

**Clinton-Essex-Warren-Washington
Health Insurance Consortium**

P.O. Box 455
Plattsburgh, NY 12901

DATE: November 8, 2018
KIND OF MEETING: Board of Directors Meeting
PLACE: Instructional Services Center
Plattsburgh, NY

Board Members Present:

Mark Bessen
Mark Davey
Justin Gardner
Robb Garrand
Stephen Gratto
William Larrow
Jay Lebrun
Daniel Mannix
Laura Marlow
Daniel Mayberry
John McDonald, Jr.
Joshua Meyer
Scott Osborne
Jonathan Parks
Paul Savage

Board Members Absent:

Shari Brannock
Thomas Palmer

Chairperson:

John McDonald, Jr.

Secretary:

Jessie Moulton

Others Present:

Eric Bell
Jaci Kelleher, Esq.
Christine Myers
Hollis Palmer
Amy Pedrick
Michael Rossi
Audience Members

MEETING
TO ORDER

Chairperson McDonald called the meeting to order at 9:10 a.m.

PUBLIC
COMMENT
SESSION

No comments.

MINUTES OF
PREVIOUS
MEETING

Dr. Davey moved, seconded by Mr. Larrow, to adopt the minutes of the September 13, 2018 meeting. All Board Members present voted yes – motion carried.

AUDITORS
REPORT-
APPROVAL OF
JUNE 30, 2018
FINANCIAL
STATEMENT AND
APPROVAL OF
CORRECTIVE
ACTION PLAN

Michael Rossi of West & Company reviewed the Health Insurance Financial Statements for the 2017-2018 fiscal year, and stated that the numbers presented fairly. There was one comment on the timeliness of the reconciling of the district payments, accompanied by a corrective action plan. However, this comment was considered to be immaterial by the auditors, and the financials were given a clean opinion.

Mr. Savage moved, seconded by Mr. Garrand, to accept the Health Insurance Financial Statements and the Corrective Action Plan as presented. All Board Members present voted yes – motion carried.

TREASURER'S
REPORT

Dr. Hollis Palmer stated that there was a slight positive cash flow for October 2018.

Mr. Mannix moved, seconded by Mr. Mayberry, to accept the October 2018 Treasurer's reports. All Board Members present voted yes – motion carried.

APPOINTMENT OF
EXECUTIVE
COMMITTEE

2018-2019 Appointment of Executive Committee

John McDonald
Dan Mannix
Jennifer Brown
Danielle Fosella
Brenda LeClair
Danielle McAfee
Randy Sapp

Mr. Meyer moved, seconded by Mr. Gratto, to approve the 2018-19 appointment of the Executive Committee as presented. All Board Members present voted yes – motion carried.

CHANGE THE BY-
LAWS ARTICLE II

A. Participation on the Advisory Committee is voluntary. The members of the Advisory Committee shall be appointed by the Board of Directors based on the following representation:

- Superintendents 5
- School Business Officials 2
- Teachers 2
- Retirees 2
- CSEA 1
- NYSUT 1
- Labor Relations 1
- BOCES Representative 1

Non-voting

- Treasurer
- Broker
- Secretary

The Board may appoint additional non-voting members and the Committee may elect to have non-voting participants as it feels necessary.

B. The Advisory Chairperson shall be appointed by the Board of Directors. The Chairperson does not need to be a voting member.

C. The Advisory Vice-Chairperson shall be appointed by the Board of Directors. The Vice Chairperson does not need to be a voting member.

Sections D - J remain as currently written.

Mr. Meyer moved, seconded by Mr. Gratto, to approve the changes to the Article II of the By-Laws as presented. All Board Members present voted yes – motion carried.

APPOINTMENTS
TO THE
ADVISORY
COMMITTEE

2018-2019 Appointments to the Advisory Committee

Jonathan Parks	Superintendent
Daniel Mayberry	Superintendent
Jay Lebrun	Superintendent
Steve Gratto	Superintendent
Justin Gardner	Superintendent
Scott Brow	Business Official
Brian Tousignant	Business Official
Dave Kokes	Teacher
Bob Porter	Teacher
Bob Joyce	Retiree
Rod Sherman	Retiree
Phil Lupe	CSEA
Chris Chandler	NYSUT
Dan Shaw	Labor Relations
Eric Bell	BOCES Representative

Non-voting

Hollis Palmer PhD	Administrator
Christine Myers	Treasurer
Brendan Foley	Broker

Appointment as Chairperson: Hollis Palmer PhD – non-voting

Appointment as Vice-Chairperson: Jay Lebrun – voting

Mr. Meyer moved, seconded by Mr. Gratto, to approve the 2018-19 appointment of the Advisory Committee as presented. All Board Members present voted yes – motion carried.

PUBLIC
COMMENT
SESSION

Anne Slattery (AuSable Valley CSD) stated she had an issue with a service she had done that she believed Excellus BC/BS said she was pre-authorized for, but then Excellus did not cover it. *The Board apologized for the difficulty she was having. Jessie Moulton will talk with Anne after the meeting to gather further information.*

ADJOURNMENT

Mr. Meyer moved, seconded by Mr. Gardner, to adjourn the meeting at 9:21 a.m. All Board Members present voted yes – motion carried.

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Jessie Moulton, Recording Secretary