

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON CENTER IN MINEVILLE ON
SEPTEMBER 12, 2018, PROPOSED EXECUTIVE SESSION AT 6:30 PM – MEETING AT 7:30 P.M.**

- No Action 1. CALL TO ORDER: BOARD PRESIDENT
- a. The Pledge of Allegiance
 - b. Roll Call of Board Members
 - c. Introduction of All Present
- No Action 2. EXECUTIVE SESSION
- No Action 3. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 4. CAPITAL PROJECT UPDATE
--Dr. Mark Davey & Mr. Eric Bell
- Action 5. MINUTES OF PREVIOUS MEETING
- a. August 22, 2018 (Enc. 1)
- Action 6. CONSENT AGENDA FINANCIAL
- a. Certification of Warrant (Enc. 2)
 - b. Treasurer's Reports (Enc. 3)
 - c. Donations (Enc. 4)
 - d. Special Aid Fund Project Continuations (Enc.5)
 - e. Cross Contracts (Enc. 6)
 - f. Contractor/Consultant Agreements (Enc. 7)
 - g. Adult Education Sponsorship Agreement (Enc. 8)
 - h. Agreement (Enc. 9)
 - i. Memberships (Enc. 10)
- No Action 7. OLD BUSINESS
- a. None this month
- Action 8. CONSENT AGENDA PERSONNEL
- a. Resignations (Enc. 11)
 - b. Civil Service Probationary Appointments (Enc. 12)
 - c. Permanent Appointments (Enc. 13)
 - d. Temporary Appointments (Enc. 14)
 - e. Salary Adjustment (Enc. 15)
 - f. Rescind (Enc. 16)
 - g. Additional Work (Enc. 17)
 - h. New Employee Orientation Compensation (Enc. 18)
 - i. Substitutes (Enc. 19)
 - j. Facilitators/Curriculum Writers (Enc. 20)
 - k. Re-certification of Lead Evaluators (Enc. 21)

- Action 9. BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 - a. Memorandum of Agreement (Enc. 22)

- No Action 10. NEW BUSINESS
 - a. 2017/18 DS Approved Cross Contract Budget Increases (Enc. 23)

- No Action 11. STRATEGIC PLAN UPDATE – Dr. Mark Davey

- No Action 12. DISTRICT SUPERINTENDENT’S UPDATE

- No Action 13. OTHER

- No Action 14. NEXT BOARD MEETING
 Wednesday, October 10, 2018, at the Instructional Services Center in Plattsburgh – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

- No Action 15. REPORTS FROM DIRECTORS (Enc. 24)

- Action 16. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

September 12, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
October 10, 2018	Special Education Open House/Community Resources Fair
October 10, 2018	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
October 24, 2018	CV-TEC Family Night – Plattsburgh – 6:00 p.m.
October 25, 2018	CV-TEC Family Night – Mineville – 6:00 p.m.
October 25-27, 2018	NYSSBA Convention – New York City
November 1, 2018	Board Budget Committee Meeting – Discuss Budget Development & Review 2019-20 Challenges – Instructional Services Center, Plattsburgh 7:00 p.m.
November 14, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
December 4, 2018	Board Budget Committee Meeting – Review Reconciliations & Set Parameters for 2019-20 Budgets – Instructional Services Center, Plattsburgh 7:00 p.m.
December 12, 2018	Board Meeting – John Harrold Center, Plattsburgh – 7:30 p.m.
January 9, 2019	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 24, 2019	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2019-20 Budgets – Finalize Draft Budgets – ISC, Plattsburgh - 7:00 p.m.
February 13, 2019	Board Meeting/Budget Presentations – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
February 14-16, 2019	AASA Convention – Los Angeles, CA
March 4, 2019	CVES Regional Spelling Bee – Location and Time TBD
March 13, 2019	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 14, 2019	I Stand Against Bullying (ISAB) Awards, SUNY Giltz Auditorium - TBD
Mar. 30–Apr. 1, 2019	NSBA Convention – Philadelphia, PA
April 4, 2019	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 9, 2019	CV-TEC Open House – Mineville – 6:00 p.m.
April 10, 2019	Annual Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
April 25, 2019	Election of CVES Board Members and Vote on Administrative Budget
May 8, 2019	Board Meeting – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
May 14, 2019	NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.
May 22, 2019	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 29, 2019	SkillsUSA Awards – Elk’s Lodge – 6:00 p.m.
June 6, 2019	No. Country Loggers Awards Banquet – 6:00 p.m.
June 7, 2019	Special Ed Career Pathways Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 15, 2019	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 12, 2019	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 19, 2019	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.
June 20, 2019	CV-TEC Plattsburgh Graduation Ceremony – SUNY Field House – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the August 22, 2018 Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for August 13, 2018 to August 31, 2018. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Reports from June & July 2018. (attached)

ENC. 4

Recommend that the Board approve the following Donations:

1. Donation of \$300 from CVES United Professionals to offset the cost of the 2018 Opening Day expenses at the West Side Ballroom.
2. Donation of \$150 from CVES CSEA 10-Month Unit to offset the cost of the 2018 Opening Day expenses at the West Side Ballroom.
3. Donation of \$235 from CVES Administration to offset the cost of the 2018 Opening Day expenses at the West Side Ballroom.

ENC. 5

Recommend that the Board approve the following Special Aid Fund Project Continuations:

1. The Employment Preparation Education (EPE) special aid fund project be allowed to continue providing services for the period October 1- December 31, 2018. Expenditures are not to exceed \$129,804. (CV-TEC) (attached)
2. The Regional Special Education Technical Assistance Support Centers (RSE-TASC) special aid fund project be allowed to continue providing services for the period October 1- December 31, 2018. Expenditures are not to exceed \$47,384. (Special Education) (attached)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: August 22, 2018
KIND OF MEETING: Regular Board Meeting
PLACE: Instructional Services Center, Plattsburgh, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Jane Donahue
Patricia Gero
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Michael St. Pierre

Board Members Absent:

Evan Glading
Florence Sears

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Other Present:

Erin Cabrese-Gray
Kelleher
Bonnie Berry
Barrett Hamlin
Michele Friedman
Jim McCartney
Michael Horne
Lynn Ellsworth
Eric Bell
Betsy Laundrie

DRAFT

MEETING TO ORDER The Board President called the meeting to order at 6:35 p.m.
Mrs. Boise joined the meeting at 6:38 p.m.

EXECUTIVE SESSION Mr. Marin moved, seconded by Mr. Murdock, that the Board go into Executive Session at 6:36 p.m., for the following reasons: #4 a matter of discussion regarding proposed, pending or current litigation; #5 a matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law); #6 Pertaining to matters leading to the employment history of a particular person or persons, or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension dismissal, or removal of a particular person or persons, or corporation and #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. Judith Aumand, Esq. of the law firm Burke, Scolamiero & Hurd, LLP provided a litigation update via a phone conference involving the Risetto lawsuit. Jacqueline Kelleher, Esq. of the law firm Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC was also present for the update. Next, the Board discussed the potential acquisition of the Satellite Campus as part of the proposed Capital Project. Third, several pending board actions were reviewed involving personnel and a labor relations update was provided related to a future Memorandum of Understanding (MOU). Lastly, a confidential update was provided regarding a CVES employee. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 8:18 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
AUDIENCE

Ms. Teri Calabrese-Gray informed the Board that the annual Gearing Up event was held on August 21st with approximately 90 school administrators and superintendents from throughout the region attending the professional development session to kick-off the new school year. One new focus of the training was mental health and the impact of trauma on both students and staff. Next, Mr. Eric Bell notified the Board that the auditors from West & Company CPAs, PC will be onsite next week for their annual audit. Ms. Michele Friedman reported that CV-TEC is ready for the new school year and will be having new students in to tour their classrooms and meet their new teachers. She and Mr. Jim McCartney also reported that Mr. Tom Aubin, CV-TEC Welding teacher, is a semi-finalist again for the Harbor Freight Tools for Schools 2018 Prize for Teaching Excellence. Ms. Bonnie Berry shared with the Board that CVES' Special Education Summer School ended on August 17th, for both the Plattsburgh and Mineville campuses and also shared the Summer Session Newsletter. Special kudos were then given to Bonnie for her work in Special Education and her role in the summer program, as well as to Teri for her work in coordination with Gearing Up event.

CAPITAL PROJECT
UPDATE

Dr. Davey, Mr. Eric Bell and Mr. Garrett Hamlin provided an update to the Board on CVES' planned Capital Project initiative. The PowerPoint presentation (PPT) provided a summary overview of the entire proposed CVES Capital Project recommended for approval later this evening. Included in the PPT was both a SEQRA update and SEQRA resolution that will be recommended to the Board for approval, as well as a recommendation for the referendum vote on December 11, 2018 in each of the component districts. The PPT's Capital Project scope highlights included Safety & Security, Educational Enhancements, Crucial Infrastructure and Recurring Cost Savings. Dr. Davey, Eric Bell and Teri Calabrese-Gray have finalized the component school districts Capital Project presentations commencing in September and concluding by November, prior to the planned CVES BOCES referendum.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the minutes of the July 11, 2018 Board Meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Financial items 7a–7h as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(7a) Approve the Certification of Warrant for July 2, 2018 – August 10, 2018, as presented.

SPECIAL AID
FUND PROJECTS

(7b) Approve the following Special Aid Fund Projects:

1. School Library System Categorical Aid (F949) in the amount of \$9,699 for the 2018-2019 school year. SED has approved this budget. (ISC)
2. National School Lunch Program (NSLP) Equipment Assistance Grant in the amount of \$14,152 for the period of August 1, 2018 through July 31, 2019. These funds will be used to purchase a Point Of Sale (POS) system, a portable cold food station, and a reach-in refrigerator for the Yandon-Dillon cafeteria. (Pending SED approval)(Admin)

CROSS
CONTRACTS

(7c) Approve the following Cross Contracts:

1. 2018-19 – Questar III BOCES
\$49,200.00 for State Aid Planning (AuSable Valley, Beekmantown, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport and Willsboro participate in this service)
2. 2018-19 – Franklin-Essex BOCES
\$556,003.00 for Shared Business Office Services (Elizabethtown-Lewis, Putnam, and Westport participate in this service), Substitute Coordination (Beekmantown, Elizabethtown-Lewis, Schroon Lake and Westport participate in this service), School Improvement SSFC (Elizabethtown-Lewis and Westport participate in this service), Insurance ACA Consulting and Reporting (AuSable, Beekmantown, Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake and Westport participate in this service), and Personnel Recruitment-Frontline (Beekmantown participates in this service).
3. 2018-19 – Onondaga-Cortland-Madison BOCES
\$586.00 for Energy Coordination (Keene).
4. 2018-19 – Jefferson-Lewis BOCES
\$4,800.00 for Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Westport and Willsboro).
5. 2018-19 – St. Lawrence-Lewis BOCES
\$66,120.00 for Cooperative Purchasing (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport and Willsboro participate in this service) and \$12,480.00 for Instructional Computer-Edlio (Beekmantown participates in this service).

CROSS
CONTRACTS
CONTINUED

6. 2018-19 – Capital Region BOCES
\$4,899,045.65 for Distance Learning, Instructional Computer Support Services, Arts in Education, School Improvement, Model Schools, Administrative Computer Services (student, financial, security and others), Nonpublic Textbook Coordination, Labor Relations, Voice and Electronic Communications Services, Teacher Certification, and Microfilming (all 17 component districts and CVES participate in one or more of these services).

7. 2017-18 Final – Madison-Oneida BOCES
\$7,480.21 for Common Learning Objectives and Computer Services Management (Peru participates in these services).

8. 2017-18 Final – Capital Region BOCES
\$5,506,961.04 for Distance Learning, Instructional Computer Support Services, Arts and Education, Model Schools, Administrative Computer Services (student, financial, security and others), Virtual Summer School, Microfilming, Communications, Labor Relations, Teacher Certification and Health Safety/Risk Management, and Voice Electronic Communication Services (all 17 component districts and CVES participate in one or more of these services).

9. 2017-18 Final – Oswego BOCES
\$2,250 for NYS CDOS or SACC Credential Management System (CVES participates in this service).

10. 2017-18 Final – Jefferson-Lewis BOCES
\$25,198.75 for Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Westport and Willsboro)

CHANGE ORDER
PROPOSALS

(7d) Accept the following Change Order Proposals:

Proposals submitted by Chazen Companies of Queensbury NY for Change Orders to the Wetland Investigation and Endangered Species Review for the anticipated Capital Project.

Change Order #1 entails a detailed Wetland Delineation for two potential road alignments at the Plattsburgh Main Campus. The total cost of the services, including the modification of the existing Wetland Delineation Report for any new findings, is \$1,900.

Change Order #2 entails an Environmental Site Assessment (ESA) of the approximately 17.5-acre land parcel at the Plattsburgh Satellite Campus, also known on the City of Plattsburgh Tax Map as Section 220, Block 1, Lot 3.2. Services will include a review of previous uses of the land and, if necessary, drilling and soil testing to identify for possible hazardous waste remnants. The total cost of all services including the land

CHANGE ORDER
PROPOSALS
CONTINUED

study, sub-contracted drilling and lab testing fees, and a full report on findings is not anticipated to exceed \$23,475.

Change order services will commence upon board approval of the work and will continue until all services are completed.

ADULT
EDUCATION
SPONSORSHIP
AGREEMENTS

(7e) Approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Beekmantown, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2018-2019 school year. (CV-TEC)

BID AWARD

(7f) Award the bid for prevailing wage rates for various electrical, HVAC, and plumbing projects at the CVES Plattsburgh campuses to the following contractors:

1. Award the bid for electrical labor to Ace Electric of Plattsburgh, NY for an hourly billable rate to CVES of 20% over the current New York State/Clinton County prevailing wage rate.

Note: Three additional vendors submitted a bid:

1. L.H. Laplante Company Inc. of Plattsburgh NY with a billable rate bid of 65%
2. Clowney Electrical Services of Peru, NY with a billable rate bid of 70%
3. Rene's Repair Inc. of Plattsburgh NY with a billable rate bid of 126.10%

2. Award the bid for heating, ventilation, and air conditioning (HVAC) labor to Pipeline Mechanical of Plattsburgh LLC, NY for an hourly billable rate to CVES of 17% over the current New York State/Clinton County prevailing wage rate.

Note: Four additional vendors submitted a bid:

1. Hyde-Stone Mechanical Contractors of Watertown, NY with a billable rate bid of 30%
2. L.H. Laplante Company Inc. of Plattsburgh NY with a billable rate bid of 38%
3. J. Hogan Refrigeration and Mechanical Inc. of Peru, NY with a billable rate bid of 68%
4. Rene's Repair Inc. of Plattsburgh NY with a billable rate bid of 96.75%

3. Award the bid for plumbing labor to Pipeline Mechanical of Plattsburgh LLC, NY for an hourly billable rate to CVES of 17% over the current New York State/Clinton County prevailing wage rate.

Note: Three additional vendors submitted a bid:

1. Hyde-Stone Mechanical Contractors of Watertown, NY with a billable rate bid of 30%
2. LH Laplante Company Inc. of Plattsburgh NY with a billable rate bid of 38%
3. Rene's Repair Inc. of Plattsburgh NY with a billable rate bid of 96.75%

SCHOOL LUNCH
PROGRAM
RESOLUTION

(7g) Approve the policy statement for free and reduced priced meals or free milk in accordance with NYSED program requirements for the federally assisted National School Lunch Program, School Breakfast Program, or Special Milk Program.

SPECIAL
EDUCATION
SCHOOL-AGED
SUMMER SCHOOL
RESOLUTION

(7h) Approve the following Special Education School-Aged Summer School Resolution:
1. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Aged Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Aged Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2019 Special Education School-Aged Summer School and to pay the actual costs of operating the 2019 summer program, notwithstanding State Education Department tuition rates:

AuSable Valley, Beekmantown, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport, Willsboro;

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2019 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2019 Special Education School-Aged Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Aged Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Aged Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2020 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2019; CEWW BOCES will diligently analyze its ability to provide services in summer 2020, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

CONSENT
AGENDA
PERSONNEL

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, to approve the following Consent Agenda Personnel items 9a–9j & 9L-9x as presented. All Board Members present voted yes—motion carried.

