

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: June 13, 2018

KIND OF MEETING: Regular Board Meeting

PLACE: Instructional Services Center, Plattsburgh, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Patricia Gero
Evan Glading
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Thomas McCabe
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

Richard Malaney
Paul Mudie

District Superintendent

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Betsy Laundrie
Sherry Snow
Lynn Ellsworth
David J. Hollander
Eric Bell
Christine Myers
Hollis Palmer
Michele Friedman
Reginald McDonald
James R. McCartney III
Garrett Hamlin
Teri Calabrese-Gray
Michael Horne

MEETING
TO ORDER
EXECUTIVE
SESSION

President Barcomb called the meeting to order at 6:31 p.m.

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board go into Executive Session at 6:33 p.m. for the following reasons: #4 a matter of discussion regarding proposed, pending or current litigation; #5 a matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law); and #6 Pertaining to matters leading to the employment history of a particular person or persons, or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension dismissal, or removal of a particular person or persons, or corporation. The Board met to discuss and review the District Superintendent's annual evaluation. Jacqueline Kelleher, Esq. of Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC, Stafford, Owens, provided legal counsel on a matter of on-going litigation, and several employee matters including a disciplinary recommendation. Dr. Hollis Palmer provided an update on several CVES labor unit negotiations and two agreements, which had been reached. Dr. Davey provided an update on the Director of Special Education vacancy search which has been reopened. Lastly, several personnel matters were shared for Board consideration. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Boise, to come out of Executive Session at 8:40 p.m. All Board Members present voted yes—motion carried.

Meeting adjourned for Public Hearing on Code of Conduct at 8:51 p.m.

**PUBLIC HEARING
ON CODE OF
CONDUCT**

Dr. Davey opened the Public Hearing for the CVES draft Code of Conduct. Mrs. Michele Friedman, Director of CV-TEC, gave a PowerPoint presentation that listed the members of the Code of Conduct Committee and highlighted a summary of the major updates/changes that the Committee made for 2018-19. The Summary of the major changes included the following: Section II: Definitions; Section III: Individual Rights & Responsibilities; Section VI: Prohibited Conduct; Section VII: Student Discipline: Consequences and Procedures; and Section XIV: Public Conduct on CVES Property. There were no concerns from the public. The Public Hearing ended at 8:57 p.m.

Meeting resumed at 8:57 p.m.

**OPINIONS &
CONCERNS FROM
THE AUDIENCE**

There were no opinions and concerns from the audience this evening. President Barcomb thanked both Mr. Reginald McDonald and Dr. Hollis Palmer for their service and offered well wishes to them both. Dr. Davey also thanked them both on behalf of CVES as they transition into their future roles.

**STRATEGIC PLAN
END-OF-YEAR
UPDATE**

Dr. Davey thanked the entire CVES staff, the CVES Board and District Planning Team for all of their support and participation. The Strategic Plan, completing its fourth year, continues to be a vibrant, relevant and comprehensive goal planning and implementation effort and initiative throughout CVES. Dr. Davey outlined several successes for the 2017-18 school year, which included the Facilities Advisory Committee, the 5th Annual Strategic Plan Survey, and continued Strategic Plan implementation. Lastly, Dr. Davey explained District-Wide initiatives with the Facilities Advisory Committee and Health Insurance Consortium. Teri Calabrese-Gray, Dr. Hollis Palmer, Michele Friedman and Reggie McDonald then provided divisional highlights and updates for the 2017-18 school year to the Board.

**FACILITIES
ADVISORY
COMMITTEE
UPDATE**

Dr. Davey began the update by acknowledging the work of the FAC and the great strides the group has made this year. Next, Mr. Garrett Hamlin of Tetra Tech Architects & Engineers recognized Sano-Rubin Construction Services, the Capital Project Construction Management and Advisors, and explained how they and Tetra Tech are focused on costs at this point. The preliminary Wetlands delineation results were then outlined during the presentation, which will drive many factors and options while projecting project scope and budget. Mr. Hamlin also addressed building layouts and site concepts for Central Administration Offices, Traffic Safety Improvements at the Main Campus, Budgeting Process Updates, the Timeline and Next Steps of the project. Dr. Davey and Mr. Hamlin answered several questions about the potential budget and timeline for the Capital Project's timeline. A recommendation is planned to be made to the Board to approve the potential Capital Project at the August 2018 Board meeting.

**PREVIOUS
MINUTES**

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board approve the minutes of the May 9, 2018 Regular Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. LaRocque moved, seconded by Mr. Murdock, to approve the following consent agenda Financial items 9a – 9n as presented. All Board Members present voted yes— motion carried.

CERTIFICATION
OF WARRANT

(9a) Certification of Warrant for April 30, 2018 to June 1, 2018, be accepted as presented.

TREASURER'S
REPORT

(9b) Approve the Treasurer's Report from April 30, 2018.

