

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: September 12, 2018
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Jane Donahue
Patricia Gero
Evan Glading
Linda Gonyo-Horne
Richard Harriman, Sr.
Thomas McCabe
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

Donna LaRocque
Richard Malaney
Ed Marin

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Eric Bell
Teri Calabrese-Gray
Jim McCartney
Michele Friedman
Bonnie Berry
Michael Horne
Judith Aumand
Jaci Kelleher

MEETING
TO ORDER

The Board President called the meeting to order at 6:33 p.m.

EXECUTIVE
SESSION

Mr. St. Pierre moved, seconded by Mrs. Saunders, that the Board go into Executive Session at 6:34 p.m., for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of civil service law (The Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. In Executive Session, Judith Aumand, Esq. of the law firm Burke, Scolamiero & Hurd, LLP provided legal advice on the Rissetto vs. CVES et.al lawsuit. Jacqueline Kelleher, Esq. of the law firm Stafford, Owns, Piller, Murnane, Kelleher & Trombley, PLLC was also present for the legal update and discussion. Next, the District Superintendent and Assistant Superintendent of Management Services reviewed several updates on the proposed acquisition of the Satellite Campus for CVES' Proposed Capital Project. Dr. Davey then provided an update on options under consideration regarding re-opening the search to fill the vacancy for a new Director of Special Education. A brief labor relations review occurred next and several personnel updates were shared. Lastly, a confidential update was provided regarding a student matter. All Board Members present voted yes—motion carried.

EXECUTIVE
SESSION
CONTINUED

Mr. Murdock moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:21 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
AUDIENCE

Dr. Davey thanked all administrators and staff for the two successful and productive Superintendent's Conference Days and the smooth opening with students. He shared that CVES is off to a strong start for our 2018-19 school year and we are looking forward to a successful and productive year.

CAPITAL PROJECT
UPDATE

Dr. Davey and Mr. Bell gave a brief update to the Board sharing the latest version of the Capital Project PowerPoint presentation. This new version is tailored to each component district and highlights specific financial estimates and other specific data for each component district to be used during upcoming district visits. Mr. Bell also emphasized changes made to the CVES website on the Capital Project page, highlighting the "District Share & Tax Form", Vote Information and the many valuable Resource Links. Lastly, Dr. Davey thanked the CVES Board members in advance for their planned presence at their home district Board of Education presentations.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to approve the minutes of the August 22, 2018 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. Gonyo-Horne moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items 6a-6i as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(6a) Approve the Certification of Warrant for August 13, 2018 – August 31, 2018, as presented.

TREASURER'S
REPORTS

(6b) Approve the Treasurer's Reports from June & July 2018.

DONATIONS

(6c) Approve the following Donations:

1. Donation of \$300 from CVES United Professionals to offset the cost of the 2018 Opening Day expenses at the West Side Ballroom.
2. Donation of \$150 from CVES CSEA 10-Month Unit to offset the cost of the 2018 Opening Day expenses at the West Side Ballroom.
3. Donation of \$235 from CVES Administration to offset the cost of the 2018 Opening Day expenses at the West Side Ballroom.

SPECIAL AID
FUND PROJECT
CONTINUATIONS

(6d) Approve the following Special Aid Fund Project Continuations:

1. The Employment Preparation Education (EPE) special aid fund project be allowed to continue providing services for the period October 1- December 31, 2018.

**SPECIAL AID
FUND PROJECT
CONTINUATIONS
CONTINUED**

Expenditures are not to exceed \$129,804. (CV-TEC)

2. The Regional Special Education Technical Assistance Support Centers (RSE-TASC) special aid fund project be allowed to continue providing services for the period October 1- December 31, 2018. Expenditures are not to exceed \$47,384. (Special Ed.)

**CROSS
CONTRACTS**

(6e) Approve the following Cross Contracts:

1. 2017-18 Final – Erie 1 BOCES

\$2,999.99 for Policy Services (CVES and Westport participate in this service).

2. 2017-18 Final- Franklin-Essex-Hamilton BOCES

\$649,416.85 for Shared Business Office Services, Substitute Coordination, School Improvement SSFC, Insurance Coordination- ACA Consulting and Reporting, Academic Summer School, Performing Arts, Exploratory Enrichment, Personnel Recruitment- Frontline and School Improvement (all 17 component districts and CVES participate in one or more of these services).

3. 2017-18 Final – Monroe 2-Orleans BOCES

\$7,004.63 for the Elementary Science Program (Keene participates in one in this service).

4. 2017-18 Final- Putnam-Northern Westchester BOCES

\$19,564 for Regional Recruitment/On-Line Application System and Planning Services Management (Beekmantown, CVES, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake and Ticonderoga participate in one or more of these services).

