

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON CENTER IN MINEVILLE ON
APRIL 10, 2019, PROPOSED EXECUTIVE SESSION AT 6:30 PM – MEETING AT 7:30 P.M.**

- | | |
|-----------|--|
| No Action | 1. CALL TO ORDER: BOARD PRESIDENT |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| | c. Introduction of All Present |
| No Action | 2. EXECUTIVE SESSION |
| Action | 3. CVES BOCES ANNUAL MEETING |
| No Action | 4. INTRODUCTION OF ALL PRESENT |
| No Action | 5. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| No Action | 6. CAPITAL PROJECT UPDATE |
| | --Dr. Mark Davey & Eric Bell |
| | --Garrett Hamlin & James Bouffard of Tetra Tech Architects & Engineers |
| Action | 7. MINUTES OF PREVIOUS MEETING |
| | a. March 13, 2019 (Enc. 1) |
| | 8. CONSENT AGENDA FINANCIAL |
| Action | a. Certification of Warrant (Enc. 2) |
| Action | b. Treasurer's Report (Enc. 3) |
| Action | c. Donations (Enc. 4) |
| Action | d. Budget Increase (Enc. 5) |
| Action | e. Contractual Budget Increase (Enc. 6) |
| | 9. OLD BUSINESS |
| No Action | a. None this month |
| | 10. CONSENT AGENDA PERSONNEL |
| Action | a. Resignations for the Purpose of Retirement (Enc. 7) |
| Action | b. Resignations (Enc. 8) |
| Action | c. Civil Service Probationary Appointment (Enc. 9) |
| Action | d. Permanent Appointments (Enc. 10) |
| Action | e. Position Increase (Enc. 11) |
| Action | f. Facilitator (Enc. 12) |
| Action | g. Substitutes (Enc. 13) |
| Action | h. Authorization of Individual to Collect Money (Enc. 14) |
| Action | i. Petty Cash Fund Bursar (Enc. 15) |

- 11. BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 - Action a. Unused Snow Day Resolution (Enc. 16)
 - Action b. CVES Report Card (Enc. 17)

- 12. NEW BUSINESS
 - No Action a. None this month

- 13. STRATEGIC PLAN UPDATE – Dr. Mark C. Davey

- 14. DISTRICT SUPERINTENDENT’S UPDATE

- 15. OTHER

- 16. NEXT BOARD MEETING
 - No Action Wednesday, May 8, 2019, at the Instructional Services Center in Plattsburgh – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

- 17. REPORTS FROM DIRECTORS (Enc. 18)

- 18. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

April 10, 2019	Annual Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
April 25, 2019	Election of CVES Board Members and Vote on Administrative Budget
May 8, 2019	Board Meeting – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
May 14, 2019	NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.
May 22, 2019	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 29, 2019	SkillsUSA Awards – Adirondack Room Butcher Block – 6:00 p.m.
June 6, 2019	No. Country Loggers Awards Banquet – CAL Main Campus - 6:00 p.m.
June 14, 2019	Special Ed Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 15, 2019	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 12, 2019	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 19, 2019	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.
June 20, 2019	CV-TEC Plattsburgh Graduation Ceremony – SUNY Field House – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the March 13, 2019 Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for March 4, 2019 to March 29, 2019. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Report from February 28, 2019. (attached)

ENC. 4

Recommend that the Board approve the following Donations:

1. For Our Student Stipend Fund:

United Way (January 2019)	32.17
Pepsi (February 2019)	92.56
Pepsi (March 2019)	92.18
United Way (March 2019)	<u>32.17</u>
TOTAL	- \$ 249.08

2. Donation of greenhouse supplies, with an estimated value of \$500.00 from Campbell's Greenhouse. This donation will benefit the students of the Environmental Conservation & Forestry Program.

ENC. 5

Recommend that the Board approve the following Budget Increase:

1. Core Rehabilitation Service (CRS) Special Aid Fund Project budget from \$299,652 to \$412,600, for the period of January 1, 2019 through December 31, 2019, due to rollover funding in the amount of \$112,948. (Special Education)

ENC. 6

Recommend that the Board approve the following Contractual Budget Increase:

1. Increase to the General Staffing Agreement between Clinton-Essex-Warren-Washington BOCES and ETS, Inc. to add an estimated 128 hours of additional Account Clerk Typist support for use at Management Services. Services will bill at a rate of \$19.50 per hour and will extend contract services with ETS through May 3, 2019, bringing the 2018-19 total contract expenditure to an amount not to exceed \$44,300. (Management Services)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: March 13, 2019
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Center, Mineville,

Board Members Present:

Larry Barcomb
Leisa Boise
Jane Donahue
Patricia Gero
Richard Harriman, Sr.
Donna LaRocque
Richard Malaney
Bruce Murdock
Lori Saunders
Michael St. Pierre

Board Members Absent:

Evan Glading
Linda Gonyo-Horne
Ed Marin
Thomas McCabe
Florence Sears

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

DRAFT

Members Present:

Eric Bell
Teri Calabrese-Gray
Michele Friedman
James McCartney III
Meghan Zedick
Grace Stay

MEETING
TO ORDER

The Board President called the meeting to order at 6:32 p.m.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board go into Executive Session at 6:33 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of civil service law (the Taylor Law); and #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. The Board was provided an update by legal counsel on the terms of a revised settlement agreement for their consideration. Second, a negotiation update was provided regarding the CSEA 10-month association's potential agreement as well as other associations' negotiation status. Next, a timeline for the CVES' Director of Special Education vacancy search was reviewed and the terms of several contractual items were discussed related to the BOCES' Capital Project. Lastly, several confidential employee updates were provided. All Board Members present voted yes—motion carried.

Mrs. Boise moved, seconded by Mr. Murdock, that the Board come out of Executive Session at 7:50 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
AUDIENCE

Mr. James McCartney informed the Board of the upcoming CV-TEC Open House at the main campus in Plattsburgh, which will be held on April 4, 2019 at 6:00 p.m. The CV-TEC Open House at the Mineville Campus will be held on April 9, 2019 at 6:00 p.m. Mr. McCartney encouraged all Board members to attend if they are available. Second, Mr. McCartney shared an update about the recommended appointment of a Pilot Ground School Adult Education Course Instructor for CV-TEC's aviation program. Mrs. Michele Friedman shared that CV-TEC participated in the Legislative BOCES CTE Well Day, where all 37 NYS BOCES were in attendance at the NYS

OPINIONS &
CONCERNS FROM
AUDIENCE
CONTINUED

Legislative building in Albany. CVES students highlighted Environmental Forestry & Conservation, and the Construction Trades' Tiny House project. CV-TEC's table was visited by Assemblyman Billy Jones and Senator Betty Little's Aide. The students also had the opportunity to visit the Legislative Chamber, the Concourse and speak with several other legislators. Dr. Davey, who also attended Well Day, thanked Mrs. Friedman, the Director of Career and Technical Education, and CV-TEC teachers Mr. Pierce and Mr. Drew for attending with their students. He indicated he was proud of the excellent representation by CVES' staff and students. Dr. Davey also shared information regarding a letter of communication shared with several of our legislators asking for support of our CTE program's equipment and Workforce Development Equipment. Mr. Murdock informed the Board that the half-time CTE teacher at Schroon Lake CSD is retiring and their Board is urging for a full-time position within their school district.

CAPITAL PROJECT
UPDATE

Mr. Eric Bell updated the Board on the status of the design phase for CVES' approved Capital project. Five design teams have been established comprised of staff members, administration and O&M to meet and work with the architects to review design and functionality of updated project plans. An update on the Capital Project will be given to the Board during the April meeting. Additionally, Dr. Davey discussed several other "mini" in-house capital projects which are being prioritized to align with the voter approved Capital Project. Lastly, Mr. Bell reviewed the recommendation for CVES' participation in NYSED's "third-party" capital project review process which will significantly reduce SED's review time by months and potentially provide cost-savings throughout the length of the project.

