

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON CENTER IN MINEVILLE ON
JANUARY 17, 2019, PROPOSED EXECUTIVE SESSION AT 6:30 PM – MEETING AT 7:30 P.M.**

- No Action 1. CALL TO ORDER: BOARD PRESIDENT
 - a. The Pledge of Allegiance
 - b. Roll Call of Board Members
 - c. Introduction of All Present

- No Action 2. EXECUTIVE SESSION

- No Action 3. OPINIONS AND CONCERNS FROM THE AUDIENCE

- No Action 4. CAPITAL PROJECT UPDATE --Dr. Mark Davey & Mr. Eric Bell

- Action 5. MINUTES OF PREVIOUS MEETING
 - a. December 12, 2018 (Enc. 1)

- Action 6. CONSENT AGENDA FINANCIAL
 - a. Certification of Warrant (Enc. 2)
 - Action b. Treasurer’s Report (Enc. 3)
 - Action c. Donations (Enc. 4)
 - Action d. Contractual Budget Increase (Enc. 5)

- No Action 7. OLD BUSINESS
 - a. Committees
 - Audit Committee Meeting Minutes – October 10, 2018 (Info. Only) (Enc. 6)

- Action 8. CONSENT AGENDA PERSONNEL
 - a. Resignation for the Purpose of Retirement (Enc. 7)
 - Action b. Resignations (Enc. 8)
 - Action c. Four-Year Probationary Appointments (Enc. 9)
 - Action d. Civil Service Probationary Appointments (Enc. 10)
 - Action e. Permanent Appointment (Enc. 11)
 - Action f. Adult Education Instructors (Enc. 12)
 - Action g. Substitutes (Enc. 13)
 - Action h. Temporary On Call Rate (Enc. 14)

- Action 9. BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 - a. Adopt Revised Policy (Enc. 15)
 - Action b. Request for Approval to Attend Conference/Workshop (Enc. 16)
 - Action c. Capital Project Referendum Election Inspectors/Assistant Clerks (Enc. 17)
 - Action d. District Joint Financing Resolution (Enc. 18)
 - No Action e. Joint Financing Agreement (Informational Only) (Enc. 19)

- Action 10. NEW BUSINESS
 - a. None this month

- No Action 11. STRATEGIC PLAN UPDATE – Dr. Mark Davey
- No Action 12. DISTRICT SUPERINTENDENT’S UPDATE
- No Action 13. OTHER
- No Action 14. NEXT BOARD MEETING
 Wednesday, February 13, 2019, at the Instructional Services Center in Plattsburgh – Proposed
 Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.
- No Action 15. REPORTS FROM DIRECTORS (Enc. 20)
- Action 16. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

January 17, 2019	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 24, 2019	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2019-20 Budgets – Finalize Draft Budgets – ISC, Plattsburgh - 7:00 p.m.
February 13, 2019	Board Meeting/Budget Presentations – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
February 14-16, 2019	AASA Convention – Los Angeles, CA
March 4, 2019	CVES Regional Spelling Bee – Location and Time TBD
March 13, 2019	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 14, 2019	I Stand Against Bullying (ISAB) Awards, SUNY Giltz Auditorium - TBD
Mar. 30–Apr. 1, 2019	NSBA Convention – Philadelphia, PA
April 4, 2019	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 9, 2019	CV-TEC Open House – Mineville – 6:00 p.m.
April 10, 2019	Annual Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
April 25, 2019	Election of CVES Board Members and Vote on Administrative Budget
May 8, 2019	Board Meeting – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
May 14, 2019	NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.
May 22, 2019	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 29, 2019	SkillsUSA Awards – Elk’s Lodge – 6:00 p.m.
June 6, 2019	No. Country Loggers Awards Banquet – 6:00 p.m.
June 14, 2019	Special Ed Graduation Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 15, 2019	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 12, 2019	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 19, 2019	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.
June 20, 2019	CV-TEC Plattsburgh Graduation Ceremony – SUNY Field House – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the December 12, 2018 Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for December 1, 2018 to December 13, 2018. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Report from November 30, 2018. (attached)

ENC. 4

Recommend that the Board approve the following Donations:

1. Donation of \$225.00 from the Special Education Staff. This donation will benefit the Special Education Backpack Program.
2. Donation of \$1,000.00 from United Way. This donation will benefit the Special Education Backpack Program.

ENC. 5

Recommend that the Board approve the following Contractual Budget Increase:

1. Increase to the General Staffing Agreement between Clinton-Essex-Warren-Washington BOCES and ETS, Inc. for Account Clerk Typist support at Management Services. Services will bill at a rate not to exceed \$22.50 per hour, bringing the current total expenditure under the contract to an amount not to exceed \$55,540. (Management Services)

ENC. 6

Committees

October 10, 2018 Audit Committee Meeting Highlights (informational) (attached)

ENC. 7

Recommend that the Board accept the following letter of Resignation for the purpose of Retirement:

1. Alan Thompson, Special Education Teacher, effective July 1, 2019

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: December 12, 2018
KIND OF MEETING: Regular Board Meeting
PLACE: Special Education Gym, Main Campus, Plattsburgh, NY

Board Members Present:

Larry Barcomb
Jane Donahue
Evan Glading
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Bruce Murdock
Lori Saunders
Michael St. Pierre

Board Members Absent:

Leisa Boise
Patricia Gero
Linda Gonyo-Horne
Richard Malaney
Thomas McCabe
Florence Sears

Others Present:

Eric Bell
Teri Calabrese-Gray
Christine Myers
James McCartney III
Michele Friedman
Bonnie Berry
Jaci Kelleher

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

MEETING
TO ORDER

The Board President called the meeting to order at 8:08 p.m.

EXECUTIVE
SESSION

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board go into Executive Session at 8:10 p.m., for the following reasons: # 4 - a matter of discussion regarding proposed, pending or current litigation; #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. The Board was updated by Jacqueline Kelleher, Esq. of Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC on a recent Notice of Claim received regarding an accident. Ms. Kelleher also provided an update regarding the litigation settlement agreement that had been signed in the Fall. Third, the next steps for the purchase of Satellite Campus were discussed following the approval of CVES Capital Project on December 11, 2018. Fourth, several topics involving specific students were discussed and lastly, confidential employee updates were reviewed regarding the Board's planned action at the evening's meeting. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mr. Harriman, Sr., that the Board come out of Executive Session at 8:48 p.m. All Board Members present voted yes—motion carried.

OPINIONS &

No Opinions & Concerns this month.

CONCERNS FROM
AUDIENCE

BUDGET
COMMITTEE
UPDATE

Mr. Eric Bell reviewed the Budget Committee highlights with the Board from the December 4, 2018 meeting as well as handout materials and talking points. Divisional 2018-19 budget reconciliations were also reviewed with the Board which included anticipated surplus results which will be shared with each component district in the near future. Next, Mr. Bell provided a CEWW Health Insurance Consortium update and stated that according to October 2018 financial information, the Consortium is on par with the projected budget, however, increases in insurance premiums for the 2019-20 school year have not yet been established. Lastly, other budget development factors reviewed included: ERS, TRS and Unemployment rates are expected to decrease, whereas the Workers Compensation rate will remain the same; upcoming and ongoing negotiations; changes in RWADA; and 2019-2020 budget development guidelines and parameters.

AUDIT
COMMITTEE
UPDATE

An Audit Committee update was provided by Mr. Eric Bell and Mrs. Christine Myers where they recommended that the Board approve the Corrective Action Plan for the 2017/18 Annual Independent Audit Management Letter Comments. Earlier in the year, the Board approved to opt-out of the annual internal audit requirement of the whole organization. The next Audit Committee meeting will be on February 13, 2019 at 5:00 p.m. at the Instructional Services Center in Plattsburgh.

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the Corrective Action Plan for the 2017-18 Annual Independent Audit Management Letter comments. All Board Members present voted yes—motion carried.

CAPITAL PROJECT
UPDATE

Dr. Davey and Mr. Eric Bell acknowledged and thanked Mr. Alex St. Pierre, CVES' Network and Systems Coordinator, Mrs. Meaghan Rabideau, District Clerk and Chief Election Inspector, as well as many other CVES staff that had diligently prepared for the CVES Capital Project Referendum vote on December 11, 2018. Residents of the 17 component school districts in the Champlain Valley Educational Services (CVES) BOCES voted in a referendum on a proposed \$29.85 million Capital Project, which was approved by 72% yes votes. Voting was conducted in every one of the 17 districts by paper ballot.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the minutes of the November 14, 2018 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Financial items 8a-8h as presented. All Board Members present voted yes—motion carried.

CERTIFICATION

(8a) Approve the Certification of Warrant for November 2, 2018 – November 30, 2018,

OF WARRANT as presented.

TREASURER'S REPORT (8b) Approve the Treasurer's Report from October 31, 2018.

