

**Clinton-Essex-Warren-Washington
Health Insurance Consortium**

P.O. Box 455
Plattsburgh, NY 12901

DATE: September 13, 2018

KIND OF MEETING: Board of Directors Meeting

PLACE: Instructional Services Center
Plattsburgh, NY

Board Members Present:

Mark Bessen
Mark Davey
Justin Gardner
Robb Garrand
Stephen Gratto
William Larrow
Jay Lebrun
Daniel Mannix
Laura Marlow
Daniel Mayberry
John McDonald, Jr.
Joshua Meyer
Scott Osborne
Thomas Palmer
Jonathan Parks
Paul Savage

Board Members Absent:

Shari Brannock

Chairperson:

John McDonald, Jr.

Secretary:

Jessie Moulton

Others Present:

Jaci Kelleher, Esq.
Eric Bell
Christine Myers
Audience Members

MEETING
TO ORDER

Chairperson McDonald called the meeting to order at 9:10 a.m.

PUBLIC
COMMENT
SESSION

No comments.

MINUTES OF
PREVIOUS
MEETING

Mr. Osborne moved, seconded by Mr. Parks, to adopt the minutes of the June 6, 2018 meeting. All Board Members present voted yes – motion carried.

RENEWAL OF
CONTRACTS

Mr. Osborne moved, seconded by Mr. Parks, to approve the renewal of the following contracts/policies:

- a. Directors' & Officers' (10/01/2018 – 10/01/2019)
- b. General Liability (Special Multi-Peril) (10/01/2018 – 10/01/2019)

All Board Members present voted yes – motion carried.

RESOLUTION TO
APPROVE
NYCLASS
MUNICIPAL
COOPERATION
RESOLUTION TO
USE NYCLASS AS
A DEPOSITORY
FOR THE
CONSORTIUM'S
ACCOUNTS AND
TEMPORARY
INVESTMENTS

Mrs. Marlow moved, seconded by Mr. Bessen, to approve the NYCLASS Municipal Cooperation Resolution. All Board Members present voted yes – motion carried.

APPROVE
AMENDMENT TO
CONSULTING
SERVICES
AGREEMENTS
BETWEEN LOCEY
& CAHILL
CONSULTING
SERVICES, LLC
AND THE
CONSORTIUM

Jaci Kelleher, Esq., explained that the current Consulting Services Contract between Locey & Cahill and the Consortium originally ran through June 30, 2019, and the Broker of Record authorization ended June 30, 2018. Therefore, a new Broker of Record letter for Locey & Cahill was completed for the period July 1, 2018 – August 31, 2018, and the Amendment to Consulting Services Agreements will terminate services with both Consortiums effective August 31, 2018.

Mr. Savage moved, seconded by Dr. Davey, to approve the Amendment to Consulting Services Agreements between Locey & Cahill Consulting Services, LLC and the Consortium.

All Board Members present voted yes – motion carried.

APPROVAL OF
SEGAL
CONSULTING
SERVICES
AGREEMENT

Dr. Davey moved, seconded by Mr. Osborne, to approve the Segal Consulting Services Agreement.

Jaci Kelleher, Esq., commented that the contract offers ala carte services, and appears to be a good and fair contract.

All Board Members present voted yes – motion carried.

APPROVAL OF
SEGAL
SUPPLEMENTAL
SERVICES
PROJECT
OUTLINE

Mr. Mayberry moved, seconded by Mr. Parks, to approve the Segal Supplemental Services Project Outline.

Again, Jaci Kelleher, Esq., stated that everything seemed to be reasonable.

All Board Members present votes yes – motion carried.

APPROVAL OF
BROKER OF
RECORD LETTER
APPOINTING
BRENDAN FOLEY
OF SEGAL
CONSULTING
EFFECTIVE
SEPTEMBER 1,
2018

Mr. Larrow moved, seconded by Mr. Meyer, to approve the Broker of Record letter appointing Brendan Foley of Segal Consulting effective September 1, 2018. All Board Members present voted yes – motion carried.

APPROVAL OF
BROKER OF
RECORD LETTER
APPOINTING
STEPHEN LOCEY
AND LOCEY &
CAHILL
CONSULTING
SERVICES, LLC
FOR THE PERIOD
JULY 1, 2018
THROUGH
AUGUST 31, 2018

Mr. Gardner moved, seconded by Mr. Garrand, to approve the Broker of Record letter appointing Stephen Locey and Locey & Cahill Consulting Services, LLC, for the period July 1, 2018 through August 31, 2018. All Board Members present voted yes – motion carried.

PUBLIC
COMMENT
SESSION

No comments.

ADJOURNMENT

Mr. Parks moved, seconded by Mr. Lebrun, to adjourn the meeting at 9:14 a.m. All Board Members present voted yes – motion carried.

Jessie Moulton, Recording Secretary