

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

AGENDA FOR BOARD MEETING TO BE HELD AT THE INSTRUCTIONAL SERVICES CENTER IN PLATTSBURGH ON JUNE 13, 2018 – PROPOSED EXECUTIVE SESSION AT 6:30 PM – MEETING AT 7:30 P.M.

- | | |
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| Action | 1. CALL TO ORDER: PRESIDENT BARCOMB |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. EXECUTIVE SESSION |
| No Action | 3. INTRODUCTION OF ALL PRESENT |
| No Action | 4. PUBLIC HEARING ON CODE OF CONDUCT |
| No Action | 5. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| | (Each speaker shall be limited to a maximum of 3 minutes. The entire public participation period shall be limited to no more than 30 minutes.) |
| No Action | 6. STRATEGIC PLAN END-OF-YEAR UPDATE – Dr. Mark Davey |
| No Action | 7. FACILITIES ADVISORY COMMITTEE UPDATE – |
| | --Dr. Mark Davey, Dr. Hollis Palmer & Garrett Hamlin, Tetra Tech Architects & Engineers |
| | 8. MINUTES OF PREVIOUS MEETING |
| Action | a. May 9, 2018 Regular Board Meeting (Enc. 1) |
| | 9. CONSENT AGENDA FINANCIAL |
| Action | a. Certification of Warrant (Enc. 2) |
| Action | b. Treasurer's Report (Enc. 3) |
| Action | c. Petty Cash Fund Bursar (Enc. 4) |
| Action | d. Budget Increase (Enc. 5) |
| Action | e. Cross Contract Budgets (Enc. 6) |
| Action | f. Cross Contract Budget Increases (Enc. 7) |
| Action | g. Special Aid Fund Projects (Enc. 8) |
| Action | h. Special Aid Fund Project Continuations (Enc. 9) |
| Action | i. Contractor/Consultant Agreements (Enc.10) |
| Action | j. Agreement for Provision of Food Services (Enc. 11) |
| Action | k. Memorandum of Agreement (Enc. 12) |
| Action | l. Agreement (Enc. 13) |
| Action | m. Motorola Bid (Enc. 14) |
| Action | n. Uncollectibles (Enc. 15) |
| | 10. OLD BUSINESS |
| No Action | a. None this month |
| | 11. CONSENT AGENDA PERSONNEL |
| Action | a. Resignations for the Purpose of Retirement (Enc. 16) |
| Action | b. Resignations (Enc. 17) |

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|--------|----|-------------------------------------------------------------|
| Action | c. | Leaves of Absence (Enc. 18) |
| Action | d. | Excessing of Director of Human Resources Position (Enc. 19) |
| Action | e. | Four-Year Probationary Appointments (Enc. 20) |
| Action | f. | 52-Week Civil Service Probationary Appointment (Enc. 21) |
| Action | g. | Salary Increase (Enc. 22) |
| Action | h. | Position Increase (Enc. 23) |
| Action | i. | Position Decrease (Enc. 24) |
| Action | j. | Permanent Appointment (Enc. 25) |
| Action | k. | Rescind (Enc. 26) |
| Action | l. | Additional Work (Enc. 27) |
| Action | m. | Long-Term Sub Administrators (Enc. 28) |
| Action | n. | Facilitators, Curriculum Writers (Enc. 29) |
| Action | o. | 2018 Special Education Summer School Staffing (Enc. 30) |
| Action | p. | 2018 Summer Work (Enc. 31) |
| Action | q. | Volunteer (Enc. 32) |
| Action | r. | Substitutes (Enc. 33) |
| Action | s. | Authorization of Individual to Collect Money (Enc. 34) |

12. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- | | | |
|--------|----|------------------------------------------------------|
| Action | a. | Memorandum of Agreement (Enc.35) |
| Action | b. | Side Letter of Understanding (Enc.36) |
| Action | c. | Side Letter of Understanding (Enc.37) |
| Action | d. | Employment Agreement (Enc. 38) |
| Action | e. | Settlement Agreement and Release of Claims (Enc. 39) |
| Action | f. | Adopt Revised Policies (Enc. 40) |

13. NEW BUSINESS

- | | | |
|--------|----|----------------------------------------------------|
| Action | a. | Bond & Construction Counsel Appointments (Enc. 41) |
|--------|----|----------------------------------------------------|

No Action 14. SUPERINTENDENT'S UPDATE – Dr. Mark Davey

No Action 15. OTHER

No Action 16. NEXT BOARD MEETING
Wednesday, July 11, 2018, at the Yandon-Dillon Center in Mineville – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

No Action 17. REPORTS FROM DIRECTORS (Enc. 42)

Action 18. ADJOURNMENT

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

| | |
|---------------|-------------------------------------------------------------------------|
| June 13, 2018 | Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m. |
| June 19, 2018 | CV-TEC Graduation Ceremony – SUNY Field House – Plattsburgh – 7:00 p.m. |
| June 20, 2018 | CV-TEC Graduation Ceremony – Moriah Central School – 7:00 p.m., |

ENC. 1

Recommend that the Board approve the Draft Minutes from the May 9, 2018 Regular Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for April 30, 2018 to June 1, 2018. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Report from April 30, 2018. (attached)

ENC. 4

Recommend that the Board approve the following bursar for petty cash fund for the 2017-18 school year:

CV-TEC Satellite Campus – Laura Dancoes - \$100

ENC. 5

Recommend that the Board approve the following Budget Increase:

1. Arts in Education budget from \$58,755 to \$62,755 for the 2017-18 school year due to increased participation. (ISC - 404)

ENC. 6

Recommend that the Board approve the following cross-contract budget:

1. Approve the Virtual Summer School – Albany-Schoharie-Schenectady-Saratoga BOCES budget in the amount of \$1,500 for the 2017-2018 school year, to accommodate a cross contract with Albany BOCES and Moriah. (Co-Ser 459 – ISC)
2. Approve the Odyssey of Mind – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget in the amount of \$500 for the 2017-2018 school year, to accommodate a cross contract with WSWHE BOCES and Schroon Lake. (Co-Ser 420 – ISC)

DRAFT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: May 9, 2018
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Evan Glading
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe
Paul Mudie
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

District Superintendent
Dr. Mark C. Davey

Board Clerk:
Meaghan Rabideau

Others Present:

Teri Calabrese-Gray
Michael Horne
Christine Myers
Reginald McDonald
Michele Friedman
Hollis Palmer
James R. McCartney III
Patricia Gero
Jacqueline Kelleher
Jane Landry
Eric Bell
Garrett Hamlin
Dal Valentini

MEETING
TO ORDER

President Barcomb called the meeting to order at 6:33 p.m.

BOARD MEMBER
APPOINTMENTS

Dr. Davey congratulated Mr. Larry Barcomb representing Chazy Central Rural School, Linda Gonyo-Horne representing Northeastern Clinton Central School and Evan Gladding representing Ticonderoga Central School who were recently re-elected to the CVES Board for three-year terms commencing on July 1, 2018. Dr. Davey then introduced and welcomed Ms. Patricia Gero, from AuSable Valley CSD to the Board and audience. He thanked her on behalf of CVES for her interest in serving on the CVES Board as an at-large Board member to fill a one-year Board vacancy term. He also thanked Ms. Florence Sears, from Crown Point CSD, for her continued interest and willingness to serve as an at-large member filling a second one-year Board vacancy term. Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Ms. Florence Sears and Ms. Patricia Gero to the CVES Board of Cooperative Educational Services. Ms. Sears and Ms. Gero signed and filed the Oath of Office with the District Clerk. All Board Members present voted yes—motion carried.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board go into Executive Session at 6:40 p.m. for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of civil service law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to

EXECUTIVE
SESSION
CONTINUED

the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. District Superintendent Mark Davey and the Board met to discuss his annual evaluation. Next, Dr. Davey shared his recommendation for the appointment of an individual for CVES' Assistant Superintendent of Management Services. Third, Jacqueline Kelleher, Esq. provided an update on a contractual agreement and shared legal advice on several employee matters including potential disciplinary recommendations. Several updates were provided on upcoming negotiations, personnel actions and pending recommendations were discussed for Board consideration. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to come out of Executive Session at 8:20 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
THE AUDIENCE

Dr. Davey congratulated three CVES Board members who received special recognition from New York State School Boards Association's School Board U and presented each with an award. Mr. Larry Barcomb, Board President, Richard Harriman, Sr. and Ms. Lorene Saunders were recognized by NYSSBA for their extensive time and effort and strive to continually expand their governance knowledge and skills. Both Mr. Barcomb and Ms. Saunders received Board Mastery Awards and Mr. Harriman, Sr. received the Board Lifetime Achievement Award.

STRATEGIC PLAN
SURVEY RESULTS

Jane Landry, Assessment Planning Coordinator, gave a PowerPoint presentation on the 2018 Strategic Plan Survey Results. This is the 5th year of surveying CVES employees for the purpose of gathering feedback about CVES and helping to guide ongoing improvement efforts. Jane explained the changes made to the survey and questions asked this year, she also indicated that 232 CVES employees participated in the survey. Overall, there were confirmed improvements in many areas and also areas identified for study and further improvement/professional development. This information will be shared with each division and the data will be used to assist in the end-of-year summary, support and inform the 2018-19 strategic plan update, and modify or adjust divisional plans.

FACILITIES
ADVISORY
COMMITTEE
UPDATE &
RECOMMENDATIONS

Dr. Mark Davey and Dr. Hollis Palmer updated the Board on the most recent Facilities Advisory Committee (FAC) meeting held on April 23, 2018. During this meeting, the Committee finalized their initial recommendation to be presented to the Board this evening. Dr. Davey then introduced Garrett Hamlin of Tetra Tech Architects and Engineers who presented the FAC April 23, 2018 meeting's recommendations for the proposed BOCES Capital Project. The timeline for the project was briefly reviewed and an Executive Summary of recommendations was given which included: Security improvements at all CVES campuses, provide needed capital improvements at all CVES campuses, purchase Satellite campus and relocate Instructional Services Center and evaluate work to be performed by CVES in-house staff and long-range timeline. Lastly, Mr. Hamlin provided preliminary concepts based on the list of recommendations for the Board and he reviewed a list of next steps including the Board resolution to start the SEQRA process for approval on tonight's agenda.

PREVIOUS
MINUTES

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board approve the minutes of the April 11, 2018 Annual Board meeting as presented. All Board Members present voted yes—motion carried.

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board approve the minutes of the April 11, 2018 Regular Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, to approve the following consent agenda Financial items 9a – 9g as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(9a) Certification of Warrant for March 26, 2018 to April 27, 2018, be accepted as presented.

TREASURER'S
REPORT

(9b) Approve the Treasurer's Report from March 31, 2018.

DONATIONS

(9c) Approve the following Donations:

1. For our Student Stipend Fund:

| | |
|-------------------------|--------------|
| United Way (March 2018) | 31.86 |
| Pepsi (April 2018) | 86.26 |
| United Way (April 2018) | <u>31.86</u> |

| | | |
|-------|---|----------|
| TOTAL | - | \$149.98 |
|-------|---|----------|

2. Donation of a 1986 Invader 187 Runabout Boat for the purpose of re-sale, from Lawrence Lanwehr, with an estimated value of \$2,300.00. This donation will benefit the students of the Marine Tech Program at the Mineville Campus.

3. Donation of a 1987 Century 3500 LX Runabout Boat for the purpose of re-sale, from Beate Tobin, with an estimated value of \$1,200.00. This donation will benefit the students of the Marine Tech Program at the Mineville Campus.

4. Donation of a 1999 Glastron SX 175 Runabout Boat for the purpose of re-sale, from Sarah Hoagland, with an estimated value of \$5,200.00. This donation will benefit the students of the Marine Tech Program at the Mineville Campus.

5. Donation of a 1989 Chris Craft 210 Bowrider Boat for the purpose of re-sale, from Watch Point, LLC, with an estimated value of \$2,400.00. This donation will benefit the students of the Marine Tech Program at the Mineville Campus.

BUDGETS

(9d) Approve the following Budgets for the 2018-2019 school year:

1. Summer School Aged Non-Specified Programs Budget in the amount of \$390,463 for the 2018-2019 school year. (Co-Ser 940 – Special Education)
2. Summer School Aged 6:1:1 Autism Budget in the amount of \$114,743 for the 2018-2019 school year. (Co-Ser 941 – Special Education)
3. Summer School Aged Intensive Therapeutic Support Program (ITSP) Budget in the amount of \$45,079 for the 2018-2019 school year. (Co-Ser 943 – Special Education)
4. Summer School Aged Related Service Only Budget in the amount of \$2,695 for the 2018-2019 school year. (Co-Ser 962 – Special Education)
5. Summer School Aged 1:1 T/A Budget in the amount of \$22,171 for the 2018-2019 school year. (Co-Ser 964 – Special Education)
6. Summer School Aged 1:1 Nurse Budget in the amount of \$6,639 for the 2018-2019 school year. (Co-Ser 965 – Special Education)
7. Summer School Aged 1:1 Aide Budget in the amount of \$212,783 for the 2018-2019 school year. (Co-Ser 966 – Special Education)
8. Cafeteria Fund Budget in the amount of \$132,258 for the 2018/2019 school year. (Co-Ser C791 – Yandon-Dillon School Lunch Fund)

GENERAL
STAFFING
AGREEMENT

(9e) Approve the following General Staffing Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and ETS, Inc. for Account/Clerk Typist support at Management Services and Special Education. Current contract services will be for 1,040 hours at a rate not to exceed \$22.50 per hour or a total expenditure of \$23,400. The agreement commences upon signature and will continue for a period of 15 weeks. (Administration)

AGREEMENT

(9f) Approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Sheriff's Office under which the Sheriff's Office will provide the services of a School Resource Officer at CVES for the 2018-2019 school year for a total amount of \$69,519. (Administration)

CVES TOTAL
BUDGET

(9g) Recommend that the Board approve the total CVES budget for the 2018-19 school year in the amount of \$39,048,084.00.

CONSENT
AGENDA
PERSONNEL

Mrs. Gonyo-Horne moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items 11a –11k as presented. All Board Members present voted yes—motion carried.

RESIGNATIONS
FOR THE
PURPOSE OF
RETIREMENT

(11a) Accept the following letters of resignation for the purpose of Retirement:

1. Marjorie Trim, Teacher Aide/Student Aide, effective June 30, 2018

TRIM, LAPAGE

2. Patricia LaPage, Job Placement Aide, effective June 30, 2018

RESIGNATIONS
MCDONALD,
ROCK

(11b) Accept the following letters of Resignation:

1. Reginald McDonald, Director of Special Education, effective June 30, 2018
2. Mindy Rock, Teacher Aide/Student Aide, effective May 4, 2018

LEAVE OF
ABSENCE
BRINTON

(11c) Leave of Absence:

1. Marcia Brinton, unpaid leave of absence, effective April 19, 2018 - June 22, 2018

VOLUNTARY
DECREASE
LAMERE

(11d) Approve the following Voluntary Decrease:

1. Jerilynn LaMere, Teaching Assistant, from 100% to 80% , Effective August 27, 2018 – December 14, 2018, Annualized Salary of \$25,487.00 (prorated), Actual Earned Salary of \$7,646.10.

SALARY
INCREASE
PLYMPTON

(11e) Approve the following salary increase for moving from the Support Staff Unit to the Confidential Unit:

1. Jessica Plympton, Account Clerk/Typist, effective April 9, 2018, \$4,000 increase.

TENURE
APPOINTMENTS
WALDRON,
PARKS-RECORE

(11f)

1. Recognize that Angelina Waldron has been a 10-month Curriculum Coordinator since September 1, 2014 and, therefore, has secured tenure as Instructional Support Services (ISS) Special Education by estoppel.
2. Recognize that Lora Parks-Recore has been a 12-month RSE-TASC Coordinator since March 1, 2013 and, therefore, has secured tenure as Instructional Support Services (ISS) Special Education by estoppel.

PERMANENT
APPOINTMENTS
MANCHESTER,
GILL

(11g) Grant a Permanent Appointment (Civil Service) to the following people:

1. Meachele Manchester, Grants Procurement Supervisor, effective June 1, 2018
2. Surinderpal Gill, Teacher Aide/Student Aide, effective June 19, 2018

INTERN
APPOINTMENT
TAYLOR

(11h) Approve the following list of Intern(s):

| <u>Name</u> | <u>Position</u> | <u>Salary</u> | <u>Location</u> |
|-------------|-----------------|---------------|-----------------|
| Kara Taylor | Intern | \$12.00/hour | MS |

FACILITATOR

(11i) Approve the following list of Facilitators for the period of April 12, 2018 through June 30, 2018:

Facilitator (\$30.00/hour)
Theresa Crowningshield

SUBSTITUTES

(11j) Approve the following list of substitutes:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> | <u>Location</u> |
|-----------------|-------------------------|---------------|-----------------|
| Maura Trombley | Temp On-Call TA/SA | \$73.00/Daily | WAF |
| Mindy Rock | Temp On-Call TA/SA | \$73.00/Daily | WAF |
| Jennifer Furman | Temp On-Call TA/SA | \$73.00/Daily | WAF |
| Maura Trombley | Sub. Teaching Assistant | \$80.00/Daily | WAF |
| Jennifer Furman | Sub. Teacher | \$100/Daily | CV-TEC |

2018 SUMMER
WORK

(11k) Approve the following 2018 Summer Work:

Classroom/Program Relocation Not to exceed 2 Days
(compensation as per collective bargaining unit)
Mike Bova-Sm. Engines/Marine Tech Teacher
Steve Bassett- Automotive Tech Teacher
Nick LaCroix- Heavy Eq. /Diesel Mechanics Teacher

Classroom/Curriculum Preparation Not to exceed 3 Days
(compensation as per collective bargaining unit)
Donna Wyant-ECE Teacher

COE Curriculum work Not to exceed 12 Hours
Mark Brown
Dana Poirier
Lucy Marbut
Lance Sayward
Kevin Donoghue
Colleen Lafountain
Jennifer Gero
Nicole Santaniello
Suzanne Ford-Croghan

Summer Hours
Colleen Lafountain Not-to-Exceed 15 Days
Lucy Marbut Not-to-Exceed 5 Days
Kevin Donoghue Not-to-Exceed 25 Days
Nicole Santaniello Not-to-Exceed 15 Days
Leonard Smart Not-to-Exceed 35 Days

2018 SUMMER
WORK
CONTINUED

HSE and Job Skills Training Program

| | |
|--------------------|-----------------------|
| Katie Brooks | Not-to-Exceed 25 Days |
| Amy Burdo | Not-to-Exceed 20 Days |
| Gay Ellen Carlsson | Not-to-Exceed 15 Days |
| Alexis Dirolf | Not-to-Exceed 25 Days |
| Karen Manning | Not-to-Exceed 30 Days |
| Tiffany Snow | Not-to-Exceed 20 Days |

MEMORANDUM
OF AGREEMENT
BETWEEN CEWW
BOCES AND THE
CVES 12-MONTH
SUPPORT STAFF

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the Memorandum of Agreement between the C-E-W-W Board of Cooperative Educational Services and the CVES 12-Month Support Staff that acknowledges and agrees to adjust the starting salary for the position of Purchasing Agent and Payroll/Purchasing Clerk in the 12-Month Support contract. All Board Members present voted yes—motion carried.

