

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: July 10, 2019
KIND OF MEETING: Reorganization Board Meeting
PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque (Upon Appt.)
Ed Marin
Richard Malaney
Thomas McCabe
Bruce Murdock
Lori Saunders
Doug Spilling
Michael St. Pierre
Scott Thurber

Board Members Absent:

Evan Glading

Executive Officer:
Dr. Mark C. Davey

Board Clerk:
Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
Christine Myers
Michele Friedman
Eric Bell
Grace Stay
Michael Horne
Donna LaRocque

MEETING
TO ORDER

Board Member, Larry Barcomb called the meeting to order at 6:37 p.m.

OATH OF OFFICE

Patricia Gero, Linda Gonyo-Horne, Richard Harriman, Sr., Richard Malaney, Lori Saunders, Doug Spilling, Michael St. Pierre & Scott Thurber signed the Oath of Office.

2019-20 BOARD
PRESIDENT

Mr. Murdock moved, seconded by Mr. St. Pierre, to nominate Larry Barcomb as President of the CVES Board for 2019-20. There being no other nominations, Mrs. Boise moved, seconded by Mr. St. Pierre to close the nominations. All Board Members present voted yes—motion carried. Mr. Barcomb was elected Board President for 2019-20 and signed the Oath of Office.

2019-20 BOARD
VICE PRESIDENT

Mr. Murdock moved, seconded by Mr. Marin, to nominate Michael St. Pierre as Vice President of the CVES Board for 2019-20. There being no other nominations, Mrs. Boise moved, seconded by Mr. Murdock, to close the nominations. All Board Members present voted yes—motion carried. Mr. St. Pierre was elected Board Vice President for 2019-20 and signed the Oath of Office.

2019-20 BOARD
DEPUTY VICE
PRESIDENT

Mr. St. Pierre moved, seconded by Mrs. Saunders, to nominate Bruce Murdock as Deputy Vice President of the CVES Board for 2019-20. There being no other nominations, Mrs. Boise moved, seconded by Mr. Spilling, to close the

nominations. All Board Members present voted yes—motion carried. Mr. Murdock was elected Board Deputy Vice President for 2019-20 and signed the Oath of Office.

**APPOINTMENT OF
VACANT BOARD
MEMBER SEAT**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to appoint Mrs. Donna LaRoque to the vacant CVES Board member seat. All Board Members present voted yes—motion carried. Mrs. LaRoque signed the Oath of Office. Mrs. LaRoque joined the meeting at 6:46 p.m. as a Board member.

**EXECUTIVE
SESSION**

Mr. St. Pierre moved, seconded by Mr. Murdock, that the Board go into Executive Session at 6:47 p.m., for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. All Board Members present voted yes—motion carried.

The District Superintendent met with the CVES Board and discussed his recommendations for several individual contracts. Next, Eric Bell, Assistant Superintendent of Management Services, and Teri Calabrese-Gray, Assistant Superintendent for Instruction and 21st Century Learning, joined Dr. Davey with the Board in Executive Session for the discussion of CVES Capital Project updates. These topics included the next steps for the planned purchase of the approximate 20 additional acres next to the Satellite Campus, and status of the Construction Manager for CVES' pending project. Fourth, the Board was provided a negotiations update which included several potential proposals. Lastly, several pending employment recommendations were discussed and an update on the Director of Special Education vacancy was shared. Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board come out of Executive Session at 8:06 p.m. All Board Members present voted yes—motion carried.

**PUBLIC HEARING
ON CODE OF
CONDUCT**

Dr. Davey opened the Public Hearing for the CVES draft Code of Conduct. Mrs. Michele Friedman, Director of Career and Technical Education, gave a PowerPoint presentation that listed the members of the Code of Conduct Committee and highlighted a summary of the major updates/changes that the Committee made for 2019-20. The Summary of changes included additions/modifications/and or updates to the following: Section 1: Introduction; Section II: definitions; and lastly changes to Section V: Individual Civility. The Code of Conduct can be found on the CVES website. There were no concerns from the public. The Public Hearing ended at 8:22 p.m. Meeting resumed at 8:23 p.m.

**CONSENT
AGENDA RE-
ORGANIZATIONAL**

Mrs. LaRocque moved, seconded by Mr. Murdock, to approve the following consent agenda Re-Organizational items 10a – 10y as presented. All Board Members present voted yes—motion carried.

**APPOINTMENT OF
BOARD CLERK**

(10a) Appoint Meaghan Rabideau to the position of Board Clerk, effective July 10, 2019 through the July 2020 Reorganization Meeting, per terms and conditions of Salary & Benefit Agreement. The Board Clerk will sign and file the Oath of Office.