DONATIONS (8c) Approve the following Donations:

1. For Our Student Stipend Fund:

Pepsi (September 2018)	73.58
United Way (October 2018)	32.27
Pepsi (October 2018)	65.37
United Way (November 2018)	32.27
Pepsi (November 2018)	<u>88.61</u>

TOTAL - \$292.10

2. Donation of a gift card, from Harbor Freight Tools, with an estimated value of \$1,000.00. This donation will benefit the students of the Welding classroom.

BUDGET INCREASES (8d) Approve the following Budget Increases:

1. 6:1:1 Autism Budget from \$2,560,649 to \$2,693,212 for the 2018-2019 School Year to accommodate the increases in student enrollment Northern Adirondack, Saranac, and Willsboro School Districts. (Co-Ser 205 – Special Education)

2. 8:1:1 Traditional Budget from \$4,932,263 to \$5,095,971 for the 2018-2019 School Year to accommodate the increases in student enrollment from Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Saranac, Ticonderoga, and Franklin-Essex-Hamilton BOCES. (Co-Ser 208 – Special Education)

3. ITIN Teacher of the Deaf Budget from \$323,172 to \$346,239 for the 2018-2019 School Year to accommodate increase in services from Beekmantown, Chazy, and Saranac School Districts. (Co-Ser 301 – Special Education)

4. ITIN Physical Therapy Budget from \$284,734 to \$342,246 for the 2018-2019 School Year due to unanticipated costs not originally budgeted. (Co-Ser 321 – Special Education)

5. ITIN Occupational Therapy Budget from \$580,466 to \$583,236 for the 2018-2019 School Year to accommodate increase in services from Ausable, Chazy, and Westport School Districts. (Co-Ser 323 – Special Education)

6. ITIN Assistive Technology Budget from \$4221 to \$4350 for the 2018-2019 School Year to accommodate increase in services from FEH-Saranac Lake School District.

(Co-Ser 324 – Special Education)

BUDGET
INCREASES
CONTINUED

7. Special Facilities – Hospital Budget from \$72,752 to \$116,949 for the 2018-2019 School Year due to unanticipated costs not originally budgeted. (Co-Ser 441 – Special Education)

8. Preschool Committee Budget from \$30,606 to \$32,958 for the 2018-2019 School Year to accommodate increase in services from AuSable School District. (Co-Ser 550 – Special Education)

9. 6:1:1 Autism Summer School Age Budget from \$114,743 to \$125,476 due to increased costs over original projected budget. (Co-Ser 941 – Special Education)

10. Summer School Aged 1-1 Teaching Assistant Budget from \$22,171 to \$26,127 due to increased services over projected budget, not district specific. (Co-Ser 964 – Special Education)

11. Library Service/Media Budget from \$178,488 to \$183,488 for the 2018-2019 school year due to increased purchases of online databases from participating school districts. (Co-Ser 508 - ISC)

12. Grant Management Services Budget from \$113,080 to \$122,031 for the 2018-2019 school year due to Westport CSD joining the Co-Ser. (Co-Ser 645 - ISC)

13. School Public Relations Budget from \$71,631 to \$103,511 for the 2018-2019 school year due to anticipated increase in service requests from Plattsburgh City SD and Lake Placid CSD, as well as CVES internal requests. (Co-Ser 610 - ISC)

SPECIAL AID
FUND PROJECTS

(8e) Approve the following Special Aid Fund Projects:

1. NYS Basic Literacy- One Work Source special aid fund project, in the amount of \$125,000, for the period of July 1, 2018 through June 30, 2019. (CV-TEC)

2. NYS Basic Literacy- JCEO special aid fund project, in the amount of \$125,000, for the period of July 1, 2018 through June 30, 2019. (CV-TEC)

3. WIOA, Title II, Corrections Education and Other Institutionalized Education special aid fund project, in the amount of \$109,971, for the period of July 1, 2018 through June 30, 2019. (CV-TEC)

4. Increase the Core Rehabilitation Service (CRS) special aid fund project budget from \$241,252 to \$322,290, for the period of January 1, 2018 through December 31, 2018, due to rollover funding in the amount of \$81,038. (Special Education)

CONTRACTUAL
BUDGET

(8f) Approve the following Cross-Contract Budget Increase:

INCREASES

1. General Staffing Agreement between Clinton-Essex-Warren-Washington BOCES and ETS, Inc. to add an estimated 480 hours of additional temporary clerical support for use at the Instructional Services Center in Public Relations and the Print Shop. Services will bill at a rate of \$33 per hour and will extend contract services with ETS through March/April of 2019, bringing the current total expenditure under the contract to an amount not to exceed \$44,740. (Management Services)

CONTRACTUAL
BUDGET
INCREASES

2. Independent Contractor/Consultant Agreement between Clinton-Essex-Warren-Washington BOCES and The Health Network in the amount of \$1,050 to accommodate component district requests for additional DASA Coordinator's Training. The revised agreement value is not anticipated to exceed \$6,150. (ISC)

TRANSPORTATION
AGREEMENT
RENEWAL

(8g) Approve the following Transportation Agreement Renewal:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley Central School District, to provide certain transportation services for students in CV-TEC programs for the period of September 1, 2018 through June 30, 2019 at a current estimated cost of \$18,200. (CV-TEC)

EQUIPMENT
PURCHASE
RESOLUTION

(8h) Approve the following Equipment Purchase Resolution:

WHEREAS, on December 3, 2018, the hot water heater for the CV-TEC division at the Plattsburgh Campus has become irreparable.

WHEREAS, CV-TEC Division, including students, teachers, and non-instructional personnel occupy the building area serviced by this equipment.

WHEREAS, there are student programs that require warm/hot water. These programs include, but are not limited to, Culinary Arts, Cosmetology, Child Care, Nursing and School Nurse stations.

WHEREAS, it has been determined that to ensure the health of our students, faculty and staff, that the hot water heater must be replaced as soon as possible.

WHEREAS, it has been determined that to replace the hot water heater with the existing model would require no plumbing alterations and, therefore, would be able to be installed in an expedited timeframe.

WHEREAS, there are known companies able to sell the required hot water heater in the Clinton County area (L.H. LaPlante Company, Inc., Pipeline Mechanical of Plattsburgh, LLC, and K&L Plumbing & Heating, Inc.) and we received quotes from these companies as of Friday, December 7, 2018.

ENC. 10 CONTINUED

WHEREAS, Section 103 Subdivision 4 of the General Municipal Law provides that in the case of a public emergency arising out of an unforeseen occurrence which affects the life, health or safety of the students of the District, requiring immediate action which cannot await competitive bidding, contracts for equipment in excess of \$20,000 may be let.

WHEREAS, it has been determined that a bona fide public emergency, within the meaning of Section 103 Subdivision 4 of the General Municipal Law, exists and that immediate action for the replacement of the hot water tank could not await competitive

bidding of the proposed replacement.

THEREFORE BE IT RESOLVED that, on December 13, 2018, a purchase order will be issued to the lowest bidder authorizing the purchase and installation of the specified hot water heater.

CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Personnel items 10a–10f as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS
BRUNET,
SESSUMS,
PARKER

(10a) Accept the following letters of Resignation:

1. Charley Brunet, Teacher Aide/Student Aide, effective December 8, 2018
2. Trisha Sessums, Teacher Aide/ Student Aide, effective December 6, 2018
3. Kristen Parker, Account Clerk/Typist, effective December 15, 2018

LEAVES OF
ABSENCE
AINTRAZI,
LAMERE

(10b) Accept the following Leaves of Absence:

1. Diana Aintrazi, one (1) year unpaid medical leave of absence, effective November 20, 2018
2. Jerilynn Lamere, unpaid leave of absence from January 2, 2019- May 17, 2019

TERMINATION
LECLAIR

(10c) Terminate the following person in accordance with Civil Service Law:

1. Kristen Leclair, Teacher Aide/Student Aide, Effective November 3, 2018

PERMANENT
APPOINTMENTS
PULSIFER,
WARNER

(10d) Grant a Permanent Appointment (Civil Service) to the following people:

1. Sherika Pulsifer, Teacher Aide/ Student Aide, effective December 12, 2018
2. Cynthia Warner, Teacher Aide/ Student Aide, effective December 12, 2018

SUBSTITUTES

(10e) Approve the following list of Substitutes for the 2018-19 school year:

<u>Name</u>	<u>Position</u>
Elora Romano	Substitute Teacher
Elaine Rubal	On Call Occupational Therapist

VOLUNTEERS

(10f) Approve the following Volunteers for the 2018-2019 school year:

Mineville
Lucy Dufault
Starla Monette
Janet Treadway

REVISED POLICY
1st READING

The following revised policy was presented for a first reading:

#6630 Audit Committee Charter

ADOPT REVISED
POLICIES

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board adopt the following Revised Policies:

#6680 Credit Card Policy
#5600 Personal Property Accountability Policy
#5600 E.2 – Lost or Stolen Property Report
#5600 E.3 – Asset Disposal Request
#5600 E.3A – Multiple Asset Disposal Request

All Board Members present voted yes—motion carried.