PETTY CASH
FUND BURSAR

(9c) Approve the following bursar for petty cash fund for the 2017-18 school year:

CV-TEC Satellite Campus – Laura Dancoes - \$100

BUDGET
INCREASE

(9d) Approve the following Budget Increase:

1. Arts in Education budget from \$58,755 to \$62,755 for the 2017-18 school year due to increased participation. (ISC - 404)

CROSS-
CONTRACT
BUDGETS

(9e) Approve the following Cross-Contract Budgets:

1. Approve the Virtual Summer School – Albany-Schoharie-Schenectady-Saratoga BOCES budget in the amount of \$1,500 for the 2017-2018 school year, to accommodate a cross contract with Albany BOCES and Moriah. (Co-Ser 459 – ISC)

2. Approve the Odyssey of Mind – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget in the amount of \$500 for the 2017-2018 school year, to accommodate a cross contract with WSWHE BOCES and Schroon Lake. (Co-Ser 420 – ISC)

CROSS-
CONTRACT
BUDGET
INCREASES

(9f) Approve the following Cross-Contract Budget Increases:

1. Arts in Education – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget from \$100,000 to \$110,000, for the 2017-2018 school year, to accommodate for potential increased service requests with WSWHE BOCES. (Current participating districts are AuSable Valley, Elizabethtown-Lewis, Northern Adirondack, Peru, Ticonderoga, and Westport). (Co-Ser 406 – ISC)

2. Middle School RSS – Franklin-Essex-Hamilton BOCES budget from \$2,500 to \$4,000, for the 2017-2018 school year, to accommodate for additional service requests with FEH BOCES. (Northeastern-Clinton and Plattsburgh City). (Co-Ser 428 – ISC)

3. Substitute Coordination – Franklin-Essex-Hamilton budget from \$22,900 to \$26,300, for the 2017-2018 school year, to accommodate for additional service requests with FEH BOCES. (Beekmantown & Schroon Lake - Increase requested in March was for the wrong amount, this increase covers the full amount added by these districts). (Co-Ser 618 – Management Services)

**SPECIAL AID
FUND PROJECTS**

(9g) Approve the following Special Aid Projects:

1. Employment Preparation Education (EPE) Special Aid Fund Project in the amount of \$460,428, for the period of July 1, 2018 through June 30, 2019 (pending State Education Department approval). (CV-TEC)
2. Regional Special Education Technical Assistance Support Centers (RSE-TASC) Special Aid Fund Project in the amount of \$214,530 for the period of July 1, 2018 through June 30, 2019 (pending SED approval). (Special Education)
3. Perkins IV/CTEIA- Basic Special Aid Fund Project in the amount of \$111,473, for the period of July 1, 2018 through June 30, 2019 (pending State Education Department approval). (CV-TEC)
4. North Country Region Career Pathways II Program (NCRCPP), in the amount of \$50,000 for the period of April 1, 2018 through March 31, 2019 (Pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)
5. Senator Betty Little Bullet Aid Special Aid Fund Project in the amount of \$150,000, to be used to help implement a new Early College High School Program & Pathways for the 2018-19 school year. (Administration)

**SPECIAL AID
FUND PROJECT
CONTINUATIONS**

(9h) Approve the following Special Aid Project Continuations:

1. That the Employment Preparation Education (EPE) Special Aid Fund Project be allowed to continue providing services for the period July 1- September 30, 2018. Expenditures are not to exceed \$124,301.
2. That the Perkins IV/CTEIA- Basic Special Aid Fund Project be allowed to continue providing services for the period July 1- September 30, 2018. Expenditures are not to exceed \$13,370.
3. That the Regional Special Education Technical Assistance Support Centers (RSE-TASC) Special Aid Fund Project be allowed to continue providing services for the period July 1- September 30, 2018. Expenditures are not to exceed \$52,387.

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

(9i) Approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Kelly McGinn for the purpose of obtaining Medicaid Speech oversight services including quarterly provider meetings, student observations, phone conferences, and Medicaid document review at a rate of \$95 per hour for the 2018-2019 school year. The current estimated annual expenditure for the agreement is \$18,850. (Special Education)

**CONTRACTOR/
CONSULTANT
AGREEMENTS
CONTINUED**

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Gaylen Bigelow, FNP-BC for the purpose of obtaining Medical Director services and consulting services at the Yandon Dillon, WAF, and Satellite Campus to assist staff in planning, developing, and implementing a sound school health program for a monthly stipend of \$800 per month plus allowances. The agreement shall be for the duration of the 2018-2019 school year. The current estimated annual expenditure is \$10,600. (Special Education)

3. Agreement between Clinton-Essex-Warren-Washington BOCES and Armory Associates, LLC for the purpose of providing Annual Valuation Services of Other Post-Employment Benefits (GASB 75) to BOCES and participating districts. Rates for a full valuation are as follows: \$8,000 for employers with 500 plus members; \$7,000 for employers with 100 to 499 members; and \$5,500 for employers with less than 100 members. The rate for an interim valuation for all employers, regardless of the number of members, shall be \$1,000. The period of the agreement shall be July 1, 2018 through June 30, 2020 and may be extended, on an annual basis, for two additional twelve-month terms. (Administration)

4. Agreement between Clinton-Essex-Warren-Washington BOCES and Joseph Lavorando for Legal Services as needed, at a rate of \$98 per hour for the period July 1, 2018 through June 30, 2019. (Administration)

5. Agreement between Clinton-Essex-Warren-Washington BOCES and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP for Legal Services as needed, at a rate of \$200 per hour for partners services and \$185 per hour for associates services for the period July 1, 2018 through June 30, 2019. (Administration)

