

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE INSTRUCTIONAL SERVICES CENTER IN
PLATTSBURGH ON FEBRUARY 14, 2018 – PROPOSED EXECUTIVE SESSION AT 6:30 PM –
MEETING AT 7:30 P.M.**

- | | |
|-----------|--|
| Action | 1. CALL TO ORDER: PRESIDENT BARCOMB |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. EXECUTIVE SESSION |
| No Action | 3. INTRODUCTION OF ALL PRESENT |
| No Action | 4. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| | (Each speaker shall be limited to a maximum of 3 minutes. The entire public participation period shall be limited to no more than 30 minutes.) |
| Action | 5. BOARD OF COOPERATIVE EDUCATIONAL SERVICES BUDGET PRESENTATION –
Dr. Davey & Dr. Hollis Palmer |
| | --Review Highlights from 1/22/18 Budget Committee Meeting & 2018/19 Draft Rates |
| | --Board Approval to Print 2018-19 Educational Program & Fiscal Plan (Enc. 1) |
| No Action | 6. AUDIT COMMITTEE HIGHLIGHTS/UPDATE – Dr. Hollis Palmer |
| No Action | 7. STRATEGIC PLAN MID-YEAR UPDATE – Dr. Davey |
| No Action | 8. FACILITIES ADVISORY COMMITTEE UPDATE – Dr. Hollis Palmer |
| Action | 9. MINUTES OF PREVIOUS MEETING |
| | a. January 10, 2018 Board Meeting (Enc. 2) |
| | 10. CONSENT AGENDA FINANCIAL |
| Action | a. Certification of Warrant (Enc. 3) |
| Action | b. Treasurer’s Report (Enc. 4) |
| Action | c. Donation (Enc. 5) |
| Action | d. Budget Increases (Enc. 6) |
| Action | e. Special Aid Fund Project (Enc. 7) |
| Action | f. Contractor/Consultant Agreement (Enc. 8) |
| Action | g. Memorandum of Agreement (Enc. 9) |
| Action | h. Service Agreements (Enc. 10) |
| Action | i. Client Services Agreement (Enc. 11) |
| Action | j. Lease Amendment (Enc. 12) |
| Action | k. Bid (Enc. 13) |
| | 11. OLD BUSINESS |
| No Action | a. Committees |
| | --Audit Committee Meeting Highlights – October 11, 2017 (Information Only) (Enc. 14) |

12. CONSENT AGENDA PERSONNEL

- Action a. Resignations for the Purpose of Retirement (Enc. 15)
- Action b. Resignations (Enc. 16)
- Action c. Leave of Absence (Enc. 17)
- Action d. Change in Title (Enc. 18)
- Action e. Position Increase (Enc. 19)
- Action f. Four-Year Probationary Appointment (Enc. 20)
- Action g. Civil Service Probationary Appointments (Enc. 21)
- Action h. Civil Service Provisional Appointment (Enc. 22)
- Action i. Amendment (Enc. 23)
- Action j. Permanent Appointment (Enc. 24)
- Action k. Temporary Appointment (Enc. 25)
- Action l. Intern Appointment (Enc. 26)
- Action m. Adult Education Instructor (Enc. 27)
- Action n. 2017/18 Additional Work (Enc. 28)
- Action o. Facilitators/Scorers (Enc. 29)
- Action p. Substitutes (Enc. 30)
- Action q. Volunteer (Enc. 31)

13. BOARD OF COOPERATIVE EDUCATIONAL SERVICES

- Action a. Requests for Approval to Attend Conference/Workshop (Enc. 32)
- Action b. Certification of Lead Teacher Evaluator (Enc. 33)
- Action c. Revised 2018-19 School Calendar (Enc. 34)
- Action d. Adopt School Calendar (Enc. 35)

14. NEW BUSINESS

- No Action a. None this month

No Action 15. SUPERINTENDENT'S UPDATE – Dr. Mark C. Davey

No Action 16. OTHER

No Action 17. NEXT BOARD MEETING

Wednesday, March 14, 2018, at the Yandon-Dillon Center in Mineville – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

No Action 18. REPORTS FROM DIRECTORS (Enc. 36)

Action 19. ADJOURNMENT

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

February 14, 2018	Board Meeting/Budget Presentations – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
February 15-17, 2018	AASA Convention – Nashville, TN
March 12, 2018	CVES Regional Spelling Bee – Peru High School, 5:00 p.m. (Snow date: March 19)
March 14, 2018	I Stand Against Bullying (ISAB) Awards – SUNY Giltz Auditorium, Plattsburgh 5:00 p.m. Red Carpet, 6:00 p.m. Start
March 14, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
March 21, 2018	CVES Job Fair – CV-TEC Lobby Plattsburgh Main Campus – 10:00 a.m. – 6:00 p.m.
April 7-9, 2018	NSBA Convention – San Antonio, TX
April 11, 2018	Annual Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
April 17, 2018	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 18, 2018	CV-TEC Open House – Mineville – 6:00 p.m.
April 26, 2018	Election of CVES Board Members and Vote on Administrative Budget
May 3, 2018	Clinton County School Boards Recognition Dinner – Rainbow Banquet Hall – 6:00 p.m.
May 9, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
May 15, 2018	NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.
May 23, 2018	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 30, 2018	SkillsUSA Awards – Butcher Block – 6:00 p.m.
June 7, 2018	No. Country Loggers Awards Banquet – 7:00 p.m.
June 8, 2018	Special Ed Career Pathways Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 9, 2018	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 13, 2018	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 19, 2018	CV-TEC Graduation Ceremony – SUNY Field House – Plattsburgh – 7:00 p.m.
June 20, 2018	CV-TEC Graduation Ceremony – Moriah Central School – 7:00 p.m.