CAPITAL PROJECT
REFERENDUM
ELECTION
INSPECTORS/
ASSISTANT
CLERKS

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint the following list of Head Election Inspectors/Assistant Clerks & Election Inspector/Assistant Clerk for the Capital Project Referendum Vote on December 11, 2018 and corresponding training:

Head Election Inspectors/Assistant Clerks

Phyllis Brown	Robin Sturgen
Joyce Rovers	Jeanne McMurtry
Lori Ducharme	Cynthia Summo
Ann Tesar	Kathy Woodward
Manya Dupree	Thomas Fusco
Marc Gendron	Kim Brown
Barbara Ducatte	Enda Bowers
Jean McKee	Brenda Drummond
Gail Drinkwine	

Election Inspector/Assistant Clerk

Caroline Thompson

All Board Members present voted yes—motion carried.

SPECIAL
MEETING
MINUTES

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the minutes of the Special Meeting held on December 11, 2018.

All Board Members present voted yes—motion carried.

CEWW BOCES
BOARD
ACKNOWLEDGE-
MENT OF SPECIAL
MEETING
RESULTS

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board acknowledge the results of the Special Meeting of the qualified voters of the C-E-W-W BOCES on December 11, 2018 wherein the voters approved the following proposition:

PROPOSITION

Shall the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services (the "CEWW BOCES"), be authorized to undertake a project (the "Project") consisting of the acquisition of approximately 17 acres of land and related buildings and structures comprising the CEWW BOCES's Satellite Branch Campus, 518 Rugar Street, Plattsburgh, New York (the "Satellite Branch Campus") which the CEWW BOCES currently leases and approximately 20 acres adjacent thereto for future expansion, the construction of certain renovations, alterations, additions and improvements to the buildings and structures located at the CEWW BOCES's Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York, including related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees and other incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$29,850,000 and in furtherance thereof in its discretion to either (a) enter into any and all agreements and instruments necessary or desirable to effectuate the financing for said Project through the auspices of the Dormitory Authority of the State of New York ("DASNY") including, but not limited to, authority to convey to DASNY such specific interests in real property or leasehold interests as may be necessary or desirable in connection therewith, and to enter into any lease or other agreement with DASNY, as may be necessary or desirable to effectuate said financing or (b) enter into an agreement with the component school districts of the CEWW BOCES pursuant to education law section 1950(14)(a) to provide for the financing of the Project and other matters necessary or proper to effectuate the Project as set forth in such statute.

CEWW BOCES
BOARD
ACKNOWLEDGE-
MENT OF SPECIAL
MEETING
RESULTS
CONTINUED

YES VOTES #
1252

NO VOTES #
493

VOID VOTES #
31

And further acknowledge that the District Superintendent proceed with all necessary activities to move forward with the Project approved at the Special Meeting.

All Board Members present voted yes—motion carried.

CAPITAL PROJECT
RESOLUTION

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board of Cooperative Educational Services, pursuant to the approved capital project referendum vote on December 11, 2018, hereby initiates the "Capital Project at the Plattsburgh Main Campus, Satellite Campus, and Yandon-Dillon Facility inclusive of property acquisition" and authorize the District Superintendent to obtain State Education Department approval for the Project in an amount not to exceed \$29,850,000. All Board

Members present voted yes—motion carried.

TEMPORARY ON-
CALL RATE FOR
THE 2018-19
SCHOOL YEAR

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board establish the following temporary on call rate for 2018-2019 school year:

On-Call Occupational Therapist \$100/Daily

All Board Members present voted yes—motion carried.

RESIGNATIONS
DANCOES,
HOFFMAN

Mrs. Saunders moved, seconded by Mrs. LaRocque, that the Board accept the following letters of Resignation:

1. Laura Dancoes, Account Clerk Typist, Effective January 2, 2019
2. Elizabeth Hoffman, Speech Teacher, Effective January 5, 2019

All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENTS
DANCOES, SNOW,
SNOW

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint the following person(s) to a Temporary Appointment as follows:

1. Laura Dancoes, Adult Literacy Teacher, Effective January 2, 2019, Annualized Base Salary of \$43,645, Prorated Salary of \$26,187.
2. Bridget Snow, Adult Literacy Teacher, Effective January 2, 2019, Annualized Base Salary of \$43,645, Prorated Salary of \$26,187.
3. Tiffany Snow, Coordinator (Community Outreach), Effective January 2, 2019, Annual Base Salary of \$57,825, Prorated Salary of \$29,394.37.

All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey shared a brief update on December 3, 2018 DPT meeting. The update included highlights on the School Climate Committee that is focusing on bullying, and the Survey Committee that has also begun to meet to make updates to the Annual Strategic Plan survey to be administered in April 2019. It was also mentioned that the Superintendent's Conference day that was canceled due to inclement weather on November 16, 2018, has been rescheduled for January 18, 2018 with the same agenda. A full Strategic Plan presentation will be given to the Board in February 2019.

DISTRICT SUPT.
UPDATE

Dr. Davey provided the Board information on the successful merger vote that occurred on December 4, 2018 regarding the Elizabethtown-Lewis-Westport (ELW) CSD which was approved in both districts. The new ELW district will officially begin operation on July 1, 2019. He shared that the next order of business will be the election of a new

Board of Education, planned for the end of January 2019. Dr. Davey then provided an overview of the anticipated timeline and that the new district will be charged with creating a school budget for 2019-20 to be voted on in May by the district’s voters. Dr. Davey will be working with the ELW district as their Superintendent until the new district officially begins operation on July 1st. Next, Dr. Davey gave a brief update on the CEWW Health Insurance Consortium and stated that the Ad Hoc Committee was officially approved to be an Advisory Committee as per the by-laws of the Consortium. The Advisory Committee’s roll will be to make recommendations to the Board of Directors of the Consortium. Lastly, Dr. Davey listed the following upcoming Board professional development opportunities, conferences and events including:

DISTRICT SUPT.
UPDATE
CONTINUED

- Rural Schools Association statewide Winter Conference titled “Rural Student Mental Health & Safety” – December 14, 2018 – Crowne Plaza, Lake Placid
- CEWW School Boards Association Meeting – “Evidenced-Based Learning: The Work of John Hattie” - 6:00 pm. - January 10, 2019, Westside Ballroom, Plattsburgh
- January 2019 – Legislative Breakfast (additional details to follow)
- February 27, 2019 – BOCES Lobby Day in Albany
- March 13, 2019 – BOCES Student Advocacy Day

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, January 9, 2019, at the Yandon-Dillon Center at the Mineville Campus. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. St. Pierre, to adjourn the meeting at 9:31 p.m. All Board Members present voted yes—motion carried.

DRAFT

Beau, Board Clerk

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: December 19, 2018
Re: Report for Board Agenda for January 9, 2019 Meeting

The following warrant claims were reviewed from December 1, 2018 to December 13, 2018:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #22- 12/06/2018	*Check Nos: 222353-222495	\$ 332,367.51
W #23 - 12/13/2018	*Check Nos: 222496-222687** 222790-222900	\$ 1,707,005.43

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR 11#- Wire #941-113018- Warrant #22;

NYS Promptax: PR #11- Wire #NYS-113018- Warrant #22;

NYS Quarterly Sales Tax: Wire #ST100NOV18- Warrant #23;

Omni Financial Group: PR #12- Wire #OMN-121418- Warrant #23;

NYS Office of Comptroller ERS Retirement & Loans: PR#10&11-Wire #ERS-NOV18-Warrant #22;
Annual- Wire #ERS-DEC18- Warrant #23;

Health Insurance Consortium Payments:

12/6/18	\$ 1,388,456.81
12/13/18	\$ 1,034,324.31

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature)



CC: Eric Bell
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding:</u>	<u>Summary Business Office Response:</u>	<u>Resolution/Options:</u>
12/05/18	Pending W#22	14407	Missing Director signature to process. Five travel claims with incorrect Per Diem rate claimed.	Will obtain signature.	Removed from final warrant.
12/05/18	Pending W#22			Per Diem rate corrected.	Approved for final warrant.
12/05/18	Pending W#22	15093	Travel occurred prior to Conference Approval process obtained.	Will follow-up with Director regarding employee oversight.	Approved for final warrant.
12/05/17	Pending W#22	14777	Services occurred without Purchase Order in place as it was emergency. Purchase Order not request for 21 after service occurred.	Purchasing Agent will address with employee to ensure it is completed more timely.	Approved for final warrant.
12/06/18	Final W#22				\$332,367.51
12/12/18	Pending W#23	13793	Travel claims over 60 days on 3 dates.	3 days removed from claim voucher.	Approved for final warrant.
12/12/18	Pending W#23	14287	Purchase Order not in place before service.	Renewal service, should have been rolled over at start of year. Will be added to annual list.	Approved for final warrant.
12/12/18	Pending W#23	15082	Purchase Order requested 27 days after renewal date.	Spoke with employee about entering service Purchase Orders at time of commitment and not waiting for invoice.	Approved for final warrant.
12/12/18	Pending W#23	13165	Purchase Order pricing does not match Invoice pricing.	Working on Purchase Order incorrect. Will fix for future payments and have confirmed price.	Approved for final warrant.
12/13/18	Final W#23				\$1,707,005.43