5. 2017-18 Final – St. Lawrence-Lewis BOCES

\$78,247 for Cooperative Purchasing, Instructional Technology and School Improvement (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport and Willsboro participate in one or more of these services).

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

(6f) Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Houghton Mifflin Harcourt Publishing Company (HMH) for Journeys Support services including (4) Journeys Team Coaching Full Day Professional Development sessions and (1) Houghton Mifflin Harcourt Technical Services Consultative Day session. Services will be provided by HMH at the Beekmantown Central School District for mutually agreed upon dates during the 2018-2019 school year for the total amount of \$13,550. (ISC)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Learn Thru

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CONTRACTOR/
CONSULTANT
AGREEMENTS
CONTINUED

Movement, Inc./Math and Movement for the purpose of obtaining a two day Math & Movement Symposium at Peru Elementary School on September 26 & 27, 2018 and a Movement & Literacy Workshop at the CVES Instructional Services Center on September 28, 2018. The total amount for all services is \$11,850. (ISC)

ADULT
EDUCATION
SPONSORSHIP
AGREEMENT

(6g) Approve the following Adult Education Sponsorship Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Westport Central School District for the purpose of providing Adult Education Instructional Activities for the 2018-2019 school year. (CV-TEC)

AGREEMENT

(6h) Approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Cornell University for the purpose of obtaining the following training sessions: A Therapeutic Crisis Intervention Update/Post Crisis Response (PCR) training for the dates of October 1-2, 2018 and a Therapeutic Crisis Intervention for Schools Training of Trainers session for the dates of May 6 – 10, 2019. Trainings services will take place at the Plattsburgh City School District Duken Building for the total amount of \$44,700. (ISC)

MEMBERSHIPS

(6i) Approve the following memberships for the Assistant Superintendent for Instruction and 21st Century Learning for the 2018-2019 school year:

1. Association for Supervision and Curriculum Development (ASCD), \$69 (after discount)
2. Staff/Curriculum Development Network (S/CDN), \$575
3. New York State Council of School Superintendents, \$1,199.38

CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Saunders, to approve the following Consent Agenda Personnel items 8a–8k as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS
JACOBS,
TROMBLEE,
KISSEL, MANOR,
BURDASH,
O'CONNOR,
CELOTTI, WEISS

(8a) Accept the following letters of Resignation:

1. Meredith Jacobs, Art Teacher, effective August 21, 2018
2. Amanda Tromblee, Teacher Aide/Student Aide, effective August 23, 2018
3. Patrick Kissel, Special Education Teacher, effective August 24, 2018
4. Taylor Manor, Teacher Aide/Student Aide, effective August 24, 2018
5. Christopher Burdash, Teaching Assistant, effective September 1, 2018
6. Carrie O'Connor, Teacher Aide/Student Aide, effective August 31, 2018
7. Marciano Celotti, Teacher Aide/Student Aide, effective September 4, 2018
8. Joanne Weiss, Library Media Specialist, effective September 4, 2018

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
MARBUT, SHAW,
HUCHRO,
MARTINO-MOTT

(8b) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Briana Marbut, Teacher Aide/ Student Aide, Effective September 5, 2018, Annualized Salary of \$15,815.44.
2. Heather Shaw, Teacher Aide/ Student Aide, Effective September 5, 2018, Annualized Salary of \$15,815.44.
3. Adele Huchro, Food Service Helper, Effective September 1, 2018, Annualized Salary of \$15,976.
4. Andrea Martino-Mott, Coordinator (Autism) 80%, Effective September 13, 2018, Annual Base Salary of \$55,176.31, Prorated Salary of \$35,143.07.

PERMANENT
APPOINTMENT
LAMERE,
NOORWOOD,
BAKER

(8c) Grant a Permanent Appointment (Civil Service) to the following people:

1. Kacilynn Lamere, Teacher Aide/Student Aide, effective September 1, 2018
2. Emily Noorwood, Teacher Aide/Student Aide, effective September 1, 2018
3. Kathy Baker, Teacher Aide/Student Aide, effective September 1, 2018

TEMPORARY
APPOINTMENTS
PALMER, BROOKS

(8d) Appoint the following person(s) to a Temporary Appointment as follows:

1. Roxana Palmer, Art Teacher, Effective September 1, 2018 – June 30, 2019, Annualized Base Salary of \$37,145 (uncertified).
2. Katie Brooks (Continuing Temporary Position), Adult Literacy Teacher, Effective Date September 1, 2018, Annualized Base Salary of \$44,396.

