the 2019-2020 school year. (CoSer-610 ISC)
5. FM Communications budget from \$70,253 to \$72,125 due to the following districts adding radios for the 2019-2020 school year: AuSable Valley CSD, Boquet Valley CSD, Crown Point CSD, Moriah CSD, and Saranac Lake CSD. (CoSer-640 ISC)

**CROSS  
 CONTRACT**

(10d) Approve the following Cross Contract:

1. 2019-20 – Erie 1 BOCES  
 \$675.00 for Policy Services (CVES participates in this service).

**SPECIAL AID  
FUND PROJECTS  
INCREASES**

(10e) Approve the following Special Aid Fund Project Increases:

1. Increase the Core Rehabilitation Service (CRS) Special Aid Fund Project budget from \$412,600.00 to \$491,366.42, for the period of January 1, 2019 through December 31, 2019, due to additional rollover funding in the amount of \$78,766.42. (Special Education)

**SPECIAL AID  
FUND PROJECTS  
FUND PROJECTS**

(10f) Approve the following Special Aid Fund Projects:

1. Pre-ETS for Students with Disabilities Special Aid Fund Project, in the amount of \$300,000, for the period of January 1, 2020 through December 31, 2020 (Pending an approved contract with NYS).(Special Education)

2. Core Rehabilitation Services (CRS) Special Aid Fund Project, in the amount of \$299,652, for the period of January 1, 2020 through December 31, 2020. (Special Education).

3. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV Special Aid Fund Project, in the amount of \$100,000, for the period of October 1, 2019 through September 30, 2020. This is due to rollover of the 2018-2019 project funds. (CV-TEC)

**CONTRACTOR/  
CONSULTANT  
AGREEMENT**

(10g) Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Educational Vistas, Inc. for the purpose of obtaining Vendor Scoring services for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); grades 4 and 8 NYS Science Assessments; and Regents Exams as requested. Service dates and terms are specified as per the agreement with a completion date occurring no later than August 31, 2020. The total amount payable for all services is \$200,000. (ISC)

**ADULT  
EDUCATION  
SPONSORSHIP  
AGREEMENT**

(10h) Approve the following Adult Education Sponsorship Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Chazy Union Free School District for the purpose of providing Adult Education Instructional Activities for the 2019-2020 school year. (CV-TEC)

**AGREEMENT FOR  
SERVICES**

(10i) Approve the following Agreement for Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Midwest PBIS for the purpose of obtaining Professional Development Workshops for BOCES and BOCES component districts in an amount not anticipated to exceed \$13,875. Five workshops are currently scheduled to take place at the Instructional Services Center/Plattsburgh in January and March of 2020. These workshops may be rescheduled at the agreement of the parties, provided that all agreement services are completed no later than June 30, 2020. (ISC)

**CONTRACT  
AGREEMENT**

(10j) Approve the following Contract Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the NYS Education Department for a Pre-Employment Transition Services (Pre-ETS) for Students with Disabilities contract through the Office of Adult Career and Continuing Education Services – Vocational Rehabilitation (ACCES-VR). The contract shall be a multi-year agreement commencing January 1, 2020 and ending December 31, 2024 with a projected amount of funding for the entire period of \$1,500,000. The initial contract term commences January 1, 2020 and ends December 31, 2020. The funding amount paid to BOCES for this term shall be \$300,000 (pending approval from the NY State Education Department). (Special Education)

**AGREEMENT**

(10k) Approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Cornell University for the purpose of obtaining the following training session: A Therapeutic Crisis Intervention for Schools Training of Trainers (TCIS TxT) for the dates of January 27, 2020 through January 31, 2020. Training services will take place at the Plattsburgh City School District Duken Building for the total amount of \$34,500. (ISC)

**PROPOSALS**

(10L) Accept the following Proposals:

1. Based on Tetra Tech Architects & Engineer's and Schoolhouse Construction's analysis and recommendation, that the Board accept a proposal submitted by Mechanical Testing, Inc. for Testing, Adjusting, and Balancing (TAB) Professional Services for the Capital Project. Services will take place at the Plattsburgh Main Campus, Plattsburgh Satellite Campus, and the Mineville Campus for a total amount not anticipated to exceed \$39,750. Services will commence as soon as possible after board award of project work. Be it further recommended that the CVES Board President be granted authority to enter into a service agreement contract contingent upon CVES' attorney approval.