REVISED
POLICIES 1ST
READING

The following revised policies were presented for a first reading:

#8125 Wellness Policy
#5300 Code of Conduct

APPROVAL TO
ATTEND
CONFERENCE

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Request for Approval to attend conference/workshop as follows:

1. Richard Harriman, Sr. & Ed Marin, NYSSBA 99th Annual Convention, October 25-27, 2018, New York City, NY (overnight accommodations needed)

All Board Members present voted yes—motion carried.

2018-19 CVES
BOARD MEETING
DATES

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following CVES Board Meeting dates for the 2018-19 school year:

July 11, 2018 – Mineville
August 22, 2018 – Plattsburgh
September 12, 2018 – Mineville
October 10, 2018 – Plattsburgh
November 14, 2018 – Mineville
December 12, 2018 – Plattsburgh
January 9, 2019 – Mineville
February 13, 2019 – Plattsburgh
March 13, 2019 – Mineville
April 10, 2019 – Mineville
May 8, 2019 – Plattsburgh
June 12, 2019 – Plattsburgh

All Board Members present voted yes—motion carried.

SEQRA
RESOLUTION

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque that the Board approve the following SEQRA Resolution:

Be it resolved that the Clinton–Essex-Warren-Washington Board of Cooperative Educational Services (BOCES) is considering a Capital Project that would involve the acquisition of land and buildings at the Satellite Campus, relocating the Instructional Services Center (ISC) to the Satellite campus, and performing Capital Improvement renovations throughout the BOCES. The Board authorizes its Architects and Attorneys to begin the SEQRA process necessary for a potential future voter referendum.

Note: This copy pending final approval from School Attorney and Garrett Hamlin.
All Board Members present voted yes—motion carried.

RESIGNATION
VISCONTI

Mrs. Gonyo-Horne moved, seconded by Mrs. LaRocque, that the Board accept the following letter of Resignation:

1. Karen Visconti, Special Education Teacher, Effective June 15, 2018. All Board Members present voted yes—motion carried.

LEAVE OF
ABSENCE
GAGNIER

Mrs. LaRocque moved, seconded by Mr. Murdock that the Board grant a leave of absence for the following person:

1. Whitney Gagnier, Teaching Assistant, for a long-term sub teacher position, effective May 10, 2018 – June 30, 2018. All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENT
GAGNIER

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint the following person to a Temporary Appointment as follows:

1. Whitney Gagnier, Special Education Teacher (uncertified), Effective May 10, 2018 - June 30, 2018, Annualized Base Salary of \$42,894.00 - \$6,500.00 = \$36,394 (uncertified), Prorated Salary of \$6,005.01 (2017-2018). All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
BELL

Mrs. LaRocque moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Eric Bell, Assistant Superintendent of Management Services, Effective July 1, 2018, at an Annualized Salary of \$121,000. All Board Members present voted yes—motion carried.

EMPLOYMENT
AGREEMENT
BELL

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Eric Bell, effective July 1, 2018 through June 30, 2022. All Board Members present voted yes—motion carried.

SUPERINTENDENT'S
UPDATE

Dr. Davey welcomed Mr. Eric Bell as the newly appointed CVES Assistant Superintendent of Management Services (ASMS). Mr. Bell thanked the Board for the opportunity and indicated that he looks forward to working with CVES for years to come. Second, Dr. Davey shared that several applications for the Director of Special Education position have been received and the deadline for applications is May 18, 2018. Next, he provided the Board an update on the ADK P-TECH program and that SED has asked for a 5-year commitment plan moving forward. CVES is currently developing a response for that request. Third, Dr. Davey asked Dr. Hollis Palmer to share a brief update on the CEWW Health Insurance Consortium. Dr. Palmer stated that the Ad-Hoc committee continues to meet each month and is considering hiring consultants to research plan changes. Their goal is to have a comprehensive plan by January 1, 2019. Finally, Dr. Davey updated the Board on his most recent component visits as well as indicated the upcoming schedule of component districts to visit.

OTHER

Board Member Leisa Boise wished Reginald McDonald well at his new position at Franklin Academy and recognized him for the exceptional job he did with CVES students. She also thanked him for his leadership as the Director of Special Education at CVES. Dr. Davey shared Mrs. Boise's sentiments and thanked him on behalf of the CVES's Board, staff and students for his work and leadership during the past three years of his service.

NEXT BOARD
MEETING

The next Board Meeting will be held on Wednesday, June 13, 2018, at the Instructional Services Center in Plattsburgh, a Proposed Executive Session will begin at 6:30 p.m., with the regular monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. St. Pierre, to adjourn the meeting at 9:48 p.m. All Board Members present voted yes—motion carried.

~~DRAFT~~
Meaghan Kabiocan, Board Clerk

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: June 4, 2018
Re: Report for Board Agenda for June 13, 2018 Meeting

The following warrant claims were reviewed from April 30, 2018 to June 1, 2018:

| Warrant No. & Date | Check Information | Gross Total Amount |
|-------------------------------|-----------------------------|---------------------------|
| W #45 - 05/03/2018 | *Check Nos: 218771-218823** | \$ 274,444.44 |
| W #46 - 05/10/2018 | *Check Nos: 218887-218953 | \$ 788,564.30 |
| W #47 - 05/17/2018 | *Check Nos: 218954-219073 | \$ 683,236.94 |
| W #48 - 05/24/2018 | *Check Nos: 219074-219191** | \$ 154,385.63 |
| W #49 - 05/31/2018 | *Check Nos: 219247-219263 | \$ 38,795.52 |

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #22- Wire #941-043018- Warrant #45;
PR #23- Wire #941-051518- Warrant #47;

NYS Promptax:

PR #22- Wire #NYS-043018- Warrant #45;
PR #23- Wire #NYS-051518- Warrant #48;

Omni Financial Group:

PR #23- Wire #OMN-051518- Warrant #47;
PR #34- Wire #OMN-053118- Warrant #49;

NYS Office of Comptroller ERS Retirement & Loans: PR#21&22- Wire #ERS-APR18- Warrant #45;

Health Insurance Consortium Payments:

| | |
|---------------|-----------------|
| Wire #5/3/18 | \$ 1,371,927.06 |
| Wire #5/10/18 | \$ 1,544,645.44 |
| Wire #5/17/18 | \$ 1,632,047.24 |
| Wire #5/24/18 | \$ 1,395,089.12 |
| Wire #5/31/18 | \$ 1,252,592.52 |

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature) _____

Angela Jennette

CC: Hollis Palmer
Christine Myers

| <u>Date</u> | <u>Warrant</u> | <u>Vendor #</u> | <u>Claim Audit Finding:</u> | <u>Summary Business Office Response :</u> | <u>Resolution/Options:</u> |
|-------------|----------------|-----------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------|
| 05/02/18 | Pending W#45 | 5243 | Missing Prevailing Wages approval. | Obtained approval. | Approved for final warrant. |
| 05/02/18 | Pending W#45 | 14460 | Per Wellness Policy, many item amounts in question. | Currently being addressed by Directors and Administrators to establish appropriate snack allowances. | Approved for final warrant. |
| 05/02/18 | Pending W#45 | 2078 | Invoice 3.5 months old. | Waiting on "Ok to Pay" from campus. | Approved for final warrant. |
| 05/03/18 | Final W#45 | | | | \$274,444.44 |
| 05/09/18 | Pending W#46 | 2378 | Purchase Order issued after conference occurred. Original conference request done over a month prior to conference. Wasn't requested in system for a month. Missing "Ok to Pay". | Will get "Ok to Pay". | Removed from final warrant. |
| 05/09/18 | Pending W#46 | 4454 | Conference request done and requested same day in system. Not issued for 1.5 months when conference approval number was assigned. Missing "Ok to Pay". | Will get "Ok to Pay". | Removed from final warrant. |
| 05/19/18 | Pending W#46 | 489000 | Invoice entry incorrect. | Entry corrected. | Approved for final warrant. |
| 05/10/18 | Final W#46 | | | | \$788,564.30 |
| 05/16/18 | Pending W#47 | 13423 | Incomplete mileage form. | Completed mileage form. | Approved for final warrant. |
| 05/16/18 | Pending W#47 | 4454 | No confirmation of attendance at conference. | Procedure to revised. Ok to Pay only necessary after event occurs and paying after event. | Removed from final warrant. |
| 05/17/18 | Final W#47 | | | | \$683,236.94 |
| 05/22/18 | Pending W#48 | 13460 | Per Wellness Policy items in question; Chips, soda | Currently being addressed by Directors and Administrators to establish appropriate snack allowances. | Approved for final warrant. |
| 05/22/18 | Pending W#48 | 8662 | Should we have event name and date on Purchase Order also amount of attendees? | We will make sure it is on all future Purchase Orders. | Approved for final warrant. |
| 05/23/18 | Final W#48 | | | | \$154,385.53 |
| 05/30/18 | Pending W#49 | | No findings. | | Approved for final warrant. |
| 05/31/18 | Final W#49 | | | | \$38,795.52 |
| | | | | | |
| | | | | | |

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - APRIL 30, 2018

| | Cash Balance | | Cash Receipts | | Cash Disbursements | | Cash Balance | | Cash Receipts | | Cash Disbursements | | Cash Balance | |
|------------------------------------|------------------------|--|-----------------|--|--------------------|--|------------------------|--|-------------------------|--|-------------------------|--|------------------------|--|
| | March 31, 2018 | | April | | April | | April 30, 2018 | | Year To Date | | Year To Date | | April 30, 2018 | |
| I. CHECKING ACCOUNTS | | | | | | | | | | | | | | |
| <u>TD Bank - Depository</u> | | | | | | | | | | | | | | |
| General Fund | \$ 3,425,050.81 | | \$ 4,159,379.33 | | \$ 2,503,628.26 | | \$ 5,080,801.88 | | \$ 38,569,497.80 | | \$ 36,204,385.32 | | \$ 5,080,801.88 | |
| Special Aid Fund | \$ (60,077.61) | | \$ 105,613.04 | | \$ 125,470.70 | | \$ (79,935.27) | | \$ 2,250,654.51 | | \$ 1,833,165.69 | | \$ (79,935.27) | |
| Trust & Agency Fund | \$ 424,323.17 | | \$ 44,294.67 | | \$ - | | \$ 468,617.84 | | \$ 538,726.33 | | \$ 148,062.90 | | \$ 468,617.84 | |
| School Lunch Fund | \$ (36,751.50) | | \$ 12,385.08 | | \$ 6,901.65 | | \$ (31,268.07) | | \$ 38,753.96 | | \$ 86,942.36 | | \$ (31,268.07) | |
| Capital Fund | \$ 8,124.61 | | \$ - | | \$ 5,000.00 | | \$ 3,124.61 | | \$ - | | \$ 52,705.58 | | \$ 3,124.61 | |
| Private Purpose Trust Fund | \$ - | | \$ 100.00 | | \$ - | | \$ 100.00 | | \$ 100.00 | | \$ 2,608.87 | | \$ 100.00 | |
| <u>TD Bank - Operating</u> | | | | | | | | | | | | | | |
| General | \$ 339,361.01 | | \$ 2,603,075.00 | | \$ 2,649,229.50 | | \$ 293,206.51 | | \$ 37,844,578.11 | | \$ 37,751,480.94 | | \$ 293,206.51 | |
| <u>SAVINGS ACCOUNTS</u> | | | | | | | | | | | | | | |
| <u>NYCLASS</u> | | | | | | | | | | | | | | |
| Trust Fund Non-Expendable | \$ 11,213.26 | | \$ 14.54 | | \$ - | | \$ 11,227.80 | | \$ 103.00 | | \$ - | | \$ 11,227.80 | |
| Private Purpose Trust Fund | \$ 12,291.53 | | \$ 16.06 | | \$ - | | \$ 12,307.59 | | \$ 113.31 | | \$ - | | \$ 12,307.59 | |
| TOTAL CASH ON HAND | \$ 4,123,535.28 | | | | | | \$ 5,758,182.89 | | \$ 79,242,527.02 | | \$ 76,079,351.66 | | \$ 5,758,182.89 | |

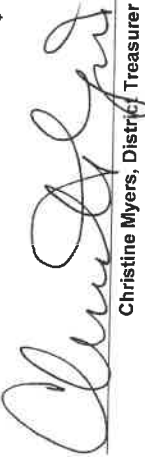
II. RECONCILIATION TO BANK STATEMENTS

TD BANK - MUNICIPAL CHECKING - OPERATING
 TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT
 NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP
 NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP
 NYCLASS - SAVINGS, JWH SCHOLARSHIP
 NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP
 NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP

| | April 30, 2018 Bank Balance | Add: Deposits in Transit | Less: Outstanding Checks | April 30, 2018 Cash Balance |
|----|--------------------------------|-----------------------------|-----------------------------|--------------------------------|
| \$ | 427,592.79 | \$ - | \$ (134,386.28) | \$ 293,206.51 |
| \$ | 5,441,440.99 | \$ - | \$ - | \$ 5,441,440.99 |
| \$ | 675.89 | \$ - | \$ - | \$ 675.89 |
| \$ | 674.52 | \$ - | \$ - | \$ 674.52 |
| \$ | 11,227.80 | \$ - | \$ - | \$ 11,227.80 |
| \$ | 414.28 | \$ - | \$ - | \$ 414.28 |
| \$ | 10,542.90 | \$ - | \$ - | \$ 10,542.90 |
| | TOTAL CASH ON HAND | | | \$ 5,758,182.89 |

GENERAL FUND INTEREST RECEIVED 7/01/17 - 4/30/18 \$ 9,059.29

PREPARED BY:


 Christine Myers, District Treasurer

DATED:

6/4/18

RECEIVED


JUN 4 2018

OFFICE OF DISTRICT SUPT.
CEWW BOCES

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 04/01/2018 TO 04/30/2018

| TITLE OF ACCOUNT | BAL. ON HAND BEG. OF YEAR | BAL. ON HAND BEG. OF MONTH | RECEIPTS FOR MONTH | TOTAL FOR MONTH | TOTAL EXPEND. FOR MONTH | BALANCE ON HAND |
|--------------------------|------------------------------|-------------------------------|-----------------------|--------------------|----------------------------|--------------------|
| SKILLS USA - PLATTSBURGH | 2,435.67 | 10,094.31 | 0.00 | 10,094.31 | 2,788.87 | 7,305.44 |
| SKILLS USA - MINEVILLE | 154.63 | 1,003.09 | 0.00 | 1,003.09 | 0.00 | 1,003.09 |
| NO. COUNTRY LOGGERS | 591.32 | 608.58 | 0.00 | 608.58 | 0.00 | 608.58 |
| IMAGE MAKERS | 2,324.21 | 2,024.21 | 0.00 | 2,024.21 | 0.00 | 2,024.21 |
| REFLECTIONS | 309.89 | 1,062.43 | 0.00 | 1,062.43 | 0.00 | 1,062.43 |
| LPN CLASS | 1,237.64 | 2,452.66 | 205.63 | 2,658.29 | 0.00 | 2,658.29 |
| ANIMAL SCIENCE | 553.27 | 553.30 | 0.00 | 553.30 | 0.00 | 553.30 |
| RAZOR'S EDGE | 207.47 | 699.26 | 0.00 | 699.26 | 0.00 | 699.26 |
| PAWS IN TRAINING | 0.03 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| ALLIED HEALTH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| SALES TAX | 46.07 | 0.00 | 11.04 | 11.04 | 0.00 | 11.04 |
| TOTAL | 7,860.20 | 18,497.84 | 216.67 | 18,714.51 | 2,788.87 | 15,925.64 |


CHRISTINE MYERS, DISTRICT TREASURER

5/8/18
DATE

04/30/2018 Bank Balance \$ 15,932.64
Add: Deposits in Transit -
Less: Outstanding Checks \$ (7.00)
04/30/2018 Balance on Hand \$ 15,925.64

ENC. 7

Recommend that the Board approve the following Cross Contract budget increases:

1. Arts in Education – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget from \$100,000 to \$110,000, for the 2017-2018 school year, to accommodate for potential increased service requests with WSWHE BOCES. (Current participating districts are AuSable Valley, Elizabethtown-Lewis, NAC, Peru, Ticonderoga, and Westport). (Co-Ser 406 – ISC)
2. Middle School RSS – Franklin-Essex-Hamilton BOCES budget from \$2,500 to \$4,000, for the 2017-2018 school year, to accommodate for additional service requests with FEH BOCES. (Northeastern-Clinton and Plattsburgh City). (Co-Ser 428 – ISC)
3. Substitute Coordination – Franklin-Essex-Hamilton budget from \$22,900 to \$26,300, for the 2017-2018 school year, to accommodate for additional service requests with FEH BOCES. (Beekmantown & Schroon Lake - Increase requested in March was for the wrong amount, this increase covers the full amount added by these districts). (Co-Ser 618 – Management Services)

ENC. 8

Recommend that the Board approve the following Special Aid Projects:

1. Employment Preparation Education (EPE) Special Aid Fund Project in the amount of \$460,428, for the period of July 1, 2018 through June 30, 2019 (pending State Education Department approval). (CV-TEC)
2. Regional Special Education Technical Assistance Support Centers (RSE-TASC) Special Aid Fund Project in the amount of \$214,530 for the period of July 1, 2018 through June 30, 2019 (pending SED approval). (Special Education)
3. Perkins IV/CTEIA- Basic Special Aid Fund Project in the amount of \$111,473, for the period of July 1, 2018 through June 30, 2019 (pending State Education Department approval). (CV-TEC)
4. North Country Region Career Pathways II Program (NCRCPP), in the amount of \$50,000 for the period of April 1, 2018 through March 31, 2019 (Pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)
5. Senator Betty Little Bullet Aid Special Aid Fund Project in the amount of \$150,000, to be used to help implement a new Early College High School Program & Pathways for the 2018-19 school year. (Administration)

ENC. 9

Recommend that the Board approve the following Special Aid Projects Continuation:

1. That the Employment Preparation Education (EPE) Special Aid Fund Project be allowed to continue providing services for the period July 1- September 30, 2018. Expenditures are not to exceed \$124,301.
2. That the Perkins IV/CTEIA- Basic Special Aid Fund Project be allowed to continue providing services for the period July 1- September 30, 2018. Expenditures are not to exceed \$13,370.
3. That the Regional Special Education Technical Assistance Support Centers (RSE-TASC) Special Aid Fund Project be allowed to continue providing services for the period July 1- September 30, 2018. Expenditures are not to exceed \$52,387.

