

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

REVISED AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON CENTER IN MINEVILLE ON MARCH 22, 2018 – PROPOSED EXECUTIVE SESSION AT 6:30 PM – MEETING AT 7:30 P.M.

- | | |
|-----------|--|
| Action | 1. CALL TO ORDER: PRESIDENT BARCOMB |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. EXECUTIVE SESSION |
| No Action | 3. INTRODUCTION OF ALL PRESENT |
| No Action | 4. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| | (Each speaker shall be limited to a maximum of 3 minutes. The entire public participation period shall be limited to no more than 30 minutes.) |
| No Action | 5. FACILITIES ADVISORY COMMITTEE UPDATE – Dr. Hollis Palmer |
| Action | 6. MINUTES OF PREVIOUS MEETING |
| | a. February 14, 2018 Board Meeting (Enc. 1) |
| | 7. CONSENT AGENDA FINANCIAL |
| Action | a. Certification of Warrant (Enc. 2) |
| Action | b. Treasurer’s Report (Enc. 3) |
| Action | c. Donation (Enc. 4) |
| Action | d. Contractor/Consultant Agreement (Enc. 5) |
| Action | e. Transportation Agreement Renewals (Enc. 6) |
| Action | f. Internal Audit Requirement Exemption (Enc. 7) |
| | 8. OLD BUSINESS |
| No Action | a. Committees |
| | --Audit Committee Meeting Highlights – December 13, 2017 (Information Only) (Enc. 8) |
| | 9. CONSENT AGENDA PERSONNEL |
| Action | a. Resignations for the Purpose of Retirement (Enc. 9) |
| Action | b. Resignation (Enc. 10) |
| Action | c. Leave of Absence (Enc. 11) |
| Action | d. Permanent Appointments (Enc. 12) |
| Action | e. Temporary Appointments (Enc. 13) |
| Action | f. 2017/18 Additional Work (Enc. 14) |
| Action | g. Facilitators (Enc. 15) |
| Action | h. Substitutes (Enc. 16) |

10. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Amendment to Employment Agreement (Enc. 17)
- Action b. Construction Manager Agreement (Enc. 18)
- Action c. Finance Manager Agreement (Enc. 19)

11. NEW BUSINESS

- No Action a. None this month

12. STRATEGIC PLAN UPDATE – Dr. Mark C. Davey

13. SUPERINTENDENT’S UPDATE – Dr. Mark C. Davey

14. OTHER

15. NEXT BOARD MEETING

Wednesday, April 11, 2018, at the Instructional Services Center in Plattsburgh – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

16. REPORTS FROM DIRECTORS (Enc. 20)

17. ADJOURNMENT

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

March 12, 2018	CVES Regional Spelling Bee – Peru High School, 5:00 p.m. (Snow date: March 19)
March 14, 2018	I Stand Against Bullying (ISAB) Awards – SUNY Giltz Auditorium, Plattsburgh 5:00 p.m. Red Carpet, 6:00 p.m. Start
March 14, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 21, 2018	CVES Job Fair – CV-TEC Lobby Plattsburgh Main Campus – 10:00 a.m. – 6:00 p.m.
April 7-9, 2018	NSBA Convention – San Antonio, TX
April 11, 2018	Annual Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
April 17, 2018	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 18, 2018	CV-TEC Open House – Mineville – 6:00 p.m.
April 26, 2018	Election of CVES Board Members and Vote on Administrative Budget
May 3, 2018	Clinton County School Boards Recognition Dinner – Rainbow Banquet Hall – 6:00 p.m.
May 9, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
May 15, 2018	NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.
May 23, 2018	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 30, 2018	SkillsUSA Awards – Butcher Block – 6:00 p.m.
June 7, 2018	No. Country Loggers Awards Banquet – 7:00 p.m.
June 8, 2018	Special Ed Career Pathways Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 9, 2018	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 13, 2018	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 19, 2018	CV-TEC Graduation Ceremony – SUNY Field House – Plattsburgh – 7:00 p.m.
June 20, 2018	CV-TEC Graduation Ceremony – Moriah Central School – 7:00 p.m.,

ENC. 1

Recommend that the Board approve the Draft Minutes from the February 14, 2018 Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for February 1, 2018 to March 2, 2018. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Report from January 31, 2018. (attached)

ENC. 4

Recommend that the Board approve the following Donation:

1. For Our Student Stipend Fund:

Pepsi (Jan 2018)	\$76.93
Pepsi (Feb 2018)	\$96.30
United Way (Feb 2018)	<u>\$31.86</u>

TOTAL - \$205.09

ENC. 5

Recommend that the Board approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Top 20 Training for the purpose of obtaining Professional Development sessions for staff and students at Keene Central School on March 26 and March 27, 2018. The total expenditure shall not exceed \$10,500. (ISC) (attached)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: February 14, 2018
KIND OF MEETING: Regular Board Meeting
PLACE: Instructional Services Center, Plattsburgh, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Linda Gonyo-Horne
Richard Harriman, Sr.
Mark R. Henry
Paul Mudie
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

Evan Glading
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe

District Superintendent

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teresa Calabrese-Gray
Michele Friedman
Dr. Hollis Palmer
Reginald McDonald
James R. McCartney
Michael Horne
Betsy Laundrie
Megan O'Brian
Jaci Kelleher
Christine Myers

MEETING
TO ORDER

President Barcomb called the meeting to order at 6:35 p.m.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board go into Executive Session at 6:36 p.m. for the following reasons: #3 - A matter of information relating to a current or future investigation; #4 - A matter of discussion regarding proposed, pending or current litigation; #5 - A matter of collective negotiations pursuant to article 14 of Civil Service Law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property. A litigation update was provided by Jacqueline Kelleher, Esq. regarding recent filings in a legal action underway. Next, an update was shared regarding several grievances in process. Third, a Grievance Appeal was presented to the Board by the CVES United Professionals Unit regarding a salary schedule reimbursement issue. Fourth, several recommended Board actions were reviewed involving personnel actions, a lease approval recommendation was discussed and an update on the Assistant Superintendent for Management Services job search underway was provided. Lastly, a matter involving student discipline was reviewed. All Board Members present voted yes—motion carried.

Mrs. Gonyo-Horne moved, seconded by Mrs. Boise, to come out of Executive Session at 7:39 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
THE AUDIENCE

Mr. Jim McCartney shared a press release with the Board that will be released to the media with a photo of Mr. Aubin, CV-TEC Welding teacher, who recently received a Harbor Freight Award of \$1,000. The photo includes all of the items that Mr. Aubin was able to purchase for the welding program with the \$1,000 award. Mrs. Friedman indicated that February is National CTE month and that all campuses are celebrating, including the Solar Lab dedication that will take place on February 15th in Mineville. Proclamations have been signed by the Clinton County Legislature, the City of Plattsburgh and Town of Plattsburgh declaring February as CTE month in their jurisdictions and CV-TEC was recognized during February Board meetings by each organization.

BOARD BUDGET
PRESENTATION

Dr. Davey and Dr. Palmer, Interim Assistant Superintendent of Management Services, presented the CVES 2018-19 Draft Budget PowerPoint presentation. Dr. Davey first reviewed the factors affecting the budget's development including health insurance premium increases, changes in TRS & ERS rates and contractual salary obligations as well as the Governor's Executive Budget Summary for 2018-19. Dr. Palmer then presented the 2018-19 draft proposed costs summary for each division. Lastly, Teri Calabrese-Gray, Michele Friedman and Reggie McDonald shared the draft budgets of each of their divisions. A copy of the 2018-19 Educational Program and Fiscal Plan was also shared with the Board. Mr. Murdock moved, seconded by Mrs. Gonyo-Horne that the Board grant approval to have the 2018-19 CVES Educational Program and Fiscal Plan printed to share with Component School Districts. All Board Members present voted yes – motion carried.

AUDIT
COMMITTEE
UPDATE

An Audit Committee update was provided by Dr. Palmer from the most recent meeting and that there are no major recommendations at this time. The Audit Committee will now determine if an internal audit will be performed next year and a recommendation will be made to the Board on the March agenda. The Audit Committee Meeting Highlights from the October 11, 2017 were shared for informational purposes only. The next Audit Committee meeting will be on May 9, 2018 at 5:00 p.m. at the Yandon-Dillon Center in Mineville.

STRATEGIC PLAN
MID-YEAR
UPDATE

Dr. Davey introduced CVES' Mid-Year Strategic Plan Update Presentation and provided a brief overview of the year's major priorities. Teri Calabrese-Gray, Michele Friedman, Reggie McDonald and Dr. Hollis Palmer each shared brief divisional updates and highlights from the DPT (District Planning Team) meeting held recently. Dr. Davey concluded the presentation with a review of the year's remaining Strategic Plan timeline, a Facilities Advisory Committee (FAC) overview as related to our Strategic Plan, reviewed remaining activities including the 5th Annual CVES Strategic Plan Survey to be administered in April and end-of-year wrap up plans.

FACILITIES
ADVISORY
COMMITTEE
UPDATE

Dr. Palmer gave an update to the Board on the Facilities Advisory Committee (FAC) meeting that was held recently. The FAC's next goal is to prioritize the needs of each campus and hold interviews for the Construction Manager and Financial Advisor positions. Dr. Davey shared that the FAC meeting summaries are now posted on the CVES website and that FAC updates are now being shared during each of the component

FACILITIES
ADVISORY
COMMITTEE
UPDATE
CONTINUED

Board visits remaining this year. The FAC timeline and Community Letter that will be shared with the Press-Republican and Sun Times were reviewed by the Board. Lastly, questions were asked by the Board and feedback was shared, including the request from Mr. Harriman, Sr. to re-schedule the next FAC meeting due to conflicts with BOCES Lobby Day (February 28th). The next FAC meeting on March 7, 2018, will be held in the Culinary Arts Lab at the CVES Plattsburgh Main Campus.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne that the Board approve the minutes of the January 10, 2018 Regular Board meeting as presented. All Board Members present voted yes, with the exception of Mr. Harriman, Sr., who abstained—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, to approve the following consent agenda Financial items 10a – 10k as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(10a) Certification of Warrant for January 2, 2018 to January 31, 2018, be accepted as presented.