Note: No additional proposals were received.

2. Based on Tetra Tech Architects & Engineer's and Schoolhouse Construction's analysis and recommendation of the proposals submitted, that the Board accept a proposal submitted by Mechanical Testing, Inc. for Mechanical, Electrical and Plumbing (MEP) Systems Commissioning Agent (CxA) Professional Services for the Capital Project. Services will take place at the Plattsburgh Main Campus, Plattsburgh Satellite Campus, and the Mineville Campus for a total amount not anticipated to exceed \$89,910. Services will commence as soon as possible after board award of project work. Be it further recommended that the CVES Board President be granted authority to enter into a service agreement contract contingent upon CVES' attorney approval.

Note: Two additional proposals were received from Taitem Engineering, PC of Ithaca, NY and Otto BCS, LLC of Catskill, NY.

- AMENDMENTS (10m) Approve the following Amendments:
1. Hardship and Eligibility Amendments to the Clinton-Essex-Warren-Washington BOCES 403(b) Retirement Plan administered by U.S. OMNI on behalf of BOCES, effective January 1, 2020. (Management Services)
- PETTY CASH FUNDS (10n) Approve the following Petty Cash Fund and Bursar for the remainder of the 2019-20 school year:
1. Jessica LaClair as bursar of the \$100 petty cash fund at the Management Services Office (replacement for Sherry Aguglia).
- CONSENT AGENDA PERSONNEL Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Personnel items 12a–12j as presented. All Board Members present voted yes—motion carried.
- RESIGNATIONS FOR THE PURPOSE OF RETIREMENT DUPREY (12a) Accept the following letter of resignation for the Purpose of Retirement:
1. Julie Duprey, Typist, Effective January 2, 2020.
- RESIGNATIONS SNOW, PIERCE, WILSON (12b) Accept the following letters of Resignation:
1. Tiffany Snow, Community Outreach Coordinator, Effective January 6, 2020, for the purpose of accepting an Adult Literacy Teacher position.
  2. Nicole Pierce, Registered Nurse, Effective January 1, 2020 for the purpose of accepting a 40% Registered Nurse position.
  3. Amanda Wilson, Food Service Helper, Effective December 5, 2019.
- LEAVE OF ABSENCE BRINTON (12c) Accept the following Leave of Absence:
1. Marcia Brinton, Teacher Aide/Student Aide, Leave of Absence November 26, 2019 through December 17, 2019.
- FOUR-YEAR PROBATIONARY APPOINTMENTS LOBDELL (12d) Appoint the following person(s) to a Four-Year Probationary Appointment as follows:
1. Aimee Lobdell, Teaching Assistant, Effective December 2, 2019, Annual Base Salary of \$20,841 (Salary may increase once contractual agreement for 2019-20 is approved), Prorated Salary of \$14,588.70.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional

performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE  
PROBATIONARY  
APPOINTMENTS

KRITZIOTIS,  
BUSHEY, BARBER,  
BRANDON,  
DESOTELL

(12e) Appoint the following person(s) to a 26-week Civil Service Probationary appointment as follows:

1. Nicole Kritziotis, Account Clerk/Typist, Effective January 2, 2020, Annualized Salary of \$26,188, Prorated Salary of \$ 12,993.28.
2. Nicholas Bushey, Custodial Worker, Effective January 2, 2020, Annualized Salary of \$30,509, Prorated Salary of \$ 15,137.16.
3. Donald Barber, Jr., Teacher Aide/Student Aide, Effective December 2, 2019, Annualized Salary of \$16,982, Prorated Salary of \$11,776.46.
4. Kristin Brandon, Teacher Aide/Student Aide, Effective December 9, 2019, Annualized Salary of \$16,982, Prorated Salary of \$11,349.78.
5. Rachel Desotell, Teacher Aide/Student Aide, Effective December 12, 2019, Tentative Permanent Date December 12, 2020, Annualized Salary of \$16,982, Prorated Salary of \$11,093.77.

