

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE INSTRUCTIONAL SERVICES CENTER IN
PLATTSBURGH ON AUGUST 22, 2018, PROPOSED EXECUTIVE SESSION AT 6:30 PM – MEETING AT
7:30 P.M.**

- No Action 1. CALL TO ORDER: DISTRICT SUPERINTENDENT
- a. The Pledge of Allegiance
 - b. Roll Call of Board Members
 - c. Introduction of All Present
- No Action 2. OATH OF OFFICE (PLEASE SIGN AND HAVE NOTARIZED AT MEETING)
 (Linda Gonyo-Horne and Jane Donahue)
- No Action 3. EXECUTIVE SESSION
- No Action 4. OPINIONS AND CONCERNS FROM THE AUDIENCE
- No Action 5. CAPITAL PROJECT UPDATE
 --Dr. Mark Davey, Mr. Eric Bell & Mr. Garrett Hamlin, Tetra Tech Architects & Engineers
- Action 6. MINUTES OF PREVIOUS MEETING
- a. July 11, 2018 (Enc. 1)
7. CONSENT AGENDA FINANCIAL
- Action a. Certification of Warrant (Enc. 2)
- Action b. Special Aid Fund Projects (Enc. 3)
- Action c. Cross Contracts (Enc. 4)
- Action d. Change Order Proposals (Enc. 5)
- Action e. Adult Education Sponsorship Agreement (Enc. 6)
- Action f. Bid Award (Enc. 7)
- Action g. School Lunch Program Resolution (Enc. 8)
- Action h. Special Education School Aged Summer School Resolution (Enc. 9)
8. OLD BUSINESS
- No Action a. None this month
9. CONSENT AGENDA PERSONNEL
- Action a. Resignation for the Purpose of Retirement (Enc. 10)
- Action b. Resignations (Enc. 11)
- Action c. Abolishment (Enc. 12)
- Action d. Resignations/Probationary Appointments (Enc. 13)
- Action e. Four-Year Probationary Appointments (Enc. 14)
- Action f. Resignation/Civil Service Probationary Appointment (Enc. 15)
- Action g. Civil Service Probationary Appointments (Enc. 16)
- Action h. Permanent Appointments (Enc. 17)

- Action i. Temporary Appointments (Enc. 18)
- Action j. Position Increase (Enc. 19)
- Action k. Salary Adjustment (Enc. 20)
- Action l. Rescind (Enc. 21)
- Action m. Additional Work (Enc. 22)
- Action n. Temporary Grant Appointments (Enc. 23)
- Action o. Substitutes (Enc. 24)
- Action p. Adult Education Instructor (Enc. 25)
- Action q. Curriculum Writers (Enc. 26)
- Action r. 2018 Special Education Summer School Additions (Enc. 27)
- Action s. 2018 Summer Work (Enc. 28)
- Action t. 2018-19 Temporary On-Call Substitute Annual Renewal List (Enc. 29)
- Action u. 2018-19 Temporary On-Call Rates (Enc. 30)
- Action v. Extra Curricular Student Activity Fund Club Advisors (Enc. 31)
- Action w. Officers for Free and Reduced Lunch Appeals (Enc. 32)
- Action x. Authorization of Individuals to Collect Money (Enc. 33)

10. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Adopt Revised Policies (Enc. 34)
- Action b. Adopt Revised Policy – Waive 1st Reading and Adopt (Enc. 35)
- No Action c. Annual Professional Performance Review for Non-Instructional Professional Personnel (Enc. 36)
- Action d. SEQRA Resolution (Enc. 37)
- Action e. Special Meeting/Vote Resolution (Enc. 38)
- Action f. DS Salary Cap Letter to Governor Cuomo Resolution (Enc. 39)
- Action g. Capital Legislation Resolution (Enc. 40)

11. NEW BUSINESS

- No Action a. None this Month

No Action 12. STRATEGIC PLAN UPDATE – Dr. Mark Davey

No Action 13. DISTRICT SUPERINTENDENT’S UPDATE

No Action 14. OTHER

No Action 15. NEXT BOARD MEETING

Wednesday, September 12, 2018, at the Yandon-Dillon Center in Mineville – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

No Action 16. REPORTS FROM DIRECTORS (Enc. 41)

Action 17. ADJOURNMENT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

September 12, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
October 10, 2018	Special Education Open House/Community Resources Fair
October 10, 2018	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
October 24, 2018	CV-TEC Family Night – Plattsburgh – 6:00 p.m.
October 25, 2018	CV-TEC Family Night – Mineville – 6:00 p.m.
October 25-27, 2018	NYSSBA Convention – New York City
November 1, 2018	Board Budget Committee Meeting – Discuss Budget Development & Review 2019-20 Challenges – Instructional Services Center, Plattsburgh 7:00 p.m.
November 14, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
December 4, 2018	Board Budget Committee Meeting – Review Reconciliations & Set Parameters for 2019-20 Budgets – Instructional Services Center, Plattsburgh 7:00 p.m.
December 12, 2018	Board Meeting – John Harrold Center, Plattsburgh – 7:30 p.m.
January 9, 2019	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 24, 2019	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2019-20 Budgets – Finalize Draft Budgets – ISC, Plattsburgh - 7:00 p.m.
February 13, 2019	Board Meeting/Budget Presentations – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
February 14-16, 2019	AASA Convention – Los Angeles, CA
March 4, 2019	CVES Regional Spelling Bee – Location and Time TBD
March 13, 2019	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 14, 2019	I Stand Against Bullying (ISAB) Awards, SUNY Giltz Auditorium - TBD
Mar. 30–Apr. 1, 2019	NSBA Convention – Philadelphia, PA
April 4, 2019	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 9, 2019	CV-TEC Open House – Mineville – 6:00 p.m.
April 10, 2019	Annual Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
April 25, 2019	Election of CVES Board Members and Vote on Administrative Budget
May 8, 2019	Board Meeting – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
May 14, 2019	NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.
May 22, 2019	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 29, 2019	SkillsUSA Awards – Elk’s Lodge – 6:00 p.m.
June 6, 2019	No. Country Loggers Awards Banquet – 6:00 p.m.
June 7, 2019	Special Ed Career Pathways Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 15, 2019	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 12, 2019	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 19, 2019	CV-TEC Mineville Graduation Ceremony – Moriah Central School – 7:00 p.m.
June 20, 2019	CV-TEC Plattsburgh Graduation Ceremony – SUNY Field House – 7:00 p.m.

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

ENC. 1

Recommend that the Board approve the Draft Minutes from the July 11, 2018 Re-Organizational Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for July 2, 2018 to August 10, 2018. (attached)

ENC. 3

Recommend that the Board approve the following Special Aid Projects:

1. School Library System Categorical Aid (F949) in the amount of \$9,699 for the 2018-2019 school year. SED has approved this budget. (ISC)
2. National School Lunch Program (NSLP) Equipment Assistance Grant in the amount of \$14,152 for the period of August 1, 2018 through July 31, 2019. These funds will be used to purchase a Point Of Sale (POS) system, a portable cold food station, and a reach-in refrigerator for the Yandon-Dillon cafeteria. (Pending SED approval)(Admin)

ENC. 4

Recommend that the Board approve the following Cross Contracts:

1. 2018-19 – Questar III BOCES
\$49,200.00 for State Aid Planning (AuSable Valley, Beekmantown, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport and Willsboro participate in this service)
2. 2018-19 – Franklin-Essex BOCES
\$556,003.00 for Shared Business Office Services (Elizabethtown-Lewis, Putnam, and Westport participate in this service), Substitute Coordination (Beekmantown, Elizabethtown-Lewis, Schroon Lake and Westport participate in this service), School Improvement SSFC (Elizabethtown-Lewis and Westport participate in this service), Insurance ACA Consulting and Reporting (AuSable, Beekmantown, Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake and Westport participate in this service), and Personnel Recruitment-Frontline (Beekmantown participates in this service).
3. 2018-19 – Onondaga-Cortland-Madison BOCES
\$586.00 for Energy Coordination (Keene).
4. 2018-19 – Jefferson-Lewis BOCES
\$4,800.00 for Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Westport and Willsboro).
5. 2018-19 – St. Lawrence-Lewis BOCES
\$66,120.00 for Cooperative Purchasing (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport and Willsboro participate in this service) and \$12,480.00 for Instructional Computer-Edlio (Beekmantown participates in this service).

ENC. 4 CONTINUED

6. 2018-19 – Capital Region BOCES

\$4,899,045.65 for Distance Learning, Instructional Computer Support Services, Arts in Education, School Improvement, Model Schools, Administrative Computer Services (student, financial, security and others), Nonpublic Textbook Coordination, Labor Relations, Voice and Electronic Communications Services, Teacher Certification, and Microfilming (all 17 component districts and CVES participate in one or more of these services).

7. 2017-18 Final – Madison-Oneida BOCES

\$7,480.21 for Common Learning Objectives and Computer Services Management (Peru participates in these services).

8. 2017-18 Final – Capital Region BOCES

\$5,506,961.04 for Distance Learning, Instructional Computer Support Services, Arts and Education, Model Schools, Administrative Computer Services (student, financial, security and others), Virtual Summer School, Microfilming, Communications, Labor Relations, Teacher Certification and Health Safety/Risk Management, and Voice Electronic Communication Services (all 17 component districts and CVES participate in one or more of these services).

9. 2017-18 Final – Oswego BOCES

\$2,250 for NYS CDOS or SACC Credential Management System (CVES participates in this service).

10. 2017-18 Final – Jefferson-Lewis BOCES

\$25,198.75 for Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Westport and Willsboro)

ENC. 5

Recommend that the Board accept the following Change Order Proposals:

Proposals submitted by Chazen Companies of Queensbury NY for Change Orders to the Wetland Investigation and Endangered Species Review for the anticipated Capital Project.

Change Order #1 entails a detailed Wetland Delineation for two potential road alignments at the Plattsburgh Main Campus. The total cost of the services, including the modification of the existing Wetland Delineation Report for any new findings, is \$1,900.

Change Order #2 entails an Environmental Site Assessment (ESA) of the approximately 17.5-acre land parcel at the Plattsburgh Satellite Campus, also known on the City of Plattsburgh Tax Map as Section 220, Block 1, Lot 3.2. Services will include a review of previous uses of the land and, if necessary, drilling and soil testing to identify for possible hazardous waste remnants. The total cost of all services including the land study, sub-contracted drilling and lab testing fees, and a full report on findings is not anticipated to exceed \$23,475.

Change order services will commence upon board approval of the work and will continue until all services are completed.

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: July 11, 2018
KIND OF MEETING: Reorganization Board Meeting
PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Jane Donahue (Upon
Appointment)
Evan Glading
Richard Harriman, Sr.
Richard Malaney
Thomas McCabe
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

Patricia Gero
Linda Gonyo-Horne
Donna LaRocque
Ed Marin

Executive Officer:

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Other Present:

Teri Labrese-Gray
Sherry Aguglia
Christine Myers
Michele Friedman
Bonnie Berry
Eric Bell
Jane Donahue
Garrett Hamlin
Lynn Ellsworth

MEETING
TO ORDER

The District Superintendent called the meeting to order at 6:36 p.m.

OATH OF OFFICE

Larry Barcomb and Evan Glading signed the Oath of Office. Linda Gonyo-Horne will sign the Oath of Office and return to the Board Clerk.

2018-19 BOARD
PRESIDENT

Mr. Glading moved, seconded by Mr. Murdock, to nominate Larry Barcomb as President of the CVES Board for 2018-19. There being no other nominations, Mrs. Boise moved, seconded by Mr. Murdock to close the nominations. All Board Members present voted yes—motion carried. Mr. Barcomb was elected Board President for 2018-19 and signed the Oath of Office.

2018-19 BOARD
VICE PRESIDENT

Mr. Murdock moved, seconded by Mrs. Saunders, to nominate Michael St. Pierre as Vice President of the CVES Board for 2018-19. There being no other nominations, Mrs. Boise moved, seconded by Mr. Murdock, to close the nominations. All Board Members present voted yes—motion carried. Mr. St. Pierre was elected Board Vice President for 2018-19 and signed the Oath of Office.

2018-19 BOARD
DEPUTY VICE
PRESIDENT

Mr. St. Pierre moved, seconded by Mrs. Saunders, to nominate Bruce Murdock as Deputy Vice President of the CVES Board for 2018-19. There being no other nominations, Mrs. Boise moved, seconded by Mrs. Saunders, to close the nominations. All Board Members present voted yes—motion carried. Mr. Murdock was elected Board Deputy Vice President for 2018-19 and signed the Oath of Office.

APPOINTMENT OF
VACANT BOARD
MEMBER SEAT

Mr. St. Pierre moved, seconded by Mrs. Saunders, to appoint Ms. Jane Donahue to the vacant CVES Board member seat. All Board Members present voted yes—motion carried. Mrs. Donahue will sign the Oath of Office and return to the Board Clerk.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:42 p.m., for the following reasons: : #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of civil service law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation;; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof. The Board reviewed the District Superintendent's contract addendum recommendation which provided a one-year extension through June 30, 2021. Next, Jacqueline Kelleher, Esq. of the law firm Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC of Plattsburgh provided an update on several legal matters including on-going *Rissetto vs. CEWW BOCES* litigation, a recent new Notice of Claim received from a particular employee and advice on potential acquisition of the Satellite Campus property. Next, several pending employment recommendations were reviewed including the updated Director of Special Education vacancy search underway. Lastly, a labor relations update was provided including the review of a contract pending approval by the Board involving CVES' Administrators Unit and several Memorandums of Agreements (MOAs) slated for approval including the 12-Month Employees emergency coverage were discussed. All Board Members present voted yes—motion carried. Mr. Murdock moved, seconded by Mrs. Boise, that the Board come out of Executive Session at 7:33 p.m. All Board Members present voted yes—motion carried.

CONSENT
AGENDA RE-
ORGANIZATIONAL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following consent agenda Re-Organizational items 8a – 8y as presented. All Board Members present voted yes—motion carried.

APPOINTMENT OF
BOARD CLERK

(8a) Appoint Meaghan Rabideau to the position of Board Clerk, effective July 11, 2018 through the July 2019 Reorganization Meeting, per terms and conditions of Employment Agreement. The Board Clerk will sign and file the Oath of Office.

APPOINTMENT OF
DEPUTY BOARD
CLERK

(8b) Appoint Louise Jackstadt to the position of Deputy Board Clerk, as needed, effective July 11, 2018 through the July 2019 Reorganization Meeting, with an additional compensation of \$47.75/hour for hours worked beyond the contractual work day. The Deputy Board Clerk will sign the Oath of Office and file with the Board Clerk.

APPOINTMENT OF
TREASURER

(8c) Appoint Christine Myers to the position of Treasurer, effective July 11, 2018 through the July 2019 Reorganization Meeting, per terms and conditions of Employment

Agreement. The Treasurer will sign the Oath of Office and file with the Board Clerk.

- APPOINTMENT OF DEPUTY TREASURER (8d) Appoint Sherry Aguglia to the position of Deputy Treasurer, as needed, effective July 11, 2018 through the July 2019 Reorganization Meeting, with an additional compensation of \$46.49/hour for hours worked beyond the contractual work day. The Deputy Treasurer will sign the Oath of Office and file with the Board Clerk.
- APPOINTMENT OF CLAIMS AUDITOR (8e) Appoint Angela Jennette to the position of Claims Auditor, effective July 11, 2018 through the July 2019 Reorganization Meeting, with an additional compensation of \$35.00/hour for hours worked beyond the contractual work day. The Claims Auditor will sign the Oath of Office and file with the Board Clerk.
- APPOINTMENT OF DEPUTY CLAIMS AUDITOR/PAYROLL AUDITOR (8f) Appoint Jessie Moulton to the position of Deputy Claims Auditor/Payroll Auditor, effective July 11, 2018 through the July 2019 Reorganization Meeting, with an additional compensation of \$42.75/hour for hours worked beyond the contractual work day. The Deputy Claims Auditor/Payroll Auditor will sign the Oath of Office and file with the Board Clerk.
- APPOINTMENT OF PURCHASING AGENT (8g) Appoint Stephanie Trombly to the position of Purchasing Agent, effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF CENTRAL TREASURER-EXTRACLASSROOM ACTIVITY FUND (8h) Appoint Christine Myers to the position of Central Treasurer-Extraclassroom Activity Fund, effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS ACCESS OFFICER (8i) Appoint Meaghan Rabideau to the position of Records Access Officer, effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation
- APPOINTMENT OF RECORDS ACCESS APPEALS OFFICER (8j) Appoint Dr. Mark Davey to the position of Records Access Appeals Officer effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF RECORDS MANAGEMENT OFFICER (8k) Appoint Christine Myers to the position of Records Management Officer, effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation.
- APPOINTMENT OF ASBESTOS DESIGNEE (8L) Appoint Jeffrey Sisson to the position of Asbestos Designee, effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation.

<u>APPOINTMENT OF CIVIL RIGHTS OFFICER</u>	(8m) Appoint James McCartney and Cathy Snow as the CVES Civil Rights Officers, effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF SECTION 504 OFFICER</u>	(8n) Appoint Bonnie Berry as the CVES Section 504 Officer (to replace Reginald McDonald), effective July 11, 2018 through the July 2017 Reorganization Meeting, with no additional compensation.
<u>APPOINTMENT OF MEDICAID COMPLIANCE OFFICER</u>	(8o) Appoint Bonnie Berry as the CVES Medicaid Compliance Officer (to replace Reginald McDonald), effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation.
<u>DESIGNATING PERSONNEL TO KEEP ATTENDANCE REGISTER</u>	(8p) Designate Jeffrey Sisson to supervise the keeping of the register of attendance in accordance with Attendance Policy #4890, effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation.
<u>DESIGNATING OFFICIAL BANK DEPOSITORIES</u>	(8q) 1. Designate TD Bank and New York Cooperative Liquid Assets Security System (NYCLASS) as the official depositories for CVES operating accounts for the 2018-19 school year. 2. Designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for the 2018-19 school year: TD Bank, Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank and Adirondack Bank.
<u>AUTHORIZATION OF SIGNATURES ON CHECKS</u>	(8r) Authorize the Assistant Superintendent of Management Services, District Treasurer and the Deputy Treasurer to sign checks.
<u>AUTHORIZATION TO CERTIFY PAYROLLS</u>	(8s) Authorize the Assistant Superintendent of Management Services as Certifier of Payroll at no additional compensation, and appoint the Assistant Superintendent for Instruction & 21 st Century Learning as Certifier of Payroll, as needed, effective July 11, 2018 through the July 2019 Reorganization Meeting, with no additional compensation.
<u>AUTHORIZATION TO APPROVE ATTENDANCE AT CONFERENCES, CONVENTIONS, AND WORKSHOPS</u>	(8t) Authorize the District Superintendent to approve attendance at conferences, conventions and workshops, including associated expenses based on CVES policy #6830.

AUTHORIZATION
TO APPLY FOR
GRANTS AND AID

(8u) Authorize the District Superintendent to apply for grants and aid.

EXTRACLASSROOM
ACTIVITY FUND

(8v) Extraclassroom Activity Fund

This is the fund which accounts for the monies raised by students through their projects. There is a need to have staff involved with the management of this fund. It is recommended that the following people be appointed to monitor this fund, effective July 11, 2018 through July 2019 Reorganization Meeting, with no additional compensation: Chief Faculty Advisors – Adam Facteau for the Plattsburgh Campus, James McCartney for the Satellite Campus, and Grace Stay for the Mineville Campus.

EXTRACLASSROOM
FACULTY
AUDITOR

(8w) Recommend that the Board appoint the Assistant Superintendent of Management Services as the Extraclassroom Faculty Auditor, effective July 11, 2018 through the July 2019 Reorganization Meeting, at no additional compensation.

AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY

(8x) Authorize the following individuals to collect money at all CVES locations for the 2018-19 school year:

CV-TEC – Plattsburgh & Satellite Campuses

Bevan Gertsch-Cochran – Culinary Arts Management

Tanner Senecal – Culinary Arts Management

Jennifer Parker – Environmental Conservation/Forestry

Joshua Pierce – Environmental Conservation/Forestry

Beverly Thwaits - Cosmetology

Lisa Banker – Cosmetology

Erin Meyer – Animal Science/Veterinary Assistant

Dana Grant – Animal Science/Veterinary Assistant

Michael Guillette – Graphic Design & Communication

Christina LeFevre - Adult Education Tuitions and other CV-TEC programs

Debra Geddes – Adult Education Tuitions and other CV-TEC programs

Kristen Parker – Adult Education Tuitions and other CV-TEC programs

Laura Dancoes - Adult Education Tuitions and other CV-TEC programs

Nicole Osika – Adult Education Tuitions and other CV-TEC programs

Sherry Snow – Culinary Arts Management & Other Student Fees

CV-TEC – Mineville

Kimberly Lincoln – Cosmetology

Marcie Frasier – Special Education and CV-TEC program activities

Special Education – Plattsburgh

Janet Arthur – Special Education program activities

Donna Lavene - Special Education program activities

Tonya Robinson – Work Experience program activities

AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY
CONTINUED

Special Education – Mineville
Joan McGowan – Career Pathways activities

Instructional Services Center
Julie Duprey – Participant fees and other ISC services
Angela Jennette – Participant fees and other ISC services
April Miner – Participant fees and other ISC services

Business Office – Satellite Campus
Laura Sterling – Bank deposits and general collections
Jessica LaClair – Bank deposits and general collections

Cafeteria – Mineville Campus
Lynsey Roberts – Mineville School Lunch Program, Adult Sales
Julie Holbrook – Mineville School Lunch Program, Adult Sales

DIGNITY ACT
COORDINATORS

(8y) Approve the following Dignity Act Coordinators for the 2018-19 school year:

Adam Facteau – Main Campus
James McCartney – Satellite Campus
Grace Stay – Mineville Campus
Daniel Valenzuela – WAF

OPINIONS &
CONCERNS FROM
AUDIENCE

Ms. Bonnie Berry, long-term administrative substitute as the Director of Special Education, shared with the Board that CVES' Special Education Summer School began on July 9, 2018, with a total enrollment of 110 students for both the Plattsburgh and Mineville campuses. Ms. Berry also indicated that the Summer School program will have many great outdoor activities and educational events throughout the community this summer. Next, Dr. Davey provided an update on the upcoming Mental Health Networking Day that is taking place at the Instructional Services Center (ISC) on July 19, 2018 where a variety of community mental health professionals and law enforcement will be presenting to area administrators. Ms. Teri Calabrese-Gray then shared additional information including the line-up of presenters and she described the focus of the mini-workshops and variety of topics that will be covered.

CAPITAL PROJECT
UPDATE

Dr. Davey, Mr. Eric Bell and Mr. Garrett Hamlin provided an update to the Board on CVES' planned Capital Project initiative. The PowerPoint presentation highlighted an update on the SEQRA letters that will be sent out later this week which will start the 30-day process, shared an updated budget overview which included a more detailed scope development, an update on the potential acquisition of the Satellite campus property, and outlined remaining pre-referendum activities and next steps. The Board was then given the opportunity to ask questions and clarify several answers regarding the proposed Capital Project.

PREVIOUS

Mr. Murdock moved, seconded by Mr. Malaney, to approve the minutes of the

- MINUTES June 13, 2018 Board Meeting as presented. All Board Members present voted yes—motion carried.
- CONSENT AGENDA FINANCIAL Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Financial items 12a–12k as presented. All Board Members present voted yes—motion carried.
- CERTIFICATION OF WARRANT (12a) Approve the Certification of Warrant for June 4, 2018 – June 29, 2018, as presented.
- TREASURER’S REPORT (12b) Approve the Treasurer’s Report for May 31, 2018, as presented.
- PETTY CASH FUNDS (12c) Approve the following petty cash funds and bursar’s for the school year 2018-19:
WAF Special Education Dept. – Janet Arthur
Instructional Services Center – April Miner
Mineville Campus – Marcie Frasier
Satellite Campus CV-TEC – Laura Dancoes
Management Services – Sherry Aguglia
CV-TEC Plattsburgh Main Campus – Kristen Parker
- CHANGE FUNDS (12d) Approve the following change funds and custodians of the funds for the 2018-19 school year:
Special Education:
Special Education Career Pathways (Mineville), Joan McGowan - \$15.00
Special Education – Work Experience Sunshine Café (Plattsburgh), Tonya Robinson - \$25.00
Special Education – Short-term classroom program activities (Plattsburgh), Janet Arthur - \$25.00
CV-TEC:
CV-TEC Cosmetology II (Plattsburgh), Lisa Banker - \$100
CV-TEC Cosmetology (Mineville), Kimberly Lincoln - \$200
CV-TEC Culinary Arts & Hospitality Resort Services (Plattsburgh), Bevan Gertsch-Cochran - \$200 (\$100 per each register)
CV-TEC Conservation (Plattsburgh), Jennifer Parker - \$50
CV-TEC Student Tuitions and Fees (Plattsburgh), Debra Geddes - \$100
Mineville Cafeteria – Lynsey Roberts - \$50

DONATIONS

(12e) Approve the following Donations:

1. For our Student Stipend Fund:

Pepsi (March 2018)	82.03
Pepsi (April 2018)	86.85
United Way (April 2018)	32.27
United Way (May 2018)	32.27
Pepsi (June 2018)	<u>137.07</u>

TOTAL - \$370.49

2. Donation of electrical supplies, lockers and moving equipment from Pfizer, with an estimated value of \$30,202.49. This donation will benefit CVES students, faculty, staff and classrooms.

SPECIAL AID
FUND PROJECTS

(12f) Approve the following Special Aid Fund Projects:

1. School Library System Basic Operating Aid (F947) in the amount of \$96,991 for the 2018-19 school year. (ISC)

2. School Library System Supplemental Operating Aid (F956) in the amount of \$47,366 for the 2018-19 school year. (ISC)

CROSS
CONTRACTS

(12g) Approve the following Cross Contracts:

1. 2017-18 Final – Tompkins-Seneca-Tioga BOCES
\$594.05 for School Improvement Services (Ticonderoga participated in this service)

2. 2018-19 – Erie 1 BOCES
\$2,350.00 for Policy Services (Westport & CEWW BOCES participate in this service)

3. 2018-19 – Washington-Saratoga-Warren-Hamilton-Essex BOCES
\$11,741.00 for Occupational Education (Schroon Lake); \$36,040.00 for Arts in Education (AuSable Valley and Northern Adirondack); \$2,000.00 for School Development: CTE Statewide Assessment (CVES); \$9,504.00 for Learning Technology (Northeastern Clinton); and \$30.00 for Transportation Occupational Education Shuttles (Schroon Lake)

4. 2018-19 – Oswego BOCES
\$2,250.00 for NYS CDOS or SACC Credential Management System (CVES)

5. 2018-19 – Madison-Oneida BOCES
\$7,605.06 for Common Learning Objectives and Computer Services Management (Peru participates in these services)

CONTRACTOR/
CONSULTANT
AGREEMENTS

(12h) Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Prism Decision Systems, LLC under which Prism Decision Systems will provide planning and facilitation support to assist BOCES in accelerating and improving the BOCES-wide strategic plan for continuous academic improvement. Agreement services will take place during the 2018-2019 school year for an amount not anticipated to exceed \$14,324. (Administration)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. David Hedden for the purpose of obtaining professional psychiatric and consultation services in connection with the Special Education Day Treatment Program at a rate of \$183 per hour for the 2018-2019 school year. The current estimated annual expenditure for the agreement is \$16,220. (Special Education)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of obtaining clinical and educational consultation services in an amount not anticipated to exceed \$146,790. The dates for the agreement are July 1, 2018 through June 30, 2019. (Special Education)
4. Agreement between Clinton-Essex-Warren-Washington BOCES and The New England Center for Children for the purpose of establishing BOCES as an implementation site for the Autism Curriculum Encyclopedia (ACE) program in an amount not anticipated to exceed \$16,800. The dates for the agreement are July 1, 2018 through June 30, 2019. (Special Education)
5. Agreement between C-E-W-W BOCES and Behavioral Health Services North, Inc. (BHSN) for the purpose of obtaining management services with regards to Special Education's Adventure Based Counseling, Youth Development and Family Enrichment Program, at a "not to exceed" rate of \$150 per hour for the 2018-2019 school year. The current estimated annual expenditure for the agreement is \$16,350. (Special Education)

LEASE
EXTENSION
ADDENDUM

(12i) Approve the following Lease Extension Addendum:

1. Lease Addendum between Clinton-Essex-Warren-Washington BOCES and the Mountain Lake Public Telecommunications Council for the purpose of extending the existing lease for telecommunications space at the Lyon Mountain, New York facility in the amount of \$6,867 for the dates of July 1, 2018 through June 30, 2019. (ISC)

AGREEMENT
RENEWAL

(12j) Approve the following Agreement Renewal:

1. Agreement renewal term between Clinton-Essex-Warren-Washington BOCES and Preferred Group Plans, Inc. (PGP) for Health Reimbursement Arrangement (HRA) plan services, I.R.C. Sections 105 and 106, to be administered by PGP on behalf of BOCES for the period of July 1, 2018 through June 30, 2019; and for an I.R.C. Section 125 Cafeteria Plan for the period of October 1, 2018 through September 30, 2019. The total

estimated expenditure for the services is \$10,950. (Administration)

PARTICIPATION
IN COOPERATIVE
PURCHASING
PROGRAM

(12k) Approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Cooperative Educational Services agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2018/2019 school year.

OLD BUSINESS
COMMITTEE
REPORTS

Mr. Murdock moved, seconded by Mrs. Boise, to appoint the following Board Members to serve on the CVES Budget Committee (for development of the 2019-20 CVES budget) for the 2018-19 school year: Mrs. Boise, Mrs. Gonyo-Horne, and Mrs. Saunders. All Board Members present voted yes—motion carried.

OLD BUSINESS
COMMITTEE
REPORTS
CONTINUED

Mr. Murdock moved, seconded by Mrs. Boise, to appoint the following Board Members to serve on the CVES Audit Committee (pertaining to the 2017-18 audit) for the 2018-19 school year: Mrs. Gonyo-Horne, Mr. Harriman, Sr., Ms. Donahue, Mrs. LaRocque, and Mr. McCabe. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
PERSONNEL

Mr. Murdock moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items 14a–14L as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS
PLYMPTON, FOX

(14a) Accept the following letters of Resignation:

1. Jessica Plympton, Account Clerk/Typist, effective July 4, 2018.
2. Grace Fox, School Counselor, effective August 24, 2018.

ABOLISHMENTS
ARMSTRONG,
MAZE

(14b) Abolish the following positions:

1. Abolish the following position due to reduced component school district requests for services:

Jamie Armstrong, Biology Teacher, effective June 30, 2018

The above employee will be placed on a preferred eligible list for a period of (7) years, during which time he/she will have the right to be recalled on the basis of seniority in accordance with statute.

2. Abolish the following position due to reduced component school district requests for services:

Jonathan Maze, Airframe & Power Plant Teacher, effective June 30, 2018

The above employee will be placed on a preferred eligible list for a period of (7) years, during which time he/she will have the right to be recalled on the basis of seniority in accordance with statute.

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
AINSWORTH,
FINNEGAN

(14c) Appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Kyle Ainsworth, Special Education Teacher, Effective September 1, 2018, Annualized Base Salary of \$43,645 (2018-2019)

2. Brianna Finnegan, Special Education Teacher, Effective Date September 1, 2018, Annualized Base Salary of \$43,645 (2018-2019)

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

SALARY
INCREASE
ARTHUR

(14d) Approve the following salary increase for moving from the Support Staff Unit to the Confidential Unit:

1. Janet Arthur, Stenographer, effective July 31, 2018, \$4,000 increase.

TEMPORARY
APPOINTMENT
RYAN

(14e) Appoint the following person to a Temporary Appointment as follows:

1. Shawn Ryan, Security and Law Enforcement Teacher, Effective Date September 1, 2018- June 30, 2019, Annualized Base Salary of \$44, 395.00 (2018-19).

PART-TIME
APPOINTMENTS

(14f) Appoint the following people to a Part-Time hourly appointment for the 2018-2019 school year:

Adult Employment Services Hourly Teaching Assistant (\$19.00/hour)

Maiya Giroux
Kristin Fortrell

ADDITIONAL
WORK

(14g) Approve the following additional work for the 2017-18 school year:

Nursing Services for Prom. (Hourly rate of pay)

Nancy Davidson, not to exceed 2 hours

Approve the following additional work for the 2018-19 school year:

Mandatory Bus Driver Safety Course. (Hourly rate of pay)

Thomas Rodriguez, Conservation Teacher, not to exceed 4 hours

Kim Mayer, Physical Education Teacher, not to exceed 4 hours

INTERIM
ADMINISTRATOR
FORD-JOHNSTON

(14h) Approve the following Interim Administrator for the period of July 1, 2018 through June 30, 2019:

Interim Administrator (\$450.00/day)

Cynthia Ford-Johnston – ADK P-TECH Principal .4 FTE

ADULT
EDUCATION
INSTRUCTORS

(14i) Approve the following Adult Education Instructors for the 2018-2019 School Year:

Adult Education. \$37.00/Hour

Aubin, Thomas
Bernhard, Brett
Billings, Kathy
Blair, Chad
Bond, Chelsey
Bouyea, Shelley
Bova, Michael
Brooks, Katie
Brown, Mark
Burdo, Amy
Bushey, Angela
Carlsson, GayEllen
Couture, Stephen
Day, Kelly
DeAnglo, Shawna
Dirolf, Alexis
Drew, Michael
Ducharme, Lori
Facteau, Linda
Gero, Jennifer
Grant, Dana
Johnson, Fred
Lafountain, Colleen
LaReau-Kemp, Shirley
Lamora, Ellen
Levac, Nancy
Manning, Karen
Marbut, Lucy
Maze, Jonathon
Meyer, Erin
Moore, Brenda
Plumadore, Jaimie
Poirier, Dana
Rodriguez, Thomas
Sayward, Lance
Shaw, Kevin
Smart, Leonard

ADULT
EDUCATION
INSTRUCTORS
CONTINUED

Snow, Sherry
Snow, Tiffany
Spadafora, Maria
Spoor, Erin
Tedford, Dena
Waters, Dawn

Adult Education, \$28.00/Hour (non-contract)

Dobbs, Judy N.
Goodell, Patricia
Kivlehan, Kieran
Snow, Bridget

Adult Education Health Careers, \$35.00/Hour (non-contract)

Bond, Sherry
Chauvin, Catherine
Fitzgerald, Robert
Schmitt, Ann
Simpson, Charles

FACILITATORS,
CURRICULUM
WRITERS,
SCORERS

(14j) Approve the following list of Facilitators, Curriculum Writers, and Scorers for the period of July 1, 2018 through June 30, 2019:

Facilitator (\$30.00/Hour)

Dean Delano

Curriculum Writers (\$25.00/Hour)

Rebecca Dupree
Madonna Gardner
Robert Garrow
Kelley Manor
Anne Smallman

ELA/Math Scorers (\$20.00/Hour)

Elizabeth Baker
Bonnie Berry
Elizabeth Bosworth
Holley Christiansen
Terri Cioppa
Mary Clackler
Deborah Daly
Carol Dandrow
Heather Deans
Joy Demarse
Cheryl Dodds
Brenda Drummond

FACILITATORS,
CURRICULUM
WRITERS,
SCORERS
CONTINUED

Kaitlin Fielder
Theresa Fioni
Jennifer Garbera
Mona Goldenberg
Bonnie Gregware
Judy Hoey
Tracey Howard
Cheryl Hutchins
Karen Irwin
Anne King
Leslie LaBarge
Samantha Lavigne
Laurie Martin
Julia Miller
Jeanne Pasti
Connie Pereau
Cheryl Phillips
Susan Picard
Cheryl Pray
Mary Elaine Rice
Joyce Rovers
James Sheffer
John Sheldrake
Joanne Slater
Lori Southwick
Susan Stafford-Gough
Mary Ellen Stanton
Theresa Tregan
Angie Waldron
Elaine Whitcomb
Karen White

2018 SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS

(14k) Approve the following list of 2018 Special Education Summer School Staffing additions:

The Following People Will Receive \$10.40/Hour

Cody Clark	TOC/ Teacher Aide/Student Aide	WAF
Angela Cook	TOC/ Teacher Aide/Student Aide	WAF
Brittani Helen	TOC/ Teacher Aide/Student Aide	WAF
Brianna Finnegan	TOC/ Teacher Aide/Student Aide	WAF
Mindy Rock	TOC/ Teacher Aide/Student Aide	WAF
Christina Durgan	TOC/ Teacher Aide/Student Aide	WAF
Bianca Siskavich	TOC/ Teacher Aide/Student Aide	WAF
Rachael Venne	TOC/ Teacher Aide/Student Aide	WAF
Tabitha Imondi	TOC/ Teacher Aide/Student Aide	WAF

2018 SPECIAL	Donna Caramia	TOC/ Teacher Aide/Student Aide	WAF
EDUCATION	Emily Garrand	TOC/ Teacher Aide/Student Aide	WAF
SUMMER SCHOOL	Brittani Helen	TOC/ Teacher Aide/Student Aide	WAF
STAFFING	Ashley Laventure	Sub/ Teacher Aide/ Student Aide	WAF
ADDITIONS			
<u>CONTINUED</u>			

The Following People Will Receive \$14.00/Hour

Gillian Ryan	Teacher Aide/Student Aide	WAF
Brenda Trombly	Teacher Aide/Student Aide	WAF
Kathy Baker	Teacher Aide/Student Aide	WAF
Brittani Helen	Teacher Aide/Student Aide	WAF
Shay True	Teacher Aide/Student Aide	WAF
Cindy Warner	Teacher Aide/Student Aide	WAF
Jennifer Pummell	Teacher Aide/Student Aide	WAF
Diane Katzfey	Teacher Aide/Student Aide	WAF
Cindy Williams	Teacher Aide/Student Aide	WAF
Leslie Plante	Teacher Aide/Student Aide	WAF
Marge Trim	Teacher Aide/Student Aide	WAF
Ashley Lavalley	Teacher Aide/Student Aide	WAF
Jennie Fox	Teacher Aide/Student Aide	WAF
Jessica Willette	Teacher Aide/Student Aide	WAF
Bordeau, Tina	Teacher Aide/Student Aide	WAF
Borho, Mary Jane	Teacher Aide/Student Aide	YDEC
Boudrieau, Donna	Teacher Aide/Student Aide	WAF
Brinton, Marcia	Teacher Aide/Student Aide	WAF
Brousseau, Andrew	Teacher Aide/Student Aide	WAF
Cassevaugh, Christine	Teacher Aide/Student Aide	WAF
Comes, Penny	Teacher Aide/Student Aide	YDEC
Cross, Lucas	Teacher Aide/Student Aide	WAF
Daniels, Gladys	Teacher Aide/Student Aide	WAF
Desotell, Lisa	Teacher Aide/Student Aide	WAF
Eaton, Tammy	Teacher Aide/Student Aide	WAF
Edwards, Patti	Teacher Aide/Student Aide	YDEC
Everleth, Karen	Teacher Aide/Student Aide	WAF
Finnegan, Jordan	Teacher Aide/Student Aide	WAF
Fox, Jennie	Teacher Aide/Student Aide	YDEC
Geoffrey, Paulina	Teacher Aide/Student Aide	WAF
Gill, Surinderpal	Teacher Aide/Student Aide	WAF
Goyette, Tina	Teacher Aide/Student Aide	YDEC
Haran, Nicole	Teacher Aide/Student Aide	YDEC
Harris, Amanda	Teacher Aide/Student Aide	WAF
Hurley, Realelena	Teacher Aide/Student Aide	WAF
Katzfey, Bethany	Teacher Aide/Student Aide	WAF
Kotsogiannis, Kathleen	Teacher Aide/Student Aide	WAF
Lamere, Kaci	Teacher Aide/Student Aide	WAF
Ladeau, Erin	Teacher Aide/Student Aide	YDEC