PREVIOUS
MINUTES

Mrs. Saunders moved, seconded by Mr. Harriman Sr., to approve the minutes of the February 14, 2019 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. LaRocque moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Financial items 6a-6h as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(6a) Approve ~~the~~ Certification of Warrant for February 4, 2019 to March 1, 2019 as presented.

TREASURER'S
REPORT

(6b) Approve the Treasurer's Report from January 31, 2019.

DONATIONS

(6c) Approve the following Donations:
1. Donation of \$300.00 from an anonymous donor. This donation will benefit the Keith Broadwell Memorial Scholarship Fund.
2. Donation of \$300.00 from an anonymous donor. This donation will benefit the John W. Harold Scholarship Fund.
3. Donation of \$800.00 from an anonymous donor. This donation will benefit the Special Education Backpack Program.

BUDGET
INCREASE

(6d) Approve the following Budget Increase:

1. Interscholastic Sports Coordination Budget from \$109,680 to \$112,680 for the 2018-2019 school year to accommodate additional costs of services requested by Section 7 Athletics. ISC (Co-Ser 554)

PROPOSALS

(6e) Approve the following Proposals:

1. Based on Tetra Tech's analysis and recommendation of the proposals submitted, that the Board accept a proposal submitted by The Dente Group of Watervliet, NY for Design Phase Geotechnical Evaluation Services for the Capital Project. Services will take place at the Plattsburgh Main Campus, the Plattsburgh Satellite Campus, and the Mineville Campus for a total amount not to exceed \$48,810. The commencement date for services is March 14, 2019. Be it further recommended that the CVES Board President be granted authority to enter into a service agreement contract contingent upon CVES' attorney approval.

Note: Two additional proposals were received from CME Associates, Inc. of East Syracuse, NY and SJB Services, Inc. of Hamburg, NY.

2. Proposal submitted by Robert M. Sutherland P.C. of Plattsburgh, NY for Capital Project Subdivision Services. Services will entail the subdivision of a 20 acre parcel of land adjacent to the Plattsburgh Satellite Campus and will include mapping, paperwork for subdivision plans, and submittal/ representation before the Town of Plattsburgh. The total for all services is not anticipated to exceed \$4,300 and will commence March 14, 2019. Be it further recommended that the CVES Board President be granted authority to enter into a service agreement contract contingent upon CVES' attorney approval.

Note: Two additional proposals were received from AES Northeast, PLLC of Plattsburgh, NY and Architectural & Engineering Design Associates P.C. of Plattsburgh, NY.

TRANSPORTATION
AGREEMENT
RENEWAL

(6f) Approve the following Transportation Agreement Renewal:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Northeastern Clinton Central School District, to provide certain transportation services for students in CV-TEC programs for the period of September 1, 2018 through June 30, 2019 at a current estimated cost of \$26,050. (CV-TEC)

INTERNAL AUDIT
REQUIREMENT
EXEMPTION

(6g) Approve the following Internal Audit Requirement Exemption:

WHEREAS a mandate relief measure was enacted by New York State to exempt school districts from the requirement to maintain an internal audit function; and
WHEREAS Education Law Section 2116-B was amended to include language relative to this exemption; and
WHEREAS the New York State Education Department Office of Educational Management Services provided guidance indicating that BOCES can also partake in

INTERNAL AUDIT
REQUIREMENT
EXEMPTION
CONTINUED

this exemption and created a Certification Form for BOCES to use in order to illustrate eligibility, and has indicated that this exemption applies to the 2019-20 school fiscal year; and

WHEREAS Clinton-Essex-Warren-Washington BOCES qualifies for this exemption for fiscal year 2019-20 based on completion of this form as prescribed by NYSED; and WHEREAS the Audit Committee of the Clinton-Essex-Warren-Washington BOCES recommends the BOCES adopt this mandate relief measure and not conduct an internal audit for the 2019-20 school year; therefore

BE IT RESOLVED that the Clinton-Essex-Warren-Washington BOCES shall adopt the mandate relief measure and not conduct an internal audit for the 2019-20 school year.

INDEPENDENT
AUDITOR
APPOINTMENT/
MANAGEMENT
LETTER

(6h) Appoint West & Company, CPAs, PC, of Gloversville, NY, as the CEWW BOCES Independent Auditor for the 2018-19 audits (to be conducted during the 2019-20 school year) and approve the engagement letter. The fee for the 2018-19 audit is \$16,500.

OLD BUSINESS

Audit Committee Meeting minutes from the December 12, 2018 meeting were shared with the Board.

CONSENT
AGENDA
PERSONNEL

Mrs. LaRocque moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items 8a-8g as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS
FOR THE PURPOSE
OF RETIREMENT
FISHER, DUPELL,
NICHOLS

(8a) Accept the following letters of resignation for the purpose of Retirement:

1. Thomas Fisher, Building Maintenance Mechanic, Effective January 2, 2020
2. Lisa Dupell, Teacher Aide/Student Aide, Effective April 30, 2020
3. Kathy Nichols, Teacher Aide/Student Aide, Effective April 30, 2020

RESIGNATION
DEYO

(8b) Accept the following letter of Resignation:

1. Lisa Ann Deyo, Temporary-On-Call Teacher Aide/Student Aide, Effective February 12, 2019

AMENDMENTS
BROWN, PERRY,
RICHARDS

(8c) Accept the following Amendments to the February 14, 2019 Board meeting minutes:

1. Amend the 52-week Civil Service Probationary Appointment that was approved at the February 14, 2019 Board meeting with the following changes:
Name: Jill Brown

Position: Teacher Aide/Student Aide

Effective Date: ~~February 14, 2019~~ **February 28, 2019**

Tentative Permanent Date: ~~February 14, 2020~~ **February 28, 2020**

Annualized Salary: \$15,976

Prorated Salary: ~~\$6,984.48~~ \$6,422.51

AMENDMENTS
BROWN, PERRY,
RICHARDS
CONTINUED

2. Amend the 52-week Civil Service Probationary Appointment that was approved at the February 14, 2019 Board meeting, to a 26-week Civil Service Probationary Appointment with the following additional change:
Name: Michelle Perry
Position: Senior Account Clerk/ Typist Confidential
Effective Date: March 11, 2019
Tentative Permanent Date: September 9, 2019
Annualized Salary: \$32,553
Prorated Salary: \$10,016.31

3. Amend the following Salary Adjustment due to receipt of certification that was approved at the February 14, 2019 Board meeting, with the following changes:
Name: Susan Richards
Position: Business Education Teacher
Effective Date: ~~January 23, 2019~~ **September 1, 2018**
Old Salary: \$ 37,145
New Salary: \$ 43,645
~~Prorated Salary: \$12,530.69 (Removed)~~

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
DERONE, HAMMS,
McCLATCHIE

(8d) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Alicia Derone, Teacher Aide/Student Aide, Effective March 14, 2019, Annualized Salary of \$15,976.00, Prorated Salary of \$5,619.70.
2. Christine Hamms, Teacher Aide/Student Aide, Effective March 14, 2019, Annualized Salary of \$15,976.00, Prorated Salary of \$5,619.70.
3. Katie McClatchie, Teacher Aide/Student Aide, Effective March 14, 2019, Annualized Salary of \$15,976.00, Prorated Salary of \$5,619.70.