TREASURER'S
REPORT

(10b) Approve the Treasurer's Report from December 31, 2017.

DONATIONS

(10c) Donations:

For informational purposes only, the following Donation was accepted by the District Superintendent and the Board President:

1. Donation of a 1998 Honda Civic from Linda Gonyo-Horne, with an estimated value of \$100.00. This donation will benefit the CV-TEC Automotive Tech Program at the Plattsburgh Main Campus.

Approve the following Donation:

1. Donation of a Penn Yan boat and trailer from James Senese, with an estimated value of \$7,000.00. This donation will benefit the Marine Tech Program at the Mineville Campus.

BUDGET
INCREASES

(10d) Approve the following Budget Increases:

1. Printing & Duplicating budget from \$433,151 to \$443,151 for the 2017-18 school year due to increased participation. (Co-Ser 505 – ISC)

2. School Improvement budget from \$880,956 to \$1,030,956 for the 2017-18 school year due to increased participation. (Co-Ser 506 – ISC)

BUDGET
INCREASES
CONTINUED

3. Staff Development – Clerical budget from \$4,705 to \$5,005 for the 2017-2018 school year due to participation. (Co-Ser 630 – ISC)

4. Board of Education – Professional Development budget from \$11,646 to \$12,568 for the 2017/2018 school year to accommodate for additional workshop costs offered through this co-ser. (Co-Ser 650 - Management Services)

SPECIAL AID
FUND PROJECT

(10e) Approve the following Special Aid Fund Project:

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV special aid fund project in the amount of \$109,579.79 for the period of October 1, 2017 through September 30, 2018. This is due to rollover of the 2016-2017 project funds. (CV-TEC)

CONTRACTOR/
CONSULTANT
AGREEMENT

(10f) Approve the following Contractor Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Educational Vistas, Inc. for the purpose of obtaining Vendor Scoring services for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); and grades 4 and 8 NYS Science Assessments. Service dates and terms are specified as per the agreement with a completion date occurring on June 12, 2018. The total amount payable for all services is \$150,000. (ISC)

MEMORANDUM
OF AGREEMENT

(10g) Approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Franklin-Essex-Hamilton BOCES (FEH BOCES) under which C-E-W-W BOCES will reimburse FEH BOCES for professional services rendered in connection with the Supplemental Nutrition Assistance Program Employment & Training Venture IV Program (SNAP E&T IV) in an amount not to exceed \$50,000. The period of the agreement is October 1, 2017 through September 30, 2018. (CV-TEC)

SERVICE
AGREEMENTS

(10h) Approve the following Service Agreement:

1. Agreements between Clinton-Essex-Warren-Washington BOCES and PrimeLink Inc. for upgraded business broadband service at the Plattsburgh Main Campus, the Plattsburgh Satellite Campus, the Instructional Services Center, and the Mineville Campus. The anticipated duration of the agreements will be July 1, 2018 through June 30, 2023 or 5 total years of service. The annual service cost for the first year of service is not anticipated to exceed \$29,000. The cost for subsequent years of service may increase, dependent on the broadband speed selected by BOCES. Some service costs will be eligible for reimbursement through the schools and libraries universal service support program (E-Rate). E-Rate reimbursements adjust, as program funding allows, on an annual basis. (Agreements pending attorney approval) (Administration)

CLIENT SERVICES
AGREEMENT

(10i) approve the following Client Services Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Sunbelt Staffing, LLC (“Sunbelt”) for the purpose of obtaining temporary employee services from Sunbelt for a Teacher for the Visually Impaired at Special Education Division. The agreement commences February 26, 2018 and ends June 22, 2018 unless terminated by BOCES with a 60 day written notice. The rate of services is \$80 per hour, with the total payable amount for the term of the agreement not anticipated to exceed \$12,800. (Agreement pending attorney approval)

LEASE
AMENDMENT

(10j) Approve the following Lease Amendment:

1. Lease Amendment between Clinton-Essex-Warren-Washington BOCES and the County of Clinton for the purpose of extending the existing lease agreement for the property located at 518 Rugar Street, Plattsburgh, New York (Plattsburgh Satellite Campus). The duration of the extension is July 1, 2018 to June 30, 2019. The lease cost for the extension shall be \$158,412 per year or \$13,201 per month plus required property insurance in an amount not anticipated to exceed \$4,000 per year. (Pending Approval by Clinton County Legislature) (Administration)

BID

(10k) Award the bid for IT Infrastructure Equipment to the following vendors:

1. Smoothwall of Charlotte, NC for (1) S14 Firewall Appliance for the total amount of \$8,000.
2. CDW Government, LLC of Vernon Hills, IL for (5) APC Smart UPS External Battery Packs and (5) APC Smart UPS Extended Runs for the total amount of \$5,931.20.
3. Amer Networks of Clearwater, FL for (8) Amer Networks Intelligent Switches for the total amount of \$4,600.

Notes:

- No additional vendors submitted bids.
- The total bid expenditure of \$18,531.20 will be eligible for up to 90% reimbursement through the Schools and Libraries Universal Service Support Program (E-Rate).

OLD BUSINESS

Audit Committee Meeting minutes of the October 11, 2017 meeting were shared with the Board.

CONSENT
AGENDA
PERSONNEL

Mrs. Gonyo-Horne moved, seconded by Mrs. Boise, to approve the following Consent Agenda Personnel items 12a – 12q as presented. All Board Members present voted yes— motion carried.

RESIGNATIONS
FOR THE
PURPOSE OF
RETIREMENT
FRETWELL,
AGNEW

(12a) Accept the following letters of Resignation for the Purpose of Retirement:

1. Jelona Fretwell, Teaching Assistant, effective June 30, 2018 (Eligible for Health Ins. in Retirement)
2. Donna Agnew, Physical Therapist, effective July 7, 2018 (Eligible for Health Ins. in Retirement)

RESIGNATIONS
IMLER, THWAITS,
FLICK, VEGA,
LAVOIE

(12b) Accept the following letters of Resignation:

1. Julia Imler, Teacher Aide/Student Aide, effective January 9, 2018.
2. Jaime Thwaits, Special Education Teacher, effective February 26, 2018.
3. Connie Flick, Student Services Coordinator, effective February 23, 2018.
4. Edwin Vega, Publications Specialist, effective February 14, 2018.
5. James Lavoie, Teacher Aide/Student Aide, effective February 14, 2018.

LEAVE OF
ABSENCE
GOYETTE

(12c) Leave of Absence:

1. Tina Goyette, unpaid leave of absence, effective February 5, 2018 - February 9, 2018.

CHANGE IN TITLE
JENNETTE

(12d) Change in Title:

Change in title for Angela Jennette from Telephone Operator to Clerk, effective February 15, 2018 due to Civil Service's reclassification of titles. Civil Service Permanent status remains unchanged.

POSITION
INCREASE
PREMORE

(12e) Increase the following position:

1. Catherine Premore, Physical Therapist, Increase from 60% to 70%, Effective February 12, 2018, Annualized Salary \$44,988.00 (Prorated), Actual Earned Salary \$14,643.59 (February 12, 2018 -June 30, 2018).

FOUR-YEAR
PROBATIONARY
APPOINTMENT
SENECAL,
LAVOIE

(12f) Appoint Four-Year Probationary Appointment as follows:

1. Tanner Senecal, Culinary Arts Teacher, Effective Date September 1, 2017, Annualized Base Salary \$42,894.00 (Prorated), Actual Earned Salary \$42,894.00 (2017-2018).
2. James Lavoie, Teaching Assistant, Effective Date February 15, 2018, Annualized Base Salary \$20,512.00 (Prorated), Actual Earned Salary \$8,717.60 (2017-2018).

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
EARLEY, CROSS

(12g) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Andrea Earley, Teacher Aide/Student Aide, Effective Date February 15, 2018, Annualized Base Salary: \$15,976.00 (Prorated), Actual Earned Salary: \$6,903.23 (2017-2018).
2. Lucas Cross, Teacher Aide/Student Aide, Effective Date February 15, 2018, Annualized Base Salary: \$15,976.00 (Prorated), Actual Earned Salary: \$6,903.23 (2017-2018)

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
VEGA

(12h) Appoint the following person(s) to a Civil Service Provisional Appointment as follows:

1. Edwin Vega, Publications Specialist, Effective February 15, 2018, Annualized Base Salary \$39,399.00 (Prorated), Actual Earned Salary \$14,695.83 (2017-2018).

(Effective Permanent Date to be Determined Upon Successful Completion of Civil Service Exam)

AMENDMENT

(12i) Amend the Probationary Appointment that was approved at the January 10, 2018 Board meeting, with the following changes:

Appoint the following person to a ~~Four-Year Probationary Appointment~~ Three-Year Probationary Appointment, as she has demonstrated that she has an appropriate APPR score and prior tenure status:

Ellen Supinski, Special Education Teacher (WAF), effective January 22, 2018, tentative tenure date ~~January 22, 2022~~ January 22, 2021, annualized base salary: \$57,987.00 (prorated), actual earned salary \$31,312.98 (2017-2018).

PERMANENT
APPOINTMENTS
MANSON,
PLYMPTON,
CROSS

(12j) Grant a Permanent Appointment (Civil Service) to the following people:

1. Megan-Jean Manson, Publications Specialist, effective January 11, 2018.
2. Jessica Plympton, Account Clerk/Typist, effective March 1, 2018.
3. Clayton Cross, Lifeguard, effective March 9, 2018.

TEMPORARY
APPOINTMENT
JAVA-
FARNSWORTH

(12k) Approve a one-week extension of the Temporary appointment of Kelly Java-Farnsworth, uncertified Special Education Teacher. Extended December 31, 2017 to January 5, 2018.

