

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: May 9, 2018

KIND OF MEETING: Regular Board Meeting

PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Evan Gladding
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe
Paul Mudie
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

District Superintendent
Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
Michael Horne
Christine Myers
Reginald McDonald
Michele Friedman
Hollis Palmer
James R. McCartney III
Patricia Gero
Jacqueline Kelleher
Jane Landry
Eric Bell
Garrett Hamlin
Dal Valentini

MEETING
TO ORDER

President Barcomb called the meeting to order at 6:33 p.m.

BOARD MEMBER
APPOINTMENTS

Dr. Davey congratulated Mr. Larry Barcomb representing Chazy Central Rural School, Linda Gonyo-Horne representing Northeastern Clinton Central School and Evan Gladding representing Ticonderoga Central School who were recently re-elected to the CVES Board for three-year terms commencing on July 1, 2018. Dr. Davey then introduced and welcomed Ms. Patricia Gero, from AuSable Valley CSD to the Board and audience. He thanked her on behalf of CVES for her interest in serving on the CVES Board as an at-large Board member to fill a one-year Board vacancy term. He also thanked Ms. Florence Sears, from Crown Point CSD, for her continued interest and willingness to serve as an at-large member filling a second one-year Board vacancy term. Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Ms. Florence Sears and Ms. Patricia Gero to the CVES Board of Cooperative Educational Services. Ms. Sears and Ms. Gero signed and filed the Oath of Office with the District Clerk. All Board Members present voted yes—motion carried.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board go into Executive Session at 6:40 p.m. for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of civil service law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to

EXECUTIVE
SESSION
CONTINUED

the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. District Superintendent Mark Davey and the Board met to discuss his annual evaluation. Next, Dr. Davey shared his recommendation for the appointment of an individual for CVES' Assistant Superintendent of Management Services. Third, Jacqueline Kelleher, Esq. provided an update on a contractual agreement and shared legal advice on several employee matters including potential disciplinary recommendations. Several updates were provided on upcoming negotiations, personnel actions and pending recommendations were discussed for Board consideration. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to come out of Executive Session at 8:20 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
THE AUDIENCE

Dr. Davey congratulated three CVES Board members who received special recognition from New York State School Boards Association's School Board U and presented each with an award. Mr. Larry Barcomb, Board President, Richard Harriman, Sr. and Ms. Lorene Saunders were recognized by NYSSBA for their extensive time and effort and strive to continually expand their governance knowledge and skills. Both Mr. Barcomb and Ms. Saunders received Board Mastery Awards and Mr. Harriman, Sr. received the Board Lifetime Achievement Award.

STRATEGIC PLAN
SURVEY RESULTS

Jane Landry, Assessment Planning Coordinator, gave a PowerPoint presentation on the 2018 Strategic Plan Survey Results. This is the 5th year of surveying CVES employees for the purpose of gathering feedback about CVES and helping to guide ongoing improvement efforts. Jane explained the changes made to the survey and questions asked this year, she also indicated that 232 CVES employees participated in the survey. Overall, there were confirmed improvements in many areas and also areas identified for study and further improvement/professional development. This information will be shared with each division and the data will be used to assist in the end-of-year summary, support and inform the 2018-19 strategic plan update, and modify or adjust divisional plans.

FACILITIES
ADVISORY
COMMITTEE
UPDATE &
RECOMMENDATIONS

Dr. Mark Davey and Dr. Hollis Palmer updated the Board on the most recent Facilities Advisory Committee (FAC) meeting held on April 23, 2018. During this meeting, the Committee finalized their initial recommendation to be presented to the Board this evening. Dr. Davey then introduced Garrett Hamlin of Tetra Tech Architects and Engineers who presented the FAC April 23, 2018 meeting's recommendations for the proposed BOCES Capital Project. The timeline for the project was briefly reviewed and an Executive Summary of recommendations was given which included: Security improvements at all CVES campuses, provide needed capital improvements at all CVES campuses, purchase Satellite campus and relocate Instructional Services Center and evaluate work to be performed by CVES in-house staff and long-range timeline. Lastly, Mr. Hamlin provided preliminary concepts based on the list of recommendations for the Board and he reviewed a list of next steps including the Board resolution to start the SEQRA process for approval on tonight's agenda.

PREVIOUS
MINUTES

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board approve the minutes of the April 11, 2018 Annual Board meeting as presented. All Board Members present voted yes—motion carried.

