

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: January 17, 2019
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Patricia Gero
Richard Harriman, Sr.
Richard Malaney
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

Leisa Boise
Jane Donahue
Evan Glading
Linda Gonyo-Horne
Donna LaRocque

Others Present:

Eric Bell
Teri Calabrese-Gray
James McCartney III

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

MEETING
TO ORDER

The Board President called the meeting to order at 6:40 p.m.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board go into Executive Session at 6:41 p.m., for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (The Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. The Board was provided an update on a settlement agreement needing re-approval at this Board meeting as well as several other legal matters. Next, an update was provided on upcoming negotiations. Third, several Capital Project items were discussed including the next steps for the purchase of CVES' Satellite Campus, and upcoming contractual approvals which will be recommended to the Board for approval. Lastly, several specific student matters were discussed, and the session concluded with several confidential employee updates. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board come out of Executive Session at 7:28 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
AUDIENCE

Mrs. Teri Calabrese-Gray informed the Board that Mr. Bob Joyce, who has been employed with CVES since 1954, retired in early January after almost 65 years of service. He originally retired as Assistant Superintendent in 1991, and then worked part-time for CVES for the last 28 years. Mr. Joyce worked in several different part-time capacities over the years, most recently as a Facilitator of FM Communications. Deputy Tracey Hilliker, CVES's School Resource Officer (SRO) also recently retired. Dr. Davey acknowledged her years of service at CVES as well as shared a video with the Board of her final send off with the Clinton County Sheriff Department. The new School Resource Officer will be Deputy Danielle Coonradt and she has been welcomed to her new assignment at CVES. Mr. James McCartney then informed the Board that Mr. Tom Aubin, CV-TEC Welding teacher, won for the second year in a row a Harbor Freight Award of \$1,000 to use towards supplies for his classroom. Mr. McCartney also discussed that several CV-TEC programs were identified by the New York State Education Department as model programs for the Southern Region Education Board (SREB) as part of a National Survey. The programs identified were Security & Law Enforcement, Allied Health and Welding. Lastly, Mr. McCartney shared with the Board that February is National CTE month and that more information would be forthcoming.

CAPITAL PROJECT
UPDATE

Dr. Davey and Mr. Eric Bell shared a Capital Project update with the Board outlining next steps following the successful project vote in December. There have been meetings of the Owner-Architect-Construction Manager (OACM) group to confirm and outline the planned timeline, divisional committees, design, and submittal steps to SED. The group also discussed third party review of the project, which could expedite the review process with SED and provide potential savings to CVES. The planned goal is to submit the design to SED by August 2019 and bid the project by January/February 2020. This timeline would allow the project's construction to begin in May 2020. Next, Mr. Bell discussed the Joint Finance Agreement that will be sent to each component district for their Boards to approve and sign. Third, Mr. Bell shared with the Board that in-house capital projects are planned to be on the February or March Board agenda. This planned approval will allow CVES to begin working on items that were initially removed from the larger Capital Project. Lastly, Dr. Davey discussed potential efforts to encourage further consideration and approval of the BOCES Capital Exclusion in the upcoming 2019 legislative session.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the minutes of the December 12, 2018 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following Consent Agenda Financial items 6a-6d as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(6a) Approve the Certification of Warrant for December 1, 2018 – December 13, 2018, as presented.

TREASURER'S
REPORT

(6b) Approve the Treasurer's Report from November 30, 2018.

DONATIONS

(6c) Approve the following Donations:

1. Donation of \$225.00 from the Special Education Staff. This donation will benefit the Special Education Backpack Program.
2. Donation of \$1,000.00 from United Way. This donation will benefit the Special Education Backpack Program.

CONTRACTUAL
BUDGET
INCREASE

(6d) Approve the following Contractual Budget Increase:

1. Increase to the General Staffing Agreement between Clinton-Essex-Warren-Washington BOCES and ETS, Inc. for Account Clerk Typist support at Management Services. Services will bill at a rate not to exceed \$22.50 per hour, bringing the current total expenditure under the contract to an amount not to exceed \$55,540. (Management Services)

OLD BUSINESS

Audit Committee Meeting minutes from the October 10, 2018 meeting were shared with the Board.

CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mr. Harriman Sr., to approve the following Consent Agenda Personnel items 8a-8h as presented. All Board Members present voted yes—motion carried.

