

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: August 21, 2019  
KIND OF MEETING: Regular Board Meeting  
PLACE: Instructional Services Center, Plattsburgh, NY

Board Members Present:

Larry Barcomb  
Patricia Gero  
Richard Harriman, Sr.  
Donna LaRocque  
Richard Malaney  
Ed Marin  
Bruce Murdock  
Lori Saunders  
Michael St. Pierre  
Scott Thurber

Board Members Absent:

Leisa Boise  
Evan Glading  
Linda Gonyo-Horne  
Thomas McCabe  
Doug Spilling

Others Present:

Eric Bell  
Teri Calabrese-Gray  
James McCartney III  
Michele Friedman  
Bonnie Berry

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

MEETING  
TO ORDER

The Board President called the meeting to order at 6:39 p.m.

EXECUTIVE  
SESSION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board go into Executive Session at 6:41 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. All Board Members present voted yes—motion carried.

In Executive Session, the Board and Dr. Davey discussed his 2019-20 draft goals which will be finalized for next month's Board meeting. Second, an update was provided on a potential litigation matter involving a student and a planning meeting held with the parent of the involved student prior to the start of the new school year. Third, there were several Capital Project updates including the purchase of the additional, approximate 20 acres adjacent to the CVES Satellite Campus recommended for approval at the meeting. Additionally, several contractual matters involving the upcoming Capital Project were discussed. Fifth, an update was shared on the Director of Special Education search and its continuation while an Interim Director remains in place. Lastly, several confidential personnel actions were reviewed with the Board prior to action during the business meeting.

Mr. Murdock moved, seconded by Mr. Harriman, Sr., that the Board come out of Executive Session at 8:19 p.m. All Board Members present voted yes—motion carried.

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OPINIONS &  
CONCERNS FROM  
AUDIENCE

Mr. James McCartney III, Principal of the CV-TEC Satellite Campus shared that Mr. Tom Aubin, CV-TEC Welding Teacher, is a semi-finalist for the third year in a row for the Harbor Freight Tools for Schools 2019 Prize for Teaching Excellence. Dr. Davey then shared two press releases with the Board, one discussing the recent land purchase of the CVES Satellite Campus from Clinton County made as part of the voter approved Capital Project and a second one for CVES Board member Linda Gonyo-Horne in recognition of her recent 2019 Anne Z. Paulin Distinguished Service award for leadership, dedication, commitment and hard work to support Rural Education in NYS. Lastly, the Board received a copy of the 2018-19 CVES Annual Report, which showcases celebrations and highlights of the great work accomplished during the year. Dr. Davey thanked all that contributed to finalizing the report, especially the communications team for their help in updating and designing. The Annual Report will be made public electronically on the CVES website.

CAPITAL PROJECT  
UPDATE

Mr. Eric Bell gave a brief Capital Project PowerPoint presentation to the Board for the additional 20-acre property purchase from Clinton County and Haun Welding Supply Company regarding the approved subdivision by the Town of Plattsburgh Planning Board. CVES is still on target to submit design and project documents during the first week of September to NYSED. The discussion also included bid alternates for the Capital Project. Mr. Bell touched on the project schedule timeline and updated the Board on the current mini- capital projects that are ongoing. These two projects include the 2018-19 fire alarm project and the 2019-20 water line and lighting project.

PREVIOUS  
MINUTES

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board amend and approve the minutes of the July 10, 2019 Reorganizational Board meeting. On page 16 of the draft July 10, 2019 meeting minutes, under "Adopt Revised Policy", it should have stated "13 Board Members present voted yes; Mrs. Lorene Saunders voted no — motion carried". All Board Members present voted yes—motion carried.

CONSENT  
AGENDA  
FINANCIAL

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following Consent Agenda Financial items 7a-7m as presented. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

(7a) Approve the Certification of Warrant for June 24, 2019 to August 9, 2019 as presented.

DONATIONS

(7b) Approve the following Donations

1. For Our Student Stipend Fund:

United Way (May 2019)	41.17
Pepsi (June 2019)	105.27
United Way (June 2019)	41.17
Linda Gonya-Horne (June 2019)	<u>50.00</u>
TOTAL - \$	237.61

2. Donation of \$549.00, from Adirondack Foundation. This donation will benefit the Special Education Backpack program.

**BUDGET  
INCREASE**

(7c) Approve the following Budget Increase:

1. Library Media Service budget from \$209,240 to \$229,240 for the 2019-2020 school year due to increased purchases of Online Databases by School Districts. (ISC)

**CROSS  
CONTRACTS**

(7d) Approve the following Cross Contracts:

1. 2018-19 Final- Capital Region BOCES

\$5,179,635.05 for Distance Learning, Virtual Summer School, School Improvement, Instructional Computer Support Services, Model Schools, Administrative Computer Services (student, financial, security and others), Microfilming, Communications, Voice and Electronic Communication Services, Health Safety/Risk Management, Labor Relations, and Teacher Certification (all 17 component districts and CVES participate in one or more of these services).

2. 2018-19 Final- Erie 1 BOCES

\$3,000 for Policy Services (CVES and Westport participate in this service).

3. 2018-19 Final- Franklin-Essex-Hamilton BOCES

\$681,561.75 for Shared Business Office Services (Beekmantown, Keene, Elizabethtown-Lewis, Putnam, and Westport participate in this service); Substitute Coordination (Beekmantown, Elizabethtown-Lewis, Schroon Lake, Westport, and Willsboro participate in this service); School Improvement SSFC (Elizabethtown-Lewis and Westport participates in this service); Insurance- ACA Consulting and Reporting (AuSable Valley, Beekmantown, Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake, and Westport participate in this service); Personnel Recruitment-Frontline (Beekmantown participates in this service); Labor Relations (Northeastern Clinton and Northern Adirondack participates in this service); Arts in Education (Beekmantown participates in this service); Exploratory Enrichment (Northern Adirondack participates in this service); and School Improvement (AuSable Valley, Beekmantown, Chazy, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, Westport, and Willsboro participates in this service).

4. 2018-19 Final- Hamilton-Fulton-Montgomery BOCES

\$364 for School Improvement Services (Peru Central School participates in this service).

5. 2018-19 Final- Jefferson-Lewis BOCES

\$25,496 for Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Westport, and Willsboro participate in this service).

6. 2018-19 Final- Monroe 1 BOCES

\$312.70 for School Improvement Services (Northern Adirondack Central School participates in this service).