**APPOINTMENT OF
DEPUTY BOARD
CLERK**

(10b) Appoint Louise Jackstadt to the position of Deputy Board Clerk, as needed, effective July 10, 2019 through the July 2020 Reorganization Meeting, with an additional compensation of \$49.46/hour for hours worked beyond the contractual work day. The Deputy Board Clerk will sign the Oath of Office and file with the Board Clerk.

**APPOINTMENT OF
TREASURER**

(10c) Appoint Christine Myers to the position of Treasurer, effective July 10, 2019 through the July 2020 Reorganization Meeting, per terms and conditions of Employment Agreement. The Treasurer will sign the Oath of Office and file with the Board Clerk.

**APPOINTMENT OF
DEPUTY
TREASURER**

(10d) Appoint Jessica Laclair to the position of Deputy Treasurer, as needed, effective July 10, 2019 through the July 2020 Reorganization Meeting, with an additional compensation of \$35.18/hour for hours worked beyond the contractual work day. The Deputy Treasurer will sign the Oath of Office and file with the Board Clerk.

**APPOINTMENT OF
CLAIMS AUDITOR**

(10e) Appoint Angela Jennette to the position of Claims Auditor, effective July 10, 2019 through the July 2020 Reorganization Meeting, with an additional compensation of \$35.00/hour for hours worked beyond the contractual work day. The Claims Auditor will sign the Oath of Office and file with the Board Clerk.

**APPOINTMENT OF
DEPUTY CLAIMS
AUDITOR/
PAYROLL
AUDITOR**

(10f) Appoint Jessie Moulton to the position of Deputy Claims Auditor/Payroll Auditor, effective July 10, 2019 through the July 2020 Reorganization Meeting, with an additional compensation of \$44.43/hour for hours worked beyond the contractual work day. The Deputy Claims Auditor/Payroll Auditor will sign the Oath of Office and file with the Board Clerk.

**APPOINTMENT OF
PURCHASING
AGENT**

(10g) Appoint Stephanie Trombly to the position of Purchasing Agent, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.

**APPOINTMENT OF
CENTRAL
TREASURER-
EXTRAClassroom
ACTIVITY FUND**

(10h) Appoint Colby Siskavich to the position of Central Treasurer-Extraclassroom Activity Fund, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.

- APPOINTMENT OF RECORDS ACCESS OFFICER (10i) Appoint Meaghan Rabideau to the position of Records Access Officer, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation
- APPOINTMENT OF RECORDS ACCESS APPEALS OFFICER (10j) Appoint Dr. Mark Davey to the position of Records Access Appeals Officer effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS MANAGEMENT OFFICER (10k) Appoint Christine Myers to the position of Records Management Officer, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF ASBESTOS DESIGNEE (10L) Appoint Jeffrey Sisson to the position of Asbestos Designee, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF CIVIL RIGHTS OFFICER (10m) Appoint James McCartney and Cathy Snow as the CVES Civil Rights Officers, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF SECTION 504 OFFICER (10n) Appoint Bonnie Berry as the CVES Section 504 Officer, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF MEDICAID COMPLIANCE OFFICER (10o) Appoint Bonnie Berry as the CVES Medicaid Compliance Officer, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.
- DESIGNATING PERSONNEL TO KEEP ATTENDANCE REGISTER (10p) Designate Jeffrey Sisson to supervise the keeping of the register of attendance in accordance with Attendance Policy #4890, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.
- DESIGNATING OFFICIAL BANK DEPOSITORIES (10q) 1. Designate TD Bank and New York Cooperative Liquid Assets Security System (NYCLASS) as the official depositories for CVES operating accounts for the 2019-20 school year.
2. Designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for the 2019-20 school year: TD Bank, Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank and Adirondack Bank.

**AUTHORIZATION
OF SIGNATURES
ON CHECKS**

(10r) Authorize the Assistant Superintendent of Management Services, District Treasurer and the Deputy Treasurer to sign checks.

**AUTHORIZATION
TO CERTIFY
PAYROLLS**

(10s) Authorize the Assistant Superintendent of Management Services as Certifier of Payroll at no additional compensation, and appoint the Assistant Superintendent for Instruction & 21st Century Learning as Certifier of Payroll, as needed, effective July 10, 2019 through the July 2020 Reorganization Meeting, with no additional compensation.

**AUTHORIZATION
TO APPROVE
ATTENDANCE AT
CONFERENCES,
CONVENTIONS,
AND WORKSHOPS**

(10t) Authorize the District Superintendent to approve attendance at conferences, conventions and workshops, including associated expenses based on CVES policy #6830.

**AUTHORIZATION
TO APPLY FOR
GRANTS AND AID**

(10u) Authorize the District Superintendent to apply for grants and aid.

**EXTRACLASSROOM
ACTIVITY FUND**

(10v) Extraclassroom Activity Fund
This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund. It is recommended that the following people be appointed to monitor this fund, effective July 10, 2019 through July 2020 Reorganization Meeting, with no additional compensation:

Chief Faculty Advisors – Adam Facteau for the Plattsburgh Campus, James McCartney for the Satellite Campus, and Grace Stay for the Mineville Campus.