ENC. 1

Recommend that the Board grant approval to have the 2018-19 CVES Educational Program and Fiscal Plan printed to share with Component School Districts.

ENC. 2

Recommend that the Board approve the Draft Minutes from the January 10, 2018 Board meeting. (attached)

ENC. 3

Recommend that the Board approve the Certification of Warrant for January 2, 2018 to January 31, 2018. (attached)

ENC. 4

Recommend that the Board approve the Treasurer's Report from December 31, 2017. (attached)

ENC. 5

For informational purposes only, the following Donation was accepted by the District Superintendent and the Board President:

1. Donation of a 1998 Honda Civic from Linda Gonyo-Horne, with an estimated value of \$100.00. This donation will benefit the CV-TEC Automotive Tech Program at the Plattsburgh Main Campus.

Recommend that the Board approve the following Donation:

1. Donation of a Penn Yan boat and trailer from James Senese, with an estimated value of \$7,000.00. This donation will benefit the Marine Tech Program at the Mineville Campus.

ENC. 6

Recommend that the Board approve the following Budget Increases:

1. Printing & Duplicating budget from \$433,151 to \$443,151 for the 2017-18 school year due to increased participation. (Co-Ser 505 – ISC)

2. School Improvement budget from \$880,956 to \$1,030,956 for the 2017-18 school year due to increased participation. (Co-Ser 506 – ISC)

3. Staff Development – Clerical budget from \$4,705 to \$5,005 for the 2017-2018 school year due to participation. (Co-Ser 630 – ISC)

4. Board of Education – Professional Development budget from \$11,646 to \$12,568 for the 2017/2018 school year to accommodate for additional workshop costs offered through this co-ser. (Co-Ser 650 - Management Services)

ENC. 2

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: January 10, 2018
KIND OF MEETING: Regular Board Meeting
PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Linda Gonyo-Horne
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe
Paul Mudie
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

Leisa Boise
Evan Glading
Richard Harriman, Sr.
Mark R. Henry

District Superintendent

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

Others Present:

Teresa Calabrese-Gray
Michele Friedman
Dr. Hollis Palmer
Reginald McDonald
James R. McCartney
Dr. Grace Stay
Kevin Shaw
Michael Horne

MEETING
TO ORDER

President Barcomb called the meeting to order at 6:43 p.m.

EXECUTIVE
SESSION

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board go into Executive Session at 6:44 p.m. for the following reasons: #5 - A matter of collective negotiations pursuant to article 14 of civil service law (the Taylor Law); #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation; #8 - A matter of the proposed acquisition, sale or lease of real property or the proposed acquisition of securities, or sale or exchange of securities held by the school district if such discussion publicity would substantially affect the value thereof; #9 - A matter related to a specific student of the district. In Executive Session, Dr. Davey provided an update regarding the CVES vs. Risetto litigation. Next, several labor relations items were discussed including a pending grievance from the CVES United Professionals Unit, an overview of upcoming contract negotiations was given, and several specific employee matters were reviewed and Board input gathered. Information was then provided to the Board regarding extending a contract currently in place. Lastly, a confidential student matter was reviewed. All Board Members present voted yes—motion carried.

Mr. St. Pierre moved, seconded by Mrs. LaRocque, to come out of Executive Session at 7:27 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
THE AUDIENCE

Mr. McCartney and Mrs. Friedman both commented on the recent CV-TEC community event, “Candy Canes & Airplanes”, held at the PAI Satellite campus. The event was a huge success with over 400 people that registered, making for a great opportunity to showcase the Plattsburgh Aeronautical Institute as well as other CV-TEC programs. Mr. McDonald presented a “good wishes” card to Dr. Davey from the Special Education students for a fast recovery. Dr. Davey expressed his appreciation for the “good wishes encouragement”. Mr. McDonald also informed the Board of the Giving Tree that the students and staff of the Autism Program decorate each year during Christmas inside of the Champlain Centre Mall. The tree is decorated with ornaments as well gift cards and other items that is donated to a specific cause each year.

APEX SOLAR LAB
PRESENTATION

Kevin Shaw, the Construction Trades Teacher at the Mineville Campus, presented to the Board an overview of the CV-TEC Photovoltaic (PV) Installer Training that will be provided at CV-TEC to students. APEX Solar has donated a Grid Tie PV System (solar panels) that will be used by the students to train on the installation of this growing area of the industry. APEX will also provide work based learning opportunities off campus at jobsites that will prepare for students to enter into the industry workforce. Mr. Shaw explained that the goal is to work with Hudson Falls Community College for accreditation as a pathway for students to go beyond the installation level. APEX Solar is hoping this installation training at CVES can be a model for future programs throughout the state. Mr. Shaw answered several questions regarding next steps and future opportunities for students involved in the APEX Solar program.

