

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: November 14, 2018  
KIND OF MEETING: Regular Board Meeting  
PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb  
Jane Donahue  
Patricia Gero  
Evan Glading  
Richard Harriman, Sr.  
Donna LaRocque  
Thomas McCabe  
Bruce Murdock  
Lori Saunders  
Florence Sears  
Michael St. Pierre

Board Members Absent:

Leisa Boise  
Linda Gonyo-Horne  
Richard Malaney  
Ed Marin

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Eric Bell  
Teri Calabrese-Gray  
James McCartney III  
Michele Friedman  
Bonnie Berry  
Jaci Kelleher

MEETING  
TO ORDER

The Board President called the meeting to order at 6:42 p.m.

ACKNOWLEDGE-  
MENT

Dr. Davey acknowledged and thanked Ms. Linsey Roberts, CVES Cook Manager at the Mineville Campus, for providing the Board's delicious meal this evening. Ms. Roberts explained to the Board that all ingredients used to prepare the meal were provided locally and are part of the farm-to-table philosophy that is used for the students at the Mineville campus. The goal of the program is to use as many local ingredients as possible when preparing meals for the students and for the Board this evening.

EXECUTIVE  
SESSION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board go into Executive Session at 6:44 p.m., for the following reasons: #5 - A matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicly would substantially affect the value thereof; #9 - A matter related to a specific student of the district. Jaci Kelleher, Esq. CVES' attorney from Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC was present to provide legal advice on several matters. The Board reviewed written appeal regarding a request for reimbursement of CV-TEC tuition. Next, a litigation update was shared regarding several final steps of ongoing litigation. Third, an update was provided on the anticipated purchase of property as part of CVES' proposed capital project vote and a draft purchase contract was reviewed. Next, an update was shared on the anticipated next steps for the Director

EXECUTIVE  
SESSION  
CONTINUED

of Special Education search and utilizing a potential search consultant. Fifth, an update on negotiations was shared and several confidential employee and student updates were reviewed. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board come out of Executive Session at 7:52 p.m. All Board Members present voted yes—motion carried.

OPINIONS &  
CONCERNS FROM  
AUDIENCE

Mr. James McCartney informed the Board that Mr. Tom Aubin, CV-TEC welding teacher, has again been selected as a semi-finalist in the National CTE Teaching Excellence Challenge. Harbor Freight Tools for Schools Prize for Teaching Excellence foundation announced that CV-TEC would receive \$1,000 in recognition of the excellent teaching demonstrated by one of its instructors. This is the second consecutive year that Mr. Aubin has been honored with this award.

BUDGET  
COMMITTEE  
UPDATE

Dr. Davey reviewed the highlights of the most recent Budget Committee meeting and reviewed several budget development factors including the Capital Project, tax cap projections and Health Insurance. Next, Dr. Davey informed the Board that the committee discussed using enrollment averaging as a new methodology for budgeting next year. Lastly, the Budget Committee timeline was shared with the Board and Dr. Davey indicated that the next Budget Committee meeting will be on December 4, 2018, to review 2018-19 reconciliations and set parameters for the 2019-20 budget.

CAPITAL PROJECT  
UPDATE

Dr. Davey acknowledged and thanked Mr. Eric Bell, ASMS, and Ms. Meaghan Rabideau, Board Clerk, as well as many other CVES staff that have been diligently preparing for the upcoming CVES Capital Project Referendum vote on December 11, 2018. Mr. Bell and Mr. Alex St. Pierre, CVES' Network and Systems Coordinator, have been making site visits to component districts recently to verify logistics for each polling site in the vote. The next phase of the Capital Project is to increase media coverage to try and reach as many voters as possible to inform them about the Capital Project. A three-to-four-minute social media video will soon be posted to the CVES website, and a FAQ page has been added to answer many frequently asked questions. There will also be an outreach effort to each component district superintendent to request their help in sharing vote reminders. Reminders have included sharing web links to CVES' capital project for their district's website, requested reminders on their digital exterior sign and sharing messages with their staff and parents. Lastly, CVES has encouraged reminders on the upcoming Capital Project vote on social media- Facebook, twitter, etc.