INTERN
APPOINTMENT
KUMAR

(12L) Approve the following list of Intern(s):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Ameet Kumar	Intern	\$12.00/hour	DOF/MS

ADULT
EDUCATION
COURSE
INSTRUCTOR

(12m) Approve the following Adult Education Course Instructor for the 2017-2018 school year:

Adult Education Instructor – Non-Contract (\$28.00/hour)
Bridget Snow

2017/18
ADDITIONAL
WORK

(12n) Approve the following additional work for the 2017/18 school year:

All Teacher Aide/Student Aides assigned to Special Education who attend the Suicide Prevention Training (date to be determined), will be paid for an additional one-half hour at their hourly rate.

FACILITATORS/
SCORERS

(12o) Approve the following list of Facilitators/Scorers for the period of February 15, 2018 through June 30, 2018:

Facilitator (\$30.00/hour)

Connie Perea
Dean Lincoln
Philip Mero
Connie Flick

ELA/Math Scorer (\$20.00/hour)

Connie Perea

SUBSTITUTES

(12p) Approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Frank Mercier	Substitute Teacher	\$100.00/day	CV-TEC
Andrea Earley	TOC Teacher Aide/Student Aide	\$73.00/day	WAF
Jennie Fox	Substitute Teacher	\$100.00/day	SPED/YD
Paige Barcomb	Substitute Teacher	\$100.00/day	CV-TEC
Paige Barcomb	Substitute Teaching Assistant	\$80.00/day	CV-TEC

VOLUNTEER

(12q) Approve the following Volunteer for the 2017-18 school year:

ISC
Matthew Henderson

REQUESTS FOR
APPROVAL TO
ATTEND
CONFERENCE/
WORKSHOP

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Requests for Approval of Attendance to a Conference/Workshop for the following Board Members:

1. Linda Gonyo-Horne
Rural Schools Association Meeting
April 13, 2018 at the Wayne Finger Lakes BOCES, Newark, NY (overnight accommodations needed)

2. Richard Harriman, Sr., Lorene Saunders, Mark Henry, Larry Barcomb & Ed Marin
BOCES 2018 Lobby Day
February 28, 201, State Capital, Albany, NY (overnight accommodations needed)

All Board Members present voted yes—motion carried.

CERTIFICATION
OF LEAD
TEACHER
EVALUATOR

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Lead Evaluator Certification resolution:

Be it resolved that Jennifer Christiansen and Matthew Walentuk are hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCCR §30-2.9(b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCCR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the BOCES for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the BOCES utilizes to evaluate its classroom teachers, including, but not limited to, structured portfolio reviews, professional growth goals*, school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the BOCES to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the BOCES to evaluate a classroom teacher under 8 NYCCR §30-2, including (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

All Board Members present voted yes—motion carried.

REVISED 2018-19
SCHOOL
CALENDAR

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the Revised 2018-19 School Calendar. All Board Members present voted yes—motion carried.

ADOPT SCHOOL
CALENDAR

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the school calendar for the following year as recommended by the CVES Component School District Calendar Committee: 2019-20. All Board Members present voted yes—motion carried.

RESIGNATIONS
SAMPLE, FORKEY

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board accept the following letters of Resignation:

1. Catherine Sample, Special Education Teacher, effective February 25, 2018.
2. Bill Forkey, P-TECH Teaching Assistant, effective April 1, 2018.

All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
RYAN

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Shawn Ryan, Security and Law Enforcement Teacher, Effective September 1, 2017, Annualized Base Salary: \$42,894.00 (Prorated), Actual Earned Salary: \$42,894.00 (2017-2018).

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
MANCHESTER

Mr. Murdock moved, seconded by Mrs. Saunders to make the following correction to the February 14, 2018 Board agenda resolution:

“Recommend that the Board appoint the following person(s) to a ~~52-week~~ 12-week Civil Service Probationary Appointment: Meachele Manchester, Grant Procurement *Specialist* Supervisor, Effective March 1, 2018, Annualized Base Salary \$75,000.00 (Prorated), Actual Earned Salary \$25,000.00 (2017-2018)”. All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROBATIONARY
APPOINTMENT
MANCHESTER
CONTINUED

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following person(s) to a 12-week Civil Service Probationary Appointment:

1. Mcachele Manchester, Grant Procurement Supervisor, Effective March 1, 2018, Annualized Base Salary \$75,000.00 (Prorated), Actual Earned Salary \$25,000.00 (2017-2018).

All Board Members present voted yes—motion carried.

SUPERINTENDENT'S
UPDATE

Dr. Davey thanked Board President Larry Barcomb, Board members Richard Harriman Sr., Mark Henry, Ed Marin and Lori Saunders for their planned participation in the upcoming BOCES Advocacy / Lobby Day on February 28th. Next, he shared with the Board the job vacancy brochures and online application for the Assistant Superintendent of Management Services Search. Third, Dr. Davey gave brief updates on the Health Insurance Consortium Task Force and Advisory Board and informed the Board that the next Board of Directors meeting will be on March 15, 2018 at 9: 30 a.m. Lastly, Dr. Davey discussed the upcoming CVES Board Election with the following members' terms set to expire June 30, 2018: Larry Barcomb - Chazy; Evan Glading - Ticonderoga; Linda Gonyo-Horne - Northeastern Clinton; Paul Mudie - Westport. CVES also has two vacant "at large" seats filled by Mark Henry – Chazy, and Florence Sears – Crown Point. One of these seats has an unexpired term of office from April 27, 2018 to June 30, 2020, and the second seat will be commencing a full-term seat on July 1, 2018 to June 30, 2021. The annual election of CVES Board members is set for April 26, 2018 in each of the component districts. Upcoming Component District Board of Education Visits: Schroom Lake CSD – Thursday, February 15, 2018 - 7 pm; Keene CSD – Tuesday, February 28, 2018 – 6:30 pm; and Chazy CRSD – Tuesday, March 13, 2018 – 6:00 pm.

OTHER

Mrs. Gonyo-Horne stated that she was disappointed that the I Stand Against Bullying (ISAB) Awards were again scheduled on the same night as the CVES Board meeting (March 14, 2017) as this is an event that she and other Board members enjoy attending. She asked that in the future the events not be scheduled at the same time. Mrs. Gonyo-Horne also informed the Board that David Little, Director of the Rural Schools Association (RSA), stated that if any districts need additional information or are interested in a presentation given by RSA, to please contact him in regards to the recent budget trends. Dr. Davey shared that he has volunteered to represent the District Superintendents as a DS representative with the Rural Schools Association (RSA). Mrs. Saunders thanked both Dr. Davey and Teri Calabrese-Gray for their recent visit and presentation at Saranac CSD where they provided updates and answered the Board's questions in regards to the CVES Facilities Advisory Committee.

NEXT BOARD
MEETING

The next Board Meeting will be held on Wednesday, March 14, 2018, at the Yandon-Dillon Center in Mineville, a Proposed Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Boise, to adjourn the meeting at 9:21 p.m. All Board Members present voted yes—motion carried.

~~DRAFT~~
Meaghan Kaidan, Board Clerk

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: March 5, 2018
Re: Report for Board Agenda for March 14, 2018 Meeting

The following warrant claims were reviewed from February 1, 2018 to March 2, 2018:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #32 -02/08/2018	*Check Nos: 217286-217300** 217302-217343** 217405-217470	\$ 1,396,567.14
W #33 -02/15/2018	*Check Nos: 217471-217554	\$ 2,736,095.95
W #34- 02/22/2018	*Check Nos: 217555-217610**	\$ 317,627.11
W #35- 02/28/2018	*Check Nos: 217662-217674**	\$ 34,332.42
W #36- 03/01/2018	*Check Nos: 217676-217774	\$ 855,202.49

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #16- Wire #941-013118- Warrant #32;
PR #17- Wire #941-021518- Warrant #34;
PR #18- Wire #941-022818- Warrant #36;

NYS Promptax:

PR #16- Wire #NYS-013118- Warrant #32;
PR #17- Wire #NYS-021518- Warrant #34;

BOCES AID:

ID#004602- AIDFEB18- Warrant #33;

Credit Card Refund:

ID#004621- G5BL-HOULE- Warrant #33;

Omni Financial Group:

PR#17- Wire #OMN-021518- Warrant #33;
PR#18- Wire #OMN-022818- Warrant #35;

NYS Office of Comptroller ERS Retirement & Loans: PR#15&16-Wire #ERS-JAN18-Warrant #32;

Health Insurance Consortium Payments:

Wire #2/9/18	\$ 1,483,265.09
Wire #2/15/18	\$ 1,747,526.36
Wire #2/22/18	\$ 1,354,064.04
Wire #3/1/18	\$ 1,172,079.64

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature) _____

Angela Jennette

CC: Hollis Palmer
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding:</u>	<u>Summary Business Office Response:</u>	<u>Resolution/Options:</u>
02/07/18	Pending W#32	91101	Missing field trip form.	Will inquire on form for this division.	Removed from final warrant.
02/07/18	Pending W#32	14460	Tax being paid on purchase	This is a Federal tax which we pay.	Approved for final warrant.
02/08/18	Final W#32				\$1,396,567.14
02/14/18	Pending W#33	4707	Incorrect address.	Address corrected.	Approved for final warrant.
02/14/18	Pending W#33	13460	Per Wellness Policy items not allowed; Candy, gum.	Wellness policy administrative procedure in progress. Expected to be completed by June 30, 2018	Approved for final warrant.
02/15/18	Final W#33				\$2,736,095.95
02/21/18	Pending W#34	15511	Invoice over 60 days.	Was waiting for invoice to come, it had to be requested.	Approved for final warrant.
02/22/18	Final W#34				\$317,627.11
02/26/18	Pending #35		No findings.		Approved for final warrant.
02/28/18	Final W#35				\$34,332.42
		13460	Employee paid cash for item with Purchase Order in place also exceeded Purchase Order amount per purchase. Per Wellness Policy items not allowed; Gum, Chips.	Error by employee. Division has been notified to discuss purchasing procedures with faculty members along with cost limits per purchase.	Approved for final warrant.
02/28/18	Pending W#36				
03/01/18	Final W#36				\$855,202.49