ENC. 10

Recommend that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Kelly McGinn for the purpose of obtaining Medicaid Speech oversight services including quarterly provider meetings, student observations, phone conferences, and Medicaid document review at a rate of \$95 per hour for the 2018-2019 school year. The current estimated annual expenditure for the agreement is \$18,850. (Special Education) (attached)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Gaylen Bigelow, FNP-BC for the purpose of obtaining Medical Director services and consulting services at the Yandon Dillon, WAF, and Satellite Campus to assist staff in planning, developing, and implementing a sound school health program for a monthly stipend of \$800 per month plus allowances. The agreement shall be for the duration of the 2018-2019 school year. The current estimated annual expenditure is \$10,600. (Special Education) (attached)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Armory Associates, LLC for the purpose of providing Annual Valuation Services of Other Post-Employment Benefits (GASB 75) to BOCES and participating districts. Rates for a full valuation are as follows: \$8,000 for employers with 500 plus members; \$7,000 for employers with 100 to 499 members; and \$5,500 for employers with less than 100 members. The rate for an interim valuation for all employers, regardless of the number of members, shall be \$1,000. The period of the agreement shall be July 1, 2018 through June 30, 2020 and may be extended, on an annual basis, for two additional twelve-month terms. (Administration) (attached)
4. Agreement between Clinton-Essex-Warren-Washington BOCES and Joseph Lavorando for Legal Services as needed, at a rate of \$98 per hour for the period July 1, 2018 through June 30, 2019. (Administration) (attached)
5. Agreement between Clinton-Essex-Warren-Washington BOCES and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP for Legal Services as needed, at a rate of \$200 per hour for partners services and \$185 per hour for associates services for the period July 1, 2018 through June 30, 2019. (Administration) (attached)
6. Agreement between Clinton-Essex-Warren-Washington BOCES and Harris Beach, PLLC for Legal Services as needed, at a rate of \$200 per hour for attorney services and \$100 per hour for law clerk, paralegal, and legal research services for the period July 1, 2018 through June 30, 2019. (Administration) (attached)

ENC. 10 CONTINUED

7. Agreement between Clinton-Essex-Warren-Washington BOCES and Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC for Legal Services as needed, at a rate of \$187 per hour for school attorney services and \$80 per hour for paralegal services for the period July 1, 2018 through June 30, 2019. (Administration) (attached)

ENC. 11

Recommend that the Board approve the following Agreement for Provision of Food Services:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Plattsburgh City School District ("PCS") under which PCS will supply lunch and breakfast meal services for students attending BOCES at the William A. Fritz Center in Plattsburgh for the 2018-19 school year and during the 2018 Special Education Summer School Program. Compensation to PCS will be in the form of the meal revenue funds generated by the service, including an operating loss provision, if needed, not to exceed \$40,000. (Special Education) (attached)

ENC. 12

Recommend that the Board approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the North Country Workforce Partnership, Inc. (NCWP) under which NCWP will reimburse BOCES for professional services rendered in connection with the North Country Region Career Pathways II Program (NCRCPP) in an amount not to exceed \$50,000. The period of the agreement is April 1, 2018 through March 31, 2019. (CV TEC) (attached)

ENC. 13

Recommend that the Board approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES (CVES) and the University of Vermont Health Network Elizabethtown Community Hospital (UVMHN) under which UVMHN will provide the services of a Registered Professional Nurse (substitute School Nurse) at the CVES Mineville Campus for the dates of July 9, 2018 through June 30, 2019. The daily rate shall be \$225 per day, plus allowable expenses. The current estimated annual expenditure for the agreement is \$6,300. (Special Education) (attached)

ENC. 14

Recommend that the Board award the bid for F.M. Motorola Repeaters, Mobile, Portable Equipment, Related Software and Bus Mobile Video Systems to Wells Communication Service, Inc. of Plattsburgh, NY for the following amounts. Bid pricing shall remain valid for the dates of June 15, 2018 through June 14, 2019.

1. FM Repeater/Receiver (UHF), Model SRL 8000 - \$8,600
2. FM Repeater/Receiver(UHF), Model SRL 5700 - \$4,200
3. FM Mobile Radio(UHF), Model XPR5550e - \$1,190
4. FM Mobile Radio (For Removal of Old Equipment and Installation Mobile Only) - \$400

ENC. 14 CONTINUED

5. FM Control Station(UHF), Model XPR5550e - \$1,150
6. FM Portable Radio(UHF), Model XPR7550e - \$995
7. FM Portable Radio(UHF), Model XPR3500e - \$527
8. FM Portable Radio(UHF), Model SL 300 - \$349
9. FM Portable Radio(UHF), Model SL 3500e - \$545
10. FM Portable Radio(UHF), Model BRP 40/Analog (VHF) - \$185
11. FM Portable Radio(UHF), Model BPR 40 (UHF) - \$195
12. FM Restricted Access, Model HKVN4178 - No Charge

Additional options available from the Manufacturers catalog are available at the listed price less the following discounts:

Motorola Equipment/Listed Price: 25%

Motorola Accessories/Listed Price: 10%

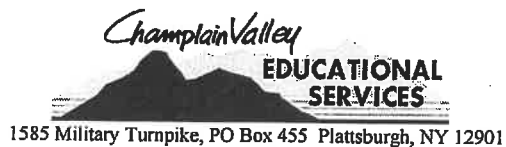
Bus Mobil Video Equipment & Accessories/Listed Price: 15%

Notes: Wells Communication Service, Inc. was the sole bidder. Bid pricing will be open for use by bid participants including Clinton-Essex-Warren-Washington BOCES, St. Lawrence-Lewis BOCES, Franklin-Essex-Hamilton BOCES, Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES, and their respective component districts.

ENC. 15

Recommend that the Board approve the write-off of the following list of uncollectible account receivables, after efforts to collect have been unsuccessful on these accounts over a year old. Under audit, these accounts are no longer considered current and should be written-off the financial records before year-end.

| <u>Invoice#</u> | <u>Date of Invoice</u> | <u>Amount</u> | <u>Program</u> |
|-----------------|------------------------|---------------|--------------------------------------------|
| 113-17A | 10/3/16 | \$573.60 | CV-TEC: Cosmetology |
| 232-17A | 5/23/17 | 200.00 | CV-TEC: Student Damage |
| 245-17A | 6/30/17 | 30.00 | CV-TEC: LPN Textbook Fee |
| 246-17A | 6/30/17 | 30.00 | CV-TEC: LPN Textbook Fee |
| 048-17A | 9/23/17 | 947.00 | CV-TEC: Environmental Conservation Tuition |
| 190-17A | 2/1/17 | 680.50 | CV-TEC: LPN Tuition |
| 105-17A | 9/30/16 | 1,018.00 | CV-TEC: LPN Tuition |
| 142-17A | 10/11/16 | 90.00 | CV-TEC: Pre-School |
| 001-17C | 5/23/17 | 8.25 | Mineville Cafeteria: Student Meals |
| 003-17C | 5/23/17 | 8.85 | Mineville Cafeteria: Student Meals |
| 007-17C | 6/30/17 | 161.90 | Mineville Cafeteria: Student Meals |
| 004-17C | 5/23/17 | 392.10 | Mineville Cafeteria: Student Meals |
| 008-17C | 6/30/17 | 90.80 | Mineville Cafeteria: Student Meals |
| 020-17TA | 9/28/16 | 290.26 | Employee Insurance Co-Pays |
| 034-17TA | 2/2/17 | 188.44 | Employee Insurance Co-Pays |
| 042-17TA | 6/6/17 | 188.44 | Employee Insurance Co-Pays |
| 045-17TA | 6/26/17 | 600.98 | Employee Insurance Co-Pays |
| 026-17TA | 11/8/16 | 6.00 | Employee Insurance Co-Pays |
| 011-17TA | 9/20/16 | 58.16 | Employee Insurance Co-Pays |
| 012-17TA | 9/20/16 | <u>109.53</u> | Employee Insurance Co-Pays |
| | | \$5,672.81 | |



RECEIVED BY:

MAY 21 2018

Request for Special Aid Project Operation/Continuation Expenditure Report

CVES
BUSINESS OFFICE

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 5/18/18

Special Aid Project Name: Regional Special Education Technical Assistance Support Center

Special Aid Project Coser #: 925

Special Aid Project Term: From: July 1, 2018 To: June 30, 2019

Anticipated Award Amount: \$214,530.00

Period Requesting Continuation (90 Days Max)

From: 07/01/18 To: 09/30/18

Approvals Received:

- ☒ Award Notification
- ☒ Contract Signed by CVES Sent to Grantor
- ☐ Additional Correspondence on Approval Status

Board Approved On:

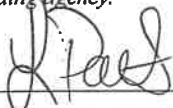
| Budget Account | Anticipated Total Budget | Expenditures to Date | Anticipated Expenditures during the next 90 days ** |
|--------------------------------------|--------------------------|----------------------|-----------------------------------------------------|
| 15x (certified salaries) | \$88,518.00 | | \$22,129.00 |
| 16x (support salaries) | \$12,612.00 | | \$3,153.00 |
| 200 (equipment) | | | \$0.00 |
| 3xx (supplies) | \$15,253.00 | | \$3,800.00 |
| 305 (supplies greater than \$500.00) | | | \$0.00 |
| 4xx (contractual) | \$36,579.00 | | \$9,200.00 |
| 46x (travel) | \$6,118.00 | | \$1,500.00 |
| 490 (BOCES/School Districts) | \$0.00 | | 0 |
| 8xx (Fringe Benefits) | \$53,333.00 | | \$12,605.00 |
| 95x (O & M) | \$0.00 | | \$0.00 |
| 9xx (Indirect Costs) | \$2,117.00 | | \$0.00 |
| Total | \$214,530.00 | | \$ 52,387.00 |

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses


| | |
|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 15X (Certified Salaries) | \$ 22129. Certified salaries are to cover 1.0 FTE Lora Parks Recore and .02 FTE admin costs for Reggie McDonald |
| 16X (Support Salaries) | \$ 3153 Support Salaries are to cover salary for .25 FTE Donna Lavene |
| 200 (Equipment) | |
| 3XX (Supplies) | \$3800 supplies will cover mandated supplies for targeted districts' Quality Improvement Plans and Local Assistance Plans. |
| 305 (Supplies greater than \$500) | |
| 4XX (Contractual) | \$9200 Contractual Costs will cover targeted districts' Quality Improvement Plans and Local Assistance Plans. |
| 46X (travel) | \$1500 for travel will cover mandated travel for JMT meetings, district reviews, and statewide meetings |
| 490 (BOCES/ School Districts) | No BOCES/School District costs anticipated. |
| 8XX (Fringe Benefits) | \$12605 amounts are to cover Fringe benefits until September 30, 2018 TRS \$ 2434 WC \$ 177 FICA \$1934 ERS \$ 445 Unemployment \$126 Health \$7489 |

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature:  Date: _____

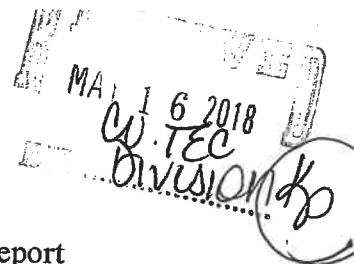


Approval Signatures:

| | |
|----------------------------------------------------------------------------------------------------------------------|----------------------|
| Division Supervisor: <u></u> | Date: _____ |
| Division Director: <u></u> | Date: <u>5/18/18</u> |
| Project Accountant: <u></u> | Date: <u>5/21/18</u> |
| School Business Official: <u></u> | Date: <u>5/21/18</u> |
| District Superintendent: <u></u> | Date: <u>5/21/18</u> |



1585 Military Turnpike, PO Box 455 Plattsburgh, NY 12901



Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 5-14-18

Special Aid Project Name: Employment Preparation Education (EPE) RECEIVED BY: [Signature]

Special Aid Project Coser #: 950

Special Aid Project Term: From: 07/01/2018 To: 06/30/2019

MAY 17 2018

Anticipated Award Amount: 460,428

Period Requesting Continuation (90 Days Max)

From: 7/1/18 To: 9/30/18

Approvals Received:

CVES
BUSINESS OFFICE

- ☐ Award Notification
- ☐ Contract Signed by CVES Sent to Grantor
- ☐ Additional Correspondence on Approval Status

Board Approved On:

| Budget Account | Anticipated Total Budget | Expenditures to Date | Anticipated Expenditures during the next 90 days ** |
|--------------------------------------|--------------------------|----------------------|-----------------------------------------------------|
| 15x (certified salaries) | 227,320 | | 35,688 |
| 16x (support salaries) | 18,254 | | 4,563 |
| 200 (equipment) | 9,000 | | |
| 3xx (supplies) | 17,203 | | 6,000 |
| 305 (supplies greater than \$500.00) | | | |
| 4xx (contractual) | 48,910 | | 40,000 |
| 46x (travel) | 14,610 | | 6,000 |
| 490 (BOCES/School Districts) | 14,000 | | 10,000 |
| 8xx (Fringe Benefits) | 103,819 | | 22,050 |
| 95x (O & M) | | | |
| 9xx (Indirect Costs) | 7,312 | | |
| Total | 460,428 | | 124,301 |

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

| | |
|-----------------------------------|------------------------------------------------------------------------------------------------------------------|
| 15X (Certified Salaries) | Salaries for 90 days to continue project. |
| 16X (Support Salaries) | Salaries for 90 days to continue project. |
| 200 (Equipment) | |
| 3XX (Supplies) | Books and Supplies for 90 days |
| 305 (Supplies greater than \$500) | |
| 4XX (Contractual) | Partial Rent & phone charges at OneWorkSource for 90 days. Copier contract for 90 days. |
| 46X (Travel) | Travel to attend meetings and conferences |
| 490 (BOCES/ School Districts) | |
| 8XX (Fringe Benefits) | Fringe rates for 90 days to continue project. TRS 3,926; ERS 643; FICA 3,079; Health 13,919; Comp 282; Unemp 201 |

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature: Catherine Linn Date 5-16-18

Approval Signatures:

| | |
|-------------------------------------------|----------------------|
| Division Supervisor: _____ | Date: _____ |
| Division Director: <u>M Friedman</u> | Date: <u>5/16/18</u> |
| Project Accountant: <u>S Bergha</u> | Date: <u>5/18/18</u> |
| School Business Official: <u>Walton</u> | Date: <u>5/21/18</u> |
| District Superintendent: <u>Y C G Day</u> | Date: <u>5/21/18</u> |

Request for Special Aid Project Operation/Continuation Expenditure Report

This request must be submitted to the School Business Official at least 45 days prior to the effective date to ensure continuity of program services.

Date 5/21/18

Special Aid Project Name: Perkins IV Title I

Special Aid Project Coser #: 954

Special Aid Project Term: From: July 1, 2018 To: June 30, 2019

Anticipated Award Amount: \$111,473.00

Period Requesting Continuation (90 Days Max)

From: 07/01/18 To: 09/30/18

Approvals Received:

- ☒ Award Notification
☒ Contract Signed by CVES Sent to Grantor
☐ Additional Correspondence on Approval Status
 Board Approved On:

| Budget Account | Anticipated Total Budget | Expenditures to Date | Anticipated Expenditures during the next 90 days ** |
|--------------------------------------|--------------------------|----------------------|-----------------------------------------------------|
| 15x (certified salaries) | \$68,256.00 | \$0.00 | \$6,826.00 |
| 16x (support salaries) | \$0.00 | \$0.00 | \$0.00 |
| 200 (equipment) | \$0.00 | \$0.00 | \$0.00 |
| 3xx (supplies) | \$1,587.00 | \$0.00 | \$100.00 |
| 305 (supplies greater than \$500.00) | \$0.00 | \$0.00 | \$0.00 |
| 4xx (contractual) | \$3,000.00 | \$0.00 | \$0.00 |
| 46x (travel) | \$5,800.00 | \$0.00 | \$100.00 |
| 490 (BOCES/School Districts) | \$0.00 | 0 | 0 |
| 8xx (Fringe Benefits) | \$31,508.00 | \$0.00 | \$6,344.00 |
| 95x (O & M) | \$0.00 | \$0.00 | \$0.00 |
| 9xx (Indirect Costs) | \$1,322.00 | \$0.00 | \$0.00 |
| Total | \$111,473.00 | \$0.00 | \$13,370.00 |

** In the following section, please give a detailed description of the project's anticipated expenditures by budget code. Please ensure that requested expenditures are limited to those absolutely necessary to maintain project services until programmatic and fiscal approvals are received.

Description of Anticipated Expenses

15X (Certified Salaries)

This grant includes salaries for 0.5 FTE Academic Coordinator (10 month), 0.25 FTE English/ TRW teacher, and 0.25 Math teacher. Salary for the one (1) month of September is being requested at this time.

16X (Support Salaries)

200 (Equipment)

3XX (Supplies)

Supplies may be needed during the month of September so a small amount has been included in this request.

305 (Supplies greater than \$500)

4XX (Contractual)

46X (travel)

Travel may occur for purposes of collaboration with CV-TEC stakeholders.

490 (BOCES/ School Districts)

8XX (Fringe Benefits)

One (1) month fringe benefits (September) and three (3) months Health benefits are being requested. FICA = \$522; TRS = \$751; WC = \$48; UI = \$34; Health (3 months) = \$4989

I hereby acknowledge this request is limited to expenditures absolutely necessary to maintain project services until all required approvals are obtained from the funding agency.