PREVIOUS  
MINUTES

Mrs. LaRocque moved, seconded by Mr. Murdock, to approve the minutes of the October 10, 2018 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT  
AGENDA  
FINANCIAL

Mrs. Saunders moved, seconded by Mr. Murdock, to approve the following Consent Agenda Financial items 7a-7k as presented. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

(7a) Approve the Certification of Warrant for October 1, 2018 – November 1, 2018, as presented.

TREASURER'S  
REPORT

(7b) Approve the Treasurer's Report from September 30, 2018.

DONATIONS

(7c) Approve the following Donations:

1. Donation for the "use of" a CAT Equipment Simulator from Paul Smith's College, with an estimated value of \$0.00. This donation will benefit the Environmental Conservation and Forestry students on instruction using industry leading forestry equipment.

2. Donation of Cuda hot water parts, from Mike Smith, with an estimated value of \$0.00. This donation will benefit the students of the Heavy Equipment classroom.

BUDGET  
INCREASES

(7d) Approve the following Budget Increases:

1. On-Line High School budget from \$11,767 to \$15,046 due to anticipated increased participation in on-line high school classes for the 2018-2019 school year. (CV-TEC)

2. School Library System Operating Aid budget from \$96,991.00 to \$102,693.84 for the 2018-2019 school year due to rollover funds from 2017-2018. (Co-Ser F947) (ISC)

3. School Library System Automation Aid budget from \$9,699.00 to \$10,419.44 for the 2018-2019 school year due to rollover funds from 2017-2018. (Co-Ser F949) (ISC)

4. School Library System Supplementary Aid budget from \$47,366.00 to \$51,377.76 for the 2018-2019 school year due to rollover funds from 2017-2018. (Co-Ser F956) (ISC)

CROSS-  
CONTRACT  
BUDGET

(7e) Approve the following Cross-Contract Budget:

1. Labor Relations – Franklin-Essex-Hamilton BOCES budget in the amount of \$57,493 for the 2018-2019 school year, to accommodate cross contracts with FEH BOCES. (Northeastern-Clinton and Northern Adirondack). (Co-Ser 648 – Management Services)

CROSS-  
CONTRACT  
BUDGET  
INCREASE

(7f) Approve the following Cross-Contract Budget Increase:

1. Substitute Coordination – Franklin-Essex-Hamilton BOCES budget from \$3,530 to \$27,328 for the 2018-2019 school year, to accommodate for additional cross contracts with FEH BOCES. (Beekmantown and Schroon Lake) (Co-Ser 618 – Management Services)

SPECIAL AID  
FUND PROJECTS

(7g) Approve the following Special Aid Fund Projects:

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV special aid fund project in the amount of \$300,000 for the period of October 1, 2018 through September 30, 2019 (pending a fully executed contract with NYS). (CV-TEC)
2. WIOA, Title II, Adult Basic Education & Literacy Services special aid fund project, in the amount of \$60,182, for the period of July 1, 2018 through June 30, 2019. (CV-TEC)
3. Core Rehabilitation Services (CRS) special aid fund project, in the amount of \$299,652, for the period of January 1, 2019 through December 31, 2019 (Pending an approved contract with NYS). (Special Education)

CONTRACTOR/  
CONSULTANT  
AGREEMENT

(7h) Approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and A.P.L. Associates for the purpose of obtaining Instructional Skills Level I Workshops, Instructional Skills Level II Workshops, and Instructional Skills Refresher Workshops for BOCES and BOCES component districts in an amount not anticipated to exceed \$35,000. The workshop dates are December 18 & 19, 2018; January 29, 30 & 31, 2019; and March 12, 13 & 14, 2019. (ISC)

CONTRACT  
AGREEMENT

(7i) Approve the following Contract Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the NYS Education Department for a Core Rehabilitation Services contract through the Office of Adult Career and Continuing Education Services – Vocational Rehabilitation (ACCES-VR). The contract shall be a multi-year agreement commencing January 1, 2019 and ending December 31, 2023 with a projected amount of funding for the entire period of \$1,553,285. The initial contract term commences January 1, 2019 and ends December 31, 2019. The funding amount paid to BOCES for this term shall be \$299,652 (pending approval from the NY State Education Department). (Special Education)