PERMANENT  
APPOINTMENTS

GREEN, KEEFE

(12f) Grant a Permanent Appointment (Civil Service) to the following person(s):

1. Dana Green, Account Clerk/Typist, Effective January 24, 2020.
2. Erin Keefe, Account Clerk/Typist-Confidential, Effective January 28, 2020.

TEMPORARY  
APPOINTMENT  
SNOW

(12g) Appoint the following person(s) to a Temporary Appointment for the 2019-20 school year:

1. Tiffany Snow, Adult Literacy Teacher, Effective January 6, 2020 – June 30, 2020 Annual Base Salary of \$46,500, Prorated Salary of \$ 27,900.

PART-TIME  
APPOINTMENT  
PIERCE

(12h) Appoint the following person to a Part-Time Appointment for 2019-20 school year:

1. Nicole Pierce, Registered Nurse - 40%, Effective January 1, 2020, Annual Base Salary of \$36,483 (Salary may increase once contractual agreement for 2019-20 is approved), Prorated Salary of \$8,252.83.

SUBSTITUTES

(12i) Approve the following list of Substitute and Temporary-On-Call appointments for the 2019-20 school year:

<u>Name</u>	<u>Position</u>
Jerel Billings	Building Maintenance Mechanic
Thomas Fisher	Building Maintenance Mechanic
Thomas Fisher	Teacher
Colleen Gilligan	Teacher
Lisa Tallman	Teacher
Cynthia Warner	Teaching Assistant
Susan Mueller	Food Service Helper
Jerel Billings	Custodial Worker
Donna Caramia	Teacher Aide/Student Aide
Christopher Mazzella	Principal

ADULT  
EDUCATION  
INSTRUCTOR

(12j) Approve the following Adult Education Course Instructor for the 2019-20 school year:

Adult Education (\$28.00/hr)  
Scott Fairchild

DEPUTY  
TREASURER RATE  
APPROVAL

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the rate of \$36.83/hour for Jessica LaClair, for hours worked beyond the contractual work day as Deputy Treasurer of the Board, as needed, effective July 10, 2019 through the July 2020 Reorganizational Meeting. All Board Members present voted yes—motion carried.

MEMORANDUM OF  
AGREEMENT  
BETWEEN CEWW  
BOCES & THE 12-  
MONTH SUPPORT  
UNIT

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the Memorandum of Agreement between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the 12-Month Support Staff that acknowledges and agrees to add the title Senior Caseworker to be included in the contract. All Board Members present voted yes—motion carried.

REQUEST FOR  
APPROVAL OF  
ATTENDANCE TO  
CONFERENCE/  
WORKSHOP

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Members:

Richard Harriman, Sr., Linda Gonyo-Horne  
BOCES 2020 Advocacy (Lobby) Day  
February 26, 2020 Albany, NY (overnight accommodations needed)  
All Board Members present voted yes—motion carried.

RESIGNATION  
DREW

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the following Letter of Resignation:

1. Michael Drew, Animal Science Stipend, effective December 17, 2019. All Board Members present voted yes—motion carried.



TEMPORARY  
GRANT  
APPOINTMENTS

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Temporary Grant appointments from December 31, 2019 - June 30, 2020:

1. Grace Suarez, Work Study Student, not-to-exceed 18 hours, at \$11.80/hour
2. Tia Lefebvre, Work Study Student, not-to-exceed 121.5 hours, at \$11.80/hour
3. Jessica Hamilton, Work Study Student, not-to-exceed 165.5 hours, at \$11.80/hour
4. Andrew Barcomb, Work Study Student, not-to-exceed 160 hours, at \$11.80/hour
5. Matthew Blower, Work Study Student, not-to-exceed 80 hours, at \$11.80/hour

All Board Members present voted yes—motion carried.