Project Coordinator Signature:

Coleen Laporte Date: *05/21/18*

Print Form

Approval Signatures:

Division Supervisor:

Ashley D

Date: *5.21.18*

Division Director:

Michelle M. Friedman

Date: *5/21/18*

Project Accountant:

Shirley

Date: *5/21/18*

School Business Official:

M. Alvarado

Date: *5/21/18*

District Superintendent:

John C. May

Date: *5/21/18*

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT**

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Kelly McGinn, residing at 52 Old Dock Rd, Plattsburgh, NY 12901, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Medicaid Speech oversight which includes: quarterly provider meetings, student observations, phone conferences, and review of all Medicaid documents for Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services during the period of July 1, 2018 to June 30, 2019.

Kelly McGinn is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** Kelly McGinn is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. Kelly McGinn shall perform the SERVICES described above, all such SERVICES being the responsibility of Kelly McGinn and those in Kelly McGinn's employ.
3. Kelly McGinn is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Kelly McGinn represents and warrants that neither Kelly McGinn nor any of Kelly McGinn employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Kelly McGinn agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT.
6. Kelly McGinn shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **INSURANCE:** Kelly McGinn agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. Kelly McGinn acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Kelly McGinn's fee shall be all inclusive, and shall be limited to \$95.00 per hour. Kelly McGinn shall submit an invoice for services rendered no later than (90) days from the date of service to be paid as follows: BOCES will render payment within 30 days after receipt of Kelly McGinn's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.
9. INDEPENDENT CONTRACTOR: Kelly McGinn is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: Kelly McGinn agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide Kelly McGinn with Internal Revenue Service Form 1099. Kelly McGinn is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to Kelly McGinn or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: This AGREEMENT will terminate upon submission by Kelly McGinn of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Kelly McGinn to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Kelly McGinn.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2018.

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Contractor

Date: _____

Date: 5/29/18

By: _____
(Larry Barcomb/Board President)

MR Barcomb
Sign Here

By: Kelly McGinn
(Kelly McGinn)

Date: _____

By: _____
(Dr. Mark Davey/District Superintendent)

Dr Davey
Sign Here

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT - PROFESSIONAL CONSULTANTS

- I. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the contractor hereby agrees to effectuate the naming of the Clinton-Essex-Warren-Washington BOCES/Champlain Valley Educational Services, herein after referred to as "the District" as an **unrestricted additional insured** on the insured party's insurance policies, with the exception of workers' compensation. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract.
- II. The policy naming the District as an additional insured shall:
 - Be an insurance policy from an A.M. Best rated "secured" or better, New York State admitted insurer
 - Contain a 30-day notice of cancellation
 - State that the organization's coverage shall be primary coverage for the District, its Board, employees and volunteers
 - The District shall be listed as an additional insured by using endorsement CG2026 or broader. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance.
- III. The contractor agrees to indemnify the District for any applicable deductibles.
- IV. Required Insurance:
 - **Commercial General Liability Insurance**
\$1,000,000 per occurrence/\$2,000,000
 - **Automobile Liability**
\$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles.
 - **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - **Professional Errors and Omissions Insurance**
\$1,000,000 per occurrence/\$2,000,000 aggregate for the negligent professional acts of the consultant. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement.
- V. The insurance producer must indicate whether or not they are an agent for the companies providing the coverage.
- VI. Contractor acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to the District. The contractor is to provide the districts with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities.
- VII. Please forward all certificates of insurance to:
Clinton-Essex-Warren-Washington BOCES
ATTN: Business Office
P.O. Box 455
Plattsburgh, NY 12901

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and Gaylen Bigelow, Fnp-BC, Msn, residing at 6 Cresent Drive, Plattsburgh NY 12901; hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Medical Director services will work closely to assist administration and health service personnel at WAF, Yandon Dillion and the Satellite Campus facilities in planning, developing, and implementing a sound school health program. Refer to Appendix A, Item I for a detailed scope of services; hereinafter referred to as "SERVICES," for the period of July 1, 2018 to June 30, 2019.

Gaylen Bigelow is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** Gaylen Bigelow is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. Gaylen Bigelow shall perform the SERVICES described above, all such SERVICES being the responsibility of Gaylen Bigelow.
3. Gaylen Bigelow is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted (see Appendix A).
4. Gaylen Bigelow represents and warrants that he/she has never been convicted of a felony.
5. **FINGERPRINTING:** If required by BOCES, Contractor/Consultant agrees to have employees assigned to student-related SERVICES to submit for fingerprinting through the New York State Education Department. Upon submission of an invoice with paid receipts, the cost of such services will be fully reimbursed by BOCES to the Contractor/Consultant.
6. Gaylen Bigelow agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
7. Gaylen Bigelow shall provide materials for reproduction and personnel, to complete the services, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
8. **INSURANCE:** Gaylen Bigelow agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. Gaylen Bigelow acknowledges that failure to

obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

9. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Gaylen Bigelow's monthly stipend shall be all inclusive, and shall be limited to \$800 per month for consult and resource services. Additionally, a rate of \$100 per visit/incident shall apply for Item I and SERVICES on site. An additional \$100 shall apply if traveling to Yandon Dillon campus. (If circumstances arise to require this service, see Appendix A for service details). Gaylen Bigelow shall submit an itemized invoice for services rendered no later than 90 days from the date of service to be paid as follows: BOCES will render payment within 30 days after receipt of Gaylen Bigelow's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.
10. **INDEPENDENT CONTRACTOR:** Gaylen Bigelow is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
11. **PUBLIC RETIREES:** Gaylen agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
12. **RESPONSIBILITY FOR TAXES:** BOCES will provide Gaylen Bigelow with Internal Revenue Service Form 1099. Gaylen Bigelow is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
13. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
14. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
15. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to the Gaylen Bigelow or to anyone else beyond funds appropriated and available for this AGREEMENT.
16. **TERMINATION:** This AGREEMENT will terminate upon submission by Gaylen Bigelow of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Gaylen Bigelow to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Gaylen Bigelow.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2018.

Date: _____

Date: 5/30/18

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____
Larry Barcomb/Board President

Mr Barcomb
Sign Here
(below)

By: _____
(below)

*FNP-BC, medical Director
CVEs*

Mark Davey
Sign Here
(below)

By: _____
Mark Davey/District Superintendent

SCOPE OF SERVICES
Appendix A

Item I

The school physician shall provide the following services for the fixed monthly stipend of \$800.00 per month for consult and resource services. Work performed on site shall be paid at \$100.00 per visit/incident and billed separately in detail on the monthly invoice.

- a. To work closely with other members of the school health staff in reviewing health records on a case by case basis.
- b. To assist the school health staff in its follow through efforts to secure remedial care for children found to have physical or mental defects.
- c. To participate with school nurses, teachers and other school personnel in case conferences when such are indicated.
- d. To interpret Public Health Laws governing control of communicable diseases and establish policies and procedures governing the exclusion or readmission of pupils in connection with contagious disease. If necessary, the school physician can recommend that schools be closed to control communicable diseases.
- e. To establish policies governing procedures to follow in the event of injury or emergency illness of a child.
- f. To act as a consultant to school administrators and school health personnel on medical issues and public health procedures.
- g. To act as a liaison agent between the school and the physicians practicing in the community.
- h. To evaluate, develop, and review protocols mandated by the State Education Department. Included but not limited to this service is the review of protocols regarding use of Epipen (anaphylaxis).
- i. To provide on-call availability and telephone consultation services.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT - PROFESSIONAL CONSULTANTS

- I. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the contractor hereby agrees to effectuate the naming of the Clinton-Essex-Warren-Washington BOCES/Champlain Valley Educational Services, herein after referred to as "the District" as an **unrestricted additional insured** on the insured party's insurance policies, with the exception of workers' compensation. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract.
- II. The policy naming the District as an additional insured shall:
- Be an insurance policy from an A.M. Best rated "secured" or better, New York State admitted insurer
 - Contain a 30-day notice of cancellation
 - State that the organization's coverage shall be primary coverage for the District, its Board, employees and volunteers
 - The District shall be listed as an additional insured by using endorsement CG2026 or broader. The certificate must state that this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance.
- III. The contractor agrees to indemnify the District for any applicable deductibles.
- IV. Required Insurance:
- **Commercial General Liability Insurance**
\$1,000,000 per occurrence/\$2,000,000
 - **Automobile Liability**
\$1,000,000 combined single limit for owned, hired and borrowed and non-owned motor vehicles.
 - **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - **Professional Errors and Omissions Insurance**
\$1,000,000 per occurrence/\$2,000,000 aggregate for the negligent professional acts of the consultant. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement.
- V. The insurance producer must indicate whether or not they are an agent for the companies providing the coverage.
- VI. Contractor acknowledges that failure to obtain such insurance on behalf of the District constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to the District. The contractor is to provide the districts with a certificate of insurance, evidencing the above requirements have been met, prior to the commencement of work or use of facilities.
- VII. Please forward all certificates of insurance to:
- Clinton-Essex-Warren-Washington BOCES**
ATTN: Business Office
P.O. Box 455
Plattsburgh, NY 12901

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT made by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and Armory Associates, Tax ID# 11-3771386 with an office and place of business at 120 Walton Street, Suite 601, Syracuse New York 13202; hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Armory Associates will provide annual valuation services of Other Post-Employment Benefits with regard to Government Accounting Standards Board Statement 75 (GASB-75), hereinafter referred to as "SERVICES." "SERVICES" will commence July 1, 2018 to June 30, 2020; and may be extended under mutual agreement with two (2) twelve (12) month renewal options.

Armory Associates is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. RETAINER: Armory Associates is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. Armory Associates shall perform the SERVICES described above, all such SERVICES being the responsibility of the Armory Associates and those in the Armory Associates' employ.
3. Armory Associates is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Armory Associates represents and warrants that neither Armory Associates nor any of Armory Associates' employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Armory Associates agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. Armory Associates shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: Armory Associates agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, prior to commencement of SERVICES. Armory Associates acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Additional school districts added to the SERVICES will be added at the rates listed below. Armory Associates' fees are:

| <u>Employer Category</u> | <u>Full Val Fee</u> | <u>Interim Val Fee</u> |
|--------------------------------------|---------------------|------------------------|
| Employers with less than 100 members | \$5,500 | \$1,000 |
| Employers with 100 to 499 members | \$7,000 | \$1,000 |
| Employers with 500+ members | \$8,000 | \$1,000 |

9. INDEPENDENT CONTRACTOR: Armory Associates is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: Armory Associates agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide Armory Associates with Internal Revenue Service Form 1099 Armory Associates is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to the Armory Associates or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: This AGREEMENT will terminate upon submission by Armory Associates of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Armory Associates to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Armory Associates.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2018.

Date: _____

Date: 6/11/18

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

CONTRACTOR/CONSULTANT

By: _____
Larry Barcomb/Board President

By: 
Damon R. Hacker, Executive Vice President

By: _____
Mark Davey/District Superintendent



ARMOASS-01

AKEEFE

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/04/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

| | | | |
|----------------------------------------------------------------------------------------------------|----------------------------------------------------------|--------------------------------------|---------------|
| PRODUCER Paris-Kirwan Associates, Inc. PO Box 40420 Rochester, NY 14604 | CONTACT NAME: | | |
| | PHONE (A/C, No, Ext): (585) 473-8000 | FAX (A/C, No): (585) 340-1714 | |
| | E-MAIL ADDRESS: reception@paris-kirwan.com | | |
| INSURED Armory Associates, LLC 120 Walton Street, Suite 601 Syracuse, NY 13202 | INSURER(S) AFFORDING COVERAGE | | NAIC # |
| | INSURER A: Property & Casualty Ins Co of Hartford | | 34690 |
| | INSURER B: Evanston Insurance Company | | 35378 |
| | INSURER C: | | |
| | INSURER D: | | |
| | INSURER E: | | |
| | INSURER F: | | |

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE | ADDL INSD | SUBR WVD | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS |
|----------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------|---------------|-------------------------|-------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| A | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER: | X | | 01SBAAR5601 | 10/11/2017 | 10/11/2018 | EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 |
| A | <input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY | | | 01SBAAR5601 | 10/11/2017 | 10/11/2018 | COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ |
| A | <input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ | | | 01SBAAR5601 | 10/11/2017 | 10/11/2018 | EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000 |
| A | <input type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below | Y | N/A | 01WECRL1490 | 03/20/2018 | 03/20/2019 | <input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000 |
| B | Errors and Omissions | | | EO870512 | 03/23/2018 | 03/23/2019 | 1,000,000/ Aggr 3,000,000 |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Clinton-Essex-Warren-Washington BOCES, its Board, employees and volunteers and the Champlain Valley Educational Services are named as additional insureds on a primary basis, only if required in a written contract, per attached endorsement form #SS00080405.

CERTIFICATE HOLDER

CANCELLATION

| | |
|------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Clinton-Essex-Warren-Washington BOCES 518 Ruger Street Plattsburgh, NY 12901 | SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. |
| | AUTHORIZED REPRESENTATIVE |

ACORD 25 (2016/03)

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**CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT**

AGREEMENT by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and Joseph Lavorando, Attorney at Law, with an office and place of business at 30 Clinton Street, Plattsburgh, NY, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Legal Services, hereinafter "SERVICES" at BOCES during the period of July 1, 2018 through June 30, 2019.

Joseph Lavorando is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. RETAINER: Joseph Lavorando is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. Joseph Lavorando shall perform the SERVICES described above, all such SERVICES being the responsibility of Joseph Lavorando and those in the Joseph Lavorando's employ.
3. Joseph Lavorando is free to devote his attention to the SERVICES as he sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Joseph Lavorando represents and warrants that neither Joseph Lavorando nor any of Joseph Lavorando's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Joseph Lavorando agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. Joseph Lavorando shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: Joseph Lavorando agrees to provide BOCES with a Certificate of Professional Liability Insurance prior to commencement of SERVICES.
8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Joseph Lavorando's fee shall be all inclusive, and shall be limited to \$98.00 per hour and paid as follows: BOCES will render payment within 30 days after receipt of Joseph Lavorando's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by Joseph Lavorando to the project.

9. INDEPENDENT CONTRACTOR: Joseph Lavorando is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: Joseph Lavorando agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide Joseph Lavorando with Internal Revenue Service Form 1099. Joseph Lavorando is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to the Joseph Lavorando or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: This AGREEMENT will terminate upon submission by Joseph Lavorando of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Joseph Lavorando to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Joseph Lavorando.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this 22 day of May 2018.

Date: _____

Date: 5-22-2018

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Lavorando

Attorney At Law

By: _____
(Larry Barcomb/Board President)
(Mark C. Davey/District Superintendent)

By: Joseph Lavorando
(Joseph Lavorando/Attorney at Law)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP, Tax ID Number 16-1083058, with an office and place of business at 520 Columbia Drive, Suite 204, Johnson City, NY, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Legal Services, hereinafter "SERVICES" at BOCES during the period of July 1, 2018 through June 30, 2019.

Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. RETAINER: Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP shall perform the SERVICES described above, all such SERVICES being the responsibility of Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP and those in the Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP's employ.
3. Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP is free to devote their attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP represents and warrants that neither Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP nor any of Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP agrees to provide BOCES with a Certificate of Professional Liability Insurance prior to commencement of SERVICES.
8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP's fee shall be all inclusive,

and shall be limited to \$200.00 per hour for partners, \$185.00 per hour for associates, and paid as follows: BOCES will render payment within 30 days after receipt of Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP to the project.

9. INDEPENDENT CONTRACTOR: Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP with Internal Revenue Service Form 1099. Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: This AGREEMENT will terminate upon submission by Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Hogan, Sarzynski, Lynch, DeWind & Gregory, LLP.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2018.

Date: _____

Date: 5/18/2018

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

ki, Lynch, DeWind,
, LLP

By: _____

(Larry Barcomb/Board President)
(Dr. Mark C. Davey/District Superintendent)

By:  _____

(Consultant/Independent Contractor)

**CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT**

AGREEMENT by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and Harris Beach, PLLC, with an office and place of business at 677 Broadway, Suite 1101 Albany, NY, 12207 hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Legal Services, hereinafter "SERVICES" at BOCES during the period of July 1, 2018 through June 30, 2019.

Harris Beach, PLLC is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** Harris Beach, PLLC is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. Harris Beach, PLLC shall perform the SERVICES described above, all such SERVICES being the responsibility of Harris Beach, PLLC and those in the Harris Beach, PLLC's employ.
3. Harris Beach, PLLC is free to devote their attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Harris Beach, PLLC agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references, upon request.
5. Harris Beach, PLLC shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided. Disbursements including telephone charges, copies, faxes, mileage and any computer use shall be charged to the BOCES.
6. **INSURANCE:** Harris Beach, PLLC agrees to provide BOCES with a Certificate of Professional Liability Insurance prior to commencement of SERVICES.
7. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Harris Beach, PLLC's fee shall be all inclusive, and shall be limited to \$200 per hour for attorneys and \$100 per hour for law clerks, paralegals and legal research by Harris Beach librarian staff and paid as follows: BOCES will render payment within 30 days after receipt of Harris Beach, PLLC's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by Harris Beach, PLLC to the project.

8. INDEPENDENT CONTRACTOR: Harris Beach, PLLC is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
9. PUBLIC RETIREES: Harris Beach, PLLC agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
10. RESPONSIBILITY FOR TAXES: BOCES will provide Harris Beach, PLLC with Internal Revenue Service Form 1099. Harris Beach, PLLC is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
11. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
12. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
13. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to the Harris Beach, PLLC or to anyone else beyond funds appropriated and available for this AGREEMENT.
14. TERMINATION: This AGREEMENT will terminate upon submission by Harris Beach, PLLC of a final product satisfactory to BOCES or upon (30) days written notice from one party to the other. BOCES reserves the right to terminate this AGREEMENT upon failure of Harris Beach, PLLC to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Harris Beach, PLLC.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2018.

Date: _____

Clinton-Essex-Warren-Washington

By: _____

(Larry Barcomb/Board President)
(Mark C. Davey/District Superintendent)

Date: MAY 18, 2018

Harris Beach, PLLC

By:  _____

(Consultant/ Independent Contractor)

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
INDEPENDENT CONTRACTOR/ CONSULTANT AGREEMENT

AGREEMENT by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC One Cumberland Avenue, Plattsburgh, New York, (the "School Attorney") hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: legal services and advice to assist in the administration of School business, hereinafter "SERVICES" during the period of July 1, 2018 - June 30, 2019.