ADDITIONAL
WORK

(8e) Approve the following Additional Work for the 2018-19 school year:

Additional CTE Program Responsibilities (hourly rate of pay)

Dana Poirier, Security and Law Enforcement not-to-exceed 30 hours

SUBSTITUTES

(8f) Approve the following list of Substitute and Temporary-On-Call appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>	
Christine Hamms	Teacher Aide/Student Aide	
Katie McClatchie	Teacher Aide/Student Aide	
Nora Rougier	Teacher	
Janice Hart	Food Service Helper	
Lizzie Wilford	School Lunch Manager	(\$15.00/hour)

NEW EMPLOYEE
ORIENTATION
COMPENSATION

(8g) Approve the following list of employees to receive compensation at their hourly rate for attending the CVES New Employee Orientation on March 4, 2019:

Name
Erin Keefe
Diana Handly
Roxana Palmer
Elizabeth Theeman
Michelle Perry
Donna Lindsay
LeeAnn Bishop
Katherine Otis
Jill Brown
Jennifer Wagner
Jessica Shafer
Madeline Seller
Janice Wheeler

RESOLUTION IN
RESPONSE TO
GOVERNOR'S
JANUARY 2019
EXECUTIVE
BUDGET
PROPOSAL

Mr. Murdock moved, seconded by Mr. Harriman, Sr., the Board adopt the following Resolution in Response to the Governor's January 2019 Executive Budget Proposal:

Whereas, Public school districts that serve the less wealthy rural communities across the state and throughout the North Country are focused on the Governor's January 2019 Executive Budget proposal; and

Whereas, the Governor's proposed state aid increase is well below what public school communities need in 2019-20 simply to maintain instructional programs and support services; and

Whereas, the tax cap limits local school districts' ability to increase tax revenue to offset the shortfall in proposed state aid increases; therefore

Be it resolved, that the C-E-W-W Board of Cooperative Educational Services (Champlain Valley Educational Services) strongly urges the Legislature and the Governor to act decisively and promptly, by providing the following measures to help provide public school districts and students a foundation for success:

A. Provide a statewide minimum increase on foundation aid of at least **\$1.5 Billion** to at least maintain current programs and services in our BOCES' component school districts and the rest of our State's public school communities;

B. Fix the Property Tax Cap for school districts to address its most damaging shortcomings, especially the ability to exclude BOCES capital expenses that have been approved by the voters in a public referendum including the December 2018 C-E-W-W BOCES public referendum for a \$29,850,000 capital project with a polling site in each component school district that passed with a 72% yes vote;

C. Increase the BOCES Aid for Career and Technical Education (CTE) from the current limit of \$30,000. This limit was established in 1990. When adding only inflation on the

RESOLUTION IN
RESPONSE TO
GOVERNOR'S
JANUARY 2019
EXECUTIVE
BUDGET
PROPOSAL
CONTINUED

\$30,000 salary cap in 1990, it would total almost \$61,000 in 2019;

D. Allow school districts and BOCES to establish reserve funds for Teacher Retirement System expenses;

E. Increase the statutory cap on BOCES District Superintendents' salaries, which has been frozen for 15 years.

F. Reject proposal to combine and cap expense based aids, including BOCES aid and transportation aid.

Be it resolved, that the C-E-W-W BOCES requests the District Superintendent forward a copy of this adopted resolution to every component school district Superintendent of Schools in the C-E-W-W BOCES region, requesting each component school district's Superintendent of Schools forward a copy of this adopted resolution to that school district's Board of Education for consideration of adoption; and

Be it resolved, that the C-E-W-W BOCES requests the District Superintendent forward a copy of this adopted resolution signed by the board officers to our BOCES region's elected State representatives, the chairpersons of the Assembly and Senate committees for education and budget development, and to the Honorable Governor Cuomo.

All Board Members present voted yes—motion carried.

ADULT
EDUCATION
INSTRUCTOR

Mrs. LaRocque motioned, seconded by Mrs. Boise, that the Board approve the following Adult Education Course Instructor for the 2018-2019 School Year:

Adult Education (\$28.00/hour)

Bradley Kirov, Pilot Ground School Teacher

All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Assistant Superintendent Teri Calabrese-Gray gave a brief update on the recent District Planning Team (DPT) meeting and thanked CVES Board members, Richard Harriman Sr. and Lori Saunders, for attending. The meeting focused on the upcoming Annual Strategic Plan Survey which will be administered in April and will be presented to the Board in May. Ms. Calabrese-Gray then shared progress updates regarding CVES' School Climate and Culture sub-committees as part of our ongoing strategic plan work this year, which is now in phase 2 of their CVES-wide presentation tour with each division. Phase 3 of the initiative will be rolled out in the 2019-20 school year. Finally, Dr. Davey shared that Peru CSD has recently begun working with Mr. Sean Brady, from Prism Decision Systems, on updating their own Strategic Plan. There is interest in coordinating Mr. Brady's visit to CVES in the fall with Peru's planned Strategic Plan update too. Dr. Davey reviewed potential 2019-20 Strategic Plan dates with the Board for their feedback and for their participation in their annual Board Retreat.

DISTRICT SUPT.
UPDATE

Dr. Davey acknowledged several recent staff updates and upcoming programs and asked the Board to please review the important dates calendar. Second, Dr. Davey informed the Board that the Director of Special Education search advertisement information went out this week in newspapers across NYS as well as through various online websites such as NYSSBA, NYSCOSS and SAANYS. Third, the Board was reminded of the upcoming CVES Annual Meeting and Election; and that all Board seat nominations from the component districts must be submitted by March 26, 2019. Related important Board dates are as follows:

- CVES Annual Meeting – Wednesday, April 10, 2019
- CVES Annual Vote & Board Elections – Thursday, April 25, 2019

Next, Dr. Davey shared information for those CVES Board members that were unable to attend the SuperEval training, that there will be additional training opportunities available. Fifth, a CEWW BOCES Workers' Compensation & Health Insurance Consortium update was provided outlining the recently approved Consortium rates, set in March 2019, for 2019-20 which were set for an average increase of 13.5%, and long-term cost savings discussions are continuing. Lastly, Dr. Davey provided the website address for the new Elizabethtown-Lewis-Westport (ELW) CSD where district information such as the Board minutes, agendas, and other information can be found. There have also been several transition teams established for the new school district. The next ELW CSD's Board of Education meeting will be held on March 18, 2019.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, April 10, 2019, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:30 p.m., with the Annual and Monthly meeting to follow.

ADJOURNMENT

Mr. St. Pierre moved, seconded by Mrs. Boise, to adjourn the meeting at 8:45 p.m. All Board Members present voted yes—motion carried.

DRAFT

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: April 1, 2019
Re: Report for Board Agenda for April 10, 2019 Meeting

The following warrant claims were reviewed from March 4, 2019 to March 29, 2019:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #36 - 03/07/2019	*Check Nos: 224084-224173**	\$ 340,206.34
W #37 - 03/14/2019	*Check Nos: 224223-224546**	\$ 900,713.23
W #38 - 03/21/2019	*Check Nos: 224548-224626**	\$ 709,539.94
W #39 - 03/28/2019	*Check Nos: 224679-224739	\$ 116,603.80

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #19- Wire #941-022819- Warrant #36;
PR #20- Wire #941-031519- Warrant #38;

NYS Quarterly Sales Tax: ST100Mar19- Warrant #37;

NYS Promptax:

PR #19- Wire #NYS-022819- Warrant #36;
PR #20- Wire #NYS-031519- Warrant #38;

Credit Card Refund:

ID#006160- Wire #CCREF-RAMP- Warrant #38;
ID#006159- Wire #CCREF-SCH- Warrant #38;

Omni Financial Group:

PR #20- Wire #OMN-031519- Warrant #37;
PR #21- Wire #OMN-032919- Warrant #39;

TD Bank Wire to NYSCLASS: 3/15/19 Wire #24378280 \$600.00

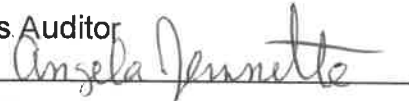
NYS Office of Comptroller ERS Retirement & Loans: PR #18&19- Wire #ERS-FEB19- Warrant #36;

Health Insurance Consortium Payments:

3/07/19	\$ 1,628,275.44
3/14/19	\$ 663,391.20
3/21/19	\$ 2,043,228.23
3/28/19	\$ 1,559,630.30

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature)