ADDITIONAL  
WORK

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board approve the following Additional Work for the 2019-20 school year:

Stipend Positions, compensation per collective bargaining agreement

Lyndon Johnson, Special Education Teacher	New Employee Mentor (YD)
Joanne Beaudry, Teaching Assistant	New Employee Mentor (WAF)

All Board Members present voted yes—motion carried.

CIVIL SERVICE  
PROVISIONAL  
APPOINTMENT  
TAYLOR

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following person(s) to a Provisional Civil Service Appointment as follows:

1. Kara Taylor, Accountant, Effective December 11, 2019, Annualized Salary of \$41,500, Prorated Salary of \$23,144.23. All Board Members present voted yes—motion carried. (EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

RATIFY  
COLLECTIVE  
BARGAINING  
AGREEMENT  
BETWEEN CEWW  
BOCES & CVES  
UNITED  
PROFESSIONALS  
UNIT

Mr. Murdock moved, seconded by Mrs. LaRocque, that upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board Ratify the Collective Bargaining Agreement by and between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO, effective July 1, 2019 through June 30, 2024. All Board Members present voted yes—motion carried.

MEMORANDUM OF  
AGREEMENT  
BETWEEN CEWW  
BOCES & UNITED  
PROFESSIONALS  
UNIT

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the Memorandum of Agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals, Local 4807, NYSUT, AFT, AFL-CIO that acknowledges and amends the sick leave buyout at retirement. All Board Members present voted yes—motion carried.

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Board Minutes  
December 11, 2019

**FOUR-YEAR  
PROBATIONARY  
APPOINTMENT  
SLATTERY**

Mr. Murdock moved, seconded by Mr. Harriman, Sr., Recommend that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Matthew Slattery, Director of Special Education, Effective February 3, 2019, Annual Base Salary of \$125,000, Prorated Salary of \$55,729.17. All Board Members present voted yes—motion carried. (The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3014 of the Education Law.)

**STRATEGIC PLAN  
UPDATE**

Mrs. Teresa Calabrese-Gray shared that the next District Planning Team meeting has been re-scheduled to Wednesday, January 29, 2019 beginning at 11:30 a.m. The team will work on the mid-year review presentation that will be given to the entire Board in February 2020.

**DISTRICT SUPT.  
UPDATE**

Mrs. Teresa Calabrese-Gray shared with the Board that employees in the C-E-W-W Health Insurance Consortium have been notified that provider changeover to Empire will take effect on January 1, 2020. Next, Mrs. Calabrese-Gray informed the Board that Dale Breault was appointed as the District Superintendent of FEH BOCES in Malone and also that Lori Tourville was appointed as the new Assistant Superintendent of Instruction and Instructional Services at FEH BOCES as well. Dr. Davey will be wrapping up his duties as Interim DS for FEH on January 6, 2020. Lastly, the following important dates were then shared with the Board:

- 2019-20 CEWW School Boards Association Meetings
  - Thursday, January 9, 2020
- Upcoming CVES/CV-TEC Board of Education Visits
  - Thomas McCabe, Keene CSD - Tuesday, December 17, 2019 – 6:30 p.m.
  - Patricia Gero, AuSable Valley CSD - Wednesday, December 18, 2019 – 6:00 p.m.

**NEXT BOARD  
MEETING**

The next Board meeting will be held on Wednesday, January 8, 2020, in the Yandon-Dillon Center at the Mineville campus. An anticipated Executive Session will begin at 6:30 p.m., with the meeting beginning at 7:30 p.m.

**ADJOURNMENT**

Mr. St. Pierre moved, seconded by Mr. Murdock to adjourn the meeting at 9:57 p.m. All Board Members present voted yes—motion carried.

  
Meaghan Rabideau, Board Clerk