RESIGNATION
FOR THE PURPOSE
OF RETIREMENT
LANDRY

(9a) Accept the following letter of Resignation for the purpose of Retirement:

1. Jane Landry, Assessment Planning Coordinator ISC, effective April 6, 2019.

RESIGNATIONS
PARKS-RECORE,
LAPIER, CROSS,
LIVSEY

(9b) Accept the following letters of Resignation:

1. Lora Parks-Recore, RSE-TASC Coordinator, effective August 21, 2018
2. Cassie Lapiere, Teacher Aide/Student Aide, effective August 18, 2018
3. Clayton Cross, Lifeguard, effective August 18, 2018
4. Kayleigh Livsey, Teaching Assistant, August 31, 2018

ABOLISHMENT
BIDELSPACH

(9c) Abolish the following position:

1. Abolish the following position due to reduced component school district requests for services:

Katy Bidelsbach, Social Studies Teacher, effective September 1, 2018

The above employee will be placed on a preferred eligible list for a period of (7) years, during which time he/she will have the right to be recalled on the basis of seniority in accordance with statute.

RESIGNATIONS/
FOUR-YEAR
PROBATIONARY
APPOINTMENTS
PRAY, GEOFFROY

(9d) Accept the following letters of resignation and appoint the following person(s) to a Four-year Probationary Appointment as follows:

1. Accept the letter of resignation from Ashley Pray Teacher Aide/Student Aide, effective September 1, 2018, and appoint Ashley Pray to a Four-Year Probationary Appointment as follows: Ashley Pray, Teaching Assistant, Effective September 1, 2018, Annual Base Salary of \$20,841.

2. Accept the following letter of resignation from Paulina Geoffroy Teacher Aide/Student Aide, effective September 1, 2018, and appoint Paulina Geoffroy to a Four-Year Probationary Appointment as follows: Paulina Geoffroy, Teaching Assistant, Effective September 1, 2018, Annual Base Salary of \$20,841.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
BIDELSPACH,
SCOVILLE-
UPHAM, RASCOE,
WELLS, GIROUX,
FORTTRELL,
WARNER,
DENTON, HELLEN,
EVERLETH

(9e) Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Katy Bidelspach, Special Education Teacher, Effective September 1, 2018, Annual Base Salary of \$45,161. (Ms. Bidelspach has consented in writing to a transfer to the Special Education Teacher tenure area from Social Studies tenure area in accordance with the requirements set forth in 8 NYCRR 30-19).
2. Douglas Scoville-Upham, Special Education Teacher, Effective September 1, 2018, Annual Base Salary of \$43,645.
3. Molly Rascoe, Special Education Teacher, Effective September 1, 2018, Annual Base Salary of \$43,645.
4. Heidi Wells, School Counselor, Effective September 1, 2018, Annual Base Salary of \$52,086.
5. Maiya Giroux, Teaching Assistant, Effective September 1, 2018, Annual Base Salary of \$20,841.
6. Kristin Forttrell, Teaching Assistant, Effective September 1, 2018, Annual Base Salary of \$20,841.
7. Lori Warner, Teaching Assistant, Effective September 1, 2018, Annual Base Salary of \$20,841
8. Andrea Denton, Teaching Assistant, Effective September 1, 2018, Annual Base Salary of \$20,841.
9. Brittani Hellen, Teaching Assistant, Effective September 1, 2018, Annual Base Salary of \$20,841.
10. Todd Everleth, Teaching Assistant, Effective September 01, 2018, Annual Base Salary of \$20,841

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

RESIGNATION/
CIVIL SERVICE
PROBATIONARY
APPOINTMENT
COON

(9f) Accept the following letter of resignation from Jeffrey Coon, Custodial Worker, effective September 4, 2018, and appoint Jeffrey Coon to an 8-week Probationary Appointment as follows: Jeffrey Coon, Building Maintenance Mechanic 51% & Heating & Ventilating Mechanic 49%, Effective September 4, 2018, Annualized Salary of \$35,159 (prorated), Actual Earned Salary of \$28,938.56.

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
IMONDI, BRUNET,
SISKAVICH-
POITRAS, BLAISE-
WELCH,
RABIDEAU,
WALES, LeCLAIR,
AGUILAR,
MURPHY,
THEEMAN

(9g) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Tabitha Imondi, Teacher Aide/Student Aide, Effective September 1, 2018, Annualized Salary of \$15,976.
2. Charley Brunet, Teacher Aide/Student Aide, Effective September 1, 2018, Annualized Salary of \$15,976.
3. Bianca Siskavich-Poitras, Teacher Aide/Student Aide, Effective September 1, 2018, Annualized Salary of \$15,976.
4. Destiny Blaise-Welch, Teacher Aide/ Student Aide, Effective September 1, 2018, Annualized Salary of \$15,976.
5. Mindy Rabideau, Teacher Aide/ Student Aide, Effective September 1, 2018, Annualized Salary of \$15,976.
6. Ashley Wales, Teacher Aide/Student Aide, Effective September 1, 2018, Annualized Salary of \$15,976.
7. Kirsten LeClair, Teacher Aide/Student Aide, Effective September 1, 2018, Annualized Salary of \$15,976.
8. Henry Aguilar, Lifeguard, Effective September 1, 2018, Annualized Salary of \$22,079.
9. Mary Murphy, Occupational Therapist 70%, Effective September 1, 2018, Annualized Salary of \$45,001 (prorated), Actual Earned Salary of \$31,500.70.
10. Elizabeth Theeman, Physical Therapist, Effective September 1, 2018, Annualized Salary of \$45,001.

PERMANENT
APPOINTMENT
STERLING, OSIKA

(9h) Grant a Permanent Appointment (Civil Service) to the following people:

1. Laura Sterling, Account Clerk/Typist, effective September 5, 2018
2. Nicole Osika, Account Clerk/Typist, effective August 24, 2018

TEMPORARY
APPOINTMENTS
THORNE,
GEBHART,
MAZELLA, FISH,
PASSNO, KISSEL,
RICHARDS,
BROWNWOOD,
MAZE

(9i) Appoint the following person(s) to a Temporary Appointment as follows:

1. Kayla Thorne, Special Education Teacher, Effective September 1, 2018 - June 30, 2019, Annualized Base Salary of \$37,031 (Uncertified).
2. Amanda Gebhart, Special Education Teacher (Continuing Temporary Position), Effective September 1, 2018 - June 30, 2019, Annualized Base Salary of \$45,161 (Uncertified).
3. Joseph Mazzella, Special Education Teacher (Continuing Temporary Position), Effective September 1, 2018 - June 30, 2019, Annualized Base Salary of \$37,668 (Uncertified).
4. William Fish, Special Education Teacher, Effective September 1, 2018 - June 30, 2019, Annualized Base Salary of \$43,645 - \$6,500 = \$37,145 (Uncertified).
5. Cherie Passno, Special Education Teacher, Effective September 1, 2018 - June 30, 2019, Annualized Base Salary of \$43,645 - \$6,500 = \$37,145 (Uncertified).
6. Patrick Kissel, Special Education Teacher (Uncertified), Effective September 01, 2018 - June 30, 2019 (Certification Status: Childhood Education 1-6 Initial), Annual Base Salary of \$43,645.
7. Susan Richards, Business Education Teacher, Effective September 1, 2018 - June 30, 2019, Annualized Base Salary of \$37,145 (Uncertified).
8. Kristia Brownwood, ADK P-Tech Teaching Assistant (Uncertified), Effective September 01, 2018 - June 30, 2019, Annual Base Salary of \$20,841, Per MOU: P-Tech Stipend of \$2,100 will be paid annually.
9. Jonathan Maze, ADK P-Tech Technology Teacher (Uncertified), Effective September 01, 2018 - June 30, 2019, Annual Base Salary of \$45,708, Per MOU: P-Tech Stipend of \$4,000 will be paid annually.

POSITION
INCREASES
PREMORE, PIERCE

(9j) Increase the following positions:

1. Catherine Premore, Physical Therapist – increase from 70% to 100%, Effective September 1, 2018, Annualized Salary of \$46,563.
2. Roseanna Pierce, Occupational Therapist – increase from 70% to 100%, Effective September 1, 2018, Annualized Salary of \$47,388.

RESCIND

(9L) Rescind the following motion:

1. Rescind the motion that was approved at the June 13, 2018 Board meeting whereby the Board approved the 2017/18 Maple Sugaring Stipend (YD) of \$1,050 to Thomas Rodriguez and recommend that the Board approve the 2017/18 Maple Sugaring Stipend (YD) of \$1,110 to Thomas Rodriguez.

ADDITIONAL
WORK

(9m) Approve the following Additional Work for the 2017-18 school year:

PBIS Coordinator, \$300/Stipend
Wendy Davis

Approve the following Additional Work for the 2018-2019 school year:

ADK P-TECH Teachers for the period of August 23, 2018 through September 2, 2018
Jonathan Maze (non-instructional work), not to exceed 48 hours
Kristia Brownwood (non-instructional work), not to exceed 24 hours
Jonathan Maze (instructional work), not to exceed 4 days

Stipend Positions (compensation per collective bargaining unit)

Sheilah Boyea WAF Yearbook
Jennifer Haley New employee Mentor
Kim Denton New Employee Mentor

TEMPORARY
GRANT
APPOINTMENTS

(9n) Approve the following Temporary Grant appointments through December 30, 2018 as follows:

1. Logan King, Work Study Student, not to exceed 160 hours, at a rate of \$10.40/hour
2. Julia Karkoski, Work Study Student, not to exceed 160 hours, at a rate of \$10.40/hour
3. Nathan Catanzarita, Work Study Student, not to exceed 160 hours, at a rate of \$10.40

SUBSTITUTES

(9o) Approve the following list of Substitutes:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>	<u>Location</u>
Donna Lavene	TOC Account Clerk/Typist	08/1/2018	\$13.20/hour	WAF
Kim Mayer	Substitute Teacher	07/09/2018	\$100/daily	WAF

ADULT
EDUCATION
INSTRUCTORS

(9p) Approve the following Adult Education Instructors for the 2018-2019 School Year:

Adult Education \$28.00/hour
Francis Russell
Christina Beck

CURRICULUM WRITERS

(9q) Approve the following list of Curriculum Writers for the period of July 1, 2018 through June 30, 2019:

Curriculum Writers (\$25.00/Hour)

Mitchell Estes
Dennis LaBarge
Krista Williams

2018 SPECIAL EDUCATION SUMMER SCHOOL STAFFING ADDITIONS

(9r) Approve the following list of 2018 Special Education Summer School Staffing additions:

The Following People Will Receive \$10.40/hour

Amy King	TOC/ Teacher Aide/Student Aide	WAF
Sara Agnew	TOC/ Teacher Aide/Student Aide	WAF
Debbie Wilcox	TOC/ Teacher Aide/Student Aide	WAF
Rebecca Forkey	TOC/ Teacher Aide/Student Aide	WAF
Gregory Howard	TOC/ Teacher Aide/Student Aide	WAF
Karen Coulombe	TOC/ Teacher Aide/Student Aide	WAF
Andrew Peryer	TOC/ Teacher Aide/Student Aide	WAF

The Following People Will Receive \$14.00/hour

Cassie Lapier	TOC/ Teacher Aide/Student Aide	WAF
Angela Vanderbogart	TOC/Teacher Aide/Student Aide	WAF

The Following People Will Receive \$25.00/hour

Elizabeth Christon	Teaching Assistant	WAF
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The Following People Will Receive \$39.00/hour

Kim Mayer	Teacher	WAF
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2018 SUMMER WORK

(9s) Approve the following 2018 Summer Work:

New Program/Classroom set up (compensation as per collective bargaining unit)

Susan Richards-Business Teacher Not-to Exceed 2 Days

CALM Training of Trainers, \$30/Hour

Chris Falvey	not to exceed 30 hours
Crystal Rhino	not to exceed 30 hours

CALM Training, \$30/Hour

Kayla Thorne	not to exceed 16 hours
Caitlyn Worley	not to exceed 16 hours

Edmark Training, July 23-24, 2018, \$30/Hour

Tedi Politano	not to exceed 2 hours
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2018 SUMMER
WORK
CONTINUED

Brianna Finnegan	not to exceed 4 hours
Melissa Gough	not to exceed 4 hours
Paulina Geoffroy	not to exceed 4 hours
Joan McGowan	not to exceed 4 hours
Melissa Slagenweit	not to exceed 4 hours
Chelsea Benway	not to exceed 4 hours
Andrea Christensen	not to exceed 4 hours
Ashley Brown	not to exceed 4 hours
Crystal Rhino	not to exceed 4 hours
Jerilynn Lamere	not to exceed 4 hours
Kim Schafer	not to exceed 4 hours
Ellen Supinski	not to exceed 4 hours
William Fish	not to exceed 4 hours
Cherie Passno	not to exceed 4 hours

Academic/Behavior Curriculum, \$30/Hour

Jordan Wendling	not to exceed 30 hours
Cheryl Spoor	not to exceed 6 hours
Louise O'Connell	not to exceed 6 hours
Sheilah Boyea	not to exceed 6 hours
William Fish	not to exceed 12 hours

Life Skills Curriculum, \$30/Hour

Melissa Adams	not to exceed 30 hours
Molly Rascoe	not to exceed 30 hours
Cherie Passno	not to exceed 12 hours

TCI Committee not to exceed 12 hours, \$30/Hour

Brigitte Phillips

Self-Injury Training not to exceed 12 hours, \$30/Hour

Dawn Abar
Nancy Davidson

Restorative Justice Planning not to exceed 20 hours, \$30/Hour

Kim Denton

APPR Aide Evaluation not to exceed 30 hours, \$30/Hour

Joelle Lucia
Melissa Adams

PBIS (Additional Hours), \$30/Hour

Meredith Jacobs not to exceed 9 hours

2018 SUMMER
WORK
CONTINUED

2018-2019 Classroom Moves not to exceed 1 day (compensation as per collective bargaining unit)

Faye Dayton-Teacher
Chris Falvey-Teacher
Amanda Gebhardt-Teacher
Joe Mazzella-Teacher
Ellen Supinski-Teacher
Kayla Thorne-Teacher
Diana Aintrazi-Teaching Assistant
Sheilah Boyea-Teaching Assistant
Ashley Brown-Teaching Assistant
Andrea Christiansen-Teaching Assistant
Whitney Gagnier-Teaching Assistant
Becky Garrow-Teaching Assistant
Jerilynn Lamere-Teaching Assistant
Amanda Plympton-Teaching Assistant
Louise O'Connell-Teaching Assistant
Kim Denton-School Counselor
Toni Perez-Clinical Social Worker
Melodie St. Clair-School Counselor
Oliver Bickel-School Counselor
Joan McGowan-Teacher
Anthony Biasini-Teacher
Melissa Gough-Teaching Assistant
Jean Gonyo-Teaching Assistant

2018-2019
TEMPORARY ON-
CALL SUBSTITUTE
ANNUAL
RENEWAL LIST

(9t) Approve the following 2018-2019 Temporary On-Call Substitute Annual Renewal List:

<u>Name</u>	<u>Position</u>
Allen, Stephen	Substitute Principal
Atchinson, Peter	Substitute Principal
Berry, Bonnie	Substitute Principal
Broadwell, Stephen	Substitute Principal
Coakley, Sanford	Substitute Principal
Johnson, Lyndon	Substitute Principal
Ryan, Thomas	Substitute Principal
Barcomb, Doreen	Substitute Teacher
Barcomb, Paige	Substitute Teacher
Bernhard, William	Substitute Teacher
Brogowski, Richard	Substitute Teacher
Davis, Chad	Substitute Teacher
Kesterman, Kenneth	Substitute Teacher
Courtney Lapham	Substitute Teacher

2018-2019
TEMPORARY ON-
CALL SUBSTITUTE
ANNUAL
RENEWAL LIST
CONTINUED

Leavine, Diane
Mercier, Frank
Mueller, Susan
Parent, Elizabeth
Sorrell, Roger

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Atkinson, Katelyn
Barcomb, Doreen
Barcomb, Paige
Cassavaugh, Eric
Elizabeth Christon
Lapham, Courtney
Fretwell, Jelona
Manley, Julie
Mueller, Susan
Trim, Marjorie
Williams, Cynthia

Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant

Bush, Donald
Shepard, John

Temp on Call Cleaner/Messenger
Temp on Call Cleaner/Messenger

Bush, Donald
Shepard, John

Temp on Call Laborer
Temp on Call Laborer

Casey, Marilyn
Mascarenas, Deborah

Temporary on Call Typist
Temporary on Call Typist

Atkinson, Katelyn
Bigelow, Heidi
Cassavaugh, Eric
Cunningham, Ronnie
Deyo, Lisa
Durgan, Christina
Hart, Janice
Herbert, Nicholas
Hogan, Emily
Joy, Alexis
Lamar, Shirley
Manley, Julie
Mueller, Susan
Parness, Andrea

Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
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Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide

Provost, Carolyn
Rock, Mindy
Roppolo, Angela

Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide

2018-2019
TEMPORARY ON-
CALL SUBSTITUTE
ANNUAL
RENEWAL LIST
CONTINUED

Trim, Marjorie
Trombley, Maura
Williams, Cynthia

LaPage, Patricia
Ford-Johnston, Cynthia
Hart, Deborah
Lavene, Donna
Leavine, Diane
Shepard, John
Shepard, John
Woods, Chester
Walton, Bryan
Facteau, Linda

Temp on call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide

Temp on Call Job Placement Aide
Substitute Administrator
Temp on Call Account Clerk Typist
Temp on Call Account Clerk Typist
Temp on Call Senior Stenographer
Temp on Call AV Repair Technician
Temp on Call Custodial Worker
Temp on Call Custodial Worker
Temp on Call Musical Repair Tech
Temp on Call RN

TEMPORARY ON-
CALL RATES FOR
THE 2018-19
SCHOOL YEAR

(9u) Establish the following temporary on-call rates for the 2018-19 school year effective September 1, 2018:

Title (Temporary On-Call)	2017-2018	Type	2018-2019	Type
Teacher (Certified)	\$100.00	Daily	\$110.00	Daily
Teacher (Non-Certified)	\$100.00	Daily	\$110.00	Daily
Nurse (RN)	\$90.00	Daily	\$100.00	Daily
Teaching Assistant	\$80.00	Daily	\$88.00	Daily
Teacher Aide/Job Placement Aide	\$73.00	Daily	\$78.00	Daily
Custodial Worker	\$10.50	Hourly	\$12.50	Hourly
Building Maintenance Mechanic	\$10.50	Hourly	\$12.50	Hourly
Bus Driver	N/A	N/A	\$15.00	Hourly
Cook	N/A	N/A	\$11.20	Hourly
Food Service Helper	N/A	N/A	\$11.20	Hourly
Musical Instrument Repair Technician	\$19.75	Hourly	\$19.75	Hourly
Audio Visual Repair Technician	\$14.67	Hourly	\$14.67	Hourly
Cleaner Messenger	\$10.50	Hourly	\$11.20	Hourly
Laborer	\$10.50	Hourly	\$11.20	Hourly
Temporary On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	Various	Hourly	\$11.20	Hourly
Temporary On-Call Clerical- CVES Retiree	Various	Hourly	\$13.20	Hourly
Principal	\$350.00	Daily	\$350.00	Daily
Administrator	\$450.00	Daily	\$450.00	Daily

EXTRA
CURRICULAR
STUDENT
ACTIVITY FUND
CLUB ADVISORS

(9v) Approve the following list of Extra Curricular Student Activity Fund Club Advisors with no additional compensation for the 2018-19 school year:

Allied Health	Kathy Billings (Co-Advisor)
Allied Health	Shawna DeAngelo (Co-Advisor)
Cosmetology I (Image Makers)	Beverly Thwaites
Cosmetology II (Reflections)	Lisa Banker
Cosmetology (The Razor's Edge)	Kimberly Lincoln (Mineville)
North Country Loggers	Josh Pierce (Co-Advisor)
North Country Loggers	Jennifer Parker (Co-Advisor)
LPN	Dena Tedford
SkillsUSA	Nicole Santaniello
Skills USA	Mark Brown

OFFICERS FOR
FREE AND
REDUCED LUNCH
APPEALS

(9w) Appoint the following Officials for the Child Nutrition Program, effective August 22, 2018 through the July 2019 reorganizational meeting, with no additional compensation:

1. Reviewing Official for Free and Reduced Lunch Eligibility – Jessica LaClair, Accountant
2. Hearing Official for Free Reduced Lunch Appeals – Eric Bell, Assistant Superintendent of Management Services
3. Verification Official for Free and Reduced Lunch Eligibility - Jessica LaClair, Accountant

AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY

(9x) Authorize the following individuals to collect money at all CVES locations for the 2018-19 school year:

Special Education – Plattsburgh
Kim Wright - Special Education program activities

ADOPT REVISED
POLICIES

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board adopt the following Revised Policies:

- #3230 Organizational Chart
- #8160 CVES District-Wide School Safety Plan
- #8160.1 Special Ed/CV-TEC Building Level Emergency Response Plan
- #8160.3 Yandon-Dillon Building Level Emergency Response Plan
- #8160.4 Satellite Campus Building Level Emergency Response Plan

All Board Members present voted yes—motion carried.

WAIVE FIRST
READING AND
ADOPT REVISED
POLICY

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board waive the first reading and adopt the following Revised Policy:

#5010 Anti-Discrimination Policy

All Board Members present voted yes—motion carried.

APPR OF NON-
INSTRUCTIONAL
PROFESSIONAL
PERSONNEL

The Board acknowledged the Annual Professional Performance Review (APPR) of Non-Instructional Professional Personnel.

SEQRA
RESOLUTION

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the following resolution:

WHEREAS, the CEWW BOCES, is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, et seq., and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and

WHEREAS, the CEWW BOCES is considering undertaking a capital improvement project (the “Project”) consisting of the acquisition of approximately 17 acres of land and related buildings and structures comprising the CEWW BOCES’s Satellite Branch Campus, 518 Rugar Street, Plattsburgh, New York (the “Satellite Branch Campus”) which the CEWW BOCES currently leases and approximately 20 acres adjacent thereto for future expansion, the construction of certain renovations, alterations, additions and improvements to the buildings and structures located at the CEWW BOCES’s Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York, including related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components, including but not limited to: health and safety items; improvements to handicapped accessibility and building security; modernization of mechanical, electrical, plumbing, and life- safety systems infrastructure; improvements to energy efficiency; reconstruction to create educational environments that promote the highest quality delivery of student instructional services; reconstruction to relocate Instructional Services Center and conference spaces from leased spaces; reconstruction of select building services spaces; and miscellaneous site improvements to enhance site safety by separating pedestrian and vehicular traffic and to improve site access; and

WHEREAS, a Full Environmental Assessment Form (“EAF”), dated July 11, 2018, a copy of which is attached hereto as Exhibit A, was made available to the CEWW Board of Cooperative Educational Services in advance of this meeting, is available at this meeting and is on file in the Office of the Board Clerk, was prepared by Tetra Tech, the

SEQRA
RESOLUTION
CONTINUED

CEWW BOCES's engineering firm, to facilitate a review of the potential environmental impacts of the Project; and

WHEREAS, Tetra Tech has reviewed the scope of the Project and has advised the CEWW BOCES that (a) although the Project consists of work to be undertaken at three separate locations, the CEWW BOCES should analyze the Project as a whole, including cumulative impacts, to ensure a thorough environmental assessment of the Project, (b) the CEWW BOCES should initially classify the Project as an Unlisted Action as that term is defined in Part 617.2 of the Regulations, (c) the CEWW BOCES should declare its intention to serve as lead agency to undertake a coordinated review pursuant to Part 617.6(b)(3) of the Regulations, and (d) the CEWW BOCES should circulate notice to all involved and interested agencies of the CEWW BOCES's intent to act as lead agent pursuant to the Regulations together with a copy of the EAF; and

WHEREAS, Tetra Tech, having reviewed and compared the EAF against the standards set forth in Part 617.7 of the Regulations, has advised the CEWW BOCES that the Project will not result in any significant adverse impacts to the environment, and

WHEREAS, the CEWW Board of Cooperative Educational Services has carefully considered the nature and scope of the Project as set forth in the EAF, has carefully reviewed the criteria for determining significance contained in Part 617.7(c) of the Regulations together with the recommendations provided by Tetra Tech, and

BE IT RESOLVED by this CEWW Board of Cooperative Educational Services as follows:

Section 1. The CEWW BOCES hereby determines that the Project is an Unlisted Action as such term is defined in the Regulations.

Section 2. The CEWW BOCES hereby declares itself lead agency to undertake a coordinated review pursuant to Part 617.6(b)(3) of the Regulations.

Section 3. The CEWW BOCES hereby ratifies and affirms the actions of the CEWW BOCES's administration, with the assistance of the Tetra Tech and the CEWW BOCES's legal counsel, to circulate notice and a copy of the EAF to all involved and interested agencies of the CEWW BOCES's intention to act as lead agency in connection with a coordinated environmental review of the Project.

Section 4. The CEWW BOCES hereby adopts the findings and conclusions contained within the EAF and in accordance with the reasoned elaboration set forth in Exhibit B attached hereto, the CEWW BOCES finds and concludes that the Project will not result in any significant adverse impacts to the environment.

Section 5. The CEWW BOCES hereby issues a Negative Declaration with respect to the Project.

SEQRA
RESOLUTION
CONTINUED

Section 6. The Board hereby authorizes and directs the CEWW BOCES Board Clerk or her designee to file a Negative Declaration with the appropriate parties and agencies and publish the Negative Declaration in the Environmental Notice Bulletin.

Section 7. This Resolution shall take effect immediately.

All Board Members present voted yes—motion carried.

SPECIAL
MEETING/VOTE
RESOLUTION

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the following Special Meeting/Vote resolution:

WHEREAS, the CEWW BOCES, is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and

WHEREAS, the CEWW BOCES is considering undertaking a capital improvement project (the “Project”) consisting of the acquisition of approximately 17 acres of land and related buildings and structures comprising the CEWW BOCES’s Satellite Branch Campus, 518 Rugar Street, Plattsburgh, New York (the “Satellite Branch Campus”) which the CEWW BOCES currently leases and approximately 20 acres adjacent thereto for future expansion, the construction of certain renovations, alterations, additions and improvements to the buildings and structures located at the CEWW BOCES’s Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York, including related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components, including but not limited to: health and safety items; improvements to handicapped accessibility and building security; modernization of mechanical, electrical, plumbing, and life- safety systems infrastructure; improvements to energy efficiency; reconstruction to create educational environments that promote the highest quality delivery of student instructional services; reconstruction to relocate Instructional Services Center and conference spaces from leased spaces; reconstruction of select building services spaces; and miscellaneous site improvements to enhance site safety by separating pedestrian and vehicular traffic and to improve site access; and

WHEREAS, the CEWW BOCES, by resolution adopted August 22, 2018 determined that the Project would not have a significant negative environmental impact on the environment and issued a Negative Declaration with respect to the Project;

BE IT RESOLVED by this CEWW Board of Cooperative Educational Services as follows:

SPECIAL
MEETING/VOTE
RESOLUTION
CONTINUED

Section 1. That a Special Meeting of the qualified voters of the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, New York (the "CEWW BOCES") shall be held at the polling places hereinafter set forth in the notice of said Special Meeting, on December 11, 2018, at 12:00 o'clock noon, Prevailing Time, for the purpose of voting by paper ballots upon the proposition hereinafter set forth in said notice. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time. For purposes of the Special Meeting and vote, the entire CEWW BOCES shall constitute a single election district, and for the convenience of the voters, multiple polling places shall be provided such that there shall be at least one polling place in each component school district of the CEWW BOCES, the locations of which are hereby designated as set forth in the notice set forth below.

Section 2. That the Board Clerk of the CEWW BOCES is hereby authorized to amend the notice of the Special Meeting hereinafter set forth from time to time as, in her discretion, such amendment may be required, consistent with the intent of the CEWW BOCES as evidenced by this resolution.

Section 3. That the notice of said Special Meeting, including the proposition to be voted upon, shall be in substantially the following form:

NOTICE OF SPECIAL MEETING AND VOTE
CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

The Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services HEREBY GIVES NOTICE that a Special Meeting of the qualified voters of said Board of Cooperative Educational Services will be held at the polling places hereinafter set forth on December 11, 2018, at 12:00 o'clock noon, Prevailing Time, for the purpose of voting by paper ballots upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time. The proposition is as follows:

PROPOSITION

Shall the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services (the "CEWW BOCES"), be authorized to undertake a project (the "Project") consisting of the acquisition of approximately 17 acres of land and related buildings and structures comprising the CEWW BOCES's Satellite Branch Campus, 518 Rugar Street, Plattsburgh, New York (the "Satellite Branch Campus") which the CEWW BOCES currently leases and approximately 20 acres adjacent thereto for future expansion, the construction of certain renovations, alterations, additions and improvements to the buildings and structures located at the CEWW BOCES's Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York, including related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees and other incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$29,850,000 and in furtherance thereof in its discretion to either (a) enter into any and all agreements and instruments necessary or desirable to effectuate the financing for said Project through the auspices of the Dormitory Authority of the State of New York

**SPECIAL
 MEETING/VOTE
 RESOLUTION
 CONTINUED**

(“DASNY”) including, but not limited to, authority to convey to DASNY such specific interests in real property or leasehold interests as may be necessary or desirable in connection therewith, and to enter into any lease or other agreement with DASNY, as may be necessary or desirable to effectuate said financing or (b) enter into an agreement with the component school districts of the CEWW BOCES pursuant to education law section 1950(14)(a) to provide for the financing of the Project and other matters necessary or proper to effectuate the Project as set forth in such statute.

NOTICE IS HEREBY FURTHER GIVEN that the entire CEWW BOCES shall be deemed a single election district, and that, for the convenience of voters, multiple polling places shall be provided such that there shall be one or more polling places in each component school district of the CEWW BOCES, the locations of which in each such district and at the CEWW BOCES site are hereby designated as follows:

<p>AUSABLE VALLEY CSD AVCS Middle-High School Cafeteria 1490 Route 9N Clintonville, NY 12924 BEEKMANTOWN CSD High School Auditorium 37 Eagle Way West Chazy, NY 12992 CHAZY CENTRAL RURAL SCHOOL Auditorium 609 Miner Farm Road Chazy, NY 12921 CROWN POINT CSD Cafeteria 2758 Main Street Crown Point, NY 12928 ELIZABETHTOWN-LEWIS CSD Conference Room (off the main lobby) 7530 Court St Elizabethtown, NY 12932 KEENE CSD Commons Area at the Main Entrance 33 Market St Keene Valley, NY 12943 MORIAH CSD Central Office Lobby 39 Viking Lane Port Henry, NY 12974 NORTHEASTERN CLINTON CSD Cafeteria Across from the District Office 103 Route 276 Champlain, NY 12919 NORTHERN ADIRONDACK CSD District Office 5572 Route 11 Ellenburg, NY 12933</p>	<p>PERU CSD High School Gymnasium 17 School Street Peru, NY 12972 PLATTSBURGH CITY SCHOOL DISTRICT Duken Building - Gymnasium 49 Broad Street Plattsburgh, NY 12901 PUTNAM CSD Gymnasium 126 County Route 2 Putnam Station, NY 12861 SARANAC CSD High School-Large Group Instruction Room 60 Picketts Corners Road Saranac, NY 12981 SCHROON LAKE CSD Auditorium Hallway 1125 U.S. Route 9 Schroon Lake, NY 532-7164 TICONDEROGA CSD Ticonderoga High School Lobby 5 Calkins Place Ticonderoga, NY 12883 WESTPORT CSD Auditorium Hallway 25 Sisco Street Westport, NY 12993 WILLSBORO CSD Auditorium 29 School Lane Willsboro, NY 12996</p>
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NOTICE IS FURTHER GIVEN that all persons offering to vote will be asked to provide one form of proof of residency. Such form may include but is not limited to a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, all persons offering to vote will also be required to provide their signature and address. Persons who do not provide a proof of residence will be asked to sign a declaration in order to be allowed to vote.

NOTICE IS FURTHER GIVEN (1) that persons who willfully make a false declaration of their right to vote after having been challenged are guilty of a misdemeanor pursuant to Education Law section 1951(2)(e) and (2) that casting more than one ballot in this vote would be illegal and would subject any person doing so to appropriate legal action.

ABSENTEE BALLOTS may be applied for at the office of the CEWW BOCES Clerk commencing 30 days before such meeting and vote and such ballots will be provided to qualified voters who are eligible therefor in accordance with Section 1951 of the education law.

DETERMINATION OF STATUS OF PROJECT UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT: The CEWW BOCES, acting as Lead Agency, has determined by resolution adopted on August 22, 2018, that the aforesaid Project is an Unlisted Action which will not have a significant impact upon the environment under the regulations of the State of New York promulgated pursuant to the State Environmental Quality Review Act.

Dated: Plattsburgh, New York
August 22, 2018.

BY ORDER OF THE CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES, NEW YORK

By: Meaghan Rabideau, Board Clerk

Section 4. That the Clerk of the Board of Cooperative Educational Services is hereby authorized and directed to cause notice to be given of said Special Meeting in substantially the form hereinbefore prescribed, with any insubstantial changes thereto as are deemed by the Clerk to be appropriate, consistent with the intent of the CEWW BOCES as evidenced by this resolution, by publishing the same four times, once within each of the four weeks next preceding such special meeting, the first publication to be at least twenty-five days before said meeting, in the Press-Republican, a newspaper having a general circulation in the CEWW BOCES and by giving such other notice as in her discretion may be deemed advisable.