CROSS  
CONTRACTS  
CONTINUED

7. 2018-19 Final- Monroe 2-Orleans BOCES  
\$5,690.52 for the Elementary Science Program (Keene participates in this service).
8. 2018-19 Final- Oswego BOCES  
\$2,250 for NYS CDOS or SACC Credential Management System (CVES participates in this service).
9. 2018-19 Final- St. Lawrence-Lewis BOCES  
\$75,040 for Cooperative Purchasing (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, Westport, and Willsboro participate in this service), Section X Athletic Coordination (Plattsburgh City participates in this service) and Instructional Computer-Edlio (Beekmantown participates in this service).
10. 2018-19 Final- Tompkins-Seneca-Tioga BOCES  
\$13,457.14 for School Improvement Services (Peru participates in this service).
11. 2019-20- Onondaga-Cortland-Madison BOCES  
\$595 for Energy Coordination Services (Keene Central School participates in this service).
12. 2019-20- St. Lawrence-Lewis BOCES  
\$68,812 for Cooperative Purchasing (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro participate in this service), Section X Coordination (Plattsburgh City participates in this service) and Instructional Computer-Edlio (Beekmantown participates in this service).

LAND PURCHASE  
AGREEMENT

(7e) Approve the following Land Purchase Agreement:

1. Agreement for the Purchase and Sale of Real Estate between Clinton-Essex-Warren-Washington BOCES and HAUN Second Properties, Inc. for the purpose of purchasing real property known as a portion of Military Turnpike (Deed reference: Clinton County Clerk's Office, Instrument #2012-247436), located in the Town of Plattsburgh, Clinton County, New York, being a part of Tax Map Parcel Identification Number 220.-1-16.1. The purchase price for the Property is \$5,000. The transfer of title shall be completed on or about September 1, 2019. (Management Services)

LEASE  
AGREEMENT

(7f) Approve the following Lease Agreement:

1. Lease Agreement between Clinton-Essex-Warren-Washington BOCES and Boquet Valley Central School District for the purpose of allowing BOCES to lease one classroom from Boquet Valley CSD at their Mountain View Campus in Elizabethtown, NY, for use by the CV-TEC New Visions Medical Careers Program. The agreement will commence September 1, 2019 and will continue for a period of 5 years through June 30, 2024. The annual rent paid to Bouquet Valley School District by BOCES for the contract term of September 1, 2019 to June 30, 2020 shall be \$4,000; for the contract term of July 1, 2020 to June 30, 2021 the rent shall be \$4,200; for the contract term of July 1, 2021 to June 30, 2022 the rent shall be \$4,400; for the contract term of July 1, 2022 to June 30, 2023 the rent shall be \$4,600; and for the final contract term of July 1, 2023 to June 30, 2024 the rent shall be \$4,800. (Management Services)

MASTER  
SERVICES  
AGREEMENT

(7g) Approve the following Master Services Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Frontline Technologies Group LLC dba Frontline Education to set forth a complete statement of the terms, conditions, and use of Frontline's software products and services, including BOCES subscriptions and Participating Districts subscriptions to Frontline's Absence Management Software, Frontline's IEP Direct Software, and Frontline's Employee Evaluation Management Software. Subscription dates for products currently in use run from July 1, 2019 through June 30, 2020 and will renew automatically for a like term unless notice of termination is provided to Frontline. The current 2019-20 expenditure for all software subscription licenses from Frontline, including implementation services, is \$49,294. (Management Services)

AGREEMENT FOR  
CAFETERIA  
MEALS SERVICES

(7h) Approve the following Agreement for Cafeteria Meals Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Adirondack Community Action Programs, Inc. (ACAP) under which BOCES will provide breakfast and lunch meals to ACAP preschool students and staff at the Yandon-Dillon Center in Mineville during the 2019-20 school year. ACAP agrees to pay BOCES the following meal prices: \$2.31 for each student breakfast; \$3.75 for each student lunch; \$2.50 for each adult breakfast; \$4.20 for each adult lunch. ACAP will also pay BOCES \$30,000 as their share of the cost for a food service helper position at the Yandon-Dillon cafeteria for the 2019-20 service period. (Management Services)

REVOCABLE  
PERMIT  
AGREEMENT

(7i) Approve the following Revocable Permit Agreement:

1. Agreement between the State University of New York at Plattsburgh (SUNY) and Clinton-Essex-Warren-Washington BOCES for the rental of classroom space, including rooms 309A and 309B, at Sibley Hall in Plattsburgh, NY. The rental agreement commences August 22, 2019 and ends August 21, 2021. The annual rent paid by BOCES to SUNY for the two-year term shall be \$6,070 per year. (Special Education)

NATIONAL  
SCHOOL LUNCH  
PROGRAM

(7j) Approve participation in the National School Lunch Program (NSLP) at the William A Fritz Center, which includes providing a healthy breakfast and lunch.

COMMUNITY  
ELIGIBILITY  
PROVISION

(7k) Approve participation in Community Eligibility Provision (CEP): Students enrolled in the Special Education program located at the William A. Fritz (WAF) Center and Yandon Dillon Campus have been approved to participate in the Community Eligibility Provision (CEP) beginning July 1, 2019 with the established Identified Student Population (ISP) of 89.94%. This provision allows all enrolled Special Education students to receive a healthy breakfast and lunch at no charge.

SCHOOL LUNCH  
PROGRAM  
RESOLUTION

(7L) Approve the Policy Statement for Free and Reduced Priced Meals or Free Milk in accordance with NYSED program requirements for the federally assisted National School Lunch Program, School Breakfast Program, or Special Milk Program, for the 2019-20 school year.

SPECIAL  
EDUCATION  
SCHOOL-AGE  
SUMMER SCHOOL  
RESOLUTION

(7m) Approve the following Special Education School-Age Summer School Resolution:

1. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School- Age Summer School; and WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2020 Special Education School-Age Summer School and to pay the actual costs of operating the 2020 summer program, notwithstanding State Education Department tuition rates:

AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Willsboro;

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2020 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2020 Special Education School-Age Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School- Age Summer School; and WHEREAS, CEWW BOCES provides Special Education School-Age Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2021 summer program, not-withstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 3, 2020; CEWW BOCES will diligently analyze its ability to provide services in summer 2021, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

CONSENT  
AGENDA  
PERSONNEL

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Personnel items 9a–9w as presented. All Board Members present voted yes—motion carried.

ABOLISHMENT  
SMART, MURPHY

(9a) Abolish/reduce the following staff and/or position(s) due to reduced component school district requests for services:

1. Abolish Leonard Smart, -1.0 FTE Airframe & Power Plant Teacher, effective August 30, 2019. The above employee will be placed on a preferred eligible list for Technical Trades Airframe & Power Plant Teacher for a period of (7) years, during which time they will have the right to be recalled on the basis of seniority in accordance with statute.
2. Abolish Mary Murphy, -.7 FTE Occupational Therapist, effective August 30, 2019. The above person shall be placed on a preferred eligible list for Occupational Therapist for a period of 4 years, during which time they will have the right to be recalled on the basis of seniority in accordance with statute.
3. Reduce -.5 FTE Power Sport Technology teacher position (Plattsburgh)
4. Reduce -.5 FTE Marine Technology teacher position (Mineville)

RESCIND

(9b) Rescind the motion that was approved at the July 10, 2019 Board meeting whereby the Board approved the resignation of Oliver Bickel, School Psychologist, effective August 6, 2019.