2018 SPECIAL	Laventure, Katie	Teacher Aide/Student Aide	WAF
EDUCATION	Macey, Pam	Teacher Aide/Student Aide	WAF
SUMMER SCHOOL	Manor, Taylor	Teacher Aide/Student Aide	WAF
STAFFING	Montroy, Donna	Teacher Aide/Student Aide	WAF
ADDITIONS	Morse, Brittany	Teacher Aide/Student Aide	WAF
<u>CONTINUED</u>	Newell, Randa	Teacher Aide/Student Aide	WAF
	Nguyen, Nhi	Teacher Aide/Student Aide	WAF
	Norwood, Emily	Teacher Aide/Student Aide	WAF
	Paynter, Melodie	Teacher Aide/Student Aide	WAF
	Pray, Ashley	Teacher Aide/Student Aide	WAF
	Pulsifer, Sherika	Teacher Aide/Student Aide	WAF
	Romeo, Maryssa	Teacher Aide/Student Aide	WAF
	Salimando-Early, Andrea	Teacher Aide/Student Aide	WAF
	Smith, Ciarra	Teacher Aide/Student Aide	WAF
	Spring, Jill	Teacher Aide/Student Aide	YDEC
	Tromblee, Amanda	Teacher Aide/Student Aide	WAF
	Velie, Kara	Teacher Aide/Student Aide	WAF
	Wood, Kayla	Teacher Aide/Student Aide	WAF
	Woods, Chester	Teacher Aide/Student Aide	WAF
	Yelle, Stacey	Teacher Aide/Student Aide	WAF
	Cross, Clayton	Lifeguard	WAF

The Following People Will Receive \$25.00/Hour

Brianna Finnegan	Teaching Assistant	WAF
Jessica Mitchell-Briehl	Teaching Assistant	WAF
Madeline Seller	Teaching Assistant	WAF
Kristin Forttrell	Teaching Assistant	WAF
Maiya Giroux	Teaching Assistant	WAF
Kayla Thorne	Teaching Assistant	WAF
Jaimie Plumadore	Teaching Assistant	WAF
Amy Ladue	Teaching Assistant	WAF
Pam Macey	Teaching Assistant	WAF
Tom Daly	Teaching Assistant	WAF
Aintrazi, Diana	Teaching Assistant	WAF
Beaudry, Joanne	Teaching Assistant	WAF
Boyea, Sheilah	Teaching Assistant	WAF
Christensen, Andrea	Teaching Assistant	WAF
Gagnier, Whitney	Teaching Assistant	WAF
Garrow, Becky	Teaching Assistant	WAF
Gonyo, Jean	Teaching Assistant	YDEC
Gough, Melissa	Teaching Assistant	YDEC
Harrsch, Dennis	Teaching Assistant	WAF
Java-Farnsworth, Kelly	Teaching Assistant	YDEC
Lamere, Jerilyn	Teaching Assistant	WAF
Lavoie, James	Teaching Assistant	WAF

2018 SPECIAL
 EDUCATION
 SUMMER SCHOOL
 STAFFING
 ADDITIONS
CONTINUED

Lennon, Betsie	Teaching Assistant	WAF
O'Connell, Louise	Teaching Assistant	WAF
Schmitt, Ann	Teaching Assistant	WAF
Slagenweit, Melissa	Teaching Assistant	WAF
Smith, Melissa	Teaching Assistant	WAF
Smith, Tammy Ann	Teaching Assistant	WAF
Spadafora, Brittany	Teaching Assistant	WAF
Spoor, Cheryl	Teaching Assistant	WAF
Tourville, Sue	Teaching Assistant	WAF
VanAlphen, Heather	Teaching Assistant	WAF
Worley, Caitlyn	Teaching Assistant	WAF
Conroy, Melinda	Occupational Therapist	WAF
Recore, Lisa COTA	Occupational Therapist	WAF/YDEC
Crockett, Alyssa	Physical Therapist	YDEC
Premore, Catherine	Physical Therapist	WAF
Burke, Erin	Interpreter	WAF

The Following People Will Receive \$39.00/Hour

Jessica Mitchell-Briehl	Teacher	WAF
Ashley Brown	Teacher	WAF
Andrea Cristiansen	Teacher	WAF
Meridith Jacobs	Teacher	WAF
Adams, Melissa	Teacher	WAF
Ashline, Julie	Teacher	WAF
Benway, Chelsea	Uncertified Teacher	WAF
Brown, Ashley	Uncertified Teacher	WAF
Dayton, Faye	Teacher	WAF
Falvey, Chris	Teacher	WAF
Gebhart, Amanda	Teacher	WAF
Gillespie, Nicole	Teacher	WAF
Haley, Jennifer	Teacher	WAF
Johnson, Lyndon	Teacher	YDEC
Lucia, Joelle	Teacher	WAF
McGowan, Joan	Teacher	YDEC
Mitchell, Sue	Teacher	WAF
Politano, Tedi	Teacher	WAF
Rhino, Crystal	Teacher	WAF
Supinski, Ellen	Teacher	WAF
Thompson, Alan	Teacher	YDEC
Wendling, Jordan	Teacher	WAF
Birtz-Sisson, Laura	Speech	WAF
Cook, Erica	Speech	WAF
Gibbons-Campbell, Katie	Speech	WAF/YDEC
Hicks, Shanni	Speech	WAF
Lee, Christie	Speech	WAF

2018 SPECIAL	Midgett, Tina	Speech	WAF
EDUCATION	Rabideau, Bailey	Speech	WAF/YDEC
SUMMER SCHOOL	Richards, Susan	Speech	WAF
STAFFING	Strong, Nicole	Speech	WAF
ADDITIONS	Bailey Rabideau	Speech	WAF
<u>CONTINUED</u>	Fleury-Desorcie, Marshia	School Social Worker	WAF
	Ducatte, Randy	School Counselor	WAF
	Fox, Grace	School Counselor	YDEC
	Kingsley, Janel	School Counselor	WAF
	Perez, Toni	School Social Worker	WAF

The Following People Will Receive, \$30.00/Hour

Jaimie Plumadore	RN	WAF
Lareau-Kemp, Shirley	RN	WAF
Pierce, Nicole	RN	WAF
Spadafora, Maria	RN	YDEC

The Following People Will Receive \$350.00/Daily

Lyndon Johnson	Sub Principal	YD
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2018 SUMMER WORK

(14L) Approve the following 2018 Summer Work:

Classroom/café set-up relocation (compensation as per collective bargaining unit)

Bevan Gertsch-Cochran-Culinary Arts Teacher, not to exceed 2 days

Tanner Senecal-Culinary Arts Teacher, not-to-exceed 2 days

Suicide Prevention Training \$30/Hour

Kevin Donoghue, not to exceed 3 days

Nicole Gillespie, not to exceed 3 days

Jessica Mitchell-Briehl, not to exceed 3 days

Shawna DeAngelo, not to exceed 3 days

Classroom Preparation/Changes (compensation as per collective bargaining unit)

Shelley Bouyea-Science Teacher, not-to exceed 2 days

Classroom/Program Relocation, 2 additional days each (compensation as per collective bargaining unit)

Mike Bova-Sm. Engines/Marine Tech Teacher, not to exceed 4 days

Steve Bassett- Automotive Tech Teacher, not-to-exceed 4 days

6:1:1 Autism/ABA Curriculum-Orientation, \$30.00/Hour

Brianna Finnegan, not to exceed 30 hours

8:1:1 Academic/Behavior Curriculum- Orientation \$30.00/Hour

2018 SUMMER
WORK
CONTINUED

Kyle Ainsworth, not to exceed 30 hours
Katy Bidelspach, not to exceed 30 hours
Madeline Seller, not to exceed 30 hours
Meredith Jacobs, not to exceed 15 hours
Kim Mayer, not to exceed 15 hours
Kim Denton, not to exceed 30 hours
Brittany Phillips, not to exceed 30 hours
Kayla Thorne, not to exceed 30 hours

8:1:1 Life Skills Curriculum-Orientation, \$30.00/Hour
Kayla Thorne, not to exceed 30 hours

TCI Committee, \$30.00/Hour
Chris Falvey, not to exceed 18 hours
Crystal Rhino, not to exceed 18 hours
Kim Mayer, not to exceed 30 hours

Aide Evaluation Revision Committee, \$30.00/Hour
Erin Laduke, not to exceed 30 hours
Ashley Pray, not to exceed 30 hours
Christine Cassevaugh, not to exceed 30 hours
Gillian Ryan, not to exceed 30 hours
Laura Denton-Lawrence, not to exceed 30 hours
Crystal Rhino, not to exceed 30 hours

Intensive Therapeutic Support Program Curriculum, \$30.00/Hour
Julie Ashline, not to exceed 30 hours
Dennis Harrsch, not to exceed 30 hours
Joanne Beaudry, not to exceed 30 hours
Janel Kingsley, not to exceed 30 hours

Calm Training \$30.00/Hour
Brenda Trombly, not to exceed 16 hours
Cynthia Warner, not to exceed 16 hours
Gillian Ryan, not to exceed 16 hours
Ellen Supinski, not to exceed 16 hours
Brianna Finnegan, not to exceed 16 hours
Madeline Seller, not to exceed 16 hours
Joan Hubbard, not to exceed 16 hours
Lisa Briscoe, not to exceed 16 hours

Restorative Justice \$30.00/Hour
Kim Denton, not to exceed 4 days

REPRESENTATIVES
FOR CLINTON &
ESSEX COUNTY
SCHOOL BOARDS

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint Linda Gonyo-Horne to serve as the representative for the Clinton County School Boards Association for 2018-19, and Michael St. Pierre to serve as the representative for the Essex County School Boards Association for 2018-19. All Board Members present voted yes—motion carried.

VOTING
DELEGATE/
ALTERNATE FOR
NYSSBA
CONVENTION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint Ed Marin as the voting delegate and Richard Harriman as the voting alternate for the NYSSBA convention to be held on October 25-27, 2018. All Board Members present voted yes—motion carried.

NYSSBA
LEGISLATIVE
LIAISON

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint Linda Gonyo-Horne as the NYSSBA Legislative Liaison for the 2018-19 school year. All Board Members present voted yes—motion carried.

CV-TEC
ADVISORY
COUNCIL
MEMBERS

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following CV-TEC Advisory Council Members for the 2018-19 school year:

- Sue Matton, Chairperson, North Country Chamber of Commerce
- Justin Antoniotti, WPTZ Manager
- Leisa Boise, CVES Board Member
- Carol Calabrese, Director Essex County IDA
- Michael Cashman, Supervisor Town of Plattsburgh
- David Coryer, Coryer Staffing
- Paul DeDominicas, Director of Community Development, City of Plattsburgh
- John Fairchild, Superintendent, Chazy Central School District
- Paul Grasso, President & CEO of The Development Corporation
- Greg Hart, Workforce Development Institute
- Laura J. Marlow, Superintendent of Schools, Northern Adirondack Central School District
- Sylvie Nelson, Executive Director, North Country Workforce Development Board
- Lee Ann Pray, Plattco
- Sheri Sauve, Manager, NYS Department of Labor
- Tammy Witt, Schluter Systems

All Board Members present voted yes—motion carried.

SETTLEMENT
AGREEMENT
BETWEEN CEWW
BOCES AND THE
CIVIL SERVICE
EMPLOYEES
ASSOCIATION, INC.

Mrs. Saunders moved, seconded by Mrs. Boise, that the Board approve the Settlement Agreement by and between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Civil Service Employees Association, Inc. Local 1000 AFSCME, AFL-CIO Board of Cooperative Educational Services of Clinton, Essex, Warren & Washington Counties CSEA Unit #6472 of Clinton County Municipal & School District Employees Local 810. All Board Members present voted yes—motion carried.

- MEMORANDUM OF UNDERSTANDING BETWEEN CEWW BOCES AND THE CVES 12-MONTH SUPPORT STAFF Mrs. Saunders moved, seconded by Mrs. Boise, that the Board approve the Memorandum of Understanding between C-E-W-W Board of Cooperative Educational Services and the CVES 12-Month Support Staff that acknowledges Emergency call-back for CEWW Buildings and Grounds properties, both owned and leased. All Board Members present voted yes—motion carried.
- RATIFY ADMINISTRATIVE AGREEMENT Mr. Murdock moved, seconded by Mrs. Boise, that the Board Ratify the collective Bargaining Agreement by and between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Clinton-Essex-Warren-Washington Administrative Unit, effective July 1, 2018 through June 30, 2021. All Board Members present voted yes—motion carried.
- REQUEST FOR APPROVAL TO ATTEND CONFERENCE/ WORKSHOP Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Request for Approval of Attendance to Conference/Workshop for the following Board Members:

Linda Gonyo-Horne & Larry Barcomb
NYSSBA 99th Annual Convention
October 25-27, 2018, New York City, NY (overnight accommodations needed)
All Board Members present voted yes—motion carried.
- RESOLUTION TO APPROVE STAFFING UPDATES/ CHANGES FOR SAFETY PLANS Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve updates of any names, titles, numbers throughout the District-Wide and all building level Safety Plans to reflect staffing changes/updates, as well as any technology instruction modifications as a result of equipment upgrades, from July 1, 2018 through June 30, 2019. All Board Members present voted yes—motion carried.
- REVISED POLICIES – 1ST READING The following revised policies were presented for a first reading:

#3230 Organizational Chart
#8160 CVES District-Wide School Safety Plan
#8160.1 Special Ed/CV-TEC Building Level Emergency Response Plan
#8160.3 Yandon-Dillon Building Level Emergency Response Plan
#8160.4 Satellite Campus Building Level Emergency Response Plan
- POLICIES TO BE REVIEWED ANNUALLY The following policies were included in the Board packet for annual review:

1. #6700 Policy and Procedures Governing Procurements of Goods and Service Enacted in Accordance with General Municipal Law § 104-b
2. #6700-E.1 Purchasing Exhibit
- POLICY REQUIRING BOARD MEMBER'S SIGNATURE The following policy was presented which requires Board Member's signature:

1. #2160 BOCES Board Officer and Board Member Responsibilities
Board Members are asked to sign the last page and return it to the Board Clerk.

2018 SUMMER
WORK

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following 2018 Summer Work:

Curriculum Development (compensation as per collective bargaining unit)
Shawn Ryan Security & Law Enforcement Teacher, not to exceed 6.5 days

All Board Members present voted yes—motion carried.

DISTRICT
SUPERINTENDENT
CONTRACT

Mr. Murdock moved, seconded by Mr. Malaney, that the Board approve the following resolution: RESOLVED, that the contract for the District Superintendent be extended for an additional 12-months, through June 30, 2021, and that the annual salary for the 2018-19 school year be set at \$166,762.00 including the portion paid by NYS and the supplementary salary paid by BOCES; and that any changes to conform the benefits provided in the Agreement to legal requirements be included. BE IT FURTHER RESOLVED, that should the Governor endorse actions of the Assembly and Senate regarding the DS salary cap, such actions will be reflected in the District Superintendent's new contract. All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey acknowledged and thanked CVES and each Division for their support of the Strategic Plan throughout the 2017-18 school year. He shared highlights of the end-of-year Strategic Plan presentation given to each Division the last week of the school year. Next, Dr. Davey shared the planned 2018-19 dates (September 25-28, 2018) for CVES' District Planning Team (DPT) and Divisional workshop dates with Sean Brady, of Prism Decision Systems, LLC, CVES' Strategic Plan facilitator. The proposed 2018 Board Retreat is planned to be held on Thursday, September 27, 2018, with more information to follow.

DISTRICT SUPT.
UPDATE

Dr. Davey began his Superintendent's update by highlighting CVES's planned summer work and educational programs underway, and he gave thanks to the staff and administrators for their efforts in making it all happen successfully. He acknowledged the value of summer programming and noted the importance of providing high quality educational programming to our special education students to prevent academic regression by students. Next, Dr. Davey shared several summer professional development that some members of the Board and CVES' administrative team have participated in or will be participating in this summer. The workshops/professional development activities include the following examples: The New York State Rural Schools Conference, the 31st Annual Administrators Leadership Conference in Lake Placid, the NYSSBA Area 6 Summer Dinner Meeting in Malone, and the NYSSBA Summer Law Conference. Lastly, Dr. Davey indicated that Mr. Bell, our new Assistant Superintendent of Management Services, and he, will be securing dates to meet with each component school district over the next several months (September through December) to present on CVES' pending/proposed Capital Project. The first presentation will be given at the North Country Chamber of Commerce on August 29, 2018.

NEXT BOARD
MEETING

The next Board meeting will be held on Wednesday, August 22, 2018, at the Instructional Services Center in Plattsburgh. An anticipated Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman Sr., to adjourn the meeting at 9:09 p.m. All Board Members present voted yes—motion carried.

Meaghan [redacted], Board Clerk

DRAFT

DRAFT

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: August 13, 2018
Re: Report for Board Agenda for August 22, 2018 Meeting

The following warrant claims were reviewed from July 2, 2018 to August 10, 2018:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #1 - 07/12/2018	*Check Nos: **219971** 220007-220096	\$ 1,276,023.80
W #2 - 07/19/2018	*Check Nos: 220097** 220140-220197	\$ 371,819.67
W #3 - 07/26/2018	*Check Nos: 220198** 220235-220325	\$ 387,774.08
W #4 - 07/31/2018	*Check Nos: 220326-220329	\$ 2,137.57
W #5 - 08/02/2018	*Check Nos: 220330-220402	\$ 160,258.40
W #6 - 08/09/2018	*Check Nos: 220403-220450	\$ 756,091.02

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #28- Wire #941-062918- Warrant #1;
PR #1- Wire #941-071318- Warrant #2;
PR #2- Wire #941-072018- Warrant #3;
PR #3- Wire #941-073118- Warrant #5;

NYS Promptax:

PR #28- Wire #NYS-062918- Warrant #1;
PR #1- Wire #NYS-071318- Warrant #2;
PR #2- Wire #NYS-072018- Warrant #3
PR #3- Wire #NYS-073118- Warrant #6;

ERATE:

Wire #SUR1617- Warrant #3;

Heritage Global Partners:

Wire #E34844- Warrant #3;

Omni Financial Group:

PR #1- Wire #OMN-071318- Warrant #1;
PR #3- Wire #OMN-073118- Warrant #4;

NYS Office of Comptroller ERS Retirement & Loans: PR#25-28- Wire #ERS-JUNE18- Warrant #1;

PR#1-3- Wire #ERS-JULY18-Warrant #6;

Health Insurance Consortium Payments:

7/5/18	\$ 1,532,616.34
7/12/18	\$ 1,727,494.87
7/19/18	\$ 1,450,870.64
7/26/18	\$ 2,002,841.52
8/2/18	\$ 1,452,572.82
8/09/18	\$ 1,584,367.25

CEWW Workers Compensation Payments:

7/12/18	Check #1045	\$71,230.00
7/19/18	Check #1046	\$28,193.50

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature) _____

Angela Jennette

CC: Eric Bell
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding:</u>	<u>Summary Business Office Response:</u>	<u>Resolution/Options:</u>
07/11/18	Pending W#1	11843	Incorrect address according to back-up, also charges should be listed separately on schedule.	Missing summary invoice, received & attached. Address correct with back-up. Oversight, only 1 charge for summary invoice listed.	Approved for final warrant.
07/11/18	Pending W#1	14723	Invoices over 3 months old.	Contract language interpretation issue that was being evaluated took time before payment was released. Determined that contract language per vendor interpretation was binding.	Approved for final warrant.
07/11/18	Pending W#1	16143	Invoice over 3 months. Work done without Purchase Order in place.	Vendor proceeded with repairs without a Purchase Order in place. Purchasing Agent was unable to determine who authorized vendor to proceed, however work was needed based on inspection of lift. Vendor informed not to proceed again as cost would not be honored without Purchase Order in place first.	\$1,276,023.80
07/18/18	Pending W#2	2154	Over 60 days on travel claim.	Memo generated to employee, first warning.	Approved for final warrant.
07/18/18	Pending W#2	13793	Over 60 days on multiply travel claims.	Employee has received prior notifications and memos and has been informed by Supervisor that this is the last exception to policy.	Approved for final warrant.
07/18/18	Pending W#2	14768	Service requested without Purchase Order in place or requested.	Personnel advertisements posted, oversight in requesting Purchase Order due to staff transition and training. Process in place for new year to ensure done timely.	Approved for final warrant.
07/19/18	Final W#2				\$371,819.67
07/25/18	Pending W#3	4024	Missing "Ok to Pay"	Will get "Ok to Pay" from division.	Removed from final warrant.
07/25/18	Pending W#3	4269	Missing signatures.	Will get signatures from division.	Removed from final warrant.
07/25/18	Pending W#3	14232	Incorrect Per Diem rate.	Rate corrected.	Approved for final warrant.
07/26/18	Final W#3				\$387,774.08
07/26/18	Pending W#4		No findings. EOM		
07/31/18	Final W#4				\$2,137.57
08/01/18	Pending W#5	12115	Vendor name incorrect and not invoice.	Will get invoice from vendor and correct address.	Removed from final warrant.
08/01/18	Pending W#5	6196	Incorrect travel form used.	Note to employee regarding correct travel form.	Approved for final warrant.
08/01/18	Pending W#5	13165	Missing "Ok to Pays"	Obtained "Ok to Pays".	Approved for final warrant.
08/01/18	Pending W#5	151401	Invoice over 9 months old.	Never received invoice from Division. Requested it in End of Year Close-out.	Approved for final warrant.
08/01/18	Pending W#5	11801	Invoice over 4 months old.	Never received invoice from Division. Requested it in End of Year Close-out.	Approved for final warrant.
08/02/18	Final W#5				\$160,258.40
08/18/18	Pending W#6	14395	Incorrect vendor address.	Address corrected.	Approved for final warrant.
08/08/18	Pending W#6	7782	Invoice 2.5 months old.	Invoice not received by Accounts Payable from division until year end closeout when requested.	Approved for final warrant.
08/19/18	Final W#6				\$756,091.02

ENC. 6

Recommend that the Board approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Beekmantown, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh City, Saranac, Schroon Lake, Ticonderoga, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2018-2019 school year. (CV-TEC) (attached)

ENC. 7

Recommend that the Board award the bid for prevailing wage rates for various electrical, HVAC, and plumbing projects at the CVES Plattsburgh campuses to the following contractors:

1. Award the bid for electrical labor to Ace Electric of Plattsburgh, NY for an hourly billable rate to CVES of 20% over the current New York State/Clinton County prevailing wage rate.