Section 5. This resolution shall take effect immediately.

All Board Members present voted yes—motion carried.

DS SALARY CAP
LETTER
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following resolution:

The Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, through its president, shall send a letter to Governor Cuomo, urging the Governor to sign into law the bills approved by the Legislature of New York (S.3203-A/A.212-A) which would amend Education Law Section 195(4)(a) to amend the limitation on BOCES District Superintendent's salary so that the law indexes the salary cap to 98% of the salary of the Commissioner of Education in the current year.

All Board Members present voted yes—motion carried.

CAPITAL
LEGISLATION
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following resolution:

The Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, through its president, shall send a letter to Governor Cuomo, urging the Governor to sign into law the bills approved by the Legislature of New York (S. 7730/A. 9825) which would change Education Law Section 195(4)(a) to amend the New York State Tax Cap to ensure that capital improvement projects for buildings and facilities owned and/or operated by BOCES shall, after a successful BOCES public referendum, exempt these expenditures from each component district's tax cap. The amendment will allow the critical replacement and upgrades needed throughout CVES BOCES to our buildings/facilities.

All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey shared the planned CVES Strategic Plan 2018-19 schedule. Included in this year's dates are the District Planning Team (DPT) and Divisional workshop dates on September 25-28, 2018 with Sean Brady, of Prism Decision Systems, LLC, CVES' Strategic Plan facilitator, and the other planned DPT meetings throughout the year. Dr. Davey reminded the Board of the planned upcoming Board retreat to be held on Thursday, September 27, 2018 to review the planned updates to 2018-19 Strategic Plan and yearly Board goals.

DISTRICT SUPT.
UPDATE

Dr. Davey began his Superintendent's update by highlighting CVES's recent summer events and also shared an invitation with the Board to attend Opening Day on September 4th. Next, Dr. Davey shared that the first Proposed CVES Capital Project public meeting was scheduled to be held on August 29, 2018 with the North Country Chamber of Commerce. The Board was then thanked for their continued support of the BOCES Capital Project Legislation and DS Salary Cap Legislation and their approval of the two resolutions, this evening, authorizing Board President Larry Barcomb to sign letters of support to send to Governor Cuomo encouraging his approval of the legislation. Third, Dr. Davey announced Mr. Mark Bessen, a retired Superintendent, as the new Interim

Superintendent at Chazy Central Rural School for the 2018-19 school year. Lastly, he shared that, as a BOCES District Superintendent, he will be available to assist the Elizabethtown-Lewis CSD and Westport CSD, as needed, in his SED role as their potential merger discussions and public hearings are being held in the two districts.

NEXT BOARD MEETING

The next Board meeting will be held on Wednesday, September 12, 2018, at the Yandon-Dillon Center in Mineville. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. LaRocque, to adjourn the meeting at 10:17 p.m. All Board Members present voted yes—motion carried.

DRAFT
Meaghan Labideau, Board Clerk

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: September 4, 2018
Re: Report for Board Agenda for September 12, 2018 Meeting

The following warrant claims were reviewed from August 13, 2018 to August 31, 2018:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
	**	
W #7 - 08/15/2018	*Check Nos: 220495-220552**	\$ 45,636.63
W #8 - 08/23/2018	*Check Nos: 220557-220619**	\$ 260,253.44
W #9 - 08/31/2018	*Check Nos: 220666-220737	\$ 287,679.39

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR #4- Wire #941-081518- Warrant #8;
PR #5- Wire #941-083018- Warrant #9;

NYS Promptax: PR #4- Wire #NYS-081518- Warrant #8;

Omni Financial Group: PR #4- Wire #OMN-081518- Warrant #7;
PR #5- Wire #OMN-083018- Warrant #9;

Health Insurance Consortium Payments:

8/16/18	\$1,609,715.67
8/23/18	\$1,620,020.95
8/29/18	\$1,319,695.25

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor

(Signature) _____



CC: Eric Bell
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding:</u>	<u>Summary Business Office Response:</u>	<u>Resolution/Options:</u>
08/14/18	Pending W#7	14836	Tax being paid on purchase	Removed additional Sales Tax.	Approved for final warrant.
08/14/18	Pending W#7	7316	Incorrect address.	Address corrected.	Approved for final warrant.
08/15/18	Final W#7				\$45,636.63
08/22/18	Pending W#8	4103	Incorrect address.	Address corrected.	Approved for final warrant.
08/22/18	Pending W#8	13460	Wellness Policy: items in question-Pringles, Candy in excess, sugared cereals.	Under revised Wellness Policy, exceptions are allowed for Non-nutritional purposes. In future we will ask Division to provide purpose of exceptions and Director approval.	Approved for final warrant.
08/23/18	Final W#8				\$260,253.44
08/28/18	Pending W#9	7987	Purchases made over the allowable amount per policy. Also purchased for specific project no incidental use as Purchase Order is intended.	This situation has been addressed specifically with Director by Purchasing Agent. Memo has been issued on appropriate uses of open Purchase Orders.	Approved for final warrant.
08/28/18	Pending W#9	14460	Who compiled the Sam's Club classroom Approved Snack list?	Division created the list for use with purchases from Sam's. We are recommending the Division create a list that is line with Nutritional Guidelines to give to staff for all food and drink purchases.	Approved for final warrant.
08/29/18	Final W#9				\$287,679.39

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - JUNE 30, 2018

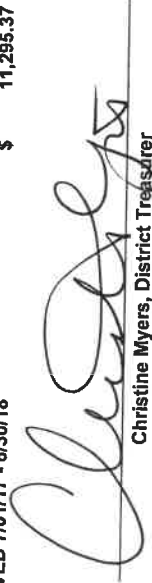
	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	May 31, 2018	June	June	June	June	June	June 30, 2018	June 30, 2018
I. CHECKING ACCOUNTS								
<u>TD Bank - Depository</u>								
General Fund	\$ 5,170,647.99	\$ 6,960,797.91	\$ 7,192,686.49	\$ 4,938,759.41	\$ 48,340,735.60	\$ 46,117,665.59	\$ 4,938,759.41	\$ 4,938,759.41
Special Aid Fund	\$ (70,772.35)	\$ 96,566.71	\$ 255,161.83	\$ (229,367.47)	\$ 2,504,233.40	\$ 2,236,176.78	\$ (229,367.47)	\$ (229,367.47)
Trust & Agency Fund	\$ 509,986.50	\$ 260.54	\$ 431,369.60	\$ 78,877.44	\$ 580,355.53	\$ 579,432.50	\$ 78,877.44	\$ 78,877.44
School Lunch Fund	\$ (32,481.11)	\$ 25,222.38	\$ -	\$ (7,258.73)	\$ 69,368.99	\$ 93,548.05	\$ (7,258.73)	\$ (7,258.73)
Capital Fund	\$ (4,375.39)	\$ 3,216.20	\$ -	\$ (1,159.19)	\$ 3,216.20	\$ 60,205.58	\$ (1,159.19)	\$ (1,159.19)
Private Purpose Trust Fund	\$ (100.00)	\$ 100.00	\$ -	\$ -	\$ 200.00	\$ 2,808.87	\$ -	\$ -
<u>TD Bank - Operating</u>								
General	\$ 286,669.74	\$ 7,860,699.51	\$ 8,034,500.50	\$ 112,868.75	\$ 48,548,407.62	\$ 48,635,648.21	\$ 112,868.75	\$ 112,868.75
SAVINGS ACCOUNTS								
<u>NYCLASS</u>								
Trust Fund Non-Expendable	\$ 11,243.45	\$ 15.92	\$ -	\$ 11,259.37	\$ 134.57	\$ -	\$ 11,259.37	\$ 11,259.37
Private Purpose Trust Fund	\$ 12,324.77	\$ 101.55	\$ 1,084.34	\$ 11,341.98	\$ 232.04	\$ 1,084.34	\$ 11,341.98	\$ 11,341.98
TOTAL CASH ON HAND	\$ 5,883,143.60			\$ 4,915,321.56	\$ 100,046,883.95	\$ 97,726,569.92	\$ 4,915,321.56	\$ 4,915,321.56

II. RECONCILIATION TO BANK STATEMENTS

	June 30, 2018 Bank Balance	Add: Deposits in Transit	Less: Outstanding Checks	June 30, 2018 Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 720,345.88	\$ -	\$ (607,477.13)	\$ 112,868.75
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 4,779,851.46	\$ -	\$ -	\$ 4,779,851.46
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 477.72	\$ -	\$ -	\$ 477.72
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 676.38	\$ -	\$ -	\$ 676.38
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,259.37	\$ -	\$ -	\$ 11,259.37
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 515.52	\$ -	\$ -	\$ 515.52
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 9,672.36	\$ -	\$ -	\$ 9,672.36
TOTAL CASH ON HAND	\$ 11,295.37			\$ 11,295.37

GENERAL FUND INTEREST RECEIVED 7/01/17 - 6/30/18 \$ 11,295.37

PREPARED BY:


Christine Myers, District Treasurer

DATED:

8/30/18


CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 06/01/2018 TO 06/30/2018

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	2,435.67	7,977.78	840.00	8,817.78	3,987.11	4,830.67
SKILLS USA - MINEVILLE	154.63	1,003.09	25.00	1,028.09	0.00	1,028.09
NO. COUNTRY LOGGERS	591.32	1,268.36	1,513.00	2,781.36	2,172.78	608.58
IMAGE MAKERS	2,324.21	1,455.08	0.00	1,455.08	1,455.08	0.00
REFLECTIONS	309.89	493.30	0.00	493.30	246.00	247.30
LPN CLASS	1,237.64	1,149.84	408.17	1,558.01	292.95	1,265.06
ANIMAL SCIENCE	553.27	553.30	0.00	553.30	0.00	553.30
RAZOR'S EDGE	207.47	699.26	0.00	699.26	0.00	699.26
PAWS IN TRAINING	0.03	0.00	0.00	0.00	0.00	0.00
ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	46.07	11.04	59.78	70.82	61.04	9.78
TOTAL	7,860.20	14,611.05	2,845.95	17,457.00	8,214.96	9,242.04

6/30/2018 Bank Balance
 Add: Deposits in Transit
 Less: Outstanding Checks
 6/30/2018 Balance on Hand

\$ 9,543.44
 \$ (301.40)
 \$ 9,242.04


 CHRISTINE MYERS, DISTRICT TREASURER
 7/10/18
 DATE

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - JULY 31, 2018

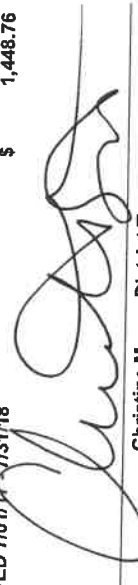
	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	June 30, 2018	July 31, 2018	July	Year To Date	July	Year To Date	July 31, 2018	July 31, 2018
i. CHECKING ACCOUNTS								
<u>TD Bank - Depository</u>								
General Fund	\$ 4,938,759.41	\$ 4,687,259.64	\$ 2,122,368.46	\$ 2,122,368.46	\$ 2,373,868.23	\$ 2,373,868.23	\$ 4,687,259.64	\$ 4,687,259.64
Special Aid Fund	\$ (229,367.47)	\$ (249,611.42)	\$ 189,943.66	\$ 189,943.66	\$ 210,187.61	\$ 210,187.61	\$ (249,611.42)	\$ (249,611.42)
Trust & Agency Fund	\$ 78,877.44	\$ 70,048.48	\$ 3,290.15	\$ 3,290.15	\$ 12,119.11	\$ 12,119.11	\$ 70,048.48	\$ 70,048.48
School Lunch Fund	\$ (7,258.73)	\$ (8,085.48)	\$ 1,549.54	\$ 1,549.54	\$ 2,376.29	\$ 2,376.29	\$ (8,085.48)	\$ (8,085.48)
Capital Fund	\$ (1,159.19)	\$ (1,159.19)	\$ -	\$ -	\$ -	\$ -	\$ (1,159.19)	\$ (1,159.19)
Private Purpose Trust Fund	\$ -	\$ 3,415.52	\$ 3,415.52	\$ 3,415.52	\$ -	\$ -	\$ 3,415.52	\$ 3,415.52
<u>TD Bank - Operating</u>								
General	\$ 112,868.75	\$ 215,913.52	\$ 2,603,140.00	\$ 2,603,140.00	\$ 2,500,095.23	\$ 2,500,095.23	\$ 215,913.52	\$ 215,913.52
SAVINGS ACCOUNTS								
<u>NYCLASS</u>								
Trust Fund Non-Expendable	\$ 11,259.37	\$ 11,276.75	\$ 17.38	\$ 17.38	\$ -	\$ -	\$ 11,276.75	\$ 11,276.75
Private Purpose Trust Fund	\$ 11,341.98	\$ 11,359.43	\$ 17.45	\$ 17.45	\$ -	\$ -	\$ 11,359.43	\$ 11,359.43
TOTAL CASH ON HAND	\$ 4,915,321.56	\$ 4,740,417.25		\$ 4,923,742.16		\$ 5,098,646.47		\$ 4,740,417.25

ii. RECONCILIATION TO BANK STATEMENTS

	July 31, 2018	July 31, 2018
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 440,420.98	\$ -
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 4,501,867.55	\$ -
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 478.39	\$ -
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 677.36	\$ -
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,276.75	\$ -
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 516.40	\$ -
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 9,687.28	\$ -
TOTAL CASH ON HAND	\$ 4,915,321.56	\$ 4,923,742.16

GENERAL FUND INTEREST RECEIVED 7/01/17-7/31/18 \$ 1,448.76

PREPARED BY:



Christine Myers, District Treasurer

DATED:

8/30/18

TOTAL CASH ON HAND

\$ 4,740,417.25

Less: Outstanding Checks

Add: Deposits in Transit

July 31, 2018 Bank Balance

July 31, 2018 Cash Balance

Less: Outstanding Checks

July 31, 2018 Cash Balance

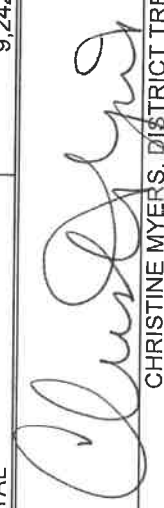
CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRA CLASSROOM ACTIVITY FUND
 TREASURER'S REPORT

FOR THE PERIOD 07/01/2018 TO 07/31/2018

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	4,830.67	4,830.67	0.00	4,830.67	0.00	4,830.67
SKILLS USA - MINEVILLE	1,028.09	1,028.09	0.00	1,028.09	0.00	1,028.09
NO. COUNTRY LOGGERS	608.58	608.58	0.00	608.58	0.00	608.58
IMAGE MAKERS	0.00	0.00	0.00	0.00	0.00	0.00
REFLECTIONS	247.30	247.30	0.00	247.30	0.00	247.30
LPN CLASS	1,265.06	1,265.06	0.00	1,265.06	0.00	1,265.06
ANIMAL SCIENCE	553.30	553.30	0.00	553.30	0.00	553.30
RAZOR'S EDGE	699.26	699.26	0.00	699.26	0.00	699.26
PAWS IN TRAINING	0.00	0.00	0.00	0.00	0.00	0.00
ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	9.78	9.78	0.00	9.78	0.00	9.78
TOTAL	9,242.04	9,242.04	0.00	9,242.04	0.00	9,242.04

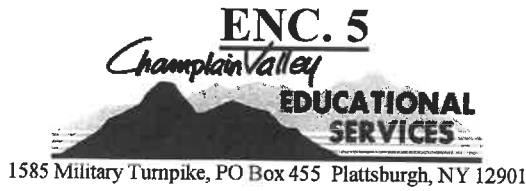
\$ 9,249.04
 \$ -
 \$ (7.00)
 \$ 9,242.04

7/31/2018 Bank Balance
 Add: Deposits in Transit
 Less: Outstanding Checks
 7/31/2018 Balance on Hand


 CHRISTINE MYERS, DISTRICT TREASURER
 8/6/18
 DATE

COPY

RECEIVED
 SEP 05 2018
 CV: TEC
 BY: D.V. [Signature]



RECEIVED BY: [Signature]

SEP - 6 2018

Request for Special Aid Project Operation/Continuation Expenditure Report

CVES BUSINESS OFFICE

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 8-27-18

Special Aid Project Name:

Special Aid Project Coser #:

Special Aid Project Term: From: To:

Anticipated Award Amount:

Period Requesting Continuation (90 Days Max)

From: 10/1/18 To: 12/31/18

Approvals Received:

Award Notification

Contract Signed by CVES Sent to Grantor

Additional Correspondence on Approval Status

Board Approved On:

Budget Account	Anticipated Total Budget	Expenditures to Date	Anticipated Expenditures during the next 90 days **
15x (certified salaries)	227,320	13,981.95	64,083
16x (support salaries)	18,254	707.73	4,563
200 (equipment)	9,000		
3xx (supplies)	17,203		6,000
305 (supplies greater than \$500.00)			
4xx (contractual)	48,910	245.74	10,000
46x (travel)	14,610	30.00	6,000
490 (BOCES/School Districts)	14,000		10,000
8xx (Fringe Benefits)	103,819	5,882.73	29,158
95x (O & M)			
9xx (Indirect Costs)	7,312		
Total	460,428	20,848.15	129,804

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

15X (Certified Salaries)	Salaries for 90 days to continue project.
16X (Support Salaries)	Salaries for 90 days to continue project.
200 (Equipment)	
3XX (Supplies)	Books and Supplies for 90 days
305 (Supplies greater than \$500)	
4XX (Contractual)	Partial Rent & phone charges at OneWorkSource for 90 days. Copier contract for 90 days.
46X (Travel)	Travel to attend meetings and conferences
490 (BOCES/ School Districts)	
8XX (Fringe Benefits)	Fringe rates for 90 days to continue project. TRS 7,049; ERS 643; FICA 5,251; Health 15,391; Comp 481; Unemp 343

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: Cheryl Snow Date 9/6/18

Approval Signatures:

Division Supervisor:	<u>Cheryl Snow</u>	Date:	
Division Director:	<u>M. Friedman</u>	Date:	<u>9/5/18</u>
Project Accountant:	<u>S. Aquilino</u>	Date:	<u>9/6/18</u>
School Business Official:	<u>[Signature]</u>	Date:	<u>9/6/18</u>
District Superintendent:	<u>[Signature]</u>	Date:	<u>9/6/18</u>

RECEIVED BY: 

AUG 16 2018

CVES
BUSINESS OFFICE

Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 8/15/18

Special Aid Project Name: Regional Special Education Technical Assistance Support Center

Special Aid Project Coser #: 925

Special Aid Project Term: From: July 1, 2018 To: June 30, 2019

Anticipated Award Amount: \$214,530.00

Period Requesting Continuation (90 Days Max)

From: 10/1/2018 To: 12/31/2018

Approvals Received:

Award Notification

Contract Signed by CVES Sent to Grantor

Additional Correspondence on Approval Status

Board Approved On:

RECEIVED

AUG 29 2018

OFFICE OF DISTRICT SUPT.
CEWW BOCES


Budget Account	Anticipated Total Budget	Expenditures to Date	Anticipated Expenditures during the next 90 days **
15x (certified salaries)	\$88,518.00	\$10,769.88	\$17,758.00
16x (support salaries)	\$12,612.00	\$962.16	\$3,344.00
200 (equipment)			
3xx (supplies)	\$15,253.00		\$3,800.00
305 (supplies greater than \$500.00)			
4xx (contractual)	\$36,579.00		\$9,200.00
46x (travel)	\$6,118.00		\$1,500.00
490 (BOCES/School Districts)			
8xx (Fringe Benefits)	\$53,333.00	\$5,432.79	\$11,782.00
95x (O & M)			
9xx (Indirect Costs)	\$2,117.00		
Total	\$214,530.00	\$17,164.83	\$47,384.00

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

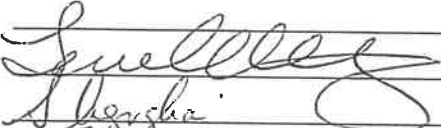



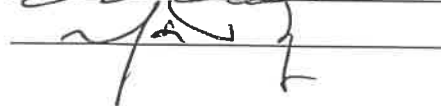
Description of Anticipated Expenses

15X (Certified Salaries)	\$17,758 Certified salaries are to cover 1.0 FTE of anticipated hire of RSE-TASC SESIS and .02 FTE administrative position.
16X (Support Salaries)	\$3,344 Support Salary is to cover .25 FTE clerical position
200 (Equipment)	
3XX (Supplies)	\$3,800 Supplies will cover mandated supplies for targeted districts' Quality Improvement Plans and Local Assistance Plans.
305 (Supplies greater than \$500)	
4XX (Contractual)	\$9,200 Contractual costs will cover targeted districts' Quality Improvement Plans and Local Assistance Plans, monthly phone charges and copier maintenance.
46X (travel)	\$1,500 will cover mandated travel for JMT meetings, district reviews, and statewide meetings.
490 (BOCES/ School Districts)	
8XX (Fringe Benefits)	\$11,782 Fringe Benefits cost for October 1- December 31, 2018. TRS- \$1,953 Worker Compensation- \$148 FICA- \$1,614 ERS- \$472 Unemployment- \$106 Health Insurance- \$7,489

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature:  Date 8/15/18 Print Form

Approval Signatures:

Division Supervisor:	<u></u>	Date: <u>8/15/18</u>
Division Director:	<u></u>	Date: <u>8/15/18</u>
Project Accountant:	<u></u>	Date: <u>8/16/18</u>
School Business Official:	<u></u>	Date: <u>8/29/18</u>
District Superintendent:	<u></u>	Date: <u>8/29/18</u>

ENC. 6

Recommend that the Board approve the following Cross Contracts:

1. 2017-18 Final – Erie 1 BOCES
\$2,999.99 for Policy Services (CVES and Westport participate in this service).
2. 2017-18 Final- Franklin-Essex-Hamilton BOCES
\$649,416.85 for Shared Business Office Services, Substitute Coordination, School Improvement SSFC, Insurance Coordination- ACA Consulting and Reporting, Academic Summer School, Performing Arts, Exploratory Enrichment, Personnel Recruitment- Frontline and School Improvement (all 17 component districts and CVES participate in one or more of these services).
3. 2017-18 Final – Monroe 2-Orleans BOCES
\$7,004.63 for the Elementary Science Program (Keene participates in one in this service).
4. 2017-18 Final- Putnam-Northern Westchester BOCES
\$19,564 for Regional Recruitment/On-Line Application System and Planning Services Management (Beekmantown, CVES, Moriah, Peru, Plattsburgh, Putnam, Schroon Lake and Ticonderoga participate in one or more of these services).
5. 2017-18 Final – St. Lawrence-Lewis BOCES
\$78,247 for Cooperative Purchasing, Instructional Technology and School Improvement (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport and Willsboro participate in one or more of these services).

ENC. 7

Recommend that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Houghton Mifflin Harcourt Publishing Company (HMH) for Journeys Support services including (4) Journeys Team Coaching Full Day Professional Development sessions and (1) Houghton Mifflin Harcourt Technical Services Consultative Day session. Services will be provided by HMH at the Beekmantown Central School District for mutually agreed upon dates during the 2018-2019 school year for the total amount of \$13,550. (ISC) (attached)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Learn Thru Movement, Inc./Math and Movement for the purpose of obtaining a two day Math & Movement Symposium at Peru Elementary School on September 26 & 27, 2018 and a Movement & Literacy Workshop at the CVES Instructional Services Center on September 28, 2018. The total amount for all services is \$11,850. (ISC) (attached)

ENC. 7

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

AGREEMENT made this 27 day of August 2018, by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Houghton Mifflin Harcourt Publishing Company, with an office and place of business at 125 High Street, Boston, MA 02110, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: HMH Journeys - Professional Development for 2018-2019 at Beekmantown Central School District throughout the 2018-2019 school year, per the attached cost proposal. The total cost will be \$13,550.00, all inclusive.

Houghton Mifflin Harcourt Publishing Company is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. RETAINER: Houghton Mifflin Harcourt Publishing Company is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed dates.
2. Houghton Mifflin Harcourt Publishing Company shall perform the SERVICES described above, all such SERVICES being the responsibility of Houghton Mifflin Harcourt Publishing Company and those in Houghton Mifflin Harcourt Publishing Company's employ.
3. Houghton Mifflin Harcourt Publishing Company is free to devote their attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Houghton Mifflin Harcourt Publishing Company represents and warrants that neither Houghton Mifflin Harcourt Publishing Company nor any of Houghton Mifflin Harcourt Publishing Company's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Houghton Mifflin Harcourt Publishing Company agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. Houghton Mifflin Harcourt Publishing Company shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: Houghton Mifflin Harcourt Publishing Company agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, or a Hold Harmless Form prior to commencement of

SERVICES. Houghton Mifflin Harcourt Publishing Company acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Houghton Mifflin Harcourt Publishing Company's fee shall be all inclusive and shall be limited to \$13,550.00 and paid as follows: BOCES will render payment within 30 days after receipt of Houghton Mifflin Harcourt Publishing Company's invoice upon delivery of services and in consideration of receipt of services and a final product which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by Houghton Mifflin Harcourt to the project.
9. INDEPENDENT CONTRACTOR: Houghton Mifflin Harcourt Publishing Company is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: Houghton Mifflin Harcourt Publishing Company agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide Houghton Mifflin Harcourt Publishing Company with Internal Revenue Service Form 1099. Houghton Mifflin Harcourt Publishing Company is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to Houghton Mifflin Harcourt Publishing Company or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: This AGREEMENT will terminate upon submission by Houghton Mifflin Harcourt Publishing Company of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Houghton Mifflin Harcourt Publishing Company to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Houghton Mifflin Harcourt Publishing Company.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this 27th day of August 2018.

Date: _____ Date: 8/27/2018

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Houghton Mifflin Harcourt
Publishing Company

By: _____

Sign Here
Mr. Davey

N/W/N Genova

Mark C. Davey
Superintendent

Nicole Genova, Director, Bids & Contracts
Houghton Mifflin Harcourt
Publishing Company

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Sign Here
Mr. Barcomb

By: _____

Larry Barcomb
CVES Board President



Houghton Mifflin Harcourt

Proposal

Prepared For

Champlain Valley Ed Svcs

**1585 Military Tpke
Plattsburgh NY 12901**

For the Purchase of:

HMH Journeys - Professional Development

Prepared By
Christina Hecker
christina.hecker@hnhco.com

PLEASE SUBMIT THIS PROPOSAL WITH YOUR PURCHASE ORDER.



Houghton Mifflin Harcourt

Attention:
Julie Duprey
duprey_julie@cves.org

Customer Experience
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hnhco.com

HMH Confidential and Proprietary

Champlain Valley Ed Svcs HMH Journeys - Professional Development

ISBN	Title	Price	Quantity	Value of all Materials
Beekmantown Central SD				
Professional Development				
1648048	9780544855991 Journeys 2017 Team Coaching Full Day In Person	\$2,650.00	4	\$10,600.00
1652274	9780544889699 Houghton Mifflin Harcourt Technical Services Consultative Day Onsite	\$2,950.00	1	\$2,950.00
<p><i>Tech Services experts support your HMH technical implementation onsite with customized services such as beginning-of-year planning, end-of-year reporting, data management best practices, and rostering. Our Technical Services team ensures your programs and technology work efficiently for optimal results in your classrooms, schools and districts.</i></p>				
Total for Professional Development				\$13,550.00
Total for Beekmantown Central SD				\$13,550.00

Proposal Summary			
	Subtotal Purchase Amount:	\$13,550.00	
	Shipping & Handling (10.50%):	\$0.00	
	Total Cost of Proposal (PO Amount):	\$13,550.00	



Attention:
Julie Duprey
duprey_julie@cves.org

Customer Experience
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmhco.com

HMH Confidential and Proprietary

Champlain Valley Ed Svcs

HMH Journeys - Professional Development

Total Cost of Proposal (PO Amount): \$ 13,550.00

Thank you for considering HMH as your partner. We are committed to providing an excellent experience and delivering ongoing, high-quality service to our customers. To meet these goals, we want to ensure you are aware of the below Terms of Purchase. These terms help us process your order quickly, efficiently, and accurately, ensuring successful delivery and implementation of our solutions.

- Please return this cost proposal with your signed purchase order that matches product, prices and shipping charges.
- Provide the exact address for *delivery* of print materials. The shipping address may be your district warehouse or individual school sites, but it is essential that this is accurate.
- Please supply the name of each important district point of contact for all aspects of the solution including their direct contact information (email/phone):
 - o Point of Contact for Print materials
 - o Point of Contact for Digital materials
 - o Point of Contact for Scheduling Professional Development

• Please confirm that we have the correct 'Ship to' and 'Sold to' information on the cost proposal.

Ship to:

Champlain Valley Education Services
1585 Military Tpke
Plattsburgh, NY 12901-7457

Sold to:

Champlain Valley Education Services
Plattsburgh, NY 12901-0455

- Please provide funding start and end dates.
- Please note that all products and services will be billed upon the processing of your purchase order.
- Our payment terms are 30 days from the invoice date.
- Our shipping terms are FOB shipping point.
- Should any of these Terms of Sale conflict with any preprinted terms on your purchase order, the HMH terms of service shall apply.

Thank you in advance for supplying us with the necessary information at time of purchase.

Our goal is to ensure your success throughout the duration of this agreement, which starts with a highly successful delivery of our solution.

For greater detail, the complete Terms of Purchase may be reviewed here: <http://www.hmhco.com/common/terms-conditions>

Date of Proposal: 8/13/2018

Proposal Expiration Date:9/27/2018



Houghton Mifflin Harcourt



Houghton Mifflin Harcourt

Attention:
Julie Duprey
duprey_julie@cves.org

Customer Experience
9205 South Park Center Loop
Orlando, FL 32819
FAX: 800-269-5232
k12orders@hmhco.com

HMH Confidential and Proprietary



P.O. Box 455, Plattsburgh, NY 12901 www.cves.org

CENTRAL ADMINISTRATION

518-536-7340

District Office
Business Office
Human Resource Office

FAX 518-562-1471
FAX 518-561-9382
FAX 518-324-6612

CVES MISSION

CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.

INSURANCE AGREEMENT - PROFESSIONAL CONSULTANTS

- I. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the contractor hereby agrees to effectuate the naming of the Clinton-Essex-Warren-Washington BOCES/Champlain Valley Educational Services, herein after referred to as "the District" as an unrestricted additional insured on the insured party's insurance policies, with the exception of workers' compensation. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract.
- II. The policy naming the District as an additional insured shall:
 - Be an insurance policy from an A.M. Best rated "secured" or better, New York State admitted insurer
 - Contain a 30-day notice of cancellation
 - State that the organization's coverage shall be primary coverage for the District, its Board, employees and volunteers
 - The District shall be listed as an additional insured by using endorsement CG2026 or broader. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance.
- III. The contractor agrees to indemnify the District for any applicable deductibles.
- IV. Required Insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence/\$2,000,000
 - **Automobile Liability**
\$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles.
 - **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - **Professional Errors and Omissions Insurance**
\$1,000,000 per occurrence/\$2,000,000 aggregate for the negligent professional acts of the consultant. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement.
- V. The insurance producer must indicate whether or not they are an agent for the companies providing the coverage.
- VI. Contractor acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to the District. The contractor is to provide the districts with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities.
- VII. Please forward all certificates of insurance to:
 - Clinton-Essex-Warren-Washington BOCES
 - ATTN: Business Office
 - P.O. Box 455
 - Plattsburgh, NY 12901

Attachment 1

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT**

AGREEMENT made this 14 day of August 2018, by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Learn Thru Movement, Inc./Math and Movement, with an office and place of business at P.O. Box 4017, Ithaca, NY 14852, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: A Two-Day Math & Movement Symposium as per performance at Peru Elementary School, on September 26 & 27, 2018 and A Movement & Literacy Workshop as per performance at the CVES Instructional Services Center, on September 28, 2018. The total cost of these workshops will be \$11,850.00, all inclusive. These sessions will begin at 8:30 a.m. and end at 3:00 p.m.

Learn Thru Movement, Inc./Math and Movement is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** Learn Thru Movement, Inc./Math and Movement is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed dates.
2. Learn thru Movement, Inc./Math and Movement shall perform the SERVICES described above, all such SERVICES being the responsibility of Learn Thru Movement, Inc./Math and Movement and those in Learn Thru Movement, Inc./Math and Movement's employ.
3. Learn Thru Movement, Inc./Math and Movement is free to devote their attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Learn Thru Movement, Inc./Math and Movement represents and warrants that neither Learn Thru Movement, Inc./Math and Movement nor any of Learn thru Movement, Inc./Math and Movement's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Learn Thru Movement, Inc./Math and Movement agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. Learn Thru Movement, Inc./Math and Movement shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.