CC: Eric Bell
Christine Myers

Date	Warrant	Vendor #	Claim Audit Finding:	Summary Business Office Response:	Resolution/Options:
03/06/19	Pending W#36	3700	Invoice not received in Accounts Payable in a timely manner by division.	Purchasing Agent will discuss with ASMS to determine course of action to prevent in the future.	Approved for final warrant.
03/06/19	Pending W#36	3306	Work done without Purchase Order requested. Agreement for work signed 10/10/18 Purchase Order not requested till 1/22/19	Administrative fee for grant currently running, grant period ends 3/31/19. We do not pay until end of grant period in case this amount is re-negotiated. Purchase Order was entered once amount was determined to be correct. In the future, Purchase Order will be entered when agreement is signed and can be adjusted before payment is made if amount changes.	Approved for final warrant.
03/06/19	Pending W#36	14460	Per Wellness Policy item needs Director Justification.	Will obtain justification from Director.	Removed from final warrant.
03/07/19	Final W#36				\$340,206.34
03/13/19	Pending W#37	9989	Invoice over 60 days, caught in SPAM filter.	Issue being researched by IT Coordinator and ASMS for possible solutions that don't compromise integrity of network.	Approved for final warrant.
03/13/19	Pending W#37	372	Coding inconsistent.	Will correct coding on this Purchase Order and will clean up type of expense on next year Purchase Orders so all are coded consistently.	Removed from final warrant.
03/13/19	Pending W#37	11598	Missing Treasurers initials and question on why we are paying for materials before work is done.	Will get Purchasing Agent approval to pay just materials before work is done.	Removed from final warrant.
03/13/19	Pending W#37	1420	Incorrect coding per Accountants notes.	Will correct coding on Purchase Order.	Removed from final warrant.
03/14/19	Final W#37				\$900,713.23
03/19/19	Pending W#38	3730	Is there a plan in place for future so fines won't be incurred again.	A tracking process/procedure has been put in place and discussed in depth with employee responsible by ASMS to ensure no reoccurrence of this situation in the future.	Approved for final warrant.
03/19/19	Pending W#38	3477	Is the a way to make sure Purchase Orders are not caught in WinCap?	Purchasing Agent will run report quarterly to ensure all Purchase Orders are timely.	Approved for final warrant.
03/19/19	Pending W#38	13839	Invoices over 60 days and delivery to incorrect campus.	Miss keyed Purchase Order entry for delivery address. Purchasing tries to catch these before issuing but during busy season may get missed on occasion. Payment delayed due to shipping and confirmation of receipt by division.	Approved for final warrant.
03/21/19	Final W#38				\$709,539.94
03/27/19	Pending W#39	6107	Dates on invoice for service do not match Purchase Order.	Will adjust Purchase Order terms.	Removed from final warrant.
03/27/19	Pending W#39	15102	Invoice caught in SPAM folder, over 60 days.	Issue has been brought to attention of IT and ASMS. Temporary work around in place but not 100% guaranteed to catch missing items.	Approved for final warrant.
03/27/19	Pending W#39	15058	No Purchase Order in place before event occurred.	Repetitive issue that was handled in depth by Purchasing Agent, ASMS and Supervisor of Coordinator for concern that Purchases Orders keep being entered after the fact. Was communicated that Purchase Orders must be entered prior to events occurring and if paperwork is pending to note on Purchase Order, but remainder of approvals will be in place.	Approved for final warrant.
03/28/19	Final W#39				\$116,603.80

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - FEBRUARY 28, 2019**

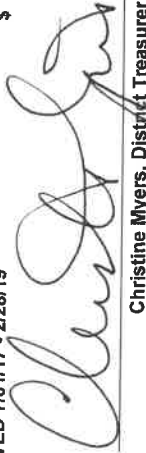
	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	January 31, 2019	February	February	Year To Date	February	Year To Date	February 28, 2019	February 28, 2019
i. CHECKING ACCOUNTS								
TD Bank - Depository								
General Fund	\$ 4,394,257.19	\$ 2,725,458.48	\$ 5,248,796.06	\$ 29,286,588.28	\$ 32,354,428.08	\$ 1,870,919.61	\$ 1,870,919.61	
Special Aid Fund	\$ (57,399.10)	\$ 360,099.97	\$ 132,381.82	\$ 2,036,928.81	\$ 1,637,242.29	\$ 170,319.05	\$ 170,319.05	
Trust & Agency Fund	\$ 369,623.12	\$ 37,212.63	\$ -	\$ 514,240.31	\$ 186,282.00	\$ 406,835.75	\$ 406,835.75	
School Lunch Fund	\$ (27,265.80)	\$ 8,811.13	\$ 11,531.23	\$ 52,874.98	\$ 75,602.15	\$ (29,985.90)	\$ (29,985.90)	
Capital Fund	\$ (43,411.25)	\$ -	\$ -	\$ -	\$ 42,252.06	\$ (43,411.25)	\$ (43,411.25)	
Private Purpose Trust Fund	\$ -	\$ 600.00	\$ -	\$ 4,015.52	\$ 3,415.52	\$ 600.00	\$ 600.00	
TD Bank - Operating								
General	\$ 393,456.93	\$ 5,361,570.00	\$ 5,494,695.11	\$ 33,806,120.44	\$ 33,658,657.37	\$ 260,331.82	\$ 260,331.82	
SAVINGS ACCOUNTS								
NYCLASS								
Trust Fund Non-Expendable	\$ 11,394.02	\$ 19.89	\$ -	\$ 154.54	\$ -	\$ 11,413.91	\$ 11,413.91	
Private Purpose Trust Fund	\$ 10,972.20	\$ 19.09	\$ -	\$ 149.31	\$ 500.00	\$ 10,991.29	\$ 10,991.29	
TOTAL CASH ON HAND	\$ 5,051,627.31			\$ 65,701,072.19	\$ 67,958,379.47	\$ 2,658,014.28	\$ 2,658,014.28	

ii. RECONCILIATION TO BANK STATEMENTS

	February 28, 2019 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	February 28, 2019 Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 449,412.19	\$ 135.00	\$ (189,215.37)	\$ 260,331.82
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 2,375,277.26	\$ -	\$ -	\$ 2,375,277.26
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 484.17	\$ -	\$ -	\$ 484.17
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 685.60	\$ -	\$ -	\$ 685.60
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,413.91	\$ -	\$ -	\$ 11,413.91
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 16.40	\$ -	\$ -	\$ 16.40
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 9,805.12	\$ -	\$ -	\$ 9,805.12
TOTAL CASH ON HAND	\$ 2,658,014.28			\$ 2,658,014.28

GENERAL FUND INTEREST RECEIVED 7/01/17 - 2/28/19 \$ 28,094.74

PREPARED BY:


Christine Myers, District Treasurer

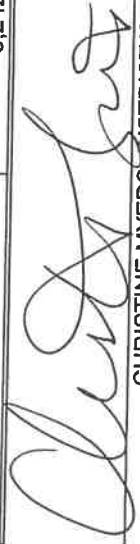
DATED:

3/27/19

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 02/01/2019 TO 02/28/2019

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,830.67	10,100.57	0.00	10,100.57	100.00	10,000.57
SKILLS USA - MINEVILLE	1,028.09	1,198.76	0.00	1,198.76	0.00	1,198.76
NO. COUNTRY LOGGERS	608.58	608.58	0.00	608.58	0.00	608.58
IMAGE MAKERS	0.00	5.50	0.00	5.50	0.00	5.50
REFLECTIONS	247.30	882.57	0.00	882.57	0.00	882.57
LPN CLASS	1,265.06	2,274.85	260.46	2,535.31	0.00	2,535.31
ANIMAL SCIENCE	553.30	0.00	0.00	0.00	0.00	0.00
RAZOR'S EDGE	699.26	985.07	0.00	985.07	0.00	985.07
PAWS IN TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	9.78	253.17	10.74	263.91	0.00	263.91
TOTAL	9,242.04	16,309.07	271.20	16,580.27	100.00	16,480.27