SALARY
ADJUSTMENT
BROOKS

(8e) Grant a Salary Adjustment to the following person due to receipt of certification:

1. Katie Brooks, Adult Literacy Teacher, Effective Date June 14, 2018, Old Salary of \$36,394, New Salary of \$42,894, Prorated Salary of \$36,621.50.

RESCIND

(8f) Rescind the motion that was approved at the August 22, 2018 Board meeting whereby the Board approved the following: “Per MOU: P-Tech Stipend of \$2,100 will be paid annually” to Kristia Brownwood as part of her Temporary Appointment.

ADDITIONAL
WORK

(8g) Approve the following Additional Work for the 2018-2019 School Year, effective August 1, 2018:

Culinary Arts Management, Hourly rate of pay
Tanner Senecal, not-to-exceed 30 hours
Bevan Gertsch-Cochran, not-to-exceed 30 hours
Class Room Set-up, \$110/Day
Michelle Whitford, not-to-exceed 1 day

ADDITIONAL WORK CONTINUED

PBIS, \$30/Hour
Allison Bola, 2 additional hours

8:1:1 Academic/Behavior Curriculum, \$30/Hour
Patrick Kissel, not-to-exceed 30 hours

NEW EMPLOYEE ORIENTATION COMPENSATION

(8h) Approve the following list of employees to receive compensation for attending the New Employee Orientation on August 27, 2018:

<u>\$30/Hour</u>	<u>\$28/Hour</u>
Kyle Ainsworth	Bridget Snow
Abram Benko	
Kristia Brownwood	
Todd Everleth	<u>\$10.40/Hour</u>
William Fish	Tabatha Imondi
Kristin Forttrell	Destiny Welch
Maiya Giroux	Cynthia Warner
Brittani Hellen	Ashley Wales
Cherie Passno	
Molly Rascoe	
Susan Richards	
Kayla Thorne	
Lori Warner	
Andrea Denton	
Mary Murphy	
Heidi Wells	

SUBSTITUTES

(8i) Approve the following list of Substitutes:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Susan Muller	On-Call Cook	05/01/2018	\$11.20/Hour
Francis Russell	Sub CDL Driver	07/01/2018	\$28/Hour
Taylor Manor	Teacher Aide/Student Aide	09/01/2018	\$78/Day
Michelle Whitford	Teacher	09/01/2018	\$110/Day
Andrea Mott	Teacher	09/01/2018	\$110/Day

FACILITATORS, CURRICULUM WRITERS

(8j) Approve the following list of Facilitators for the period of September 13, 2018 through June 30, 2019:

Facilitators (\$30.00/Hour)
Sanford Coakley
Kim Mayer
Michelle Whitford
David Slater

FACILITATORS,
CURRICULUM
WRITERS
CONTINUED

Approve the following list of Curriculum Writers for the period of July 1, 2018 through June 30, 2019:

Curriculum Writers (\$25.00/Hour)

Cherish Canning
Damie Durgan
Meghann Farrell
Gina Goodrow
Jamie Guay
Angela Harrigan
Barbara LaBombard
Erin LaClair
Jennifer Lafountain
Amy LaPoint
Kim Lashway
Shawn Matthews
Laura Nutt
Amanda Peck
Marcy Peryea
Pamela Pitts
Tracy Rabideau
Leslie Thayer
Rebecca Trombley
Mary Trudo
Lisa Vanier
Jamie Whelden
Bethany White

RE-CERTIFICATION
OF LEAD
EVALUATORS

(8k) Approve the following resolutions:

1. The re-certification of the following Lead Teacher Evaluators for the 2018-2019 school year, who have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 21, 2018: Bonnie Berry, Teri Calabrese-Gray, Jennifer Christiansen, Adam Facteau, Cynthia Ford-Johnston, Michele Friedman, Jim McCartney, Grace Stay, Matt Walentuk, and Daniel Valenzuela.
2. The re-certification of the following Lead Principal Evaluators for the 2018-2019 school year, who have attended various in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 21, 2018: Bonnie Berry, Teri Calabrese-Gray, and Michele Friedman.

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MEMORANDUM
OF AGREEMENT
BETWEEN CEWW
BOCES & THE
CVES CSEA UNIT

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock to approve the Memorandum of Agreement between C-E-W-W Board of Cooperative Educational Services and the CVES Civil Service Employees Association, Inc., to include the title of Food Service Helper, a 10-month position, within the negotiations unit represented by CSEA pursuant to Article 2 Collective Bargaining Unit, Paragraph B, of the parties' collective bargaining agreement for the term July 1, 2015 through June 30, 2018. All Board Members present voted yes—motion carried.