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - JANUARY 31, 2018**

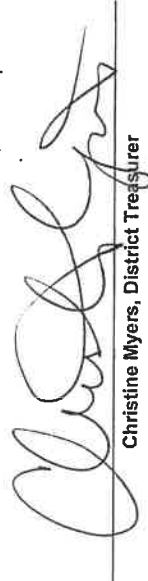
	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	December 31, 2017	January	January	January	January	January	January 31, 2018	January 31, 2018
i. CHECKING ACCOUNTS								
<u>TD Bank - Depository</u>								
General Fund	\$ 3,146,244.80	\$ 3,768,141.68	\$ 2,851,298.07	\$ 4,063,088.41	\$ 26,259,898.06	\$ 24,912,499.05	\$ 4,063,088.41	\$ 4,063,088.41
Special Aid Fund	\$ (660,303.22)	\$ 582,120.43	\$ 125,225.63	\$ (203,408.42)	\$ 1,750,286.36	\$ 1,456,270.69	\$ (203,408.42)	\$ (203,408.42)
Trust & Agency Fund	\$ 161,832.78	\$ 194,797.78	\$ -	\$ 356,630.56	\$ 426,739.05	\$ 148,062.90	\$ 356,630.56	\$ 356,630.56
School Lunch Fund	\$ (28,653.48)	\$ 6,398.71	\$ 10,579.37	\$ (32,834.14)	\$ 18,857.80	\$ 68,612.27	\$ (32,834.14)	\$ (32,834.14)
Capital Fund	\$ 34,000.95	\$ -	\$ -	\$ 34,000.95	\$ -	\$ 21,829.24	\$ 34,000.95	\$ 34,000.95
Private Purpose Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,608.87	\$ -	\$ -
<u>TD Bank - Operating</u>								
General	\$ 119,190.97	\$ 2,795,095.00	\$ 2,630,303.26	\$ 283,982.71	\$ 26,217,751.63	\$ 26,133,878.26	\$ 283,982.71	\$ 283,982.71
SAVINGS ACCOUNTS								
<u>NYCLASS</u>								
Trust Fund Non-Expendable	\$ 11,177.45	\$ 11.56	\$ -	\$ 11,189.01	\$ 64.21	\$ -	\$ 11,189.01	\$ 11,189.01
Private Purpose Trust Fund	\$ 12,252.44	\$ 12.57	\$ -	\$ 12,265.01	\$ 70.73	\$ -	\$ 12,265.01	\$ 12,265.01
TOTAL CASH ON HAND	\$ 2,795,742.69			\$ 4,524,914.09	\$ 54,673,667.84	\$ 52,743,761.28	\$ 4,524,914.09	\$ 4,524,914.09

ii. RECONCILIATION TO BANK STATEMENTS

	January 31, 2018	January 31, 2018	Less: Outstanding	January 31, 2018
	Bank Balance	Add: Deposits in	Checks	Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 448,705.04	\$ -	\$ (164,722.33)	\$ 283,982.71
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 4,217,477.36	\$ -	\$ -	\$ 4,217,477.36
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 673.56	\$ -	\$ -	\$ 673.56
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 672.19	\$ -	\$ -	\$ 672.19
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,189.01	\$ -	\$ -	\$ 11,189.01
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 412.85	\$ -	\$ -	\$ 412.85
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 10,506.41	\$ -	\$ -	\$ 10,506.41
TOTAL CASH ON HAND	\$ 4,524,914.09	\$ 54,673,667.84	\$ 52,743,761.28	\$ 4,524,914.09

GENERAL FUND INTEREST RECEIVED 7/01/17 - 1/31/18 \$ 7,271.55

PREPARED BY:


 Christine Myers, District Treasurer

DATED:

2/22/18

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 01/01/2018 TO 01/31/2018

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	2,435.67	5,895.31	526.53	6,421.84	0.00	6,421.84
SKILLS USA - MINEVILLE	154.63	682.63	160.00	842.63	168.71	673.92
NO. COUNTRY LOGGERS	591.32	608.58	0.00	608.58	0.00	608.58
IMAGE MAKERS	2,324.21	2,024.21	0.00	2,024.21	0.00	2,024.21
REFLECTIONS	309.89	2,418.18	0.00	2,418.18	1,355.75	1,062.43
LPN CLASS	1,237.64	2,297.19	977.78	3,274.97	822.31	2,452.66
ANIMAL SCIENCE	553.27	553.30	0.00	553.30	0.00	553.30
RAZOR'S EDGE	207.47	699.26	0.00	699.26	0.00	699.26
PAWS IN TRAINING	0.03	0.00	0.00	0.00	0.00	0.00
ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	46.07	304.48	78.22	382.70	0.00	382.70
TOTAL	7,860.20	15,483.14	1,742.53	17,225.67	2,346.77	14,878.90


 CHRISTINE MYERS, DISTRICT TREASURER

2 | 16 | 18
 DATE

01/31/2018 Bank Balance \$ 14,975.76
 Add: Deposits in Transit \$ (96.86)
 Less: Outstanding Checks \$ 14,878.90

ENC. 5

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

AGREEMENT made this 16th day of February 2018, by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Top 20 Training, with an office and place of business at 1873 Stanford Avenue, St. Paul, MN 55105, hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Professional Development sessions for staff and students at Keene Central School on March 26 and 27, 2018. The total cost of these sessions shall not exceed \$10,500, including all travel-related expenses.

Top 20 Training is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. RETAINER: Top 20 Training is hereby retained by BOCES as an independent contractor. The term of this AGREEMENT shall begin on or about the above date and continue through and include the above listed dates.
2. Top 20 Training shall perform the SERVICES described above, all such SERVICES being the responsibility of Top 20 Training and those in Top 20 Training's employ.
3. Top 20 Training is free to devote their attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Top 20 Training represents and warrants that neither Top 20 Training nor any of Top 20 Training employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Top 20 Training agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. Top 20 Training shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. INSURANCE: Top 20 Training agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth in Attachment I, or a Hold Harmless Form prior to commencement of SERVICES. Top 20 Training acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. FEES AND CHARGES: It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Top 20 Training's fee shall be all inclusive, and shall be limited to \$10,500 including travel-related expenses and paid as follows: BOCES will render payment within 30 days after receipt of Top 20 Training's invoice at the conclusion of services and in consideration of receipt of services and a final product which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by Top 20 Training to the project.
9. INDEPENDENT CONTRACTOR: Top 20 Training is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. PUBLIC RETIREES: Top 20 Training agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. RESPONSIBILITY FOR TAXES: BOCES will provide Top 20 Training with Internal Revenue Service Form 1099. Top 20 Training is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. PAYMENT: Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. GOVERNING LAW: This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. EXECUTORY CLAUSE: BOCES shall have no liability under this AGREEMENT to Top 20 Training or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. TERMINATION: This AGREEMENT will terminate upon submission by Top 20 Training of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Top 20 Training to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Top 20 Training.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this day of 2-14 2018.

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____

Dr. Mark Davey
Superintendent

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____

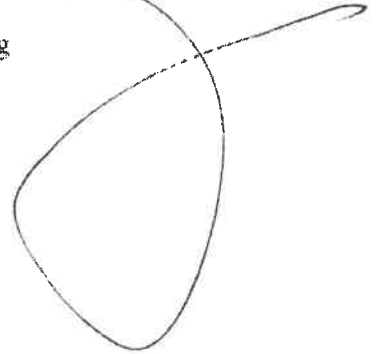
Larry Barcomb
CVES Board President

Date: 2-14-18

Top 20 Training

By:  _____

Top 20 Training



ENC. 6

Recommend that the Board approve the following Transportation Agreement Renewals:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Northeastern Clinton Central School District, to provide certain transportation services for students in CV-TEC programs for the period of September 1, 2017 through June 30, 2018 at a current estimated cost of \$23,000. (CV-TEC) (attached)
2. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley Central School District, to provide certain transportation services for students in CV-TEC programs for the period of September 1, 2017 through June 30, 2018 at a current estimated cost of \$17,000. (CV-TEC) (attached)

ENC. 7

Recommend that the Board approve the following resolution:

WHEREAS a mandate relief measure was enacted by New York State to exempt school districts from the requirement to maintain an internal audit function; and

WHEREAS Education Law Section 2116-B was amended to include language relative to this exemption; and

WHEREAS the New York State Education Department Office of Educational Management Services provided guidance indicating that BOCES can also partake in this exemption and created a Certification Form for BOCES to use in order to illustrate eligibility, and has indicated that this exemption applies to the 2018-19 school fiscal year; and

WHEREAS Clinton-Essex-Warren-Washington BOCES qualifies for this exemption for fiscal year 2018-19 based on completion of this form as prescribed by NYSED; and

WHEREAS the Audit Committee of the Clinton-Essex-Warren-Washington BOCES recommends the BOCES adopt this mandate relief measure and not conduct an internal audit for the 2018-19 school year; therefore

BE IT RESOLVED that the Clinton-Essex-Warren-Washington BOCES shall adopt the mandate relief measure and not conduct an internal audit for the 2018-19 school year.

ENC. 8

Committees

December 13, 2017 Audit Committee Meeting Highlights (informational) (attached)

ENC. 9

Recommend that the Board accept the following letters of resignation for the purpose of retirement:

1. Carolyn Provost, Teacher Aide/Student Aide, effective June 30, 2018 (eligible for health insurance in retirement).
2. Deborah Kingsolver, Teacher Aide/Student Aide, effective June 30, 2018 (eligible for health insurance in retirement).
3. Donald Thibodeau, Building Maintenance Mechanic 51% and Heating & Ventilating Mechanic 49%, effective September 4, 2018 (eligible for health insurance in retirement).