7. INSURANCE: Learn Thru Movement, Inc./Math and Movement agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, or a Hold Harmless Form prior to commencement of SERVICES. Learn Thru Movement, Inc./Math and Movement acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.
 8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Learn Thru Movement, Inc./Math and Movement's fee shall be all inclusive, and shall be limited to \$11,850.00 including expenses and paid as follows: BOCES will render payment within 30 days after receipt of Learn Thru Movement, Inc./Math and Movement's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by Learn thru Movement, Inc./Math and Movement to the project.
 9. INDEPENDENT CONTRACTOR: Learn Thru Movement, Inc./Math and Movement is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
 10. PUBLIC RETIREES: Learn thru Movement, Inc./Math and Movement agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
 11. RESPONSIBILITY FOR TAXES: BOCES will provide Learn thru Movement, Inc./Math and Movement with Internal Revenue Service Form 1099. Learn thru Movement, Inc./Math and Movement is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
 12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
 13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
 14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to Learn Thru Movement, Inc./Math and Movement or to anyone else beyond funds appropriated and available for this AGREEMENT.
-

15.

TERMINATION: This AGREEMENT will terminate upon submission by Learn Thru Movement, Inc./Math and Movement of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Learn Thru Movement, Inc./Math and Movement to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Learn Thru Movement, Inc./Math and Movement.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this 14 day of August 2018.

Date: _____

Date: August 14, 2018

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

(Consultant's Name)

By: _____

Sign Here
Dr. Davey

By: Suzanne D Kuntz

Mark C. Davey
Superintendent

(Consultant/Independent Contractor)

Suzanne D Kuntz

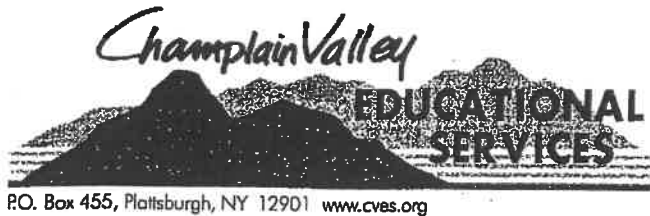
Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Sign Here
MR BARCOMB

By: _____

Larry Barcomb
CVES Board President



CENTRAL ADMINISTRATION

518-536-7340

District Office
Business Office
Human Resource Office

FAX 518-562-1471
FAX 518-561-9382
FAX 518-324-6612

CVES MISSION

CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.

INSURANCE AGREEMENT - PROFESSIONAL CONSULTANTS

- I. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the contractor hereby agrees to effectuate the naming of the Clinton-Essex-Warren-Washington BOCES/Champlain Valley Educational Services, herein after referred to as "the District" as an unrestricted additional insured on the insured party's insurance policies, with the exception of workers' compensation. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract.
- II. The policy naming the District as an additional insured shall:
 - Be an insurance policy from an A.M. Best rated "secured" or better, New York State admitted insurer
 - Contain a 30-day notice of cancellation
 - State that the organization's coverage shall be primary coverage for the District, its Board, employees and volunteers
 - The District shall be listed as an additional insured by using endorsement CG2026 or broader. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance.
- III. The contractor agrees to indemnify the District for any applicable deductibles.
- IV. Required Insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence/\$2,000,000
 - **Automobile Liability**
\$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles.
 - **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - **Professional Errors and Omissions Insurance**
\$1,000,000 per occurrence/\$2,000,000 aggregate for the negligent professional acts of the consultant. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement.
- V. The insurance producer must indicate whether or not they are an agent for the companies providing the coverage.
- VI. Contractor acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to the District. The contractor is to provide the districts with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities.
- VII. Please forward all certificates of insurance to:
Clinton-Essex-Warren-Washington BOCES
ATTN: Business Office
P.O. Box 455
Plattsburgh, NY 12901

Attachment 1

ENC. 8

Recommend that the Board approve the following Adult Education Sponsorship Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Westport Central School District for the purpose of providing Adult Education Instructional Activities for the 2018-2019 school year. (CV-TEC) (attached)

ENC. 9

Recommend that the Board approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Cornell University for the purpose of obtaining the following training sessions: A Therapeutic Crisis Intervention Update/Post Crisis Response (PCR) training for the dates of October 1-2, 2018 and a Therapeutic Crisis Intervention for Schools Training of Trainers session for the dates of May 6 – 10, 2019. Trainings services will take place at the Plattsburgh City School District Duken Building for the total amount of \$44,700. (ISC) (attached)

ENC. 10

Recommend that the Board approve the following memberships for the Assistant Superintendent for Instruction and 21st Century Learning for the 2018-2019 school year:

1. Association for Supervision and Curriculum Development (ASCD), \$69 (after discount)
2. Staff/Curriculum Development Network (S/CDN), \$575
3. New York State Council of School Superintendents, \$1,199.38

ENC. 11

Recommend that the Board accept the following letters of Resignations:

1. Meredith Jacobs, Art Teacher, effective August 21, 2018
2. Amanda Tromblee, Teacher Aide/Student Aide, effective August 23, 2018
3. Patrick Kissel, Special Education Teacher, effective August 24, 2018
4. Taylor Manor, Teacher Aide/Student Aide, effective August 24, 2018
5. Christopher Burdash, Teaching Assistant, effective September 1, 2018
6. Carrie O'Connor, Teacher Aide/Student Aide, effective August 31, 2018
7. Marciano Celotti, Teacher Aide/Student Aide, effective September 4, 2018
8. Joanne Weiss, Library Media Specialist, effective September 4, 2018

ENC. 8

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Westport Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) and in Accident Prevention/Pre-Licensing (CO-SER 401) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge.

This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Westport Central School District on the 9th day of August, 2018.

[Signature]
Authorized Signature

8/6/18
Date

Accepted by the Champlain Valley Educational Services:

[Signature]
Mark C. Davey, Ed.D.
District Superintendent

Sign Here
Pr. Davey

[Signature]
Date

[Signature]
Larry Barcomb
CVES Board President

[Signature]
Date

ENC. 9

TRAINING SERVICES AGREEMENT

between

**CORNELL UNIVERSITY on behalf of its Bronfenbrenner Center
for Translational Research**

and

Champlain Valley Educational Services

This training services agreement (hereinafter "Agreement") is made effective as of the 6th day of August, 2018 by and between Board of Cooperative Educational Services, Sole Supervisory District of Clinton, Essex, Warren, Washington Counties (hereinafter Champlain Valley Educational Services) with its offices located at 1585 Military Turnpike Ext., P.O. Box 455, Plattsburgh, NY 12901 and Cornell University on behalf of its Bronfenbrenner Center for Translational Research with its offices located at Beebe Hall Ithaca, NY 14853 (hereinafter "Cornell University").

WITNESSETH

WHEREAS, Champlain Valley Educational Services and Cornell University desire to enter into an agreement relating to Therapeutic Crisis Intervention Training of Trainers services which are to be provided by Cornell University for Champlain Valley Educational Services, delivered at 1585 Military Turnpike Ext., P.O. Box 455, Plattsburgh, NY 12901;

WHEREAS, Champlain Valley Educational Services and Cornell University have been engaged in discussions, and have exchanged proposals all relating to the scope of services to be provided by Cornell University to Champlain Valley Educational Services and their respective rights and responsibilities; and

WHEREAS, Champlain Valley Educational Services desires to engage Cornell University for the purpose of providing to Champlain Valley Educational Services specific training, education, and associated services (hereinafter detailed as "Services") and Cornell University is willing and agrees to perform the requested Services, all under and pursuant to the terms and conditions of this Agreement; and

WHEREAS, Champlain Valley Educational Services and Cornell University wish to formalize all of their understandings and their mutual agreements by their signing, acceptance and entry into this Agreement.

NOW THEREFORE, in consideration of the mutual promises exchanged between the parties, Champlain Valley Educational Services and Cornell University hereby agree as follows:

1. DESCRIPTION OF SERVICES.

- (a) "Services" (which as used in this Agreement shall include educational services) shall include the following described activities and all activities of

Cornell University necessary to its performance of the work included in the description herein described.

- i. Materials: Cornell University agrees to ship training materials to the appropriate training locations.
 - ii. Training Delivery: Additionally, Cornell University agrees to deliver a two-day Therapeutic Crisis Intervention Update: Post Crisis Response (PCR). The dates of the training will be October 1-2, 2018. The location of the training will be determined at a later date and agreed upon by both parties. The cost of the training will be \$11,200.00.
 - iii. Training Delivery: Additionally, Cornell University agrees to deliver a five-day Therapeutic Crisis Intervention for Schools Training of Trainers (TCIS TxT). The dates of the training will be May 6-10, 2019. The location of the training will be determined at a later date and agreed upon by both parties. The cost of the training will be \$33,500.00.
- (b) Fee for Services: Champlain Valley Educational Services agrees to pay to Cornell University a fee of \$44,700.00 for the provided services.
2. **BILLING**. Services will be billed by Cornell University through Bronfenbrenner Center for Translational Research, Beebe Hall, Ithaca, NY 14853.

Champlain Valley Educational Services,
1585 Military Turnpike Ext., P.O. Box 455
Plattsburgh, NY 12901

Payment for services shall be made to the Bronfenbrenner Center for Translational Research within thirty (30) days of Champlain Valley Educational Services receipt of the bill for services. Outstanding balances beyond 30 days will be assessed a penalty of 5% per month. Purchase orders and checks, payable to Cornell University, will be forwarded to the Bronfenbrenner Center for Translational Research, Beebe Hall, Ithaca, NY 14853.

3. **TERM**. The term of this Agreement shall commence on the date of signing by both parties and shall continue until December 31, 2019, unless terminated sooner in accordance with its terms.
4. **DISCLAIMER AND TERMINATION**. It is recognized that situations may arise which would make it difficult, if not impossible for Cornell University's instructors to deliver the training as agreed to or in the timeframe agreed to. It is further recognized that there may be situations in which Champlain Valley Educational Services will desire to discontinue the program. Therefore, it is understood and agreed that Agreement may be postponed or discontinued at any time at the option of either party, in writing, prior to September 1, 2018 for the 2018 TCI Update and April 6, 2019 for the 2019 TCIS TxT. If either training is cancelled by Champlain Valley Educational Services after the corresponding deadline, Champlain Valley Educational Services will be charged a cancellation fee of \$500.00.

5. **TRAINING EQUIPMENT.** Champlain Valley Educational Services will provide suitable training equipment, such as a laptop, LCD projector, and speakers; or an equivalent training system, for the Cornell University instructors to utilize in performing the services under this Agreement.
6. **INDEPENDENT CONTRACTOR.** Cornell University's relationship to Champlain Valley Educational Services in performing Services under this Agreement is that of an independent contractor. The personnel who will perform services under this Agreement shall at all times be under Cornell University's exclusive direction and control and shall be employees or independent contractors of Cornell University and not Champlain Valley Educational Services. Cornell University shall pay all wages, salaries, fringe benefits, and other amounts due to its personnel or its independent contractors in connection with this Agreement and shall further be responsible for all reports and obligations respecting them relating to Social Security, income tax withholding, unemployment compensation, workers' compensation, and similar matters.
7. **REPRESENTATIONS.** All Services shall be performed in accordance with sound and generally accepted professional practices and industry standards by professional, managerial, and administrative personnel fully qualified in the respective professional discipline required. All statements and materials regarding its qualifications to perform the Services under this Agreement are true and correct and are not misleading or incomplete for any reason, including by reason of omission. Cornell University makes no warranty, either express or implied, regarding the application or use of its services by Champlain Valley Educational Services, including any specific outcome or result. Notwithstanding the provisions in Section 4 of this Agreement to the contrary, Cornell University agrees that Champlain Valley Educational Services may immediately terminate this Agreement if Cornell University has misstated its qualifications to perform the Services hereunder.
8. **CONFIDENTIAL AND PROPRIETARY INFORMATION.** Confidential or proprietary information, which is disclosed by either party to the other for purposes of performing the Services hereunder and which is clearly identified by the disclosing party as confidential or proprietary information, shall be protected by the receiving party in the same manner and with the same degree that the receiving party uses to protect its own confidential or proprietary information. However, neither party shall be required to keep confidential information which: (a) is or becomes publicly available; (b) already in that party's possession at the time of disclosure by the other party; (c) independently developed by that party outside the scope of this Agreement; or (d) rightfully obtained from third persons.
9. **INDEMNIFICATION AND RESPONSIBILITY.** In no event shall Cornell University be responsible for any accident or injury caused by the failure of Champlain Valley Educational Services employees to perform the training exercises properly. Champlain Valley Educational Services understands that there is risk of personal injury associated with the training exercises when employees of Champlain Valley Educational Services practice the training exercises. Champlain Valley Educational Services agrees to hold Cornell University harmless from any accident or injury due to the inherent risk of the performance of the training moves taught and to waive subrogation on behalf of itself and its

insurance company for any workers compensation claim. Except as limited above, Cornell University agrees to indemnify and hold Champlain Valley Educational Services harmless from all claims, losses, expenses, fees (including attorneys fees), and costs and judgments which have or which may be asserted against Champlain Valley Educational Services that result from the acts, errors, or omissions of Cornell University and its employees. Champlain Valley Educational Services agrees to indemnify and hold Cornell University harmless from all claims, losses, expenses, fees (including attorneys fees), and costs and judgments which have or which may be asserted against Cornell University that result from the acts, errors, or omissions of Champlain Valley Educational Services, Champlain Valley Educational Services and its employees. As a condition of indemnification, each party agrees to notify the other of any asserted claim, and to cooperate fully in the defense of any such claim.

10. INTELLECTUAL PROPERTY & NON-EXCLUSIVE LICENSE TO Champlain Valley Educational Services. The following provisions shall apply with respect to copyrightable works and intellectual property which pertain to the Services performed by Cornell University under this Agreement:

(a) All materials belonging to or in the possession of Champlain Valley Educational Services, written, printed, or otherwise recorded, shall be used by Cornell University only in the performance of Services hereunder and Cornell University shall not record, reference, or reproduce such materials without the express written consent of Champlain Valley Educational Services.

(b) Cornell University and/or the instructor shall retain exclusive copyright and all intellectual property rights to materials developed under this Agreement. The participants in the programs delivered pursuant to the Scope of Work may use the program materials for reference purposes, but any additional use of the materials requires the written permission of Cornell University

11. CONSEQUENTIAL DAMAGES. In no event shall either party be liable to the other for payment of any consequential damages.

12. INSURANCE CERTIFICATE & ADDITIONAL INSURED STATUS. During the term of this Agreement, Cornell University shall maintain and provide proof upon request to Champlain Valley Educational Services of the existence of general commercial liability insurance coverage or self insurance program, together with such further insurance coverages which are satisfactory to Champlain Valley Educational Services. Upon request by Champlain Valley Educational Services, its officers, directors, agents, affiliates, members and employees, shall all be designated as additional insured on Cornell University general liability insurance policies but limited to those claims accident or incidents arising out of the acts, errors or omissions of Cornell University as specifically limited by section 9.

13. NONDISCRIMINATION. The parties agree that they will not discriminate because of sex, race, religion, color, or national origin, and will not discriminate on any basis covered under other applicable laws in any area of their operations under this Agreement. Any violation of this Section 13 by

either party shall constitute a material breach of this Agreement.

14. NOTICES. All notices required or permitted under this Agreement shall be in writing and shall be deemed delivered when delivered in person or deposited in the United States mail, postage prepaid, addressed as follows:

If to Champlain Valley Educational Services:

Attn: Julie Duprey

Champlain Valley Educational Services

14 Area Development Dr., Suite 100,

Plattsburgh, NY 12901

Tel: 518-561-0100 x. 352 Fax: 518-561-0240 e-mail: Duprey_Julie@cves.org

If to Cornell University

Cornell University, College of Human Ecology, Bronfenbrenner Center for Translational Research, Residential Child Care Project

Attn: Martha Holden

Title: Project Director

Beebe Hall

Ithaca, NY 14853

Tel: 607-254-5337 Fax: 607-255-4837 e-mail: mjh19@cornell.edu

Such addresses may be changed from time to time by either party by providing written notice to the other in the manner set forth above.

15. ENTIRE AGREEMENT. This Agreement, including any appended Exhibits or Schedules contains the entire agreement of the parties and there are no other promises or conditions in any other agreement whether oral or written. This Agreement supersedes any prior written or oral agreements between the parties.

16. AMENDMENT. This Agreement may be modified or amended if the modification or amendment is made in writing and is signed by both parties.

17. SEVERABILITY. If any provision of this Agreement shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this Agreement is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

18. WAIVER OF CONTRACTUAL RIGHT. The failure of either party to enforce any provision of this Agreement shall not be construed as a waiver or limitation of that party's right to subsequently enforce and compel strict compliance with every provision of this Agreement.

19. APPLICABLE LAW. This Agreement shall be governed by the laws of the State of New York, and any claims hereunder shall be brought in Tompkins County, New York.