Note: Three additional vendors submitted a bid:

1. L.H. Laplante Company Inc. of Plattsburgh NY with a billable rate bid of 65%
2. Clowney Electrical Services of Peru, NY with a billable rate bid of 70%
3. Rene's Repair Inc. of Plattsburgh NY with a billable rate bid of 126.10%

2. Award the bid for heating, ventilation, and air conditioning (HVAC) labor to Pipeline Mechanical of Plattsburgh LLC, NY for an hourly billable rate to CVES of 17% over the current New York State/Clinton County prevailing wage rate.

Note: Four additional vendors submitted a bid:

1. Hyde-Stone Mechanical Contractors of Watertown, NY with a billable rate bid of 30%
2. L.H. Laplante Company Inc. of Plattsburgh NY with a billable rate bid of 38%
3. J. Hogan Refrigeration and Mechanical Inc. of Peru, NY with a billable rate bid of 68%
4. Rene's Repair Inc. of Plattsburgh NY with a billable rate bid of 96.75%

3. Award the bid for plumbing labor to Pipeline Mechanical of Plattsburgh LLC, NY for an hourly billable rate to CVES of 17% over the current New York State/Clinton County prevailing wage rate.

Note: Three additional vendors submitted a bid:

1. Hyde-Stone Mechanical Contractors of Watertown, NY with a billable rate bid of 30%
2. LH Laplante Company Inc. of Plattsburgh NY with a billable rate bid of 38%
3. Rene's Repair Inc. of Plattsburgh NY with a billable rate bid of 96.75%

ENC. 8

Recommend that the Board approve the policy statement for free and reduced priced meals or free milk in accordance with NYSED program requirements for the federally assisted National School Lunch Program, School Breakfast Program, or Special Milk Program. (attached)

ENC. 6

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the AuSable Valley Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103)) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of AuSable Valley Central School District
on June 20, _____, 2018.



Authorized Signature

Date

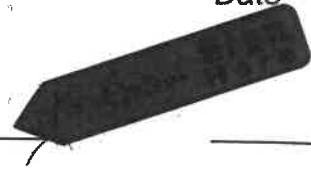
Accepted by the Champlain Valley Educational Services

Mark C. Davey, Ed.D.
District Superintendent



Date

Larry Barcomb
CVES Board President



Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the **Beekmantown Central School District** and **Champlain Valley Educational Services**; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Beekmantown Central School District
on June, 12 2018.


Authorized Signature

6/13/18
Date

Accepted by the Champlain Valley Educational Services

Mark C. Davey, Ed.D.
District Superintendent


Dr. Davey

Larry Barcomb
CVES Board President


Sign Here

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Crown Point Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2017-2018 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Crown Point Central School District on the 12 day of July, 2018.

Jeanne McMurtry
Authorized Signature

7/12/18
Date

Accepted by the Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

Dr. Davey **Sign Here**

Date

Larry Barcomb
CVES Board President

Sign Here

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the **Elizabethtown-Lewis Central School District** and **Champlain Valley Educational Services**; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Elizabethtown-Lewis Central School District on the 13th day of June, 2018.


Authorized Signature

June 13, 2018
Date

Accepted by the Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

 Sign Here

Date

Larry Barcomb
CVES Board President

 Sign Here

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Keene Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2017-2018 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Keene Central School District on the 10th day of July, 2018.

Daniel J. Maybury
Authorized Signature

7/10/2018
Date

Accepted by the Champlain Valley Educational Services

Mark C. Davey, Ed.D.
District Superintendent

Mark C. Davey
Sign Here

Larry Barcomb
CVES Board President

Larry Barcomb
Sign Here

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Moriah Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Moriah Central School District on the 5th day of July, 2018.


Authorized Signature

7/5/18
Date

Accepted by the Champlain Valley Educational Services 

Mark C. Davey, Ed.D.
District Superintendent

Date

Larry Barcomb
CVES Board President

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Northeastern Clinton Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

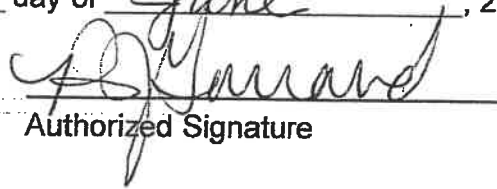
Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Northeastern Clinton Central School District on the 11th day of June, 2018.


Authorized Signature

6/11/18
Date

Accepted by the Champlain Valley Educational Services

 **Sign Here**

Mark C. Davey, Ed.D.
District Superintendent

Date

 **Sign Here**

Larry Barcomb
CVES Board President

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Northern Adirondack Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Northern Adirondack Central School District on the 18th day of June, 2018.

[Signature]
Authorized Signature

6-18-18
Date

Accepted by the Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

[Signature]
Sign Here

Date

Larry Barcomb
CVES Board President

[Signature]
Sign Here

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Peru Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2017-2018 in Adult Education (CO-SER 103) and in Accident Prevention/Pre-Licensing (CO-SER 401) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge.

This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Peru Central School District on the 2nd day of July, 2018.



Authorized Signature

7/19/18

Date

Accepted by the Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent



Date

Larry Barcomb
CVES Board President



Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Plattsburgh City School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

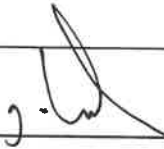
Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of **Plattsburgh City School District** on the 7th day of June, 2018.

X 
Authorized Signature

6/12/18
Date

Accepted by Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

Dr. Davey **Sign Here**

Date

Larry Barcomb
CVES Board President

Mr. Barcomb **Sign Here**

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the **Saranac Central School District** and **Champlain Valley Educational Services**; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103 in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Saranac Central School District on the 4th day of June, 2018.

Noey Allen-Wait
Authorized Signature

6/4/18
Date

Accepted by Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

Mr Davey
Sign Here

Date

Larry Barcomb
CVES Board President

[Redacted]

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Schroon Lake Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) and in Accident Prevention/Pre-Licensing (CO-SER 401) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge.

This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Schroon Lake Central School District
on the 24 day of May, 2018.

Stephen G. Galt
Authorized Signature

5/24/18
Date

Accepted by the Champlain Valley Educational Services.

Mark C. Davey, Ed.D.
District Superintendent

Dr. Davey
Sign Here

Date

Larry Barcomb
CVES Board President

Mr. Barcomb
Sign Here

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Ticonderoga Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103 in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.


Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Ticonderoga Central School District on the _____ day of _____, 2018.



Authorized Signature

5/15/18

Date

Accepted by the Champlain Valley Educational Services

Mark C. Davey, Ed.D.
District Superintendent


Dr. Davey

**SIGN
HERE**

Larry Barcomb
CVES Board President


Mr. Barcomb

Date
**SIGN
HERE**

Date

CHAMPLAIN VALLEY EDUCATIONAL SERVICES (CVES)

CV-TEC ADULT EDUCATION AND SAFETY EDUCATION SPONSORSHIP AGREEMENT

CO-SER 103 ADULT EDUCATION CO-SER 401 ACCIDENT PREVENTION/PRE-LICENSING

The purpose of this agreement between the Willsboro Central School District and Champlain Valley Educational Services; hereafter referred to as CVES, is to describe the responsibilities of the parties and to identify the conditions under which CVES will operate certain self-sustaining instructional activities for adults during the 2018-2019 school year through the CV-TEC Division.

It is agreed that the best interest of the residents of the area and of the enrollees in the instructional activities will be served by such CVES programs based upon a number of considerations.

School districts are authorized to provide such instructional activities under Education Law (Section 4602 and others).

CVES is authorized to provide such instructional activities under Education Law (Section 1950) as approved by the Commissioner.

Joint performance by municipal corporations and/or performance by one for the other of functions is authorized under the General Municipal Law (Section 119 and others).

Existing need and interest surveys, together with other planning information, indicate that there is sufficient interest among adults in the subscribing districts to support certain self-sustaining instructional activities.

The number of enrollees in such a program for adults in a single school district would not warrant the operation of a comprehensive program, or if offered would be uneconomical to operate. A single program planned for all of the subscribing school districts in the area offers a wider choice for enrollees and more economical operation.

The development of a single plan for the area will permit selecting the location for each of the activities, which is more convenient for the majority of the enrollees without regard to individual district boundaries.

The operation by Champlain Valley Educational Services of programs for adults has developed recognition among residents and businesses of the area that CVES is an appropriate agency for such services through the CV-TEC division. CVES Staff with skills in planning and managing programs for adults already exists.

In consideration of the above and in consideration of the support expressed by other subscribing school districts, it is agreed that Champlain Valley Educational Services should operate a program of self-sustaining activities during the school year 2018-2019 in Adult Education (CO-SER 103) in the manner described below:

Champlain Valley Educational Services will develop a plan for Adult and Continuing Education including Business and Industry training to serve adult residents and businesses in this school district and in other subscribing school districts within the CVES area.

The plan will be developed in cooperation with the districts in the CVES area, including non-subscribers and both Clinton Community College and North Country Community College, in order to provide the needs of residents in an effective manner, avoiding uneconomical duplication of programs.

It is in the intent of both parties to operate a program, which will break even financially without accumulating a surplus or creating a burden upon the school taxpayers of the area.

In the event that projected revenues are insufficient to support the proposed program, sufficient courses and/or budget items will be eliminated to insure a self sustaining program before CVES incurs any financial commitments to support the operation of any of the activities.

CVES will produce a monthly financial report of appropriations and revenues on a projected and encumbered basis during the operation of the program. In the event that unforeseen occurrences result in a projection showing insufficient revenues to support the program, sufficient courses and/or budget line items will then be eliminated and/or additional courses added to correct the imbalance.

All financial transactions related to the operation of this program will be kept in separate accounts in the financial records of CVES and there will be no co-mingling with the transactions from other program CO-SERS.

Should the operation of the program result in a surplus; such surplus will be paid by CVES to the districts.

Should unforeseen liabilities to the program create a deficit which cannot be overcome by adjustments during the program operation as described above, the school district will reimburse Champlain Valley Educational Services for this deficit promptly after the audit of CVES records for the school year.

It is agreed that CVES is the operating agency for these programs and that the district's obligations are limited to the financial settlements described above. CVES will be solely responsible for meeting the requirements and procedures for employment of personnel and all matters related to such employment, direction, compensation and discharge. This agreement will become effective upon acceptance by the Board of Education and the Champlain Valley Educational Services. Such acceptance shall be recorded in the

minutes of the respective boards and the date of such minutes recorded below with the authorized signature.

This agreement is for one school year and positive action is required by each party to extend or renew such agreement.

Accepted by the Board of Education of Willsboro Central School District on the 3rd day of July, 2018.

[Signature]
Authorized Signature

7/5/18
Date

Accepted by the Champlain Valley Educational Services.

[Signature] **Sign Here**
Mark C. Davey, Ed.D.
District Superintendent
Date

[Signature] **Sign Here**
Larry Barcomb
CVES Board President
Date

ENC. 8
**POLICY STATEMENT FOR FREE AND
REDUCED PRICE MEALS OR FREE MILK**

CEWW-BOCES, (Local Education Agency or governing body) responsible for administration of one or more schools referred to as the school food authority (SFA), has entered into agreement to participate in the National School Lunch Program, School Breakfast Program, and/or Special Milk Program and accepts responsibility for providing free and reduced price meals and/or free milk to eligible children in the schools under its jurisdiction.

The SFA assures the State Education Department that it will uniformly implement the following policy with respect to determining the eligibility of children for free and reduced price meals in each school building under its jurisdiction that participates in the programs mentioned above.

In fulfilling its responsibilities, the SFA agrees to the following:

A. Free Meals and (For Milk Only Schools) Free Milk

To serve meals or milk at no charge to children from families whose income is at or below the income levels for free meals and milk listed on the annual income eligibility guidelines, or to children from Supplemental Nutrition Assistance Program (SNAP) households, Temporary Assistance to Needy Families (TANF) households, households participating in the Food Distribution Program on Indian Reservations (FDPIR) that provide a case number, or households that are identified through the SNAP/MEDICAID Direct Certification Matching Process.

B. Reduced Price Meals

To serve breakfast and/or lunch at a reduced price of \$.25 or less, to children from families whose income is within the range of the annual income eligibility guidelines for reduced price meals.

C. Special Conditions

To serve free meals/milk to foster children in cases where the court or welfare agency is legally responsible for the child. Documentation from an appropriate State or local agency supports the foster child's status. Foster children are categorically eligible for free meals and may be included as a member of the foster family if the foster family chooses to also apply for benefits for other children. Including children in foster care as household members can help other children in the household qualify for free or reduced price meals. If the foster family is not eligible for free or reduced price meal benefits, the foster child will still be provided free meal benefits.

To provide free or reduced price meals or free milk to children whose parents or guardians have become unemployed, provided the loss of income causes the family income during the period of unemployment to be within the eligibility criteria. These students must be approved using one of the methods noted in this eligibility guidance booklet.

D. Non-Discrimination

1. That there will be no physical segregation of, or any other discrimination against, any child because of his/her inability to pay the full price of the meal or milk. LEAs selling competitive foods during a meal service are encouraged to include in the description of how the cafeteria and meal service prevents overt identification of the children receiving free and reduced price meals or free milk. The names of children eligible to receive free or reduced price meals or free milk shall not be published, posted, or announced in any manner, and there shall be no overt identification of any such children by use of special tokens or tickets, or by any other means. Further assurance is given that children eligible for free or reduced price meals or free milk shall not be required to:

- Work for their meals or milk.
 - Use a separate lunchroom.
 - Go through a separate serving line.
 - Enter the lunchroom through a separate entrance.
 - Eat meals or drink milk at a different time.
 - Eat a meal different from the meal sold to children paying the full price for the same meal or drink milk different from that sold to children paying the full price.
2. That in the operation of Child Nutrition Programs, no child shall be discriminated against because of his or her race, sex, age, color, disability, national origin, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

E. Hearing Procedures

To establish and use a fair hearing procedure in cases of appeal by parents of the school's decision on applications and in cases where the school official challenges the accuracy of information contained in an application or of the continued eligibility of any child for a free or reduced price meal or free milk. During appeal, hearing, and disposition of the case, the child will receive free or reduced price meals or free milk.

To maintain, for a period of three years plus the current year, records of all such appeals, challenges, and dispositions.

That in initiating the hearing procedure, the parent or local school official may request a conference to provide an opportunity for the parent and school official to discuss the situation, present information, and obtain an explanation of data submitted on the application and decisions rendered. Such a conference shall not in any way prejudice or diminish the right to a fair hearing.

That the hearing procedure shall provide:

1. A simple, publicly announced method for making an oral or written request for a hearing;
2. An opportunity to be assisted or represented by an attorney or other person in presenting an appeal;
3. An opportunity to examine, prior to and during the hearing, the documents and records presented to support the decision under appeal;
4. That the hearing shall be held with reasonable promptness and convenience and that adequate notice shall be given as to the time and place of the hearing;
5. An opportunity to present oral or documentary evidence and arguments supporting the position;
6. An opportunity to question or refute any testimony or other evidence and to confront and cross-examine any adverse witnesses;
7. That the hearing shall be conducted and the decision made by a hearing official who did not participate in making the decision under appeal or in any previous conference;
8. That the decision of the hearing official, who may not be the same person as the reviewing and/or the verification official, shall be based on the oral and documentary evidence presented at the hearing and made a part of the hearing record;
9. That the parties concerned and their designated representative shall be notified in writing of the decision of the hearing official;
10. That a written record shall be prepared with respect to each hearing which shall include: the decision under appeal; any documentary evidence and a summary of any oral testimony presented at the hearing; the decision of the hearing official, including the reasons therefore and a copy of the notification to the parties concerned of the decision of the hearing official; and
11. That such written record of each hearing shall be preserved for a period of three years plus the current year and shall be available for examination by the parties concerned or their representative at any reasonable time and place during such period.

F. Reviewing Official

A reviewing official shall review and make determinations of eligibility using the criteria outlined in this policy to determine which individual children are eligible for free or reduced price meals or free milk. The official should sign, date, and indicate the eligibility determination on each application.

G. Notice to Parents

To send at the beginning of each school year, and whenever there is an increase in eligibility, to the parent or guardian of each child, a letter such as the prototypes in Attachment VII, VIII, or IX including a form on which to make application for free or reduced price meals or free milk, and a parent disclosure letter and consent statement.

H. Applications

To advise parents to complete the application and return it to the reviewing official for eligibility determination.

To maintain applications and documentation of action taken, for three years after the end of the school year to which they pertain.

To accept applications at any time during the year and to supply applications to any parent enrolling a child in a school for the first time.

To accept the application of a child who transfers from one school to another under the jurisdiction of the SFA. Copies of the application and eligibility dates should be retained with the records of both schools. The application from the transfer student from another SFA should be reviewed to ensure that it is correctly approved.

To inform parents of eligibility determinations. Parents must be notified in writing of the reason(s) for denial of their application, notification of the right to appeal, instructions on how to appeal, and a reminder to parents that they may reapply for free and reduced price benefits at any time during the school year. Copies of denial letters to parents must be maintained for three years plus the current year.

I. Verification of Applications

Verify the eligibility of applicant households by **November 15** in accordance with program regulations and annually maintain records.

J. Anonymity and Accountability

To establish a procedure to collect money from children who pay for their meals or milk which prevents overt identification, and accounts, at the point of service, for the number of free, reduced and full price meals served or the number of half-pints of free and full price milk served. The procedure(s) adopted will be used in order that no other child in the school will consciously be made aware, by such procedure, of the identity of the children receiving reduced price meals, free meals, or free milk. The LEA will develop measures to prevent disclosure of confidential free and reduced price eligibility information as required and include the steps with this policy statement.