**EXTRACLASSROOM
FACULTY
AUDITOR**

(10w) Recommend that the Board appoint Christine Myers as the Extraclassroom Faculty Auditor, effective July 10, 2019 through the July 2020 Reorganization Meeting, at no additional compensation.

**AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY**

(10x) Authorize the following individuals to collect money at all CVES locations for the 2019-20 school year:

CV-TEC – Plattsburgh & Satellite Campuses
Bevan Gertsch-Cochran – Culinary Arts Management
Tanner Senecal – Culinary Arts Management
Jennifer Parker – Environmental Conservation/Forestry
Joshua Pierce – Environmental Conservation/Forestry
Beverly Thwaites - Cosmetology
Lisa Banker – Cosmetology
Erin Meyer – Animal Science/Veterinary Assistant

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**AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY
CONTINUED**

Dana Grant – Animal Science/Large Animal Production
Michael Guillette – Graphic Design & Communication
Christina LeFevre - Adult Education Tuitions and other CV-TEC programs
Debra Geddes – Adult Education Tuitions and other CV-TEC programs
Stacie Winchell – Adult Education Tuitions and other CV-TEC programs
Diana Handly - Adult Education Tuitions and other CV-TEC programs
Nicole Osika – Adult Education Tuitions and other CV-TEC programs

CV-TEC – Mineville

Kimberly Lincoln – Cosmetology
Marcie Frasier – Special Education and CV-TEC program activities

Special Education – Plattsburgh

Janet Arthur – Special Education program activities
Karen Davis - Special Education program activities
Tonya Robinson – Work Experience program activities

Special Education – Mineville

Joan McGowan – Career Pathways activities

Instructional Services Center

Julie Duprey – Participant fees and other ISC services
Angela Jennette – Participant fees and other ISC services
April Miner – Participant fees and other ISC services

Business Office – Satellite Campus

Gabrielle Dion – Bank deposits and general collections
Jessica LaClair – Bank deposits and general collections
Sherry Aguglia – Bank deposits and general collections

Cafeteria

Adele Huchro – Mineville Campus, Cafeteria Sales
Julie Holbrook – Mineville & Plattsburgh Campus, Cafeteria Sales
Irvin German – Plattsburgh Campus, Cafeteria Sales

**DIGNITY ACT
COORDINATORS**

(10y) Approve the following Dignity Act Coordinators for the 2019-20 school year:

Adam Facteau – Main Campus, John Harold Building
James McCartney – Satellite Campus
Grace Stay – Mineville Campus
Daniel Valenzuela – Main Campus, William A. Fritz Building

**OPINIONS &
CONCERNS FROM
AUDIENCE**

Mrs. Friedman, shared that Meadowbrook Healthcare has just announced their CNA to LPN ladder program. Through this program, current employees may apply to attend the CV-TEC (CVES) LPN Program, with (5) chosen to have full tuition and fees paid for as well as their salaries for continued education. Mrs. Friedman is hopeful this will pave the way for other community business partners to do the same and develop great opportunities in the future. Dr. Davey then informed the Board that the NYS Rural Schools Association (RSA) annual conference was held on July 7-9, 2019 and attended by Board members Richard Harriman, Sr., Linda Gonyo-Horne and himself. Board member Linda Gonyo-Horne, who is also a RSA Board of Directors member, was presented with the 2019 Anne Z. Paulin Distinguished Service award for her leadership, dedication, commitment and hard work to support Rural Education in NYS. Dr. Davey acknowledged the special honor of receiving this annual award and Mrs. Gonyo-Horne's recognition and appreciation by all conference attendees when the award was presented.

**CAPITAL PROJECT
UPDATE**

Mr. Eric Bell updated the Board on several Capital Project topics including on-site value engineering tours where several areas of savings were found. In addition, reviewed selected preliminary alternates as budget protectors for cost-saving options to ensure bids are awardable. Next, Mr. Bell paid special attention to the "Closing" of the purchase of the Satellite Campus property which was held on July 3rd. Board President Larry Barcomb attended the closing and signed the purchase agreement with Clinton County's Honorable Harry J. McManus - Chairperson of the Clinton County Legislature. Also in attendance at the closing was Michael Zurlo - Clinton County's Administrator & Clerk of the Legislature; Rodney Brown - Deputy County Administrator & Deputy Clerk of the Legislature; Joseph Lavernado, Esq. - CVES' attorney; Eric Bell, CVES' Assistant Superintendent of Management Services and Dr. Davey. Congratulations CVES on this important step in CVES' Capital Project. Mr. Bell noted that no further lease payments will be made on this property thus saving approximately \$160K annually in our Capital Budget. He also noted that payments from component school districts will allow CVES to avoid taking out short term borrowing and all cost savings at the end of the project will be returned to our component districts. Lastly, Mr. Bell discussed updates to the Ground Penetrating Radar (GPR) results at the South Hanger, and project schedule. Dr. Davey then briefly discussed potential name changes to the two Satellite campus buildings.

