

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: January 10, 2018

KIND OF MEETING: Regular Board Meeting

PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb  
Linda Gonyo-Horne  
Donna LaRocque  
Richard Malaney  
Ed Marin  
Thomas McCabe  
Paul Mudie  
Bruce Murdock  
Lori Saunders  
Florence Sears  
Michael St. Pierre

Board Members Absent:

Leisa Boise  
Evan Glading  
Richard Harriman, Sr.  
Mark R. Henry

District Superintendent

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teresa Calabrese-Gray  
Michele Friedman  
Dr. Hollis Palmer  
Reginald McDonald  
James R. McCartney  
Dr. Grace Stay  
Kevin Shaw  
Michael Horne

MEETING  
TO ORDER

President Barcomb called the meeting to order at 6:43 p.m.

EXECUTIVE  
SESSION

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board go into Executive Session at 6:44 p.m. for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of civil service law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. In Executive Session, Dr. Davey provided an update regarding the CVES vs. Rissetto litigation. Next, several labor relations items were discussed including a pending grievance from the CVES United Professionals Unit, an overview of upcoming contract negotiations was given, and several specific employee matters were reviewed and Board input gathered. Information was then provided to the Board regarding extending a contract currently in place. Lastly, a confidential student matter was reviewed. All Board Members present voted yes—motion carried.

Mr. St. Pierre moved, seconded by Mrs. LaRocque, to come out of Executive Session at 7:27 p.m. All Board Members present voted yes—motion carried.

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OPINIONS &  
CONCERNS FROM  
THE AUDIENCE

Mr. McCartney and Mrs. Friedman both commented on the recent CV-TEC community event, "Candy Canes & Airplanes", held at the PAI Satellite campus. The event was a huge success with over 400 people that registered, making for a great opportunity to showcase the Plattsburgh Aeronautical Institute as well as other CV-TEC programs. Mr. McDonald presented a "good wishes" card to Dr. Davey from the Special Education students for a fast recovery. Dr. Davey expressed his appreciation for the "good wishes encouragement". Mr. McDonald also informed the Board of the Giving Tree that the students and staff of the Autism Program decorate each year during Christmas inside of the Champlain Centre Mall. The tree is decorated with ornaments as well gift cards and other items that is donated to a specific cause each year.

APEX SOLAR LAB  
PRESENTATION

Kevin Shaw, the Construction Trades Teacher at the Mineville Campus, presented to the Board an overview of the CV-TEC Photovoltaic (PV) Installer Training that will be provided at CV-TEC to students. APEX Solar has donated a Grid Tie PV System (solar panels) that will be used by the students to train on the installation of this growing area of the industry. APEX will also provide work based learning opportunities off campus at jobsites that will prepare for students to enter into the industry workforce. Mr. Shaw explained that the goal is to work with Hudson Falls Community College for accreditation as a pathway for students to go beyond the installation level. APEX Solar is hoping this installation training at CVES can be a model for future programs throughout the state. Mr. Shaw answered several questions regarding next steps and future opportunities for students involved in the APEX Solar program.

FACILITIES  
ADVISORY  
COMMITTEE  
UPDATE

Dr. Hollis Palmer gave an update to the Board on the Facilities Advisory Committee (FAC) meeting that was held recently. The Committee's planned work calendar is on schedule and in some areas ahead of schedule. The next FAC meeting on January 30, 2018, will be held in the South Hanger Aviation Library on the Satellite Campus, and will focus on the Instructional Services Center (ISC) and the Satellite Campus. Following the ISC and Satellite Campus discussion, the FAC's next goal is to prioritize the needs of each campus, consider recommendations to find a part-time Project Manager and identify parameters and recommendations for selecting a financial consultant for the Capital Project. CVES will also need to hire a "Wetlands Delineation expert" to determine and mark the perimeter of the wetlands on the CVES campuses and determine if any special species exist in CVES' identified wetlands.

PREVIOUS  
MINUTES

Mrs. LaRocque moved, seconded by Mrs. Saunders that the Board approve the minutes of the December 13, 2017 Regular Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT  
AGENDA  
FINANCIAL

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, to approve the following consent agenda Financial items 8a – 8g as presented. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

(8a) Certification of Warrant for December 1, 2017 to December 28, 2017, be accepted as presented.