K. Amendments to Policies

To submit to the State Education Department any alterations or amendments to the policy including eligibility criteria, applications, public announcements, etc., for approval prior to implementation. Such changes will be effective following approval by the NYSED Child Nutrition Program Administration office. Any and all changes

in eligibility criteria shall be publicly announced in the same manner used at the beginning of the school year. Changes in content to any prototype documents from this guidance booklet require prior State Agency approval.

L. Records

To maintain a file of the following records for three years plus the current year after the end of the fiscal year to which they pertain:

1. All eligibility determinations obtained through the Direct Certification Matching Process (DCMP) (SNAP, Medicaid, Foster)
2. All applications and documents to support homeless, migrant, head start, etc.
3. Records of all appeals and challenges and their disposition.
4. All notifications of eligibility determinations, including denial letters.
5. Records of all verification efforts and resulting eligibility changes.

M. Public Release

At the beginning of the school year, a public release containing the same information supplied to parents and including both free and reduced price eligibility criteria should be provided to the media (local newspaper), the local unemployment office, and any major employers contemplating large layoffs in the areas from which the school draws its attendance. Documentation must be kept on file for three years plus the current year identifying where the public release was sent.

N. Special Assistance - Provision 2 and Community Eligibility Provision

Provision 2: In schools where all enrolled children, regardless of their category of eligibility, are served meals at no charge; notify parents, distribute, and certify applications for free and reduced price students once every four consecutive school years. For three years after the base year, the school is not required to count meals served by category for claiming purposes. After the base year, the building's monthly reimbursement is based on total meal counts and monthly claim statistics from the base year. Maintain accountability and record keeping requirements as mandated by program regulations for this alternate reimbursement system.

*** If your school year begins in September, you must notify your Child Nutrition representative by September 1, 2018 if you intend to participate in Provision 2 for the 2018-2019 school year. If your school year begins in July, you must notify us by July 1, 2018.**

Community Eligibility Provision: Schools where at least 40 percent of enrolled students have been deemed free eligible through a means other than an income application (i.e., directly certified using electronic SNAP/Medicaid, homeless, migrant, runaway, foster, and head start) as of April 1, 2018, may participate in the Community Eligibility Provision for the 2018-2019 school year. The schools will receive reimbursement in the free and paid category based on the percentage of directly certified students as noted above times a multiplier (as written in federal regulation). For more details about participation and how to apply, please see the CEP Memo on the Child Nutrition Knowledge Center website

O. Administrative Prerogative

In certain circumstances when households fail to apply for free or reduced price meals, the nutritional needs of students who are obviously at an economic disadvantage may be addressed by local officials.

Using administrative prerogative, local officials may complete an application for a student known to be eligible if the household had applied. This limited use option acknowledges the various reasons that a family may fail to apply for free or reduced price meals, such as lack of understanding, fear of authority, alien status, substance abuse, etc.

To exercise this option properly, an application must be completed on behalf of the student, based on the best family size and income information available. The source of this information must be noted on the application. Documented prior efforts must be made by the SFA to obtain a completed application from the parent or guardian.

The names of all household members, a social security number, or an adult signature need not be secured. Instead, the name of the student, household size, estimated family income including source, and the administrator's signature must be provided. The household must be notified of the student's approval status for free or reduced price meals. These applications should be excluded from the verification process.

This option must be used **judiciously and only after repeated efforts to obtain applications from families have been unsuccessful**. It is to be used on an individual basis and must not be used to provide eligibility determinations for large numbers of students. It also may not be used when family income is above the eligibility guidelines, even though the children are coming to school without a meal or money. Family economic status must remain the criterion for administratively making the decision to provide the student access to free or reduced price meals.

P. Meal Eligibility for Homeless/Migrant/Runaway Children

Children who are categorically eligible under Other Source Categorically Eligible Programs should contact the school for assistance in receiving benefits and indicate the source of their status on the application.

The United States Department of Agriculture (USDA) has acknowledged that the number of homeless, migrant and runaway children has risen considerably in the last few years, that parents/guardians who are homeless or migrant often fail to return a free meal application, and these children are often not included in the direct certification process. While administrators can exercise the administrative prerogative option for determining program eligibility, this process is only intended to be exercised on a case-by-case basis and becomes burdensome in areas where there are many homeless/runaway children residing in shelters or migrant status children. USDA has therefore established the following procedures for all Child Nutrition Programs when an application is not submitted by the household or it is not anticipated that an application will be submitted:

- The migrant coordinator, homeless liaison or runaway provider may provide you with a list of eligible children based on established criteria. The list must be dated and signed by the coordinator, liaison or provider. These children are then directly certified for free meals for the school year. No other documentation is needed. This is the preferred option.

Other options:

- The director of the homeless shelter at which the child resides can complete and submit an application for the child, or send a list of all children residing in the shelter to the school;
- Local level officials may complete an application for a child and approve the child for free meals based solely on their knowledge that the child's address is a homeless shelter or that the child has no known address and is indeed homeless;
- If large numbers of homeless children make it impractical for a homeless shelter or school officials to complete individual applications, the school administrator may establish a list of eligible students based on his/her knowledge of the family's residence (shelter, address, car, etc.). The documentation necessary to substantiate free meal eligibility for a list of children must contain at a minimum the following information:
 - The child's name
 - The effective date of eligibility determination
 - The name of the shelter, etc., where the child resides
 - The signature of the determining official

- Documentation of migrant status children should be maintained by the school migrant coordinator as documentation to substantiate free meal eligibility. This should include the date, the child's name, and signature of the migrant coordinator. For a list of contacts in your school, go to www.nysteaches.org.

Q. Food Distribution Program on Indian Reservation (FDPIR)

Public and nonpublic schools participating in the School Lunch, Breakfast, or Special Milk Programs may accept a Food Distribution Program on Indian Reservation (FDPIR) case number in lieu of household income, SNAP or TANF number.

R. Food Substitutions for Children With Disabilities

Federal regulations governing the operation of Child Nutrition Programs and Section 504 of the Rehabilitation Act of 1973 require that children with disabilities be offered the opportunity to participate in all academic and nonacademic activities including the school nutrition programs. To ensure that these children are not denied reasonable access to the programs, the Department of Agriculture's regulations require schools and institutions to make reasonable accommodations, such as providing substitutions in the regular meal patterns, for children who have a disability and whose disability restricts their diet. A student with a disability is defined in 7 CFR part 15b.3 as one who has "... a physical or mental impairment which substantially limits one or more major life activities..." Major life activities are defined to include functions such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working.

Accordingly, meal substitutions must be made for children with disabilities and must be supported by a statement signed by the physician attesting to the need for the substitutions and recommending alternate foods. These meals must be offered at no extra charge. Substitutions may also be made for non-disabled children who are unable to consume the regular meal because of medical or other special dietary needs, though schools are not required to do so in these instances. Substitutions for non-disabled children must be supported by a statement signed by a recognized medical authority. **Children with disabilities are not automatically eligible for free meal benefits.** Parents must adhere to the same income eligibility criteria and procedures used for all children.

S. Limited English Proficient (LEP) Households

LEAs will ensure there are no barriers for participation in Child Nutrition Programs for Limited English Proficient (LEP) families and must communicate with parents and guardians in a language they can understand throughout the certification and verification processes.

T. Meal Charge Policy

LEAs will establish a written and clearly communicated policy to address student meal charges when payment cannot be collected at the point of service. Charge policies will be reasonable, well-defined and maintain the integrity and dignity of students and households to minimize harm to the student.

U. Prohibition Against Meal Shaming Plan

LEAs will establish a written and clearly communicated plan that ensures a student whose parent or guardian has unpaid meal charges is not shamed or treated differently than a student whose parent or guardian does not have unpaid school meal charges. The plan will include the requirement to provide students with the reimbursable meal of their choice and identify other prohibited actions to decrease student distress or the embarrassment associated with not having adequate funds to pay for a school meal.

V. Program Terminations: To provide 60 days advance written notice to parents and to immediately inform the NYSED Child Nutrition Program Administration of intent to discontinue participation in NSLP/SBP.

ENC. 9

Recommend that the Board approve the following Special Education School-Aged Summer School Resolution:

1. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School- Aged Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Aged Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2019 Special Education School-Aged Summer School and to pay the actual costs of operating the 2019 summer program, notwithstanding State Education Department tuition rates:

AuSable Valley, Beekmantown, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport, Willsboro;

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2019 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Cooperative Educational Services authorizes the CEWW BOCES Special Education Director to provide 2019 Special Education School-Aged Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School- Aged Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Aged Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2020 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2019; CEWW BOCES will diligently analyze its ability to provide services in summer 2020, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

ENC. 10

Recommend that the Board accept the following letter of Resignation for the purpose of Retirement:

1. Jane Landry, Assessment Planning Coordinator ISC, effective April 6, 2019.

Jane Landry



RECEIVED
JUL 31 2018 *ml*
OFFICE OF DISTRICT SUPT.
CEWW BOCES

July 27, 2018

Dear Stacie Winchell,

I am writing this letter of resignation from Champlain Valley Educational Services for the purposes of retirement. I will be resigning from my position as Assessment for Instructional Planning Coordinator on April 5, 2019. My first day of retirement will be April 6, 2019.

If you need additional information, please contact me at (518)561-0100 ext. 359 or landry_jane@cves.org

Sincerely,

Jane Landry



RECEIVED
JUL 31 2018

BY:

ENC. 11

Recommend that the Board accept the following letters of Resignation:

1. Lora Parks-Recore, RSE-TASC Coordinator, effective August 21, 2018
2. Cassie Lapiere, Teacher Aide/Student Aide, effective August 18, 2018
3. Clayton Cross, Lifeguard, effective August 18, 2018
4. Kayleigh Livsey, Teaching Assistant, August 31, 2018

ENC. 12

Recommend that the Board abolish the following position:

1. Abolish the following position due to reduced component school district requests for services:

Katy Bidelsbach, Social Studies Teacher, effective September 1, 2018

The above employee will be placed on a preferred eligible list for a period of (7) years, during which time he/she will have the right to be recalled on the basis of seniority in accordance with statute.

ENC. 13

Recommend that the Board accept the following letter of resignation and appoint the following person(s) to a Four-year Probationary Appointment as follows:

1. Accept the letter of resignation from Ashley Pray Teacher Aide/Student Aide, effective September 1, 2018, and appoint Ashley Pray to a Four-Year Probationary Appointment as follows:

Name: Ashley Pray

Tenure Area: Teaching Assistant

Position: Teaching Assistant

Effective Date: September 1, 2018

Tentative Tenure Date: September 1, 2022

Certification Status: Certified

Annual Base Salary: \$20,841

2. Accept the following letter of resignation from Paulina Geoffroy Teacher Aide/Student Aide, effective September 1, 2018, and appoint Paulina Geoffroy to a Four-Year Probationary Appointment as follows:

Name: Paulina Geoffroy

Tenure Area: Teaching Assistant

Position: Teaching Assistant

Effective Date: September 1, 2018

Tentative Tenure Date: September 1, 2022

Certification Status: Certified

Annual Base Salary: \$20,841

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

Lora Parks * 22 Wildwood Estates * Plattsburgh, NY 12901 * 518-572-4794 *
lparksrecore1@gmail.com

RECEIVED

JUL 31 2018

me

OFFICE OF DISTRICT SUPT.
CEWW BOCES

7/20/18

Dear Dr. Davey and Board of Education,

Please accept this letter of resignation as of 8/21/18 to give 30 days notice from the position of *Regional Special Education Technical Assistance Support Center Specialist*. I have accepted a position with NERIC and will begin on 8/22/18. I have enjoyed my 20 years of tenure at CVES.

Kind Regards,

Lora Parks

RECEIVED
JUL 23 2018

BY:

Cassie LaPier

2773 Center Rd Moriah, NY 12960 | 518-572-5094 | cassielynn3402@aol.com

August 7, 2018

Dr. Grace Stay:
Champlain Valley Educational Services
3092 Plank Rd Mineville, NY 12956

RECEIVED

AUG 14 2018

OFFICE OF DISTRICT SUPT.
CEWW BOCES

Dear Dr. Grace Stay:

It is with a heavy heart that I resign my position as a 1:1 student/teacher aide at Champlain Valley Educational Services (CVES). My last day will be August 17th, 2018. I have accepted a position, as a Teacher's Assistant, at Ticonderoga Central School.

I am grateful that I have had the opportunity to work at Champlain Valley Educational Services. I have gained knowledge and experience that will be utilized at my new job. I appreciate the support that you and the other members of CVES have provided to me. I will miss working there.

Thank you.

Sincerely,



Cassie LaPier

RECEIVED
AUG 09 2018

Clayton Cross
518-241-9717
Clayton.cross7@gmail.com

RECEIVED
AUG 13 2018

BY: 

RECEIVED

AUG 14 2018 

OFFICE OF DISTRICT SUPT.
CEWW BOCES

To whom this may concern,

Please accept this letter of resignation as the CVES lifeguard. My last day of employment will be August 17, 2018.

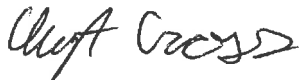
I have recently found opportunities to teach Physical Education down in North Carolina and feel that these opportunities are what I truly want.

It has been a pleasure working for CVES and with all of the staff for the past year and a half. This was a good stepping stone in my long career ahead in education. I am truly going to miss seeing all of the students, but I have learned so much more about special education since being here.

Thank you again for the opportunity to work at CVES. If you have any question for me, you may contact me by email or phone number listed on the top.

Sincerely,

Clayton Cross



Winchell, Stacie

From: Livsey, Kayleigh
Sent: Tuesday, August 14, 2018 2:42 PM
To: Winchell, Stacie
Cc: Friedman, Michele
Subject: Resignation

RECEIVED

AUG 14 2018

MR

OFFICE OF DISTRICT SUPT.
CEWW BOCES

It is with great regret to inform you that I have accepted Full-Time employment at another employer. Unfortunately, I will not be returning this Fall as a Teaching Assistant. I appreciate the opportunity that you gave me and learned many skills to help me in my future.

Kayleigh Livsey

ENC. 13

RECEIVED

8/3/2018

AUG 14 2018

mp

OFFICE OF DISTRICT SUPT.
CEWW BOCES

To whom it may concern,

I Ashley Pray am resigning my position as a one on one teacher's aide as of ~~August 31~~^{Sept 1}, *AP*
2018. I am doing so, to accept a position as a teaching assistant as of September 1, 2018.

Thank you,

Ashley Pray

Ashley Pray

Paulina Geoffroy
108 Banker Rd
Morrisonville NY, 12962

RECEIVED
AUG 14 2018 *mp*
OFFICE OF DISTRICT SUPT.
CEWW BOCES

08/03/18

Champlain Valley Educational Services
1585 Military Turnpike
Plattsburgh NY, 12901

To Whom It May Concern,

I would like to inform you of my resignation as Teacher Aide/Student Aide at Champlain Valley Educational Services effective August 31st, 2018 and accept the Teacher Assistant position at CVES effective September 1st, 2018.

I appreciate the opportunities that your facility has given me during my experience as a Teacher Aide/Student Aide and I believe that it will help to enhance my abilities in the role of as the teacher's assistant.

Thank you,

Paulina Geoffroy

Paulina Geoffroy

ENC. 14

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Katy Bidelspach
Tenure Area: Special Education Teacher
Position: Special Education Teacher (Replacement)
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: Students with Disabilities- Grades 7-12, Professional,
Annual Base Salary: \$45,161
Other Applicants Interviewed: 3
(Ms. Bidelspach has consented in writing to a transfer to the Special Education Teacher tenure area from Social Studies tenure area in accordance with the requirements set forth in 8 NYCRR 30-19).
2. Name: Douglas Scoville-Upham
Tenure Area: Special Education Teacher
Position: Special Education Teacher (Replacement)
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: Students with Disabilities- Grades 1-6, Initial
Annual Base Salary: \$43,645
Other Applicants Interviewed: 3
3. Name: Molly Rascoe
Tenure Area: Special Education Teacher
Position: Special Education Teacher (Replacement)
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: Students with Disabilities- Grades B-2 Initial, 1-6 Initial, Childhood Education 1-6 Initial, Early Childhood Education B-2 Initial
Annual Base Salary: \$43,645
Other Applicants Interviewed: 3
5. Name: Heidi Wells
Tenure Area: School Counseling & Guidance
Position: School Counselor (Replacement)
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: School Counselor, Provisional
Annual Base Salary: \$52,086
Other Applicants Interviewed: 3
6. Name: Maiya Giroux
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022

ENC. 14 CONTINUED

Certification Status: Certified
Annual Base Salary: \$20,841
Other Applicants Interviewed: 5

7. Name: Kristin Forttrell
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: Certified
Annual Base Salary: \$20,841
Other Applicants Interviewed: 5
8. Name: Lori Warner
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: Certified
Annual Base Salary: \$20,841
Other Applicants Interviewed: 5
9. Name: Andrea Denton
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: Certified
Annual Base Salary: \$20,841
Other Applicants Interviewed: 5
10. Name: Brittani Hellen
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 1, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: Certified
Annual Base Salary: \$20,841
Other Applicants Interviewed: 5
11. Name: Todd Everleth
Tenure Area: Teaching Assistant
Position: Teaching Assistant
Effective Date: September 01, 2018
Tentative Tenure Date: September 1, 2022
Certification Status: Certified
Annual Base Salary: \$20,841
Other Applicants Interviewed: 5

ENC. 14 CONTINUED

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 15

Recommend that the Board Accept the following letter of resignation from Jeffrey Coon, Custodial Worker, effective September 4, 2018, and appoint Jeffrey Coon to an 8-week Probationary Appointment as follows:

1. Name: Jeffrey Coon
Position: Building Maintenance Mechanic 51% (replacement)
Position: Heating & Ventilating Mechanic 49%
Effective: September 4, 2018
Annualized Salary: \$35,159 (Prorated)
Actual Earned Salary: \$28,938.56
Tentative Permanent Date: October 30, 2018
Other Applicants Interviewed: 0

ENC. 16

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Tabitha Imondi
Position: Teacher Aide/Student Aide (replacement)
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 2
2. Name: Charley Brunet (Pending Fingerprint Clearance)
Position: Teacher Aide/Student Aide (Replacement)
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 5
3. Name: Bianca Siskavich-Poitras
Position: Teacher Aide/Student Aide (Replacement)
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 5

ENC. 16 CONTINUED

4. Name: Nikki Catlin (Pending Fingerprint Clearance)
Position: Teacher Aide/Student Aide (Replacement)
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 5

5. Name: Destiny Blaise-Welch (Pending Fingerprint Clearance)
Position: Teacher Aide/ Student Aide (Replacement)
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 5

6. Name: Mindy Rabideau (Pending Fingerprint Clearance)
Position: Teacher Aide/ Student Aide (Replacement)
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 5

7. Name: Ashley Wales (Pending Fingerprint Clearance)
Position: Teacher Aide/Student Aide
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 2

8. Name: Kirsten LeClair (Pending Fingerprint Clearance)
Position: Teacher Aide/Student Aide
Effective: September 1, 2018
Annualized Salary: \$15,976
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 2

9. Name: Henry Aguilar
Position: Lifeguard (Replacement)
Effective: September 1, 2018
Annualized Salary: \$22,079
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 0

10. Name: Mary Murphy
Position: Occupational Therapist 70% (Replacement)
Effective: September 1, 2018
Annualized Salary: \$45,001 (Prorated)
Actual Earned Salary: \$31,500.70
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 2

ENC. 16 CONTINUED

11. Name: Elizabeth Theeman (Pending Fingerprint Clearance)
Position: Physical Therapist (Replacement)
Effective: September 1, 2018
Annualized Salary: \$45,001
Tentative Permanent Date: September 1, 2019
Other Applicants Interviewed: 2

ENC. 17

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following people:

1. Laura Sterling, Account Clerk/Typist, effective September 5, 2018
2. Nicole Osika, Account Clerk/Typist, effective August 24, 2018

ENC. 18

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows:

1. Name: Kayla Thorne
Position: Special Education Teacher (Continuing Temporary Position)
Effective Date: September 1, 2018-June 30, 2019
Annualized Base Salary: \$37,031 (Uncertified)
Other Applicants Interviewed: 4
2. Name: Amanda Gebhart
Position: Special Education Teacher (Continuing Temporary Position)
Effective Date: September 1, 2018-June 30, 2019
Annualized Base Salary: \$45,161 (2018-19) (Uncertified)
Other Applicants Interviewed: 4
3. Name: Joseph Mazzella
Position: Special Education Teacher (Continuing Temporary Position)
Effective Date: September 1, 2018-June 30, 2019
Annualized Base Salary: \$37,668 (2018-19) (Uncertified)
Other Applicants Interviewed: 4
4. Name: William Fish
Position: Special Education Teacher (Replacement)
Effective Date: September 1, 2018-June 30, 2019
Annualized Base Salary: \$43,645 - \$6,500 = \$37,145 (Uncertified)
Other Applicants Interviewed: 4
5. Name: Cherie Passno
Position: Special Education Teacher (Replacement)
Effective Date: September 1, 2018-June 30, 2019
Annualized Base Salary: \$43,645 - \$6,500 = \$37,145 (Uncertified)
Other Applicants Interviewed: 4

ENC. 18 CONTINUED

6. Name: Patrick Kissel
Position: Special Education Teacher (Replacement) (Uncertified)
Effective Date: September 01, 2018- June 30, 2019
Certification Status: Childhood Education 1-6 Initial
Annual Base Salary: \$43,645 (2018-19)
Other Applicants Interviewed: 3
7. Name: Susan Richards
Position: Business Education Teacher (Replacement)
Effective Date: September 1, 2018-June 30, 2019
Annualized Base Salary: \$37,145 (2018-19) (Uncertified)
Other Applicants Interviewed: 3
8. Name: Kristia Brownwood
Position: P-Tech Teaching Assistant (Replacement) (Uncertified)
Effective Date: September 01, 2018-June 30, 2019
Annual Base Salary: \$20,841
Per MOU: P-Tech Stipend of \$2,100 will be paid annually
Other Applicants Interviewed: 0
9. Name: Jonathan Maze
Position: P-Tech Technology Teacher) (Replacement) (Uncertified)
Effective Date: September 01, 2018- June 30, 2019
Certification Status: Airframe & Powerplant 7-12 Certified
Annual Base Salary: \$45,708 (2018-19)
Per MOU: P-Tech Stipend of \$4,000 will be paid annually
Other Applicants Interviewed: 0

ENC. 19

Recommend that the Board increase the following positions:

1. Name: Catherine Premore
Position: Physical Therapist – increase from 70% to 100% (WAF)
Effective: September 1, 2018
Annualized Salary: \$46,563
2. Name: Roseanna Pierce
Position: Occupational Therapist – increase from 70% to 100% (WAF)
Effective: September 1, 2018
Annualized Salary: \$47,388

ENC. 15

RECEIVED

AUG 17 2018

MR

OFFICE OF DISTRICT SUPT.
CEWW BOCES

August 15, 2018

I am resigning from my custodial worker position effective September 4, 2018 to accept an appointment as Building Maintenance Mechanic 51% and Heating & Ventilating Mechanic 49% effective September 4, 2018.