**PREVIOUS
MINUTES**

Mrs. LaRocque moved, seconded by Mrs. Boise, to approve the minutes of the June 12, 2019 Board Meeting as presented. All Board Members present voted yes—motion carried.

**CONSENT
AGENDA
FINANCIAL**

Mrs. LaRocque moved, seconded by Mr. Murdock, to approve the following Consent Agenda Financial items 14a-14m as presented. All Board Members present voted yes—motion carried.

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CERTIFICATION
OF WARRANT

(14a) Approve the Certification of Warrant for June 3, 2019 – June 21, 2019, as presented.

TREASURER'S
REPORT

(14b) Approve the Treasurer's Report for May 31, 2019, as presented.

PETTY CASH
FUNDS

(14c) Approve the following petty cash funds and bursar's for the 2019-20 school year:

WAF Special Education Dept. – Janet Arthur
Instructional Services Center – April Miner
Mineville Campus – Marcie Frasier
Satellite Campus CV-TEC – Diana Handly
Management Services – Sherry Aguglia
CV-TEC Plattsburgh Main Campus – Stacie Winchell

CHANGE FUNDS

(14d) Approve the following change funds and custodians of the funds for the 2019-20 school year:

Special Education:

Special Education Career Pathways (Mineville), Joan McGowan - \$15.00
Special Education – Work Experience Sunshine Café (Plattsburgh), Tonya Robinson - \$25.00
Special Education – Short-term classroom program activities (Plattsburgh), Janet Arthur - \$25.00

CV-TEC:

CV-TEC Cosmetology II (Plattsburgh), Lisa Banker - \$100
CV-TEC Cosmetology (Mineville), Kimberly Lincoln - \$200
CV-TEC Culinary Arts & Hospitality Resort Services (Plattsburgh), Bevan Gertsch-Cochran - \$200
(\$100 per each register)
CV-TEC Conservation (Plattsburgh), Jennifer Parker - \$50
CV-TEC Student Tuitions and Fees (Plattsburgh), Debra Geddes - \$100

Cafeteria:

Mineville Campus - Adele Huchro - \$50
Plattsburgh Campus – Irvin German - \$50

DONATIONS

(14e) Approve the following Donations:

1. Donation of \$183.00, from Kayla Thorne. This donation will benefit the Special Education Backpack program.
2. Donation of \$183.00, from Paula Cormier. This donation will benefit the Special

DONATIONS
CONTINUED

Education Backpack program.

3. Donation of \$186.00, from Special Education Staff. This donation will benefit the Special Education Backpack program.

4. Donation of \$200.00, from Donna Lavene. This donation will benefit the Special Education Backpack program.

5. Donation of \$183.00, from Niles Asset Management, Inc. This donation will benefit the Special Education Backpack program.

BUDGET
INCREASE

(14f) Approve the following Budget Increase:

1. The Library Media Service budget from \$184,240 to \$209,240 for the 2019-2020 school year due to increased usage by Beekmantown CSD.

CROSS
CONTRACTS

(14g) Approve the following Cross Contracts:

1. 2019-20 - Capital Region BOCES
\$4,973,410.46 for Distance Learning, Instructional Computer Support Services, Arts in Education, School Improvement, Model Schools, Administrative Computer Services (student, financial, security and others), Nonpublic Textbook Coordination, Labor Relations, Voice and Electronic Communications Services, Teacher Certification, and Microfilming (all 16 component districts and CVES participate in one or more of these services).

2. 2019-20 - Washington-Saratoga-Warren-Hamilton-Essex BOCES
\$69,825 for Occupational Education (Schroon Lake participates in this service); Arts in Education (Northern Adirondack participates in this service); School Development: CTE Statewide Assessment (CVES participates in this service); Learning Technology (Beekmantown participates in this service); Transportation Occupational Education Shuttles (Schroon Lake participates in this service); School Development (Schroon Lake participates in this service); Gifted/Talented (Schroon Lake participates in this service) and Instructional Planning (Beekmantown participates in this service)

3. 2019-20 - Franklin-Essex-Hamilton BOCES
\$539,820 for Shared Business Office Services (Boquet Valley and Putnam participate in this service); Substitute Coordination (Beekmantown, Boquet Valley, Schroon Lake, and Willsboro participate in this service); School Improvement SSFC (Boquet Valley participates in this service); Insurance ACA Consulting and Reporting (AuSable, Beekmantown, Boquet Valley, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, and Schroon Lake participate in this service); and Personnel Recruitment-Frontline (Beekmantown participates in this service).