FACILITIES
ADVISORY
COMMITTEE
UPDATE

Dr. Hollis Palmer gave an update to the Board on the Facilities Advisory Committee (FAC) meeting that was held recently. The Committee’s planned work calendar is on schedule and in some areas ahead of schedule. The next FAC meeting on January 30, 2018, will be held in the South Hanger Aviation Library on the Satellite Campus, and will focus on the Instructional Services Center (ISC) and the Satellite Campus. Following the ISC and Satellite Campus discussion, the FAC’s next goal is to prioritize the needs of each campus, consider recommendations to find a part-time Project Manager and identify parameters and recommendations for selecting a financial consultant for the Capital Project. CVES will also need to hire a “Wetlands Delineation expert” to determine and mark the perimeter of the wetlands on the CVES campuses and determine if any special species exist in CVES’ identified wetlands.

PREVIOUS
MINUTES

Mrs. LaRocque moved, seconded by Mrs. Saunders that the Board approve the minutes of the December 13, 2017 Regular Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, to approve the following consent agenda Financial items 8a – 8g as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(8a) Certification of Warrant for December 1, 2017 to December 28, 2017, be accepted as presented.

TREASURER'S
REPORT

(8b) Approve the Treasurer's Report from November 30, 2017.

DONATIONS

(8c) Approve the following Donations:

1. For Our Student Stipend Fund:

Pepsi (Nov 2017)	101.79
Pepsi (Dec 2017)	<u>58.12</u>
TOTAL	- \$159.91

2. Donation of \$1,000.00 gift card from Robert Kramer of Harbor Freight Tools for Schools, LLC. This donation will benefit the CV-TEC Satellite Campus Welding Program.

3. Donation of a Grid Tie PV System from APEX Solar, with an estimated value of \$1,670.00. This donation will benefit the students of the Construction Trades Program at the CV-TEC Mineville Campus.

BUDGET
INCREASES

(8d) Approve the following Budget Increases:

1. 6:1:1 Autism budget from \$2,188,524 to \$2,671,098 for the 2017-2018 school year to accommodate the increases in student enrollment from Beekmantown, Northeastern Clinton, Plattsburgh, Saranac, and Franklin-Essex-Hamilton-Malone School Districts. (Co-Ser 205 - Special Education)

2. 8:1:1 Traditional budget from \$4,421,393 to \$4,680,439 for the 2017-2018 school year to accommodate the increases in student enrollment from AuSable, Crown Point, Moriah, Northern Adirondack, Plattsburgh, Saranac, Ticonderoga, and Franklin-Essex-Hamilton-Lake Placid School Districts. (Co-Ser 208 - Special Education)

3. 8:1:1 Life Skills budget from \$4,380,043 to \$4,788,625 for the 2017-2018 school year to accommodate the increases in student enrollment from Chazy, Ticonderoga, Willsboro, Franklin-Essex-Hamilton-Lake Placid, Franklin-Essex-Hamilton-Malone School Districts. (Co-Ser 210 - Special Education)

4. Itinerant (ITIN) Guidance/Counseling budget from \$73,221 to \$117,721 for the 2017-2018 school year to accommodate increase in services from Westport School District. (Co-Ser 303 - Special Education)

5. Itinerant (ITIN) Visually Impaired/Blind budget from \$950 to \$27,930 for the 2017-2018 school year to accommodate increase in services from Saranac School District. (Co-Ser 309 - Special Education)

BUDGET
INCREASES

6. Itinerant (ITIN) Physical Therapy Budget from \$334,072 to \$353,094 for the 2017-2018 school year to accommodate increase in services from AuSable Valley School District. (Co-Ser 321 - Special Education)
7. Itinerant (ITIN) Occupational Therapy Budget from \$475,907 to \$539,435 for the 2017-2018 school year to accommodate increase in services from Elizabethtown-Lewis and Westport School Districts. (Co-Ser 323 - Special Education)
8. Yandon-Dillon School Lunch Budget from \$65,544 to \$95,315 for the 2017-2018 school year to accommodate for the increase in salary and benefits for a full-time Cook Manager and upgrading the cafeteria equipment. (Co-Ser 791 - Special Education)
9. School Library System Operating Aid Special Aid Fund Budget from \$96,040.00 to \$99,206.54 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F947 - ISC)
10. School Library System Automation Aid Special Aid Fund Budget from \$9,604.00 to \$14,369.69 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F949 - ISC)
11. School Library System Supplementary Aid Special Aid Fund Budget from \$46,895.00 to \$47,756.35 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F956 - ISC)
12. North Country Region Career Pathways II Program Special Aid Fund Project budget from \$45,000 to \$135,000, for the period of April 1, 2017 through March 31, 2018, due to an additional award of \$90,000. (Pending a fully executed contract with North Country Workforce Partnership, Inc.) (Co-Ser F963 - CV-TEC)

CROSS
CONTRACT
BUDGETS

(8e) Approve the following Cross Contract Budgets:

1. Textbook Coordination - Albany BOCES budget in the amount of \$200 for the 2017-2018 school year, to accommodate a cross contract with Albany BOCES and Schroon Lake. (Co-Ser 612 – ISC)
2. Voice & Electronic Communication Service – Albany BOCES budget in the amount of \$130,000 for the 2017-2018 school year, to accommodate for cross contracts with Albany BOCES (Chazy, Northeastern Clinton, Northern Adirondack, and Westport). (Co-Ser 623 – ISC)
3. Laserfiche Services – Albany BOCES budget in the amount of \$8,500 for the 2017-2018 school year, to accommodate a cross contract with Albany BOCES and Peru. (Co-Ser 635 – ISC)

CROSS
CONTRACT
BUDGETS

4. Exploratory Enrichment – Franklin-Essex-Hamilton BOCES budget in the amount of \$4,200 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (AuSable, Beekmantown, Moriah, and Northern Adirondack). (Co-Ser 409 – ISC)
5. Middle School Regional Summer School (RSS) - Franklin-Essex-Hamilton BOCES budget in the amount of \$2,500 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (Northeastern Clinton, Northern Adirondack, and Plattsburgh). (Co-Ser 428 – ISC)
6. Learning Technology Services – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget in the amount of \$9,500 for the 2017-2018 school year to accommodate a cross contract with Washington-Saratoga-Warren-Hamilton-Essex BOCES and Northeastern Clinton. (Co-Ser 504 – ISC)
7. Web Page Software Services – St. Lawrence-Lewis BOCES budget in the amount of \$12,500 for the 2017-2018 school year to accommodate a cross contract with St. Lawrence-Lewis BOCES and Beekmantown.(Co-Ser 536 – ISC)
8. Elementary Science Program – Monroe 2 BOCES budget in the amount of \$7,100 for the 2017-2018 school year to accommodate for a cross contract with Monroe 2 BOCES and Keene. (Co-Ser 562 – ISC)
9. Planning Services – Putnam-Northern Westchester BOCES budget in the amount of \$5,000 for the 2017-2018 school year to accommodate for a cross contract with Putnam-Northern Westchester BOCES and Beekmantown. (Co-Ser 653 – Mgt. Services)
10. Coordination Service – Franklin-Essex-Hamilton BOCES budget in the amount of \$3,400 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (Elizabethtown-Lewis and Westport). (Co-Ser 618 - Management Services)

CROSS
CONTRACT
BUDGET
INCREASES

(8f) Approve the following Cross Contract Budget Increases:

1. Career & Tech Ed – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget from \$11,500 to \$22,798, for the 2017-2018 school year, to accommodate for increased service requests between Washington-Saratoga-Warren-Hamilton-Essex BOCES and Schroon Lake. (Co-Ser 110 – CV-TEC)
2. Increase the Labor Relations – Albany BOCES budget from \$215,234 to \$269,834, for the 2017-2018 school year, to accommodate for actual initial costs versus the estimated amount budgeted (AuSable, Beekmantown, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Schroon Lake, Ticonderoga, Westport, and Willsboro). (Co-Ser 632 – Management Services)

MEMORANDUM
OF AGREEMENT

(8g) Approve the following resolution regarding the revised North Country Workforce Partnership Inc. Memorandum of Agreement:

WHEREAS, CEWW BOCES heretofore approved an agreement on or about June 15, 2017 for reimbursement to CEWW BOCES for professional services rendered in connection with the North Country Region Career Pathways II Program in an amount not to exceed \$45,000 for the period of April 1, 2017 to March 31, 2018;

WHEREAS, by reason of the need to increase project funding by \$90,000, the North County Workforce Partnership, Inc. and CEWW BOCES have agreed to execute a revised Memorandum of Agreement to specify the increased funding amount and terminate the existing agreement dated June 15, 2017;

NOW THEREFORE, BE IT RESOLVED, that the Memorandum of Agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES dated June 15, 2017, commencing April 1, 2017 and ending March 31, 2018, is hereby terminated and rescinded effective December 21, 2017; and be it further

RESOLVED, that the proposed revised Memorandum of Agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES commencing April 1, 2017 and ending March 31, 2018 is hereby approved.

CONSENT
AGENDA
PERSONNEL

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, to approve the following Consent Agenda Personnel items 10a – 10L as presented. All Board Members present voted yes— motion carried.

RESIGNATIONS
FOR THE
PURPOSE OF
RETIREMENT
BELZILE,
WHITFORD,
DAVIS, WERNER,
MAGEE

(10a) Accept the following letters of Resignation for the Purpose of Retirement:

1. Robin Belzile, Adult Literacy Teacher, effective June 30, 2018 (10+ YOS for Health Ins.)
2. Michelle Whitford, Special Education Teacher, effective June 29, 2018. (10+ YOS for Health Ins.)
3. Wendy Davis, Teaching Assistant, effective June 30, 2018. (10+ YOS for Health Ins.)
4. Cynthia Werner, Speech and Hearing Teacher, effective June 30, 2018. (10+ YOS for Health Ins.)
5. Robin Magee, Physical Therapist, effective June 25, 2018. (10+ YOS for Health Ins.)

RESIGNATION
DALY, VELIE

(10b) Accept the following letters of Resignation:

1. Patrick Daly, P-TECH Math Teacher, effective December 22, 2017.
2. Michele Velie, Teacher Aide/Student Aide, effective January 31, 2018.