School Attorney is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. RETAINER: The School Attorney is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed date.
2. SCOPE OF SERVICES: School Attorney shall perform the SERVICES described below in this Paragraph, at the discretion of the C-E-W-W BOCES Board of Education, all such SERVICES being the responsibility of the School Attorney and those in the School Attorney's employ.
 - (a) To be available on call to give counsel to the Board of Education, Superintendent, and School Administrators.
 - (b) To attend regular Board meetings and such special meetings as the Board may direct, and advise the Board upon legal matters as they arise at such meetings.
 - (c) To represent the Board of Education in presenting PINS petitions and in Superintendent's Hearings regarding students, as well as occasional disciplinary proceedings against employees.
 - (d) To present written or oral reports as requested and within time limits set by the Board of Education or Superintendent of Schools pertaining to questions of a legal nature.
 - (e) To review and consult, as requested, as to contracts with vendors or such people or corporations doing business with the District, and including construction work.
 - (f) To prepare legal notices.
 - (g) To manage and oversee the annual election and special elections.
 - (h) To provide legal services for real estate sales or acquisitions.
 - (i) Initially, to represent the District in all court cases. To act as or assist trial counsel and, with Board authority, on recommendation of the Superintendent, to assist and represent employees.
 - (j) To undertake all other legal and related services assigned by the Board of Education or Superintendent of Schools.
3. School Attorney is free to devote his/her attention to the SERVICES as he/she sees fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. School Attorney represents and warrants that neither School Attorney nor any of School Attorney's employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.

5. School Attorney agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. School Attorney shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: The School Attorney agrees to provide BOCES with a Certificate of Professional Liability Insurance prior to commencement of SERVICES.
8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. BOCES agrees to pay the School Attorney \$187.00 per hour for attorney services and \$80.00 per hour for paralegal services performed for the period July 1, 2018 through June 30, 2019, unless this Agreement is terminated earlier as provided herein. The School Attorney shall submit an itemized bill for services performed on a quarterly basis. In addition, the School agrees to reimburse the School Attorney for the School's proportion of the annual registration fee for the NYS School Boards Legal Partners program, which permits the School Attorney cost-effective access to school law and related information for the School which is not available from any other source. School Attorney's fee shall be all inclusive, and shall be paid as follows: BOCES will render payment within 30 days after receipt of School Attorney's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES.
9. In addition to the payments to the School Attorney for services rendered, the School will pay or reimburse the School Attorney for the following expenses incurred in the performance of the School Attorney's duties.
 - (a) Photocopying, postage, and long distance phone charges incurred by the School Attorney on behalf of the School.
 - (b) Mileage for travel outside Clinton County at the rate of \$.51 per mile.
 - (c) Reasonable expenses for overnight lodging and meals while performing services for the School.
 - (d) Fees for services of legal process, court filing fees, witness fees, and other such costs and charges as are reasonably necessary in the pursuit of School Attorney's duties, or as may be incurred upon lawful direction of the Board of Education or its Superintendent.
10. INDEPENDENT CONTRACTOR: School Attorney is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
11. PUBLIC RETIREES: School Attorney agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
12. RESPONSIBILITY FOR TAXES: BOCES will provide School Attorney with Internal Revenue Service Form 1099. School Attorney is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
13. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an

invoice describing the SERVICES performed is a condition precedent to payment by BOCES.

14. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
15. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to the School Attorney or to anyone else beyond funds appropriated and available for this AGREEMENT.
16. TERMINATION. Either party may terminate this Agreement upon 30 days written notice to the other for any reason.
17. SPECIALTY COUNSEL. The Board reserves the right to employ additional legal counsel to represent the school district.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this _____ day of _____ 2018.

Date: _____

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

 STANLEY OWENS, PILLER, MURNANE,
& TROMBLEY, PLLC

By: _____
Larry Barcomb, President

By:  _____
Jacqueline M. Kelleher, Esq., Member

By: _____
Mark Davey, District Superintendent

AGREEMENT FOR PROVISION OF FOOD SERVICES

AGREEMENT by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Education Services, with its principal place of business at 518 Rugar Street, Plattsburgh, New York 12901 (hereinafter "BOCES") and the Plattsburgh City School District, 49 Broad Street, Plattsburgh, New York 12901 (hereinafter the "Service Provider"). This agreement is entered into for the purpose of having the Service Provider supply lunch and breakfast meal services for students attending BOCES at the William A. Fritz center in Plattsburgh.

1. The Service Provider agrees to provide staffing and supplies required to serve BOCES students meals at the William A. Fritz center in Plattsburgh during the 2018-19 school year and during the 2018 special education summer school program.
2. BOCES agrees to provide and pay for the following so as to facilitate the Service Provider's delivery of food services:
 - a. Heat, electrical, and janitorial services for the food service area(s)
 - b. A secure, locked storage area for food and supplies
 - c. A health department approved serving line with sneeze guard
 - d. Freezer and refrigerator facilities for storage of products
 - e. Appliances for warming and minimal cooking of food
3. All meal revenue generated by said services, including free and reduced claims, will be paid to and belong to the Service Provider. The Service Provider will also be responsible for all food costs associated with the provision of agreed-to services. BOCES agrees to cover any operating loss of the Service Provider up to a maximum of \$40,000. The methodology for calculating said loss must be mutually agreed upon. All profits earned by Service Provider will remain with Service Provider.
4. BOCES will maintain ownership of all original equipment and cooking/serving utensils used in food service operations. BOCES will also be responsible for all costs associated with the maintenance and upkeep of said equipment and cooking/serving utensils.
5. It is understood and agreed that the Service Provider will provide insurance coverage through its general liability policy and will provide BOCES with an appropriate certificate of insurance naming BOCES as an additional insured.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this ____ day of ____ 2018.

Date: _____

Date: MAY 16, 2018

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

Plattsburgh City School District

By: _____
(Larry Barcomb/Board President)
(Craig L. King/District Superintendent)

By: 

THE NORTH COUNTRY WORKFORCE PARTNERSHIP, INC.

MEMORANDUM OF AGREEMENT

THIS AGREEMENT, made this 11th day of May, 2018, between:

The North Country Workforce Partnership, Inc. hereinafter known as **NCWP**, and the Clinton-Essex-Warren-Washington Board of Educational Services, also known as Champlain Valley Educational Services, hereinafter known as **CVES**, agree as follows:

WITNESSETH:

WHEREAS, The New York State Office of Temporary and Disability Assistance has awarded a **Career Pathways II** contract, hereinafter known as **North Country Region Career Pathways II Program** or **NCRCPP** program to the North Country Workforce Partnership, Inc.; and

WHEREAS, The aforesaid contract provides that **NCWP** shall provide a **NCRCPP** program to the residents of **CVES** and:

WHEREAS, The **NCWP** desires to enter into an agreement with the **CVES** for the performance of this project; and

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein it is mutually agreed by and between the respective parties as follows:

SCOPE OF WORK:

The North Country Workforce Partnership, Inc. will:

1. Act as fiscal agent for the **NCRCPP**.
2. Enter into a contract with the Office of Temporary and Disability Assistance, Center for Employment and Economic Supports (OTDA) for the purposes of this project.
3. Prepare and submit all required documentation and vouchers to OTDA.
4. Ensure that Career Center staff are knowledgeable about the **NCRCPP** including the goals of the program and participant eligibility.
5. Provide regional oversight for all partner agencies.
6. Ensure coordination between the **NCRCPP** and Workforce Investment Act Title 1 Out-of-School Youth Programs in all 4 counties.
7. Ensure that career pathways are developed in conjunction with regional labor demand lists and reflect the initiatives of the Regional Economic Development Council
8. Develop regional trainings/pathways in in-demand occupations.
9. Identify additional career pathways to be developed by using current local and regional labor market information.
10. Assist **NCRCPP** participants in accessing post-secondary education and training including financial aid assistance.

CVES will:

1. Provide at least sixty (60) hours of instruction to eligible NCRCPP participants in literacy, numeracy, TASC® preparation, Job Readiness Training and Job Skills Training as detailed in the NCRCPP proposal.
2. Assist students in the development of an Education and Career Plan.
3. Assist participants in obtaining educational gains and credentials (e.g. New York State High School Equivalency Diploma, CNA certification, etc.).
4. Verify participant eligibility.
5. Assist participants in job search activities that lead to obtaining & retaining employment.
6. Provide case management services to NCRCPP participants.
7. Assist NCRCPP participants in the navigation of the Clinton & Essex County Career Centers.
8. Provide appropriate activities to NCRCPP participants in order to meet public assistance requirements.
9. Provide documentation to NCWP as per NCRCPP milestone criteria prior to request for vouchering.
10. Complete quarterly MWBE reporting and submit to NCWP by the 5th day following each quarter.
11. Complete monthly participation reports and submit to NCWP by the 8th day of the following month.
12. Remit payment totaling \$2,500 for administrative and support staff functions including documenting, tracking, auditing activities to support the NCRCPP.

TERM:

The term of this agreement is for the period April 1st, 2018 through March 31st, 2019 unless earlier terminated under the provisions of this agreement. Job retention milestones may be vouchered until July 31st, 2019 for participants obtaining employment prior to March 31st, 2019.

COMPENSATION AND MAXIMUM COST:

In full and complete consideration of CVES's satisfactory performance under this agreement the NCWP will make payment to CVES for allowable costs incurred in accordance with the terms of this agreement up to **\$50,000**. Should additional funding become available, this amount may be re-negotiated by both parties.

Should FEH BOCES, Saint Lawrence-Lewis BOCES or Clinton-Essex-Warren-Washington BOCES not achieve maximum milestones for their respective Memorandum Agreements, the remaining money may be reallocated to the remaining agency/agencies.

NCWP shall maintain appropriate and complete accounts, records, documents and other evidence showing and supporting all costs incurred under this agreement.

PAYMENT:

CVES will submit a detailed invoice to NCWP at the following address:

NCWP
194 US Oval
Plattsburgh, NY 12903

Such invoices will be submitted quarterly but must be received by NCWP prior to the last day of each quarter:

- A) Promptly after receipt of an invoice, **NCWP** shall, subject to the provision hereof, make payment thereon as requested by **CVES**.
- B) Payment is contingent upon the **NCWP** receipt of funds from the New York State Office of Temporary and Disability Assistance.

TERMINATION:

Either **NCWP** or **CVES** may terminate this agreement at any time by giving thirty (30) days written notice to the other contracting party. All payments and liability therefore by **NCWP** shall end on the date of termination and shall include all services performed up to the date of termination.

LIABILITY TO THIRD PARTIES:

The parties hereto shall indemnify and hold harmless each other from all damages, claims, or liabilities to persons or property, including counsel fees and the costs and expenses to defend any legal action cause by their negligent, reckless and/or intentional acts.

CVES status under this Agreement shall be that of an independent contractor and not that of any agent or employee. **CVES** warrants and represents that it has complied with all federal, state and local laws that are required for it to perform the services set forth in this Agreement.

NCWP will not withhold or pay on behalf of **CVES** or any of its employees: (a) federal and local income taxes, or (b) any other payroll tax of any kind. In accordance with the terms of this Agreement neither **CVES** nor any of its agents or employees shall be treated as an employee of **NCWP** with respect to the services provided in this Agreement.

CVES has no authority to enter into contracts or agreements on behalf of **NCWP**. This Agreement does not create a partnership between the parties.

No change, modification, or waiver of any term of this agreement shall be valid unless it is in writing signed by both **NCWP** and **CVES**.

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understanding between **NCWP** and **CVES**.

IN WITNESS WHEREOF, this Agreement has been duly executed.

North Country Workforce Partnership, Inc.



Signature and Title

5/11/18

Date

Clinton-Essex-Washington-Warren BOCES also known as Champlain Valley Educational Services

Signature and Title

Date

**AGREEMENT BETWEEN CHAMPLAIN VALLEY EDUCATIONAL SERVICES
AND THE UNIVERSITY OF VERMONT HEALTH NETWORK
ELIZABETHTOWN COMMUNITY HOSPITAL**

This agreement made the 30th day of May 2018, by and between the Clinton-Essex-Warren-Washington BOCES, also known as Champlain Valley Educational Services, with its principle place of business at 1585 Military Turnpike, Plattsburgh, NY 12901 and also located at the Yandon Dillon-Mineville Campus, located at 3092 Plank Road Mineville, NY, hereinafter referred to as "CVES" and UVMHN Elizabethtown Community Hospital located at 75 Park Street, Elizabethtown, NY, hereinafter referred to as "ECH".

WHEREAS, CVES desires to engage the services of a REGISTERED PROFESSIONAL NURSE (School Nurse) provided by ECH to perform the services hereinafter described;

WHEREAS, the REGISTERED PROFESSIONAL NURSE (School Nurse) provided by ECH is capable and desirous of providing the services desired by CVES.

NOW, THEREFORE, the parties do mutually agree and covenant as follows:

ECH SHALL:

1. Provide a Registered Nurse for the following:
 - A. Supervise or perform required, ordered procedures such on CVES students. Document in each student's record.
 - B. Dispense ordered medications to CVES students per school protocols.
 - C. Provide medical care as needed while in attendance to CVES students presented to the health office.
2. ECH/Nursing Manager shall provide the school with name of the RN.
3. Insurance - The Registered Nurse (School Nurse) shall be covered by the Professional Liability Insurance of ECH.
4. Provide school nurse services from summer 7/09/2018 to 8/17/2018 and RSY 9/04/18 to 6/30/19 on an as needed basis, Monday through Friday, 8:00 am to 3:00 pm *exclusively at the Mineville campus.*

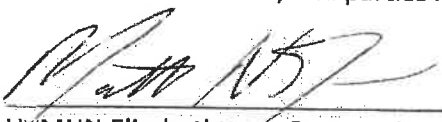
CV TECH AGREES TO:

1. Provide Each RN will have a brief orientation to the duties required in the health office.
2. Pay ECH \$225.00 per day for above provided services during set timeframe plus reimbursement for any additional fees mutually agreed upon by the parties.

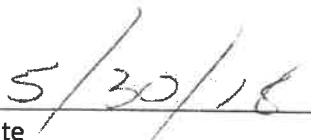
IT IS MUTUALLY AGREED AND COVENANTED:

1. Contract renewal is *reviewed yearly* and contingent upon satisfactory performance of the REGISTERED PROFESSIONAL NURSE (School Nurse) based on the CVES's evaluation criteria.
2. Any party may terminate this contract upon thirty (30) days written notice.
3. Indemnification:
 - a. Notwithstanding any insurance carried by either party pursuant to this Agreement or otherwise, each party agrees to indemnify, defend and hold harmless the other from all claims, loss, damage or injury of any kind or character, including, without limitation, each party's reasonable attorney's fees and expenses, to any person or property arising from any act or omission of the other or the other's in the performance of services pursuant to this Agreement.
 - b. In the event that either party becomes aware of any claim arising out of or under this Agreement, each party agrees to give the other written notice containing sufficient particulars to identify the name and address of the allegedly injured person, the time, place and circumstances of the alleged incident, and the names of any available witnesses.
 - c. Each party agrees to cooperate with the other in the defense of claims in enforcing any right of contribution or indemnification against any person or organization who may be liable to either party, including, but not limited to, assisting in securing evidence, obtaining the attendance of witnesses, and attending trials or hearings upon request.
4. The parties agree that the registered professional nurse assigned to provide services through ECH is an independent contractor, not an employee of BOCES and is not entitled to participation in any benefit plan provided to the employees of BOCES; Workers' Compensation; unemployment insurance benefits; nor any other benefit, right or privileges to the employees of the BOCES

IN WITNESS WHEREOF, said parties have hereunto set their hands.


UVMHN Elizabethtown Community Hospital
Matt Nolan, Vice President & COO

Champlain Valley Educational Services
Board of Education, President


Date

Date

ENC. 16

Recommend that the Board accept the following letters of resignation for the purpose of Retirement:

1. Marlene Dubuque, Teaching Assistant, effective June 30, 2018
2. Lynn Bacon, Teacher Aide/Student Aide, effective June 29, 2018
3. Elaine Rubal, Occupational Therapist, effective June 30, 2018
4. Donna Lavene, Account Clerk/Typist Confidential, effective July 30, 2018

ENC. 17

Recommend that the Board accept the following letters of Resignation:

1. Zachrey Hubbard, Teaching Assistant, effective May 30, 2018
2. Andrea Denton, Teaching Assistant, effective May 18, 2018
3. Kimberly Crompt-Testo, Special Education Teacher, June 30, 2018

ENC. 18

Leave of Absence

1. Beth Wister, unpaid leave of absence, effective June 7, 2018 - June 7, 2019
2. Nichole Strong, unpaid leave of absence, effective June 4, 2018 - June 30, 2018
3. Shawn Ryan, unpaid leave of absence, effective June 14, 2018 (half day) – June 22, 2018, for a total of 6.5 days

ENC. 19

Upon the recommendation of the District Superintendent, that effective June 30, 2018, the Director of Human Resources is excused. The incumbent, Rachel Risetto shall be placed on a Preferred Eligible List for a period of 4 years, which will start July 1, 2018, during which time she will have the right to be recalled on the basis of seniority in accordance with statute.

RECEIVED
JUN 01 2018
BY: *SW*

June 1, 2018

RECEIVED
JUN -1 2018 *MR*
OFFICE OF DISTRICT SUPT.
CEWW BOCES

Champlain Valley Educational Services
Special Education Department
P.O. Box 455
Plattsburgh, NY 12901

Attn: Reginald McDonald

Dear Mr. McDonald,

At this time, I wish to tender my letter of retirement, effective July 30, 2018. My first day of retirement would be July 31, 2018.

I have totally enjoyed my time here and have been blessed to be a part of a community that cares about each other and our students.

Sincerely,



Donna Lavenie

RECEIVED
MAY 24 2018

5/24/18

BY:

Effective June 30, 2018 I will be
retiring as a teacher assistant from
Champlain Valley Educational Services.

Marlene Dubuque

RECEIVED

MAY 24 2018

MR

OFFICE OF DISTRICT SUPT.
CEWW BOCES

P.O. Box 1688
Plattsburgh, NY 12901

RECEIVED
MAY 04 2018

BY: *Sn*
me

RECEIVED

MAY 4 2018

OFFICE OF DISTRICT SUPT.
CEWW BOCES

Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY 12901-0455

May 1, 2018

To whom it may concern:

Please consider this to be my letter of resignation for the purpose of retirement as of June 30, 2018. As an itinerant occupational therapist, it has been both a learning and growing experience and I appreciate the opportunities that have been presented to me over the last thirteen years.