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board approve the minutes of the April 11, 2018 Regular Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, to approve the following consent agenda Financial items 9a – 9g as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(9a) Certification of Warrant for March 26, 2018 to April 27, 2018, be accepted as presented.

TREASURER'S
REPORT

(9b) Approve the Treasurer's Report from March 31, 2018.

DONATIONS

(9c) Approve the following Donations:

1. For our Student Stipend Fund:

United Way (March 2018)	31.86
Pepsi (April 2018)	86.26
United Way (April 2018)	<u>31.86</u>

TOTAL - \$149.98

2. Donation of a 1986 Invader 187 Runabout Boat for the purpose of re-sale, from Lawrence Lanwehr, with an estimated value of \$2,300.00. This donation will benefit the students of the Marine Tech Program at the Mineville Campus.

3. Donation of a 1987 Century 3500 LX Runabout Boat for the purpose of re-sale, from Beate Tobin, with an estimated value of \$1,200.00. This donation will benefit the students of the Marine Tech Program at the Mineville Campus.

4. Donation of a 1999 Glastron SX 175 Runabout Boat for the purpose of re-sale, from Sarah Hoagland, with an estimated value of \$5,200.00. This donation will benefit the students of the Marine Tech Program at the Mineville Campus.

5. Donation of a 1989 Chris Craft 210 Bowrider Boat for the purpose of re-sale, from Watch Point, LLC, with an estimated value of \$2,400.00. This donation will benefit the students of the Marine Tech Program at the Mineville Campus.

BUDGETS

(9d) Approve the following Budgets for the 2018-2019 school year:

1. Summer School Aged Non-Specified Programs Budget in the amount of \$390,463 for the 2018-2019 school year. (Co-Ser 940 – Special Education)
2. Summer School Aged 6:1:1 Autism Budget in the amount of \$114,743 for the 2018-2019 school year. (Co-Ser 941 – Special Education)
3. Summer School Aged Intensive Therapeutic Support Program (ITSP) Budget in the amount of \$45,079 for the 2018-2019 school year. (Co-Ser 943 – Special Education)
4. Summer School Aged Related Service Only Budget in the amount of \$2,695 for the 2018-2019 school year. (Co-Ser 962 – Special Education)
5. Summer School Aged 1:1 T/A Budget in the amount of \$22,171 for the 2018-2019 school year. (Co-Ser 964 – Special Education)
6. Summer School Aged 1:1 Nurse Budget in the amount of \$6,639 for the 2018-2019 school year. (Co-Ser 965 – Special Education)
7. Summer School Aged 1:1 Aide Budget in the amount of \$212,783 for the 2018-2019 school year. (Co-Ser 966 – Special Education)
8. Cafeteria Fund Budget in the amount of \$132,258 for the 2018/2019 school year. (Co-Ser C791 – Yandon-Dillon School Lunch Fund)

GENERAL
STAFFING
AGREEMENT

(9e) Approve the following General Staffing Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and ETS, Inc. for Account/Clerk Typist support at Management Services and Special Education. Current contract services will be for 1,040 hours at a rate not to exceed \$22.50 per hour or a total expenditure of \$23,400. The agreement commences upon signature and will continue for a period of 15 weeks. (Administration)

AGREEMENT

(9f) Approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Sheriff's Office under which the Sheriff's Office will provide the services of a School Resource Officer at CVES for the 2018-2019 school year for a total amount of \$69,519. (Administration)

CVES TOTAL
BUDGET

(9g) Recommend that the Board approve the total CVES budget for the 2018-19 school year in the amount of \$39,048,084.00.

CONSENT
AGENDA
PERSONNEL

Mrs. Gonyo-Horne moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items 11a – 11k as presented. All Board Members present voted yes— motion carried.

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RESIGNATIONS
FOR THE
PURPOSE OF
RETIREMENT
TRIM, LAPAGE

(11a) Accept the following letters of resignation for the purpose of Retirement:

1. Marjorie Trim, Teacher Aide/Student Aide, effective June 30, 2018
2. Patricia LaPage, Job Placement Aide, effective June 30, 2018

RESIGNATIONS
MCDONALD,
ROCK

(11b) Accept the following letters of Resignation:

1. Reginald McDonald, Director of Special Education, effective June 30, 2018
2. Mindy Rock, Teacher Aide/Student Aide, effective May 4, 2018

LEAVE OF
ABSENCE
BRINTON

(11c) Leave of Absence:

1. Marcia Brinton, unpaid leave of absence, effective April 19, 2018 - June 22, 2018

VOLUNTARY
DECREASE
LAMERE

(11d) Approve the following Voluntary Decrease:

1. Jerilynn LaMere, Teaching Assistant, from 100% to 80% , Effective August 27, 2018 – December 14, 2018, Annualized Salary of \$25,487.00 (prorated), Actual Earned Salary of \$7,646.10.