CONTRACT  
AMENDMENT  
AGREEMENT

(7j) Approve the following Contract Amendment Agreement:

1. Amendment Agreement between Clinton-Essex-Warren-Washington BOCES and the NYS Office of Temporary and Disability Assistance (OTDA) for a contract amendment to fund the Supplemental Nutrition Assistance Program Employment & Training Venture IV Program (“SNAP E&T”) Agreement that runs from October 1, 2016 through September 30, 2021. This modification shall be for funding to support the current program cycle in the amount of \$300,000 for the term of October 1, 2018 through September 30, 2019. (CV-TEC)

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SCHOOL  
BREAKFAST/  
LUNCH RATE  
INCREASES

(7k) Approve the following School Breakfast/Lunch Rate Increases:

1. Recommend that the Board adopt the Adult Breakfast cost of \$2.75 (includes sales tax) and Adult Lunch cost of \$4.25 (includes sales tax) for the 2018-2019 school year. These prices are in compliance with the New York State Education Department. (Mineville)
2. Recommend that the Board adopt the following costs for second meals for students. A cost of \$2.25 for a Second Breakfast and \$3.45 for a Second Lunch. First meals are free for students under the Community Eligibility Provision (CEP). (Mineville)

OLD BUSINESS

Audit Committee Meeting minutes from the May 9, 2018 meeting were shared with the Board.

CONSENT  
AGENDA  
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following Consent Agenda Personnel items 9a-9L as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS  
FOR THE PURPOSE  
OF RETIREMENT  
WISTER, SCHAFER

(9a) Accept the following letters of Resignation for the purpose of Retirement:

1. Beth Wister, Visually Handicapped Teacher, Effective June 19, 2018 (health in retirement)
2. Kimberly Schafer, Teaching Assistant, Effective June 27, 2019 (health in retirement)

RESIGNATIONS  
ROMEO, BAKER,  
JOYCE

(9b) Accept the following letters of Resignation:

1. Maryssa Romeo, Teacher Aide/Student Aide, Effective October 27, 2018
2. Kathy Baker, Teacher Aide/Student Aide, Effective November 2, 2018
3. Robert Joyce, Facilitator, Effective January 15, 2019

FOUR-YEAR  
PROBATIONARY  
APPOINTMENTS  
MERRITT, SELLER

(9c) Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Julie Merritt, Teaching Assistant, Effective November 15, 2018, Annual Base Salary of \$20,841, Prorated Salary of \$15,526.55.
2. Madeline Seller, Teaching Assistant, Effective November 15, 2018, Annual Base Salary of \$20,841, Prorated Salary of \$15,526.55.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**CIVIL SERVICE  
PROBATIONARY  
APPOINTMENTS  
WAGNER,  
PROVOST**

(9d) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Jennifer Wagner, Teacher Aide/Student Aide, Effective November 15, 2018, Annualized Salary of \$15,976, Prorated Salary of \$12,042.21.
2. Tina Provost, Teacher Aide/Student Aide, Effective November 15, 2018, Annualized Salary of \$15,976, Prorated Salary of \$12,042.21.

**PERMANENT  
APPOINTMENTS  
FINNEGAN,  
KATZFEY,  
ROBERTS**

(9e) Grant a Permanent Appointment (Civil Service) to the following people:

1. Jordan Finnegan, Teacher Aide/ Student Aide, Effective November 9, 2018
2. Diane Katzfey, Teacher Aide/Student Aide, Effective November 9, 2018
3. Lynsey Roberts, Cook Manager, Effective November 9, 2018

**POSITION  
INCREASE**

(9f) Increase the following position:

1. Andrea Martino-Mott, Coordinator (Autism) – increase from 80% to 100%, Effective December 10, 2018, Old Salary of \$44,141.05, New Salary of \$55,176.31, Prorated Salary of \$30,771.40.