6. Agreement between Clinton-Essex-Warren-Washington BOCES and Harris Beach, PLLC for Legal Services as needed, at a rate of \$200 per hour for attorney services and \$100 per hour for law clerk, paralegal, and legal research services for the period July 1, 2018 through June 30, 2019. (Administration)

7. Agreement between Clinton-Essex-Warren-Washington BOCES and Stafford, Owens, Murnane, Kelleher & Trombley, PLLC for Legal Services as needed, at a rate of \$187 per hour for school attorney services and \$80 per hour for paralegal services for the period July 1 through June 30, 2019. (Administration)

**AGREEMENT FOR
PROVISION OF
FOOD SERVICES**

(9j) Approve the following Agreement for Provision of Food Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Plattsburgh City School District ("PCS") under which PCS will supply lunch and breakfast meal services for students attending BOCES at the William A. Fritz Center in Plattsburgh for the 2018-19 school year and during the 2018 Special Education Summer School Program. Compensation to PCS will be in the form of the meal revenue funds generated by the service, including an operating loss provision, if needed, not to exceed \$40,000. (Special Education)

**MEMORANDUM
OF AGREEMENT**

(9k) Approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the North Country Workforce Partnership, Inc. (NCWP) under which NCWP will reimburse BOCES for professional services rendered in connection with the North Country Region Career Pathways II Program (NCRCP) in an amount not to exceed \$50,000. The period of the agreement is April 1, 2018 through March 31, 2019. (CV TEC)

AGREEMENT

(9L) Approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES (CVES) and the University of Vermont Health Network Elizabethtown Community Hospital (UVMHN) under which UVMHN will provide the services of a Registered Professional Nurse (substitute School Nurse) at the CVES Mineville Campus for the dates of July 9, 2018 through June 30, 2019. The daily rate shall be \$225 per day, plus allowable expenses. The current estimated annual expenditure for the agreement is \$6,300. (Special Education)

MOTOROLA BID

(9m) Award the bid for F.M. Motorola Repeaters, Mobile, Portable Equipment, Related Software and Bus Mobile Video Systems to Wells Communication Service, Inc. of Plattsburgh, NY for the following amounts. Bid pricing shall remain valid for the dates of June 15, 2018 through June 14, 2019.

1. FM Repeater/Receiver (UHF), Model SRL 8000 - \$8,600
2. FM Repeater/Receiver(UHF), Model SRL 5700 - \$4,200
3. FM Mobile Radio(UHF), Model XPR5550e - \$1,190
4. FM Mobile Radio (For Removal of Old Equipment and Installation Mobile Only) - \$400
5. FM Control Station(UHF), Model XPR5550e - \$1,150
6. FM Portable Radio(UHF), Model XPR7550e - \$995
7. FM Portable Radio(UHF), Model XPR3500e - \$527
8. FM Portable Radio(UHF), Model SL 300 - \$349
9. FM Portable Radio(UHF), Model SL 3500e - \$545
10. FM Portable Radio(UHF), Model BRP 40/Analog (VHF) - \$185
11. FM Portable Radio(UHF), Model BPR 40 (UHF) - \$195
12. FM Restricted Access, Model HKVN4178 - No Charge

Additional options available from the Manufacturers catalog are available at the listed price less the following discounts:

Motorola Equipment/Listed Price: 25%

Motorola Accessories/Listed Price: 10%

Bus Mobil Video Equipment & Accessories/Listed Price: 15%

Notes: Wells Communication Service, Inc. was the sole bidder. Bid pricing will be open for use by bid participants including Clinton-Essex-Warren-Washington BOCES, St. Lawrence-Lewis BOCES, Franklin-Essex-Hamilton BOCES, Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and their respective component districts.

UNCOLLECTIBLES (9n) Approve the write-off of the following list of uncollectible account receivables, after efforts to collect have been unsuccessful on these accounts over a year old. Under audit, these accounts are no longer considered current and should be written-off the financial records before year-end.

<u>Invoice#</u>	<u>Date of Invoice</u>	<u>Amount</u>	<u>Program</u>
113-17A	10/3/16	\$573.60	CV-TEC: Cosmetology
232-17A	5/23/17	200.00	CV-TEC: Student Damage
245-17A	6/30/17	30.00	CV-TEC: LPN Textbook Fee
246-17A	6/30/17	30.00	CV-TEC: LPN Textbook Fee
048-17A	9/23/17	947.00	CV-TEC: Env. Cons. Tuition
190-17A	2/1/17	680.50	CV-TEC: LPN Tuition
105-17A	9/30/16	1,018.00	CV-TEC: LPN Tuition
142-17A	10/11/16	90.00	CV-TEC: Pre-School
001-17C	5/23/17	8.25	Mineville Cafe.: Student Meals
003-17C	5/23/17	8.85	Mineville Cafe.: Student Meals
007-17C	6/30/17	161.90	Mineville Cafe.: Student Meals
004-17C	5/23/17	392.10	Mineville Cafe.: Student Meals
008-17C	6/30/17	90.80	Mineville Cafe.: Student Meals
020-17TA	9/28/16	290.26	Employee Insurance Co-Pays
034-17TA	2/2/17	188.44	Employee Insurance Co-Pays
042-17TA	6/6/17	188.44	Employee Insurance Co-Pays
045-17TA	6/26/17	600.98	Employee Insurance Co-Pays
026-17TA	11/8/16	6.00	Employee Insurance Co-Pays
011-17TA	9/20/16	58.16	Employee Insurance Co-Pays
012-17TA	9/20/16	<u>109.53</u>	Employee Insurance Co-Pays
		\$5,672.81	

**CONSENT
AGENDA
PERSONNEL**

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board remove item (11.d) from the Consent Agenda to be voted on separately. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Personnel items 11a–11c & 11e–11s as presented. All Board Members present voted yes—motion carried.