Sincerely,



Jeffrey Coon

RECEIVED
AUG 17 2018

BY: *SK*

ENC. 20

Recommend that the Board grant a Salary Adjustment to the following person for the receipt of their certification:

1. Name: Katie Brooks
Position: Adult Literacy Teacher (OWS)
Effective Date: June 14, 2018
Salary Increase: \$6,500 (Prorated)
Actual Earned Salary Increase: \$3,672.50

ENC. 21

Recommend that Board rescind the following motion:

1. Rescind the motion that was approved at the June 13, 2018 Board meeting whereby the Board approved the 2017/18 Maple Sugaring Stipend (YD) of \$1,050 to Thomas Rodriguez and recommend that the Board approve the 2017/18 Maple Sugaring Stipend (YD) of \$1,110 to Thomas Rodriguez.

ENC. 22

Recommend that the Board approve the following Additional Work for the 2017-2018 School Year:

PBIS Coordinator. \$300/Stipend
Wendy Davis

Recommend that the Board approve the following Additional Work for the 2018-2019 School Year:

ADK P-TECH Teachers for the period of August 23, 2018 through September 2, 2018
Jonathan Maze (non-instructional work), not to exceed 48 hours
Kristia Brownwood (non-instructional work), not to exceed 24 hours
Jonathan Maze (instructional work), not to exceed 4 days

Stipend Positions (compensation per collective bargaining unit)

Sheilah Boyea	WAF Yearbook
Meredith Jacobs	WAF PBIS
Jennifer Haley	New employee Mentor
Kim Denton	New Employee Mentor

ENC. 23

Recommend that the Board approve the following Temporary Grant appointments through December 30, 2018 as follows:

1. Logan King, Work Study Student, not to exceed 160 hours, at a rate of \$10.40/hour
2. Julia Karkoski, Work Study Student, not to exceed 160 hours, at a rate of \$10.40/hour
3. Nathan Catanzarita, Work Study Student, not to exceed 160 hours, at a rate of \$10.40/hour

ENC. 24

Recommend that the Board approve the following list of Substitutes:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>	<u>Location</u>
Donna Lavene	Temp on Call Account Clerk/Typist	08/1/2018	\$13.20/hour	WAF
Kim Mayer	Substitute Teacher	07/09/2018	\$100/daily	WAF

ENC. 25

Recommend that the Board approve the following Adult Education Instructors for the 2018-2019 School Year:

Adult Education \$28.00/hour

Francis Russell

Christina Beck (Pending Fingerprint Clearance)

ENC. 26

Recommend that the Board approve the following list of Curriculum Writers for the period of July 1, 2018 through June 30, 2019:

Curriculum Writers (\$25.00/hour)

Mitchell Estes

Dennis LaBarge

Krista Williams

ENC. 27

Recommend that the Board approve the following list of 2018 Special Education Summer School Staffing additions:

The Following People Will Receive \$10.40/hour

Amy King	TOC/ Teacher Aide/Student Aide	WAF
Sara Agnew	TOC/ Teacher Aide/Student Aide	WAF
Debbie Wilcox	TOC/ Teacher Aide/Student Aide	WAF
Rebecca Forkey	TOC/ Teacher Aide/Student Aide	WAF
Gregory Howard	TOC/ Teacher Aide/Student Aide	WAF
Karen Coulombe	TOC/ Teacher Aide/Student Aide	WAF
Andrew Peryer	TOC/ Teacher Aide/Student Aide	WAF

The Following People Will Receive \$14.00/hour

Cassie Lapier	TOC/ Teacher Aide/Student Aide	WAF
Angela Vanderbogart	TOC/Teacher Aide/Student Aide	WAF

The Following People Will Receive \$25.00/hour

Elizabeth Christon	Teaching Assistant	WAF
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The Following People Will Receive \$39.00/hour

Kim Mayer	Teacher	WAF
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ENC. 28

Recommend that the Board approve the following 2018 Summer Work:

New Program/Classroom set up (compensation as per collective bargaining unit)

Susan Richards-Business Teacher Not-to Exceed 2 Days

CALM Training of Trainers, \$30/Hour

Chris Falvey not to exceed 30 hours

Crystal Rhino not to exceed 30 hours

CALM Training, \$30/Hour

Kayla Thorne not to exceed 16 hours

Caitlyn Worley not to exceed 16 hours

Edmark Training, July 23-24, 2018, \$30/Hour

Tedi Politano not to exceed 2 hours

Brianna Finnegan not to exceed 4 hours

Melissa Gough not to exceed 4 hours

Paulina Geoffroy not to exceed 4 hours

Joan McGowan not to exceed 4 hours

Melissa Slagenweit not to exceed 4 hours

Chelsea Benway not to exceed 4 hours

Andrea Christensen not to exceed 4 hours

Ashley Brown not to exceed 4 hours

Crystal Rhino not to exceed 4 hours

Jerilynn Lamere not to exceed 4 hours

Kim Schafer not to exceed 4 hours

Ellen Supinski not to exceed 4 hours

William Fish not to exceed 4 hours

Cherie Passno not to exceed 4 hours

Academic/Behavior Curriculum, \$30/Hour

Jordan Wendling not to exceed 30 hours

Cheryl Spoor not to exceed 6 hours

Louise O'Connell not to exceed 6 hours

Sheilah Boyea not to exceed 6 hours

William Fish not to exceed 12 hours

Life Skills Curriculum, \$30/Hour

Melissa Adams not to exceed 30 hours

Molly Rascoe not to exceed 30 hours

Cherie Passno not to exceed 12 hours

TCI Committee not to exceed 12 hours, \$30/Hour

Brigitte Phillips

Self- Injury Training not to exceed 12 hours, \$30/Hour

Dawn Abar

Nancy Davidson

ENC. 28 CONTINUED

Restorative Justice Planning not to exceed 20 hours, \$30/Hour

Kim Denton

APPR Aide Evaluation not to exceed 30 hours, \$30/Hour

Joelle Lucia

Melissa Adams

PBIS (Additional Hours)

Meredith Jacobs not to exceed 9 hours

2018-2019 Classroom Moves not to exceed 1 day (compensation as per collective bargaining unit)

Faye Dayton-Teacher

Chris Falvey-Teacher

Amanda Gebhardt-Teacher

Joe Mazzella-Teacher

Ellen Supinski-Teacher

Kayla Thorne-Teacher

Diana Aintrazi-Teaching Assistant

Sheilah Boyea-Teaching Assistant

Ashley Brown-Teaching Assistant

Andrea Christiansen-Teaching Assistant

Whitney Gagnier-Teaching Assistant

Becky Garrow-Teaching Assistant

Jerilynn Lamere-Teaching Assistant

Amanda Plympton-Teaching Assistant

Louise O'Connell-Teaching Assistant

Kim Denton-School Counselor

Toni Perez-Clinical Social Worker

Melodie St. Clair-School Counselor

Oliver Bickel-School Counselor

Joan McGowan-Teacher

Anthony Biasini-Teacher

Melissa Gough-Teaching Assistant

Jean Gonyo-Teaching Assistant

ENC. 29

Recommend that the Board approve the following 2018-2019 Temporary On-Call Substitute Annual Renewal List:

<u>Name</u>	<u>Position</u>
Allen, Stephen	Substitute Principal
Atchinson, Peter	Substitute Principal
Berry, Bonnie	Substitute Principal
Broadwell, Stephen	Substitute Principal
Coakley, Sanford	Substitute Principal
Johnson, Lyndon	Substitute Principal
Ryan, Thomas	Substitute Principal

ENC. 29 CONTINUED

Barcomb, Doreen
Barcomb, Paige
Bernhard, William
Brogowski, Richard
Davis, Chad
Kesterman, Kenneth
Courtney Lapham
Leavine, Diane
Mercier, Frank
Mueller, Susan
Parent, Elizabeth
Sorrell, Roger

Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher
Substitute Teacher

Atkinson, Katelyn
Barcomb, Doreen
Barcomb, Paige
Cassavaugh, Eric
Elizabeth Christon
Lapham, Courtney
Fretwell, Jelona
Manley, Julie
Mueller, Susan
Trim, Marjorie
Williams, Cynthia

Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant
Substitute Teaching Assistant

Bush, Donald
Shepard, John

Temp on Call Cleaner/Messenger
Temp on Call Cleaner/Messenger

Bush, Donald
Shepard, John

Temp on Call Laborer
Temp on Call Laborer

Casey, Marilyn
Mascarenas, Deborah

Temporary on Call Typist
Temporary on Call Typist

Atkinson, Katelyn
Bigelow, Heidi
Cassavaugh, Eric
Cunningham, Ronnie
Deyo, Lisa
Durgan, Christina
Hart, Janice
Herbert, Nicholas
Hogan, Emily
Joy, Alexis
Lamar, Shirley
Manley, Julie
Mueller, Susan
Parness, Andrea

Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
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Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide
Temp on Call Teacher Aide/Student Aide

ENC. 29 CONTINUED

Provost, Carolyn	Temp on Call Teacher Aide/Student Aide
Rock, Mindy	Temp on Call Teacher Aide/Student Aide
Roppolo, Angela	Temp on Call Teacher Aide/Student Aide
Trim, Marjorie	Temp on call Teacher Aide/Student Aide
Trombley, Maura	Temp on Call Teacher Aide/Student Aide
Williams, Cynthia	Temp on Call Teacher Aide/Student Aide

LaPage, Patricia	Temp on Call Job Placement Aide
Ford-Johnston, Cynthia	Substitute Administrator
Hart, Deborah	Temp on Call Account Clerk Typist
Lavene, Donna	Temp on Call Account Clerk Typist
Leavine, Diane	Temp on Call Senior Stenographer
Shepard, John	Temp on Call AV repair technician
Shepard, John	Temp on Call Custodial Worker
Woods, Chester	Temp on Call custodial worker

Walton, Bryan	Temp on Call Musical Repair Tech
Facteau, Linda	Temp on Call RN

ENC. 30

Recommend that the Board establish the following temporary on-call rates for the 2018-19 school year effective September 1, 2018:

Title (Temporary On-Call)	2017-2018	Type	2018-2019	Type
Teacher (Certified)	\$100.00	Daily	\$110.00	Daily
Teacher (Non-Certified)	\$100.00	Daily	\$110.00	Daily
Nurse (RN)	\$90.00	Daily	\$100.00	Daily
Teaching Assistant	\$80.00	Daily	\$88.00	Daily
Teacher Aide/Job Placement Aide	\$73.00	Daily	\$78.00	Daily
Custodial Worker	\$10.50	Hourly	\$12.50	Hourly
Building Maintenance Mechanic	\$10.50	Hourly	\$12.50	Hourly
Bus Driver	N/A	N/A	\$15.00	Hourly
Cook	N/A	N/A	\$11.20	Hourly
Food Service Helper	N/A	N/A	\$11.20	Hourly
Musical Instrument Repair Technician	\$19.75	Hourly	\$19.75	Hourly
Audio Visual Repair Technician	\$14.67	Hourly	\$14.67	Hourly
Cleaner Messenger	\$10.50	Hourly	\$11.20	Hourly
Laborer	\$10.50	Hourly	\$11.20	Hourly
Temporary On-Call Clerical (Clerk, Typist, Account Clerk/Typist, Stenographer, and Senior Stenographer)	Various	Hourly	\$11.20	Hourly
Temporary On-Call Clerical- CVES Retiree	Various	Hourly	\$13.20	Hourly
Principal	\$350.00	Daily	\$350.00	Daily
Administrator	\$450.00	Daily	\$450.00	Daily

ENC. 31

Recommend that the Board approve the following list of Extra Curricular Student Activity Fund Club Advisors with no additional compensation for the 2018-19 school year:

Allied Health	Kathy Billings (Co-Advisor)
Allied Health	Shawna DeAngelo (Co-Advisor)
Cosmetology I (Image Makers)	Beverly Thwaits
Cosmetology II (Reflections)	Lisa Banker
Cosmetology (The Razor's Edge)	Kimberly Lincoln (Mineville)
North Country Loggers	Josh Pierce (Co-Advisor)
North Country Loggers	Jennifer Parker (Co-Advisor)
LPN	Dena Tedford
SkillsUSA	Nicole Santaniello
Skills USA	Mark Brown

ENC. 32

Recommend that the Board appoint the following Officials for the Child Nutrition Program, effective August 22, 2018 through the July 2019 reorganizational meeting, with no additional compensation:

1. Reviewing Official for Free and Reduced Lunch Eligibility – Jessica LaClair, Accountant
2. Hearing Official for Free Reduced Lunch Appeals – Eric Bell, Assistant Superintendent of Management Services
3. Verification Official for Free and Reduced Lunch Eligibility - Jessica LaClair, Accountant

ENC. 33

Recommend that the Board authorize the following individuals to collect money at all CVES locations for the 2018-19 school year:

Special Education – Plattsburgh

Kim Wright - Special Education program activities

ENC. 34

Recommend that the Board adopt the following Revised Policies:

- #3230 Organizational Chart
- #8160 CVES District-Wide School Safety Plan
- #8160.1 Special Ed/CV-TEC Building Level Emergency Response Plan
- #8160.3 Yandon-Dillon Building Level Emergency Response Plan
- #8160.4 Satellite Campus Building Level Emergency Response Plan

ENC. 35

Recommend that the Board waive the First Reading and adopt the following revised policy:

#5010 Anti-Discrimination Policy (attached)

ENC. 36

The Annual Professional Performance Review of Non-Instructional Professional Personnel will be shared with the Board. (attached)

ENC. 37

WHEREAS, the CEWW BOCES, is a local agency pursuant to the New York State Environmental Quality Review Act (“SEQRA”), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the “Regulations”), and

WHEREAS, the CEWW BOCES is considering undertaking a capital improvement project (the “Project”) consisting of the acquisition of approximately 17 acres of land and related buildings and structures comprising the CEWW BOCES’s Satellite Branch Campus, 518 Rugar Street, Plattsburgh, New York (the “Satellite Branch Campus”) which the CEWW BOCES currently leases and approximately 20 acres adjacent thereto for future expansion, the construction of certain renovations, alterations, additions and improvements to the buildings and structures located at the CEWW BOCES’s Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York, including related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components, including but not limited to: health and safety items; improvements to handicapped accessibility and building security; modernization of mechanical, electrical, plumbing, and life- safety systems infrastructure; improvements to energy efficiency; reconstruction to create educational environments that promote the highest quality delivery of student instructional services; reconstruction to relocate Instructional Services Center and conference spaces from leased spaces; reconstruction of select building services spaces; and miscellaneous site improvements to enhance site safety by separating pedestrian and vehicular traffic and to improve site access; and

WHEREAS, a Full Environmental Assessment Form (“EAF”), dated July 11, 2018, a copy of which is attached hereto as Exhibit A, was made available to the CEWW Board of Cooperative Educational Services in advance of this meeting, is available at this meeting and is on file in the Office of the Board Clerk, was prepared by Tetra Tech, the CEWW BOCES’s engineering firm, to facilitate a review of the potential environmental impacts of the Project; and

WHEREAS, Tetra Tech has reviewed the scope of the Project and has advised the CEWW BOCES that (a) although the Project consists of work to be undertaken at three separate locations, the CEWW BOCES should analyze the Project as a whole, including cumulative impacts, to ensure a thorough environmental assessment of the Project, (b) the CEWW BOCES should initially classify the Project as an Unlisted Action as that term is defined in Part 617.2 of the Regulations, (c) the CEWW BOCES should declare its intention to serve as lead agency to undertake a coordinated review pursuant to Part 617.6(b)(3) of the Regulations, and (d) the CEWW BOCES should circulate notice to all involved and interested agencies of the CEWW BOCES’s intent to act as lead agent pursuant to the Regulations together with a copy of the EAF; and

WHEREAS, Tetra Tech, having reviewed and compared the EAF against the standards set forth in Part 617.7 of the Regulations, has advised the CEWW BOCES that the Project will not result in any significant adverse impacts to the environment, and

ENC. 37 CONTINUED

WHEREAS, the CEWW Board of Cooperative Educational Services has carefully considered the nature and scope of the Project as set forth in the EAF, has carefully reviewed the criteria for determining significance contained in Part 617.7(c) of the Regulations together with the recommendations provided by Tetra Tech, and

BE IT RESOLVED by this CEWW Board of Cooperative Educational Services as follows:

Section 1. The CEWW BOCES hereby determines that the Project is an Unlisted Action as such term is defined in the Regulations.

Section 2. The CEWW BOCES hereby declares itself lead agency to undertake a coordinated review pursuant to Part 617.6(b)(3) of the Regulations.

Section 3. The CEWW BOCES hereby ratifies and affirms the actions of the CEWW BOCES's administration, with the assistance of the Tetra Tech and the CEWW BOCES's legal counsel, to circulate notice and a copy of the EAF to all involved and interested agencies of the CEWW BOCES's intention to act as lead agency in connection with a coordinated environmental review of the Project.

Section 4. The CEWW BOCES hereby adopts the findings and conclusions contained within the EAF and in accordance with the reasoned elaboration set forth in Exhibit B attached hereto, the CEWW BOCES finds and concludes that the Project will not result in any significant adverse impacts to the environment.