RENEWAL OF TRANSPORTATION AGREEMENT

WHEREAS, the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at P.O. Box 455, 518 Rugar Street, Plattsburgh, New York, 12901 ("BOCES") and AuSable Valley Central School District existing under and by virtue of the laws of the State of New York, with its principal place of business at 1273 Route 9N, Clintonville, New York 12924, ("District") entered into a Transportation Agreement for the period of September 1, 2010 through June 30, 2011; and

WHEREAS, under the terms of the Agreement, the BOCES and the District may agree to extend the terms of the Contract on an annual basis, and the parties desire to do so;

NOW THEREFORE, the parties agree as follows:


1. BOCES and the District shall continue the terms of the Transportation Agreement for the additional period of September 1, 2017 – June 30, 2018.
2. All other terms and conditions including Exhibit A shall remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as follows:

Clinton-Essex-Warren-Washington
Board of Cooperative Educational
Services

AuSable Valley Central School District

By: _____
Larry Barcomb
Board President

By:  _____
Mr. Paul Savage
Superintendent of Schools

By: _____
Mark C. Davey
District Superintendent

Date: 1/24/18

Date: _____

AuSable Valley Central School

Allied Health Fee Calculation 2017-2018

Total Transportation Expenses for Current Year (General Fund)	Actual Additional Expense for Providing Service
Budgeted Totals (Combined)	Personnel:
Salaries:	Trips AM 1
A5510.16 \$ 1,135,415	Trips PM 1
A5530.16 0	Trips Per Day 2
Equipment:	Buses Per Day 2
A5510.20 0	Days Per Year 180
A5530.20 0	Trips Per Year 360
Contractual:	Pay Per Trip \$ -
A5510.40 74,500	Annual Salaries \$ 8,414
A5530.40 31,350	Fringe Multiplier 1.2325
Materials & Supplies:	Salary & Fringe \$ 10,370
A5510.45 342,250	Other Fringe 0
A5530.45 4,900	Total Cost \$ 10,370
BOCES	Bus Operation:
A5510.49 6,900	Anticipated Miles 3,600
Trans. Fringe Benefits	Average Cost Per Mile (fuel, Maint) 1.05
Fica 86,859	Total Cost \$ 3,780
Retirement 170,312	Total Service fee
Work Comp 6,812	Administrative Allowance:
Health 560,712	Superintendent's Salary \$ 175,757
Life -	Business Official's Salary 119,500
Other -	Trans. Supervisory Salary 71,035
Bus Financing Debt:	Total 366,292
A9702.6+7 308,840	Percentage Allowance 0.015
Total Costs	\$ 5,494
2,728,850.00	Mileage Allowance:
Total Miles	Anticipated Miles 3,600
444,000	Rate Per Mile \$ 6.15
Rate Per Mile	\$ 22,140
\$ 6.15	Total Service Fee
	\$ 27,634

RENEWAL OF TRANSPORTATION AGREEMENT

WHEREAS, the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at P.O. Box 455, 518 Rugar Street, Plattsburgh, New York, 12901 ("BOCES") and Northeastern Clinton Central School District existing under and by virtue of the laws of the State of New York, with its principal place of business at 103 Route 276, Champlain, New York 12919, ("District") entered into a Transportation Agreement for the period of September 1, 2009 through June 30, 2010; and

WHEREAS, under the terms of the Agreement, the BOCES and the District may agree to extend the terms of the Contract on an annual basis, and the parties desire to do so;

NOW THEREFORE, the parties agree as follows:

1. BOCES and the District shall continue the terms of the Transportation Agreement for the additional period of September 1, 2017 – June 30, 2018.
2. All other terms and conditions including Exhibit A shall remain the same.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as follows:


Clinton-Essex-Warren-Washington
Board of Cooperative Educational
Services

By: _____
Larry Barcomb
Board President

By: _____
Dr. Mark C. Davey
District Superintendent

Date: _____

Northeastern Clinton Central School
District

By: 
Robb Garrand
Superintendent of Schools

Date: 2/15/18

CALCULATION OF SERVICE FEE

EXHIBIT A

Total Transportation Expenses for Current Year (General Fund):

Actual Additional Expense for Providing Service:

ST-3 Totals (combined):

Salaries:

A5510.16 ==> _____

A5510.18 ==> 838,503

A5530.18 ==> _____

Equipment (incl. Buses):

A5510.20 ==> 2,500

A5510.21 ==> _____

A5530.20 ==> 2,500

Contractual:

A5510.40 ==> 73,341

A5530.40 ==> 38,500

Materials & Supplies:

A5510.45 ==> 218,134

A5530.45 ==> 2,000

ROSES:

A5510.49 ==> 15,000

Trans. Fringe (Form F.I. lines #117, 118):

FICA ==> 64,145

ERS/TRS ==> 117,390

Work. Comp ==> 2,800

Health (actual) ==> 255,000

Life Ins. ==> 540

Other Prescription & Vision ==> _____

Bus Financing Debt Payments:

A8702.8 + .7 ==> _____

A8712.8 + .7 ==> _____

A8722.8 + .7 ==> 325,558

A8732.8 + .7 ==> _____

A8742.8 + .7 ==> _____

TOTAL COSTS ==> 2,005,911
(Total this column plus A, B on right)

TOTAL MILES (ALL PURPOSES) ==> 485,000
(Total Miles Driven by District Buses)

RATE PER MILE (DM) ==> 4.13

PERSONNEL:

Trips AM 1

Trips PM 1

Trips per Day (SUM) 2

Buses per Day 2

Days per Year 99

Trips per Year (PROD) 198

Pay per Trip 92.94

Annual Salaries (PROD) 18,402

Fringe Multiplier 0.25

Salary & Fringe (PROD) 4,600

Other Fringe 0

A. Total Cost (SUM) 23,002

BUS OPERATION:

Anticipated Miles 4950

Average Cost per Mile (Fuel, Routine Maintenance) 4.13

B. Total Cost (PROD) 20,443.50

TOTAL SERVICE FEE:

ADMINISTRATIVE ALLOWANCE:

Superintendent's Salary: 145,905

Business Official's Salary: 101,486

Trans. Director's Salary: 57,000

Total (SUM) 304,391

Percentage Allowance: 0.015

C. Total (PROD) ==> 4,565.86

MILEAGE ALLOWANCE:

Anticipated Miles (above) 4950

Rate per Mile (left) 4.13

D. Total (PROD) ==> 20,443.50

GRAND TOTAL SERVICE-FEE BILLABLE ==> 25,009.86
(Sum of C and D. above)

ENC. 8

Champlain Valley Educational Services Audit Committee - Meeting Minutes December 13, 2017 - 5:00 p.m.

Present: Donna LaRocque, Audit Committee Member
Mark Henry, Audit Committee Member
Teri Calabrese-Gray, Assistant Superintendent for 21st Learning Skills
Hollis Palmer, PhD, Interim Assistant Superintendent for Management Services
Christine Myers, BOCES Treasurer

1. Review the meeting agenda.

2. Approved the minutes from October 11, 2017 Audit Committee Meeting
(Mark Henry 1st, Donna LaRocque 2nd)

3. Review of the Corrective Action Plan for 6/30/17 Audit and Management Letter Comments

Mrs. Myers reviewed the Corrective Action plan for the year-end 6/30/17. All prior year comments, except those on purchase orders and reserve methodologies have been corrected. Efforts on addressing unresolved prior year comments are ongoing and described further in the corrective action plan document.

There were two new comments identified by the auditors in the 2016-2017 audit. First, CVES needs to distinguish between an extraclassroom fundraiser versus a program activity that generates revenue in support of the general fund. Extraclassroom fundraisers should occur outside the classroom and not commingle with program activities that are part of the daily curriculum. Second, the Adult Education Co-Ser (103) has experienced significant year-end deficits over the past few years. These programs are supposed to be self-sustaining and need to be analyzed to determine which programs should continue or not to eliminate recurring deficits.

The Audit Committee approved the Corrective Action Plan for Board approval.
(Donna LaRocque 1st, Mark Henry 2nd)

4. Risk Assessment – Adult Education Programs

Mrs. Myers reviewed a draft scope of services for a risk assessment of the CVES Adult Education Programs and related procedures therein. CVES has the option of utilizing our existing auditors or hiring another audit firm. The committee agreed that using our own auditors would be best for efficiencies in familiarity with CVES. Mr. Henry inquired about the ability of CVES to perform this review with our own staff. It was noted that currently CVES does not have the time resources to handle this in a cost effective manner and an independent viewpoint would be beneficial to enacting possible changes necessary.

The committee approved moving forward with assessment. Dr. Palmer and Christine will request a quote for such service from West & Co. CPA's and will proceed over the next couple of months.
(Mark Henry 1st, Donna LaRocque 2nd)

5. Future Meeting Dates

The next two meetings are scheduled for February 14, 2018 @ 5:00 p.m. at ISC, and May 9, 2018 @ 5:00 p.m. at the Mineville campus. Both meetings are before the CVES board meeting.

6. Meeting adjourned

Approved 2/14/18 – Mark Henry

ENC. 9

Carolyn Provost
5 college avenue Apartment A
Plattsburgh New York 12901

RECEIVED
FEB 12 2018 (TUP)
OFFICE OF DISTRICT SUPT.
CEWW BOCES

February 6, 2018

Dr. Hollis Palmer,
Assistant Superintendent of management services
Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY. 12901

Dear Dr. Hollis Palmer;

I am respectfully submitting my letter of retirement from my position of special education 1:1 student aide. This retirement letter is effective June 30, 2018.

I have enjoyed working with the families and students that we serve. I also enjoyed working with the staff at Champlain Valley Educational Services.

Respectfully Submitted,

Carolyn A Provost

Carolyn Provost

cc. Reggie McDonald

Jennifer Christiansen

RECEIVED
FEB 08 2018
BY: *sn*

RECEIVED

FEB 13 2018

MR

OFFICE OF DISTRICT SUPT.
CEWW BOCES

RECEIVED
FEB 13 2018

BY:
Mrs. Debbie Kingsolver

4546 State Route 11

Ellenburg Depot, N.Y. 12935

February 12, 2018

To Whom It May Concern:

I have been working here at Champlain Valley Educational Services for 18 years. I am submitting my letter of intent to retire effective Saturday, June 30, 2018. I have learned a lot and developed some lasting relationships over the years. It has been a pleasure working here with the staff and students.