LEAVE OF
ABSENCE
O'CONNOR

(10c) Leave of Absence:

1. Carrie O'Connor - unpaid leave of absence, effective January 2, 2018 - June 30, 2018.

CHANGE IN TITLE (10d) Change in Title:

JOHNSON,
LAMOY

Change in title for Brandon Johnson from Micro-Computer Specialist to Computer Specialist, effective December 19, 2017 due to Civil Service's revision of title. Civil Service Permanent status remains unchanged.

Change in title for Joseph Lamoy from Micro-Computer Specialist to Computer Specialist, effective December 19, 2017 due to Civil Service's revision of title. Civil Service Permanent status remains unchanged.

FOUR-YEAR
PROBATIONARY
APPOINTMENT
SCHMITT

(10e) Appoint Four-Year Probationary Appointment as follows:

1. Ann Schmitt, Teaching Assistant, Effective December 7, 2017, Annualized Base Salary of \$20,512.00 (Prorated), Actual Earned Salary of \$13,948.16 (2017-2018).
(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

TENURE
APPOINTMENT
FRIEDMAN

(10f) Grant Tenure to the following person:

1. Michele Friedman, Director of CV-TEC, effective January 11, 2018.

TEMPORARY
APPOINTMENT
BROOKS

(10g) Appoint the following person to a Temporary Appointment as follows:

1. Katie Brooks, Adult Literacy Teacher, Effective January 11, 2018 through June 30, 2018, Annualized Base Salary of \$42,894.00 - \$6,500.00 (uncertified) = \$36,394.00 (Prorated), Actual Earned Salary of \$20,562.61 (2017-2018).

2017/18
ADDITIONAL
WORK

(10h) Approve the following additional work for the 2017/18 School Year:

<u>Name:</u>	<u>Reason:</u>	<u>Rate:</u>
Tanner Senecal	Culinary Arts Mgmt. (not to exceed 20 hours)	Hourly Rate of Pay
Bevan Gertsch-Cochran	Culinary Arts Mgmt. (not to exceed 20 hours)	Hourly Rate of Pay

RESOLUTION

(10i) Approve 3 (three) Intern positions for Management Services at \$12.00/hour, not to exceed 20 hours/week during college semesters; and not to exceed 35 hours/week during college recesses.

TEMPORARY GRANT APPOINTMENTS

(10j) Approve the following Temporary Grant appointments from January 1, 2018 – December 31, 2018:

1. Grace Suarez, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
2. Niko Bardis, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
3. Brad Rush, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
4. Angel Powell, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
5. Patrick Vicencio, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour

SUBSTITUTES

(10k) Approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Ashley Smith	TOC Teacher Aide/Student Aide	\$73.00/day	WAF
Lisa Deyo	TOC Teacher Aide/Student Aide	\$73.00/day	WAF

SUBSTITUTE TEMPORARY ON-CALL RATE INCREASES

(10L) Increase the minimum wage amount for the following substitute temporary on-call rates:

<u>Position</u>	<u>Rate</u>
On-call Hourly Rate of Pay	\$10.40/hour
On-call O&M Staff	\$84.00/daily
On-call (Civil Service) Clerical	\$73.00/daily
On-call Teacher Aide/Student Aide	\$73.00/daily
Substitute Teacher	\$100.00/daily
Substitute Teaching Assistant	\$80.00/daily

ADOPT NEW POLICY

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board adopt the following New Policy:

#XXXX Meal Charge Policy

All Board Members present voted yes—motion carried.

ADOPT REVISED POLICY

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board adopt the following Revised Policy:

#1120R – School District Records Regulation

All Board Members present voted yes—motion carried.

CAREER &
 TECHNICAL
 EDUCATION RE-
 CERTIFICATION

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board recertify the following programs for Career & Technical Education, which may lead to a technical endorsement on a student’s regent’s diploma and will permit the awarding of academic credit for each of these programs, contingent upon the State Education Department approval.

<u>Program</u>	<u>Original Certification</u>	<u>Re-certified</u>
Allied Health	2003	2013
Animal Science	2012	2017
Auto Collision	2002	2012
Auto Technician	2002	2012
Construction Trades	2003	2013
Culinary Arts Management	2013	2018
Digital Design	2012	2017
Electrical Design	2003	2013
Graphic Design	2002	2012
Medical Office Assisting	2002	2012
Security and Law Enforcement	2003	2013
Small Engine Repair	2003	2013

All Board Members present voted yes—motion carried.

FOUR-YEAR
 PROBATIONARY
 APPOINTMENT
 SUPINSKI

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Ellen Supinski, Special Education Teacher, Effective January 22, 2018, Annualized Base Salary of \$57,987.00 (Prorated), Actual Earned Salary of \$31,312.98 (2017-2018)

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

STRATEGIC PLAN
 UPDATE

Dr. Davey informed the Board that the next District Planning Team (DPT) meeting will be a half-day session on January 31, 2018 in the Culinary Arts Lab at the Plattsburgh Main Campus. This meeting will be a mid-year review, update and analysis CVES-wide and for all divisions to assist in CVES moving forward with our Strategic Plan. A mid-year presentation will be given to the Board at the February 14th meeting next month.