Section 5. The CEWW BOCES hereby issues a Negative Declaration with respect to the Project.

Section 6. The Board hereby authorizes and directs the CEWW BOCES Board Clerk or her designee to file a Negative Declaration with the appropriate parties and agencies and publish the Negative Declaration in the Environmental Notice Bulletin.

Section 7. This Resolution shall take effect immediately.

ENC. 38

WHEREAS, the CEWW BOCES, is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"), and

WHEREAS, the CEWW BOCES is considering undertaking a capital improvement project (the "Project") consisting of the acquisition of approximately 17 acres of land and related buildings and structures comprising the CEWW BOCES's Satellite Branch Campus, 518 Rugar Street, Plattsburgh, New York (the "Satellite Branch Campus") which the CEWW BOCES currently leases and approximately 20 acres adjacent thereto for future expansion, the construction of certain renovations, alterations, additions and improvements to the buildings and structures located at the CEWW BOCES's Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York, including related demolition, construction, renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees, general, mechanical, electrical, plumbing, abatement, and site construction work for reconstruction and alterations, upgrade work to various building systems and components, including but not limited to: health and safety items; improvements to handicapped accessibility and building security; modernization of mechanical, electrical, plumbing, and life-safety systems infrastructure; improvements to energy efficiency; reconstruction to create educational

ENC. 38 CONTINUED

environments that promote the highest quality delivery of student instructional services; reconstruction to relocate Instructional Services Center and conference spaces from leased spaces; reconstruction of select building services spaces; and miscellaneous site improvements to enhance site safety by separating pedestrian and vehicular traffic and to improve site access; and

WHEREAS, the CEWW BOCES, by resolution adopted August 22, 2018 determined that the Project would not have a significant negative environmental impact on the environment and issued a Negative Declaration with respect to the Project;

BE IT RESOLVED by this CEWW Board of Cooperative Educational Services as follows:

Section 1. That a Special Meeting of the qualified voters of the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, New York (the "CEWW BOCES") shall be held at the polling places hereinafter set forth in the notice of said Special Meeting, on December 11, 2018, at 12:00 o'clock noon, Prevailing Time, for the purpose of voting by paper ballots upon the proposition hereinafter set forth in said notice. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time. For purposes of the Special Meeting and vote, the entire CEWW BOCES shall constitute a single election district, and for the convenience of the voters, multiple polling places shall be provided such that there shall be at least one polling place in each component school district of the CEWW BOCES, the locations of which are hereby designated as set forth in the notice set forth below.

Section 2. That the Board Clerk of the CEWW BOCES is hereby authorized to amend the notice of the Special Meeting hereinafter set forth from time to time as, in her discretion, such amendment may be required, consistent with the intent of the CEWW BOCES as evidenced by this resolution.

Section 3. That the notice of said Special Meeting, including the proposition to be voted upon, shall be in substantially the following form:

NOTICE OF SPECIAL MEETING AND VOTE
CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES

The Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services HEREBY GIVES NOTICE that a Special Meeting of the qualified voters of said Board of Cooperative Educational Services will be held at the polling places hereinafter set forth on December 11, 2018, at 12:00 o'clock noon, Prevailing Time, for the purpose of voting by paper ballots upon the proposition hereinafter set forth. Polls for the purpose of voting will be kept open between the hours of 12:00 o'clock noon and 8:00 o'clock P.M., Prevailing Time. The proposition is as follows:

PROPOSITION

Shall the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services (the "CEWW BOCES"), be authorized to undertake a project (the "Project") consisting of the acquisition of approximately 17 acres of land and related buildings and structures comprising the CEWW BOCES's Satellite Branch Campus, 518 Rugar Street, Plattsburgh, New York (the "Satellite Branch Campus") which the CEWW BOCES currently leases and approximately 20 acres adjacent thereto for future expansion, the construction of certain renovations, alterations, additions and improvements to the buildings and structures located at the CEWW BOCES's Plattsburgh Main Campus at 1585 Military Turnpike Ext., Plattsburgh, New York, the Satellite Branch Campus and the Mineville Campus, 3092 Plank Road, Mineville, New York, including related demolition, construction,

ENC. 38 CONTINUED

renovations, site improvements, furnishings, fixtures and equipment required for such purposes, architectural fees and other incidental improvements and expenses in connection therewith, at a maximum estimated cost of \$29,850,000 and in furtherance thereof in its discretion to either (a) enter into any and all agreements and instruments necessary or desirable to effectuate the financing for said Project through the auspices of the Dormitory Authority of the State of New York ("DASNY") including, but not limited to, authority to convey to DASNY such specific interests in real property or leasehold interests as may be necessary or desirable in connection therewith, and to enter into any lease or other agreement with DASNY, as may be necessary or desirable to effectuate said financing or (b) enter into an agreement with the component school districts of the CEWW BOCES pursuant to education law section 1950(14)(a) to provide for the financing of the Project and other matters necessary or proper to effectuate the Project as set forth in such statute.

NOTICE IS HEREBY FURTHER GIVEN that the entire CEWW BOCES shall be deemed a single election district, and that, for the convenience of voters, multiple polling places shall be provided such that there shall be one or more polling places in each component school district of the CEWW BOCES, the locations of which in each such district and at the CEWW BOCES site are hereby designated as follows:

AUSABLE VALLEY CSD AVCS Middle-High School Cafeteria 1490 Route 9N Clintonville, NY 12924 BEEKMANTOWN CSD High School Auditorium 37 Eagle Way West Chazy, NY 12992 CHAZY CENTRAL RURAL SCHOOL Auditorium 609 Miner Farm Road Chazy, NY 12921 CROWN POINT CSD Cafeteria 2758 Main Street Crown Point, NY 12928 ELIZABETHTOWN-LEWIS CSD Conference Room (off the main lobby) 7530 Court St Elizabethtown, NY 12932 KEENE CSD Commons Area at the Main Entrance 33 Market St Keene Valley, NY 12943 MORIAH CSD Central Office Lobby 39 Viking Lane Port Henry, NY 12974 NORTHEASTERN CLINTON CSD Cafeteria Across from the District Office 103 Route 276 Champlain, NY 12919 NORTHERN ADIRONDACK CSD District Office 5572 Route 11 Ellenburg, NY 12933	PERU CSD High School Gymnasium 17 School Street Peru, NY 12972 PLATTSBURGH CITY SCHOOL DISTRICT Duken Building - Gymnasium 49 Broad Street Plattsburgh, NY 12901 PUTNAM CSD Gymnasium 126 County Route 2 Putnam Station, NY 12861 SARANAC CSD High School-Large Group Instruction Room 60 Picketts Corners Road Saranac, NY 12981 SCHROON LAKE CSD Auditorium Hallway 1125 U.S. Route 9 Schroon Lake, NY 532-7164 TICONDEROGA CSD Ticonderoga High School Lobby 5 Calkins Place Ticonderoga, NY 12883 WESTPORT CSD Auditorium Hallway 25 Sisco Street Westport, NY 12993 WILLSBORO CSD Auditorium 29 School Lane Willsboro, NY 12996
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ENC. 38 CONTINUED

NOTICE IS FURTHER GIVEN that all persons offering to vote will be asked to provide one form of proof of residency. Such form may include but is not limited to a driver's license, a non-driver identification card, a utility bill, or a voter registration card. Upon offer of proof of residency, all persons offering to vote will also be required to provide their signature and address. Persons who do not provide a proof of residence will be asked to sign a declaration in order to be allowed to vote.

NOTICE IS FURTHER GIVEN (1) that persons who willfully make a false declaration of their right to vote after having been challenged are guilty of a misdemeanor pursuant to Education Law section 1951(2)(e) and (2) that casting more than one ballot in this vote would be illegal and would subject any person doing so to appropriate legal action.

ABSENTEE BALLOTS may be applied for at the office of the CEWW BOCES Clerk commencing 30 days before such meeting and vote and such ballots will be provided to qualified voters who are eligible therefor in accordance with Section 1951 of the education law.

DETERMINATION OF STATUS OF PROJECT UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT: The CEWW BOCES, acting as Lead Agency, has determined by resolution adopted on August 22, 2018, that the aforesaid Project is an Unlisted Action which will not have a significant impact upon the environment under the regulations of the State of New York promulgated pursuant to the State Environmental Quality Review Act.

Dated: Plattsburgh, New York
August 22, 2018.

BY ORDER OF THE CLINTON-ESSEX-WARREN-
WASHINGTON COUNTIES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES,
NEW YORK

By: Meaghan Rabideau, Board Clerk

Section 4. That the Clerk of the Board of Cooperative Educational Services is hereby authorized and directed to cause notice to be given of said Special Meeting in substantially the form hereinbefore prescribed, with any insubstantial changes thereto as are deemed by the Clerk to be appropriate, consistent with the intent of the CEWW BOCES as evidenced by this resolution, by publishing the same four times, once within each of the four weeks next preceding such special meeting, the first publication to be at least twenty-five days before said meeting, in the Press-Republican, a newspaper having a general circulation in the CEWW BOCES and by giving such other notice as in her discretion may be deemed advisable.

Section 5. This resolution shall take effect immediately.

*Recommend
Revise Policy
Waive 1st Reading and Adopt* 5010

ANTI-DISCRIMINATION POLICY

BOCES does not discriminate in employment or in the education programs and activities or in access of students to vocational instruction opportunities which it operates on the basis of race, color, national origin, religion, marital status, military status, sex, age, weight, sexual orientation, gender identity, ethnic group, religious practice, disability, predisposing genetic characteristic, or domestic violence victim status in violation of Title VI and VII of the Civil Rights Act of 1964; Title IX of the Education Amendments of 1972; Title IV; 504 of the Rehabilitation Act of 1973; Age Discrimination Act of 1975; Title II of the ADA [known as the Americans with Disabilities Act] 1990; New York State Human Rights Law; The Boy Scouts of America Equal Access Act of 2001; The Genetic Information Non-Discrimination Act of 2008 (GINA).

Grievance Procedure

Section 1

If any person believes that BOCES or any of BOCES' staff has failed to apply or has inadequately applied the principles or regulations of any of the aforementioned Civil Rights laws that person may bring forward a complaint, which shall be referred to as a grievance, to BOCES' Civil Rights compliance officers.

Section 2

Step (a):

The complainant may discuss the grievance informally with the compliance officer, or may file a written complaint with the compliance officer. The compliance officer or designee will then investigate the substance of the complaint in a prompt and equitable, thorough and impartial manner. The compliance officer will reply to each complainant in writing within seven days of the initiation of the complaint, though the full investigation may take longer. Each complainant and respondent will be provided with a written copy of the findings within 60 days of the filing of the complaint, unless exceptional circumstances require additional time.

Step (b):

If any complainant or respondent (party) wishes to appeal the decision of the compliance officer, the party may submit a signed statement of appeal to the District Superintendent within seven days after receipt of the compliance officer's findings. The District

Superintendent shall meet with the party and any representative and make such other inquiries which the District Superintendent deems appropriate. Thereafter, the District Superintendent shall set forth a conclusion and respond in writing to all parties within 14 days, unless exceptional circumstances require additional time.

Step (c):

If a party is not satisfied with the conclusion of the District Superintendent, the party may appeal through a signed, written statement to the BOCES' Board within seven days of receipt of the District Superintendent's response in Step (b). In an attempt to resolve the grievance, the BOCES' Board shall meet with the party and any representative within 30 days of receipt of such an appeal. The BOCES' Board's written disposition of the appeal shall be sent to all parties within ten days of this decision, unless exceptional circumstances require additional time.

Step (d):

If the grievance has not been satisfactorily settled at Step (c), further appeal may be made to:
Office for Civil Rights,
U. S. Department of Education
32 Old Slip, 26th Floor
New York, NY 10005-2500
Telephone: (646) 428-3800
Facsimile: (646) 428-3843
Email: OCR.NewYork@ed.gov

Section 3

The compliance officer, on request, will provide a copy of the BOCES' grievance procedure to any employee or student of BOCES. It is also on the BOCES website.

A copy of each of the acts and regulations upon which this notice is based will be made available upon written request directed to the BOCES' compliance officer.

When used in this policy *days* shall mean BOCES business days. The words *person* and *complainant* shall include an employee as well as a student of BOCES.

Inquiries concerning the anti-discriminatory policy may be made to:
Director, Office for Civil Rights,
U. S. Department of Education
32 Old Slip, 26th Floor
New York, NY 10005-2500

Publication

BOCES shall promulgate this policy, which includes sexual harassment, as follows:

- A copy of this policy and the sexual harassment policy shall be provided at the beginning of employment to each employee in their employment packet, and provided annually to each employee.
- These policies shall be published as part of the BOCES' student handbook.
- Any changes to the policies shall be published in the official newspaper of BOCES.
- These policies shall be provided annually to the president of each bargaining unit.
- These policies shall be posted prominently and easily found on the BOCES' website.

Annual publications shall contain the name, business address and telephone number of the BOCES' compliance officer.

Employment Application

Each employment application of BOCES shall contain the following language:

BOCES does not discriminate in employment or in the education programs and activities which it operates on the basis of race, color, national origin, religion, marital status, military status, sex, age, weight, sexual orientation, gender identity, ethnic group, religious practice, disability, predisposing genetic characteristic, or domestic violence victim status in violation of Title VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, 42 U.S.C. 12111 etseq., known as the Americans With Disabilities Act, § 504 of the Rehabilitation Act of 1973, Age Discrimination Act of 1975, Title II of the ADA 1990, New York State Human Rights Law, The Boy Scouts of America Equal Access Act of 2001, The Genetic Information Non-Discrimination Act of 2008 (GINA), or in access of students to vocational instruction opportunities.

The following person(s) have been designated to handle inquiries regarding non-discrimination inquiries:

James McCartney – Civil Rights Compliance Officer – mccartney_james@cves.org
Cathy Snow – Civil Rights Compliance Officer – snow_cathy@cves.org
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901
Phone: 518-536-7340

~~Reginald McDonald~~ **Bonnie Berry**
Section 504 Compliance Officer – medonald_reggie@cves.org berry_bonnie@cves.org
1585 Military Turnpike
P.O. Box 455, Plattsburgh, NY 12901
Phone: 518-561-0100 Ext. 291

Champlain Valley Educational Services

Annual Professional Performance Review for Non-Instructional Professional Personnel



Plan for Annual Professional Performance Review

Purpose

The Annual Professional Performance Review (APPR) for Champlain Valley Educational Services (CVES) has been developed in compliance with the Amendments of the Commissioners Regulations CR 100.2 (o). The plan will commence September, 2018 for all professional personnel not covered under Education Law §3012-d. The purpose of this plan is to outline how the performance of all professional personnel not covered under Education Law §3012-d will be annually reviewed. The APPR will be tied to the Professional Development Plan (PDP) for CVES.

Expectations and Beliefs

- An annual review utilizing specially approved criteria for all professional personnel not covered under Education Law §3012-d in New York State will result in high expectations and achievement for all professionals.
- Continuous performance review will result in improved student achievement.
- Professional personnel not covered under Education Law §3012-d will commit to their own professional growth through a thoughtful and reflective personal performance review.
- Professional personnel not covered under Education Law §3012-d will develop and review professional goals on an annual basis.
- The district will provide annual training for the conducting of effective performance evaluations to staff who perform such evaluations.

Professional Personnel

Criteria

CVES expects all professional personnel to strive for exemplary achievement in all categories being evaluated. Multiple performance review tools and necessary forms have been created for the APPR of professionals at CVES:

- Formal Observation form(s)
- Self-Evaluation Annual Professional Performance Review form(s)
- Self-Directed Task form(s)
- Rubrics
- Performance Improvement Plan form(s)

Definitions

Education Law §3012-d

On April 13, 2015, the Governor signed Chapter 56 of the Laws of 2015 to add a new Education Law §3012-d to establish a new evaluation system for classroom teachers and building principals. The new law requires teachers and principals to be evaluated based on two categories: the Student Performance Category and the Observation/School Visit Category, each of which are explained in further detail throughout this document. Under the new law, New York State continues to differentiate

All materials are available online at sharepoint.cves.org
Revised: August 22, 2018

teacher and principal effectiveness using four rating categories – Highly Effective, Effective, Developing, and Ineffective. Education Law §3012-d requires APPRs to result in a single composite teacher or principal effectiveness rating that incorporates multiple measures of effectiveness.

Professional Personnel not covered under Education Law §3012-d

- Teaching Assistants
- Adult Literacy Teachers
- Adult Education Teachers
- School Counselors
- Employment and Training Counselors
- School Social Workers
- School Psychologists
- Behavior Specialists
- Work Study Counselors
- Occupational Therapists & Assistants
- Physical Therapists & Assistants
- Teachers of the Blind and Visually Impaired
- Teachers of the Deaf
- Teachers of Speech and Hearing Handicapped
- Curriculum Specialists
- Interpreters for the Deaf
- Registered Nurses
- RSE-TASC Trainers
- Coordinators
- School Library Media Specialists
- Training Specialists
- Any other title in accordance with CVES United Professionals contract

Standards and Levels of Performance

The following performance levels are used to document current achievement against standards:

- Ineffective (I)
- Developing (D)
- Effective (E)
- Highly Effective (H)

Performance Improvement Plan

This plan will be developed in consultation with a supervisor(s) and will identify specific goals and strategies for improvement to be re-evaluated at a later date to ensure enough time for growth. This process applies to any professional personnel. A Performance Improvement Plan is not to be used as a disciplinary tool. The most current assessment should be given major consideration for the development of the Performance Improvement Plan. Use one form for each domain in need of improvement.

Criteria for Performance Improvement Plan:

1. A summative evaluation (Formal Observation, Self-Evaluation, or Self-Directed Task) of developing or ineffective.
2. It is possible to receive ineffective in an indicator and may be required to complete a Performance Improvement Plan.

When a Performance Improvement Plan is required, union representation and support will be provided throughout the process.

A Performance Improvement Plan is a strategic plan for improvement – be S.M.A.R.T. (recognize that growth promoting goals are Specific, Measurable, Action oriented, Realistic, and Time-bound). The development of an effective Performance Improvement Plan includes the following:

- Area(s) to be strengthened (Should relate directly to the area(s) of need indicated in the most recent evaluation tool)
- Desired outcomes (What specifically does the professional personnel have to do to improve?)
- Interventions (How will district support desired outcomes?)
- Evidence of improvement (Documentation the district expects to demonstrate improvement)
- Timeline (Intermediate benchmarks and review dates to accomplish and monitor change)
- Resources (Who will support the professional personnel and/or monitor progress in effort to improve? e.g. mentors, teacher center, district personnel, conferences, literature)
- Release time for courses or workshops
- Action plan (teacher agrees to do the following to make the required improvement)
- Assessment date (date of next formal observation/~~collection of evaluation tool~~, allowing time for measurable growth)
- Signatures by the professional personnel and district representative indicating agreement with the Performance Improvement Plan.

Evidence of successful completion of a Performance Improvement Plan requires a rating of at least effective and will be documented on the Performance Improvement Plan Post-Evaluation Summary Form, following a formal observation.

Assessments

Non-tenured professional personnel will have a minimum of two formal observations annually. Once tenured, professional personnel will be assigned to a three-year APPR cycle. The components of a three-year cycle will be:

1. Formal Observation/Evaluation
2. Self-evaluation
3. Self-Directed Task

In addition, the administration may elect to conduct a formal observation(s)/evaluation(s). Upon implementation of the APPR, the administration will assign the professional to his/her initial component of the three-year cycle, taking into consideration classroom teaching teams and Professional Learning Communities (PLC) where possible. After initial assignment, professionals will follow the sequence of the established three-year cycle. Positions that are not a tenure track will move into the three-year APPR cycle upon completion of three years of effective formal evaluations.

Failure to submit a self-directed task or a self-evaluation by the first Monday in May will result in an ineffective rating.

Assessment Approaches

Formal Observation/Evaluation

Forms utilized:

1. Observation Rubrics
 - a. This form is completed by the supervisor and reviewed with the professional personnel
 - b. The professional personnel will receive a rating of 1 to 4 for each rubric component (I = 1, D = 2, E = 3, H = 4). The average of all rubric components will determine the summative evaluation.