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - NOVEMBER 30, 2018**

	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	October 31, 2018		November	November	November		November 30, 2018		Year To Date	Year To Date	Year To Date		November 30, 2018	
i. CHECKING ACCOUNTS														
TD Bank - Depository	\$ 6,104,894.90		\$ 2,228,153.85	\$ 4,975,061.80	\$ 3,357,986.95		\$ 19,201,453.13		\$ 20,782,225.59		\$ 3,357,986.95		\$ 3,357,986.95	
General Fund	\$ (637,706.21)		\$ 179,115.05	\$ 243,619.85	\$ (702,211.01)		\$ 697,718.36		\$ 1,170,561.90		\$ (702,211.01)		\$ (702,211.01)	
Special Aid Fund	\$ 251,838.43		\$ 36,067.33	\$ -	\$ 287,905.76		\$ 283,144.41		\$ 74,116.09		\$ 287,905.76		\$ 287,905.76	
Trust & Agency Fund	\$ (25,930.97)		\$ 613.25	\$ 10,565.04	\$ (35,882.76)		\$ 13,401.45		\$ 42,025.48		\$ (35,882.76)		\$ (35,882.76)	
School Lunch Fund	\$ (1,159.19)		\$ -	\$ -	\$ (1,159.19)		\$ -		\$ -		\$ (1,159.19)		\$ (1,159.19)	
Capital Fund	\$ -		\$ -	\$ -	\$ -		\$ 3,415.52		\$ 3,415.52		\$ -		\$ -	
Private Purpose Trust Fund	\$ -		\$ -	\$ -	\$ -		\$ -		\$ -		\$ -		\$ -	
TD Bank - Operating	\$ 330,021.18		\$ 5,200,269.59	\$ 5,161,514.46	\$ 368,776.31		\$ 21,792,830.44		\$ 21,536,922.88		\$ 368,776.31		\$ 368,776.31	
General														
SAVINGS ACCOUNTS														
NYCLASS	\$ 11,332.08		\$ 19.51	\$ -	\$ 11,351.59		\$ 92.22		\$ -		\$ 11,351.59		\$ 11,351.59	
Trust Fund Non-Expendable														
Private Purpose Trust Fund	\$ 10,912.55		\$ 18.82	\$ -	\$ 10,931.37		\$ 89.39		\$ 500.00		\$ 10,931.37		\$ 10,931.37	
TOTAL CASH ON HAND	\$ 6,044,202.77				\$ 3,297,699.02		\$ 41,992,144.92		\$ 43,609,767.46		\$ 3,297,699.02		\$ 3,297,699.02	

ii. RECONCILIATION TO BANK STATEMENTS

	November 30, 2018 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	November 30, 2018 Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 931,841.84	\$ -	\$ (563,065.53)	\$ 368,776.31
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 2,444,877.42	\$ 461,762.33	\$ -	\$ 2,906,639.75
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 481.49	\$ -	\$ -	\$ 481.49
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 681.92	\$ -	\$ -	\$ 681.92
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,351.59	\$ -	\$ -	\$ 11,351.59
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 16.40	\$ -	\$ -	\$ 16.40
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 9,751.56	\$ -	\$ -	\$ 9,751.56
TOTAL CASH ON HAND	\$ 3,297,699.02	\$ 461,762.33	\$ (563,065.53)	\$ 3,297,699.02

GENERAL FUND INTEREST RECEIVED 7/01/17 - 11/30/18 \$ 17,137.12


Christine Myers, District Treasurer

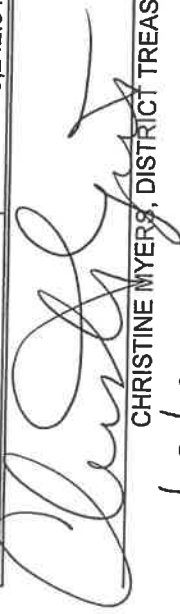
PREPARED BY:

DATED: 12/20/18

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 11/01/2018 TO 11/30/2018

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,830.67	5,603.29	9,932.00	15,535.29	57.66	15,477.63
SKILLS USA - MINEVILLE	1,028.09	1,028.09	0.00	1,028.09	0.00	1,028.09
NO. COUNTRY LOGGERS	608.58	608.58	0.00	608.58	0.00	608.58
IMAGE MAKERS	0.00	0.00	0.00	0.00	0.00	0.00
REFLECTIONS	247.30	247.30	1,970.15	2,217.45	0.00	2,217.45
LPN CLASS	1,265.06	1,461.36	1,070.88	2,532.24	0.00	2,532.24
ANIMAL SCIENCE	553.30	0.00	0.00	0.00	0.00	0.00
RAZOR'S EDGE	699.26	2,278.13	0.00	2,278.13	225.60	2,052.53
PAWS IN TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	9.78	126.42	212.67	339.09	0.00	339.09
TOTAL	9,242.04	11,353.17	13,185.70	24,538.87	283.26	24,255.61


 CHRISTINE MYERS, DISTRICT TREASURER

12/19/18
 DATE

11/30/2018 Bank Balance \$ 21,045.59
 Add: Deposits in Transit \$ 3,232.70
 Less: Outstanding Checks \$ (22.68)
 11/30/2018 Balance on Hand \$ 24,255.61

COPY

ENC. 6
Champlain Valley Educational Services
Audit Committee - Meeting Minutes
October 10, 2018 - 5:00 p.m., ISC Campus

Present: Linda Gonyo-Horne, Audit Committee Member
Tom McCabe, Audit Committee Member
Richard Harriman, Sr., Audit Committee Member
Angela Jennette, CVES Claims Auditor
Jessie Moulton, CVES Deputy Claims/Payroll Auditor
Amy Pedrick, External Auditor
Michael Rossi, External Auditor
Dr. Mark Davey, District Superintendent
Eric Bell, Assistant Superintendent of Management Services
Christine Myers, BOCES Treasurer

1. Review the meeting agenda.

2. Approved the minutes from May 9, 2018 Audit Committee Meeting
(Linda Gonyo-Horne 1st, Tom McCabe. 2nd)

3. Deputy Claims Auditor/Payroll Auditor Review

Jessie Moulton, the CVES Deputy Claims Auditor/Payroll Auditor reviewed the process used to audit a selected sample of payroll transactions for each payroll and the associated responsibilities of her position. Handout provided. No items of concern were noted to the committee.

4. Claims Auditor Review

Angela Jennette, the CVES Claims Auditor reviewed the process used and the types of things she reviews during the audit of all claims payments for the organization. Handout provided. No items of concern were noted to the committee.

Linda-Gonyo Horne thanked both auditors for a job well done. She and Dr. Davey offered an “open door policy” from the board to come to them in confidence if ever there was a concern that was not resolved appropriately.

5. Review of the Audited Financial Statements for the year ended June 30, 2018, (West & Co. CPAs, PC) Michael Rossi, CPA and Amy Pedrick, CPA

Ms. Pedrick and Mr. Rossi, the auditors, reviewed the Annual Independent Audit for June 30, 2018. CVES received an unqualified (clean) opinion for the year with no major findings to report. The auditors reviewed the Management Letter and noted only a couple new minor recommendations for the year. Overall, they reported that it was a very good audit. The committee members offered the auditors an opportunity to meet with them privately to share any concerns; the auditors noted no issues. The Audit Committee conferred and approved the Annual Independent Audit Report for Board approval.

As part of the financial statement review, the auditors identified a major change to the financial statements for the 2017-2018 school year due to the implementation of GASB 75 (previously GASB 45). This accounting pronouncement now requires 100% of the Other Post-Retirement Benefits Liability be stated in the financial statements. This change makes the overall Net Financial Position of CVES to appear as a large negative. However, this is only from a full accrual accounting basis and should have no effect on CVES’ true operating position.

Management letter comments and corrective actions will be brought to the committee and the Board in December.

6. Review of Audit Committee Charter

The committee reviewed the Audit Committee Charter and recommended that the policy wording be changed to remove the “Board of Education” language from the policy and replace with the correct reference. Christine will initiate this change and submit to DS office for board review.