RESIGNATIONS  
FOR THE PURPOSE  
OF RETIREMENT  
BICKEL

(9c) Approve the following letters of resignations for the purpose of retirement:

1. Oliver Bickel, School Psychologist, Effective August 6, 2019

RESIGNATIONS  
RASCOE,  
LAMERE, BLAISE,  
AINSWORTH,  
WARNER,  
BEDARD,  
JAQUISH,  
CASSEVAH,  
BOURG,  
KINGSLEY,  
HUCHRO,  
WINCHELL,  
ASHLINE,  
BIDLESPACH,

(9d) Accept the following letters of resignation:

1. Molly Rascoe, Special Education Teacher, Effective July 16, 2019
2. Kaci LaMere, Teacher Aide/Student Aide, Effective July 24, 2019
3. Destiny Blaise Welch, Teacher Aide/Student Aide, Effective July 29, 2019
4. Kyle Ainsworth, Special Education Teacher, Effective July 30, 2019
5. Cynthia Warner, Teacher Aide/Student Aide, Effective August 17, 2019
6. Madison Bedard, Teacher Aide/Student Aide, Effective August 17, 2019
7. Iola Jaquish, Teacher Aide/Student Aide, Effective August 18, 2019
8. Christine Cassevah, Teacher Aide/Student Aide, Effective August 31, 2019
9. Tedi Bourg, Special Education Teacher, Effective August 31, 2019
10. Janel Kingsley, School Counselor, Effective August 31, 2019
11. Adele Huchro, Food Service Helper, Effective September 1, 2019 (for the purpose of accepting a Cook position)

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FINNEGAN,  
BROUSSEAU,  
KATZFEY

12. Stacie Winchell, Account Clerk/Typist-Confidential, Effective September 1, 2019
13. Julie Ashline, Special Education Teacher, Effective September 1, 2019
14. Katy Bidlespach, Special Education Teacher, Effective September 1, 2019
15. Jordan Finnegan, Teacher Aide/Student Aide, Effective September 1, 2019 (for the purpose of accepting a Teaching Assistant position)
16. Andrew Brousseau, Teacher Aide/Student Aide, Effective September 1, 2019 (for the purpose of accepting a Temporary Teaching Assistant position)
17. Bethany Katzfey, Teacher aide/Student Aide, Effective September 1, 2019 (for the purpose of accepting a Temporary Teaching Assistant position)

LEAVE OF  
ABSENCE  
BRINTON

(9e) Accept the following Leave of Absence:

1. Marcia Brinton, unpaid leave of absence September 3, 2019 through September 30, 2019

TENURE  
APPOINTMENTS  
PIERCE,  
FACTEAU,  
DENTON,  
SANTANIELLO

(9f) Grant Tenure to the following person(s):

1. Joshua Pierce, Environmental Conservation Teacher, Effective September 1, 2019
2. Adam Facteau, Principal, Effective September 1, 2019
3. Kimberley Denton, School Counselor, Effective September 1, 2019
4. Nicole Santaniello, School Counselor, Effective November 2, 2019

FOUR-YEAR  
PROBATIONARY  
APPOINTMENTS  
PALMER,  
MONTANILE,  
SORGULE,  
DOUGLASS,  
BOWERS,  
FINNEGAN

(9g) Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Roxana Palmer, Art Teacher, Effective Date July 1, 2019, Annual Base Salary of \$43,645 (Salary may increase once contractual agreement for 2019-20 is approved).
2. Jennilee Montanile, Special Education Teacher, Effective Date 9/1/2019, Annual Base Salary of \$46,000.
3. Stephanie Sorgule, School Counselor, Effective Date 9/1/2019, Annual Base Salary of \$52,086 (Salary may increase once contractual agreement for 2019-20 is approved).
4. Robin Douglass, Special Education Teacher, Effective 9/1/2019, Annual Base Salary of \$50,000.
5. Penny Bowers, Teaching Assistant, Effective 09/01/2019, Annualized Salary of \$20,841 (Salary may increase once contractual agreement for 2019-20 is approved)
6. Jordan Finnegan, Teaching Assistant, Effective 09/01/2019, Annualized Salary of \$20,841 (Salary may increase once contractual agreement for 2019-20 is approved).

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).



CIVIL SERVICE  
PROBATIONARY  
APPOINTMENTS  
LYNN, AGNEW,  
MOORE, SMALLS,  
HUCHRO, WILSON

(9h) Appoint the following person(s) to a 52-week Civil Service Probationary appointment as follows:

1. Jessica Lynn, Teacher Aide/Student Aide, Effective September 1, 2019, Annualized Salary of \$16,982.
2. Sarah Agnew, Teacher Aide/Student Aide, Effective September 1, 2019, Annualized Salary of \$16,982.
3. Ashtyn Moore, Teacher Aide/Student Aide, Effective September 1, 2019, Annualized Salary of \$16,982.
4. Tamar Smalls, Teacher Aide/Student Aide, Effective September 1, 2019, Annualized Salary of \$16,982.
5. Adele Huchro, Cook, Effective September 1, 2019, Annualized Salary of \$18,708.
6. Amanda Wilson, Cook Manager, Effective September 1, 2019, Annualized Salary of \$23,654.

CIVIL SERVICE  
PROVISIONAL  
APPOINTMENTS  
INMAN, LEAVINE

(9i) Appoint the following person(s) to a Provisional appointment as follows:

1. Kaila Inman, Publication Specialist, Effective July 29, 2019, Annualized Salary of \$40,000 (Salary may increase once contractual agreement for 2019-20 is approved), Prorated Salary of \$37,312.68.
2. Marta Leavine, Account Clerk/Typist, Effective August 19, 2019, Annualized Salary of \$25,184 (Salary may increase once contractual agreement for 2019-20 is approved), Prorated Salary of \$21,987.57.

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

PERMANENT  
APPOINTMENT  
WALES,  
SISKAVICH-  
POITRAS, SHAW,  
IMONDI, MARBUT,  
AGUILAR,  
THEEMAN,  
PERRY, MANLEY

(9j) Grant a permanent appointment (Civil Service) to the following person(s):

1. Ashley Wales, Teacher Aide/Student Aide, Effective September 1, 2019
2. Bianca Siskavich-Poitras, Teacher Aide/Student Aide, Effective September 1, 2019
3. Heather Shaw, Teacher Aide/Student Aide, Effective September 1, 2019
4. Tabitha Imondi, Teacher Aide/Student Aide, Effective September 1, 2019
5. Briana Marbut, Teacher Aide/Student Aide, Effective September 1, 2019
6. Henry Aguilar, Lifeguard, Effective September 1, 2019
7. Elizabeth Theeman, Physical Therapist, Effective September 1, 2019
8. Michelle Perry, Senior Account Clerk Typist-Confidential, Effective September 9, 2019
9. Julie Manley, Teacher Aide/Student Aide, Effective September 1, 2019, Annual Salary of \$16,982.