**RESIGNATIONS
FOR THE
PURPOSE OF
RETIREMENT
DUBUQUE,
BACON, RUBAL,
LAVENE**

(11a) Accept the following letters of resignation for the purpose of Retirement:

1. Marlene Dubuque, Teaching Assistant, effective June 30, 2018
2. Lynn Bacon, Teacher Aide/Student Aide, effective June 29, 2018
3. Elaine Rubal, Occupational Therapist, effective June 30, 2018
4. Donna Lavene, Account Clerk/Typist Confidential, effective July 30, 2018

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RESIGNATIONS
HUBBARD,
DENTON,
CROMP-TESTO

(11b) Accept the following letters of Resignation:

1. Zachrey Hubbard, Teaching Assistant, effective May 30, 2018
2. Andrea Denton, Teaching Assistant, effective May 18, 2018
3. Kimberly Crompt-Testo, Special Education Teacher, June 30, 2018

LEAVES OF
ABSENCE
WISTER, RYAN

(11c) Leaves of Absence:

1. Beth Wister, unpaid leave of absence, effective June 7, 2018 - June 7, 2019
2. Shawn Ryan, unpaid leave of absence, effective June 14, 2018 (half day) – June 22, 2018, for a total of 6.5 days

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
SNOW, BENKO

(11e) Appoint the following person to a Four-Year Probationary Appointment as follows:

1. Sherry Snow, Student Services Coordinator, Effective July 1, 2018, Annualized Base Salary of \$82,590.
2. Abram Benko, English Teacher (ADK P-TECH), Effective July 1, 2018, Annualized Base Salary of \$43,645, P-TECH Stipend of \$4,000.

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

Dr. Davey recognized Ms. Sherry Snow, who was in attendance, on her new appointment. Ms. Snow then thanked the Board for the opportunity and stated that she looks forward to her new role at CVES.

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
MANOR

(11f) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Taylor Manor, Teacher Aide/ Student Aide, Effective June 14, 2018, Annualized Salary of \$15,976 (prorated), Actual Earned Salary of \$560.76 (2017-18).

SALARY
INCREASE
WALDRON

(11g) Approve the following Salary Increase due to position change from Teacher to Curriculum Coordinator:

1. Angelina Waldron, 10-Month Curriculum Coordinator, \$2,296 increase, effective September 1, 2017 – June 30, 2018.

**POSITION
INCREASE
WALDRON**

(11h) Increase the following position:

1. Angelina Waldron, 10-Month Curriculum Coordinator to 12-Month Curriculum Coordinator, Effective July 1, 2018, Annualized Base Salary of \$78,860.

**POSITION
DECREASE
WEISS**

(11i) Decrease the following position:

1. Joanne Weiss, Library Media Specialist from 100% to 60%, Effective September 1, 2018, Annualized Salary of \$27,575.00.

**PERMANENT
APPOINTMENT
SIMMONS**

(11j) Grant a Permanent Appointment (Civil Service) to the following person:

1. Kenneth Simmons, Custodial Worker, effective July 1, 2018.

**RESCIND FOUR-
YEAR
PROBATIONARY
APPOINTMENT**

(11k) Upon the recommendation of the District Superintendent, to rescind the motion that was approved at the February 14, 2018 Board meeting, whereby the Board approved the probationary appointment of Shawn Ryan, Security and Law Enforcement Teacher.

**ADDITIONAL
WORK**

(11L) Approve the following Additional Work for the 2017-2018 School Year:

<u>Name</u>	<u>Reason</u>	<u>Rate</u>
Thomas Rodriguez	Maple Sugaring Stipend (YD)	\$1,050/Stipend

**LONG-TERM SUB
ADMINISTRATOR**

(11m) Approve the following list of Administrators for the period of July 1, 2018 through June 30, 2019:

Long-Term Sub Administrator (\$450.00/day)
Bonnie Berry – Director of Special Education

**FACILITATORS &
CURRICULUM
WRITERS**

(11n) Approve the following list of Facilitators for the period of April 12, 2018 through June 30, 2018:

Facilitator (\$30.00/hour)
David Slater
Kim Mayer

Approve the following list of Facilitators & Curriculum Writers for the period of July 1, 2018 through June 30, 2019:

Facilitators (\$30.00/hour)

Melissa Adams	Wayne Magoon
Julie Ashline	Laurie Martin
Elizabeth Baker	Kerry Mero
Celeste (Cookie) Barker	Philip Mero