20. ASSIGNMENT. This Agreement shall be binding upon the successors of either party hereto but shall not be assigned by either party without the written consent of both parties, said consent not to be unreasonably withheld or delayed. The provisions of this Agreement are solely for the benefit of and shall be enforceable only by Champlain Valley Educational Services and Cornell University and their respective successors and assigns as permitted hereunder.

21. FORCE MAJEURE. Neither party shall be held responsible for any delay or failure in the performance of any part of this Agreement to the extent that such delay or failure is caused by fire, flood, lightning, lockout, riot, explosion, war, strike, embargo, government requirement, civil or military authorities, acts of God or by the public enemy, acts of terrorism, or other causes beyond the reasonable control of such party.

22. CAPTIONS AND HEADINGS. The division of this Agreement into sections and the use of captions and headings are solely for the convenience of the parties and shall have no effect in construing the provisions of this Agreement.

23. SIGNATORY AUTHORITY. The individuals signing below on behalf of Champlain Valley Educational Services and Cornell University are authorized to sign and bind their respective organizations to the terms of this Agreement.

IN WITNESS WHEREOF, Champlain Valley Educational Services and Cornell University on Behalf of its Bronfenbrenner Center for Translational Research have authorized their representatives to execute this Agreement on their behalves on the dates indicated below.

Dated: _____, 2018

By: **Champlain Valley Educational Services**

Mark C. Davey
Superintendent

By:

Larry Barcomb
CVES Board President

**Cornell University on behalf of its
Bronfenbrenner Center for Translational
Research**

Dated: _____, 2018

By:

Peter Farley
Director of Finance and Administration,
BCTR



JOSEPH LAVORANDO
Attorney at Law
30 Clinton Street
Plattsburgh, NY 12901

Phone: (518) 561-8657

Fax: (518) 561-1443

Email: office@lavorandolaw.com

MEMORANDUM

DATE: April 24, 2013
TO: Stephanie Trombly, Purchasing Agent
FROM: Joseph Lavorando, Esq.
RE: Proposed Training Services Agreement By and Between Cornell University and CEWW BOCES
CC: Craig L. King, District Superintendent

This will confirm my receipt and review of the proposed Training Services Agreement by and between Cornell University and CEWW BOCES.

This will further confirm my approval thereof provided the Agreement is amended as follows:

1. Amend Article 18. to reflect that any claims under the Agreement shall be brought in Clinton County, New York.

4/29/13 - Cornell University can not make change. Spoke with Joe Lavorando and he advises that change is not critical and, in light of the necessity of the services to the organization, we may sign contract without this change. ✓ *[Signature]*

9/29/14 - Current year agreement is word for word the same as the one approved 4/2013 and 5/2014. ✓

Meredith Jacobs
2559 State Rte. 3
Cadyville, NY 12918
08/21/2018

RECEIVED
AUG 22 2018 *me*
OFFICE OF DISTRICT SUPT.
CEWW BOCES

Dr. Mark Davies
CVES Superintendent
Champlain Valley Educational Services
1585 Military Turnpike Ext.
Plattsburgh, NY 12901

Dear Dr. Mark Davies:

Please accept this letter as notification that I wish to leave my position as Art Teacher at CVES BOCES Plattsburgh and Mineville campuses effective 08/21/2018 .

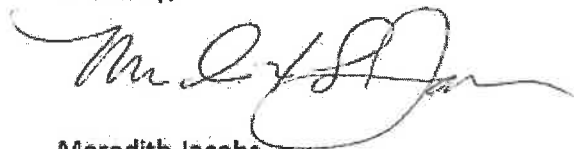
It is with a heavy heart that I leave the position, which I have performed the last 11 years, but I have decided the time has come for me to move on. I will be teaching Elementary Art full time in my home district. This is a desire I have held openly for years.

May I take the opportunity to thank you most graciously for the help, support, and opportunities I have had in the years I have been with CVES BOCES. It has been a remarkable experience and I have enjoyed my time working here with the students and colleagues. CVES has allowed me to learn and grow as a teacher and person. The relationships I have built, and received have forever changed me as a person. The CVES SPED Staff supported me through different chapters of my life and I will be forever grateful for the love and support of this work family. This is truly a group of beautiful people.

I have learned to love-up, snuggle and see children in the same light and how to adapt to their specific needs. I don't believe I could get that education/training anywhere else. Thank you.

Should you require any additional information from me, do not hesitate to contact me.

Sincerely,




Meredith Jacobs
CVES Special Education Art Teacher


RECEIVED
AUG 22 2018
BY: *me*

RECEIVED
AUG 23 2018

BY: 

To Whom It May Concern: 8/23/18
I am resigning my position
of one on one student
aide.


Amanda Tromblee


Elin LaDuke
President CSEA 6472

RECEIVED

AUG 24 2018 

OFFICE OF DISTRICT SUPT.
CEWW BOCES

Winchell, Stacie

RECEIVED

From: Berry, Bonnie
Sent: Friday, August 24, 2018 9:52 AM
To: Gray, Teri; Bell, Eric; Davey, Mark; Winchell, Stacie
Subject: FW: official notification

AUG 24 2018
OFFICE OF DISTRICT SUPT.
CEWW BOCES

Everyone Patrick called this am and is going to accept a job closer to home. He lives in Lake Placid – a big loss for us. Bonnie

From: Patrick Kissel <pkiss001@plattsburgh.edu>
Sent: Friday, August 24, 2018 9:05 AM
To: Berry, Bonnie <Berry_Bonnie@cves.org>; Christiansen, Jennifer <christiansen_jenn@cves.org>; Valenzuela, Daniel <valenzuela_daniel@cves.org>
Subject: official notification

Good morning Ms. Berry, Ms. Christiansen, and Mr. Valenzuela,

I am sending this email as an official notification that I will unfortunately not be able to accept a teaching position for the start of the 2018-2019 academic year at CVES.

I cannot thank the entire institution of CVES enough for the experience, education, and absolute joy I had in my student teaching placement with you. My time at CVES is, and will remain, unparalleled in the professionalism, diligence, and support I witnessed for the well being and education of the children in your classrooms.

I would also like to specifically express my very humble and sincere gratitude for the guidance and mentoring of Mrs. Jennifer Haley, undoubtedly the single best teacher I have had the privilege of knowing in my entire lifetime. Mrs. Haley is a true testament to the passion and genuine care CVES has for each and every student who walks through your welcoming door every morning. Mrs. Haley is an absolute asset, and one who is unrivaled in both the educational and humanitarian fields.

I wish everyone at CVES another terrific year, I know your students are all truly in the most capable and caring of hands.

-Patrick Kissel

Winchell, Stacie

From: Berry, Bonnie
Sent: Friday, August 24, 2018 2:05 PM
To: Winchell, Stacie; Gray, Teri; Bell, Eric
Cc: Arthur, Janet
Subject: FW: Resignation



RECEIVED
AUG 24 2018
(me)

OFFICE OF DISTRICT SUPT.
CEWW BOCES

FYI

From: Taylor Manor <tmano003@plattsburgh.edu>
Sent: Friday, August 24, 2018 1:56 PM
To: Berry, Bonnie <Berry_Bonnie@cves.org>
Subject: Resignation

To whom it may concern,

As of today, 8/24/18, I officially resign my position as an aide at CVES.

Thank you,
Taylor Manor

Winchell, Stacie



From: Burdash, Christopher
Sent: Sunday, August 26, 2018 6:51 PM
To: Berry, Bonnie; Valenzuela, Daniel; Christiansen, Jennifer; Winchell, Stacie
Subject: Resignation Teaching Assistant as of 9/1/2018 from Christopher J. Burdash

Christopher J. Burdash
546 Soper Street
Morrisonville, NY 12962
518-572-4577

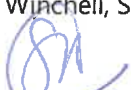
RECEIVED
AUG 28 2018 *mpj*
OFFICE OF DISTRICT SUPT.
CEWW BOCES

To whom it may concern,

It is with regret that with this Letter I tender my resignation from Champlain Valley Educational Services (CVES) as a Teaching Assistant effective September 1, 2018. I have accepted a position with a local school district working as a Level 3 Teaching Assistant and Assistant Varsity Boys Soccer Coach. I will forever be grateful for the experience I have gained and professionalism I have learned at CVES. I wish nothing But the best for my fellow CVES Co -Workers and great success for the students and organization as a whole in the upcoming 2018-2019 school year. I will miss CVES. Thank you so much for a great 4 years.

Sincerely,
Christopher J. Burdash

Winchell, Stacie

From: Berry, Bonnie
Sent: Thursday, August 30, 2018 11:44 PM
To: Bell, Eric; Winchell, Stacie; Stay, Grace; Valenzuela, Daniel; Christiansen, Jennifer; Arthur, Janet
Subject: Fwd: 

RECEIVED

SEP 04 2018 

OFFICE OF DISTRICT SUPT.
CEWW BOCES

FYI. Will need to be on board meeting. Bonnie

Sent from my iPhone

Begin forwarded message:

From: Carrie O'Connor <carrie-oconnor@hotmail.com>
Date: August 30, 2018 at 8:23:31 PM EDT
To: "berry_bonnie@cves.org" <berry_bonnie@cves.org>

Dear Bonnie,

I am resigning my position as Teacher Aide effective 8/31/18.

Thank you,

Carrie O'Connor

Get [Outlook for iOS](#)

Winchell, Stacie

From: Berry, Bonnie
Sent: Tuesday, September 04, 2018 3:01 PM
To: Winchell, Stacie; Valenzuela, Daniel; Christiansen, Jennifer; Arthur, Janet; Stay, Grace
Subject: Fwd: 2018-2019 school year

RECEIVED

SEP 05 2018

MR

OFFICE OF DISTRICT SUPT.
CEWW BOCES

FYI

Sent from my iPhone

Begin forwarded message:

From: Marci Celotti <mcelotti15@hotmail.com>
Date: September 4, 2018 at 12:22:38 PM EDT
To: "berry_bonnie@cves.org" <berry_bonnie@cves.org>
Subject: 2018-2019 school year

Good afternoon Bonnie,
This is Marciano Celotti, I work at the Mineville campus. I apologize for contacting you through my personal email but I am having trouble logging into my work email.
The reason for this email is to let you know that I am unfortunately resigning from my position as a teacher aide/ student aide effective as of September 4, 2018. I apologize for sending this notice so late. I hope you all have a great school year.

Sincerely,
Marci Celotti

RECEIVED
SEP 04 2018
BY: SM

August 31, 2018

RECEIVED
SEP 04 2018
OFFICE OF DISTRICT SUPT.
CEWW BOCES

To: Teri Calabrese-Gray

From: Joanne Weiss

Re: Letter of resignation

This letter is to let you know that I am resigning my position as Itinerant Librarian at CVES BOCES. I have been offered a job at Peru and I would like to begin the school year at Peru.

I thank you for all your help and support during my time at BOCES.

Joanne Weiss

RECEIVED
SEP 04 2018

BY:

ENC. 12

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Briana Marbut
Position: Teacher Aide/ Student Aide (Replacement)
Effective: September 5, 2018
Annualized Salary: \$15,815.44
Tentative Permanent Date: September 13, 2019
2. Name: Heather Shaw
Position: Teacher Aide/ Student Aide (Replacement)
Effective: September 5, 2018
Annualized Salary: \$15,815.44
Tentative Permanent Date: September 1, 2019
3. Name: Adele Huchro
Position: Food Service Helper
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
4. Name: Andrea Martino-Mott
Position: Coordinator (Autism) 80% (Replacement)
Effective Date: September 13, 2018
Tentative Permanent Date: September 13, 2019
License Status: Licensed Behavior Analyst
Annual Base Salary: \$55,176.31
Prorated Salary: \$35,143.07
5. Name: Margaret Christian (Pending Fingerprint Clearance)
Position: Teacher Aide/ Student Aide (Replacement)
Effective: September 13, 2018
Annualized Salary: \$15,654.87
Tentative Permanent Date: September 13, 2019

ENC. 13

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following person(s):

1. Kacilynn Lamere, Teacher Aide/Student Aide, effective September 1, 2018
2. Emily Noorwood, Teacher Aide/Student Aide, effective September 1, 2018
3. Kathy Baker, Teacher Aide/Student Aide, effective September 1, 2018

ENC. 14

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows:

Name: Roxana Palmer
Position: Art Teacher (Replacement)
Effective Date: September 1, 2018-June 30, 2019
Annualized Base Salary: \$37,145 (Uncertified)

Name: Katie Brooks (Continuing Temporary Position)
Position: Adult Literacy Teacher
Effective Date: September 1, 2018
Annualized Base Salary: \$44,396

ENC. 15

Recommend that the Board grant a Salary Adjustment to the following person due to receipt of certification:

1. Name: Katie Brooks
Position: Adult Literacy Teacher
Effective Date: June 14, 2018
Old Salary: \$36,394
New Salary: \$42,894
Prorated Salary: \$36,621.50

ENC. 16

Recommend that Board rescind the following motion:

Rescind the motion that was approved at the August 22, 2018 Board meeting whereby the Board approved the following: "Per MOU: P-Tech Stipend of \$2,100 will be paid annually" to Kristia Brownwood as part of her Temporary Appointment.

ENC. 17

Recommend that the Board approve the following Additional Work for the 2018-2019 School Year, effective August 1, 2018:

Culinary Arts Management, Hourly rate of pay
Tanner Senecal, not-to-exceed 30 hours
Bevan Gertsch-Cochran, not-to-exceed 30 hours

Class Room Set-up, \$110/Day
Michelle Whitford, not-to-exceed 1day

PBIS, \$30/Hour
Allison Bola, 2 additional hours

8:1:1 Academic/Behavior Curriculum, \$30/Hour
Patrick Kissel, not-to-exceed 30 hours

ENC. 18

Recommend that the Board approve the following list of employees to receive compensation for attending the CVES New Employee Orientation on August 27, 2018:

<u>\$30/Hour</u>	<u>\$28/Hour</u>
Kyle Ainsworth	Bridget Snow
Abram Benko	
Kristia Brownwood	
Todd Everleth	<u>\$10.40/Hour</u>
William Fish	Tabatha Imondi
Kristin Forttrell	Destiny Welch
Maiya Giroux	Cynthia Warner
Brittani Hellen	Ashley Wales
Cherie Passno	
Molly Rascoe	
Susan Richards	
Kayla Thorne	
Lori Warner	
Andrea Denton	
Mary Murphy	
Heidi Wells	

ENC. 19

Recommend that the Board approve the following list of Substitutes:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Susan Muller	On-Call Cook	05/01/2018	\$11.20/Hour
Francis Russell	Sub CDL Driver	07/01/2018	\$28/Hour
Taylor Manor	Teacher Aide/Student Aide	09/01/2018	\$78/Day
Michelle Whitford	Teacher	09/01/2018	\$110/Day
Andrea Mott	Teacher	09/01/2018	\$110/Day

ENC. 20

Recommend that the Board approve the following list of Facilitators for the period of September 13, 2018 through June 30, 2019:

Facilitators (\$30.00/Hour)
Sanford Coakley
Kim Mayer
Michelle Whitford
David Slater

ENC. 20 CONTINUED

Recommend that the Board approve the following list of Curriculum Writers for the period of July 1, 2018 through June 30, 2019:

Curriculum Writers (\$25.00/Hour)

Cherish Canning
Damie Durgan
Meghann Farrell
Gina Goodrow
Jamie Guay
Angela Harrigan
Barbara LaBombard
Erin LaClair
Jennifer Lafountain
Amy LaPoint
Kim Lashway
Shawn Matthews
Laura Nutt
Amanda Peck
Marcy Peryea
Pamela Pitts
Tracy Rabideau
Leslie Thayer
Rebecca Trombley
Mary Trudo
Lisa Vanier
Jamie Whelden
Bethany White

ENC. 21

Recommend that the Board approve the following resolutions:

1. The re-certification of the following Lead Teacher Evaluators for the 2018-2019 school year, who have attended various CVES in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 21, 2018: Bonnie Berry, Teri Calabrese-Gray, Jennifer Christiansen, Adam Facticeau, Cynthia Ford-Johnston, Michele Friedman, Jim McCartney, Grace Stay, Matt Walentuk, and Daniel Valenzuela.

2. The re-certification of the following Lead Principal Evaluators for the 2018-2019 school year, who have attended various in-house meetings and state, regional and/or local professional development offerings, most recently Gearing Up on August 21, 2018: Bonnie Berry, Teri Calabrese-Gray, and Michele Friedman.