TEMPORARY  
APPOINTMENTS  
OMLIN,  
CASSAVAUGH,  
MITCHELL,

(9k) Appoint the following person(s) to a temporary appointment for the 2019-20 school year:

1. Stephanie Omlin, Special Education Teacher, Effective September 1, 2019 – June 30 2020, Annual Base Salary of \$37,145 (Salary may increase once contractual agreement for 2019-20 is approved).

MAYHEW,  
PASSINO, LEDUC,  
KATSFY,  
BROUSSEAU,  
LEFEVRE,  
LAREAU-KEMP,  
SPOOR,  
HAMILTON

2. Greg Cassavaugh, Heavy Equipment & Diesel Mechanic, Effective September 1, 2019 – June 30, 2020, Annual Base Salary of \$37,145 (Salary may increase once contractual agreement for 2019-20 is approved).
3. Susan Mitchell, Special Education Teacher, Effective September 1, 2019 – June 30, 2020, Annual Base Salary of \$48,000.
4. Grace Mayhew, Special Education Teacher, Effective September 1, 2019 – June 30, 2020, Annual Base Salary of \$37,145 (Salary may increase once contractual agreement for 2019-20 is approved).
5. Cherie Passino, Special Education Teacher, Effective September 1, 2019 - June 30, 2020, Annualized Base Salary of \$37,145 (Salary may increase once contractual agreement for 2019-20 is approved).
6. Tina Leduc, Teaching Assistant, Effective September 1, 2019 – June 30, 2020, Annualized Salary of \$20,841 (Salary may increase once contractual agreement for 2019-20 is approved).
7. Bethany Katzfey, Teaching Assistant, Effective September 1, 2019 – June 30, 2020 Annualized Salary of \$20,841 (Salary may increase once contractual agreement for 2019-20 is approved).
8. Andrew Brousseau, Teaching Assistant, Effective September 1, 2019 – June 30, 2020 Annualized Salary of \$20,841 (Salary may increase once contractual agreement for 2019-20 is approved).
9. Emily Lefevre, LPN Teacher, Effective September 1, 2019, Annualized Salary of \$37,145 (Salary may increase once contractual agreement for 2019-20 is approved).
10. Shirley LaReau-Kemp, LPN Teacher, Effective September 1, 2019, Annualized Salary of \$38,197 (Salary may increase once contractual agreement for 2019-20 is approved).
11. Erin Spoor, LPN Teacher .50 FTE, Effective September 1, 2019, Annualized Salary of \$22,837.50 (Salary may increase once contractual agreement for 2019-20 is approved).
12. Alexis Hamilton, Adult Literacy Teacher (OWS), Effective September 1, 2019, Annualized Salary of \$44,397 (Salary may increase once contractual agreement for 2019-20 is approved).

PART-TIME  
APPOINTMENTS

(9L) Appoint the following person to a part-time appointments for the 2019-20 school year:

<u>Name</u>	<u>Position</u>	<u>Annualized Salary</u>	<u>Prorated Salary</u>
Angela Bushey	Allied Health Teacher 40%	\$45,161	\$18,064.40
Catherine Chauvin	Allied Health Teacher 20%	\$37,896	\$7,579.20
Linda Facteau	Allied Health Teacher 40%	\$37,668	\$15,067.20
Ellen Lamora	Allied Health Teacher 20%	\$35,277	\$7,055.40
Mallory Mattison	Allied Health Teacher 20%	\$36,394	\$7,278.80

\*(Salary may increase once contractual agreement for 2019-20 is approved)\*

PART-TIME  
HOURLY  
APPOINTMENT

(9m) Appoint the following person(s) to a part-time hourly appointment for the 2019-20 school year:

Teacher Aide/Student Aide (\$12.00/hour)

Amanda Crafts

AMENDMENT

(9n) Amend the following Additional Summer Work that was approved at the June 12, 2019 Board meeting with the following changes:

LPN Instruction Curriculum Work, per diem rate hourly rate of pay per contract

Ellen Lamora, Allied Health Teacher	Not-to-Exceed 18 hours
Erin Spoor, LPN Teacher	Not-to-Exceed 18 hours
Shirley Lareau-Kemp, LPN Teacher	Not-to-Exceed 18 hours

Recommend the Board amend the following Adult Education Course Instructors for the 2019-20 School Year that was approved at the June 12, 2019 Board meeting:

Adult Education, hourly rate of pay per contract (\$28.00/hour)

Christina Beck  
Dalton Castine  
Patricia Goodell  
Susan Levaque  
Brad Kiroy  
Kieran Kivlehan

Adult Education Health Careers Hourly Instructors, hourly rate of pay per contract \$37.00/hour)

Angela Bushey  
Catherine Chauvin  
Linda Facteau  
Ellen Lamora  
Mallory Mattison

ADDITIONAL  
WORK

(9o) Approve the following Additional Work for the 2019-20 School Year:

Work Study Student

Grace Suarez

Not-To-Exceed 24 additional hours

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ADDITIONAL  
WORK  
CONTINUED

Security and Law Enforcement, hourly rate of pay

Dana Poirier Not-to-Exceed 60 hours

Culinary Arts Management, hourly rate of pay

Tanner Senecal Not-to-Exceed 30 hours

Bevan Gertsch-Cochran Not-to-Exceed 30 hours

Stipend Positions, Compensation per collective bargaining agreement

Erin Spoor, LPN Instructor	New Employee Mentor (CV-TEC)
Thomas Aubin, Welding Teacher	New Employee Mentor (CV-TEC Satellite)
Jen Haley, Special Education Teacher	New Employee Mentor (WAF)
Brigitte Phillips, School Psychologist	New Employee Mentor (WAF)
Anthony Biasini, Special Education Teacher	New Employee Mentor (Mineville)
Angie Waldron, Curriculum Coordinator	New Employee Mentor (WAF) (2 Stipends)
Faye Dayton, Special Education Teacher	New Employee Mentor (WAF)
Cheryl Spoor, Teaching Assistant	New Employee Mentor (WAF)
Ashley Brown, Teaching Assistant	New Employee Mentor (WAF)
Roxana Palmer, Art Teacher	Yearbook Coordinator (YD)
Joshua Pierce, Env. Conservation Teacher	Maple Sugar Stipend (CV-TEC)
Michael Guillette, Graphic Arts Teacher	Yearbook Advisor (CV-TEC)
Dana Poirier, Security & Law Enforc. Teacher	NTHS Advisor (CV-TEC)
Lori Ducharme, Mathematics 7-12 Teacher	Animal Science Stipend (CV-TEC)
Lori Ducharme, Mathematics 7-12 Teacher	Skills USA Co-Advisor (CV-TEC)
Nicole Santaniello, School Counselor	Skills USA Advisor (Mineville)
Nicole Santaniello, School Counselor	Skills USA Co-Advisor (CV-TEC)
Nicole Santaniello, School Counselor	NTHS Advisor (Mineville)
Sheila Boyea, Teaching Assistant	Yearbook Advisor (WAF)
Amanda Gebhart, Special Education Teacher	PBIS Coordinator (WAF-Shared)
Laura Birtz-Sisson, Speech & Hearing Teacher	PBIS Coordinator (WAF-Shared)
Thomas Rodriguez, Env. Conservation Teacher	Maple Sugar Stipend (Mineville)