Sincerely,

Mrs. Deborah D. Kingsolver

Mrs. Debbie Kingsolver

RECEIVED
FEB 14 2018

February 14, 2018

BY:

Dr. Hollis Palmer
Human Resources
CVES
318 Rugar Street
Plattsburgh, NY 12901

RECEIVED

FEB 14 2018



OFFICE OF DISTRICT SUPT.
CEWW BOCES

Dear Dr. Palmer,

This letter shall serve as notification that I am going out on disability from the CVES Maintenance and Operations department, HVAC/Maintenance Mechanic position. Due to failing health, the cervical spine injury I received in the military, has made it significantly more difficult for me to perform my daily tasks. I understand according to the contract, I am required to give a six month notice; this notice will be effective September 4, 2018.

The past eleven enjoyable years have been unforgettable, and I am forever grateful for the opportunity.

Sincerely,



Donald E. Thibodeau

ENC. 10

Recommend that the Board accept the following letter of resignation:

1. Kari Kelsh, Account Clerk/Typist, effective March 15, 2018.

ENC. 11

Leave of Absence

1. Rhona Stoffel, unpaid leave of absence, effective March 23, 2018 - June 30, 2018.
2. Nichole Strong, unpaid leave of absence, effective February 23, 2018 (approximately 12 weeks).
3. Chelsea Benway, Teaching Assistant, leave of absence (for a Long-term Sub Teacher Position), March 23, 2018 – June 30, 2018.

ENC. 12

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following people:

1. Paulina Geoffroy, Teacher Aide/Student Aide, effective April 6, 2018.
2. Cassie LaPier, Teacher Aide/Student Aide, effective April 6, 2018.
3. Chester Woods, Teacher Aide/Student Aide, effective April 6, 2018.

ENC. 13

Recommend that the Board appoint the following person(s) to a Temporary Appointment as follows:

1. Name: Chelsea Benway
Position: Special Education Teacher (uncertified) (medical leave coverage WAF)
Effective Date: March 23, 2018 - June 30, 2018
Annualized Base Salary: \$42,894.00 - \$6,500.00 = \$36,394 (uncertified)
Prorated Salary: \$12,010.02 (2017-2018)
2. Name: Douglas Scoville-Upham
Position: Special Education Teacher
Effective: April 16, 2018- June 30, 2018
Annualized Base Salary: \$42,894 (2017-2018) (Uncertified Special Education; Certified in Childhood Education Grades 1-6)
Prorated Salary: \$9,865.62 (2017-2018)
3. Name: Kayla Thorne
Position: Special Education Teacher (uncertified)
Effective Date: April 9, 2018-June 30, 2018)
Annualized Base Salary: \$42,894.00 - \$6,500.00 = \$36,394 (uncertified)
Prorated Salary: \$10,918.20 (2017-2018)

Winchell, Stacie

From: Kelsh, Kari
Sent: Wednesday, February 28, 2018 3:06 PM
To: Winchell, Stacie
Subject: Kari Kelsh

RECEIVED

MAR - 5 2018

**OFFICE OF DISTRICT SUPT.
CEWW BOCES**

MR

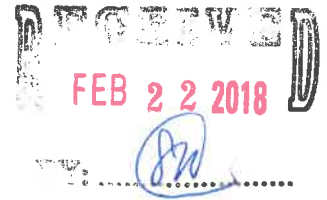
To Whom It May Concern,

It is with great sadness that I resign my position at Champlain Valley Educational Services effective March 15, 2018. I have enjoyed my time with this amazing school. I hope if the opportunity arises you would consider me again for employment.

Kari Kelsh
Champlain Valley
Educational Services
Satellite Campus
518 Rugar Street
Plattsburgh NY, 12901
518-561-0100 – x- 281
518-324-6620 (FAX)
Kelsh_kari@cves.org

Together Everyone Achieves More

ENC. 11



February 22, 2018

Nichole Strong
213 Canning Road
Saranac, NY 12981

Stacie Winchell
Champlain Valley Educational Services
Satellite Campus
Human Resources/Management Services
PO Box 455
Plattsburgh, NY 12901

RECEIVED
MAR -5 2018

OFFICE OF DISTRICT SUPT.
CEWW BOCES

Dear Stacie,

On 2/12/18 I broke my left fibula and severely dislocated my ankle. Due to these injuries I am having surgery to repair them on 2/23/18. I am requesting a medical leave of absence from my position as Speech Language Pathologist for approximately 12 weeks to fully recover from these injuries and surgery.

If you have any questions, please don't hesitate to call 518-420-8115.

Thank you

Nichole Strong

Rhona Stoffel
140 Algonquin Park
Plattsburgh, NY 12901
(802) 355 6314

2/21/2018

Board of Education
Champlain Valley Educational Services
1585 Military Turnpike
Plattsburgh, NY 12901
(518) 561 0100


To the Board of Education,


Please consider my request for a three month leave of absence for the purpose of child rearing. My intended leave would start on March 23, 2018 and end at the end of this school year. I am planning to return to work at the beginning of next school year, September 2018.

Thank you for your consideration.

Sincerely,

Rhona Stoffel

RECEIVED
FEB 22 2018
BY: 

RECEIVED
MAR -5 2018 
OFFICE OF DISTRICT SUPT.
CEWW BOCES

RECEIVED

MAR - 9 2018

MP

OFFICE OF DISTRICT SUPT.
CEWW BOCES

To whom it may concern,

I am writing this to inform you that I am requesting a leave from my teaching assistant position from now until June 30th, 2018 to take a position as an uncertified sub teacher for the remainder of the school year.

Thank you,

Chelsea Benway

3/8/18

Chelsea Benway
3/8/18

RECEIVED
MAR 08 2018

BY: 

ENC. 14

Recommend that the Board approve the following additional work for the 2017/18 School Year:

<u>Name</u>	<u>Reason</u>	<u>Rate</u>
Dean Delano	P-TECH Coverage (not to exceed 2 hours)	Hourly rate of pay
Kim Denton	P-TECH Coverage (not to exceed 2 hours)	Hourly rate of pay
Tedi Politano	IEP Requirements (not to exceed 10 hours)	Hourly rate of pay
Erin Burke	IEP Requirements (not to exceed 22.5 hours)	Hourly rate of pay

ENC. 15

Recommend that the Board approve the following list of Facilitators through June 30, 2018:

Facilitator (\$30.00/hour)

Kerry Mero

ENC. 16

Recommend that the Board approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Chad Davis	Sub Teacher	\$100.00/day	CV-TEC
Cynthia Ford-Johnson	Sub Administrator	\$450.00/Day	CVES

ENC. 17

Upon advice and approval of Counsel, recommend that the Board approve the following resolution:

1. BE IT RESOLVED, that the employment agreement for the District Superintendent approved at the August 23, 2017 CVES Board meeting, be amended so that the language for Life and Disability Insurance is deleted and replaced, and that these changes conform with the benefits provided in the Agreement to legal requirements be included.

ENC. 18

Recommend that the Board accept the proposal submitted by Sano-Rubin Construction Services of Albany NY and AES Northeast, PLLC of Plattsburgh, NY for construction management and advisory services for the anticipated Capital Project. Services will initiate as pre-referendum construction services commencing in March of 2018. Following a successful referendum vote in the latter half of 2018, pre-construction, bidding, construction management, and construction closeout services will follow. Dal Valenti of Sano-Rubin will be the assigned Project Manager for BOCES for the duration of the project. Estimated service fees and timelines are as follows and may vary dependent upon the actual progression of the project and BOCES construction management needs:

Pre-Referendum Services (April 2018 – October 2018): \$16,422

Pre-Construction, Bidding, Construction Management and Close-Out Services (November 2018 – December 2021): \$964,578

Extended Phase, If Necessary (January 2022 to October 2022): \$445,500

Be it further recommended that the CVES Board President be granted authority to enter into a pre-referendum agreement, letters of agreement, and AIA contract agreements contingent upon CVES' attorney approval.

Note: Four additional Construction Management Services submitted proposals: Construction Associates LLC of Baldwinsville NY, Schoolhouse Construction Services LLC of Delhi NY, BCA Construction Managers of Watertown, Ithaca, and Syracuse NY, and C&S Companies of Syracuse NY

ENC. 19

Recommend that the Board accept the proposal submitted by Fiscal Advisors & Marketing, Inc. of Syracuse, NY for financial advisory services for the anticipated Capital Project, including pre-referendum and post-referendum financial services. Services shall be available to BOCES and BOCES component districts at a rate of \$125 per hour, all-inclusive, and will adjust annually in accordance with Consumer Pricing Index (CPI) changes. Bonding services and bonding representation will also be available as needed under a separate rate structure. Be it further recommended that the CVES Board President be granted authority to enter into contracts and/or letters of agreement contingent upon CVES' attorney approval.

Note: One additional Financial Advisory Service submitted a proposal: Bernard P. Donegan, Inc. of Victor, NY



CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Mark Davey
FR: Teri Calabrese-Gray *TCG*
DA: March 5, 2018
RE: **March 2018 Board Report**

COMMISSIONER'S APPR SURVEY

On February 6, all public school teachers, as well as school and district leaders, received an electronic invitation to complete the Commissioner's Annual Professional Performance Reviews (APPR) Survey <https://www.surveymonkey.com/r/CommissionersAPPRSurvey>. The survey is designed to collect feedback about current requirements from those who are most directly impacted by the system. The survey also seeks feedback on what an ideal evaluation system could look like. The survey is the first part of NYSED's larger effort to develop an evaluation system that provides meaningful feedback to educators and supports their ongoing development.

NYSED RELEASES 2013 COHORT HIGH SCHOOL GRADUATION RATES

The New York State Education Department released high school graduation rates for the 2013 cohort, students who entered 9th grade in 2013. The overall graduation rate increased to 80.2 percent, up 0.5 percentage points from 79.7* percent for the 2012 cohort. The 2013 cohort graduation rate is more than 11 percentage points higher than it was a decade earlier, when the 2003 cohort graduation rate was 68.6 percent.