Summative Evaluation	Average of all Rubric Components
Highly Effective	3.5 - 4.0
Effective	2.5 - 3.49
Developing	1.5 - 2.49
Ineffective	0 – 1.49

2. Pre-Observation Form
 - a. This form is completed by professional personnel and submitted at least 1 day prior to the Pre-observation conference with the supervisor
3. Post-Observation Form
 - a. This form is completed by the professional personnel and submitted at least 1 day prior to Post-observation conference
4. Performance Improvement Plan
 - a. This form is used if the summative evaluation is Ineffective (0 –1.49) or Developing (1.5-2.49) in the formal observation
 - b. You will use a separate form for each domain needing a Performance Improvement Plan
5. Performance Improvement Plan Post-Evaluation Summary Form

Non-tenured Professional Personnel

- Receive a minimum of 2 observations per year (According to Champlain Valley Educational Services United Professionals contract language)
- Pre-Observation form to be submitted by professional personnel at least 1 day prior to Pre-Observation conference
- Pre-Observation conference with supervisor
- Observation scheduled with supervisor
- Post-Observation form to be submitted by professional personnel at least 1 day prior to Post-Observation conference
- Post-Observation conference within 10 school days
- Once tenured, professional personnel will be assigned to the established three-year cycle.

Tenured Professional Personnel

- Pre-Observation form to be completed by professional personnel at least 1 day prior to Pre-Observation conference
- Pre-Observation conference with supervisor **upon request** of either party
- Observation scheduled with supervisor

ENC. 39

Recommend the Board approve the following resolution:

The Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, through its president, shall send a letter to Governor Cuomo, urging the Governor to sign into law the bills approved by the Legislature of New York (S.3203-A/A.212-A) which would amend Education Law Section 195(4)(a) to amend the limitation on BOCES District Superintendent's salary so that the law indexes the salary cap to 98% of the salary of the Commissioner of Education in the current year.

ENC. 40

The Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, through its president, shall send a letter to Governor Cuomo, urging the Governor to sign into law the bills approved by the Legislature of New York (S. 7730/A. 9825) which would change Education Law Section 195(4)(a) to amend the New York State Tax Cap to ensure that capital improvement projects for buildings and facilities owned and/or operated by BOCES shall, after a successful BOCES public referendum, exempt these expenditures from each component district's tax cap. The amendment will allow the critical replacement and upgrades needed throughout CVES BOCES to our buildings/facilities.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Mark Davey

FR: Teri Calabrese-Gray 

DA: August 13, 2018

RE: **August 2018 Board Report**

MENTAL HEALTH NETWORKING DAY FOR ADMINISTRATORS

On Thursday, July 19th, more than 25 administrators from across the region spent the day at the Instructional Services Center thinking about new ways of addressing students and staff to improve the overall school climate in their buildings/districts. Dave Melnick, LCSW, Director of Outpatient Services, NFI Vermont – Trauma Informed Schools kicked off the day by focusing on Social Emotional Learning/Emotional Intelligence/Trauma Informed. His keynote focused on Core Capacities: The Six R's (Resist, Resilient, Reflect, Reduce and Regulate, Repair and Restore, and Relational). We all have a response to stimulus and we need to resist responding too quickly. Everyone has



varying levels of the ability to overcome diversity and those who are resilient and able to rise up the eighth time after being knocked seven times prior. Those who are able to examine one's actions and engage in continuous learning (reflective practice) are better able to overcome various situations. One's ability to deal with stress will impact how one deals with life's challenges as well as their ability to fix what is broke. The majority of problems in a classroom are due to stress behaviors and how the adult deals with students' unregulated stress will determine whether it will have a positive or negative impact on others in the classroom. Those in leadership positions tend to have high to moderate EQ, but the goal is not to only increase your own EQ, but to increase the EQ of others across the entire organization.

Following the keynote were three roundtable discussions on a variety of topics led by individuals from various community organizations and governmental agencies. Those who facilitated the roundtable discussions, included Dave Melnick, along with:



- Liz Cole, Director of School-based & Clinic Services, BHSN
- Bonnie Black, Director, EAS, BHSN
- Tom Bull, Counselor, Peru Central School & Kim Denton, Counselor CVES
- Greg Dahlen, BHSN
- Richelle Gregory, Community Director, Child Advocacy Center
- Christine Peters, Director of Social and Legal Services Clinton County
- Angie Allen, Director of Social Services Essex County

Following the roundtable discussions, Investigator Robert Marciniak, NYS Police Computer Crime Unity Northern Region, discussed seven perils of the internet, along with some messaging apps that are very difficult to monitor and track (YikYak – shut down in 2017, Kik, Snapchat, Telegram, and AfterSchool). The seven perils he reviewed included:

- Exposure of your personal information – almost everyone has a digital footprint.
- Online harassment/Cyberbullying
- Online Privacy and Wifi
- Malicious Software (Malware)
- Inappropriate Material
- Posted Data Lives Forever
- LMIRL – (Let's Meet in Real Life)

Overall it was a very informational day and brought together administrators from across the region. They were able to garner a wealth of information about the mental health services available in Clinton and Essex counties, as well as network with their colleagues in planning for the new school year.

NEW ACCOUNTABILITY MEASURE UNDER NYS ESSA PLAN: CIVIC READINESS

New York State chose to include the civic readiness index in their Every Student Succeeds Act (ESSA) Plan as a tool to measure a school's success in providing life-long skills to support student success. The civic readiness index reflects SED's commitment to equity by empowering all students to make informed decisions for the public good as members of a culturally diverse, democratic society in an interdependent world. Through civic readiness, students learn how to demonstrate respect for the rights of others, respectfully disagree with other viewpoints, and provide evidence for a counterargument. These skills can help stimulate and motivate students to excel in other academic areas. Civic readiness strengthens the relationships of schools and students with parents, families, civic leaders, and organizations and community partners.

SED is currently in the process of defining and strengthening this important measure for NYS students. The Office of Curriculum and Instruction will establish a practitioner committee that will meet in face-to-face and online to define Civic Readiness. The committee will include but is not limited to:

- New York State teachers (P-12 classroom teachers, special education teachers, English Language Learner teachers)
- Parents
- Curriculum specialists

- School librarians
- School administrators
- College professors

Representatives will reflect New York State's rich diversity, including parents and teachers of students with disabilities and English Language Learners, and representatives from all of New York's regions including the Big 5 cities, urban, suburban, and rural communities. The goals of the committee include developing and discussing initiatives such as:

- Capstone Project
- State Seal of Civic Engagement
- Active Citizenship Portfolio Based Assessment
- Service Learning
- Voter Registration Awareness

IMPLEMENTING SCHOOL CLIMATE FRAMEWORKS IN NYS SCHOOLS

Research has proven that suspension is often the first step in a series of events leading to lower student academic achievement, higher truancy, higher dropout rates, and increased contact with the juvenile justice system. Research continues to show that students of color and students with disabilities are at higher risk for suspension and expulsion, and the disparate rates are not due to higher rates of misbehavior or poverty. Emerging research shows that Lesbian, Gay, Bisexual, Transgender (LGBT) students are also experiencing suspension at higher rates than their peers. In addition, research has also shown these populations to experience higher rates of suicide due to bullying, harassment, and discrimination by their peers. Research has also demonstrated that the use of punitive and exclusionary discipline adversely impacts school climate overall, does not make students feel safer, and can have a negative effect on other students' academic performance and achievement. (Skiba, Arredondo & Rausch, 2014; Perry & Morris, 2014)

As the US Department of Education (USDE) reported in 2014 in its Guiding Principles: A Resource Guide for Improving School Climate and Discipline, "...no school can be a great school – and ultimately prepare all students for success – if it's not first a safe school." The Guide continues to explain, "...to improve safety in schools, we first must take deliberate steps to create positive school climates that can help prevent and change inappropriate behaviors." With guidance from the USDE and the New York State Safe Schools Task Force, the Department has begun a pilot in the 2017-18 school year with 30 school districts to **promote school climate** that includes 5 steps:

1. Adopt a **school climate framework** that includes strategies such as embedding **Social Emotional Learning** into academics and implementing **Restorative Practices** and **Trauma-Sensitive Practices**, among others;
2. Establish a Community Engagement Team;
3. Administer the valid, and reliable **USDE School Climate Surveys** to students, parents, and school personnel;
4. Analyze Survey Results and other pertinent data such as chronic absenteeism data, school violence index, and **suspension data** with the Community Engagement Team; and,
5. Create an Action Plan with the Community Engagement Team to address areas for improvement in the following school year.

To support these initiatives, New York State's approved Every Student Succeeds Act (ESSA) Plan commits to fostering the development of **Social Emotional Learning** competencies for all students and adults in NYS schools and communities to ensure that all students have access to support for their social-emotional wellbeing. Another goal in the ESSA Plan is to promote a relationship of trust, cultural responsiveness, and respect between schools and families, which is also a key aspect of promoting **school climate** and student engagement. The ESSA Plan also states that students should have access to non-academic support services such as **mental health**, social-emotional, behavioral, and social services provided by specialized instructional support personnel.

Over the past year, the Department has worked with mental health and health education experts along with other key stakeholders to implement the new Mental Health Education in Schools legislation that requires instruction be designed to enhance student understanding, attitudes and behaviors that promote health, well-being and human dignity. Knowing how to recognize the signs of crisis, emotional trauma, and other related mental health issues is critical.

SED will:

1. Gather feedback from the **school climate pilot districts** and will work with those districts to develop guidance and resources related to interpreting survey results, facilitating Community Engagement Teams, and developing and implementing action plans to address areas of need.
2. Develop guidance for schools on best practices for student discipline to reduce disproportionate **suspension** and exclusionary policies and implement **restorative practices**. Under ESSA, beginning in the 2019-20 school year, out-of-school suspensions will be used as an indicator of school quality. In the summer of 2018, 25 BOCES and school district staff will participate in a train-the-trainer course on restorative practices, which will build capacity in the field to bring **restorative practices** to schools across the State.
3. Distribute **Social Emotional Learning** guidance and resources, including:
 - a. New York State Social and Emotional Learning (SEL) Benchmarks for voluntary implementation;
 - b. Social Emotional Learning: Essential for Learning, Essential for Life;
 - c. Social Emotional Learning: A Guide to Systemic Whole School Implementation; and
 - d. District-developed resources aligning Social Emotional Learning competencies, academic standards, classroom activities, and general teaching practices. Rollout of resources will begin in July 2018.
4. The NYSED guidance document for schools on **mental health** instruction was recently released and includes a variety of resources to support schools in providing K-12 health education curricula that includes mental health.

Please visit <http://www.nysed.gov/curriculum-instruction/mental-health> for the *Mental Health Education Literacy in Schools in Schools: Linking to a Continuum of Well-Being Comprehensive Guide*, along with other outstanding resources.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey
 FROM: Michele M. Friedman
 DATE: August 13, 2018
 RE: August 2018 Board Report



CV-TEC DIVISIONAL LEADERSHIP TEAM (DLT)

The CV-TEC Divisional Leadership Team convened the first two meetings of the new school year on July 10th and July 25th and is scheduled to reconvene on August 23, 2018. The DLT is comprised of the building and site leadership within the division: Mr. Adam Facticeau, Dr. Grace Stay, Mr. Jim McCartney and Ms. Cathy Snow. Divisional procedures & protocols, CTE JMT & Statewide Assessments, APPR, COE, and priority areas of focus were reviewed and discussed in preparation for the opening of the new school year. The team will meet regularly throughout the school year.

ANNUAL PROFESSIONAL PERFORMANCE REVIEW

APPR for the 2017-2018 school year for CV-TEC faculty has been finalized and is on target to meet the required deadlines.

2018 CV-TEC CTE AWARD OF EXCELLENCE RECIPIENTS

Congratulations to the 2018 CV-TEC CTE Award of Excellence Medal Recipients who have each demonstrated outstanding accomplishments within their respective fields.

Allied Health

Award of Excellence-High School Student
 Hannah Booth-Chazy Central School
 Caleigh Lamour-Moriah Central School

Animal Science/Veterinary Assistant

Award of Excellence-High School Student
 Zoe Porter-Beekmantown Central School
 Award of Excellence-Post-Secondary Student
 Julie Giroux

Auto Collision

Award of Excellence-High School Student
 Austin LaPorte- Beekmantown Central School
 Award of Excellence-Post-Secondary Student
 Aaron David LaFountain



Auto Service

Award of Excellence-High School

Nathan Catanzarita-Northeastern Clinton Central School

Automotive Tech

Award of Excellence-High School Student

Casey Mahony- Northern Adirondack Central School

Nathaniel Swinton-Ticonderoga Central School

Construction Trades

Award of Excellence-High School Student

Ryan Flack-Moriah Central School

Award of Excellence-Post Graduate Student

Elijah Bushey

Cosmetology

Award of Excellence-High School Student

Savannah Douglas-AuSable Valley Central School

Arika Bronson-Elizabethtown-Lewis Central School

Award of Excellence-Post-Secondary Student

Jessica Bechard

Culinary Arts Management

Award of Excellence-High School Student

Reese Butler-Beekmantown Central School

Award of Excellence-Post-Secondary Student

Suzanne Giroux

Digital Art & Design

Award of Excellence-High School Student

Riley Smith-AuSable Valley Central School

Award of Excellence-Post-Secondary Student

Brandon Stein

Early Childhood Education

Award of Excellence-High School Student

Ami Porter-Beekmantown Central School

Award of Excellence-Post-Secondary Student

Tabitha Imondi

Electrical Design, Installation & Alternative Energy

Award of Excellence-High School Student

Adam Buckminster-Beekmantown Central School

Environmental Conservation/Forestry

Award of Excellence-High School Student

Ryan Thomas-AuSable Valley Central School



Food Service

Award of Excellence-High School Student
Bailee Corbiere-Saranac Central School
Award of Excellence-Post Secondary Student
Bethany Simard

Graphic Design & Communications
Award of Excellence-High School Student
Jonathan Olson-Saranac Central School
Award of Excellence-Post Secondary Student
Frederick Knickerbocker

Heavy Equipment/Diesel Mechanics
Award of Excellence-High School Student
Daniel Giguere- Beekmantown Central School
Award of Excellence-Post Secondary Student
Joshua Provost



Medical Office Assisting
Award of Excellence-High School Student
Tamsen Brunell- AuSable Valley Central School
Award of Excellence-Post-Secondary Student
Deadra Dunbar

Natural Resources Management
Award of Excellence-High School Student
Christopher Heald- - Moriah Central School

New Visions: Medical Careers
Award of Excellence-High School Student
Katherine Carron-Plattsburgh High School
Samantha Staples-Moriah Central School

Practical Nursing
Award of Excellence-Post Secondary Student
Jessica Oliver

Security & Law Enforcement
Award of Excellence-High School Student
Sawyer Veneto-Ticonderoga Central School

Small Engines & Marine Tech
Award of Excellence-High School Student
Thomas Ketchum- Saranac Central School

Welding
Award of Excellence-High School Student
Eric Lussier-Deso-Chazy Central School
Award of Excellence-Post-Secondary Student
Dylan Aubin





SPECIAL EDUCATION DIVISION

Plattsburgh Campus, 518-561-0100 Fax 518-561-5624
Mineville Campus, 518-942-6691 Fax 518-942-3368

P. O. Box 455, Plattsburgh, NY 12901 www.cves.org
P.O. Box B, Mineville, NY 12956

CVES MISSION

CVES, in partnership with local school districts and their communities, the Board of Regents and the Commissioner of Education, will be a leader in providing quality, cost-effective programs and services that support school districts and their communities to achieve higher standards through enhanced educational opportunities.

To: Dr. Mark Davey, District Superintendent

From: Bonnie Berry, Director of Special Education

Date: August 14, 2018

Re: Board of Cooperative Educational Services Report

Classroom & Schoolwide Events

As we finish our summer session and get ready for the 2018-19 school year the special education division Plattsburgh Campus is at 89% capacity and the Mineville Campus at 81% capacity for September. The division is still in need of a few staff members.

Mineville Campus

Art Treks and Beach Trips

Classrooms worked on academic and social skills, and 3 of the high school students prepared for August Regents' exams. Wednesday's Art Treks to Ticonderoga provided students with a variety of arts activities and as weather permitted picnic lunches and a swim at beautiful Black Point beach on Lake George after the Art Trek.

During one of the Art Treks, students enjoyed an operatic version of the story of The Billy Goats Gruff provided by the Seagle Music Colony based on scenes from operas by W. A. Mozart, G. Donizetti and G. Rossini. An after-school game of hide and seek is ruined for three billy goat friends when a big bully blocks a bridge, preventing them from being able to go home. Two boy billy goats resolve to go home a different, longer way and share their difficulties with grownups. The littlest girl goat, however, will not abandon her favorite doll. Come see how the situation is resolved!

Another Wednesday experience was a **Richard Stillman Country Hoedown**. The students enjoyed banjo playing, square dancing, clog dancing and cowboy rope tricks in this exciting Western program filled with fun and participation.

Work Experience

Yandon Dillan students work at Essex Industries, which is Mountain Lake Services (Essex County ARC) workshop. Our high school life skills kids are working over there a few times a week to help with a large job from Schluter Systems in Plattsburgh.



Plattsburgh Campus

PBIS Summer Activities



As part of our first half of our summer school theme, PBIS activity, Mrs. Boyea and Deputy Hilliker, put together tropical fruit for our Taste Testing for the students to try. A big thank you for the staff and Bonnie Berry who donated the fruit and Ms. Mitchell and Ashley Pray for assisting with cutting up the fruit. Fruity Friday was a taste test. Mr. Bell and our substitute



principal that day, Mr. Coakley, enjoyed watching the students' reactions to the taste tests. PBIS activities also had the students busy making surfboards for the Luau activities the first 3 weeks of summer school. The last three weeks had a Rodeo theme. Students made butter and s'mores over a camp fire. They also participated in a horsing around obstacle course. They will end with making a belt buckle or a cowboy hat.

S'Mores Central with Deputy Hilliker



Work Experience students (and staff) learning to serve...with a smile!



Recycling continues even in the summer with students collecting paper to shred and bottles to recycle. Lessons learned to help our Earth!

Mrs. Ashline's Class Assisted in Stopping a Forest Fire

On July 26th the Students and staff from ITSP went kayaking and canoeing on Moose Pond during Adventure Based Counseling provided by BHSN. The group enjoyed paddling along the shore line, looking at wildlife and collecting any bits of trash they found. They enjoyed watching a pair of loons that would come up to the boats, dive under them, and pop up yards away. Upon the paddle back to the launch, smoke was spotted. BHSN counselors, Greg and Ed, investigated and determined it was the start of a forest fire! Greg contacted the NYS Forest Rangers to report the fire. In the meantime, the group worked together to start dousing the ground with water. It was not an easy task as there was no beach or landing spot to conveniently get out of the boats. A water brigade was formed to get as much water onto the ground as possible while waiting for the Rangers. This fire was burning underground; there was no visible fire. We were told it took the Rangers 3 days to extinguish.



CDOS Credential Solution Conference Information

The Coordinator of Transition Programs and Curriculum Coordinator (Tonya Robinson and Angie Waldron) attended a 2 - day C-DOS Credential Solution "summer camp" through CiTi BOCES. The C-DOS Credential Solution, a system CVES currently subscribes to, supports tracking and managing of skills and all NYS requirements for obtaining a Career Development Occupational Studies Credential now a graduation option/ component for all students. This software is a comprehensive tracking system that not only allows us to track coursework/work-based hours but also allows students to build annual career plans from elementary to high school to show progression, stores evidence of student work that meet the CDOS standards and assess performance skills and expectations through employability profiles. Currently 8 BOCES and 44 school districts across New York State utilize this system.

This intensive 2 day working session was facilitated by the program developers and software programmers to roll out new features and updates. Due to the lack of enrollment, they were afforded the opportunity to work directly with the programmers to review each component of the software and discuss how to personalize/ customize it to meet our needs. These collaborative discussions ultimately provided clarification to the CiTi developers as to how end users can/ may/ will utilize the system, assisting them in creating a roadmap for enhancements.