2019 SPECIAL  
EDUCATION  
SUMMER SCHOOL  
STAFFING  
ADDITIONS

(9p) Approve the following list of 2019 Special Education Summer School Staffing additions:

Teacher Aide/Student Aide, \$15.00/hour

Pamela Macey WAF

Brandy Rosselli YD

Sara Spring YD

Food Service Helper, \$15.00/hour

Amanda Wilson WAF

Teaching Assistant, hourly rate of pay per contract

Penny Comes YD

2019 SUMMER  
WORK

(9q) Approve the following 2019 Summer Work:

Summer Electrician, \$50.00/hour

Fredric Johnson Not-to-Exceed an additional 35 hours

Summer Laborer, \$12.50/hour

Shane Bertsche Not-to-Exceed 30 days

Turn Key Training, hourly rate of pay per contract

Joelle Lucia, Special Education Teacher Not-to-Exceed 12 hours

Transition Services (continuation of summer duties), hourly rate of pay per contract

Jerilynn Lamere, Teaching Assistant Not-to-Exceed an additional 50 hours

Amy Ladue, Teaching Assistant Not-to-Exceed an additional 25 hours

Ann Schmitt, Teaching Assistant Not-to-Exceed an additional 120 hours

Kelsi Russell, Teaching Assistant Not-to-Exceed an additional 25 hours

Life Skills Curriculum, hourly rate of pay per contract

Susan Mitchell, Special Education Teacher Not-to-Exceed 12 hours

Continuation of normal work year duties, per diem rate of pay

Janel Kingsley, School Counselor Not-to-Exceed 10 additional hours

Kim Denton, School Counselor Not-to-Exceed 10 additional hours

Preparation for the new school year, per diem rate of pay

Julie Holbrook, School Lunch Manager Not-to-Exceed 15 additional days

Classroom Moves/Classroom set up, per diem rate of pay

Todd Menia, New Visions Medical Teacher Not-to-Exceed 2 days

Greg Cassavaugh, Diesel Mech./Heavy Equip. Teacher Not-to-Exceed 2 days

Faye Dayton, Special Education Teacher Not-to-Exceed 1 day

Ellen Supinski, Special Education Teacher Not-to-Exceed 1 day

Susan Mitchell, Special Education Teacher Not-to-Exceed 1 day

Cherie Passno, Special Education Teacher Not-to-Exceed 1 day

Jordan Wendling, Special Education Teacher Not-to-Exceed 1 day

Ashley Pray, Teaching Assistant Not-to-Exceed 1 day

Andrea Christiansen, Teaching Assistant Not-to-Exceed 1 day

Caitlyn Worley, Teaching Assistant Not-to-Exceed 1 day

Kim Denton, School Counselor Not-to-Exceed 1 day

Michael Bova, PowerSport Tech. &amp; Marine Tech. Teacher Not-to-Exceed 2 days

Academic/Behavior Curriculum Work, hourly rate of pay per contract

Robin Douglass, Special Education Teacher Not-to-Exceed 12 hours

Grace Mayhew, Special Education Teacher Not-to-Exceed 12 hours

Jennilee Montanile, Special Education Teacher Not-to-Exceed 12 hours

Stephanie Omlin, Special Education Teacher Not-to-Exceed 12 hours

Hospital Education Program Orientation, hourly rate of pay per contract

Faye Dayton, Special Education Teacher Not-to-Exceed 6 hours

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2019 SUMMER  
WORK CONTINUED      TCI Training, hourly rate of pay per contract  
Stephanie Omlin, Special Education Teacher      Not-to-Exceed 24 hours

Teaching Assistant Curriculum, hourly rate of pay per contract  
Tina Leduc, Teaching Assistant      Not-to-Exceed 12 hours

CURRICULUM  
WRITERS

(9r) Approve the following list of Curriculum Writers for the 2019-20 school year:

Curriculum Writers, (\$25.00 an hour)

Rebecca Banker  
Mandy Bishop  
Michael Brandt  
Hilarie Dickson  
Hilary Eilers  
Amy Holzer  
Ashley Kollar  
Sarah Lacroix  
David Mays  
John McCarty

2019-20  
TEMPORARY-ON-  
CALL &  
SUBSTITUTE  
ANNUAL  
RENEWAL LIST

(9s) Approve the following 2019-20 Temporary-On-Call & Substitute Annual Renewal List:

<u>Name</u>	<u>Position</u>
Cynthia Williams	Substitute Teacher
Diane Leavine	Substitute Teacher
Julie Manley	Substitute Teacher
Frank Mercier	Substitute Teacher
Breanna Harris	Substitute Teacher
Tracey Luoma	Substitute Teacher
Elora Romano	Substitute Teacher
Courtney Lapham	Substitute Teacher
Kenneth Kesterman	Substitute Teacher
Douglas Westover	Substitute Teacher
Michelle Whitford	Substitute Teacher
Marjorie Trim	Substitute Teacher
Susan Mueller	Substitute Teacher
Peter McMillan	Substitute Teacher
Melodie St. Clair	Substitute Teacher
Tammy Harrigan	Substitute Teacher
Doreen Barcomb	Substitute Teacher
Richard Brogowski	Substitute Teacher
Elizabeth Parent	Substitute Teacher
Kaleigh Hack	Substitute Teacher
Leonard Smart	Substitute Teacher

2019-20  
TEMPORARY-ON-  
CALL &  
SUBSTITUTE  
ANNUAL  
RENEWAL LIST  
CONTINUED

Karen M Everleth  
Maura Trombley  
Jelona Fretwell  
Julie Manley  
Cynthia Williams  
Breanna Harris  
Tracey Luoma  
Elora Romano  
Courtney Lapham  
Marjorie Trim  
Susan Mueller  
Tammy Harrigan  
Ronnie Cunningham  
Melodie St. Clair  
Doreen Barcomb  
Elizabeth Christon

Tina Lombard  
Jay Harney

Lisa Dupell  
Kathy Nichols  
Katelyn Atkinson  
Maura Trombley  
Cynthia Williams  
Breanna Harris  
Janice Hart  
Marjorie Trim  
Susan Mueller  
Ronnie Cunningham  
Maryssa Romeo  
Marilyn Casey  
Deborah Mascarenas  
Deborah Hart  
Diane Leavine  
John Shepard  
Donald Bush  
Donald Bush  
Dylan Bedard  
Janice Hart  
Susan Mueller  
Bryan Walton

Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
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Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant  
Substitute Teaching Assistant

Temp On Call Bus Driver  
Temp On Call Bus Driver

Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Teacher Aide/Student Aide  
Temp On Call Typist  
Temp On Call Typist  
Temp On Call Account Clerk Typist  
Temp On Call Senior Stenographer  
Temp On Call Cleaner/Messenger  
Temp On Call Cleaner/Messenger  
Temp On Call Laborer  
Temp On Call Custodial Worker  
Temp On Call Food Service Helper  
Temp On Call Cook  
Temp On Call Musical Instrument Repair Tech

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- VOLUNTEERS (9t) Approve the following Volunteers for the 2019-20 school year:
- ISC  
Seth Albertus  
Michael Guynup
- AUTHORIZATION OF INDIVIDUAL TO COLLECT MONEY (9u) Authorize the following individual to collect money at all CVES locations for the 2019-20 school year:
- Cafeteria  
Amanda Wilson - Plattsburgh Campus, Cafeteria Sales
- CHANGE FUNDS (9v) Approve the following change funds and custodians of the funds for the 2019-20 school year:
- Cafeteria:  
Plattsburgh Campus – Amanda Wilson - \$50 (Replacing Irvin German)
- OFFICERS FOR FREE AND REDUCED LUNCH APPEALS (9w) Appoint the following Officials for the Child Nutrition Program, effective August 21, 2019 through the July 2020 reorganizational meeting, with no additional compensation:
1. Reviewing Official for Free and Reduced Lunch Eligibility – Jessica LaClair, Accountant
  2. Hearing Official for Free Reduced Lunch Appeals – Eric Bell, Asst. Superintendent of Management Services
  3. Verification Official for Free and Reduced Lunch Eligibility - Jessica LaClair, Accountant
- REVISED POLICY Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board adopt the following Revised Policy:
- #4340 – CV-TEC Adult Education Payment/Refund and Withdrawal Policy  
All Board Members present voted yes—motion carried.
- REQUEST FOR APPROVAL TO ATTEND CONFERENCE/ WORKSHOP Mrs. LaRocque moved, seconded by Mrs. Saunders, that the Board approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Members:
- Patricia Gero  
NYSSBA Annual Convention & Education Expo  
October 24-26, 2019 Rochester, NY (overnight accommodations needed)  
All Board Members present voted yes—motion carried.



STUDENT  
 TRANSPORTATION  
 COOPERATIVE  
AGREEMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the Student Transportation Cooperative Agreement which has been reviewed by the CVES attorney and insurance agent. All Board Members present voted yes—motion carried.

SEQRA  
RESOLUTION

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., that the Board approve the following SEQRA resolution:

WHEREAS, the CEWW BOCES, is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and

WHEREAS, the CEWW BOCES plans to acquire an approximately .6+/- acre parcel running between Military Turnpike and the CEWW BOCES’s Satellite Branch Campus at 518 Rugar Street, Plattsburgh, New York (the “Project”); and

WHEREAS, a short Environmental Assessment Form (“EAF”), dated August 21, 2019, a copy of which is attached hereto as Exhibit A, was made available to the CEWW Board of Cooperative Educational Services in advance of this meeting, is available at this meeting and is on file in the Office of the Board Clerk, was prepared by Tetra Tech, the CEWW BOCES’s engineering firm, to facilitate a review of the potential environmental impacts of the Project; and

WHEREAS, Tetra Tech has reviewed the scope of the Project and has advised the CEWW BOCES that the CEWW BOCES should initially classify the Project as an Unlisted Action as that term is defined in Part 617.2 of the Regulations and declare its intention to serve as lead agency to undertake an uncoordinated review pursuant to Part 617.6(b)(3) of the Regulations; and

WHEREAS, Tetra Tech, having reviewed and compared the EAF against the standards set forth in Part 617.7 of the Regulations, has advised the CEWW BOCES that the Project will not result in any significant adverse impacts to the environment, and

WHEREAS, the CEWW Board of Cooperative Educational Services has carefully considered the nature and scope of the Project as set forth in the EAF, has carefully reviewed the criteria for determining significance contained in Part 617.7(c) of the Regulations together with the recommendations provided by Tetra Tech, and

BE IT RESOLVED by this CEWW Board of Cooperative Educational Services as follows:

Section 1. The CEWW BOCES hereby determines that the Project is an Unlisted Action as such term is defined in the Regulations.

Section 2. The CEWW BOCES hereby declares itself lead agency to undertake an uncoordinated review pursuant to Part 617.6(b)(3) of the Regulations.

Section 3. The CEWW BOCES hereby adopts the findings and conclusions contained within the EAF and in accordance with the reasoned elaboration set forth in Exhibit B attached hereto, the CEWW BOCES finds and concludes that the Project will not result in any significant adverse impacts to the environment.

Section 4. The CEWW BOCES hereby issues a Negative Declaration with respect to the Project.

Section 5. The Board hereby authorizes and directs the CEWW BOCES Board Clerk or her designee to file a Negative Declaration with the appropriate parties and agencies and publish the Negative Declaration in the Environmental Notice Bulletin.

Section 6. This Resolution shall take effect immediately.

Exhibit A  
Short EAF

(Attached and on file in the Office of the Board Clerk)

Exhibit B

Set forth below is a reasoned elaboration of the CEWW BOCES's determination of significance.

1. The proposed action (the "Project") involves the acquisition acquire an approximately .6+/- acre parcel running between Military Turnpike and the CEWW BOCES's Satellite Branch Campus at 518 Rugar Street, Plattsburgh, New York.
2. The Project will not cause a substantial adverse change in existing air quality, ground or surface water quality or quantity, traffic or noise levels; a substantial increase in solid waste production nor a substantial increase in potential for erosion, flooding, leaching or drainage problems.
3. The Project will not cause the removal or destruction of large quantities of vegetation or fauna, nor will it substantially interfere with the movement of any resident or migratory fish or wildlife species; nor will the Project impact a significant habitat area or cause substantial adverse impacts on a threatened or endangered species of animal or plant, or the habitat of such a species; or other significant adverse impacts to natural resources.
4. The Project will not cause the impairment of the environmental characteristics of a Critical Environmental Area as designated pursuant to subdivision 617.14(g) of the Regulations.
5. The Project will NOT cause:
  - (a) the creation of a material conflict with the current plans or goals as officially approved or adopted by the Town of Plattsburgh;
  - (b) the impairment of the character or quality of important historical, archeological, architectural, or aesthetic resources or of existing community or neighborhood character;
  - (c) a major change in the use of either the quantity or type of energy;
  - (d) the creation of a hazard to human health;
  - (e) a substantial change in the use, or intensity of use, of land including agricultural, open space or recreational resources, or in its capacity to support existing uses;
  - (f) the encouraging or attracting of a large number of people to a place or places for more than a few days, compared to the number of people who would come to such place absent the action;
  - (g) the creation of a material demand for other actions that would result in one of the above consequences; or
  - (h) changes in two or more elements of the environment, no one of which has a significant impact on the environment, but when considered together result in a substantial adverse impact on the environment.
6. The CEWW BOCES is not taking any other actions which, when considered together with the Project, will have or would have a cumulative significant impact on the environment. All Board Members present voted yes—motion carried.