ENC. 22

Recommend that the Board approve the Memorandum of Agreement between C-E-W-W Board of Cooperative Educational Services and the CVES Civil Service Employees Association, Inc., to include the title of Food Service Helper, a 10-month position, within the negotiations unit represented by CSEA pursuant to Article 2 Collective Bargaining Unit, Paragraph B, of the parties' collective bargaining agreement for the term July 1, 2015 through June 30, 2018. (attached)

ENC. 23

Per the resolution adopted by the CVES Board the "District Superintendent is authorized to approve budget increases related to cross contracted service budgets. Budget increases authorized in this capacity will be reported to the Board within 90 days". The following is a report to the Board of such action:

1. Exploratory Enrichment – Franklin-Essex-Hamilton BOCES budget was increased from \$4,200 to \$6,048, for the 2017-2018 school year, to accommodate for additional service requests with FEH BOCES and Northern Adirondack). (Co-Ser 409) ISC
2. Learning Technology – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget was increased from \$9,500 to \$95,298, for the 2017-2018 school year, to accommodate for additional service requests with WSWHE BOCES and Beekmantown. (Co-Ser 504) ISC
3. Model Schools – Capital Region BOCES budget was increased from \$96,831 to \$163,210, for the 2017-2018 school year, to accommodate for additional service requests with Albany BOCES (AuSable Valley, Beekmantown, Chazy, Northern Adirondack, Peru, Saranac, and Elizabethtown-Lewis, and Moriah). (Co-Ser 544) ISC
4. Drug & Alcohol Testing – Jefferson-Lewis BOCES budget was increased from \$22,968 to \$24,709, for the 2017-2018 school year, to accommodate for additional service requests with Jeff-Lewis BOCES (AuSable Valley, Beekmantown, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Peru, Plattsburgh, Westport, and Willsboro). (Co-Ser 624) ISC

ENC. 22

MEMORANDUM OF AGREEMENT

Between

BOARD OF COOPERATIVE EDUCATIONAL SERVICES

of

CLINTON, ESSEX, WARREN, WASHINGTON COUNTIES

and

CIVIL SERVICE EMPLOYEES ASSOCIATION, INC.

Local 1000 AFSCME, AFL-CIO

BOCES Unit 6472

Clinton County Municipal & School District Employees Local 810

August 13, 2018

WHEREAS, the title Food Service Helper was previously abolished by the Board of Cooperative Educational Services of Clinton, Essex, Warren, Washington Counties (herein "BOCES") and removed from the current collective bargaining agreement with Civil Service Employees Association, Inc., Local 1000 AFSCME, AFL-CIO, BOCES Unit 6472, Clinton County Municipal & School District Employees Local 810 (herein "CSEA"); and

WHEREAS, the title of Food Service Helper is now being created by BOCES, and the parties desire to include that ten-month (10 month) position within the negotiations unit represented by CSEA pursuant to Article 2 COLLECTIVE BARGAINING UNIT, Paragraph B, of the parties' collective bargaining agreement for the term July 1, 2015 through June 30, 2018 (herein the "CBA"); and

WHEREAS, the parties have met and conferred as to the terms and conditions of employment of such title;

NOW, THEREFORE, except as revised or amended below, the language of the CBA will continue in full force and effect with respect to the added title. The agreed-upon revisions will be effective upon ratification by the parties and will continue thereafter in any successor agreement until changed by agreement of the parties.

1. ARTICLE 2: Change provisions to include Food Service Helper, as follows:

A. "The BOCES hereby recognizes the Association Bargaining Unit* as the sole and exclusive bargaining agent for the personnel working half-time (.5 FTE) or more at BOCES and employed as:

Teacher/Student Aide	Job Placement Aide
Communications Specialist	Lifeguard
Cook	Cook Manager
<u>Food Service Helper</u>	

*with the exception of those employees in the August 21, 2011 Stipulated Settlement.

Excluded from the Association are substitutes in all groups, all temporary employees, employees of the North Country Teacher Resources Center and district office employees and personnel who hold the status of "management" and/or "confidential."

2. ARTICLE 4: Paragraph A shall be revised to read as follows:

A. The workday for the following employees will be six and one-half (6 ½) hours per day exclusive of a paid minimum meal break of one-half (1/2) hour:

Job Placement Aide	Lifeguard
Teacher/Student Aide	Communications Specialist
Cook	<u>Food Service Helper</u>

The workday for the following employees will be seven and one-half (7 ½) hours per day exclusive of a paid minimum meal break of one-half (1/2) hour:

Cook Manager”

3. ARTICLE 20: SALARY

The salary for the title of Food Service Helper for the 2017-2018 school year shall be \$15,000 at 6 ½ hours per day for the work days for 10 month employees as continued under the expired labor agreement pursuant to the Triborough Amendment pending discussions for a successor labor agreement.

Additional work days beyond the school year shall be paid per diem.

4. Other Matters:

- (1) All other CBA provisions: Unless specifically qualified here, employees in the title of Food Service Helper shall receive all contractual benefits.
- (2) Lunch period and Breaks: Food Service Helpers shall have a scheduled lunch period and two 15-minute paid breaks which shall not be scheduled at the beginning or end of the normal work day.

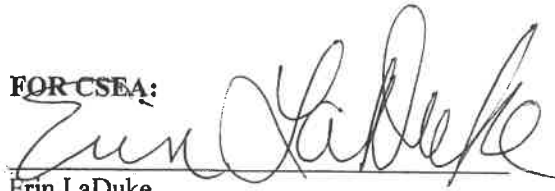
Agreed and accepted:

FOR BOCES:

Dr. Mark Davey
District Superintendent

Date: August __, 2018

FOR CSEA:


Erin LaDuke
Unit President

Date: August 24, 2018


Terry Guynup
CSEA Labor Relations Specialist

Date: August 17, 2018

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Mark Davey
FR: Teri Calabrese-Gray 
DA: September 4, 2018
RE: **September 2018 Board Report**

GEARING UP FOR 2018-19

Almost 90 administrators across the North Country gathered with their administrative teams for the fifth consecutive year on August 21, 2018. The morning program focused on Mental Health. Participants learned about the ACE quiz and the impact trauma can have on an individual's mental well-being and health, especially over their lifetime. They became aware of the culture we are attempting to create in the North County with various agency and organization partners to assist with mental health stability. Also, Kim Denton and Daniel Valenzuela discussed restorative practice that schools can put in place to reduce a punitive approach.



Jane Landry provided highlights of school accountability under ESSA and the importance of accurate reporting and what districts can be doing now to assist in their reporting. Teri Calabrese-Gray engaged administrators in a discussion about what leaders do once they have summative HEDI ratings for their teachers and what's on the horizon for the newly adopted Professional Standards for Educational Leaders (PSELs).

Various presenters from across the region kicked off the afternoon session providing administrators an update on the Next Generation ELA and Mathematics Learning Standards, NYS Social Studies Standards and the NYS Science Standards.

The remainder of the afternoon was comprised of three roundtable discussions. Participants engaged in a protocol that allowed them to read numerous quotes from a variety of articles on a particular topic (trust, school safety, student engagement, productivity, coaching, social emotional

learning, and communicating with parents, students and community). After several rounds, participants were asked to share the quote they kept and why.

The day concluded when each administrator was asked to imagine it is a year from now and they are writing their headline, tweet, or post for the past year. How would it read? They were asked to write it on an index card and put it in an envelope. When they return next year, they will receive their envelope and read their card to determine if they were successful based on their headline, tweet, or post.



NYSED RELEASES SOCIAL EMOTIONAL LEARNING (SEL) GUIDANCE AND RESOURCES

With the start of the new school year, additional guidance and resources to implement Social Emotional Learning (SEL) benchmarks, policies and programs are now available for school districts on the NYSED website.

According to the Collaborative for Academic, Social, and Emotional Learning (CASEL), social emotional learning “is the process through which children, youth and adults acquire and effectively apply the knowledge, attitudes and skills necessary to: understand and manage emotions; set and achieve positive goals; feel and show empathy for others; establish and maintain positive relationships; and make responsible decisions.”

Research shows that students who received SEL instruction exhibited the following results:

- achievement scores are 11-13 points higher;
- improved attitudes and behaviors, including motivation to learn, commitment to school, and engagement in the classroom;
- fewer negative behaviors, including disruptive classroom behaviors, non-compliance, aggression, and disciplinary referrals; and
- reduced emotional stress, including student depression, anxiety, and social withdrawal.

The resources outline benchmarks and frameworks for educators to implement Social Emotional Learning practices in their schools and classrooms. Now available on NYSED’s website are the *New*

York State Social Emotional Learning Benchmarks

(<http://www.p12.nysed.gov/sss/selbenchmarks.html>) for voluntary implementation and *Social Emotional Learning: Essential for Learning, Essential for Life* (<http://www.p12.nysed.gov/sss/documents/SELEssentialforLearningandLife.pdf>), a framework explaining SEL concepts, and the need for and benefit of SEL in NY.

NYSED is continuing to develop additional resources to support SEL implementation, including guidance for systemic whole school implementation and district-developed resources aligning SEL competencies, academic standards, classroom activities and general teaching practices. These resources are expected to be available later this year.

As a strategy to promote equity in education for all children, social emotional learning is a key component in the Board and Department's work through participating in the New York State Safe Schools Task Force, implementing New York's Every Student Succeeds Act (ESSA) plan, developing a School Climate Index, and providing resources to support mental health education in schools.

In August 2016, the CASEL identified New York as one of nine states to participate in Cohort II of the Collaborating States Initiative to advance policies, guidelines and standards for preschool to high school for SEL. Further, New York State's recently approved ESSA Plan placed an emphasis on the importance of social emotional development and well-being. Fostering the development of SEL competencies for all students and adults in schools and communities supports the ESSA Plan priorities to improve academic achievement and graduation rates, improve school climate, and increase educational equity.

Research suggests that SEL benchmarks for students may increase the likelihood that students will receive better instruction in SEL, experience improved school connectedness, and become better learners. The School Climate and Student Engagement Workgroup of the New York State Safe Schools Task Force identified the following goals to guide SEL benchmarks for New York State schools:

1. Develop self-awareness and self-management skills essential to success in school and in life;
2. Use social awareness and interpersonal skills to establish and maintain positive relationships; and
3. Demonstrate ethical decision-making skills and responsible behaviors in personal, school, and community contexts.

The new resources outlining benchmarks and frameworks for educators to implement Social Emotional Learning practices in their schools and classrooms are now available online at <http://www.p12.nysed.gov/sss/sel.html>.

FACEBOOK LIVE EVENT: TEACHING MENTAL HEALTH

As the 2018-19 school year begins, a new law requires that mental health education be provided to students across every classroom in New York. WBFO (Buffalo's NPR News Station) will be hosting a Facebook Live conversation - **Teaching Mental Health: Recognizing the Mental Well-Being of Children** – examining the issue. Panelists will discuss how schools have developed a new mental health curriculum for school health classes and what it means for teachers and students. The curriculum aims to teach children about their mental well-being.

As part of WBFO's Mental Health Initiative, senior reporter Eileen Buckley will lead a conversation with New York State Regent Catherine Fisher Collins, who represents Western New York; Michael Cornell, Superintendent of the Hamburg Central School District; and Mark Laurrie, Superintendent of the Niagara Falls School District. The Facebook audience can send comments and questions for the guests. The Facebook Live event will take place on **Wednesday, September 12 at 1:00 p.m.** Submit questions ahead of time by email at fblive@wbfo.org and look for the event on the WBFO Facebook page.



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Mineville Campus - P.O. Box 8, Mineville, NY 12956
OneWorkSource - 194 U.S. Oval, Plattsburgh, NY 12903
www.cves.org

CV-TEC DIVISION
Michele M. Friedman
Director of Career and Technical Education

friedman_michele@cves.org
Plattsburgh Main Campus, 518-561-0100 FAX 518-561-0494
Mineville Branch Campus, 518-942-6691 FAX 518-942-3368
Satellite Branch Campus, 518-561-0100 FAX 518-324-6620
OneWorkSource, 518-561-0430 FAX 518-324-3379

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey
FROM: Michele M. Friedman
DATE: September 4, 2018
RE: September 2018 Board Report

As the Director of Career & Technical Education, I am proud to welcome you to the 2018-2019 school year at CV-TEC. The CV-TEC Division of Champlain Valley Educational Services offers a wide range of Career & Technical Education (CTE) Programming, Adult Literacy Programming, and Continuing Education Programming for our school districts and community members of Clinton and Essex Counties. CV-TEC has a rich history in the North Country and we are proud and committed to continuing the tradition of excellence on all of our CV-TEC campuses and locations.

Team CV-TEC is dedicated to a collaborative approach for excellence in Career & Technical Education. It is the CVES mission that "CVES empowers students, schools and communities by providing exemplary education, training, support and shared services; and it is the mission of the CV-TEC Division "to prepare students for success in careers and life-long learning including post-secondary education." Team CV-TEC is dedicated to our mission and committed to continuing and intensifying the long standing tradition of excellence at CV-TEC. With our mission in mind, each student's individual needs is what will drive and direct our educational programming and fuel our desire to continually improve our efforts to serve our students, component districts, business & industry partners and our surrounding community.

I would like to personally extend an invitation to tour our facilities, meet with our exceptional education professionals, and to discuss the opportunities available to our community here at CV-TEC.

Happy New Year! It's going to be an AMAZING year!

CV-TEC PROUDLY WELCOMES NEW TEAM MEMBERS

The CV-TEC Division is pleased to welcome our newest Team CV-TEC Members:

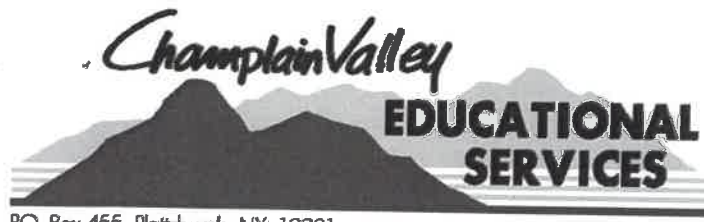
- Susan Richards will be based at our Plattsburgh Main Campus as our new Medical Office Assisting teacher;
- Shelley Bouyea will be returning from ADK PTEch as a member of our Academic Services Department specializing in Science.

Congratulations to our CV-TEC Team Members on their new positions within our Division:

We are all looking forward to working with each of our newest members which will make us even stronger as a team! Welcome to CV-TEC!

CV-TEC DIVISIONAL LEADERSHIP TEAM (DLT) PARTICIPATES AT GEARING UP CONFERENCE

The members of the CV-TEC Divisional Leadership Team participated at the Annual Gearing Up Conference on August 21, 2018. The team participated in discussions and activities centered on the new NYSED Regulations, presentations from NYSED on the new Science and Social Studies Standards, as well as NYSED policy, procedure and updates.



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SPECIAL EDUCATION DIVISION

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Mineville Campus, 518-942-6691 FAX 518-942-3368

CVES MISSION

CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.

To: Dr. Mark Davey, District Superintendent
From: Bonnie Berry, Interim Director of Special Education
Date: September, 2018
Re: Board of Cooperative Educational Services Report

Special Education Division Prepares for 2018-19

We begin our new year with 90% capacity at the Mineville and Plattsburgh Campuses and welcome new staff members:

Teachers – Kyle Ainsworth, Kayla Thorne, Brianna Finnegan, Katie Bidelspach, Bill Fish, Cherie Passno, Roxana Palmer and Molly Rascoe

TAs – Todd Everleth, Lori Warner, Alix Geoffroy, Caitlyn Worley, Ashley Pray, Brittani Hellen and Andrea Denton

Aides – Charley Brunet, Mindy Rabideau, Ashley Wales, Destiny Welch, Tabitha Imundi, Bianca Siskavich, Kirsten LeClair, Brianna Marbut and Heather Shaw

Life Guard – Henry Aguilar

Counselor- Heidi Wells

Occupational Therapist – Mary Murphy

Physical Therapist - Elizabeth Theeman

Congratulations to the staff members with over 30 years of service:

Alan Thompson, Sheilah Boyea, Becky Garrow, Erin Burke and Sue Tourville.



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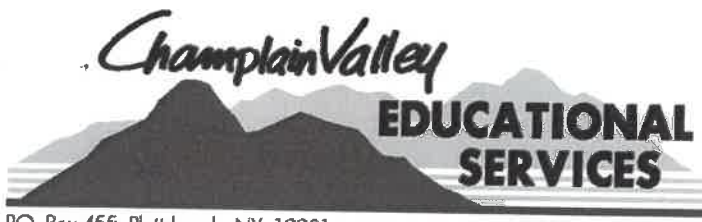
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Room Preparation in Progress

Thank you to the O & M staff for preparing our rooms so quickly after summer school. It is always a challenge. It was done by August 30th and the school was open to staff to come in over the weekend to prepare rooms.





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Looking forward to a new year!