SUPERINTENDENT'S
UPDATE

Dr. Davey shared with the Board that he recently attended the Governor's Regional North Country Regional State of the State address where an overview of the Governor's 2018 Executive Budget was presented to attendees. During the Question & Answer portion of the presentation, concerns with the new tax laws and deficit were presented. Next, Dr. Davey and Dr. Hollis Palmer gave a brief update of the on-going work of the Health Insurance Advisory Board. The newest ad-hoc, non-voting committee has representation of CSOs, business officials, retirees and various bargaining units that are working on long-term ways to reduce costs. Third, the Board was reminded of the BOCES Board member terms that are set to expire June 30, 2018 and that there will (6) vacant seats on the CVES Board this election season. Upcoming events include: Legislative Advocacy Breakfast – Crowne Plaza, Lake Placid – 8 am; BOCES 2018 Lobby Day – Empire Plaza/Legislative Offices, Albany, NY – 8 am to 4 pm; and 2017-18 CVES & Upcoming Component District Board of Education Visits: Moriah CSD – Tuesday, January 16, 2018 - 6 pm; Saranac CSD – Monday, February 5, 2018 – 6:30 pm; Peru CSD – Tuesday, February 13, 2018 – 7 pm; Schroon Lake CSD – Thursday, February 15, 2018 – 7 pm. Lastly, Dr. Davey shared his congratulations with Mrs. Friedman on her tenure appointment and that he looks forward to her continued success at CVES. Dr. Davey also shared with the Board the total years of service of the retirees listed on the agenda this evening is a total of 138 years.

NEXT BOARD
MEETING

The next Board Meeting will be held on Wednesday, February 14, 2018, at the Instructional Services Center in Plattsburgh, a Proposed Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to adjourn the meeting at 8:48 p.m. All Board Members present voted yes—motion carried.

DRAFT
Meaghan Rabideau, Board Clerk

ENC. 3

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: February 5, 2018
Re: Report for Board Agenda for February 14, 2018 Meeting

The following warrant claims were reviewed from January 2, to January 31, 2018:

Warrant No. & Date	Check Information	Gross Total Amount
W #27- 01/04/2018	*Check Nos: 216858-216928**	\$ 475,791.19
W #28- 01/11/2018	*Check Nos: 216972-217050**	\$ 773,937.36
W #29- 01/18/2018	*Check Nos: 217053-217122**	\$ 327,656.00
W #30- 01/25/2018	*Check Nos: 217126-217127** 217174-217247	\$ 126,007.98
W #31- 01/31/2018	*Check Nos: 217248-217285	\$ 69,752.73

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS:

PR #15- Wire #941-011218- Warrant #29;

NYS Promptax:

PR #13- Wire #NYS-122817- Warrant #27;

PR #15- Wire #NYS-011218- Warrant #29;

Omni Financial Group:

PR #15- Wire #OMN-011218- Warrant #28;

PR #16- Wire #OMN-013118- Warrant #31;

NYS Office of Comptroller ERS Retirement & Loans: PR#12&13-Wire #ERS-DEC17-Warrant #27;

Health Insurance Consortium Payments:

Wire #1/4/18	\$ 1,445,387.33
Wire #1/11/18	\$ 1,445,467.74
Wire #1/18/18	\$ 1,406,927.34
Wire #1/25/18	\$ 1,495,673.04
Wire #2/1/18	\$ 1,071,004.58

CEWW Workers Compensation Payments:

1/19/18	Check #1044	\$27,641.00
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PR#14 EOY Recodes Only

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature) _____

Angela Jennette

CC: Hollis Palmer
Christine Myers

<u>Date</u>	<u>Warrant</u>	<u>Vendor #</u>	<u>Claim Audit Finding:</u>	<u>Summary Business Office Response:</u>	<u>Resolution/Options:</u>
01/03/18	Pending W#27	8049	Incorrect address.	Address corrected.	Approved for final warrant.
01/03/18	Pending W#27	14037	Invoice 3.5 months old.	Vendor never sent invoice, it was requested by Accounts Payable.	Approved for final warrant.
01/04/18	Final W#27				\$475,791.19
01/10/18	Pending W#28	7375	Rate on Purchase Order does not match pricing on invoice.	Will have invoice corrected.	Removed from final warrant.
01/10/18	Pending W#28	14460	Per Wellness Policy items in question; Chips, Candy, Pringles	Will give to Assistant Superintendent of 21st Century Learning to address with Director.	Approved for final warrant.
01/10/18	Pending W#28	2136	Missing documentation of receiving item.	Will obtain documentation.	Removed from final warrant.
01/10/18	Pending W#28	9548	Excessive price for item.	Will have Purchasing Agent watch for this and follow-up with the division for future purchases.	Approved for final warrant.
01/11/18	Final W#28				\$773,937.36
01/17/18	Pending W#29	13460	Per Wellness Policy items not allowed; Gum, Chips, Candy, Soda. Purchase Order over set amount on 3 charges.	New employee unaware of requirements. Wellness Policy Administrative procedure still in progress.	Approved for final warrant.
01/17/18	Pending W#29	2235	Missing Ok to Pay.	Will obtain Ok to pay.	Removed from final warrant.
01/17/18	Pending W#29	4024	Unit price not in line with Purchase Order.	Will verify pricing charged.	Removed from final warrant.
01/17/18	Pending W#29	2136	All items are not checked in by receiving.	Purchasing Agent will review before paying to ensure all items received.	Removed from final warrant.
01/17/18	Pending W#29	15511	All items are not checked in by receiving.	Will review receivers and Ok to Pays.	Removed from final warrant.
01/18/18	Final W#29				327,656.00
01/24/18	Pending W#30	8779	Incorrect mileage rate.	Memo sent out in January to inform employees on new rate.	Approved for final warrant.
01/24/18	Pending W#30	13460	Per Wellness Policy item not allowed; Chips.	To be addressed in Administrative Procedure that is in progress.	Approved for final warrant.
01/24/18	Pending W#30	13793	Mileage calculation is incorrect on travel claim.	Will verify to ensure employee puts correct mileage down for claims.	Removed from final warrant.
01/25/18	Final W#30				\$126,007.98
01/30/18	Pending W#31	13460	Per Wellness Policy items not allowed; Gum, candy	Pending administrative procedure development by Program Directors.	Approved for final warrant.
01/30/18	Pending W#31	13165	Could this printing be done more cost effective through our own Print shop?	Will discuss with cabinet and administrative team on most cost effective options.	Approved for final warrant.
01/31/18	Final W#31				\$69,752.73