SALARY
INCREASE
PLYMPTON

(11e) Approve the following salary increase for moving from the Support Staff Unit to the Confidential Unit:

1. Jessica Plympton, Account Clerk/Typist, effective April 9, 2018, \$4,000 increase.

TENURE
APPOINTMENTS
WALDRON,
PARKS-RECORE

(11f)

1. Recognize that Angelina Waldron has been a 10-month Curriculum Coordinator since September 1, 2014 and, therefore, has secured tenure as Instructional Support Services (ISS) Special Education by estoppel.

2. Recognize that Lora Parks-Recore has been a 12-month RSE-TASC Coordinator since March 1, 2013 and, therefore, has secured tenure as Instructional Support Services (ISS) Special Education by estoppel.

PERMANENT
APPOINTMENTS
MANCHESTER,
GILL

(11g) Grant a Permanent Appointment (Civil Service) to the following people:

1. Meachele Manchester, Grants Procurement Supervisor, effective June 1, 2018
2. Surinderpal Gill, Teacher Aide/Student Aide, effective June 19, 2018

INTERN
APPOINTMENT
TAYLOR

(11h) Approve the following list of Intern(s):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Kara Taylor	Intern	\$12.00/hour	MS

FACILITATOR

(11i) Approve the following list of Facilitators for the period of April 12, 2018 through June 30, 2018:

Facilitator (\$30.00/hour)

Theresa Crowningshield

SUBSTITUTES

(11j) Approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Maura Trombley	Temp On-Call TA/SA	\$73.00/Daily	WAF
Mindy Rock	Temp On-Call TA/SA	\$73.00/Daily	WAF
Jennifer Furman	Temp On-Call TA/SA	\$73.00/Daily	WAF
Maura Trombley	Sub. Teaching Assistant	\$80.00/Daily	WAF
Jennifer Furman	Sub. Teacher	\$100/Daily	CV-TEC

2018 SUMMER WORK

(11k) Approve the following 2018 Summer Work:

Classroom/Program Relocation Not to exceed 2 Days

(compensation as per collective bargaining unit)

Mike Bova-Sm. Engines/Marine Tech Teacher

Steve Bassett- Automotive Tech Teacher

Nick LaCroix- Heavy Eq. /Diesel Mechanics Teacher

Classroom/Curriculum Preparation Not to exceed 3 Days

(compensation as per collective bargaining unit)

Donna Wyant-ECE Teacher

COE Curriculum work Not to exceed 12 Hours

Mark Brown

Dana Poirier

Lucy Marbut

Lance Sayward

Kevin Donoghue

Colleen Lafountain

Jennifer Gero

Nicole Santaniello

Suzanne Ford-Croghan

Summer Hours

Colleen Lafountain Not-to-Exceed 15 Days

Lucy Marbut Not-to-Exceed 5 Days

Kevin Donoghue Not-to-Exceed 25 Days

Nicole Santaniello Not-to-Exceed 15 Days

Leonard Smart Not-to-Exceed 35 Days

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2018 SUMMER
WORK
CONTINUED

HSE and Job Skills Training Program

Katie Brooks	Not-to-Exceed 25 Days
Amy Burdo	Not-to-Exceed 20 Days
Gay Ellen Carlsson	Not-to-Exceed 15 Days
Alexis Dirolf	Not-to-Exceed 25 Days
Karen Manning	Not-to-Exceed 30 Days
Tiffany Snow	Not-to-Exceed 20 Days

MEMORANDUM
OF AGREEMENT
BETWEEN CEWW
BOCES AND THE
CVES 12-MONTH
SUPPORT STAFF

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the Memorandum of Agreement between the C-E-W-W Board of Cooperative Educational Services and the CVES 12-Month Support Staff that acknowledges and agrees to adjust the starting salary for the position of Purchasing Agent and Payroll/Purchasing Clerk in the 12-Month Support contract. All Board Members present voted yes—motion carried.