June Graduation Rates		
2012 Cohort	2013 Cohort	% Point Change
79.7	80.2	+0.5

2003 Cohort	2013 Cohort	% Point Change
68.6	80.2	+11.6

When August graduates are included, the 2013 cohort graduation rate increased to 82.1 percent, which exceeds the goal established for federal accountability in 2010 to have 80 percent of students graduate by August of their fourth year in high school. The state’s graduation rate is on track to meet its first Every Student Succeeds Act plan long-term goal for graduation rate of 83.9 percent in 2021-22. Despite this, significant achievement gaps exist.

2013 Cohort Graduation Rates		
June Change	August	% Point
80.2	82.1	+1.9

This year’s graduation rate improved for black and Hispanic students, for students with disabilities, and in four of the state’s Big 5 city school districts. While the graduation rate declined slightly for current English language learners (ELLs), it improved again for Ever ELLs.

2013 Cohort Graduation Rate Data for Students with Disabilities and by Gender

The graduation rate for students with disabilities improved again this year, moving from 52.8 percent for the 2012 cohort to 54.2 percent for the 2013 cohort. Female students continued to graduate at a higher rate than their male peers, with 2013 cohort graduation rates at 84.1 percent for females and 76.5 percent for males – both representing small gains over last year’s rates.

2013 Cohort Dropout Rate Data

The percentage of students who dropped out of school remained relatively flat this year, declining from 6.5 percent for the 2012 cohort to 6.2 percent for the 2013 cohort. Despite this small overall improvement, the percentage of Current ELL students statewide who dropped out increased by 1.7 percentage points, from 28 percent for the 2012 cohort to 29.7 percent for the 2013 cohort. The dropout rate for students with disabilities improved slightly this year, decreasing from 12.3 percent for the 2012 cohort to 11.6 percent for the 2013 cohort.

Four, Five and Six-Year Graduation Rate Data

As in previous years, the data show that persistence pays off. For the 2011 statewide cohort, the four-year graduation rate was 78.1 percent; students continuing to a fifth year improved the rate to 83.5 percent; and a sixth year improved the rate even further, to 84.9 percent. The 2012 cohort five-year graduation rate increased by nearly 5 percentage points to 84.5 percent, up from the four-year graduation rate of 79.7 percent.

Current ELL students demonstrated significant increases in graduation rates given additional time and continued services. For the 2011 cohort, the four-year Current ELL graduation rate was 33.8

percent; the five-year rate rose to 44.9 percent; and the six-year rate reached 48.3 percent. That is an increase of more than 14 percentage points and represents 1,100 more students willing to put in the extra time to earn a diploma. For the 2012 cohort, the four-year Current ELL graduation rate was 26.9 percent and the five-year rate rose significantly to 36.8 percent.

Multiple Pathways to Graduation

The Board of Regents is committed to providing multiple pathways for students to earn a regular high school diploma, and the Board has approved regulations to establish multiple, comparably rigorous assessment pathways to graduation for all students. By offering these multiple pathways, the Board recognizes the importance of engaging students in rigorous and relevant academic programs. Specifically, Regents-approved regulations recognize students' interests in the Arts; Languages Other Than English; Career and Technical Education; Humanities; and Science, Technology, Engineering and Mathematics (STEM) by allowing an approved pathway assessment to meet the students' graduation requirements; additional information about these Multiple Pathways is available on the Department's website at <http://www.p12.nysed.gov/ciai/multiple-pathways/>.

In addition, at its June 2016 meeting, the Board of Regents permanently approved regulations to establish a new Career Development Occupational Studies (CDOS) graduation pathway for all students. The CDOS Commencement Credential certifies that a student has the standards-based knowledge and skills necessary for entry-level employment. Previously, only students with disabilities could exit school with a New York State CDOS Commencement Credential. These regulations expanded to all students the opportunity to earn the CDOS Commencement Credential.

For the 2016-17 school year, the Department implemented a new system to collect and report data on the number of students who earn a diploma through one of the new multiple pathways to graduation. That data, available for the first time, shows that school districts reported more than 9,900 students earned a diploma through one of the new pathways.

Next Steps in Our Region

Jane Landry will present graduation data to our CSOs at their March meeting, highlighting state, county and district data. Each district will receive their individual results and how they compare to other districts in Clinton or Essex counties. The goal is to have districts analyze their aggregate data, along with subgroup population data (Economically Disadvantaged and Students with Disabilities, if applicable) to determine what is needed to improve their graduation rates.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C Davey
 FROM: Michele M. Friedman
 DATE: March 5, 2018
 RE: March 2018 Board Report



CV-TEC Celebrates National CTE Month

CV-TEC’s Career & Technical Education (CTE) Programs provide rigorous and relevant career pathways that engage students; develop their academic, technical and employability skills; and include opportunities for work-based learning and mentorship. By delivering skills for further education and the workplace through flexible and creative models, CTE holds the key to ensuring students can achieve their full potential and develops a prepared workforce that can respond to local and regional economic needs. CV-TEC will be celebrating National CTE Month with multiple events and celebrations of exemplary student work and outstanding instruction.

**CELEBRATE TODAY,
 OWN TOMORROW!**

Harbor Freight Award

Mr. Aubin, CV-TEC Satellite Campus Welding Teacher was recently honored by Harbor Freight as a national teacher of excellence and was awarded \$1,000 toward supplies for his Welding Program. Mr. Aubin had the privilege of “going shopping” at Harbor Freight! The value of the tools received far exceeded the \$1,000 gift card, after being granted additional savings coupons and sale prices. Congratulations, Mr. Aubin. Thank you for all of your hard work and for bringing these tools and your talents to your students and to Team CV-TEC!

Tools included:

- A bead blasting unit
- Wrench/Tool set
- Pneumatic hoses and oil separator
- Welding wrenches
- Air gun
- Bottle jack
- Multiple squares
- Floor jack cross beam
- Multiple wrenches
- Multiple jack stands
- Floor jacks
- Grinder
- Grinding wheels
- Multiple welding pliers
- Hex wrench set





CV-TEC Marshmallow Challenge

As a way to celebrate national CTE month, our CV-TEC Satellite Campus programs participated in the “Marshmallow Challenge.” Popular in Ted talks and YouTube videos, the “challenge” requires participants to exercise teamwork, problem solving, and design skills in an effort to create the tallest freestanding structure, with spaghetti as the primary building material. Special thanks to our outstanding Team CV-TEC Members: Mr. Aubin, Mr. LaCroix, Mr. Smart, Mr. Bova, Mr. Maze, Dr. Menia, Ms. Kelsh and Principal McCartney for making the event a huge success!



100% Success Rate

Our Allied Health II students on both Plattsburgh and Mineville Campuses have been preparing for their Nationally Certified EKG Technician exam all year. We are incredibly proud to share that they achieved a 100% pass rate! All 23 students are now certified CET's! Our students are very excited to now move on to their training in Phlebotomy!



SkillsUSA Olympics

To celebrate CTE Month and SkillsUSA week, the Plattsburgh and Mineville Campuses hosted the SkillsUSA Olympics. Each CTE program developed a competition and students were given the opportunity to compete in competitions in CTE programs that they are not currently studying. The events started with an opening ceremony, the running of the actual Salt Lake City Winter Olympic Games torch and then the games began! Students had an amazing time competing with their peers in different fields of study and learned about the other CTE programs on their campuses.



CTE teachers also put together a competition for their current students. Some of the competitions included judges from local businesses. The events ended with a closing ceremony where first place medals were given to the winners of both the non-program of study competitions and the program of study competitions.

Solar Lab

Our CV-TEC Mineville Campus Construction Trades students continue to work with Apex Solar Electrician and Photovoltaic (PV) Installer Zach and Steve to complete our grid tied, solar lab. The Apex Solar professionals and the Construction Trades students worked through each phase of the install from the packing list to hooking up to the power grid. Students learned and participated in the roof mounted PV system and each piece of hardware and code requirement. Networking with the Apex Solar professionals has given our students an in depth look into the solar industry and career field. With our new Solar Lab we can train our students in this growing career path. Thank you, Apex Solar for the equipment and training.

A ribbon cutting was held on the CV-TEC Mineville Campus on February 15, 2018 for our Solar Lab Dedication. Please see the article in the Sun Times:



<http://www.suncommunitynews.com/articles/the-sun/students-find-solar-careers/>



- [Home](#)
- [Opinions](#)
- [Sports](#)
- [Public Notices](#)
- [Events](#)
- [Advertisements](#)
- [Print Store](#)
- [Jobs](#)

and solar careers

CV-TEC Mineville adds Photovoltaic Training Lab

BY LOHR MCKINSTRY

102

 1
 [RSS](#)
[Print](#)



Cutting the ribbon at the new CV-TEC Photovoltaic Training Lab in Mineville are, from center left: Supt. Dr. Mark Davey, Instructor Kevin Shaw, Taylor Kimbrell of Apex Solar, and School Director Michele Friedman, surrounded by students in the Construction Trades program.

[Buy this photo](#)

Photo by Lohr McKinstry

MINEVILLE | Students at the CV-TEC campus in Mineville are now learning how to install and service solar panels.

The Photovoltaic Training Lab at the Champlain Valley Technical Education Center was donated by Apex Solar of Queensbury and Keene, and a recent dedication ceremony was held at the school.

Construction Trades Instructor Kevin Shaw said solar installations have increased about 25 percent in the last 15 years.

"New York state was number five in the country, with 8,000 jobs in the solar industry," he said. "There's huge,

Get the SunCmtyNews e-mail updates and be in the know!

3/5/2018

Students find solar careers - Sun Community News & Printing

"They can get hands-on training with us and take the courses they need," Shaw said. "Our students (also) work on roofing skills; it's another field they do."

Students helped build the solar lab at CV-TEC, he said.



Student DJ. Taylor demonstrates fall-safety using a harness in a simulated rooftop solar panel installation at CV-TEC in Mineville.

[Buy this photo](#)

Photo by Lohr McKinstry

Eighth-grade student Matt Porter of Keene Central School demonstrated a solar panel fastener installation.

"I like to have options," he said later. "By the time of graduation, I could be a solar installer."

Regional Manager Taylor Kimbrell of Apex Solar said his company needs workers with solar training.