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - DECEMBER 31, 2017**

	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	November 30, 2017	December	December	December	December	December	December 31, 2017	December 31, 2017
i. CHECKING ACCOUNTS								
<u>TD Bank - Depository</u>								
General Fund	\$ 3,692,309.91	\$ 2,170,189.94	\$ 2,716,255.05	\$ 3,146,244.80	\$ 22,491,756.38	\$ 22,061,200.98	\$ 3,146,244.80	\$ 3,146,244.80
Special Aid Fund	\$ (553,480.57)	\$ 209,621.52	\$ 316,444.17	\$ (660,303.22)	\$ 1,168,165.93	\$ 1,331,045.06	\$ (660,303.22)	\$ (660,303.22)
Trust & Agency Fund	\$ 301,674.54	\$ 135.86	\$ 139,977.62	\$ 161,832.78	\$ 231,941.27	\$ 148,062.90	\$ 161,832.78	\$ 161,832.78
School Lunch Fund	\$ (21,191.68)	\$ 903.74	\$ 8,365.54	\$ (28,653.48)	\$ 12,459.09	\$ 58,032.90	\$ (28,653.48)	\$ (28,653.48)
Capital Fund	\$ 34,000.95	\$ -	\$ -	\$ 34,000.95	\$ -	\$ 21,829.24	\$ 34,000.95	\$ 34,000.95
Private Purpose Trust Fund	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,608.87	\$ -	\$ -
<u>TD Bank - Operating</u>								
General	\$ 304,988.89	\$ 3,175,125.00	\$ 3,360,932.92	\$ 119,190.97	\$ 23,422,656.63	\$ 23,503,575.00	\$ 119,190.97	\$ 119,190.97
SAVINGS ACCOUNTS								
<u>NYCLASS</u>								
Trust Fund Non-Expendable	\$ 11,167.35	\$ 10.10	\$ -	\$ 11,177.45	\$ 52.65	\$ -	\$ 11,177.45	\$ 11,177.45
Private Purpose Trust Fund	\$ 12,241.40	\$ 11.04	\$ -	\$ 12,252.44	\$ 58.16	\$ -	\$ 12,252.44	\$ 12,252.44
TOTAL CASH ON HAND	<u>\$ 3,781,720.79</u>			<u>\$ 2,795,742.69</u>	<u>\$ 47,327,090.11</u>	<u>\$ 47,126,354.95</u>	<u>\$ 2,795,742.69</u>	<u>\$ 2,795,742.69</u>

ii. RECONCILIATION TO BANK STATEMENTS

	December 31, 2017	Add: Deposits in Transit	Less: Outstanding Checks	December 31, 2017
	Bank Balance			Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 520,904.32	\$ -	\$ (401,713.35)	\$ 119,190.97
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 2,653,121.83	\$ -	\$ -	\$ 2,653,121.83
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 672.90	\$ -	\$ -	\$ 672.90
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 671.53	\$ -	\$ -	\$ 671.53
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,177.45	\$ -	\$ -	\$ 11,177.45
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 412.49	\$ -	\$ -	\$ 412.49
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 10,495.52	\$ -	\$ -	\$ 10,495.52
TOTAL CASH ON HAND	\$ 2,795,742.69	\$ 0.00	\$ (401,713.35)	\$ 2,795,742.69

GENERAL FUND INTEREST RECEIVED 7/01/17 - 12/31/17 \$ 7,060.60

Christine Myers
Christine Myers, District Treasurer

PREPARED BY:

DATED:

2/8/18

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 12/01/2017 TO 12/31/2017

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	2,435.67	4,695.46	1,217.00	5,912.46	17.15	5,895.31
SKILLS USA - MINEVILLE	154.63	682.63	0.00	682.63	0.00	682.63
NO. COUNTRY LOGGERS	591.32	591.32	975.50	1,566.82	958.24	608.58
IMAGE MAKERS	2,324.21	2,024.21	0.00	2,024.21	0.00	2,024.21
REFLECTIONS	309.89	309.89	2,108.29	2,418.18	0.00	2,418.18
LPN CLASS	1,237.64	1,452.84	1,697.80	3,150.64	853.45	2,297.19
ANIMAL SCIENCE	553.27	553.30	0.00	553.30	0.00	553.30
RAZOR'S EDGE	207.47	699.26	0.00	699.26	0.00	699.26
PAWS IN TRAINING	0.03	0.00	0.00	0.00	0.00	0.00
ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	46.07	185.04	304.48	489.52	185.04	304.48
TOTAL	7,860.20	11,193.95	6,303.07	17,497.02	2,013.88	15,483.14