**CROSS
CONTRACTS
CONTINUED**

4. 2019-20- Oswego BOCES
\$2,355 for NYS CDOS or SACC Credential Management System (CVES participates in this service).

5. 2019-20- Jefferson-Lewis BOCES
\$6,000 for Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Boquet Valley, Chazy, Crown Point, CVES, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroom Lake, and Willsboro participate in this service).

**CONTRACTOR/
CONSULTANT
AGREEMENT**

(14h) Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Children's Development Group for the purpose of obtaining the services of one speech therapist for students in the CVES Special Education Program/Mineville Campus for the period of July 8, 2019 through August 16, 2019 at a rate of \$75 per hour. The estimated expenditure for the period will be \$5,400. (Special Education)

**LEASE
AGREEMENT**

(14i) Approve the following Lease Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and The Development Corporation "TDC" for the purpose of allowing BOCES to lease 12,597 square feet of space at 14 Area Development Drive in Plattsburgh New York. The agreement will commence October 1, 2019 and will continue for a period of 2 years through September 30, 2021. At the option of the BOCES, the agreement may be renewed for an additional one year term. The annual rent paid to TDC by BOCES for the initial term of October 1, 2019 to September 30, 2020 shall be \$81,880.50. For the second contract term of October 1, 2020 to September 30, 2021 the rent shall be \$88,179. For the third contract term, should BOCES elect to renew for the term of October 1, 2021 to September 30, 2022, the rent shall be \$94,477.50. (Management Services)

**LAND PURCHASE
AGREEMENT**

(14j) Approve the following Land Purchase Agreement:

1. Agreement for the Purchase and Sale of Real Estate (20 acre parcel) between Clinton-Essex-Warren-Washington BOCES and the County of Clinton for the purpose of purchasing 20 acres of real property lying adjacent to and west of the Plattsburgh Satellite Campus/Clinton County Tax Map Identification Number 220.-1-3.1. The purchase price for the Property is \$160,000. The effective date of the sale shall be the last date of signature of the parties, or June 30, 2019, whichever occurs last. (Administration)

**PARTICIPATION
IN COOPERATIVE
PURCHASING
ALLIANCES**

(14k) Approve the following resolution to participate in Cooperative Purchasing Alliances:

1. Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Cooperative Educational Services agrees to participate in the OMNIA Partners Public Sector, Keystone Purchasing Network (KPN), National Cooperative Purchasing Alliance (NCPA), Sourcewell, and PEPPM Technology Cooperative Purchasing Program for the 2019/2020 school year.

**PARTICIPATION
IN COOPERATIVE
PURCHASING
PROGRAM**

(14L) Approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Cooperative Educational Services agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2019/2020 school year.

MOTOROLA BID

(14m) Award the bid for F.M. Motorola Repeaters, Mobile, Portable Equipment, Related Software and Bus Mobile Video Systems to Wells Communication Service, Inc. of Plattsburgh, NY for the following amounts. Bid pricing shall remain valid for the dates of July 11, 2019 through June 10, 2020.

1. FM Repeater/Receiver (UHF), Model SRL 8000 - \$8,600
2. FM Repeater/Receiver(UHF), Model SRL 5700 - \$4,200
3. FM Mobile Radio(UHF), Model XPR5550e - \$1,190
4. FM Mobile Radio (Removal of Old Equipment & Installation Mobile Only) - \$400
5. FM Control Station(UHF), Model XPR5550e - \$1,150
6. FM Portable Radio(UHF), Model XPR7550e - \$995
7. FM Portable Radio(UHF), Model XPR3500e - \$527
8. FM Portable Radio(UHF), Model SL 300 - \$349
9. FM Portable Radio(UHF), Model SL 3500e - \$545
10. FM Portable Radio(UHF), Model BRP 40/Analog (VHF) - \$185
11. FM Portable Radio(UHF), Model BPR 40 (UHF) - \$195
12. FM Restricted Access, Model HKVN4178 - \$210

Additional options available from the Manufacturers catalog are available at the listed price less the following discounts:

Motorola Equipment/Listed Price: 25%

Motorola Accessories/Listed Price: 10%

Bus Mobil Video Equipment & Accessories/Listed Price: 15%

Notes: Wells Communication Service, Inc. was the sole bidder. Bid pricing will be open for use by bid participants including Clinton-Essex-Warren-Washington BOCES, St. Lawrence-Lewis BOCES, Franklin-Essex-Hamilton BOCES, Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and their respective component districts.

**OLD BUSINESS
COMMITTEE
REPORTS**

Mrs. LaRocque moved, seconded by Mr. Harriman, Sr., to appoint the following Board Members to serve on the CVES Budget Committee (for development of the 2020-21 CVES budget) for the 2019-20 school year: Mrs. Boise, Mrs. Saunders, Mrs. Gero and Mr. Thurber. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mr. Harriman, Sr., to appoint the following Board Members to serve on the CVES Audit Committee (pertaining to the 2018-19 audit) for the 2019-20 school year: Mrs. Gonyo-Horne, Mr. Harriman, Sr., Mrs. LaRocque, Mr. McCabe and Mr. Spilling. All Board Members present voted yes—motion carried.