CHRISTINE MYERS, DISTRICT TREASURER

3/26/19
DATE

02/28/2019 Bank Balance
 Add: Deposits in Transit
 Less: Outstanding Checks
 02/28/2019 Balance on Hand

\$ 16,502.95
 \$ -
 \$ (22.68)
 \$ 16,480.27

ENC. 7

Recommend that the Board accept the following letter of resignation for the purpose of Retirement:

1. Diana Aintrazi, Teaching Assistant, Effective December 17, 2018

ENC. 8

Recommend that the Board accept the following letters of Resignation:

1. Nicholas LaCroix, Heavy Equipment/Diesel Instructor, Effective May 1, 2019
2. Aubrin Breyette, Special Education Teacher, Effective April 19, 2019

ENC. 9

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Gabrielle Dion
Position: Account Clerk/Typist
Effective Date: May 1, 2019
Tentative Permanent Date: April 30, 2020
Annualized Salary: \$25,184
Prorated Salary: \$4,165.05

ENC. 10

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person:

1. Alexander St. Pierre, Network Systems Coordinator, Effective March 13, 2019
2. Jennie Fox, Teacher Aide/Student Aide, Effective April 11, 2019

ENC. 11

Recommend that the Board increase the following position from 10-months to 12-months:

1. Name: Colleen LaFountain
Position: Academic Service Coordinator
Effective: July 1, 2019
Old Salary: \$71,319.00
New Salary: \$85,583.00

ENC. 12

Recommend that the Board approve the following list of Facilitators for the period of April 11, 2019 through June 30, 2019:

Facilitator (\$30.00/hour)
Tammy LaBombard

ENC. 13

Recommend that the Board approve the following list of Substitute and Temporary-On-Call appointments for the 2018-19 school year:

<u>Name</u>	<u>Position</u>
Maddison Bedard	Teacher Aide/Student Aide
Maura Trombley	Teaching Assistant
Charles Roberts	Custodial Worker

ENC. 14

Recommend that the Board authorize the following individual(s) to collect money at all CVES locations for the 2018-19 school year:

CV-TEC – Plattsburgh & Satellite Campuses

Diana Handly – Adult Education Tuitions, Fees and other CV-TEC Program Income

ENC. 15

Recommend that the Board authorize Diana Handly as bursar of the \$100 petty cash fund at the CV-TEC Satellite Campus Office for the remainder of the 2018-2019 school year (replacement for Laura Dancoes).

ENC. 16

Recommend that the Board approve the following resolution:

WHEREBY there is an excess of snow/emergency closure days in the calendar and that (1) day be deleted from the scheduled work year at the Plattsburgh Campus due to unused snow/emergency closure days;

THEREFORE, BE IT RESOLVED, that May 28, 2019 will be designated as an unused snow/emergency closure day for all 10-Month employees at the Plattsburgh Campuses and employees will not be required to report to work; **AND**,

WHEREBY, a side letter of agreement will also be formulated with the Administrative, Managerial, Confidential, and 12-Month Support Staff Units that will allow them the following with the understanding that it can be approved or disapproved on a year-to year basis;

For all 12-Month employees at the Plattsburgh Campuses, May 28, 2019 will be designated as unused snow/emergency closure days and employees will not be required to report to work.

ENC. 17

Recommend that the Board approve the CVES Report Card as presented at the Annual Meeting.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Mark Davey
FR: Teri Calabrese-Gray 
DA: April 1, 2019
RE: **April 2019 Board Report**

ISAB/YES AWARDS

The 8th Annual ISAB/YES Video Awards were held on Thursday, March 14, 2019 at the E. Glenn Giltz Auditorium at SUNY Plattsburgh. The Red Carpet began at 5:45 pm with students being photographed and many waited for their schoolmates so they could walk the red carpet together. There was much anticipation in the lobby as well as the auditorium. The Master of Ceremonies was Jeff Sisson, CVES Health, Safety and Risk Management Training Specialist. Fermata Nowhere kicked off the show with an amazing performance. They are an a cappella group from Stafford Middle School. The program was funded through a Senator Betty Little grant and although she was unable to be in attendance, Assemblyman Bill Jones was in the audience for the entire show.



Students and advisors were so excited to receive their awards throughout the evening. Topics ranged from kindness, to the dangers of juuling, to suicide prevention. Some of the acceptance speeches were very moving, especially one by a Beekmantown student regarding the loss of a high school friend.

This was an outstanding evening for both students, school personnel and families. A great time was had by all.

NEW GUIDANCE AND RESOURCES AVAILABLE FOR SCHOOL DISTRICTS TO SUPPORT IMPLEMENTATION OF SOCIAL EMOTIONAL LEARNING (SEL)

SED recently released additional tools and resources to build upon the SEL Framework. New guidance and resources are now available to help school districts implement policies and programs

that promote Social Emotional Learning. These tools facilitate systemic whole school implementation and include district-developed resources aligning SEL competencies, academic standards, classroom activities and teaching practices. The ***Social Emotional Learning: A Guide to Systemic Whole School Implementation***

(<http://www.p12.nysed.gov/sss/documents/GuideToSystemicWholeSchoolImplementationFINAL.pdf>) provides resources and tools to support districts, schools, and individual educators in their work to create schools that effectively prepare all students to succeed in school and in life. Systemic whole school implementation of SEL encourages safe, supportive school communities in which all young people are valued. The Guide is designed as a reference to be used in whole or in part, depending on the role and needs of the reader, school or district.

Additionally, several district-developed ***content area crosswalk documents*** (<http://www.p12.nysed.gov/sss/SELCrosswalks.html>) will provide examples of ways SEL can be incorporated in and aligned with subject area content to support State standards. Additional crosswalks will be posted by SED as they become available.

These tools and resources build upon guidance and benchmarks released in 2018, including ***New York State Social Emotional Learning Benchmarks*** (<http://www.p12.nysed.gov/sss/selbenchmarks.html>) for voluntary implementation and ***Social Emotional Learning: Essential for Learning, Essential for Life*** (<http://www.p12.nysed.gov/sss/documents/SELEssentialforLearningandLife.pdf>), a framework explaining SEL concepts, and the need for and benefit of SEL in New York.

NYSED is planning a series of regional professional learning sessions this summer, which will give educators opportunities not only to learn more, but to interact with peers in their region to discuss ideas, current work and plans, and to develop inter-district relationships that can help support effective implementation.

Research shows that the quality of school climate may be the single most predictive factor in promoting student achievement. Students who received SEL instruction had the following results:

- achievement scores are 11-13 points higher;
- improved attitudes and behaviors, including motivation to learn, commitment to school, and engagement in the classroom;
- fewer negative behaviors, including disruptive classroom behaviors, non-compliance, aggression, and disciplinary referrals; and
- reduced emotional stress, including student depression, anxiety, and social withdrawal.

Social Emotional Learning is a key component in the Board of Regents and Department's work to promote equity in education for all children through participating in the New York State Safe Schools Task Force, implementing New York's Every Student Succeeds Act (ESSA) plan, developing a School Climate Index, and providing resources to support mental health education in schools. Fostering the development of SEL competencies for all students and adults in schools and communities supports the ESSA Plan priorities to improve academic achievement and graduation rates, improve school climate, and increase educational equity.

District questions regarding this guidance should be directed to NYSED's Office of Student Support Services at studentsupportservices@nysed.gov.

NYS NEXT GENERATION MATHEMATICS LEARNING STANDARDS UNPACKING DOCUMENTS

NYSED recently released the *NYS Next Generation Mathematics Learning Standards Unpacking Documents* (<http://www.nysed.gov/curriculum-instruction/nys-next-generation-mathematics-learning-standards-unpacking-documents>). The ideas presented in the documents can be utilized in conjunction with current local curriculum and instruction. Educators are encouraged to add to these documents and adapt them to best fit the needs of their learners, as well as work through the process of unpacking other grade-level standards, which will provide an opportunity for reflective practice and aid in lesson planning. Further information on the process utilized in developing the unpacking documents can be found in *A Guide for Unpacking the New York State Next Generation Mathematics Learning Standards* (<http://www.nysed.gov/common/nysed/files/programs/curriculum-instruction/unpacking-guide.pdf>).