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FACILITATORS &
CURRICULUM
WRITERS
CONTINUED

Bonnie Berry	Julia Miller
John Bill	Jessica Mitchell-Briehl
Stephen Broadwell	Vince O'Driscoll
Mark Brown	Donald Olcott
Gregory Camelo	Joanna Orr
Tammy Casey	Jane Owens
Holley Christiansen	Jeanne Pasti
Teresa Cioppa	Anne King
Mary Clackler	Janel Kingsley
Brad Counterline	Jackie LaPoint
Theresa Crowningshield	Juliane LaRock
Deborah Daly	Mary Lou Leavitt
Carol Dandrow	Dean Lincoln
Heather Deans	Sonal Patel-Dame
Joy Demarse	Connie Pereau
Kim Denton	Brigitte Phillips
Cheryl Dodds	Cheryl Phillips
Terry Doty	Susan Picard
Brenda Drummond	Robyn Poulsen
Jennifer Dyer	Cheryl Pray
Penny Favreau	Mary Elaine Rice
Kaitlin Fielder	Joyce Rovers
Theresa Figoni	Charlene Rydgren
Sarah Fink	Ann Schmitt
Susanne Ford-Croghan	A. Paul Scott
Bernard Frederick, Jr.	James Sheffer
Jacquelyn Germain	Rebecca Shuman
Bonnie Gregware	JoAnne Slater
Judy Hoey	Lori Southwick
Derrick Hopkins	Susan Stafford-Gough
Katherine Houseal	Mary Ellen Stanton

Facilitators (\$30.00/hour)

Kathleen Howard	Theresa Tregan
Tracey Howard	Angie Waldron
Cheryl Hutchins	Elaine Whitcomb
Karen Irwin	Karen White
Robert Joyce	Paul Wisher

Curriculum Writers (\$25.00/hour)

Athena Angelos	Lori Lawrence
Kristin Barkman	Tammy Malark

FACILITATORS &
CURRICULUM
WRITERS
CONTINUED

Jamie Billiter	Jordan Manor
Emily Blair	Damian Nevader
Pamela Blaise	Mike Nichols
Elizabeth Brown	Karissa Perkins
Emily Caron	Kevin Perkins
Heidi Danis	Penny Pombrio
Chad Duprey	Karen Richards
Jamie Gilmore	Krista Ringer
Kristie Gregory	Shawn Strack
Anne King	Amanda Trombley
Leslie LaBarge	Sandra Trombley
Stacy LaChapelle	Rebekah White
Samantha Lavigne	Wayne Willkins

SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING

(11o) Approve the following list of 2018 Special Education Summer School Staffing:
(per diem rate of pay per contract)

<u>Employee</u>	<u>Position</u>	<u>Location</u>
Adams, Melissa	Teacher	WAF
Ashline, Julie	Teacher	WAF
Benway, Chelsea	Uncertified Teacher	WAF
Brown, Ashley	Uncertified Teacher	WAF
Dayton, Faye	Teacher	WAF
Falvey, Chris	Teacher	WAF
Gebhart, Amanda	Teacher	WAF
Gillespie, Nicole	Teacher	WAF
Haley, Jennifer	Teacher	WAF
Johnson, Lyndon	Teacher	YDEC
Lucia, Joelle	Teacher	WAF
McGowan, Joan	Teacher	YDEC
Mitchell, Sue	Teacher	WAF
Politano, Tedi	Teacher	WAF
Rhino, Crystal	Teacher	WAF
Supinski, Ellen	Teacher	WAF
Thompson, Alan	Teacher	YDEC
Wendling, Jordan	Teacher	WAF
Kayla Thorne	Teaching Assistant	WAF
Andrea Christiansen	Uncertified Teacher	WAF
Jaimie Plumadore	Substitute Teaching Asst.	WAF
Jaimie Plumadore	Substitute Nurse	WAF
Amy Ladue	Teaching Assistant	WAF
Birtz-Sisson, Laura	Speech	WAF
Cook, Erica	Speech	WAF
Gibbons-Campbell, Katie	Speech	WAF/YDEC
Hicks, Shanni	Speech	WAF

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SPECIAL	Lee, Christie	Speech	WAF
EDUCATION	Midgett, Tina	Speech	WAF
SUMMER SCHOOL	Rabideau, Bailey	Speech	WAF/YDEC
STAFFING	Richards, Susan	Speech	WAF
<u>CONTINUED</u>	Strong, Nicole	Speech	WAF
	Lyndon Johnson	Substitute School Principal	YDEC
	Fleury-Desorcie, Marshia	School Social Worker	WAF
	Ducatte, Randy	School Counselor	WAF
	Fox, Grace	School Counselor	YDEC
	Kingsley, Janel	School Counselor	WAF
	Perez, Toni	School Social Worker	WAF
	Anderson, James	School Psychologist	YDEC
	Conroy, Melinda	Occupational Therapist	WAF
	Recore, Lisa COTA	Occupational Therapist	WAF/YDEC
	Crockett, Alyssa	Physical Therapist	YDEC
	Premore, Catherine	Physical Therapist	WAF
	Aintrazi, Diana	Teaching Assistant	WAF
	Beaudry, Joanne	Teaching Assistant	WAF
	Boyea, Sheilah	Teaching Assistant	WAF
	Christensen, Andrea	Teaching Assistant	WAF
	Gagnier, Whitney	Teaching Assistant	WAF
	Garrow, Becky	Teaching Assistant	WAF
	Gonyo, Jean	Teaching Assistant	YDEC
	Gough, Melissa	Teaching Assistant	YDEC
	Harrsch, Dennis	Teaching Assistant	WAF
	Java-Farnsworth, Kelly	Teaching Assistant	YDEC
	Lamere, Jerilyn	Teaching Assistant	WAF
	Lavoie, James	Teaching Assistant	WAF
	Lennon, Betsie	Teaching Assistant	WAF
	O'Connell, Louise	Teaching Assistant	WAF
	Schmitt, Ann	Teaching Assistant	WAF
	Slagenweit, Melissa	Teaching Assistant	WAF
	Smith, Melissa	Teaching Assistant	WAF
	Smith, Tammy Ann	Teaching Assistant	WAF
	Spadafora, Brittany	Teaching Assistant	WAF
	Spoor, Cheryl	Teaching Assistant	WAF
	Tourville, Sue	Teaching Assistant	WAF
	VanAlphen, Heather	Teaching Assistant	WAF
	Worley, Caitlyn	Teaching Assistant	WAF
	Lareau-Kemp, Shirley	RN	WAF
	Pierce, Nicole	RN	WAF
	Spadafora, Maria	RN	YDEC
	Burke, Erin	Interpreter	WAF
	Cross, Clayton	Lifeguard	WAF
	Bordeau, Tina	Teacher Aide/Student Aide	WAF