**TEMPORARY  
GRANT  
APPOINTMENT**

(9g) Approve the following Temporary Grant appointment from November 1, 2018 – June 30, 2019:

1. Kyle Racette, Work Study Student, not to exceed 160 hours, at the current NYS minimum wage rate (November 15, 2018 – December 30, 2018 at \$10.40/hour; December 31, 2018 – June 30, 2019 at \$11.10/hour)

**FACILITATORS**

(9h) Approve the following list of Facilitators for the period of July 1, 2018 through June 30, 2019:

Facilitators (\$30.00/hour)

Rhonda Stoffel  
Joanne Beaudry

**ADDITIONAL  
WORK**

(9i) Approve the following Additional Work for the 2018-2019 School Year, effective July 1, 2018 – June 30, 2019:

New Employee Mentor

Joelle Lucia                      stipend per contract (1 additional stipend)

PBIS Coordinator (Mineville)

Celia Briggs                      stipend per contract

Additional Summer Hours

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ADDITIONAL  
WORK  
CONTINUED

Janel Kingsley 3 additional hours

Additional Hours as Teaching Assistant until December 14, 2018  
Jerilynn Lamere not to exceed 3 hours per week

SUBSTITUTES

(9j) Approve the following list of Substitutes:

<u>Name</u>	<u>Position</u>
Douglas Westover	Teacher
Peter McMillian	Teacher
Aubrin Breyette	Teacher
Kaleigh Hack	Teacher
Duncan Bender	Teacher
Kaleigh Hack	Teaching Assistant
Julie Merritt	Teaching Assistant
Maryssa Romeo	Teacher Aide/Student Aide
Margarett Christian	Teacher Aide/Student Aide
Tina Provost	Teacher Aide/Student Aide
Jennifer Wagner	Teacher Aide/Student Aide

ADULT  
EDUCATION  
INSTRUCTOR

(9k) Approve the following Adult Education Course Instructors for the 2018-2019 school year:

Adult Education \$28.00/hour

Susan Levaque  
Duncan Bender

Adult Education Health Careers \$37.00/hour

Catherine Chauvin

VOLUNTEERS

(9L) Approve the following Volunteers for the 2018-2019 school year:

ISC

Michael Bigelow

Mineville

Dennis Sherman

REVISED POLICY  
WAIVE FIRST  
READING AND  
ADOPT

Mrs. LaRocque moved, seconded by Ms. St. Pierre, to waive the first reading and adopt the following policy:

#9012 Sexual Harassment Policy

All Board Members present voted yes—motion carried.

REVISED  
POLICIES –  
1<sup>st</sup> READING

The following revised policies were presented for a first reading:

- #6680 Credit Card Policy
- #5600 Personal Property Accountability Policy
- #5600 E.2 – Lost or Stolen Property Report
- #5600 E.3 – Asset Disposal Request
- #5600 E.3A – Multiple Asset Disposal Request

ADMINISTRATIVE  
PROCEDURE

The Board takes notice of the following Administrative Procedure, which has been developed by the District Superintendent in consultation with our CVES attorney:

1. Intensive Therapeutic Support Program Medication Procedure

COE  
ACCREDITATION  
RESOLUTION

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the following resolution:

WHEREAS the CVES Board is proud of the CV-TEC Division's commitment to maintaining the highest level of state and national standards for all of its CTE (Career and Technical Education) Programs. The Board applauds CV-TEC's adherence to those high standards and its continued commitment to maintaining the highest level of CTE programming into the future. Therefore, the District Superintendent recommends that the CVES Board adopt the Director of CTE's recommendation that the CV-TEC Division continue to meet the NYS CTE program approvals, pursue CV-TEC's local standards-based evaluations of an equivalent level of state and national standards in new and varying ways moving forward while discontinuing its COE accreditation past the 2018-19 school year. All Board Members present voted yes—motion carried.

CAPITAL PROJECT  
REFERENDUM  
VOTE  
CHAIRPERSON

Mrs. LaRocque moved, seconded by Mrs. Saunders, that the Board appoint Donna LaRocque as Vote Chairperson of the Capital Project Referendum Vote on December 11, 2018. All Board Members present voted yes—motion carried.