7. Update on Adult Education Tuition & Fees Programs – Internal control procedure evaluation and risk assessment

Discussion ensued about current efforts to address collection of monies from adult students. First steps have already been taken by Mr. Bell and Management Services staff. The tuition agreement has been revised for next year’s students to ensure they are fully aware of their financial obligation for paying all tuition and fees. Next steps are being established by Mr. Bell to institute firm procedures on charging tuition and fees and then subsequently the collection thereof.

Linda Gonyo-Horne stated that CVES should consider the use of a collection agency and Small Claims Court to collect balances owed by adult students. Mr. Bell agreed that this will be part of his review and incorporated into the procedures as appropriate and cost effective. An update will be provided at future meetings.

8. Next Meeting Date

The next Audit Committee meeting will be held on December 12, 2018, at 5:00 p.m., on the Plattsburgh Main Campus, in the Digital Art & Design Classroom to review the CVES Corrective Action Plan

9. Meeting adjourned.

Minutes approved on 12/12/17 by Richard Harriman, Sr.

ENC. 8

Recommend that the Board accept the following letters of Resignation:

1. Douglas Scoville-Upham, Special Education Teacher, effective December 15, 2018
2. Tiffany Snow, Adult Literacy Teacher, effective, January 2, 2019 (Appointed to Coordinator position effective January 2, 2019)

ENC. 9

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Jessica Shafer
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: January 10, 2019
Tentative Tenure Date: January 10, 2023
Certification Status: Teaching Assistant Level 1
Annual Base Salary: \$20,841
Prorated Salary \$11,879.37
2. Name: Amanda Gebhart
Tenure Area: Special Education
Position: Special Education Teacher
Effective Date: November 14, 2018
Tentative Tenure Date: November 14, 2022
Certification Status: Students with Disabilities (1-6) Initial issued 11/14/2018
Annual Base Salary: \$45,161

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 10

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Samuel Sanders
Position: Employment & Training Assistant
Effective: December 17, 2018
Annualized Salary: \$30,513
Tentative Permanent Date: December 17, 2019

ENC. 10 (CONTINUED)

2. Name: Dana Green
Position: Account Clerk/Typist
Effective: January 24, 2019
Annualized Salary: \$25,184
Prorated Salary \$10,848.49
Tentative Permanent Date: January 24, 2020

ENC. 11

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person:

1. Edwin Vega, Publication Specialist, effective December 28, 2018.

ENC. 12

Recommend that the Board approve the following list of Adult Education Course Instructors for the 2018-2019 school year:

Adult Education \$28.00/hour

Connie Flick
Dalton Castine

Adult Education \$37/hour

Tiffany Snow

ENC. 13

Recommend that the Board approve the following list of Substitutes for the 2018-19 school year:

<u>Name</u>	<u>Position</u>
Brody Hooper	Teacher

ENC. 14

Recommend that the Board establish the following temporary on call rate effective December 31, 2018:

Work Study Student \$11.10/hour

ENC. 15

Recommend that the Board adopt the following Revised Policy:

#6630 Audit Committee Charter

ENC. 16

Recommend that the Board approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Members:

Select CVES Board Members

Lobby Day

February 27, 2018 State Capital, Albany, NY (overnight accommodations needed)

ENC. 17

Recommend that the Board appoint the following list of Head Election Inspectors/Assistant Clerks for the Capital Project Referendum Vote on December 11, 2018 and corresponding training:

Head Election Inspector/Assistant Clerk

Paula Dew

ENC. 18

Recommend that the Board approve the following District Joint Financing Resolution:

RESOLUTION OF THE
CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
d/b/a Champlain Valley Educational Services

AUTHORIZING THE CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES BOARD OF COOPERATIVE EDUCATIONAL SERVICES D/B/A CHAMPLAIN VALLEY EDUCATIONAL SERVICES (“THE “CEWW BOCES”) TO ENTER INTO A JOINT AGREEMENT WITH THE SEVENTEEN (17) COMPONENT SCHOOL DISTRICTS OF THE CEWW BOCES FOR THE ACQUISITION OF LAND AND RELATED BUILDINGS, CONSTRUCTION OF RENOVATIONS, ALTERATIONS, ADDITIONS AND IMPROVEMENTS TO EXISTING BUILDINGS, ALL TO INCLUDE RELATED DEMOLITION, CONSTRUCTION, RENOVATIONS, SITE IMPROVEMENTS, FURNISHINGS, FIXTURES AND EQUIPMENT REQUIRED FOR SUCH PURPOSES, ARCHITECTURAL FEES, GENERAL, MECHANICAL, ELECTRICAL, PLUMBING, ABATEMENT, AND SITE CONSTRUCTION WORK FOR RECONSTRUCTION AND ALTERATIONS, UPGRADE WORK TO VARIOUS BUILDING SYSTEMS AND COMPONENTS PURSUANT TO SECTION 1950 OF THE EDUCATION LAW AND FOR THE ALLOCATION OF THE COSTS OF SUCH CONSTRUCTION AMONG THE COMPONENT SCHOOL DISTRICTS OF THE CEWW BOCES.

BE IT RESOLVED BY THE BOARD OF THE CEWW BOCES (by a vote of not less than a majority of all the members of said Board) AS FOLLOWS:

ENC. 18 (CONTINUED)

Section 1. The Board of the CEWW BOCES is hereby authorized to enter into the Joint Agreement with the seventeen (17) component school districts in the CEWW BOCES, a copy of which is attached hereto as Exhibit A, which provides for the acquisition of land and related buildings, construction of renovations, alterations, additions and improvements to existing buildings, all to include related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components (the "Project"). Said Joint Agreement, in addition to providing for all other matters deemed necessary and proper, (i) sets forth the cost of the Project and (ii) provides for an allocation and apportionment of a portion of said costs among the seventeen (17) component school districts on the equitable basis set forth in said Joint Agreement, and further sets forth the portion of the costs, and the schedule of payment of said costs by each of the seventeen (17) component school districts.

Section 2. The President of the Board and in his absence the Vice President of the Board, is hereby authorized and directed to execute said Joint Agreement for and on behalf of the CEWW BOCES.

Section 3. The CEWW BOCES hereby agrees to take any and all actions necessary as required by said Joint Agreement to accomplish the purposes and intent of said Joint Agreement.

Section 4. This resolution shall take effect immediately.

EXHIBIT A

Component School Districts of the
Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services
d/b/a Champlain Valley Educational Services

AuSable Valley Central School District
Beekmantown Central School District
Chazy Central Rural School District
Crown Point Central School District
Elizabethtown-Lewis Central School District
Keene Central School District
Moriah Central School District
Northeastern Clinton Central School District
Northern Adirondack Central School District
Peru Central School District
Plattsburgh City School District
Putnam Central School District
Saranac Central School District
Schroon Lake Central School District
Ticonderoga Central School District
Westport Central School District
Willsboro Central School District

ENC. 19

CEWW BOCES Capital Project Joint Financing Agreement (attached for informational purposes only)

ENC. 19

JOINT AGREEMENT

This JOINT AGREEMENT, made and entered as of the 1st day of March 2019 by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services d/b/a Champlain Valley Educational Services (“the “CEWW BOCES”) and the following component school districts of the CEWW BOCES (the “Component School Districts”):

AuSable Valley Central School District
Beekmantown Central School District
Chazy Central Rural School District
Crown Point Central School District
Elizabethtown-Lewis Central School District
Keene Central School District
Moriah Central School District
Northeastern Clinton Central School District
Northern Adirondack Central School District
Peru Central School District
Plattsburgh City School District
Putnam Central School District
Saranac Central School District
Schroon Lake Central School District
Ticonderoga Central School District
Westport Central School District
Willsboro Central School District

WHEREAS, the Component School Districts represent all of the component school districts of the CEWW BOCES; and

WHEREAS, the Component School Districts and CEWW BOCES are authorized pursuant to paragraph 14 of Section 1950, of the Education Law, constituting Chapter 16 of the Consolidated Laws of the State of New York, as amended (the “Act”), to enter into this Agreement to provide for the acquisition of land and related buildings, construction of renovations, alterations, additions and improvements to existing buildings, all to include related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components as more fully described in Exhibit I attached hereto (the “Project”) and for the sharing of the cost of such Project; and

WHEREAS, THE CEWW BOCES owns or will acquire such facilities and the Project and make improvements at the CEWW BOCES campus located at 518 Rugar Street, Plattsburgh, New York (the "Satellite Branch Campus"), the CEWW BOCES's Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, and the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York; and

WHEREAS, the cost of Project, including costs incidental thereto, is \$29,850,000;

NOW, THEREFORE, for and in consideration of the promises and the mutual agreements hereinafter contained, the parties hereto formally agree and bind themselves as follows, to wit:

Section 1. The Project is hereby approved. CEWW BOCES is authorized to do all things necessary to complete the Project in accordance with the provisions of the Act.

Section 2. Title to the Project shall vest in the CEWW BOCES and shall be held by CEWW BOCES for the benefit and on behalf of the Component School Districts.