CIVIL SERVICE  
PROBATIONARY  
APPOINTMENT  
ZELINSKY

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Sylvia Zelinsky, Food Service Helper, Effective September 1, 2019, Annualized Base Salary of \$15,968. All Board Members present voted yes—motion carried.

TEMPORARY  
APPOINTMENT  
MINCHOFF

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board appoint the following person(s) to a Temporary Appointment for the 2019-20 school year:

1. Stacie Minchoff, Special Education Teacher, Effective September 1, 2019 – June 30, 2020, Annual Base Salary of \$37,145.00 (Salary may increase once contractual agreement for 2019-20 is approved). All Board Members present voted yes—motion carried.

SALARY  
INCREASE  
LEFEVRE

Mrs. Saunders moved, seconded by Mrs. LaRocque that the Board approve the following Salary Increase due to change from 12-Month Support Staff Unit to the Confidential Unit:

1. Christina Lefevre, Account Clerk/Typist-Confidential, Effective September 1, 2019, \$4,000.00 increase. All Board Members present voted yes—motion carried.

ADDITIONAL  
WORK

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the following Additional Work for the 2019-20 School Year:

Life Skills Curriculum, hourly rate of pay per contract

Amanda Gebhart, Special Education Teacher Not-to-Exceed 12 additional hours

Academic/Behavior Curriculum, hourly rate of pay per contract

Stacie Minchoff, Special Education Teacher Not-to-Exceed 12 hours

All Board Members present voted yes—motion carried.

STRATEGIC PLAN  
UPDATE

The 2019-20 CVES Board Retreat will be held at the Harmony Golf Course in Port Kent on October 1, 2019 at 6:00 pm. Dr. Davey shared with the Board the 2019-20 District Planning Team (DPT) and divisional meeting schedules/timeline and draft agendas for Strategic Planning team meetings. As part of the Board Retreat, the Board plans to discuss the process needed to move to an electronic Board packet system; further updates will be forthcoming. The Board expressed caution/concern to insure that electronic security measures will be in place for an electronic Board packet system and questioned how user-friendly the new application would be. Dr. Davey indicated that these items will be included in the retreat agenda and planned information.

DISTRICT SUPT.  
UPDATE

Dr. Davey indicated that CVES is in the final stages of summer wrap-up and expressed his appreciation for all of the CVES staff who worked Special Ed Summer School and helped to prepare the buildings for Opening Day. The Special Education students had a productive summer including a busy last few weeks on various educational field trips around the area. The Board was invited to attend Opening Day on September 3<sup>rd</sup> and received a copy of the Opening Day schedule, including the opening sessions and the mental health resource training presentation in the afternoon for Special Education. Next, updated 2019-20 CVES Fact Sheets and divisional information were shared for the Board's advance review prior to their printing. Dr. Davey provided a brief SED update, including that the Commissioner's resignation is effective on August 31, 2019. He shared that Senior Deputy Commissioner Beth Berlin is planned to be the Interim Commissioner starting on September 1<sup>st</sup>. The CVES Board was then asked to please review the Important Dates Calendar for new school year for engagement opportunities with students and staff. Dr. Davey shared several Health Insurance Consortium updates including planned future distribution of RFP's (Request For Proposals) and that new educational resources will be forthcoming soon. Lastly, the following upcoming events were shared with the Board:

- NYSSBA Conference (Rochester) October 24-26, 2019
- CEWW School Boards meetings 2019-20:
  - Thursday, November 14, 2019
  - Thursday, January 9, 2020

OTHER

Dr. Davey acknowledged several tenure appointments that were on the agenda this evening and congratulated each of them. Mr. Murdock reminded the Board to reiterate to all that there is money to be made in the CTE trade field and provided a brief local success story. Lastly, Mr. Ed Marin gave kudos to Teri Calabrese-Gray and the entire team for the ESSA update given yesterday at Beekmantown CSD.

NEXT BOARD  
MEETING

The next Board meeting will be held on Wednesday, September 11, 2019, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:30 p.m., monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. LaRocque to adjourn the meeting at 9:19 p.m. All Board Members present voted yes—motion carried.

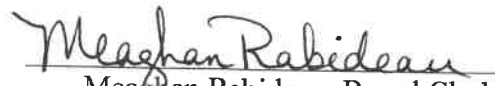
  
Meaghan Rabideau, Board Clerk

Exhibit A  
Short Environmental Assessment Form

*Short Environmental Assessment Form  
Part 1 - Project Information*

**Instructions for Completing**

**Part 1 - Project Information.** The applicant or project sponsor is responsible for the completion of Part 1. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification. Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information.

Complete all items in Part 1. You may also provide any additional information which you believe will be needed by or useful to the lead agency; attach additional pages as necessary to supplement any item.

**Part 1 - Project and Sponsor Information**

Name of Action or Project:

Champlain Valley Educational Services - 2018 Capital Improvement Project

Project Location (describe, and attach a location map):

Military Tumpike at Plattsburgh Satellite Branch Campus, north side of Airport Road.

Brief Description of Proposed Action:

Project action involves the acquisition of a .53 acre parcel (2201-1-16.1) a.k.a. Haun Second Properties, Inc. formerly the subject of an access easement for purposes of the installation of a new site access driveway. The driveway and all other site improvements were addressed in a previous SEQRA analysis and findings.

Name of Applicant or Sponsor:

Champlain Valley Educational Services

Telephone: 518-561-0100

E-Mail: bet\_eric@cves.org

Address:

518 Ruger Street

City/PO:

Plattsburgh

State:

NY

Zip Code:

12901

1. Does the proposed action only involve the legislative adoption of a plan, local law, ordinance, administrative rule, or regulation?

NO YES

If Yes, attach a narrative description of the intent of the proposed action and the environmental resources that may be affected in the municipality and proceed to Part 2. If no, continue to question 2.