SPECIAL	Borho, Mary Jane	Teacher Aide/Student Aide	YDEC
EDUCATION	Boudrieau, Donna	Teacher Aide/Student Aide	WAF
SUMMER SCHOOL	Brinton, Marcia	Teacher Aide/Student Aide	WAF
STAFFING	Brousseau, Andrew	Teacher Aide/Student Aide	WAF
<u>CONTINUED</u>	Cassevaugh, Christine	Teacher Aide/Student Aide	WAF
	Comes, Penny	Teacher Aide/Student Aide	YDEC
	Cross, Lucas	Teacher Aide/Student Aide	WAF
	Daniels, Gladys	Teacher Aide/Student Aide	WAF
	Desotell, Lisa	Teacher Aide/Student Aide	WAF
	Eaton, Tammy	Teacher Aide/Student Aide	WAF
	Edwards, Patti	Teacher Aide/Student Aide	YDEC
	Everleth, Karen	Teacher Aide/Student Aide	WAF
	Finnegan, Jordan	Teacher Aide/Student Aide	WAF
	Fox, Jennie	Teacher Aide/Student Aide	YDEC
	Geoffrey, Paulina	Teacher Aide/Student Aide	WAF
	Gill, Surinderpal	Teacher Aide/Student Aide	WAF
	Goyette, Tina	Teacher Aide/Student Aide	YDEC
	Haran, Nicole	Teacher Aide/Student Aide	YDEC
	Harris, Amanda	Teacher Aide/Student Aide	WAF
	Hurley, Realelena	Teacher Aide/Student Aide	WAF
	Katzfey, Bethany	Teacher Aide/Student Aide	WAF
	Kotsogiannis, Kathleen	Teacher Aide/Student Aide	WAF
	Lamere, Kaci	Teacher Aide/Student Aide	WAF
	Ladeau, Erin	Teacher Aide/Student Aide	YDEC
	Laventure, Katie	Teacher Aide/Student Aide	WAF
	Macey, Pam	Teacher Aide/Student Aide	WAF
	Manor, Taylor	Teacher Aide/Student Aide	WAF
	Montroy, Donna	Teacher Aide/Student Aide	WAF
	Morse, Brittany	Teacher Aide/Student Aide	WAF
	Newell, Randa	Teacher Aide/Student Aide	WAF
	Nguyen, Nhi	Teacher Aide/Student Aide	WAF
	Norwood, Emily	Teacher Aide/Student Aide	WAF
	Paynter, Melodie	Teacher Aide/Student Aide	WAF
	Pray, Ashley	Teacher Aide/Student Aide	WAF
	Provost, Carolyn	Teacher Aide/Student Aide	WAF
	Pulsifer, Sherika	Teacher Aide/Student Aide	WAF
	Romeo, Maryssa	Teacher Aide/Student Aide	WAF
	Early, Andrea	Teacher Aide/Student Aide	WAF
	Smith, Ciarra	Teacher Aide/Student Aide	WAF
	Spring, Jill	Teacher Aide/Student Aide	YDEC
	Tromblee, Amanda	Teacher Aide/Student Aide	WAF
	Velie, Kara	Teacher Aide/Student Aide	WAF
	Wood, Kayla	Teacher Aide/Student Aide	WAF
	Woods, Chester	Teacher Aide/Student Aide	WAF
	Yelle, Stacey	Teacher Aide/Student Aide	WAF

2018 SUMMER
WORK

(11p) Approve the following 2018 Summer Work:

ADK P-TECH Instructional Work for the period of July 1, 2018 through September 2, 2018:

Dean Delano, not to exceed 6 days for instructional work
Abram Benko, not to exceed 6 days for instructional work
Kathy Bidelspach, not to exceed 5 days for instructional work
Shelley Bouyea, not to exceed 5 days for instructional work
Kim Denton, not to exceed 3 days for instructional work

ADK P-TECH Non-Instructional Work for the period of July 1, 2018 through September 2, 2018:

Dean Delano, not to exceed 56 hours for non-instructional work
Abram Bento, not to exceed 56 hours for non-instructional work

Temporary Laborer O&M \$84.00/Daily

Chester Woods, not to exceed 65 Days
John Shepard, not to exceed 65 Days

Electrical Work O&M \$50.00/Hour

Fred Johnson, not to exceed 300 hours

Autobody Work O&M \$50.00/Hour

Tom Tedford not to exceed 120 hours

Mechanic Work O&M \$50.00/Hour

Nicholas LaCroix, not to exceed 50 hours

Classroom/Program Relocation (compensation as per collective bargaining unit)

Nicholas LaCroix - Heavy Eq. /Diesel Mechanics Teacher, not to exceed 2 days

Curriculum Re-alignment, \$30/hour

Ellen Lamora -LPN Teacher, not to exceed 18 hours
Erin Spoor - LPN Teacher, not to exceed 18 hours
Shirley Lareau-Kemp - LPN Teacher, not to exceed 18 hours

PBIS Committee Work, not to exceed 15 hours, \$30/hour

Melissa Adams
Joanne Beaudry
Laura Birtz-Sisson
Allison Bola
Sheilah Boyea
Ashley Brown
Erica Cook

2018 SUMMER
WORK
CONTINUED

Becky Garrow
Paulina Geoffrey
Meredith Jacobs
James LaVoie
Joelle Lucia
Crystal Rhino
Kim Schafer
Ellen Supinski
Jessica Willette
Caitlyn Worley

Life Skills Curriculum, not to exceed 30 hours, \$30/hour

Melissa Adams
Kimberly Crompt-Testo
Faye Dayton
Laura Denton-Lawrence
Amanda Gebhart
Joan McGowan
Tedi Politano
Kayla Thorne

Wellness Committee Work, not to exceed 5 hours, \$30/hour

Dawn Abar
Melissa Adams
Paula Cormier
Chris Falvey
Rebecca Garrow
Janel Kingsley
Melissa Litts-Cass
Kayla Wick

Autism-ABA Training, not to exceed 20 hours, \$30/hour

Crystal Rhino
Rhona Stoffel
Chris Falvey
Ellen Supinski

Transition Services, not to exceed 15 days or 105 hours, \$30/hour

Amy LaDue
Heather Van Alphen
Ann Schmitt
Caitlyn Worley

Suicide Training, not to exceed 3 days, \$30/hour

Marshia Fleury-Desorcie

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2018 SUMMER
WORK
CONTINUED

Toni Perez
Kim Denton
Randy Ducatte
Grace Fox
Janel Kingsley
Melodie St. Clair
Jamie Niles
James Anderson
Ollie Bickel
Paula Cormier
Jill Eklof
Brigitte Phillips

8:1:1 Academic / Behavior Curriculum, not to exceed 30 hours, \$30/hour

Anthony Biasini
Jennifer Haley
Lyndon Johnson
Joelle Lucia
Joe Mazzella
Sue Mitchell
Alan Thompson
Douglas Upham

Summer Bus Driver, not to exceed 60 hours, \$39/hour

Kim Mayer

For Continuation of Normal Work Year Duties

1. Brigitte Phillips, School Psychologist, not to exceed 20 days, per diem rate of pay.
2. Toni Perez, School Social Worker, not to exceed 10 days, per diem rate of pay.
3. Grace Fox, School Counselor, not to exceed 10 days, per diem rate of pay.
4. Susanne Ford-Croghan, School Library System Coordinator, not to exceed 20 days, per diem rate of pay.

2018-2019 Adult Employment Services

Diane Chriscaden- Teaching Assistant - \$19/hour

2018 Summer School Program Adult Employment Services

Diane Chriscaden- Teaching Assistant - \$25/hour

VOLUNTEER
LORD

(11q) Approve the following list of Volunteer(s):

1. Emily Lord – Instructional Services Center

SUBSTITUTES

(11r) Approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Taylor Manor	On-Call TA/SA	\$73.00/Daily	WAF
Kaleigh Hack	Sub Teacher	\$100.00/Daily	CV-TEC
Kaleigh Hack	Sub Teaching Assistant	\$80.00/Daily	CV-TEC
Katelyn Atkinson	Sub Teacher	\$100.00/Daily	CV-TEC
Stephen Broadwell	Sub Principal	\$350.00/Daily	ISC
Bonnie Berry	Sub Principal	\$350.00/Daily	ISC
Sanford Coakley	Sub Principal	\$350.00/Daily	ISC

AUTHORIZATION
OF INDIVIDUAL
TO COLLECT
MONEY

(11s) Authorize the following individual to collect money at the CVES Satellite Campus for the 2017-18 school year:

Business Office – Management Services

Laura Dancoes – Adult Education Tuitions and Fees & other CV-TEC Program Income

EXCESSING OF
DIRECTOR OF
HUMAN
RESOURCES
POSITION

Mrs. LaRocque moved, seconded by Mr. Murdock, that upon the recommendation of the District Superintendent, that effective June 30, 2018, the Director of Human Resources is excessed. The incumbent, Rachel Risetto shall be placed on a Preferred Eligible List for a period of 4 years, which will start July 1, 2018, during which time she will have the right to be recalled on the basis of seniority in accordance with statute. All Board Members present voted yes, with the exception of Mrs. Gonyo-Horne who opposed—motion carried.