"We need workers with the growth of the solar industry," he said. "We have 150 full-time employees now. We're really excited about this partnership."

He said the recent 30 percent tariff on imported solar panels from China has created more manufacture of US-made panels. China had 80 percent of the market before the tariff was imposed, he said.

CV-TEC Director Michele Friedman told students and staff she was very supportive of the new program.

"You're making a significant impact on our community," she said. "This is a pool of talent in our own back yard."

The BOCES Board of Education also backs the students, Superintendent Dr. Mark Davey said.

3/5/2018

Students find solar careers - Sun Community News & Printing

Shaw said it's a great opportunity for students.

"It's really super-exciting," he said. "It's inspirational for us."

Tags PHOTOVOLTAIC TRAINING LAB, CHAMPLAIN VALLEY EDUCATIONAL SERVICES, TAYLOR KIMBRELL, MATT PORTER, SOLAR PANELS, CONSTRUCTION, MARK DAVEY, CV-TEC, MICHELE FRIEDMAN, FRANKLIN-ESSEX-HAMILTON BOCES, NEW YORK, BOCES, MINEVILLE, LOHR MCKINSTRY, KEVIN SHAW, HEADLINE STORY, BUSINESS & CAREER, EDUCATION, THE TIMES OF TI SUN, APEX SOLAR POWER LLC, EDUCATION & LEARNING

BY **LOHR MCKINSTRY** MARCH 2, 2018 11:00 AM

RELATED

[Task forces lobby to raise tobacco purchase age to 21](#)

Nov 22, 2017

[CVES appoints interim assistant superintendent](#)

Sep 11, 2017

[Peru Central continuing superintendent search](#)

Mar 28, 2017

[Johnsburg board tables moratorium on solar permits](#)

Jun 29, 2017

COMMENTS

Type subject here...

THE RISE IN CTE

career & technical education



THE RISE IN CAREERS

To keep up with today's growing economic demands, students are turning to Career & Technical Education (CTE) to help prepare them for the global workforce.

THE RISE IN EDUCATION

CTE programs are now offered in middle schools, high schools and postsecondary education institutions across the country.

THE TOP 10 HARDEST-TO-FILL JOBS INCLUDE SKILLED TRADE WORKERS

MIDDLE-SKILL JOBS that require education and training beyond high school, but less than a bachelor's degree, are a significant part of the economy.

HEALTH CARE OCCUPATIONS

many of which require an associate degree or less, make up 12 of the 20 fastest growing occupations.

1 MILLION JOBS

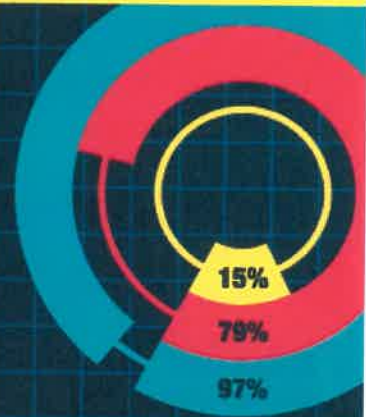
open in trade, transportation and utilities sectors and 315,000 in manufacturing.



15% of all the credits high school graduates earn are in CTE.

79% of sub-baccalaureate postsecondary credentials are earned in a CTE field.

97% of public high school graduates earn at least some credits in CTE.



THE RISE IN SUCCESS

CTE offers a variety of learning tools to help students succeed in their career path.



81% of dropouts say **RELEVANT REAL-WORLD LEARNING OPPORTUNITIES** would have kept them in high school.



The average high school graduation rate for **STUDENTS CONCENTRATING IN CTE PROGRAMS** is 93%, compared to an average national freshmen graduation rate of 80%.



Over 75% of secondary **CTE CONCENTRATORS** PURSUED POSTSECONDARY EDUCATION shortly after high school.



SPECIAL EDUCATION DIVISION

Reginald McDonald
Director of Special Education

mcdonald_reggie@cves.org
Plattsburgh Campus, 518-561-0100 FAX 518-561-5624
Mineville Campus, 518-942-6691 FAX 518-942-3368

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent
From: Reginald McDonald
Date: March 5, 2018
Re: Board of Education Report

The Special Education Division begins the month of March with our enrollment numbers steady. We continue to be at 185 total students which puts us at 93% of capacity. Our life skills and Autism classrooms are generally full, and we still have limited availability in our 8:1:1 Academic/Behavior classes at the High School level. The Intensive Therapeutic classroom is now over capacity by one student. We have requested and received two of our three needed variances. The ITSP variance is being completed.

As part of the Strategic Plan, our Division developed a Wellness Committee. The committee has developed opportunities for our staff to spend quality time together without the stress of our normal work day. The first event was hosted by our principal, Mr. Valenzuela who provided an after school session of exercise. Mr. Valenzuela is a certified Insanity instructor and really put our staff through their paces. Everyone in attendance felt it was a great activity. Our next activity will be a staff volleyball game to be held Monday March 12, 2018 from 3 to 4 in our gymnasium. Please feel free to stop in and join us!

The Dance Club which was formed in January has continued to meet every Wednesday during Choice time and the students are having a great time. We have some very talented dancers and with some practice, we believe we will be inviting parents in to watch the children put on a small dance rehearsal.

Mr. Valenzuela, Ms. Christiansen, and I attended graduate classes at Plattsburgh State University to discuss our programs and request that the students apply for positions with our BOCES. Many students took applications and we have even had a few come to visit in hopes that we will soon see some applications. The need for Special Education Teachers is high across the state and we are hopeful that we can increase our chances by being more proactive in our approach.

Our Mineville campus enjoyed a week long Olympics. The students had a great time competing and showed outstanding sportsmanship throughout the week. To celebrate they even had a closing ceremonies to acknowledge all the students efforts.







**CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
STATUS EVALUATION
2017/2018**

EFFECTIVE 3/1/18

Cosier	925-2018	927-2017	927-2018	947-2018	949-2018	950-2018	FINAL 951-2016	951-2018	952-2018	954-2018
Program Description	RSE-TASC	Core Rehabilitation Services	Core Rehabilitation Services	SLS Operating Aid	SLS Aid for Automation	EPE	HSE Test Administration	HSE Test Administration	WIOA, Title II	Perkins IV Basic
Approved Budget	\$ 208 282	\$ 234 228	\$ 241 252	\$ 99 207	\$ 14 370	\$ 374 102	\$ 13 318	\$ 6 659	\$ 80 000	\$ 108 951
Revenue Available/Earned	\$ 208 282	\$ 314 019	\$ -	\$ 96 040	\$ 9 604	\$ 161 563	\$ 11 559	\$ -	\$ 80 000	\$ 108 951
Prior Year Rollover	-	10 962	-	3 167	4 766	-	2 737	-	-	-
Expenditures to-date	(106 681)	(185 385)	(26 781)	(60 827)	(4 737)	(159 075)	(12 329)	(2 500)	(43 782)	(58 085)
Est.Encumbrances to-date (including indirect cost)*	(47 707)	(2 777)	(55 021)	(31 958)	(6 296)	(119 579)	-	(736)	(34 663)	(46 236)
Unexpended Balance	\$ 53 894	\$ 136 819	\$ (81 802)	\$ 6 422	\$ 3 337	\$ (117 101)	\$ 1 967	\$ (3 236)	\$ 1 555	\$ 4 600
Percentage Utilized	74%	77%	34%	91%	58%	74%	77%	49%	98%	96%
Grant Program Ending:	6/30/2018	12/31/2017	12/31/2018	6/30/2018	6/30/2018	6/30/2018	12/31/2017	12/31/2018	6/30/2018	6/30/2018
Finance Approval Obtained:	2/9/2018	12/17/2014	12/17/2014	7/12/2017	8/7/2017	8/28/2017	3/25/2016	1/16/2018	8/23/2017	9/6/2017
Director:	McDonald	McDonald	McDonald	Gray	Gray	Friedman	Friedman	Friedman	Friedman	Friedman

Cosier	955-2018	956-2018	959-2018	963-2018	970-2014	992-2017	995-2018	996-2018	997-2018
Program Description	NNYLN-Technology Innovation	SLS Supplemental Operating Aid	SNAP Employment & Training Venture IV	North Country Region Career Pathways II	NYSERDA Pressure House	NYS Dept of Criminal Justice Cyber Safety	WIOA, Incarcerated	WIOA, Literacy Zone 58585	WIOA, Literacy Zone 58574
Approved Budget	\$ 5 500	\$ 47 756	\$ 109 580	\$ 135 000	\$ 172 045	\$ 68 571	\$ 59 882	\$ 97 524	\$ 100 000
Revenue Available/Earned	\$ 5 500	\$ 46 895	\$ 36 750	\$ 34 750	\$ 172 045	\$ 68 571	\$ 59 882	\$ 97 524	\$ 100 000
Prior Year Rollover	-	861	-	598	-	-	-	-	-
Expenditures to-date	(4 767)	(29 066)	(27 198)	(28 332)	(160 942)	(43 286)	(32 940)	(43 597)	(53 641)
Est.Encumbrances to-date (including indirect cost)*	(430)	(13 660)	(20 201)	(11 190)	-	(8 423)	(23 988)	(30 145)	(45 179)
Unexpended Balance	\$ 303	\$ 5 030	\$ (10 649)	\$ (4 174)	\$ 11 103	\$ 16 860	\$ 2 954	\$ 23 782	\$ 1 180
Percentage Utilized	94%	88%	43%	29%	94%	75%	95%	76%	99%
Grant Program Ending:	6/30/2018	6/30/2018	9/30/2018	3/31/2018	6/30/2016	3/31/2018	6/30/2018	6/30/2018	6/30/2018
Finance Approval Obtained:	9/14/2017	7/12/2017	6/15/2017	6/15/2017	7/6/2012	2/4/2016	9/8/2017	8/23/2017	9/6/2017
Director:	Gray	Gray	Friedman	Friedman	Friedman	Gray	Friedman	Friedman	Friedman

*Includes total unpaid salary and related benefits allocated to the program through year-end.

**Project Finance Approval Pending with Agency.