2. Does the proposed action require a permit, approval or funding from any other government Agency?

NO YES

If Yes, list agency(s) name and permit or approval: NYSED Building Permit

3. a. Total acreage of the site of the proposed action? .53 acres

b. Total acreage to be physically disturbed? 0 acres

c. Total acreage (project site and any contiguous properties) owned

or controlled by the applicant or project sponsor? 101.7 acres

4. Check all land uses that occur on, are adjoining or near the proposed action:

5.  Urban  Rural (non-agriculture)  Industrial  Commercial  Residential (suburban)

Forest  Agriculture

Aquatic  Other (Specify): Municipal (School)

Parkland

	NO	YES	N/A
5. Is the proposed action,			
a. <u>A permitted use under the zoning regulations?</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. <u>Consistent with the adopted comprehensive plan?</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. <u>Is the proposed action consistent with the predominant character of the existing built or natural landscape?</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. <u>Is the site of the proposed action located in, or does it adjoin, a state listed Critical Environmental Area?</u> If Yes, identify: _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. a. <u>Will the proposed action result in a substantial increase in traffic above present levels?</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. <u>Are public transportation services available at or near the site of the proposed action?</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. <u>Are any pedestrian accommodations or bicycle routes available on or near the site of the proposed action?</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. <u>Does the proposed action meet or exceed the state energy code requirements?</u> If the proposed action will exceed requirements, describe design features and technologies: _____ _____	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. <u>Will the proposed action connect to an existing public/private water supply?</u> If No, describe method for providing potable water: _____ N/A Land Acquisition only	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. <u>Will the proposed action connect to existing wastewater utilities?</u> If No, describe method for providing wastewater treatment: _____ N/A Land Acquisition only	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. a. <u>Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on the National or State Register of Historic Places, or that has been determined by the Commissioner of the NYS Office of Parks, Recreation and Historic Preservation to be eligible for listing on the State Register of Historic Places?</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. <u>Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. a. <u>Does any portion of the site of the proposed action, or lands adjoining the proposed action, contain wetlands or other waterbodies regulated by a federal, state or local agency?</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. <u>Would the proposed action physically alter, or encroach into, any existing wetland or waterbody?</u> If Yes, identify the wetland or waterbody and extent of alterations in square feet or acres: _____ _____ _____	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

14. <u>Identify the typical habitat types that occur on, or are likely to be found on the project site. Check all that apply:</u> <input type="checkbox"/> Shoreline <input type="checkbox"/> Forest <input checked="" type="checkbox"/> Agricultural/grasslands <input checked="" type="checkbox"/> Early mid-successional <input type="checkbox"/> Wetland <input type="checkbox"/> Urban <input type="checkbox"/> Suburban		
15. <u>Does the site of the proposed action contain any species of animal, or associated habitats, listed by the State or Federal government as threatened or endangered?</u>	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
16. <u>Is the project site located in the 100-year flood plain?</u>	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. <u>Will the proposed action create storm water discharge, either from point or non-point sources?</u> If Yes,	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. <u>Will storm water discharges flow to adjacent properties?</u>	<input type="checkbox"/>	<input type="checkbox"/>
b. <u>Will storm water discharges be directed to established conveyance systems (roof and storm drains)?</u>	<input type="checkbox"/>	<input type="checkbox"/>
If Yes, briefly describe: _____ _____		
18. <u>Does the proposed action include construction or other activities that would result in the impoundment of water or other liquids (e.g., retention pond, waste lagoon, dam)?</u> If Yes, explain the purpose and size of the impoundment:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
19. <u>Has the site of the proposed action or an adjoining property been the location of an active or closed solid waste management facility?</u> If Yes, describe:	NO	YES
	<input checked="" type="checkbox"/>	<input type="checkbox"/>
20. <u>Has the site of the proposed action or an adjoining property been the subject of remediation (ongoing or completed) for hazardous waste?</u> If Yes, describe:	NO	YES
	<input type="checkbox"/>	<input checked="" type="checkbox"/>
RGR Estero Plastics, Site Code: 510024 at 14 Gus Larham Lane, Fallstown; determined to be no public health risk		
I CERTIFY THAT THE INFORMATION PROVIDED ABOVE IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE		
Applicant/sponsor/name: <u>Champlain Valley Educational Services (Larry Barcomb, Dr. Mark Dewey)</u> Date: <u>8/21/19</u>		
Signature: _____ Title: _____		

Agency Use Only (If applicable)

Project:   
Date:

**Short Environmental Assessment Form  
Part 2 - Impact Assessment**

**Part 2 is to be completed by the Lead Agency.**

Answer all of the following questions in Part 2 using the information contained in Part 1 and other materials submitted by the project sponsor or otherwise available to the reviewer. When answering the questions the reviewer should be guided by the concept "Have my responses been reasonable considering the scale and context of the proposed action?"

	No, or small impact may occur	Moderate to large impact may occur
1. Will the proposed action create a material conflict with an adopted land use plan or zoning regulations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Will the proposed action result in a change in the use or intensity of use of land?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Will the proposed action impair the character or quality of the existing community?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Will the proposed action have an impact on the environmental characteristics that caused the establishment of a Critical Environmental Area (CEA)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Will the proposed action result in an adverse change in the existing level of traffic or affect existing infrastructure for mass transit, biking or walkway?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Will the proposed action cause an increase in the use of energy and it fails to incorporate reasonably available energy conservation or renewable energy opportunities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Will the proposed action impact existing: a. public / private water supplies?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. public / private wastewater treatment utilities?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Will the proposed action impair the character or quality of important historic, archaeological, architectural or aesthetic resources?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Will the proposed action result in an adverse change to natural resources (e.g., wetlands, waterbodies, groundwater, air quality, flora and fauna)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Will the proposed action result in an increase in the potential for erosion, flooding or drainage problems?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Will the proposed action create a hazard to environmental resources or human health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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Agency Use Only (If applicable)

Project:	
Date:	

**Short Environmental Assessment Form**  
**Part 3 Determination of Significance**

For every question in Part 2 that was answered "moderate to large impact may occur", or if there is a need to explain why a particular element of the proposed action may or will not result in a significant adverse environmental impact, please complete Part 3. Part 3 should, in sufficient detail, identify the impact, including any measures or design elements that have been included by the project sponsor to avoid or reduce impacts. Part 3 should also explain how the lead agency determined that the impact may or will not be significant. Each potential impact should be assessed considering its setting, probability of occurring, duration, irreversibility, geographic scope and magnitude. Also consider the potential for short-term, long-term and cumulative impacts.

Based upon the consideration of Parts 1 and 2 of the Short EAF, the action of acquiring .63+- acres of land formerly the subject of an access easement will in itself result in no significant adverse environmental impacts. The previously planned access driveway crossing was afforded a separate SEQRA analysis and determination of significance.

<input type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action may result in one or more potentially large or significant adverse impacts and an environmental impact statement is required.
<input checked="" type="checkbox"/>	Check this box if you have determined, based on the information and analysis above, and any supporting documentation, that the proposed action will not result in any significant adverse environmental impacts.
CVES Board of Education	8/21/19
Name of Lead Agency	Date
Lary Barcomb & Dr. Mark C. Davey	Board President and District Superintendent
Print or Type Name of Responsible Officer in Lead Agency	Title of Responsible Officer
Signature of Responsible Officer in Lead Agency	Signature of Preparer (if different from Responsible Officer)

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