Sincerely,

Elaine Rubal, MS, OTR/L

Elaine Rubal, MS, OTR/L

To: Mr. McDonald

CC: Stacey Winchell

Mark Davy

From: Lynn Bacon

Dear Mr. McDonald,

I am submitting my letter of resignation for the purpose of retirement effective 6-29-18. Thank you.
Lynn M. Bacon


Lynn M. Bacon

RECEIVED
MAY 08 2018

BY:

RECEIVED

MAY 8 2018



OFFICE OF DISTRICT SUPT.
CEWW BOCES

Zachrey Hubbard

4613 State Route 9 Apartment 2

Plattsburgh, NY 12901

(585)766-5587

RECEIVED
MAY 21 2018

BY:

RECEIVED

MAY 21 2018

MR

OFFICE OF DISTRICT SUPT.
CEWW BOCES

Dear Mr. McDonald,

It is with regret that with this letter I tender my resignation from CVES as a teaching assistant, effective May 30, 2018. I have accepted a position with Monroe County 2 Boces working as a behavioral assistant. I will forever be grateful for the experience I have gained and the professionalism I have learned from CVES. I wish nothing but the best for my fellow CVES co-worker's, and great success for the organization as a whole.

Sincerely,

Zachrey Hubbard



May 18, 2018

TO whom this may concern:

It has been a wonderful experience to work with such amazing people. I resign effective immediately.

Andrea Denton



RECEIVED

MAY 21 2018

OFFICE OF DISTRICT SUPT.
CEWW BOCES

MAY 21 2018



June 4, 2018

Dear Dr. Davey and Mr. McDonald,

I am writing to you to inform you that I am resigning from my position of Special Education Teacher
8:1:1 Academic/Behavior effective June 30, 2018.

Kimberly Crompt-Testo
Kimberly Crompt-Testo

RECEIVED
JUN 06 2018
BY:
mk

RECEIVED
JUN - 6 2018
OFFICE OF DISTRICT SUPT.
CEWW BOCES

*FW
6/6/18*

6/1/2018

<https://webmail.roadrunner.com/doi/mail/message/preview?msgId=INBOXDELIM143352>

ENC. 18

Print

RECEIVED
JUN 01 2018

Date: Friday, June 1, 2018 6:32 AM
From: beth wister <bthwstr@hotmail.com>
To: Wister <lilibri@twcny.rr.com>
Subject: Medical Leave of Absence

BY: 

TO: Dr. Davey
FROM: Beth Wister
RE: Medical Leave of Absence
DATE: June 1, 2018

Dear Dr. Davey,

As my disability retirement still has not been approved by NYSTRS, I am requesting a medical leave of absence for one year. My last available sick day is June 7th, but I am medically unable to return to work at that time, as per my doctor's orders." Thank you for your understanding.

Sincerely,



Beth Wister,
Teacher of the Visually Impaired

Get Outlook for iOS

RECEIVED

JUN -1 2018 

OFFICE OF DISTRICT SUPT.
CEWW BOCES

June 4, 2018

Nichole Strong
213 Canning Road
Saranac, NY 12981

Stacie Winchell
Champlain Valley Educational Services
Satellite Campus
Human Resources/Management Services
PO Box 455
Plattsburgh, NY 12901

Dear Stacie,


On 2/12/18 I broke my left fibula and severely dislocated my ankle. Due to these injuries I had surgery to repair them on 2/23/18. I had to have additional surgery on 5/25/18. I am requesting a medical leave of absence from my position as Speech Language Pathologist for approximately 6 weeks to fully recover from these injuries and surgery.

If you have any questions, please don't hesitate to call 518-420-8115.

Thank you

Nichole Strong

RECEIVED
JUN 4 2018
OFFICE OF DISTRICT SUPT.
CEWW BOCES

RECEIVED
JUN 04 2018
BY: 

RECEIVED

JUN - 5 2018

OFFICE OF DISTRICT SUPT.
CEWW BOCES

Shawn C. Ryan
1289 Strackville Rd
Saranac, NY 12981
June 5, 2018

Dear CV TEC Board,

I respectfully request leave without pay status commencing at 11:00 am on June 14, 2018, and continuing through the end of the school year. This is in order to prevent me from exceeding the amount of money I can make due to me retirement status. I thank you in advance for your attention in this matter.

Sincerely,

Shawn C. Ryan

RECEIVED
JUN 05 2018

ENC. 20

Recommend that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Name: Sherry Snow
Position: Student Services Coordinator
Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data
Effective Date: July 1, 2018
Tentative Tenure Date: July 1, 2022
Certification Status: Permanent
Annualized Base Salary: \$82,590

Recommend that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Name: Abram Benko
Position: English Teacher (ADK P-TECH)
Tenure Area: English 7-12
Effective Date: July 1, 2018
Tentative Tenure Date: July 1, 2022
Certification Status: Initial
Annualized Base Salary: \$43,645
P-TECH Stipend: \$4,000

ENC. 21

Recommend that the Board appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Name: Taylor Manor
Position: Teacher Aide/ Student Aide
Effective Date: June 14, 2018
Tentative Permanent Date: June 14, 2019
Annualized Salary: \$15,976
Actual Earned Salary: \$560.76
Other Applicants Interviewed: 0

ENC. 22

Recommend that the Board approve the following Salary Increase due to position change from Teacher to Curriculum Coordinator:

1. Angelina Waldron, 10-Month Curriculum Coordinator, \$2,296 increase, effective September 1, 2017 – June 30, 2018.

ENC. 23

Recommend that the Board increase the following position:

1. Name: Angelina Waldron
Position: 10-Month Curriculum Coordinator to 12-Month Curriculum Coordinator
Effective Date: July 1, 2018
Annualized Base Salary: \$78,860

ENC. 24

Recommend that the Board decrease the following position:

1. Name: Joanne Weiss
Position: Library Media Specialist from 100% to 60%
Effective Date: September 1, 2018
Annualized Salary: \$27,575.00

ENC. 25

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following people:

1. Kenneth Simmons, Custodial Worker, effective July 1, 2018.

ENC. 26

Upon the recommendation of the District Superintendent, to rescind the motion that was approved at the February 14, 2018 Board meeting, whereby the Board approved the probationary appointment of Shawn Ryan, Security and Law Enforcement Teacher.

ENC. 27

Recommend that the Board approve the following Additional Work for the 2017-2018 School Year:

| <u>Name</u> | <u>Reason</u> | <u>Rate</u> |
|------------------|-----------------------------|-----------------|
| Thomas Rodriguez | Maple Sugaring Stipend (YD) | \$1,050/Stipend |

ENC. 28

Recommend that the Board approve the following list of Administrators for the period of July 1, 2018 through June 30, 2019:

Long-Term Sub Administrator (\$450.00/day):
Bonnie Berry – Director of Special Education
Cynthia Ford-Johnston – ADK P-TECH Principal .4 FTE

ENC. 29

Recommend that the Board approve the following list of Facilitators for the period of April 12, 2018 through June 30, 2018:

Facilitator (\$30.00/hour)

David Slater
Kim Mayer

Recommend that the Board approve the following list of Facilitators & Curriculum Writers for the period of July 1, 2018 through June 30, 2019:

Facilitators (\$30.00/hour)

| | |
|-------------------------|-------------------------|
| Melissa Adams | Wayne Magoon |
| Julie Ashline | Laurie Martin |
| Elizabeth Baker | Kerry Mero |
| Celeste (Cookie) Barker | Philip Mero |
| Bonnie Berry | Julia Miller |
| John Bill | Jessica Mitchell-Briehl |
| Stephen Broadwell | Vince O'Driscoll |
| Mark Brown | Donald Olcott |
| Gregory Camelo | Joanna Orr |
| Tammy Casey | Jane Owens |
| Holley Christiansen | Jeanne Pasti |
| Teresa Cioppa | Anne King |
| Mary Clackler | Janel Kingsley |
| Brad Countermine | Jackie LaPoint |
| Theresa Crowningshield | Juliane LaRock |
| Deborah Daly | Mary Lou Leavitt |
| Carol Dandrow | Dean Lincoln |
| Heather Deans | Sonal Patel-Dame |
| Joy Demarse | Connie Pereau |
| Kim Denton | Brigitte Phillips |
| Cheryl Dodds | Cheryl Phillips |
| Terry Doty | Susan Picard |
| Brenda Drummond | Robyn Poulsen |
| Jennifer Dyer | Cheryl Pray |
| Penny Favreau | Mary Elaine Rice |
| Kaitlin Fielder | Joyce Rovers |
| Theresa Figoni | Charlene Rydgren |
| Sarah Fink | Ann Schmitt |
| Susanne Ford-Croghan | A. Paul Scott |
| Bernard Frederick, Jr. | James Sheffer |
| Jacquelyn Germain | Rebecca Shuman |
| Bonnie Gregware | JoAnne Slater |
| Judy Hoey | Lori Southwick |
| Derrick Hopkins | Susan Stafford-Gough |
| Katherine Houseal | Mary Ellen Stanton |

ENC. 29 CONTINUED

Facilitators (\$30.00/hour)

| | |
|-----------------|-----------------|
| Kathleen Howard | Theresa Tregan |
| Tracey Howard | Angie Waldron |
| Cheryl Hutchins | Elaine Whitcomb |
| Karen Irwin | Karen White |
| Robert Joyce | Paul Wisher |

Curriculum Writers (\$25.00/hour)

| | |
|-------------------|-----------------|
| Athena Angelos | Lori Lawrence |
| Kristin Barkman | Tammy Malark |
| Jamie Billiter | Jordan Manor |
| Emily Blair | Damian Nevader |
| Pamela Blaise | Mike Nichols |
| Elizabeth Brown | Karissa Perkins |
| Emily Caron | Kevin Perkins |
| Heidi Danis | Penny Pombrio |
| Chad Duprey | Karen Richards |
| Jamie Gilmore | Krista Ringer |
| Kristie Gregory | Shawn Strack |
| Anne King | Amanda Trombley |
| Leslie LaBarge | Sandra Trombley |
| LaChapelle, Stacy | Rebekah White |
| Samantha Lavigne | Wayne Willkins |

ENC. 30

Recommend that the Board approve the following 2018 Special Education Summer School Staffing:
(per diem rate of pay per contract)

| <u>Employee</u> | <u>Position</u> | <u>Location</u> |
|------------------------|------------------------|------------------------|
| Adams, Melissa | Teacher | WAF |
| Ashline, Julie | Teacher | WAF |
| Benway, Chelsea | Uncertified Teacher | WAF |
| Brown, Ashley | Uncertified Teacher | WAF |
| Dayton, Faye | Teacher | WAF |
| Falvey, Chris | Teacher | WAF |
| Gebhart, Amanda | Teacher | WAF |
| Gillespie, Nicole | Teacher | WAF |
| Haley, Jennifer | Teacher | WAF |
| Johnson, Lyndon | Teacher | YDEC |
| Lucia, Joelle | Teacher | WAF |
| McGowan, Joan | Teacher | YDEC |
| Mitchell, Sue | Teacher | WAF |
| Politano, Tedi | Teacher | WAF |
| Rhino, Crystal | Teacher | WAF |

ENC. 30 CONTINUED

| | | |
|--------------------------|-----------------------------|----------|
| Supinski, Ellen | Teacher | WAF |
| Thompson, Alan | Teacher | YDEC |
| Wendling, Jordan | Teacher | WAF |
| Kayla Thorne | Teaching Assistant | WAF |
| Andrea Christiansen | Uncertified Teacher | WAF |
| Jaimie Plumadore | Substitute Teaching Asst. | WAF |
| Jaimie Plumadore | Substitute Nurse | WAF |
| Amy Ladue | Teaching Assistant | WAF |
| Birtz-Sisson, Laura | Speech | WAF |
| Cook, Erica | Speech | WAF |
| Gibbons-Campbell, Katie | Speech | WAF/YDEC |
| Hicks, Shanni | Speech | WAF |
| Lee, Christie | Speech | WAF |
| Midgett, Tina | Speech | WAF |
| Rabideau, Bailey | Speech | WAF/YDEC |
| Richards, Susan | Speech | WAF |
| Strong, Nicole | Speech | WAF |
| Lyndon Johnson | Substitute School Principal | YDEC |
| Fleury-Desorcie, Marshia | School Social Worker | WAF |
| Ducatte, Randy | School Counselor | WAF |
| Fox, Grace | School Counselor | YDEC |
| Kingsley, Janel | School Counselor | WAF |
| Perez, Toni | School Social Worker | WAF |
| Anderson, James | School Psychologist | YDEC |
| Conroy, Melinda | Occupational Therapist | WAF |
| Recore, Lisa COTA | Occupational Therapist | WAF/YDEC |
| Crockett, Alyssa | Physical Therapist | YDEC |
| Premore, Catherine | Physical Therapist | WAF |
| Aintrazi, Diana | Teaching Assistant | WAF |
| Beaudry, Joanne | Teaching Assistant | WAF |
| Boyea, Sheilah | Teaching Assistant | WAF |
| Christensen, Andrea | Teaching Assistant | WAF |
| Gagnier, Whitney | Teaching Assistant | WAF |
| Garrow, Becky | Teaching Assistant | WAF |
| Gonyo, Jean | Teaching Assistant | YDEC |
| Gough, Melissa | Teaching Assistant | YDEC |
| Harsch, Dennis | Teaching Assistant | WAF |
| Java-Farnsworth, Kelly | Teaching Assistant | YDEC |
| Lamere, Jerilyn | Teaching Assistant | WAF |
| Lavoie, James | Teaching Assistant | WAF |
| Lennon, Betsie | Teaching Assistant | WAF |
| O'Connell, Louise | Teaching Assistant | WAF |
| Schmitt, Ann | Teaching Assistant | WAF |
| Slagenweit, Melissa | Teaching Assistant | WAF |
| Smith, Melissa | Teaching Assistant | WAF |
| Smith, Tammy Ann | Teaching Assistant | WAF |
| Spadafora, Brittany | Teaching Assistant | WAF |

ENC. 30 CONTINUED

| | | |
|------------------------|---------------------------|------|
| Spoor, Cheryl | Teaching Assistant | WAF |
| Tourville, Sue | Teaching Assistant | WAF |
| VanAlphen, Heather | Teaching Assistant | WAF |
| Worley, Caitlyn | Teaching Assistant | WAF |
| Lareau-Kemp, Shirley | RN | WAF |
| Pierce, Nicole | RN | WAF |
| Spadafora, Maria | RN | YDEC |
| Burke, Erin | Interpreter | WAF |
| Cross, Clayton | Lifeguard | WAF |
| Bordeau, Tina | Teacher Aide/Student Aide | WAF |
| Borho, Mary Jane | Teacher Aide/Student Aide | YDEC |
| Boudrieau, Donna | Teacher Aide/Student Aide | WAF |
| Brinton, Marcia | Teacher Aide/Student Aide | WAF |
| Brousseau, Andrew | Teacher Aide/Student Aide | WAF |
| Cassevaugh, Christine | Teacher Aide/Student Aide | WAF |
| Comes, Penny | Teacher Aide/Student Aide | YDEC |
| Cross, Lucas | Teacher Aide/Student Aide | WAF |
| Daniels, Gladys | Teacher Aide/Student Aide | WAF |
| Desotell, Lisa | Teacher Aide/Student Aide | WAF |
| Eaton, Tammy | Teacher Aide/Student Aide | WAF |
| Edwards, Patti | Teacher Aide/Student Aide | YDEC |
| Everleth, Karen | Teacher Aide/Student Aide | WAF |
| Finnegan, Jordan | Teacher Aide/Student Aide | WAF |
| Fox, Jennie | Teacher Aide/Student Aide | YDEC |
| Geoffrey, Paulina | Teacher Aide/Student Aide | WAF |
| Gill, Surinderpal | Teacher Aide/Student Aide | WAF |
| Goyette, Tina | Teacher Aide/Student Aide | YDEC |
| Haran, Nicole | Teacher Aide/Student Aide | YDEC |
| Harris, Amanda | Teacher Aide/Student Aide | WAF |
| Hurley, Realelena | Teacher Aide/Student Aide | WAF |
| Katzfey, Bethany | Teacher Aide/Student Aide | WAF |
| Kotsogiannis, Kathleen | Teacher Aide/Student Aide | WAF |
| Lamere, Kaci | Teacher Aide/Student Aide | WAF |
| Ladeau, Erin | Teacher Aide/Student Aide | YDEC |
| Laventure, Katie | Teacher Aide/Student Aide | WAF |
| Macey, Pam | Teacher Aide/Student Aide | WAF |
| Manor, Taylor | Teacher Aide/Student Aide | WAF |
| Montroy, Donna | Teacher Aide/Student Aide | WAF |
| Morse, Brittany | Teacher Aide/Student Aide | WAF |
| Newell, Randa | Teacher Aide/Student Aide | WAF |
| Nguyen, Nhi | Teacher Aide/Student Aide | WAF |
| Norwood, Emily | Teacher Aide/Student Aide | WAF |
| Paynter, Melodie | Teacher Aide/Student Aide | WAF |
| Pray, Ashley | Teacher Aide/Student Aide | WAF |
| Provost, Carolyn | Teacher Aide/Student Aide | WAF |
| Pulsifer, Sherika | Teacher Aide/Student Aide | WAF |
| Romeo, Maryssa | Teacher Aide/Student Aide | WAF |

ENC. 30 CONTINUED

| | | |
|------------------|---------------------------|------|
| Early, Andrea | Teacher Aide/Student Aide | WAF |
| Smith, Ciarra | Teacher Aide/Student Aide | WAF |
| Spring, Jill | Teacher Aide/Student Aide | YDEC |
| Tromblee, Amanda | Teacher Aide/Student Aide | WAF |
| Velie, Kara | Teacher Aide/Student Aide | WAF |
| Wood, Kayla | Teacher Aide/Student Aide | WAF |
| Woods, Chester | Teacher Aide/Student Aide | WAF |
| Yelle, Stacey | Teacher Aide/Student Aide | WAF |

ENC. 31

Recommend that the Board approve the following 2018 Summer Work:

ADK P-TECH Instructional Work for the period of July 1, 2018 through September 2, 2018:

Dean Delano, not to exceed 6 days for instructional work
Abram Benko, not to exceed 6 days for instructional work
Kathy Bidelsbach, not to exceed 5 days for instructional work
Shelley Bouyea, not to exceed 5 days for instructional work
Kim Denton, not to exceed 3 days for instructional work

ADK P-TECH Non-Instructional Work for the period of July 1, 2018 through September 2, 2018:

Dean Delano, not to exceed 56 hours for non-instructional work
Abram Bento, not to exceed 56 hours for non-instructional work

School Library System Coordinator

Susanne Ford-Croghan, not to exceed 20 days

Temporary Laborer O&M \$84.00/Daily

Chester Woods, not to exceed 65 Days
John Shepard, not to exceed 65 Days

Electrical Work O&M \$50.00/Hour

Fred Johnson, not to exceed 300 hours

Autobody Work O&M \$50.00/Hour

Tom Tedford not to exceed 120 hours

Mechanic Work O&M \$50.00/Hour

Nicholas Lacroix, not to exceed 50 hours

New Program/Classroom Setup

New CTE Teacher- TBD, not to exceed 2 days

Classroom/Program Relocation (compensation as per collective bargaining unit)

Nick LaCroix - Heavy Eq. /Diesel Mechanics Teacher, not to exceed 2 days

ENC. 31 CONTINUED

Curriculum Re-alignment, \$30/hour

Ellen Lamora -LPN Teacher, not to exceed 18 hours

Erin Spoor - LPN Teacher, not to exceed 18 hours

Shirley Lareau-Kemp - LPN Teacher, not to exceed 18 hours

PBIS Committee Work, not to exceed 15 hours, \$30/hour

Melissa Adams

Joanne Beaudry

Laura Birtz-Sisson

Allison Bola

Sheilah Boyea

Ashley Brown

Erica Cook

Becky Garrow

Paulina Geoffrey

Meredith Jacobs

James LaVoie

Joelle Lucia

Crystal Rhino

Kim Schafer

Ellen Supinski

Jessica Willette

Caitlyn Worley

Life Skills Curriculum, not to exceed 30 hours, \$30/hour

Melissa Adams

Kimberly Cromp-Testo

Faye Dayton

Laura Denton-Lawrence

Amanda Gebhart

Joan McGowan

Tedi Politano

Kayla Thorne

Wellness Committee Work, not to exceed 5 hours, \$30/hour

Dawn Abar

Melissa Adams

Paula Cormier

Chris Falvey

Rebecca Garrow

Janel Kingsley

Melissa Litts-Cass

Kayla Wick

ENC. 31 CONTINUED

Autism-ABA Training, not to exceed 20 hours, \$30/hour

Crystal Rhino
Rhona Stoffel
Chris Falvey
Ellen Supinski

Transition Services, not to exceed 15 days or 105 hours, \$30/hour

Amy LaDue
Heather Van Alphen
Ann Schmitt
Caitlyn Worley

Suicide Training, not to exceed 3 days, \$30/hour

Marshia Fleury-Desorcie
Toni Perez
Kim Denton
Randy Ducatte
Grace Fox
Janel Kingsley
Melodie St. Clair
Jamie Niles
James Anderson
Ollie Bickel
Paula Cormier
Jill Eklof
Brigitte Phillips

8:1:1 Academic / Behavior Curriculum, not to exceed 30 hours, \$30/hour

Anthony Biasini
Jennifer Haley
Lyndon Johnson
Joelle Lucia
Joe Mazzella
Sue Mitchell
Alan Thompson
Douglas Upham

Summer Bus Driver, not to exceed 60 hours, \$30/hour

Kim Mayer

For Continuation of Normal Work Year Duties

1. Brigitte Phillips, School Psychologist, not to exceed 20 days, per diem rate of pay.
2. Toni Perez, School Social Worker, not to exceed 10 days, per diem rate of pay.
3. Grace Fox, School Counselor, not to exceed 10 days, per diem rate of pay.

2018-2019 Adult Employment Services

Diane Chriscaden- Teaching Assistant - \$19/hour

ENC. 31 CONTINUED

2018 Summer School Program Adult Employment Services

Diane Chriscaden- Teaching Assistant - \$25/hour

ENC. 32

Recommend that the Board approve the following list of Volunteer(s):

1. Emily Lord – Instructional Services Center

ENC. 33

Recommend that the Board approve the following list of substitutes:

| <u>Name</u> | <u>Position</u> | <u>Salary</u> | <u>Location</u> |
|-------------------|------------------------|----------------|-----------------|
| Taylor Manor | On-Call TA/SA | \$73.00/Daily | WAF |
| Kaleigh Hack | Sub Teacher | \$100.00/Daily | CV-TEC |
| Kaleigh Hack | Sub Teaching Assistant | \$80.00/Daily | CV-TEC |
| Katelyn Atkinson | Sub Teacher | \$100.00/Daily | CV-TEC |
| Stephen Broadwell | Sub Principal | \$350.00/Daily | ISC |
| Bonnie Berry | Sub Principal | \$350.00/Daily | ISC |
| Sanford Coakley | Sub Principal | \$350.00/Daily | ISC |

ENC. 34

Recommend that the Board authorize the following individual to collect money at the CVES Satellite Campus for the 2017-18 school year:

Business Office – Management Services

Laura Dancoes – Adult Education Tuitions and Fees & other CV-TEC Program Income

ENC. 35

Recommend that the Board approve the Memorandum of Agreement between the C-E-W-W Board of Cooperative Educational Services and the CVES United Professionals Unit that acknowledges and agrees to pay Teaching Assistants during the Summer Education Program for the Summer of 2018 at a rate of \$25/hour. (attached)

ENC. 36

Recommend that the Board approve the Side Letter of Understanding between the C-E-W-W Board of Cooperative Educational Services and the CVES United Professionals Unit that acknowledges and agrees to pay Angelina Waldron the contractual difference in the annual rate paid to a Teacher and the annual rate paid to a Curriculum Coordinator for 2017-18 school year. (attached)

MEMORANDUM OF AGREEMENT

Between

CLINTON-ESSEX-WARREN-WASHINGTON BOARD OF COOPERATIVE
EDUCATIONAL SERVICES

And

THE CHAMPLAIN VALLEY EDUCATIONAL SERVICES UNITED PROFESSIONALS
LOCAL 4807 NYSUT, AFT, NEA, NEA, AFL-CIO

THIS AGREEMENT is entered into by the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services ("CEWW BOCES") by Mark Davey, Ed.D, District Superintendent ("Dr. Davey"); and by the Champlain Valley Educational Services and the United Professionals Local 4807 ("Association")

Whereas there are two rates of pay; one, when Teaching Assistants are working with school age clients (Article 6, Section A, subsection 1); and a second when Teaching Assistants are working with adult learners (article 13, section D, subsection 1). The rate of pay for Teaching Assistants during the summer has consistently been an issue,

To resolve the issue, the rate of pay for Teaching Assistants during the Summer Education Program for the summer of 2018 shall be \$25 per hour.

Whereas it is understood by both parties that during the summer education program of 2018, Teaching Assistants will continue to be covered under Article 6, Summer Education Program, Section A regardless of the teaching assistants assignment.

Whereas it is understood by both parties that the rate Teaching Assistants are paid for work between summer sessions will continue to be covered under Article 13, Section D, subsection 1.

1. Nothing herein shall be deemed to constitute a promise or representation of guaranteed employment or employment for a specific period of time.
2. The parties agree that this Memorandum of Understanding is limited to the specifics of this situation and shall not be used by either party to set forth a precedent in the interpretation or application of the CBA.
3. Nothing herein will be interpreted in a way that interferes with the right of employees to self-organize, join, form or assist labor organizations to bargain collectively or otherwise engage or not engage in protected concerted activity concerning working conditions.

CEWW BOCES

X

Mark C. Davey, Ed.D

THE CHAMPLAIN VALLEY EDUCATIONAL
SERVICES UNITED PROFESSIONALS LOCAL 4807

X

Elizabeth Laurie

Elizabeth Laurie

Side Letter of Understanding

Agreement made this 13th day of June 2018 by and between the Board of Cooperative Educational Services, Sole Supervisory District of Clinton, Essex, Warren, Washington Counties, hereinafter referred to as the "District" and the Champlain Valley Educational Services United Professionals Local 4807 NYSUT, AFT, NEA, AFL-CIO, hereinafter referred to as the Unit, as follows:

WHEREAS, Angelina Waldron did perform the responsibilities of Curriculum Coordinator during the 2017- 2018 academic year; and

WHEREAS, Angelina Waldron was paid per the teacher salary rate and

WHEREAS, there is a contractual difference of \$2,296 in the annual rate paid to a teacher and the annual rate paid to a curriculum coordinator.

THEREFORE, the parties agree as follows:

That Angelina Waldron will be compensated an additional \$2,296 for the 2017 – 2018 academic year, such payment to be made in the June 30, 2018 payroll.

Mark C. Davey Ed.D
District Superintendent

Elizabeth Laundrie
Association President

ENC. 37

Recommend that the Board approve the Side Letter of Understanding between the C-E-W-W Board of Cooperative Educational Services and the CVES Civil Service Employees Association that acknowledges and agrees to pay a Lifeguard an additional \$31/day while serving as a substitute teacher. (attached)

ENC. 38

Upon the recommendation of the District Superintendent, recommend that the Board ratify the Employment Agreement by and between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Dr. Hollis Palmer, Administrator, for the BOCES Health Insurance Consortium and the BOCES Workers Compensation Consortium to assist with matters relating to the business of the Consortiums; and administrative services for the BOCES as needed, from July 1, 2018 through June 30, 2019.

ENC. 39

Recommend that the Board approve the Settlement Agreement and Release of Claims by and between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and a tenured employee.

ENC. 40

Adopt Revised Policies

#8125 Wellness Policy
#5300 Code of Conduct

ENC. 41

Recommend that the Board approve the following Appointments:

1. Appoint Trespasz & Marquardt, LLP of Syracuse, NY as Bond Counsel for the anticipated Capital Project. The fee structure is as follows:

(1) If the project is financed through bonds, the fee structure for services will be a fixed flat rate fee of \$8,000 plus \$285 per hour for all BOCES work.

(2) If the project is financed through the Dormitory Authority of the State of New York (DASNY), there will be a flat rate fee of \$40,000.

Be it further recommended that the CVES Board President be granted authority to enter into contracts and/or letters of agreement contingent upon CVES' attorney approval.

2. Acknowledge that Stafford, Owens, Piller, Murnane, Kelleher & Trombley, PLLC of Plattsburgh, NY will serve as Construction Counsel for the anticipated Capital Project. The fee structure will be per their services agreement the 2018-19 school year.

Side Letter of Understanding

Agreement made this 13th day of June 2018 by and between the Board of Cooperative Educational Services, Sole Supervisory District of Clinton, Essex, Warren Washington Counties, hereinafter referred to as the "District" and the Civil Service Employees Association, Inc. Local 1000 AFSCME, AFL-CIO Champlain Valley Educational Services (BOCES) Unit 64720 of the Clinton County MUNI/SD Employee local 810, hereinafter referred to as the Unit, as follows:

WHEREAS, There is no provision that establishes a rate to be paid when a Lifeguard works as a substitute teacher; and

WHEREAS, on April 17, 2018 Clayton Cross was asked for and did serve as a substitute teacher for the day, and

WHEREAS, there is a rate of \$31/day, in addition to a person's regular rate has been established for other full time employees who served on a daily basis as substitute teachers.

THEREFORE, the parties agree as follows:

That Clayton Cross will be compensated an additional \$31/day as payment for serving as a substitute teacher on April 17, 2018, such payment to be made in the June 30, 2018 payroll.

Mark C. Davey Ed.D
District Superintendent

Erin LaDuke
CSEA Unit President

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Mark Davey
FR: Teri Calabrese-Gray 
DA: June 4, 2018
RE: June 2018 Board Report

LYME DISEASE RESOURCES AVAILABLE TO SCHOOLS

According to the Centers for Disease Control and Prevention, Lyme disease is caused through the bite of an infected blacklegged tick. Typical symptoms include fever, headache, fatigue, and sometimes a bull-eye looking rash. If left untreated, infection can spread to joints, the heart, and the nervous system.

Being bitten by a tick and acquiring tick-borne diseases are both preventable and treatable. Therefore, it is critical that students, families and schools learn about ticks and tick-borne diseases as it relates to prevention, action to be taken if bitten by a tick, possible symptoms and seeking medical treatment. To accomplish this, SED is encouraging the inclusion of ticks and tick-borne disease education in a comprehensive K-12 health education program and to integrate it into other curricula areas.

To teach our students about ticks and tick-borne diseases SED has provided developmentally appropriate resources and sample lesson plans to aid schools in educating school personnel, students and families: Tick and Tick-borne Disease: Education in Schools . These resources are located at the Department's Office of Curriculum and Instruction
<http://www.p12.nysed.gov/ciai/health/tick-borne-disease.html>.

Please take time to review these comprehensive and inclusive resources. For assistance or questions, feel free to contact the Office of Student Support Services at (518) 486-6090 or studentsupportservices@nysed.gov

PUBLIC COMMENT PERIOD FOR DIGNITY FOR ALL STUDENTS ACT (DASA) REGULATIONS AND EVERY STUDENT SUCCEEDS ACT (ESSA) REGULATIONS

In NYSED's continuing efforts to address the needs of all students, they are currently inviting public comment on two sets of regulations that directly impact our students: Dignity for All Students Act (DASA) regulations (<http://www.nysed.gov/news/2018/board-regents-acts-amend-dignity-all-students-act-regulations>) and Every Student Succeeds Act (ESSA) regulations (<http://www.nysed.gov/news/2018/public-comment-period-proposed-every-student-succeeds-act-regulations-begins-today>).

The proposed changes to the DASA regulations would provide further clarification to school administrators, employees and students on the types of incidents of harassment, bullying and discriminations to be reported to administrators and investigated by the school Dignity Act Coordinator.

The amendments to DASA include illustrative examples of the types of incidents of harassment, bullying and discrimination to be reported to the principal, superintendent or designee as possible violations of DASA by any employee that witnesses or learns of the incident. Specifically, the proposed amendment includes a "report of harassment, bullying, and/or discrimination" to include, but not be limited to, the following examples:

- a report regarding the denial of access to school facilities, functions, opportunities or programs including, but not limited to, restrooms, changing rooms, locker rooms, or field trips, based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (which includes gender identity and/or expression), or sex; or
- a report regarding application of a dress code, specific grooming or appearance standards that is based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (which includes gender identity and/or expression), or sex; or
- a report regarding the use of name(s) and pronoun(s) or the pronunciation of name(s) that is based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (which includes gender identity and/or expression), or sex; or
- a report regarding any other form of harassment, bullying and/or discrimination, based on a person's actual or perceived race, color, weight, national origin, ethnic group, religion, religious practice, disability, sexual orientation, gender (which includes gender identity and/or expression), or sex.

Research shows that bullying and school climate are linked to children's academic achievement, learning and development. Specifically, children who are bullied are more likely to avoid school, more likely to drop out of school, have lower academic achievement, have lower self-esteem and higher levels of anxiety, depression and loneliness, and are more likely to attempt suicide, both during childhood and later in life. A recent national survey of school climate found that more than 80 percent of lesbian, gay, bisexual and transgender (LGBT) youth reported some form of bullying or harassment at school. These concerns are especially urgent for transgender students for whom the data indicates that 1 in 2 transgender students have had at least one suicide attempt by their twentieth birthday.

The ESSA regulations will help NYSED prepare for implementation of New York's approved ESSA plan. The Department will continue its work with district and school leaders, teachers and other

educators and other stakeholder groups to implement the ESSA plan. The Department will continue to create explanatory materials for stakeholders, revise the application that districts will use to apply for funding under ESSA, and prepare to implement the new accountability system to identify schools for Comprehensive Support and Improvement and Targeted Support and Improvement based on 2017-18 school year results.

The Department is in the process of developing various guidance documents for school districts on implementing the ESSA plan and is currently conducting a series of regional meetings to inform district leaders regarding the new accountability system under ESSA. In addition, as warranted, the Department will create and provide webinar materials to help further explain changes to guidance documents and school requirements.

At a later date, Department staff may propose amendments to Commissioner's Regulations pertaining to health education and physical fitness as well as the inclusion of additional indicators into the state accountability system, such as out of school suspensions.



CV-TEC DIVISION
Michele M. Friedman
Director of Career and Technical Education

friedman_michele@cves.org
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 Mineville Branch Campus, 518-942-6691 FAX 518-942-3368
 Satellite Branch Campus, 518-561-0100 FAX 518-324-6620
 OneWorkSource, 518-561-0430 FAX 518-324-3379

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C. Davey
 FROM: Michele M. Friedman
 DATE: June 4, 2018
 RE: June 2018 Board Report

CV-TEC Hosts over 1500 Local Students for Tours/Visitations on all Three Campuses

Student visitations from all of our component districts began in early October and throughout May of this school year. Over 1500 students in grades 5, 8 & 10 were brought to CV-TEC Campuses to tour CTE programs and to meet with faculty, staff and students; including the entire fifth grades from both Beekmantown and Saranac Central School Districts.

In addition to student/school visitations, CV-TEC Campuses have hosted a multitude of events to assist with showcasing the benefits of participating in a CTE Program at CV-TEC.