Section 3. The cost of the Project, including costs incidental thereto, is \$29,850,000 (the "Project Cost"). The services to be provided by the Project constitute "joint services" within the meaning of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (the "Law").

Section 4. The Project Cost shall be allocated and apportioned to the Component School Districts pursuant to the Resident Weighted Average Daily Attendance (RWADA) value assigned to each Component School District from the 2017-2018 school year.

Section 5. Pursuant to the method of costs prescribed in Section 4 hereof, the total amount payable by each Component School District to the CEWW BOCES as its share of the Project Cost are hereby agreed to be as follows:

<u>Component School District Portion</u>	<u>Allocation of Cost</u>	<u>% of Project Cost</u>
AuSable Valley Central School District	\$ 2,477,685.00	8.30%
Beekmantown Central School District	\$ 4,093,017.00	13.71%
Chazy Central Rural School District	\$ 1,043,236.00	3.49%
Crown Point Central School District	\$ 618,370.00	2.07%
Elizabethtown-Lewis Central School District	\$ 580,510.00	1.94%
Keene Central School District	\$ 302,875.00	1.01%
Moriah Central School District	\$ 1,537,511.00	5.15%
Northeastern Clinton Central School District	\$ 2,849,968.00	9.55%
Northern Adirondack Central School District	\$ 1,853,005.00	6.21%
Peru Central School District	\$ 4,276,004.00	14.32%
Plattsburgh City School District	\$ 3,910,030.00	13.10%
Putnam Central School District	\$ 130,404.00	0.44%
Saranac Central School District	\$ 3,178,083.00	10.65%
Schroon Lake Central School District	\$ 454,312.00	1.52%
Ticonderoga Central School District	\$ 1,581,680.00	5.30%
Westport Central School District	\$ 401,730.00	1.35%
Willsboro Central School District	\$ 561,580.00	1.88%
TOTAL	\$ 29,850,000.00	100.00%

Section 6. As set forth in the table below, each respective Component School District share shall be paid by such Component School District to the CEWW BOCES in at least the following amounts and on the following date, or as may be sooner requested by the CEWW BOCES in the event of unanticipated construction cash flow requirements. Incidental costs for the financing of the Project Cost by each Component School District shall be limited to bond counsel, financial advisor, rating agency, legal advertising and printing fees; and invoices for such services shall be forwarded to the CEWW BOCES for processing and payment by the CEWW BOCES.

<u>Component School District Portion</u>	<u>Amount below to be paid no later than June 1, 2020</u>
AuSable Valley Central School District	\$ 2,477,685
Beekmantown Central School District	\$ 4,093,017
Chazy Central Rural School District	\$ 1,043,236
Crown Point Central School District	\$ 618,370
Elizabethtown-Lewis Central School District	\$ 580,510
Keene Central School District	\$ 302,875
Moriah Central School District	\$ 1,537,511
Northeastern Clinton Central School District	\$ 2,849,968
Northern Adirondack Central School District	\$ 1,853,005
Peru Central School District	\$ 4,276,004
Plattsburgh City School District	\$ 3,910,030
Putnam Central School District	\$ 130,404
Saranac Central School District	\$ 3,178,083
Schroon Lake Central School District	\$ 454,312
Ticonderoga Central School District	\$ 1,581,680
Westport Central School District	\$ 401,730
Willsboro Central School District	\$ 561,580
TOTAL	\$29,850,000

Section 7. Each Component School District may pay its respective share of the Project Cost from funds available therefore, or may issue obligations pursuant to the Local Finance Law to finance its respective share of the Project Cost. Component School Districts which elect to issue such obligations to pay such respective share of the Project Cost hereby agree to adopt a bond resolution by not less than a majority vote of the entire voting strength of the Board of Education of each such Component School District not sooner than its first regular meeting or at a duly called special meeting following the date of execution of this Joint Agreement by all Component School Districts. Each such bond resolution shall take effect immediately and shall not be subject to either a mandatory or permissive referendum and each such bond resolution shall provide for the issuance of serial bonds maturing in not to exceed thirty (30) years from the date when such indebtedness is first incurred.

Section 8. Upon completion of the Project and payment in full by the CEWW BOCES of the Project Cost, any excess amounts including interest earned on funds held by the CEWW BOCES during the reconstruction period, shall be transferred, credited or otherwise returned by the CEWW BOCES to each Component School District in an equitable manner determined by the CEWW BOCES based on the proportionate share of each Component School District's share of the Project Cost to the full Project Cost.

Section 9. This Agreement shall terminate upon the completion of the Project.

Section 10. This Agreement may be executed in several counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals as of the date first above written.

By _____
Larry Barcomb
President of the Clinton-Essex-Warren-
Washington Counties Board
of Cooperative Educational Services

Dated: _____

By _____
Scott Bombard
President of the Board of Education of the
Ausable Valley Central School District

Dated: _____

By _____
Cathy Buckley
President of the Board of Education of the
Beekmantown Central School District

Dated: _____

By _____
Joey Trombley
President of the Board of Education of the
Chazy Central Rural School District

Dated: _____

By _____
Michael St. Pierre
President of the Board of Education of the
Crown Point Central School District

Dated: _____

By _____
Douglas Spilling
President of the Board of Education of the
Elizabethtown-Lewis Central School District

Dated: _____

By _____
Sheryl Quinn
President of the Board of Education of the
Keene Central School District

Dated: _____

By _____
Charles French
President of the Board of Education of the
Moriah Central School District

Dated: _____

By _____
Stephen Southwick
President of the Board of Education of the
Northeastern Clinton Central School District

Dated: _____

By _____
Paul Gilmore
President of the Board of Education of the
Northern Adirondack Central School District

Dated: _____

By _____
Bonnie Berry
President of the Board of Education of the
Peru Central School District

Dated: _____

By _____
Leisa Boise
President of the Board of Education of the
Plattsburgh City School District

Dated: _____

By _____
Charles Bain, Jr.
President of the Board of Education of the
Putnam Central School District

Dated: _____

By _____
Tracy Allen-Waite
President of the Board of Education of the
Saranac Central School District

Dated: _____

By _____
Bruce Murdock
President of the Board of Education of the
Schoon Lake Central School District

Dated: _____

By _____
Mark Russell
President of the Board of Education of the
Ticonderoga Central School District

Dated: _____

By _____
Alice LaRock
President of the Board of Education of the
Westport Central School District

Dated: _____

By _____
Phyllis Klein
President of the Board of Education of the
Willsboro Central School District

Dated: _____

EXHIBIT 1

Description of Project

The Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services d/b/a Champlain Valley Educational Services (“the “CEWW BOCES”) will undertake a capital improvement project (the “Project”) consisting of the acquisition of approximately 17 acres of land and related buildings and structures comprising the CEWW BOCES’s Satellite Branch Campus, 518 Rugar Street, Plattsburgh, New York (the “Satellite Branch Campus”) which the CEWW BOCES currently leases and approximately 20 acres adjacent thereto for future expansion, the construction of certain renovations, alterations, additions and improvements to the buildings and structures located at the CEWW BOCES’s Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York, including related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components, including but not limited to: health and safety items; improvements to handicapped accessibility and building security; modernization of mechanical, electrical, plumbing, and life-safety systems infrastructure; improvements to energy efficiency; reconstruction to create educational environments that promote the highest quality delivery of student instructional services; reconstruction to relocate Instructional Services Center and conference spaces from leased spaces; reconstruction of select building services spaces; and miscellaneous site improvements to enhance site safety by separating pedestrian and vehicular traffic and to improve site access.



INSTRUCTIONAL SERVICES CENTER
Teri Calabrese-Gray
Assistant Superintendent for Instruction
and 21st Century Learning

gray_teri@cves.org
518-561-0100
FAX 518-561-0240

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Mark Davey
FR: Teri Calabrese-Gray *TCS*
DA: December 19, 2018
RE: **January 2019 Board Report**

OFFICE OF SPECIAL EDUCATION EDUCATIONAL PARTNERSHIP

For over a decade, NYSED's Office of Special Education (OSE) has supported several technical assistance centers intended to improve outcomes for students with disabilities. These include 51 contracts established as Regional Special Education Technical Assistance and Support Centers (RSE-TASCs), 14 Early Childhood Direction Centers (ECDCs), 14 Parent Centers, and 5 statewide technical assistance centers (Professional Learning Center, Positive Behavioral Interventions and Supports Technical Assistance Center, Transition Services Professional Development Support Center, Response to Intervention Technical Assistance Center, and the Technical Assistance Center on Disproportionality).