CAPITAL PROJECT  
REFERENDUM  
CHIEF ELECTION  
INSPECTOR

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board appoint Meaghan Rabideau as Chief Election Inspector of the Capital Project Referendum Vote on December 11, 2018. All Board Members present voted yes—motion carried.

CAPITAL PROJECT  
REFERENDUM  
ELECTION  
INSPECTORS/  
ASSISTANT  
CLERKS

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following list of Election Inspectors/Assistant Clerks for the Capital Project Referendum Vote on December 11, 2018 and corresponding training:

Donna Douglas  
Phyllis Brown  
Harvey Lecuyer  
Barbara Stone



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CAPITAL PROJECT Linda Garrant  
REFERENDUM Dale Mason  
ELECTION Robin Sturgen  
INSPECTORS/  
ASSISTANT Joyce Rovers  
CLERKS Barbara Barry  
Joseph Barry  
CONTINUED Ronnie Cunningham  
Jeanne McMurtry  
Terry Trepanier  
Cynthia Summo  
Heather Dezalia  
Brenda Leclair  
Robin Stoddard  
Robert Cross  
David Dorsey  
Joanne Podres  
Ann Tesar  
Lucy Mayo  
Audrey Douglas  
Kathy Woodward  
Manya Dupree  
Melissa Woodard  
Roger Sturgen  
Paula Dew  
Thomas Fusco  
Carrie Wray  
Lucille Frenyea  
Marc Gendron  
Linda LaMarche  
Anne Sanford  
Carol Chase  
Mary Jane Dedrick  
Patricia Hamel  
Kim Brown  
Jenny Monty  
Barbara Ducatte  
Maria Pelkey  
Edna Bowers  
Laura Donaldson  
Sheryl Halliday  
Jean McKee  
Cheryl O'Connor  
Sue Liddell  
Brenda Drummond  
Gwen Goff

CAPITAL PROJECT	Mary Viens
REFERENDUM	Gail Drinkwine
ELECTION	Cecile McVicker
INSPECTORS/ ASSISTANT	Krissy Leerkes
CLERKS	Lori Ducharme
<u>CONTINUED</u>	Lisa Fisher
	Sherry Davis
	Gloria Lafountain

All Board Members present voted yes—motion carried.

VOTER  
DECLARATION OF  
ELIGIBILITY  
FORM

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the Voter Declaration of Eligibility Form. All Board Members present voted yes—motion carried. (APPENDIX A - attached)

PROCESS FOR  
VOTER  
CHALLENGES

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the Process for Voter Challenges. All Board Members present voted yes—motion carried.

PROCESS FOR VOTER CHALLENGES

VOTER QUALIFICATIONS

The qualifications for eligible voters are that, on December 11, 2018 they must be:

1. A citizen of the United States
2. At least 18 years of age
3. A resident within the Clinton-Essex-Warren-Washington BOCES for at least the last 30 days – that is, since at least November 11, 2018.

PROOF OF RESIDENCE

At this vote we are asking persons to provide proof of their residence, such as a driver's license, or a non-driver identification card, a utility bill, or any other proof that the person resides in the BOCES. If they do not have proof of residence, but say that they are qualified to vote, you should use the challenge procedure.

RIGHT TO CHALLENGE

Any voter has the right to challenge the qualifications of any other person to vote. "Challenge" means to question the eligibility of the person. The election officials also have the right to challenge a voter.

CHALLENGE PROCEDURE

When a person does not have proof of residence or is challenged by any other person, you should:

- Ask the challenged person to read the Voter Declaration of Eligibility and if it is true, to sign it.

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PROCESS FOR  
VOTER  
CHALLENGES  
CONTINUED

•If the challenged person signs the Voter Declaration of Eligibility you must allow them to register (sign the poll list with name and legal residence), give them a ballot and allow them to vote the same as any other voter.

NOTE: (1) It is a misdemeanor to willfully make false declaration of your right to vote at this referendum. Education Law Section 1951(2)(e)., and (2) Casting more than one ballot in this vote would be illegal and would subject any person doing so to appropriate legal action.