A blank unpacking template is also provided. Any suggestions and/or additions on how to make the exemplars more useful can be addressed to the Office of Curriculum and Instruction, emscurric@nysed.gov.

PARTICIPATION RATE IMPROVEMENT STATUS REPORT AVAILABILITY

As part of the New York State Education Department's approved Every Student Succeeds Act (ESSA) plan, schools that do not meet the 95% participation rate requirement for ELA or mathematics and meet certain criteria for the 2017-18 and 2018-19 school years will be required to implement a Participation Rate Improvement Plan for the 2019-20 school year. The Office of Accountability will post on the Information and Reporting Services (IRS) portal a Participation Rate Status Report using 2017-18 school year results on or around Wednesday, March 13, 2019 to assist districts and schools to determine if a 2019-20 school year participation rate improvement plan could be required for a school based on 2018-19 participation rate results.

There are four possible determinations for ELA and Math:

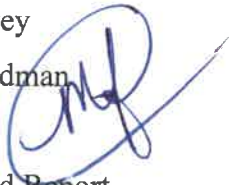
1. Potential Participation Rate Improvement Plan (PPRIP)
2. Good Standing Because of Weighted Average Achievement (GS:WAA)
3. Good Standing By Making Progress (GS:MP)
4. Good Standing: Met 95% Requirement

For more information about the New York State annual testing program, see the Assessments Toolkit (<http://www.nysed.gov/assessments-toolkit>) site. Questions should be directed to Office of Accountability at 718-722-2797, or accountinfo@nysed.gov.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C Davey
FROM: Michele M. Friedman
DATE: April 1, 2019
RE: April 2019 Board Report



CV-TEC Open Houses Scheduled on All Campuses

CV-TEC will proudly host Open Houses on all campuses in April. On Thursday, April 4th from 6:00 p.m. -7:30 p.m. both Plattsburgh Main and Satellite Campuses will host their events. And on Tuesday, April 9th from 6:00 p.m. -7:30 p.m. our Mineville Campus will host their Open House. The events will include tours of our programs, student demonstrations and agency information tables.

CV-TEC Participates in NYS BOCES Day



CV-TEC was proudly represented at the New York State Legislative Office Building on March 13, 2019 for BOCES Day. The event was designed to celebrate the power of CTE and advocate for CTE Programs of Study within NYS. Our

team consisted of District Superintendent Davey, Director Friedman, Mr. Michael Drew, Construction Trades Teacher, Mr. Joshua Pierce, Environmental Conservation & Forestry teacher and three of our current CV-TEC students: Dalton B. Chazy, Zach E, PHS and Johanna P. Peru. The team was also able to meet directly with Assemblyman, Billy Jones and other NYS Officials.





97% Certification Success Rate

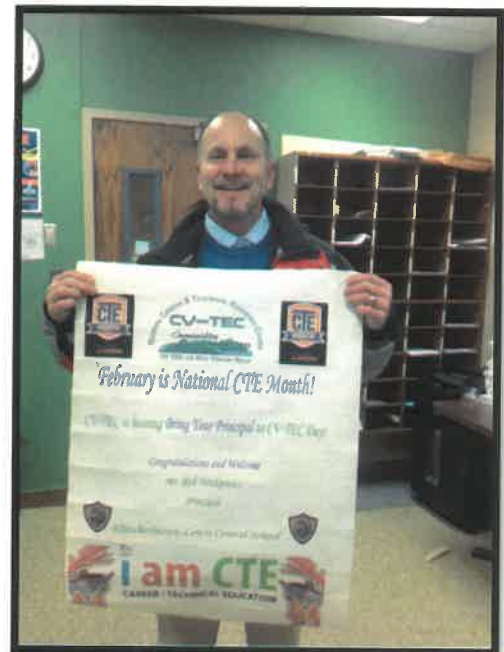
Our Allied Health II students on both Plattsburgh and Mineville Campuses have been preparing for their Nationally Certified EKG Technician exam all year. We are incredibly proud to share that they achieved a 97% pass rate! Thirty-three (33) high school students are now certified CET's! Our students are very excited to now move on to their training in Phlebotomy!

CV-TEC Hosts over 1500 Local Students for Tours/Visitations on all Three Campuses

Student visitations from all of our component districts began in early October and throughout May of this school year. Over 1500 students in grades 5, 8 & 10 were brought to CV-TEC Campuses to tour CTE programs and to meet with faculty, staff and students; including the entire fifth grades from several component districts. In addition to student/school visitations, CV-TEC Campuses have hosted a multitude of events to assist with showcasing the benefits of participating in a CTE Program at CV-TEC.

Events included:

- Career Days
- Bring Your Principal to CV-TEC Days
- Elementary/Middle School Teachers & Counselors Day





**Over 300 Students Competed in the
SkillsUSA NYS Area III Regional Competitions in Schenectady!**

32 CV-TEC Students Competed

14 CV-TEC Students Awarded Medals & Prizes!!!

Thirty-two (32) CV-TEC (Mineville & Plattsburgh Campuses) students competed at the Annual *SkillsUSA NYS Area III Regional Competition* on Wednesday, March 20th, 2019 in Schenectady, New York. Fourteen (14) students were awarded with medals or ribbons, in addition to scholarships and prizes. All students involved in the day's activities did a tremendous job; we are proud of every one of them! These students, along with several others will progress to the New York State SkillsUSA Championships Conference, April 24-26, 2019 in Syracuse, New York.

We would like to thank the Career and Technical Education (CTE) teachers for their dedication in preparing our students for success in this competition and in their individual trade areas. Our deepest gratitude also goes to the SkillsUSA Advisor team that attending this conference, including Brett Bernhard, Kim Lincoln, Tanner Senecal, Lori Ducharme, Michael Guillette, Jennifer Parker, and Dana Grant for their unyielding support of our students and this organization. Lastly, we are so appreciative and grateful for the continued support of our Administration and Board of Education.

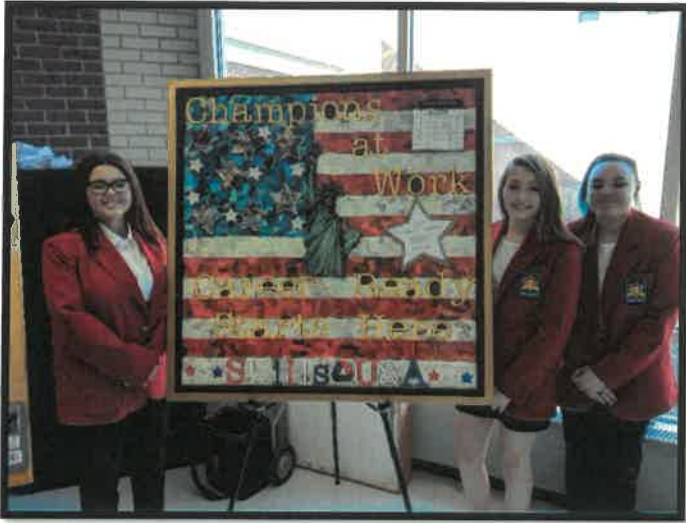
SkillsUSA 2019 New York State Regional Competitions