**CONSENT
AGENDA
PERSONNEL**

Mrs. LaRocque moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items 16a–16i as presented. All Board Members present voted yes—motion carried.

**RESIGNATIONS
MAZZELLA,
LECUYER,
KINGSLEY,
BERNHARD**

(16a) Accept the following letters of Resignation:

1. Joseph Mazzella, Special Education Teacher, Effective June 27, 2019
2. Angie Lecuyer, Teacher Aide/Student Aide, Effective July 11, 2019
(for the purpose of accepting Typist position)
3. Janel Kingsley, School Counselor, Effective September 1, 2019
4. Brett Bernhard, Marine Technology Teacher, Effective September 3, 2019

RESCIND

(16b) Rescind the motion that was approved at the May 8, 2019 Board meeting whereby the Board granted a 52-week probationary appointment to Mary Laduke as the Cook Manager Effective September 1, 2019.

**CIVIL SERVICE
PROBATIONARY
APPOINTMENT
LECUYER**

(16c) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Angie Lecuyer, Typist, Effective July 11, 2019, Annualized Salary of \$23,861.00, Prorated Salary of \$23,310.36, (Salary will increase once contractual agreement for 2019-20 is approved).

**TEMPORARY
APPOINTMENT
SNOW**

(16d) Appoint the following person to a Temporary Appointment as follows:

1. Tiffany Snow, Community Outreach Coordinator (Continuation), Effective July 1, 2019 to June 30, 2020, Annualized Salary of \$57,825.00, (Salary will increase once contractual agreement for 2019-20 is approved).

ADDITIONAL WORK

(16e) Approve the following additional work for the 2018-19 school year:

IEP Requirements, hourly rate of pay per contract

Toni Perez Not-To-Exceed 4 additional hours

Work Study Student, \$11.10/hour

Blake Dashnaw Not-To-Exceed 132 additional hours

Approve the following Additional Work for the 2019-2020 School Year:

School Bus Driver Recertification, per diem rate of pay

Kim Mayer Not-To-Exceed 4 hours

2019 SPECIAL EDUCATION SUMMER SCHOOL STAFFING ADDITIONS

(16f) Approve the following list of 2019 Special Education Summer School Staffing additions:

Teacher Aide/Student Aide, \$15.00/hour

Karen Everleth	WAF
Nicole Rascoe	WAF
Cailene Allen	WAF
Tyler Blair	WAF
Tina Leduc	WAF
Anne Yanulavich	WAF

Teacher, \$39.00/hour

Catherine Sample WAF

Food Service Helper, \$15.00/hour

Brittany Koehler

2019 SUMMER WORK

(16g) Approve the following 2019 Summer Work:

Curriculum Development, hourly rate of pay per contract

Thomas Aubin, CTE Welding Teacher, Not-To-Exceed 18 hours

Continuation of Normal Work Year Duties, per diem rate of pay

Dana Poirier, Security and Law Enforcement Teacher, Not-to-Exceed 30 hours

Preparation of Cafeteria for Summer School, \$15.00/hour

Irvin German, Not-To-Exceed 2 days
Jocelyn Lopez, Not-To-Exceed 2 days

SUBSTITUTES

(16h) Approve the following list of Substitute and Temporary-On-Call appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>
Angie Lecuyer	Typist

Approve the following list of Substitute and Temporary-On-Call appointments for the 2019-20 school year:

<u>Name</u>	<u>Position</u>
Leslie Plante	Clerk
Angie Lecuyer	Typist
Cynthia Williams	Teacher
Karen Everleth	Teaching Assistant

TEMPORARY ON-
CALL RATES FOR
THE 2019-20
SCHOOL YEAR

(16i) Establish the following temporary on-call rates for the 2019-20 school year effective July 1, 2019:

<u>Title (Temporary On-Call)</u>	<u>2018-2019</u>	<u>Type</u>	<u>2019-2020</u>	<u>Type</u>
Teacher	\$110.00	Daily	\$110.00	Daily
Nurse (RN)	\$100.00	Daily	\$100.00	Daily
Teaching Assistant	\$88.00	Daily	\$90.00	Daily
Teacher Aide/Job Placement Aide	\$78.00	Daily	\$83.00	Daily
Custodial Worker	\$12.50	Hourly	\$12.50	Hourly
Building Maintenance Mechanic	\$12.50	Hourly	\$12.50	Hourly
Bus Driver	\$15.00	Hourly	\$20.00	Hourly
Cook	\$11.20	Hourly	\$11.80	Hourly
Food Service Helper	\$11.20	Hourly	\$11.80	Hourly
Musical Instrument Repair Technician	\$19.75	Hourly	\$19.75	Hourly
Audio Visual Repair Technician	\$14.67	Hourly	\$14.67	Hourly
Cleaner Messenger	\$11.20	Hourly	\$11.80	Hourly
Laborer	\$11.20	Hourly	\$11.80	Hourly
Temporary On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	\$11.20	Hourly	\$11.80	Hourly
Temporary On-Call Clerical- CVES Retiree	\$13.20	Hourly	\$14.00	Hourly
Principal	\$350.00	Daily	\$350.00	Daily
Administrator	\$450.00	Daily	\$450.00	Daily