RESIGNATION
FOR THE PURPOSE
OF RETIREMENT
THOMPSON

(8a) Accept the following letter of resignation for the Purpose of Retirement:

1. Alan Thompson, Special Education Teacher, effective July 1, 2019

RESIGNATIONS
SCOVILLE-
UPHAM, SNOW

(8b) Accept the following letters of Resignation:

1. Douglas Scoville-Upham, Special Education Teacher, effective December 15, 2018
2. Tiffany Snow, Adult Literacy Teacher, effective, January 2, 2019 (Appointed to Coordinator position effective January 2, 2019)

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
SHAFER,
GEBHART

(8c) Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Jessica Shafer, Teaching Assistant, Effective January 10, 2019, Annual Base Salary of \$20,841, Prorated Salary of \$11,879.37.

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
SHAFER,
GEBHART
CONTINUED

2. Amanda Gebhart, Special Education Teacher, Effective November 14, 2018, Annual Base Salary of \$45,161.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
SANDERS, GREEN

(8d) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Samuel Sanders, Employment & Training Assistant, Effective December 17, 2018, Annualized Salary of \$30,513.

2. Dana Green, Account Clerk/Typist, Effective January 24, 2019, Annualized Salary of \$25,184, Prorated Salary of \$10,848.49.

PERMANENT
APPOINTMENT
VEGA

(8e) Grant a Permanent Appointment (Civil Service) to the following person:

1. Edwin Vega, Publication Specialist, effective December 28, 2018.

ADULT
EDUCATION
INSTRUCTORS
INSTRUCTORS

(8f) Approve the following Adult Education Course Instructors for the 2018-2019 school year:

Adult Education \$28.00/hour
Connie Flick
Dalton Castine

Adult Education \$37/hour
Tiffany Snow

SUBSTITUTES

(8g) Approve the following list of Substitutes for the 2018-19 school year:

<u>Name</u>	<u>Position</u>
Brody Hooper	Teacher

TEMPORARY ON-
CALL RATE

(8h) Establish the following temporary on call rate effective December 31, 2018:

Work Study Student \$11.10/hour

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ADOPT REVISED
POLICY

Mr. Murdock moved, seconded by Mr. Harriman, Sr., that the Board adopt the following Revised Policy:

#6630 Audit Committee Charter

All Board Members present voted yes—motion carried.

REQUEST FOR
APPROVAL TO
ATTEND
CONFERENCE/
WORKSHOP

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Members:

Larry Barcomb, Richard Harriman, Sr., Lori Saunders & Ed Marin
Lobby Day

February 27, 2018 State Capital, Albany, NY (overnight accommodations needed)

All Board Members present voted yes—motion carried.

CAPITAL PROJECT
REFERENDUM
HEAD ELECTION
INSPECTOR/
ASSISTANT
CLERK

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following Head Election Inspector/Assistant Clerk for the Capital Project Referendum Vote on December 11, 2018 and corresponding training:

Head Election Inspector/Assistant Clerk
Paula Dew

All Board Members present voted yes—motion carried.

DISTRICT JOINT
FINANCING
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following District Joint Financing Resolution:

RESOLUTION OF THE
CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
d/b/a Champlain Valley Educational Services

AUTHORIZING THE CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES BOARD OF COOPERATIVE EDUCATIONAL SERVICES D/B/A CHAMPLAIN VALLEY EDUCATIONAL SERVICES (“THE “CEWW BOCES”) TO ENTER INTO A JOINT AGREEMENT WITH THE SEVENTEEN (17) COMPONENT SCHOOL DISTRICTS OF THE CEWW BOCES FOR THE ACQUISITION OF LAND AND RELATED BUILDINGS, CONSTRUCTION OF RENOVATIONS, ALTERATIONS, ADDITIONS AND IMPROVEMENTS TO EXISTING BUILDINGS, ALL TO INCLUDE RELATED DEMOLITION, CONSTRUCTION, RENOVATIONS, SITE IMPROVEMENTS, FURNISHINGS, FIXTURES AND EQUIPMENT REQUIRED FOR SUCH PURPOSES, ARCHITECTURAL FEES, GENERAL, MECHANICAL, ELECTRICAL, PLUMBING, ABATEMENT, AND SITE CONSTRUCTION WORK

DISTRICT JOINT
 FINANCING
 RESOLUTION
CONTINUED

FOR RECONSTRUCTION AND ALTERATIONS, UPGRADE WORK TO VARIOUS BUILDING SYSTEMS AND COMPONENTS PURSUANT TO SECTION 1950 OF THE EDUCATION LAW AND FOR THE ALLOCATION OF THE COSTS OF SUCH CONSTRUCTION AMONG THE COMPONENT SCHOOL DISTRICTS OF THE CEWW BOCES.