Events included:

- Open Houses
- Career Days
- Elementary/Middle School Teachers & Counselors Day

- Counselors Luncheons
- School Board Member Visits
- Individual Parent/Student Visits/Tours
- CSE Chairpersons Visits/Tou





76 CV-TEC Students Inducted into the National Technical Honor Society (NTHS) Plattsburgh & Mineville Chapters

Fifty-eight CV-TEC Plattsburgh Main & Satellite Campus students were inducted into the National Technical Honor Society on May 15, 2018; and eighteen CV-TEC Mineville Campus students were inducted into the National Technical Honor Society on May 23, 2018. In order to be considered for nomination the students had to maintain a minimum of a 90% grade point average at CV-TEC, excellent attendance, as well as additional requirements of the Plattsburgh & Mineville Chapters. CV-TEC Academic Services Teacher, Lance Sayward was also inducted as honorary member for his outstanding contributions to CV-TEC and Career and Technical Education. NTHS honors the achievements of top CTE students, provides scholarships to encourage the pursuit of higher education, and cultivates excellence in today's highly competitive, skilled workforce.

| LAST NAME | FIRST NAME | PROGRAM | District |
|------------------|-------------------|----------------------|----------------------|
| Ducharme | Lydia | Allied Health | AuSable Valley |
| Hislop | Alexis | Animal Science/VA | Ausable Valley |
| Bordeau | Trevor | Construction Trades | AuSable Valley |
| Douglas | Savannah | Cosmetology | Ausable Valley |
| Smith | Riley | Digital Art & Design | AuSable Valley |
| Thomas | Ryan | Environmental Cons. | AuSable Valley |
| Christiansen | Hailey | New Visions Medical | Ausable Valley |
| Monette | Kayla | Allied Health | Beekmantown |
| Davis | Rayanna | Animal Science/VA | Beekmantown |
| Porter | Zoe | Animal Science/VA | Beekmantown |
| Senecal | Taylor | Animal Science/VA | Beekmantown |
| LaPorte | Austin | Auto Collision | Beekmantown |
| Minor | Payton | Automotive Tech | Beekmantown |
| Butler | Reese | Culinary Arts Mgmt. | Beekmantown |
| Codding | Michael | Culinary Arts Mgmt. | Beekmantown |
| Morrissey | Emily | Culinary Arts Mgmt. | Beekmantown |
| Porter | Ami | Early Childhood Ed. | Beekmantown |
| Buckminster | Adam | Electrical | Beekmantown |
| Giguere | Daniel | Heavy Equipment | Beekmantown |
| Bocker | Kaitlyn | Animal Science/VA | Chazy |
| Pilon | Emily | Security & Law | Chazy |
| Lussier-Deso | Eric | Welding | Chazy |
| Blades | Carson | Electrical | Elizabethtown |
| Mitchell | Britney | Graphic Design | Elizabethtown |
| Garrand | Bryanna | Allied Health | Northeastern Clinton |
| Sorrell | Grace | Early Childhood Ed. | Northeastern Clinton |
| Behan | Alex | Welding | Northeastern Clinton |
| LaBombard | Bailey | Environmental Cons. | Northeastern Clinton |
| Mahony | Casey | Automotive Tech | Northern Adirondack |
| Allen | Jacob | Aviation Tech II | Northern Adirondack |
| Rabatoy | Skyllar | Security & Law | Northern Adirondack |
| Gebo | Alandra | Allied Health | Peru |

| | | | |
|----------------|-------------|----------------------|---------------------|
| Whittington | Syrieanna | Culinary Arts Mgmt. | Peru |
| Stewart | Madison | Graphic Design | Peru |
| Shenko | Malyssa | Automotive Tech | PHS |
| Moore | Jason | Allied Health | Plattsburgh |
| LaFountain | Aaron David | Auto Collision | Post Secondary |
| Bechard | Jessica | Cosmetology | Post Secondary |
| Brown | Alexis | Cosmetology | Post Secondary |
| Stein | Brandon | Digital Art & Design | Post Secondary |
| Morrow | Nathaniel | Heavy Equipment | Post Secondary |
| Provost | Joshua | Heavy Equipment | Post Secondary |
| Juneau | Morgan | LPN | Post Secondary |
| Martin | Natalie | LPN | Post Secondary |
| McDowell | Olivia | LPN | Post Secondary |
| Dunbar | Deadra | Medical Office Asst. | Post Secondary |
| Martin | Katie | Medical Office Asst. | Post Secondary |
| Livsey | Connor | Allied Health | Saranac |
| Duquette | Austin | Aviation Tech II | Saranac |
| Islas | Jacob | Construction Trades | Saranac |
| McLean | Bryanna | Culinary Arts Mgmt. | Saranac |
| Eick | Keegan | Environmental Cons. | Saranac |
| Trudeau | Elizabeth | New Visions Medical | Saranac |
| Boyer | Taylor | Security & Law | Saranac |
| Ketchum | Thomas | Small Engines | Saranac |
| O'Leary-Cumber | Craig | Construction Trades | Westport |
| Pulsifer | Bailee | Graphic Design | Willsboro |
| Fine-Lease | Paul | New Visions Medical | Willsboro |
| Miller | Tara | Cosmetology | Adult |
| Waters | Beth | Cosmetology | Adult |
| Pertak | Hunter | Marine | Crown Point Central |
| Frawley | Lily | Allied Health | Elizabethtown |
| Bronson | Arika | Cosmetology | Elizabethtown |
| Lindsay | Kaitlyn | New Visions | Elizabethtown |
| Lamour | Caileigh | Allied Health | Moriah |
| Flack | Ryan | Construction | Moriah |
| Marcil | Bailey | Cosmetology | Moriah |
| Heald | Christopher | NRM | Moriah |
| Canlon | Dauphin | New Visions | Moriah |
| Grey | Samantha | Construction | Schroon Lake |
| Lauzon | Brenden | Auto Tech | Ticonderoga |
| Parent | Trevor | NRM | Ticonderoga |
| Staples | Samantha | New Visions | Moriah |
| Stockwell | MaKayla | New Visions | Moriah |
| Smith | Carter | S&L | Westport |
| Veneto | Sawyer | S&L | Ticonderoga |

CV-TEC Students Excel at the 2018 New York State Conservation Competitions.

Congratulations to our CV-TEC Environmental Conservation and Forestry students from the Plattsburgh Main Campus for their outstanding performances at the 2018 NYS Conservation Competitions held at Paul Smith's College on May 24, 2018 where over 400 high school students across NYS from 20 CTE Centers participated. Our students did an exemplary job and earned a multitude of awards-

2018 NYS Conservation Competition CV-TEC Results

| <u>Event</u> | <u>Result/Student</u> | <u>Scholarship</u> |
|-----------------------------|---------------------------------------------------------------------------------|------------------------|
| <u>Bulldozer Log Roll</u> | <u>8th- Cody Ouimette</u> | |
| <u>Bulldozer Trenching</u> | <u>9th- Matthew Jolicoeur</u> | |
| <u>Bulldozer Backfill</u> | <u>9th – Maddie Hoeth</u> | |
| <u>Backhoe</u> | <u>4th- Nick Pelerin</u> | |
| <u>Mini-Excavator</u> | <u>2nd – Bailey LaBombard</u> | <u>\$1,000.00 / yr</u> |
| <u>Log Skidder</u> | <u>2nd- Calvin Farnsworth</u> | <u>\$1,000.00 / yr</u> |
| <u>Log Skidder</u> | <u>8th- Johanna Pray</u> | |
| <u>Tree Climbing</u> | <u>4th- Alex Richard</u> | |
| <u>Tree Climbing</u> | <u>9th- Alex Palmer</u> | |
| <u>Log Scaling</u> | <u>5th – Benzion Pinto</u> | |
| <u>Log Scaling</u> | <u>6th – Ed Nephew</u> | |
| <u>Log Scaling</u> | <u>7th – Kolby Devins</u> | |
| <u>Log Scaling</u> | <u>8th- Dylan LaValley</u> | |
| <u>Chainsaw Cut</u> | <u>3rd – Samuel Richards</u> | <u>\$500.00 / yr</u> |
| <u>Chainsaw Cut</u> | <u>9th – Nick Sears</u> | |
| <u>Tree Felling</u> | <u>2nd – Dylan LaValley</u> | <u>\$1,000.00 / yr</u> |
| <u>Tree Felling</u> | <u>9th - Dylan Duprey</u> | |
| <u>Compass and Pace</u> | <u>7th – Ryan Thomas</u> | |
| <u>Land Judging</u> | <u>8th- Nick Pelerin</u> | |
| <u>Land Judging</u> | <u>10th- Dylan Duprey</u> | |
| <u>Peavey Log Roll</u> | <u>7th – Dylan Duprey</u> | |
| <u>Peavey Log Roll</u> | <u>7th – Daniel Bull</u> | |
| <u>Bow Saw</u> | <u>9th- Johanna Pray</u> | |
| <u>2 Person Crosscut</u> | <u>4th – Nick Pelerin</u> | |
| <u>2 Person Crosscut</u> | <u>4th – Bailey LaBombard</u> | |
| <u>2 Person Crosscut</u> | <u>10th- Nick Sears</u> | |
| <u>2 Person Crosscut</u> | <u>10th- Kolby Devins</u> | |
| <u>Jack N Jill Crosscut</u> | <u>4th- Johanna Pray</u> | |
| <u>Jack N Jill Crosscut</u> | <u>4th – Calvin Farnsworth</u> | |
| <u>1 Person Pulp Throw</u> | <u>8th- Dylan Stoughton</u> | |
| <u>1 Person Pulp Throw</u> | <u>10th- Cody Ouimette</u> | |
| <u>Team Pulp Throw</u> | <u>5th – Dylan LaValley</u> | |
| <u>Team Pulp Throw</u> | <u>5th – Calvin Farnsworth</u> | |
| <u>Team Pulp Throw</u> | <u>5th – Bailey LaBombard</u> | |
| <u>Team Pulp Throw</u> | <u>5th – Alex Richard</u> | |
| <u>Participant</u> | <u>Austin Blow, Jaimeson Gardner, Cody Martin, Stephen Polkinghorne</u> | |
| <u>Photographer</u> | <u>Eric Hidook from Graphic Arts and Design and CV-TEC Alumni Mila Ducharme</u> | |

CV-TEC SkillsUSA Students Excel at 2018 New York State SkillsUSA Competitions

SkillsUSA is a student leadership organization for students training in trade, industrial, and health occupations with over 350,000 members nationwide annually. Our CV-TEC students participated in career and technical education competitions focusing on their particular trade area and in leadership competitions including Prepared Speech and Promotional Bulletin Board! Three students represented our center as part of the New York State Security Corps. GREAT JOB TEAM CV-TEC!

Forty-six CV-TEC students competed at the annual NYS SkillsUSA Championships held on April 25-27, 2018 in Syracuse, NY along with 2,500 other Career & Technical Education students from around the state. Four CV-TEC students were awarded medals:

| Place | Name | School | CV-TEC Program | Event |
|-----------|----------------------|--------|--------------------------|--------------------|
| 2nd Place | Reese Butler | BCSD | Culinary Arts Management | Commercial Baking |
| 3rd Place | Zachory Harriman | NCCS | Digital Arts & Design | Technical Drafting |
| 3rd Place | Mark Hager | PHS | Digital Arts & Design | Web Design |
| 3rd Place | Anthony King-Marcoux | PHS | Digital Arts & Design | Web Design |

Many thanks to the SkillsUSA advisor team which consisted of Co Lead Advisors, Nicole Santaniello & Mark Brown and advisors Lori Ducharme, Michael Guillette, Dana Grant, Nick LaCroix, Jennifer Parker, Beverly Thwaites, Donna Wyant, Brett Bernhard, Shawn Ryan, and Maria Spadafora. Their dedication to our students and organization is very much appreciated and directly related to the outstanding success of our CV-TEC students.

Team CV-TEC Competitors/Participants:

| Name | Home School | Program | Competition |
|----------------------|---------------|----------------------------------|------------------------------|
| Tamson Brunell | AVCS | Medical Office Assisting | Customer Service |
| Spencer Stafford III | AVCS | Heavy Equipment/Diesel Mechanics | Diesel Equipment Technology |
| Lydia Ducharme | AVCS | Allied Health 2 | Medical Terminology |
| David McKie | AVCS | Security & Law | Security Corps |
| Ami Porter | BCS | Early Childhood Education | Action Skills |
| Reese Butler | BCS | Culinary Arts Management | Commercial Baking |
| Samantha Bulriss | BCS | Allied Health 2 | Medical Math |
| Eric Deso | Chazy | Welding | Welding Sculpture |
| Amber Peer-Lee | Crown Point | Security & Law | Security Corp |
| Jacob Norton | Crown Point | Marine Tech | Job Demo Open |
| Taylor Noel | Crown Point | Allied Health | Medical Math |
| Alex Russell | Crown Point | Construction Trades | Carpentry |
| Hailey Cave | Elizabethtown | Security & Law | CSI |
| Sarah Woltner | Keene | Cosmetology | Cos Junior |
| Savanna Keech | Moriah | Allied Health | Health Occupations Portfolio |
| Kaya Wright | Moriah | Allied Health | Medical Terminology |
| Ryan Flack | Moriah | Construction Trades | Team Works |
| Roberto Gonzalez | Moriah | Construction Trades | Team Works |



SPECIAL EDUCATION DIVISION

Reginald McDonald

Director of Special Education

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Plattsburgh Campus, 518-561-0100 FAX 518-561-5624

Mineville Campus, 518-942-6691 FAX 518-942-3368

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent

From: Reginald McDonald

Date: June 2018

Re: Board of Education Report

Classroom & Schoolwide Events

The end of the school year is fast approaching and our students and staff are challenging each other to pack the month of June with fun, food, and learning. We will celebrate on June 6, 2018 with our annual awards and carnival, which is entirely planned and executed by the PBIS team. Students always have a great time. Friday, June 8, 2018 will bring our graduation ceremony at Plattsburgh State University, and next week on Friday June 15, 2018 will be DARE graduation.

We have had a very successful year and want to thank the Administration and Board members for your continued support. THANK YOU!

The Special Olympics Torch Run

Deputy Hilliker, our School Resource Officer, and Principal Danny Valenzuela were instrumental in bringing the Law Enforcements annual torch run to our building again this year. It was a tremendous celebration as the law enforcement personnel celebrated our students and our students celebrated them in return. We had several students and staff participate in the run. Mr. Valenzuela has begun working to ensure that this is an annual event starting here at our facility.





As this will be my last board report as a member of the CVES Team, I want to take the time to thank the board and administration for your support over the last three years. I have enjoyed my time at CVES and hope that I was able to make at least a small difference for our students, staff, and programs. Thank you!

**CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
STATUS EVALUATION
2017/2018**

| Coser | 925-2018 | 927-2017 | 927-2018 | 947-2018 | 949-2018 | 950-2018 | 951-2018 | 952-2018 | 954-2018 |
|---------------------------------------------------------|------------------|-------------------------------------|-------------------------------------|--------------------------|-------------------------------|--------------------|--------------------------------|-----------------------|-------------------------|
| Program Description | RSE-TASC | Core Rehabilitation Services | Core Rehabilitation Services | SLS Operating Aid | SLS Aid for Automation | EPE | HSE Test Administration | WIOA, Title II | Perkins IV Basic |
| Approved Budget | \$ 208 282 | \$ 234 226 | \$ 241 252 | \$ 99 207 | \$ 14 370 | \$ 324 850 | \$ 6 659 | \$ 80 000 | \$ 108 951 |
| Revenue Available/Earned | \$ 208 282 | \$ 314 019 | \$ 109 862 | \$ 96 040 | \$ 9 604 | \$ 240 195 | \$ 1 975 | \$ 80 000 | \$ 108 951 |
| Prior Year Rollover | - | 10 962 | - | 3 167 | 4 766 | - | 1 967 | - | - |
| Expenditures to-date | (145 437) | (188 536) | (87 693) | (86 158) | (11 847) | (248 209) | (4 258) | (65 430) | (86 740) |
| Est. Encumbrances to-date (including indirect cost)* | (13 973) | - | (24 248) | (7 446) | (1 374) | (46 412) | (1 272) | (13 114) | (21 138) |
| Unexpended Balance | \$ 48 872 | \$ 136 445 | \$ (2 279) | \$ 5 603 | \$ 1 149 | \$ (54 426) | \$ (588) | \$ 1 456 | \$ 1 073 |
| Percentage Utilized | 77% | 77% | 46% | 91% | 69% | 91% | 53% | 98% | 99% |
| Grant Program Ending: | 6/30/2018 | 12/31/2017 | 12/31/2018 | 6/30/2018 | 6/30/2018 | 6/30/2018 | 12/31/2018 | 6/30/2018 | 6/30/2018 |
| Finance Approval Obtained: | 2/9/2018 | 12/17/2014 | 12/17/2014 | 7/12/2017 | 8/7/2017 | 8/28/2017 | 1/16/2018 | 8/23/2017 | 9/6/2017 |
| Director: | McDonald | McDonald | McDonald | Gray | Gray | Friedman | Friedman | Friedman | Friedman |

FINAL

| Coser | 955-2018 | 956-2018 | 959-2018 | 963-2018 | 982-2017 | 995-2018 | 996-2018 | 997-2018 |
|---------------------------------------------------------|------------------------------------|---------------------------------------|--------------------------------------------------|------------------------------------------------|--------------------------------------------------|---------------------------|----------------------------------|----------------------------------|
| Program Description | NNYLN-Technology Innovation | SLS Supplemental Operating Aid | SNAP Employment & Training Venture IV | North Country Region Career Pathways II | NYS Dept of Criminal Justice Cyber Safety | WIOA, Incarcerated | WIOA, Literacy Zone 58585 | WIOA, Literacy Zone 58574 |
| Approved Budget | \$ 5 500 | \$ 47 756 | \$ 109 580 | \$ 135 000 | \$ 68 571 | \$ 59 882 | \$ 97 524 | \$ 100 000 |
| Revenue Available/Earned | \$ 5 500 | \$ 46 895 | \$ 88 500 | \$ 34 750 | \$ 68 571 | \$ 59 882 | \$ 97 524 | \$ 100 000 |
| Prior Year Rollover | - | 861 | - | 598 | - | - | - | - |
| Expenditures to-date | (5 479) | (41 988) | (36 687) | (37 492) | (59 898) | (47 482) | (77 711) | (80 632) |
| Est. Encumbrances to-date (including indirect cost)* | - | (1 318) | (49 654) | (4 701) | (1 144) | (10 098) | (17 451) | (18 954) |
| Unexpended Balance | \$ 21 | \$ 4 450 | \$ 2 159 | \$ (6 845) | \$ 8 529 | \$ 2 302 | \$ 2 362 | \$ 414 |
| Percentage Utilized | 99.6% | 89% | 79% | 31% | 88% | 96% | 98% | 99.6% |
| Grant Program Ending: | 6/30/2018 | 6/30/2018 | 9/30/2018 | 3/31/2018 | 3/31/2019 | 6/30/2018 | 6/30/2018 | 6/30/2018 |
| Finance Approval Obtained: | 9/14/2017 | 7/12/2017 | 2/8/2017 | 6/15/2017 | 2/4/2016 | 9/8/2017 | 8/23/2017 | 9/6/2017 |
| Director: | Gray | Gray | Friedman | Friedman | Gray | Friedman | Friedman | Friedman |

*Includes total unpaid salary and related benefits allocated to the program through year-end.

**Project Finance Approval Pending with Agency.