Top 5 Results Listed

STUDENT	COMPETITION	SCHOOL DISTRICT	AWARDS
Sierra H	Action Skills Basic	Plattsburgh HS	2 nd Place
Kendra L	Action Skills Basic	Beekmantown CSD	5 th Place
Jailynn C	Advertising Design	Peru CSD	2 nd Place
Donevin E	Collision Repair Technology	NCCS	1 st Place
Chase R	Collision Repair Technology	NCCS	3 rd Place
Connor L	Commercial Baking	Peru CSD	4 th Place
Kelsey T	Crime Scene Investigation	Ticonderoga CSD	3 rd Place
Kaelyn R	Crime Scene Investigation	Ticonderoga CSD	3 rd Place
Felicity D	Crime Scene Investigation	Crown Point CSD	3 rd Place
Devain D	Culinary	Chazy CRSD	5 th Place
Jessica I	Early Childhood Education	Peru CSD	5 th Place
Michelle M	Food Prep Basic	Peru CSD	3 rd Place
Samantha M	Nurse Assisting	Ticonderoga CSD	5 th Place
Laura N	Photography	AuSable Valley CSD	4 th Place
Megan C	Prepared Speech	Moriah CSD	3 rd Place
Lizzie B	Promotional Bulletin Board	NAC	3 rd Place
Kaya C	Promotional Bulletin Board	Plattsburgh HS	3 rd Place
Braelyn P	Promotional Bulletin Board	NAC	3 rd Place

Mark Brown & Nicole Santaniello
SkillsUSA Co-Lead Advisors
CV-TEC





SECTOR SHEET MARCH 2019

CTE: THE KEY TO ECONOMIC DEVELOPMENT

Transportation, distribution and logistics:

Accounts for **9%** of U.S. GDP¹

Serves more than **7.6M** business establishments²

Moves almost **18B** tons of goods annually³

What is the pathway to these fulfilling and essential careers?

Career and Technical Education!



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www.actefuture.org | Connecting Opportunities and Careers

Transportation, Distribution and Logistics

The transportation, distribution and logistics (TDL) sector:

- moves people and products around the nation and the world
- is the foundation of the U.S. consumer economy
- includes air, freight rail, maritime, truck and public transport; maintenance of vehicles, public highways, rail systems, bridges, seaports and airports; postal, sightseeing and courier services; warehousing; and logistics and supply chain management

What jobs are available in TDL?

Transportation, warehousing and related fields employ more than 13 million people—9 percent of the labor force—in occupations from driving to sales to maintaining roads, rails and ports.⁴ Jobs with motor vehicle and parts dealers have grown by 34 percent in the past three decades, while warehouse employment has exploded since the turn of the century.⁵ More than 600,000 new jobs will be created in transportation and material moving by 2026 owing to increased consumer spending, resulting in greater delivery needs.⁶ In addition, many jobs will open up as older workers retire; for instance, in the supply chain industry, between one-quarter and one-third of the workforce is at or past retirement age.⁷

Jobs in TDL can provide family-sustaining wages for those with a high school diploma as well as middle-skill workers with credentials below the bachelor's degree level, including postsecondary certificates, associate degrees, licenses and industry certifications. Individuals with these qualifications can earn above the U.S. median annual wage of \$37,690, and in some cases well above, working as automotive technicians, heavy and tractor-trailer truck drivers, and aircraft and avionics technicians.⁸ For instance, heavy vehicle and mobile equipment service technicians earn almost \$50,000 per year, on average.⁹

Careers in this sector increasingly require at least some postsecondary education. Licenses and industry-recognized certifications are an asset to many employees, including National Institute for Automotive Service Excellence (ASE) certifications, credentials offered through the U.S. Department of Transportation's Transportation Safety Institute, commercial driver's licenses and Federal Aviation Administration licenses and certificates. Individuals in TDL occupations need academic, technical and employability skills in order to perform tasks such as inspecting, maintaining and repairing vehicles and transit routes; managing supply chains; and delivering goods. Here is a small sampling of jobs in this sector:

- subway train operators
- transportation inspectors
- logistics technicians
- diesel engine specialists
- automotive technicians
- signal and track switch repairers
- warehouse managers
- air traffic controllers



Endnotes

1. U.S. Department of Transportation, Bureau of Transportation Statistics. (2018). *Transportation Statistics Annual Report 2018*. Retrieved from <https://www.bts.gov/sites/bts.dot.gov/files/docs/browse-statistical-products-and-data/transportation-statistics-annual-reports/TSAR-Full-2018-Web-Final.pdf>
2. Ibid.
3. Ibid.
4. Ibid.
5. U.S. Department of Transportation, Bureau of Transportation Statistics. (2018). *Transportation Statistics Annual Report 2018*. Retrieved from <https://www.bts.gov/sites/bts.dot.gov/files/docs/browse-statistical-products-and-data/transportation-statistics-annual-reports/TSAR-Full-2018-Web-Final.pdf>; McKeivitt, J. (2017, December 15). Warehouse employment has risen 90% since 2000. *Supply Chain Dive*. Retrieved from <https://www.supplychaindive.com/news/warehouse-employment-has-risen-90-since-2000/513115>
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How does CTE prepare the TDL workforce?

Career and technical education prepares high school, postsecondary and adult students for careers in TDL through:

- the National Career Clusters® Framework—including Career Clusters and pathways in TDL and manufacturing—which outlines course progressions that help students explore career options and prepare for college and career success
- CTE courses in automotive, diesel, small engine, marine and heavy equipment mechanics; hybrid engines; heavy equipment operation; aviation; warehouse operations; automotive body repair and refinishing; and more, all integrated with rigorous academics
- work-based learning experiences, such as internships, apprenticeships and work-study programs like the collaboration between Washington's West Sound Technical Skills Center and Puget Sound Naval Shipyard, in which students transition between full-time work and full-time school at a facility that simulates the shipyard environment¹⁰
- career and technical student organization experiences, such as SkillsUSA competitions in automobile, aviation, diesel, marine and motorcycle service technology and Technology Student Association events in transportation modeling and dragster design¹¹
- opportunities to earn stackable, industry-recognized credentials, such as the International Freight Transportation certificate available at Miami Dade College, which articulates to the associate degree in Transportation and Logistics, which in turn leads to guaranteed admission into one of the state's public universities¹²

What are promising programs in TDL?

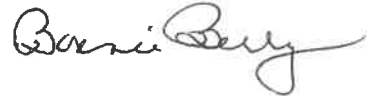
Anderson I & II Career and Technology Center in rural Williamston, South Carolina, boasts an award-winning program of study in automotive technology built on curriculum from the National Automotive Technicians Education Foundation (NATEF). The center, which serves almost 2,000 students from four local high schools, features industry-standard equipment, including trainer vehicles, a computer training lab and an engine training lab.¹³ The automotive technology program was developed in response to regional workforce needs and is supported by an advisory board of industry and education representatives. Employer partners provide paid work-based learning experiences for junior and seniors that result in course credit. Students can also earn postsecondary certificates in engine electrical systems and braking systems through an articulation agreement with Tri-County Technical College, as well as ASE certifications. Almost 100 percent of students in the 2015-16 school year earned industry credentials.¹⁴ The Automotive Technology program has been recognized by Advance CTE for excellence in TDL and is committed to access and equity, as demonstrated by a 50-percent increase in female and minority student enrollment in the course of one year.

The Logistics, Supply Chain Management and Manufacturing Technology program at **Cedar Valley College**, part of the Dallas County Community College District, prepares individuals for careers in a thriving industry sector in the region. The program develops students' skills in operations, warehousing, production, inventory control, distribution and transportation through a curriculum aligned with the Manufacturing Skill Standards Council (MSSC), an industry leader.¹⁵ Students can earn postsecondary certificates or an associate of applied science degree that also prepares them for MSSC credentials, including Certified Logistics Technician and Certified Logistic Associate certifications. The program was founded through a National Science Foundation Advanced Technological Education grant and prepares people for jobs as cargo and freight agents; production, planning and expediting clerks; and transportation, storage and distribution managers—three occupations that are predicted to grow by more than 15 percent in Texas through 2024.¹⁶

CVES MISSION

CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.

To: Dr. Mark Davey, District Superintendent
From: Bonnie Berry, Interim Director of Special Education
Date: April, 2019
Re: Board of Cooperative Educational Services Report



Special Education Division's Classroom & Schoolwide Events

"In Diversity Is Our Strength."