**TREASURER'S  
REPORT**

(8b) Approve the Treasurer's Report from November 30, 2017.

**DONATIONS**

(8c) Approve the following Donations:

1. For Our Student Stipend Fund:

Pepsi (Nov 2017)	101.79
Pepsi (Dec 2017)	<u>58.12</u>
<b>TOTAL</b>	<b>- \$159.91</b>

2. Donation of \$1,000.00 gift card from Robert Kramer of Harbor Freight Tools for Schools, LLC. This donation will benefit the CV-TEC Satellite Campus Welding Program.

3. Donation of a Grid Tie PV System from APEX Solar, with an estimated value of \$1,670.00. This donation will benefit the students of the Construction Trades Program at the CV-TEC Mineville Campus.

**BUDGET  
INCREASES**

(8d) Approve the following Budget Increases:

1. 6:1:1 Autism budget from \$2,188,524 to \$2,671,098 for the 2017-2018 school year to accommodate the increases in student enrollment from Beekmantown, Northeastern Clinton, Plattsburgh, Saranac, and Franklin-Essex-Hamilton-Malone School Districts. (Co-Ser 205 - Special Education)

2. 8:1:1 Traditional budget from \$4,421,393 to \$4,680,439 for the 2017-2018 school year to accommodate the increases in student enrollment from AuSable, Crown Point, Moriah, Northern Adirondack, Plattsburgh, Saranac, Ticonderoga, and Franklin-Essex-Hamilton-Lake Placid School Districts. (Co-Ser 208 - Special Education)

3. 8:1:1 Life Skills budget from \$4,380,043 to \$4,788,625 for the 2017-2018 school year to accommodate the increases in student enrollment from Chazy, Ticonderoga, Willsboro, Franklin-Essex-Hamilton-Lake Placid, Franklin-Essex-Hamilton-Malone School Districts. (Co-Ser 210 - Special Education)

4. Itinerant (ITIN) Guidance/Counseling budget from \$73,221 to \$117,721 for the 2017-2018 school year to accommodate increase in services from Westport School District. (Co-Ser 303 - Special Education)

5. Itinerant (ITIN) Visually Impaired/Blind budget from \$950 to \$27,930 for the 2017-2018 school year to accommodate increase in services from Saranac School District. (Co-Ser 309 - Special Education)

**BUDGET  
INCREASES**

6. Itinerant (ITIN) Physical Therapy Budget from \$334,072 to \$353,094 for the 2017-2018 school year to accommodate increase in services from AuSable Valley School District. (Co-Ser 321 - Special Education)
7. Itinerant (ITIN) Occupational Therapy Budget from \$475,907 to \$539,435 for the 2017-2018 school year to accommodate increase in services from Elizabethtown-Lewis and Westport School Districts. (Co-Ser 323 - Special Education)
8. Yandon-Dillon School Lunch Budget from \$65,544 to \$95,315 for the 2017-2018 school year to accommodate for the increase in salary and benefits for a full-time Cook Manager and upgrading the cafeteria equipment. (Co-Ser 791 - Special Education)
9. School Library System Operating Aid Special Aid Fund Budget from \$96,040.00 to \$99,206.54 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F947 - ISC)
10. School Library System Automation Aid Special Aid Fund Budget from \$9,604.00 to \$14,369.69 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F949 - ISC)
11. School Library System Supplementary Aid Special Aid Fund Budget from \$46,895.00 to \$47,756.35 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F956 - ISC)
12. North Country Region Career Pathways II Program Special Aid Fund Project budget from \$45,000 to \$135,000, for the period of April 1, 2017 through March 31, 2018, due to an additional award of \$90,000. (Pending a fully executed contract with North Country Workforce Partnership, Inc.) (Co-Ser F963 - CV-TEC)

**CROSS  
CONTRACT  
BUDGETS**

(8e) Approve the following Cross Contract Budgets:

1. Textbook Coordination - Albany BOCES budget in the amount of \$200 for the 2017-2018 school year, to accommodate a cross contract with Albany BOCES and Schroon Lake. (Co-Ser 612 – ISC)
2. Voice & Electronic Communication Service – Albany BOCES budget in the amount of \$130,000 for the 2017-2018 school year, to accommodate for cross contracts with Albany BOCES (Chazy, Northeastern Clinton, Northern Adirondack, and Westport). (Co-Ser 623 – ISC)
3. Laserfiche Services – Albany BOCES budget in the amount of \$8,500 for the 2017-2018 school year, to accommodate a cross contract with Albany BOCES and Peru. (Co-Ser 635 – ISC)

**CROSS  
CONTRACT  
BUDGETS**

4. Exploratory Enrichment – Franklin-Essex-Hamilton BOCES budget in the amount of \$4,200 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (AuSable, Beekmantown, Moriah, and Northern Adirondack). (Co-Ser 409 – ISC)

5. Middle School Regional Summer School (RSS) - Franklin-Essex-Hamilton BOCES budget in the amount of \$2,500 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (Northeastern Clinton, Northern Adirondack, and Plattsburgh). (Co-Ser 428 – ISC)

6. Learning Technology Services – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget in the amount of \$9,500 for the 2017-2018 school year to accommodate a cross contract with Washington-Saratoga-Warren-Hamilton-Essex BOCES and Northeastern Clinton. (Co-Ser 504 – ISC)

7. Web Page Software Services – St. Lawrence-Lewis BOCES budget in the amount of \$12,500 for the 2017-2018 school year to accommodate a cross contract with St. Lawrence-Lewis BOCES and Beekmantown. (Co-Ser 536 – ISC)

8. Elementary Science Program – Monroe 2 BOCES budget in the amount of \$7,100 for the 2017-2018 school year to accommodate for a cross contract with Monroe 2 BOCES and Keene. (Co-Ser 562 – ISC)

9. Planning Services – Putnam-Northern Westchester BOCES budget in the amount of \$5,000 for the 2017-2018 school year to accommodate for a cross contract with Putnam-Northern Westchester BOCES and Beekmantown. (Co-Ser 653 – Mgt. Services)

10. Coordination Service – Franklin-Essex-Hamilton BOCES budget in the amount of \$3,400 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (Elizabethtown-Lewis and Westport). (Co-Ser 618 - Management Services)

**CROSS  
CONTRACT  
BUDGET  
INCREASES**

(8f) Approve the following Cross Contract Budget Increases:

1. Career & Tech Ed – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget from \$11,500 to \$22,798, for the 2017-2018 school year, to accommodate for increased service requests between Washington-Saratoga-Warren-Hamilton-Essex BOCES and Schroon Lake. (Co-Ser 110 – CV-TEC)

2. Increase the Labor Relations – Albany BOCES budget from \$215,234 to \$269,834, for the 2017-2018 school year, to accommodate for actual initial costs versus the estimated amount budgeted (AuSable, Beekmantown, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Schroon Lake, Ticonderoga, Westport, and Willsboro). (Co-Ser 632 – Management Services)

MEMORANDUM  
OF AGREEMENT

(8g) Approve the following resolution regarding the revised North Country Workforce Partnership Inc. Memorandum of Agreement:

WHEREAS, CEWW BOCES heretofore approved an agreement on or about June 15, 2017 for reimbursement to CEWW BOCES for professional services rendered in connection with the North Country Region Career Pathways II Program in an amount not to exceed \$45,000 for the period of April 1, 2017 to March 31, 2018;

WHEREAS, by reason of the need to increase project funding by \$90,000, the North County Workforce Partnership, Inc. and CEWW BOCES have agreed to execute a revised Memorandum of Agreement to specify the increased funding amount and terminate the existing agreement dated June 15, 2017;

NOW THEREFORE, BE IT RESOLVED, that the Memorandum of Agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES dated June 15, 2017, commencing April 1, 2017 and ending March 31, 2018, is hereby terminated and rescinded effective December 21, 2017; and be it further

RESOLVED, that the proposed revised Memorandum of Agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES commencing April 1, 2017 and ending March 31, 2018 is hereby approved.

CONSENT  
AGENDA  
PERSONNEL

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, to approve the following Consent Agenda Personnel items 10a – 10L as presented. All Board Members present voted yes— motion carried.