MEMORANDUM
OF AGREEMENT
BETWEEN CEWW
BOCES AND THE
CVES UNITED
PROFESSIONALS
UNIT

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the Memorandum of Agreement between the C-E-W-W Board of Cooperative Educational Services and the CVES United Professionals Unit that acknowledges and agrees to pay Teaching Assistants during the Summer Education Program for the Summer of 2018 at a rate of \$25/hour.

All Board Members present voted yes—motion carried.

SIDE LETTER OF
UNDERSTANDING
BETWEEN CEWW
BOCES AND THE
CVES UNITED
PROFESSIONALS
UNIT

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the Side Letter of Understanding between the C-E-W-W Board of Cooperative Educational Services and the CVES United Professionals Unit that acknowledges and agrees to pay Angelina Waldron the contractual difference in the annual rate paid to a Teacher and the annual rate paid to a Curriculum Coordinator for 2017-18 school year.

All Board Members present voted yes—motion carried.

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**SIDE LETTER OF
UNDERSTANDING
BETWEEN CEWW
BOCES AND THE
CVES CIVIL
SERVICE
EMPLOYEES
ASSOCIATION**

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the Side Letter of Understanding between the C-E-W-W Board of Cooperative Educational Services and the CVES Civil Service Employees Association that acknowledges and agrees to pay a Lifeguard an additional \$31/day while serving as a substitute teacher.

All Board Members present voted yes—motion carried.

**EMPLOYMENT
AGREEMENT
PALMER**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that upon the recommendation of the District Superintendent, the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Dr. Hollis Palmer, Administrator, for the BOCES Health Insurance Consortium and the BOCES Workers Compensation Consortium to assist with matters relating to the business of the Consortiums; and administrative services for the BOCES as needed, from July 1, 2018 through June 30, 2019.

All Board Members present voted yes—motion carried.

**SETTLEMENT
AGREEMENT AND
RELEASE OF
CLAIMS**

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the Settlement Agreement and Release of Claims by and between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and a tenured employee.

All Board members present voted yes – motion carried

**ADOPT REVISED
POLICIES**

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque that the Board adopt the following Revised Policies:

#8125 Wellness Policy
#5300 Code of Conduct

All Board members present voted yes – motion carried

**BOND &
CONSTRUCTION
COUNSEL
APPOINTMENTS**

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the following Appointments:

1. Appoint Trespasz & Marquardt, LLP of Syracuse, NY as Bond Counsel for the anticipated Capital Project. The fee structure is as follows:
 - (1) If the project is financed through bonds, the fee structure for services will be a fixed flat rate fee of \$8,000 plus \$285 per hour for all BOCES work.
 - (2) If the project is financed through the Dormitory Authority of the State of New York (DASNY), there will be a flat rate fee of \$40,000.

Be it further recommended that the CVES Board President be granted authority to enter into contracts and/or letters of agreement contingent upon CVES' attorney approval.

**BOND &
CONSTRUCTION
COUNSEL
APPOINTMENTS
CONTINUED**

2. Acknowledge that Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC of Plattsburgh, NY will serve as Construction Counsel for the anticipated Capital Project. The fee structure will be per their services agreement the 2018-19 school year.

All Board Members present voted yes—motion carried.

**EMPLOYMENT
AGREEMENT
CONFIDENTIAL
GROUP**

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board ratify the Employment Benefit Policy by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and the Confidential Group, effective July 1, 2018 – June 30, 2022. All Board Members present voted yes—motion carried.

**SUPERINTENDENT'S
UPDATE**

Dr. Davey began the update by acknowledging the recent CVES outstanding events and activities, particularly the Special Education graduation ceremony. Second, he thanked the Board for their participation in the latest Board Retreat where a new DS evaluation tool was presented by PLS 3rd Learning. Approval of the new software will be recommended during the July 2018 Board meeting. Next, Dr. Davey indicated that the Important Dates Calendar for the 2018-19 school year will be shared with the Board, which will include dates for the Upcoming Chief School Officers meetings' Best Practices Workshop Series. Several component district updates were shared with the Board including: The new Superintendent at Willsboro CSD, Mr. Justin Gardner; The Superintendent/K-12 Principal (current), Mr. Joshua Meyer; and the Merger Study wrap-up between Elizabethtown-Lewis CSD and Westport CSD. The 2018-19 CVES Component District Board of Education Visits will be planned with the CVES Capital Project's communication efforts between September – December 2018.

OTHER

Mr. Reginald McDonald thanked the Board for the opportunity and stated that he has enjoyed his three years as the Director of Special Education. Board member Ms. Leisa Boise gave kudos to all involved in the recent Skills USA Banquet, especially the students who spoke and indicated how great the event was to attend. Ms. Boise also gave praise to Special Education on a very memorable graduation ceremony. Ms. Boise was very proud to see all of the happy faces on the students who graduated and thanked the division for all of their efforts in putting together such a special evening.

**NEXT BOARD
MEETING**

The next Board Meeting will be held on Wednesday, July 11, 2018, at the Yandon-Dillon Center in Plattsburgh, a Proposed Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, to adjourn the meeting at 10:28 p.m. All Board Members present voted yes—motion carried.


Meaghan Rabideau, Board Clerk