2017/18 DS
APPROVED CROSS
CONTRACT
BUDGET
INCREASES

Per the resolution adopted by the CVES Board the "District Superintendent is authorized to approve budget increases related to cross contracted service budgets. Budget increases authorized in this capacity will be reported to the Board within 90 days". The following is a report to the Board of such action:

1. Exploratory Enrichment – Franklin-Essex-Hamilton BOCES budget was increased from \$4,200 to \$6,048, for the 2017-2018 school year, to accommodate for additional service requests with FEH BOCES and Northern Adirondack). (Co-Ser 409) ISC
2. Learning Technology – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget was increased from \$9,500 to \$95,298, for the 2017-2018 school year, to accommodate for additional service requests with WSWHE BOCES and Beekmantown. (Co-Ser 504) ISC
3. Model Schools – Capital Region BOCES budget was increased from \$96,831 to \$163,210, for the 2017-2018 school year, to accommodate for additional service requests with Albany BOCES (AuSable Valley, Beekmantown, Chazy, Northern Adirondack, Peru, Saranac, and Elizabethtown-Lewis, and Moriah). (Co-Ser 544) ISC
4. Drug & Alcohol Testing – Jefferson-Lewis BOCES budget was increased from \$22,968 to \$24,709, for the 2017-2018 school year, to accommodate for additional service requests with Jeff-Lewis BOCES (AuSable Valley, Beekmantown, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Peru, Plattsburgh, Westport, and Willsboro). (Co-Ser 624) ISC

REQUEST FOR
APPROVAL TO
ATTEND
CONFERENCE/
WORKSHOP

Mr. St. Pierre moved, seconded by Mr. Murdock that the Board approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Member:

Linda Gonyo-Horne
Rural Schools Association Board Retreat
November 9-10, 2018 in Latham, NY (overnight accommodations needed)
All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
HOFFMAN

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Elizabeth Hoffman, Speech & Hearing Teacher, Effective October 1, 2018, Annual Base Salary of \$43,645, Prorated Salary of \$39,280.50. All Board Members present voted yes—motion carried.

ADDITIONAL
WORK

Mrs. Gonyo-Home moved, seconded by Leisa Boise that the Board approve the following Additional Work for the 2018-2019 School Year:

<u>Name:</u>	<u>Reason:</u>	<u>Rate:</u>
Lori Ducharme	Animal Science Stipend	Per Contract
Laura Denton-Lawrence	Edmark Training (July 23 & 24, 2018)	\$30/hour

All Board Members present voted yes—motion carried.

RESOLUTION

Mrs. Gonyo-Home moved, seconded by Mr. Murdcok to approve the following resolution:

RESOLVED, that in accord with the advice of counsel, the Board hereby consents to the terms of a general release with Paul Risetto and Rachel Risetto in the action pending in the U.S. District Court for the Northern District of New York at No. 8:15-CV-00720-CFH as evidenced by a written general release, and authorizes counsel to execute such documents as may be necessary to effectuate such settlement. All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey reminded the Board that the District Planning Team (DPT) and Divisional workshop dates will be held on September 25-28, 2018 with Sean Brady, of Prism Decision Systems, LLC, CVES' Strategic Plan facilitator. The CVES Board Retreat will be held on Thursday, September 27, 2018, beginning at 5:30 pm, at the Valcour Brewing Company to review the planned updates to 2018-19 Strategic Plan and yearly Board goals. Several questions were asked about the updated membership of the DPT and whether new members had been recruited to fill vacancies. It was shared that memberships have been updated on all teams including the DPT and our divisional teams for 2018-19. An updated team membership list will be provided to the Board.

DISTRICT SUPT.
UPDATE

Dr. Davey began his Superintendent's update by thanking Matt Smith and the Communications team for the finalized CVES Annual Report (that was shared with the Board) in conjunction with the Capital Project focus/emphasis. The Annual Report for 2017-18 will next be shared with the entire CVES staff as well as the Chief School Officers. Next, a brief update was provided on the Health Insurance Consortium and Ad Hoc committee that continues to meet regularly with a variety of representatives that participate. Mr. Eric Bell informed the Board that the new consulting firm for the Consortium is Segal Consulting, which has already recommended several long-term sustainable changes for consideration. Lastly, Dr. Davey shared a list of upcoming component district visits for September and early October as part of the Capital Project initiative.


NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, October 10, 2018, at the Instructional Services Center in Plattsburgh. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

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ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Boise, to adjourn the meeting at 8:02 p.m. All Board Members present voted yes—motion carried.


Meaghan Rabideau, Board Clerk