In an effort to promote greater efficiency and effectiveness in the delivery of high quality services to families and professionals working with students with disabilities, the Office of Special Education seeks to create a coordinated and cohesive network of support focusing on the principles in the NYSED *Blueprint for Improved Results for Students with Disabilities*, available online at <http://www.p12.nysed.gov/specialed/publications/2015-memos/blueprint-for-improved-results-for-students-with-disabilities.html>. The new network will be called the OSE Educational Partnership (hereafter referred to as the Partnership) and will increase school district capacity using an intensive team approach to technical assistance and professional development, implemented with consistency across the State. Decision-making for the Partnership will be informed by a State Level Team and will be based on data and evidence-based practices. Implementation decisions will be guided by the Partnership Implementation Team (PIT), comprised of members of the Partnership <http://www.p12.nysed.gov/compcontracts/19-025-special-ed-family-engagement/nysed-rfp-19-025-appendix-1-organizational-structure.pdf>.

The OSE Educational Partnership will include five technical assistance centers, called Special Education Technical Assistance Partnerships (TAPs) in the areas of Data, Academics, Behavior, Transition, and Equity. These TAPs will support 12 Regional Partnership Centers located in 12 regions of the State. Each Regional Partnership Center will consist of 7 different Specialist groups. In addition to the Regional Partnership Centers, the TAPs will support 14 Early Childhood Family and Community Engagement (FACE) Centers and 14 School-age FACE Centers, each comprised of 1 FTE. Utilizing a team approach, the Regional Partnership Centers and FACE Centers will, under the direction of NYSED, provide a combination of discipline-specific regional trainings, targeted professional development and technical assistance to districts and organizations that support students with disabilities, ages birth to 21.

The Early Childhood and School-Age FACE Centers will be active members of the Regional Team. Under the direction of NYSED and through close coordination with the Systems Change Facilitator of that Team, the Early Childhood and School-Age FACE Centers will engage in systems change work, providing a variety of supports including regional learning opportunities, targeted skills groups, and intensive partnerships. The Early Childhood and School-Age FACE Centers will be expected to provide technical assistance and professional development to a variety of stakeholders as determined through regional planning. Stakeholders for the Early Childhood FACE Centers include families of children age birth-5 as well as community members and staff of programs and early childhood settings where preschool students with disabilities are served. Stakeholders for the School-Age FACE Centers include families of students age 5-21 as well as community members and staff of public school districts, approved private day and residential schools, Special Act schools, State-supported, and State-operated schools. Through a continuous improvement cycle guided by the Regional Team, stakeholders will work towards sustainability and share promising/effective practices within the region and across the State. The RFP is posted online at <http://www.p12.nysed.gov/comprocontracts/19-025-special-ed-family-engagement/home.html>.

EVERY STUDENT SUCCEEDS ACT (ESSA) PRELIMINARY ACCOUNTABILITY STATUS FOR 2018 – 19

On Friday, November 30, 2018, the New York State Education Department provided information via an emailed memo to districts and charter schools regarding their preliminary identification status based on 2017-18 school year assessments. This initial preliminary identification information is currently embargoed and is being provided so that districts may review the data used to determine the accountability status of the district and its schools.

Districts that have been preliminary identified as Target Districts were given until Friday, December 14, 2018 to submit an appeal of preliminary determinations for the district or any identified schools. The following are important dates related to release of school and district accountability determinations:

- Appeals of preliminary determinations must be submitted by no later than Friday, December 14, 2018.

- Statewide Orientation meetings in Albany, NY, January 9-11, 2019 for districts with preliminarily identified schools.
- Final determinations will be communicated to districts on or about Tuesday, January 15, 2019.
- A public announcement on final school and district accountability determinations will be made on or about Thursday, January 17, 2019.

WEBINAR AVAILABLE TO SUPPORT LESBIAN, GAY, BISEXUAL AND TRANSGENDER (LGBT) INCLUSION EFFORTS

The New York State Department of Education (NYSED) recently announced a professional learning webinar entitled "[Creating Lesbian, Gay, Bisexual and Transgender Inclusive Schools](#)." Created in collaboration with the New York State Department of Health's AIDS Institute (NYSDOH-AI), the webinar is posted on NYSED's website for schools, school districts, parents, students, BOCES and the entire school community to support the goal of providing all students with a safe and inclusive learning environment.

"When our students feel safe and included, they are better positioned to succeed in school and ultimately in life," State Education Commissioner MaryEllen Elia said. "New York will continue to take steps to make sure that all students have the opportunity to attend school in an environment free of discrimination and harassment."

Rowan Collins', Education Coordinator for the Out Alliance, keynote address at the 2016 NYS Center for School Health Professional Education Seminar inspired this webinar when he told his story about coming out, and shared information on sexual and gender identity as well as responding and speaking respectfully around LGBT issues.

The information in the webinar will ultimately help and inspire our LGBT youth and provide the resources and support school staff to create inclusive school environments for all students.

NYSED worked closely with our New York State Center for School Health (NYSCSH), the New York State Department of Health (NYSDOH) and advocacy partners at the Empire Justice Center, among others to ensure the language and content of this webinar correctly captures the critical features of creating an LGBT inclusive school environment. Some of the topics covered include: committing to a positive school climate and culture; speaking respectfully and making respectful choices; understanding gender identity and expression and sexual orientation; perceptions and bias attitudes and behaviors; implicit bias; Gay-Straight-Alliance Clubs (GSAs); and schools taking next supportive steps.

The Webinar complements existing resources available from NYSED's Dignity for All Students Act webpage (<http://www.p12.nysed.gov/dignityact/>) and includes information from the Centers for Disease Control and Prevention, NYSDOH LGBT Health Bureau, and advocacy organizations such as the Gay, Lesbian, Straight Education Network GLSEN and Empire Justice Center.

New York State's Dignity for All Students Act seeks to provide the State's public elementary and secondary school students with a safe and supportive environment free from discrimination, harassment, and bullying on school property, a school bus or at a school function.

The NYSED, NYSCSH, the NYSDOH-AI, and our advocacy partners are committed to supporting safe and supportive schools for all students. To view the "Creating LGBT Inclusive Schools" webinar visit

https://www.schoolhealthny.com/cms/lib/NY01832015/Centricity/domain/91/lgbtweb2018/story_html5.html.

NYSED RELEASES UPDATED GUIDANCE AND RESOURCES ON SUBSTANTIAL EQUIVALENCY OF INSTRUCTION

The New York State Education Department released updated guidance and resources for local school authorities and religious and independent schools regarding the statutory requirement for substantial equivalency of instruction at nonpublic schools to ensure that all students receive the education to which they are entitled. In addition, the Department will begin to hold trainings for both public and nonpublic school leaders on the guidance in December and continuing next year.

Under state law, local public school officials have the responsibility to ensure that the education received by nonpublic school students is substantially equivalent to that received in district public schools. Substantial equivalency means that a program is comparable in content and educational experience, but it may differ in method of delivery and format.

For decades, the New York State Education Department has provided guidance for public school officials to determine the substantial equivalency of education provided in religious and independent schools. In response to questions from the field, the Department engaged in a consultative process for approximately two years to update the guidance.

The guidance reflects current law, including the April 2018 Legislative amendment to Education Law §3204, and provides guidance and resources to support public school officials and leaders of nonpublic schools in meeting their respective responsibilities related to substantial equivalency requirements. Under the amendment, the Commissioner of Education makes the final determination of whether certain religious and independent schools, as defined in Education Law § 3204 (2), are providing a substantially equivalent education. The Commissioner will do so after an initial review by local school officials or their designees.

NYSED engaged in a deliberative and thoughtful process to update the guidance, consulting with numerous stakeholders, in both the public school and religious and independent school communities and used feedback from those meetings to enhance the guidance document and resources.

Beginning in December and continuing next year, NYSED will conduct trainings in cooperation with Boards of Cooperative Education Services for public and nonpublic school leaders who will be involved in the review and determination process. In addition, NYSED will post a webinar on its website next month. School districts will begin to conduct substantial equivalency reviews during the 2018-2019 school year and NYSED expects school districts to complete initial reviews for religious

and independent schools within their district by December 15, 2021. School districts should revisit schools in their district on a five-year cycle.

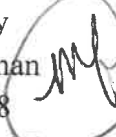
If a religious or independent school initially does not appear to offer substantially equivalent instruction, the guidance provides that both public and nonpublic school leaders should work together to develop timelines and benchmarks to achieve substantial equivalency. In addition, nonpublic schools may use existing Title II, Title IV and state academic intervention services funding to provide professional learning opportunities for teachers.

The Department developed toolkits for both public and nonpublic school leaders to support and promote consistency in the determination process. The toolkits will help nonpublic school leaders to prepare for an upcoming review and guide local school authorities in a manner that meets the review's core principles. The toolkits establish the expectations for both public and nonpublic school leaders and includes a rubric with criteria aligned with current law and regulation. The toolkits are available on the Department's website.

The Department also plans to develop and maintain a list of frequently asked questions to help local school authorities and nonpublic school leaders understand and improve the review and determination process. The guidance and additional resources are available online at <http://www.nysed.gov/nonpublic-schools/substantial-equivalency>.