BE IT RESOLVED BY THE BOARD OF THE CEWW BOCES (by a vote of not less than a majority of all the members of said Board) AS FOLLOWS:

Section 1. The Board of the CEWW BOCES is hereby authorized to enter into the Joint Agreement with the seventeen (17) component school districts in the CEWW BOCES, a copy of which is attached hereto as Exhibit A, which provides for the acquisition of land and related buildings, construction of renovations, alterations, additions and improvements to existing buildings, all to include related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components (the "Project"). Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of the Project and (ii) provides for an allocation and apportionment of a portion of said costs among the seventeen (17) component school districts on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each of the seventeen (17) component school districts.

Section 2. The President of the Board and in his absence the Vice President of the Board, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the CEWW BOCES.

Section 3. The CEWW BOCES hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

EXHIBIT A

Component School Districts of the
 Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services
 d/b/a Champlain Valley Educational Services

AuSable Valley Central School District
 Beekmantown Central School District
 Chazy Central Rural School District
 Crown Point Central School District
 Elizabethtown-Lewis Central School District
 Keene Central School District

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DISTRICT JOINT
FINANCING
RESOLUTION
CONTINUED

Moriah Central School District
Northeastern Clinton Central School District
Northern Adirondack Central School District
Peru Central School District
Plattsburgh City School District
Putnam Central School District
Saranac Central School District
Schroon Lake Central School District
Ticonderoga Central School District
Westport Central School District
Willsboro Central School District

All Board Members present voted yes—motion carried.

JOINT FINANCING
AGREEMENT

The Board was provided a copy of the Joint Financing Agreement for informational purposes only.

REVISED 2019-20
SCHOOL
CALENDAR

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the Revised 2019-20 School Calendar.

All Board Members present voted yes—motion carried.

RESOLUTION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following resolution:

RESOLVED, that in accord with the advice of counsel, the Board hereby consents to the terms of a General Release with Paul Rissetto and Rachel Rissetto in the action pending in the U.S. District Court for the Northern District of New York at No. 8:15-CV-00720-CFH as evidenced by a written general release, and authorizes counsel, the Board President and the District Superintendent to execute such general release and any other documents as may be necessary to effectuate the settlement.

All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey reminded the Board of the upcoming District Planning Team (DPT) half-day meeting on January 30th. A Strategic Plan mid-year update and highlights will be shared during the February Board meeting. Several of the important priority areas for the 2018-19 school year have been the focus on improving CVES' School Climate and Social & Emotional Health of students and staff. The School Climate sub-committee has held a series of meetings, focusing on the prevention of bullying. The DPT Survey sub-committee has been working on updates to the Annual Strategic Plan survey on prevention of bullying and school climate to be administered in April 2019. It was also

STRATEGIC
PLAN UPDATE
CONTINUED

noted that Dave Melnick, a highly regarded speaker, will be presenting at the upcoming Superintendent's Conference day for CVES and component districts on working with students who have experienced trauma. Dr. Davey thanked all of the committee members for their hard work and keeping material fresh and moving forward; he also thanked the Board for their continued support.

DISTRICT SUPT.
UPDATE

Dr. Davey provided the Board information on recent support staff/personnel changes and updates to the Human Resources Department. Second, Dr. Davey shared with the Board that CVES's social media utilization has expanded to include job postings on Facebook that has already begun to show great expansion. Third, he provided the Board with several options to schedule training with Michael Horning of PLS3rd Learning on the new electronic DS evaluation software and discussed future Board technology updates. Next, Dr. Davey informed the Board that the Elizabethtown-Lewis-Westport CSD Board of Education Election will be held on January 29, 2019, where voters will decide on a seven member Board out of 19 possible candidates. He then shared an overview of the recent CEWW Health Insurance Consortium Board of Directors (BOD) meeting where the Board approved adding four additional labor representative seats to the BOD. These additional seats will bring the total number of board members to 20 members. Dr. Davey next discussed impactful budget factors on the 2019-20 budget development process and reminded the Board of the next Budget Committee meeting on January 24, 2019. Lastly, Dr. Davey reviewed upcoming events as follows:

- January 25, 2019 – Legislative Breakfast
- February 27, 2019 – BOCES Lobby Day in Albany
- March 13, 2019 – BOCES Well Day / Student Advocacy Day
- CVES Annual Meeting – Wednesday, April 10, 2019
- CVES Annual Vote & Board Elections – April 25, 2019

OTHER

Mr. Marin gave kudos to Mrs. Friedman, Mr. McCartney and all of CV-TEC for their hard work on the nursing program transition at Clinton Community College.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, February 13, 2019, at the Instructional Services Center in Plattsburgh. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman, Sr., to adjourn the meeting at 8:56 p.m. All Board Members present voted yes—motion carried.


Meghan Rabideau, Board Clerk