REVISED
POLICIES 1ST
READING

The following revised policies were presented for a first reading:

#8125 Wellness Policy
#5300 Code of Conduct

APPROVAL TO
ATTEND
CONFERENCE

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Request for Approval to attend conference/workshop as follows:

1. Richard Harriman, Sr. & Ed Marin, NYSSBA 99th Annual Convention, October 25-27, 2018, New York City, NY (overnight accommodations needed). All Board Members present voted yes—motion carried.

2018-19 CVES
BOARD MEETING
DATES

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following CVES Board Meeting dates for the 2018-19 school year:

July 11, 2018 – Mineville
August 22, 2018 – Plattsburgh
September 12, 2018 – Mineville
October 10, 2018 – Plattsburgh
November 14, 2018 – Mineville
December 12, 2018 – Plattsburgh
January 9, 2019 – Mineville
February 13, 2019– Plattsburgh
March 13, 2019 – Mineville
April 10, 2019 – Mineville
May 8, 2019 – Plattsburgh
June 12, 2019– Plattsburgh

All Board Members present voted yes—motion carried.

SEQRA
RESOLUTION

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque that the Board approve the following SEQRA Resolution:

Be it resolved that the Clinton–Essex-Warren-Washington Board of Cooperative Educational Services (BOCES) is considering a Capital Project that would involve the acquisition of land and buildings at the Satellite Campus, relocating the Instructional Services Center (ISC) to the Satellite campus, and performing Capital Improvement renovations throughout the BOCES. The Board authorizes its Architects and Attorneys to begin the SEQRA process necessary for a potential future voter referendum.

Note: This copy pending final approval from School Attorney and Garrett Hamlin.
All Board Members present voted yes—motion carried.

RESIGNATION
VISCONTI

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board accept the following letter of Resignation:

1. Karen Visconti, Special Education Teacher, Effective June 15, 2018. All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE
GAGNIER

Mrs. LaRocque moved, seconded by Mr. Murdock that the Board grant a leave of absence for the following person:

1. Whitney Gagnier, Teaching Assistant, for a long-term sub teacher position, effective May 10, 2018 – June 30, 2018. All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENT
GAGNIER

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint the following person to a Temporary Appointment as follows:

1. Whitney Gagnier, Special Education Teacher (uncertified), Effective May 10, 2018 - June 30, 2018, Annualized Base Salary of \$42,894.00 - \$6,500.00 = \$36,394 (uncertified), Prorated Salary of \$6,005.01 (2017-2018). All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
BELL

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Eric Bell, Assistant Superintendent of Management Services, Effective July 1, 2018, at an Annualized Salary of \$121,000. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
BELL

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Eric Bell, effective July 1, 2018 through June 30, 2022. All Board Members present voted yes—motion carried.

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SUPERINTENDENT'S
UPDATE

Dr. Davey welcomed Mr. Eric Bell as the newly appointed CVES Assistant Superintendent of Management Services (ASMS). Mr. Bell thanked the Board for the opportunity and indicated that he looks forward to working with CVES for years to come. Second, Dr. Davey shared that several applications for the Director of Special Education position have been received and the deadline for applications is May 18, 2018. Next, he provided the Board an update on the ADK P-TECH program and that SED has asked for a 5-year commitment plan moving forward. CVES is currently developing a response for that request. Third, Dr. Davey asked Dr. Hollis Palmer to share a brief update on the CEWW Health Insurance Consortium. Dr. Palmer stated that the Ad-Hoc committee continues to meet each month and is considering hiring consultants to research plan changes. Their goal is to have a comprehensive plan by January 1, 2019. Finally, Dr. Davey updated the Board on his most recent component visits as well as indicated the upcoming schedule of component districts to visit.

OTHER

Board Member Leisa Boise wished Reginald McDonald well at his new position at Franklin Academy and recognized him for the exceptional job he did with CVES students. She also thanked him for his leadership as the Director of Special Education at CVES. Dr. Davey shared Mrs. Boise's sentiments and thanked him on behalf of the CVES's Board, staff and students for his work and leadership during the past three years of his service.

NEXT BOARD
MEETING

The next Board Meeting will be held on Wednesday, June 13, 2018, at the Instructional Services Center in Plattsburgh, a Proposed Executive Session will begin at 6:30 p.m., with the regular monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. St. Pierre, to adjourn the meeting at 9:48 p.m. All Board Members present voted yes—motion carried.


Meaghan Rabideau, Board Clerk