CVES MISSION

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TO: Dr. Mark C. Davey
FROM: Michele M. Friedman 
DATE: December 19, 2018
RE: January 2019 Board Report

CV-TEC Talent on Display

Check out the amazing talent of our students! The CV-TEC Mineville Campus Construction Trades Program students crafted a limited number of cherry, walnut and maple cutting boards for sale at the Mineville campus during the Holiday Season. Fantastic craftsmanship!



CV-TEC Holiday Helpers

Our Early Childhood Education and Medical Office Assisting students hosted a Holiday Celebration for our pre-school students where they received their letters from Santa!



The Medical Office Assisting class and several SkillsUSA Advisors and students volunteered for the Make-A-Wish Foundation,



Donations were made to the Christmas Bureau on behalf of our CV-TEC Adopt-An-Angel Project



The Early Childhood Education Polar Express Rolled through CV-TEC spreading Holiday Cheer:



Our Cosmetology 1 Program held a Penny Drive to benefit Kamp-Ta-Kum-Ta. The project raised \$373.53!



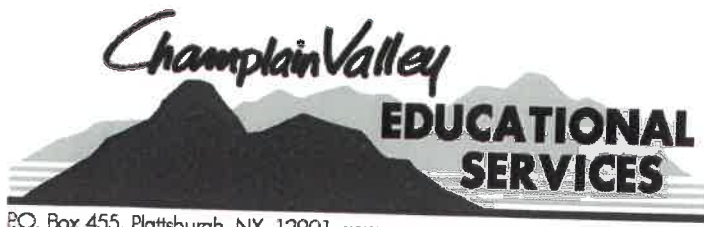
Our SkillsUSA Members hosted a Food Drive to benefit the JCEO Food Shelf. Our students donated over 1500 food items!



Special thanks to Gary, our bus driver from NCCS who purchased a fleece lined winter hat for each of our morning Environmental Conservation & Forestry students and teachers for use in the field at Miner Institute. We are so fortunate to have Gary as part of Team CV-TEC! Thank you, Gary!



Happy Holidays from all of us at CV-TEC!




SPECIAL EDUCATION DIVISION

Plattsburgh Campus, 518-561-0100 FAX 518-561-5624
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CVES MISSION

CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.

To: Dr. Mark Davey, District Superintendent
From: Bonnie Berry, Interim Director of Special Education 
Date: January, 2019
Re: Board of Cooperative Educational Services Report

Special Education Division's Classroom & Schoolwide Events

Professional Development

Our half day on December 10th was a combination PD of Jeff Sisson on School Climate and the Right To Know and Bonnie Black of BHSN on Suicide Safety for Schools. The school climate presentation is a beginning of the process to address our strategic plan survey goal. Bonnie Black gave us some signs to look for in our students and reviewed a process to notify staff in case of an indication by a student. Kim Denton shared the information from the Committee working on a plan for our school. Suicide Safety for Teachers prepared the staff to understand the importance of suicide prevention in our school. Bonnie reviewed the characteristics of at-risk students and discussed the referral process. In Mineville, Shannon Pitcher Boyer presented on Mindfulness. Other staff members had ACEs training and CPR. Those who did not attend the Right to Know, attended on December 18.



BACKPACK PROGRAM

Its official we begin our Back-Pack program for 10 students on January 4. In cooperation with JCEO and the Regional Food Bank 10 of our students will be provided with a back pack of food to bring home for the weekends. To support this program, we were awarded a grant from United Way for \$1000 and from Rotary for \$500. We also collected \$225 from our own staff. This year the program cost is \$1281 because of the late start but next year it will be \$1830 or \$183 per student. The good news is the food bank carries over funds not used to support the program for the next year, we will start the 2019-20 year with over \$400 and need to seek grants for the other \$1400. We are so

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pleased to begin this and support our families. It is only with the assistance of JCEO and the community of angels that we are able to do this.

DARE Graduation

Deputy Hilliker's last DARE Graduation was held on Dec. 21st. Students from Mr. Fish, Ms. Gebhart, Ms. Passno and Mr. Ainsworth's classes celebrated with essays and receiving of certificates. Deputy Hilliker provided a bowling trip on the day before to celebrate their successes. After a slide show of the year's activities, refreshments were served.

**Holiday Activities**

Mineville and WAF had students engaged in many holiday activities before the holiday break. Santa visited both locations with books or presents for the students. Many acts of kindness were shown by the students. Our work experience group collected items for the Senior Citizens at the local nursing homes and visited singing Christmas Carols. Ugly sweater contests were held at both sites. Goodies were shared as a holiday treat for staff from administrators at WAF and Dr. Stay baked cookies for Mineville staff. We were thankful to the American Legion Post 1619 and the Darts Tournament Group for donations of gifts for our students at WAF. In Mineville, all staff donate a gift for a student to be presented by Santa. Mineville students and staff also have a Christmas luncheon to celebrate Christmas.

Champlain Valley EDUCATIONAL SERVICES

SPECIAL EDUCATION DIVISION

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CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
STATUS EVALUATION
2018/2019

Coser	921-2019	925-2019	927-2018	947-2019	949-2019	950-2019	951-2018	952-2019	954-2019
Program Description	NSLP Equipment Assistance	RSE-TASC	Core Rehabilitation Services	SLS Operating Aid	SLS Categorical Aid for Automation	EPE	HSE Test Administration	WIOA, Title II, Adult Basic Ed	Perkins IV Basic
Approved Budget	\$ 14,152	\$ 214,530	\$ 322,290	\$ 102,694	\$ 10,419	\$ 382,250	\$ 6,659	\$ 60,182	\$ 111,473
Revenue Available/Earned	\$ 14,152	\$ -	\$ 248,582	\$ 96,991	\$ 9,699	\$ 135,904	\$ 5,650	\$ 60,182	\$ 111,473
Prior Year Rollover	-	-	81,039	5,703	720	-	1,967	-	-
Expenditures to-date	(8,585)	(22,734)	(246,429)	(40,808)	(3,230)	(152,099)	(6,282)	-	(36,596)
Est.Encumbrances to-date (including indirect cost)*	(5,567)	(2,117)	(27,160)	(52,671)	(4,884)	(165,525)	(204)	(58,094)	(74,724)
Unexpended Balance	\$ -	\$ (24,851)	\$ 56,032	\$ 9,215	\$ 2,305	\$ (181,720)	\$ 1,131	\$ 2,088	\$ 153
Percentage Utilized	100%	12%	68%	86%	73%	83%	75%	97%	99.9%
Grant Program Ending:	7/31/2019	6/30/2019	12/31/2018	6/30/2019	6/30/2019	6/30/2019	12/31/2018	6/30/2019	6/30/2019
Finance Approval Obtained:	8/13/2018	11/6/2018	12/17/2014	6/8/2018	7/2/2018	9/13/2018	1/16/2018	10/22/2018	8/8/2018
Director:	Bell	Gray	Berry	Gray	Gray	Friedman	Friedman	Friedman	Friedman

Coser	956-2019	959-2018	959-2019	963-2019	992-2017	995-2019	996-2019	997-2019
Program Description	SLS Supplemental Operating Aid	SNAP Employment & Training - Venture IV	SNAP Employment & Training - Venture IV	North Country Region Career Pathways II	NYS Dept of Criminal Justice Cyber Safety	WIOA Title II, Corrections	NYS Basic Literacy- JCEO	NYS Basic Literacy- One Work Source
Approved Budget	\$ 51,378	\$ 109,580	\$ 300,000	\$ 140,000	\$ 68,571	\$ 109,971	\$ 125,000	\$ 125,000
Revenue Available/Earned	\$ 47,366	\$ 119,944	\$ -	\$ 47,250	\$ 68,571	\$ 109,971	\$ 125,000	\$ 125,000
Prior Year Rollover	4,012	-	-	12,955	-	-	-	-
Expenditures to-date	(28,500)	(82,848)	-	(139,723)	(63,718)	-	-	-
Est.Encumbrances to-date (including indirect cost)*	(13,281)	(26,732)	-	(277)	-	(36,820)	-	-
Unexpended Balance	\$ 9,597	\$ 10,364	\$ -	\$ (79,795)	\$ 4,853	\$ 73,151	\$ 125,000	\$ 125,000
Percentage Utilized	75%	100%	0%	92%	93%	33%	0%	0%
Grant Program Ending:	6/30/2019	9/30/2018	9/30/2019	3/31/2019	3/31/2019	6/30/2019	6/30/2019	6/30/2019
Finance Approval Obtained:	6/8/2018	2/9/2017	11/30/2018	6/13/2018	2/4/2016	11/2/2018	11/9/2018	11/5/2018
Director:	Gray	Friedman	Friedman	Friedman	Gray	Friedman	Friedman	Friedman

*Includes total unpaid salary and related benefits allocated to the program through year-end. **Project Finance Approval Pending with Agency.