During the month of March PBIS focused on diversity by asking members of our staff to share their heritage. Featured cultures were India, Vietnam, Poland, Native American, and Latin American. Presenters created colorful PowerPoints which were able to be shared courtesy of the new presentation system in the



cafeteria. During week one, Nhi and Serindopal, dressed in clothing from their homelands, had our students taste a wide array of spices and Asian recipes. Dobrachna discussed the salt mines of Poland and students tasted kielbasa and pierogis. Louise's presentation focused on the New York State Confederacy, and in particular, the Mohawk. Louise is a member of the Turtle Clan. Students

contributed as well. Students in Autism supported Nhi by offering informational coloring sheets. High School Life Skills PBL shared their research on Ireland through student-generated questions and storyboards. To support our Native American week, students in art made drums and rattles. During the last week of March Mr. Valenzuela will lead us to the Dominican Republic!



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March 15th Professional Learning Day



The Special Education Division spent time in a professional learning day on March 15th. The day began with Jeff Sisson and Suzanne Grogan presenting an overview of ISC and all the division provides for our schools, then Jim McCartney reviewed parts of the Code of Conduct.



Staff were able to view the film *Resilience* (thank you to CVPH for allowing us to borrow it). Resilience is the ability to thrive, adapt and cope despite tough and stressful times. Resilience is a natural counter-weight to Adverse Childhood Experiences (ACEs). The more resilient a child is, the more likely they are to deal with negative situations in a healthy way that won't have prolonged and unfavorable outcomes. Resilience is not an innate characteristic, but rather is a skill that can be thought, learned and practiced. Everybody has the ability to become resilient when surrounded by the right environments and people.

After the film staff did a turn and talk discussing:

What was it like to see the film?

How can we help children who have been exposed to trauma?

What are some examples of situations where you could have asked "what happened" instead of "what's wrong with you".

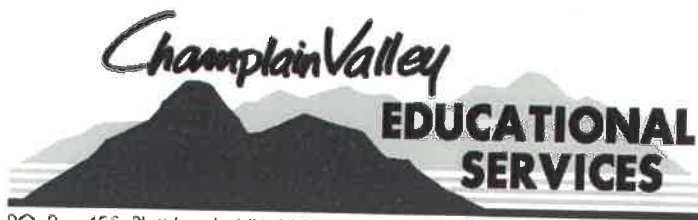
What would you do differently after seeing *Resilience*?

All then brainstormed three things that you will do now that you've seen this film:

One short term (now) – Think before you speak, show compassion, patience & understanding

One medium term (this month) – Teach about ACEs, Staff know their scores, HS students – prepare for parenting

One longer term (within the year) – Parent Education, mindfulness training, connect with outside agencies, nutrition, Dear Kendra Information, Yoga



SPECIAL EDUCATION DIVISION

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The guest presenter was **Amy Malloy of the NYS School Mental Health Training and Resource Center**. She presented Mental Health and Wellness 101 which provided participants with a basic knowledge of mental health, wellness and recovery in an effort to reduce stigma. The training provided information on mental health as a continuum of wellness and an integral part of our overall health, encouraging treatment seeking behavior and self-care to manage stress.



After lunch staff participated in team building activities presented by Kim Denton, Janel Kingsley, Randy Ducatte and Kim Mayer.



MegaByte Mondays

The special education division continues to build internal capacity by providing technological support and coaching. We have hosted 13 "Megabyte Monday," training sessions so far this year focused on a wide range of instructional and productivity tools. Most recently, teachers were trained on accessibility tools, those tools that help students gain equal access to the curriculum. Accessibility tools support instruction and learning for those students with vision, hearing, learning, mobility, neurodiversity and mental health challenges.

CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
STATUS EVALUATION
2018/2019

Cosider	921-2019	924-2019	925-2019	927-2018	927-2019	944-2019	947-2019	949-2019	950-2019
Program Description	NSLP Equipment Assistance	Regional Food Bank of NENY Backpack Program	RSE-TASC	Core Rehabilitation Services	Core Rehabilitation Services	Early College High School Program and Pathways	SLS Operating Aid	SLS Categorical Aid for Automation	EPE
Approved Budget	\$ 14,152	\$ 1,281	\$ 214,530	\$ 322,290	\$ 299,652	\$ 150,000	\$ 102,694	\$ 10,419	\$ 382,250
Revenue Available/Earned	\$ 14,152	\$ 1,725	\$ 214,530	\$ 348,287	\$ 220	\$ 150,000	\$ 96,991	\$ 9,699	\$ 232,131
Prior Year Rollover	-	-	-	81,039	-	-	5,703	720	-
Expenditures to-date	(14,152)	(1,281)	(22,852)	(262,235)	(62,009)	-	(71,640)	(5,617)	(219,042)
Est. Encumbrances to-date (including indirect cost)*	-	-	(2,117)	(5,585)	(97,463)	-	(27,785)	(2,491)	(100,298)
Unexpended Balance	\$ -	\$ 444	\$ 189,561	\$ 161,506	\$ (159,252)	\$ 150,000	\$ 3,269	\$ 2,311	\$ (87,209)
Percentage Utilized	100%	100%	12%	83%	53%	0%	97%	78%	84%
Grant Program Ending:	7/31/2019	6/30/2019	6/30/2019	12/31/2018	12/31/2019	6/30/2019	6/30/2019	6/30/2019	6/30/2019
Finance Approval Obtained:	8/13/2018	2/13/2019	11/6/2018	12/17/2014	2/7/2019	2/22/2019	6/8/2018	7/2/2018	9/13/2018
Director:	Bell	Berry	Gray	Berry	Berry	Gray	Gray	Gray	Friedman

Cosider	952-2019	954-2019	956-2019	959-2019	963-2019	992-2017	995-2019	996-2019	997-2019
Program Description	WIOA, Title II, Adult Basic Ed	Perkins IV Basic	SLS Supplemental Operating Aid	SNAP Employment & Training - Venture IV	North Country Region Career Pathways II	NYS Dept of Criminal Justice Cyber Safety	WIOA Title II, Corrections	NYS Basic Literacy- JOEO	NYS Basic Literacy- One Work Source
Approved Budget	\$ 60,182	\$ 111,473	\$ 51,378	\$ 300,000	\$ 140,000	\$ 68,571	\$ 109,971	\$ 125,000	\$ 125,000
Revenue Available/Earned	\$ 60,182	\$ 111,473	\$ 47,366	\$ 19,000	\$ 63,500	\$ 68,571	\$ 109,971	\$ 125,000	\$ 125,000
Prior Year Rollover	-	-	4,012	76,257	12,955	-	-	-	-
Expenditures to-date	(38,300)	(67,799)	(37,954)	(16,268)	(55,063)	(65,095)	(42,449)	(80,757)	(78,330)
Est. Encumbrances to-date (including indirect cost)*	(21,270)	(42,765)	(9,136)	(84,751)	(6,865)	(937)	(50,287)	(40,403)	(41,445)
Unexpended Balance	\$ 612	\$ 909	\$ 4,288	\$ (5,762)	\$ 14,727	\$ 2,539	\$ 17,235	\$ 3,840	\$ 5,225
Percentage Utilized	99%	99%	92%	34%	44%	96%	84%	97%	96%
Grant Program Ending:	6/30/2019	6/30/2019	6/30/2019	9/30/2019	3/31/2019	3/31/2019	6/30/2019	6/30/2019	6/30/2019
Finance Approval Obtained:	10/22/2018	8/8/2018	6/8/2018	11/30/2018	6/13/2018	2/4/2016	11/2/2018	11/9/2018	11/5/2018
Director:	Friedman	Friedman	Gray	Friedman	Friedman	Gray	Friedman	Friedman	Friedman

*Includes total unpaid salary and related benefits allocated to the program through year-end.

**Project Finance Approval Pending with Agency.