REPRESENTATIVES
FOR CLINTON &
ESSEX COUNTY
SCHOOL BOARDS

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board appoint Linda Gonyo-Horne to serve as the representative for the Clinton County School Boards Association for 2019-20, and Michael St. Pierre to serve as the representative for the Essex County School Boards Association for 2019-20. All Board Members present voted yes—motion carried.

VOTING
DELEGATE/
ALTERNATE FOR
NYSSBA
CONVENTION

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board appoint Ed Marin as the voting delegate and Richard Harriman, Sr. as the voting alternate for the NYSSBA convention to be held on October 24-26, 2019. All Board Members present voted yes—motion carried.

NYSSBA
LEGISLATIVE
LIAISON

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint Linda Gonyo-Horne as the NYSSBA Legislative Liaison for the 2019-20 school year. All Board Members present voted yes—motion carried.

CV-TEC
ADVISORY
COUNCIL
MEMBERS

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the following CV-TEC Advisory Council Members for the 2019-20 school year:

1. Sue Matton, Chairperson, North Country Chamber of Commerce
 2. Justin Antoniotti, WPTZ President & General Manager
 3. Leisa Boise, CVES Board Member
 4. Carol Calabrese, Director Essex County IDA
 5. Michael Cashman, Supervisor Town of Plattsburgh
 6. David Coryer, Coryer Staffing
 7. Greg Hart, Workforce Development Institute
 8. Sylvie Nelson, Executive Director, North Country Workforce Development Board
 9. Lee Ann Pray, Northline Utilities
 10. Sheri Sauve, Manager, NYS Department of Labor
 11. Dr. Thomas Palmer, Superintendent of Schools, Peru CSD
 12. Daniel Mayberry, Superintendent of Schools, Keene CSD
 13. Paul Savage, Superintendent of Schools, AuSable Valley CSD
 14. David F. Champagne III, President & CEO of The Development Corporation
 15. Linda Gonyo-Horne, CVES Board Member
- All Board Members present voted yes—motion carried.

RESOLUTION TO
APPROVE
STAFFING
UPDATES/
CHANGES FOR
SAFETY PLANS

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board approve updates of any names, titles, numbers throughout the District-Wide and all building level Safety Plans to reflect staffing changes/updates, as well as any technology instruction modifications as a result of equipment upgrades, from July 1, 2019 through June 30, 2020 . All Board Members present voted yes—motion carried.

RESOLUTION
RECOGNIZING
INTERIM
DISTRICT
SUPERINTENDENT
OF FEH BOCES

Mrs. LaRocque moved, seconded by Mr. Harriman, Sr., that the Board, upon the recommendation of New York State Commissioner of Education, MaryEllen Elia, recognize the appointment of Dr. Mark C. Davey as the Interim District Superintendent of Franklin-Essex-Hamilton BOCES, effective September 1, 2019. All Board Members present voted yes—motion carried.

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Board Minutes
July 10, 2019

ADOPT REVISED
POLICY

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board adopt the following Revised Policy:

#5300 – Code of Conduct. All Board Members present voted yes—motion carried.

REVISED POLICY–
1ST READING

The following revised policy was presented for a first reading:

#4340 – CV-TEC Adult Education Payment/Refund and Withdrawal Policy

REVISED POLICY –
WAIVE 1ST READING
AND ADOPT

Mr. Murdock moved, seconded by Mrs. LaRocque, that that the Board waive the first reading and adopt the following revised policy:

#6805 – Authorization of Employment and Payment of Substitutes by the District Superintendent. All Board Members present voted yes—motion carried.

POLICIES TO BE
REVIEWED
ANNUALLY

The following policies were included in the Board packet for annual review:

1. #6700 Policy and Procedures Governing Procurements of Goods and Service Enacted in Accordance with General Municipal Law § 104-b
2. #6700-E.1 Purchasing Exhibit

POLICY
REQUIRING
BOARD
MEMBER'S
SIGNATURE

The following policy was presented which requires Board Member's signature:

1. #2160 BOCES Board Officer and Board Member Responsibilities
Board Members are asked to sign the last page and return it to the Board Clerk.