RESIGNATIONS  
FOR THE  
PURPOSE OF  
RETIREMENT  
BELZILE,  
WHITFORD,  
DAVIS, WERNER,  
MAGEE

(10a) Accept the following letters of Resignation for the Purpose of Retirement:

1. Robin Belzile, Adult Literacy Teacher, effective June 30, 2018 (10+ YOS for Health Ins.)
2. Michelle Whitford, Special Education Teacher, effective June 29, 2018. (10+ YOS for Health Ins.)
3. Wendy Davis, Teaching Assistant, effective June 30, 2018. (10+ YOS for Health Ins.)
4. Cynthia Werner, Speech and Hearing Teacher, effective June 30, 2018. (10+ YOS for Health Ins.)
5. Robin Magee, Physical Therapist, effective June 25, 2018. (10+ YOS for Health Ins.)

RESIGNATION  
DALY, VELIE

(10b) Accept the following letters of Resignation:

1. Patrick Daly, P-TECH Math Teacher, effective December 22, 2017.
2. Michele Velie, Teacher Aide/Student Aide, effective January 31, 2018.

LEAVE OF  
ABSENCE  
O'CONNOR

(10c) Leave of Absence:

1. Carrie O'Connor - unpaid leave of absence, effective January 2, 2018 - June 30, 2018.

**CHANGE IN TITLE (10d) Change in Title:**

**JOHNSON,  
LAMOY**

Change in title for Brandon Johnson from Micro-Computer Specialist to Computer Specialist, effective December 19, 2017 due to Civil Service's revision of title. Civil Service Permanent status remains unchanged.

Change in title for Joseph Lamoy from Micro-Computer Specialist to Computer Specialist, effective December 19, 2017 due to Civil Service's revision of title. Civil Service Permanent status remains unchanged.

**FOUR-YEAR  
PROBATIONARY  
APPOINTMENT  
SCHMITT**

**(10e) Appoint Four-Year Probationary Appointment as follows:**

1. Ann Schmitt, Teaching Assistant, Effective December 7, 2017, Annualized Base Salary of \$20,512.00 (Prorated), Actual Earned Salary of \$13,948.16 (2017-2018).  
(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

**TENURE  
APPOINTMENT  
FRIEDMAN**

**(10f) Grant Tenure to the following person:**

1. Michele Friedman, Director of CV-TEC, effective January 11, 2018.

**TEMPORARY  
APPOINTMENT  
BROOKS**

**(10g) Appoint the following person to a Temporary Appointment as follows:**

1. Katie Brooks, Adult Literacy Teacher, Effective January 11, 2018 through June 30, 2018, Annualized Base Salary of \$42,894.00 - \$6,500.00 (uncertified) = \$36,394.00 (Prorated), Actual Earned Salary of \$20,562.61 (2017-2018).

**2017/18  
ADDITIONAL  
WORK**

**(10h) Approve the following additional work for the 2017/18 School Year:**

<u>Name:</u>	<u>Reason:</u>	<u>Rate:</u>
Tanner Senecal	Culinary Arts Mgmt. (not to exceed 20 hours)	Hourly Rate of Pay
Bevan Gertsch-Cochran	Culinary Arts Mgmt. (not to exceed 20 hours)	Hourly Rate of Pay

**RESOLUTION**

**(10i) Approve 3 (three) Intern positions for Management Services at \$12.00/hour, not to exceed 20 hours/week during college semesters; and not to exceed 35 hours/week during college recesses.**

**TEMPORARY  
GRANT  
APPOINTMENTS**

(10j) Approve the following Temporary Grant appointments from January 1, 2018 – December 31, 2018:

1. Grace Suarez, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
2. Niko Bardis, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
3. Brad Rush, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
4. Angel Powell, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
5. Patrick Vicencio, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour

**SUBSTITUTES**

(10k) Approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Ashley Smith	TOC Teacher Aide/Student Aide	\$73.00/day	WAF
Lisa Deyo	TOC Teacher Aide/Student Aide	\$73.00/day	WAF

**SUBSTITUTE  
TEMPORARY ON-  
CALL RATE  
INCREASES**

(10L) Increase the minimum wage amount for the following substitute temporary on-call rates:

<u>Position</u>	<u>Rate</u>
On-call Hourly Rate of Pay	\$10.40/hour
On-call O&M Staff	\$84.00/daily
On-call (Civil Service) Clerical	\$73.00/daily
On-call Teacher Aide/Student Aide	\$73.00/daily
Substitute Teacher	\$100.00/daily
Substitute Teaching Assistant	\$80.00/daily

**ADOPT NEW  
POLICY**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board adopt the following New Policy:

#XXXX Meal Charge Policy

All Board Members present voted yes—motion carried.