DISTRICT  
SUPERINTENDENT  
AUTHORITY TO  
APPOINT  
SUBSTITUTE  
ELECTION  
INSPECTORS/  
ASSISTANT  
CLERKS

Mr. Murdock moved, seconded by Mrs. Saunders that the Board authorize the District Superintendent to appoint CEWW BOCES employees as substitute Election Inspectors/Assistant Clerks for the CEWW BOCES Capital Project Referendum Vote on December 11, 2018 and to take any other necessary steps related to this assignment. All Board Members present voted yes—motion carried.

ADULT  
EDUCATION  
INSTRUCTOR

Mr. Murdock moved, seconded by Mrs. Saunders that the Board approve the following Adult Education Course Instructor for the 2018-2019 school year:

Adult Education Health Careers \$37.00/hour  
Mallory Mattison

All Board Members present voted yes—motion carried.

RESOLUTION

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board uphold the District Superintendent's application of Policy #4340, and deny the appeal of a student for tuition refund not in compliance with Policy #4340. All Board Members present voted yes—motion carried.

STRATEGIC PLAN  
UPDATE

Dr. Davey reminded the Board of the upcoming District Planning Team (DPT) meeting on Monday, December 3, 2018. Brief updates were shared on the school climate and survey sub-committees, which have met and are working on their focus areas.

DISTRICT SUPT.  
UPDATE

Dr. Davey shared an update on the Elizabethtown-Lewis CSD and Westport CSD's upcoming centralization vote on December 4, 2018. He noted that in advance of the vote, there will be a media forum held at the Elizabethtown County Government building on November 26, 2018 at 6:00 pm. Dr. Davey will be attending and serving on the panel of experts for the forum. Next, Dr. Davey gave a brief update on the CEWW Health Insurance Consortium and noted that the Consortium is experiencing a stabilization of costs to revenues but does not have a prediction on potential health insurance premium increases for the 2019-2020 school year. Third, Dr. Davey listed the following upcoming Board professional development opportunities and conferences

DISTRICT SUPT.  
UPDATE  
CONTINUED

including

- CEWW School Boards Presentation - “Supporting Student Mental Health by Partnering with Community Agencies” – November 15<sup>th</sup>, Westside Ballroom
- Rural Schools Association statewide Winter Conference titled “Rural Student Mental Health & Safety” (10 am – 3 pm) – December 14, 2018 – Lake Placid, Crowne Plaza


Lastly, Dr. Davey shared that all of the component district visits as part of the CVES Capital Project initiative have been completed and he thanked Mr. Bell and the Board members who attended their component district’s presentations for their support.

NEXT BOARD  
MEETING

The next Board meeting will be held on Wednesday, December 12, 2018, at the William A. Fritz gymnasium at the Plattsburgh Main Campus. An anticipated Executive Session will begin at 7:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Saunders, to adjourn the meeting at 8:49 p.m. All Board Members present voted yes—motion carried.

  
Meaghan Rabideau, Board Clerk

**APPENDIX A**

**VOTER DECLARATION OF ELIGIBILITY FORM  
Clinton-Essex-Warren-Washington BOCES Capital Project Referendum  
December 11, 2018**

Voter Qualifications: Education Law Section 1951 requires that in order to vote at this BOCES Referendum, a person must be (1) A citizen of the United States; (2) Eighteen years of age or more; (3) A resident in the Clinton-Essex-Warren-Washington BOCES for at least the last thirty days.

NOTE: (1) It is a misdemeanor to willfully make false declaration of your right to vote at this referendum. Education Law Section 1951(2)(e)., and (2) Casting more than one ballot in this vote would be illegal and would subject any person doing so to appropriate legal action.

**VOTER DECLARATION OF ELIGIBILITY**

I do declare and affirm that I am, and have been, for the thirty days last past, an actual resident of the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services (CEWW BOCES) that I am a citizen of the United States and at least 18 years of age, and that I am qualified to vote at this meeting.

Dated:

Voter Signature

Print Name

(No. and Street)

(Town/City, State, ZIP Code)

Witnessed: \_\_\_\_\_  
Inspector of Elections

Action Taken: Allowed to vote per statute.