REQUEST FOR
APPROVAL TO
ATTEND
CONFERENCE/
WORKSHOP

Mr. Murdock moved, seconded by Mr. Harriman Sr., that the Board approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Members:

Donna LaRocque, Leisa Boise
NYSSBA Annual Convention & Education Expo
October 24-26, 2019 Rochester, NY (overnight accommodations needed)

Linda Gonyo-Horne
Rural Schools Association Fall Retreat
October 26-27, 2019 Fairport, NY (overnight accommodations needed)
All Board Members present voted yes—motion carried.

RESCIND

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board rescind the motion that was approved at the June 12, 2019 Board meeting whereby the Board appointed Charles Roberts as a Summer Laborer for 2019 Summer Work, effective July 1, 2019. All Board Members present voted yes—motion carried.

LETTERS OF
RESIGNATION
ASHLINE, BICKEL

Mrs. Larocque moved, seconded by Mr. Murdock, that the Board approve the following letters of resignations:

1. Julie Ashline, Special Education Teacher, Effective September 1, 2019
 2. Oliver Bickel, School Psychologist, Effective August 6, 2019
- All Board Members present voted yes—motion carried.

TEMPORARY
GRANT
APPOINTMENTS

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the following Temporary Grant appointments from July 8, 2019 – December 30, 2019:

1. Tia Lefebvre, Work Study Student, Not-to-Exceed 160 hours, at \$11.10/hour
2. Matthew Blower, Work Study Student, Not-to-Exceed 160 hours, at \$11.10/hour
3. Jessica Hamilton, Work Study Student, Not-to-Exceed 160 hours, at \$11.10/hour

Approve the following Temporary Grant appointments from July 15, 2019 – December 30, 2019:

1. Andrew Barcomb, Work Study Student, Not-to-Exceed 160 hours, at \$11.10/hour

All Board Members present voted yes—motion carried.

SALARY &
BENEFIT POLICY
FOR MANAGERIAL
EMPLOYEES

Mrs. Larocque moved, seconded by Mrs. Gonyo-Horne, that upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board Ratify the Salary and Benefit Policy for the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services Managerial Employees, dated July 1, 2019 through June 30, 2023, terms and conditions of employment provided therein. All Board Members present voted yes—motion carried.

AMENDMENT TO
EMPLOYMENT
AGREEMENT
BELL

Mrs. Larocque moved, seconded by Mr. Harriman, Sr., that upon the recommendation of the District Superintendent, BE IT RESOLVED, that the Board approve the Amendment to the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Eric Bell, effective July 1, 2019 through June 30, 2023. All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey acknowledged and thanked CVES, the Board, the District Planning Team (DPT) and each Division for their support of the Strategic Plan throughout the 2018-19 school year. New focuses for the 2019-20 school year under consideration include potential CVES logo updates and rebranding, as well as other ways to improve and expand communications for the BOCES. Dr. Davey reminded the Board that the 2019 Board Retreat with Sean Brady, our Strategic

Plan facilitator, is scheduled for Tuesday, October 1, 2019, with more information to follow.

**DISTRICT SUPT.
UPDATE**

Dr. Davey began his Superintendent's update by thanking and acknowledging both the Plattsburgh and Mineville campuses for a great start to the Summer Special Education program and also highlighted the new food service program at the Plattsburgh main campus. He then thanked CVES' Operations and Maintenance staff for their progress and accomplishments with water main repairs, paving, improved landscaping and summer work underway. Next, Dr. Davey gave a brief Workers' Compensation & Health Insurance Consortium Update noting that Mr. Jon Parks, the retired Saranac CSD superintendent, has agreed to serve as the consortium's Health Plan Administrator for 2019-20. Mr. Parks will present during Opening Day to CVES staff and share plan changes/updates and encourage good consumerism in health care choices. Lastly, Dr. Davey reviewed the following upcoming events:

- NYSSBA Area Six Dinner – Malone Golf Club, July 30th, 6:00 p.m.
- NYSSBA Conference (Rochester) October 24-26, 2019
- Rural Schools BOD Meeting October 26-27, 2019
- CEWW School Boards meetings 2019-20
 - Thursday, November 14, 2019
 - Thursday, January 9, 2020
- Opening Day of New School Year – Tuesday, September 3, 2019, Westside Ballroom

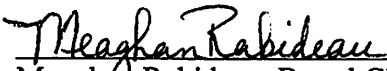
Linda Gonyo-Horne mentioned the importance of the upcoming US Census to NYS. She emphasized that it is vital that everyone be accounted for as there is a large number of rural homeowners that have left New York State, which was a major topic at the recent RSA conference.

**NEXT BOARD
MEETING**

The next Board meeting will be held on Wednesday, August 21, 2019, at the Instructional Services Center in Plattsburgh. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Boise., to adjourn the meeting at 9:17 p.m. All Board Members present voted yes—motion carried.



Meaghan Rabideau, Board Clerk