**ADOPT REVISED  
POLICY**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board adopt the following Revised Policy:

#1120R – School District Records Regulation

All Board Members present voted yes—motion carried.



**CAREER &  
TECHNICAL  
EDUCATION RE-  
CERTIFICATION**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board recertify the following programs for Career & Technical Education, which may lead to a technical endorsement on a student's regent's diploma and will permit the awarding of academic credit for each of these programs, contingent upon the State Education Department approval.

<u>Program</u>	<u>Original Certification</u>	<u>Re-certified</u>
Allied Health	2003	2013
Animal Science	2012	2017
Auto Collision	2002	2012
Auto Technician	2002	2012
Construction Trades	2003	2013
Culinary Arts Management	2013	2018
Digital Design	2012	2017
Electrical Design	2003	2013
Graphic Design	2002	2012
Medical Office Assisting	2002	2012
Security and Law Enforcement	2003	2013
Small Engine Repair	2003	2013

All Board Members present voted yes—motion carried.

**FOUR-YEAR  
PROBATIONARY  
APPOINTMENT  
SUPINSKI**

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Ellen Supinski, Special Education Teacher, Effective January 22, 2018, Annualized Base Salary of \$57,987.00 (Prorated), Actual Earned Salary of \$31,312.98 (2017-2018)

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

**STRATEGIC PLAN  
UPDATE**

Dr. Davey informed the Board that the next District Planning Team (DPT) meeting will be a half-day session on January 31, 2018 in the Culinary Arts Lab at the Plattsburgh Main Campus. This meeting will be a mid-year review, update and analysis CVES-wide and for all divisions to assist in CVES moving forward with our Strategic Plan. A mid-year presentation will be given to the Board at the February 14<sup>th</sup> meeting next month.

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SUPERINTENDENT'S  
UPDATE


Dr. Davey shared with the Board that he recently attended the Governor's Regional North Country Regional State of the State address where an overview of the Governor's 2018 Executive Budget was presented to attendees. During the Question & Answer portion of the presentation, concerns with the new tax laws and deficit were presented. Next, Dr. Davey and Dr. Hollis Palmer gave a brief update of the on-going work of the Health Insurance Advisory Board. The newest ad-hoc, non-voting committee has representation of CSOs, business officials, retirees and various bargaining units that are working on long-term ways to reduce costs. Third, the Board was reminded of the BOCES Board member terms that are set to expire June 30, 2018 and that there will (6) vacant seats on the CVES Board this election season. Upcoming events include: Legislative Advocacy Breakfast – Crowne Plaza, Lake Placid – 8 am; BOCES 2018 Lobby Day – Empire Plaza/Legislative Offices, Albany, NY – 8 am to 4 pm; and 2017-18 CVES & Upcoming Component District Board of Education Visits: Moriah CSD – Tuesday, January 16, 2018 – 6 pm; Saranac CSD – Monday, February 5, 2018 – 6:30 pm; Peru CSD – Tuesday, February 13, 2018 – 7 pm; Schroon Lake CSD – Thursday, February 15, 2018 – 7 pm. Lastly, Dr. Davey shared his congratulations with Mrs. Friedman on her tenure appointment and that he looks forward to her continued success at CVES. Dr. Davey also shared with the Board the total years of service of the retirees listed on the agenda this evening is a total of 138 years.

NEXT BOARD  
MEETING

The next Board Meeting will be held on Wednesday, February 14, 2018, at the Instructional Services Center in Plattsburgh, a Proposed Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to adjourn the meeting at 8:48 p.m. All Board Members present voted yes—motion carried.

  
Meaghan Rabideau, Board Clerk