 CHRISTINE MYERS, DISTRICT TREASURER

1/8/18
 DATE

12/31/2017 Bank Balance \$ 15,838.78
 Add: Deposits in Transit \$ -
 Less: Outstanding Checks \$ (355.64)
 12/31/2017 Balance on Hand \$ 15,483.14

ENC. 7

Recommend that the Board approve the following Special Aid Fund Project:

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture IV special aid fund project in the amount of \$109,579.79 for the period of October 1, 2017 through September 30, 2018. This is due to rollover of the 2016-2017 project funds. (CV-TEC)

ENC. 8

Recommend that the Board approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Educational Vistas, Inc. for the purpose of obtaining Vendor Scoring services for grades 3-8 ELA and Mathematic Assessments; grades K-12 NYS English as a Second Language Assessment Tests (NYSESLAT); and grades 4 and 8 NYS Science Assessments. Service dates and terms are specified as per the agreement with a completion date occurring on June 12, 2018. The total amount payable for all services is \$150,000. (ISC) (attached)

ENC. 9

Recommend that the Board approve the following Memorandum of Agreement:

Agreement between Clinton-Essex-Warren-Washington BOCES and Franklin-Essex-Hamilton BOCES (FEH BOCES) under which C-E-W-W BOCES will reimburse FEH BOCES for professional services rendered in connection with the Supplemental Nutrition Assistance Program Employment & Training Venture IV Program (SNAP E&T IV) in an amount not to exceed \$50,000. The period of the agreement is October 1, 2017 through September 30, 2018. (CV-TEC) (attached)

ENC. 10

Recommend that the Board approve the following Service Agreements:

Agreements between Clinton-Essex-Warren-Washington BOCES and PrimeLink Inc. for upgraded business broadband service at the Plattsburgh Main Campus, the Plattsburgh Satellite Campus, the Instructional Services Center, and the Mineville Campus. The anticipated duration of the agreements will be July 1, 2018 through June 30, 2023 or 5 total years of service. The annual service cost for the first year of service is not anticipated to exceed \$29,000. The cost for subsequent years of service may increase, dependent on the broadband speed selected by BOCES. Some service costs will be eligible for reimbursement through the schools and libraries universal service support program (E-Rate). E-Rate reimbursements adjust, as program funding allows, on an annual basis. (Agreements pending attorney approval) (Administration) (Attached)

ENC. 8

CHAMPLAIN VALLEY EDUCATIONAL SERVICES INDEPENDENT CONTRACTOR/CONSULTANT AGREEMENT

AGREEMENT made this January 3, 2018, by and between the Clinton-Essex-Warren-Washington Counties Board of Cooperative Educational Services, with its principal place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (hereinafter "BOCES") and Educational Vistas, Inc., with an office and place of business at 718 State Street, Schenectady, NY hereinafter be collectively referred to as "THE PARTIES."

BOCES desires to have certain services and activities described as follows: Vendor Scoring for grades 3-8 ELA and mathematics assessments, grades K-12 New York State English as a Second Language Assessment Test (NYSESLAT) and grades 4 and 8 NYS Science assessments as referenced in Schedule A. The total cost will be no more than \$150,000 all-inclusive of travel and other related expenses as per detail costs on Schedule B.

Educational Vistas Inc., is qualified and if required, licensed and/or certified to provide or render the SERVICES described above.

In consideration of the promises set forth herein, and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged by both parties, the parties hereto agree, by and between themselves as follows:

1. **RETAINER:** Educational Vistas Inc. is hereby retained by BOCES as an independent contractor. The AGREEMENT will commence on the date listed above and terminate upon submission by Educational Vistas, Inc., of a final product satisfactory to BOCES, or upon the failure of Educational Vistas Inc. to meet the terms and conditions of this Agreement or upon a finding of violation of applicable laws, rules or regulations by Educational Vistas, Inc., whichever shall first occur.
2. Educational Vistas Inc. shall perform the SERVICES described in Schedule A, all such SERVICES being the responsibility of Educational Vistas Inc. and those in Educational Vistas Inc. employ.
3. Educational Vistas Inc. is free to devote his attention to the SERVICES as they see fit and is not required to perform the SERVICES during particular hours, on particular days or at a particular location, unless otherwise noted.
4. Educational Vistas Inc. represents and warrants that neither Educational Vistas Inc. nor any of Educational Vistas Inc. employees, agents, or assigns performing SERVICES for BOCES pursuant to this AGREEMENT has been convicted of a felony.
5. Educational Vistas Inc. agrees to provide copies of all certifications and licenses required by law to undertake the SERVICES to be performed for BOCES pursuant to this AGREEMENT, and further agrees to provide BOCES with a minimum of two (2) business references.
6. Educational Vistas Inc. shall provide the equipment, supplies, personnel, and other resources required to complete the SERVICES, and shall not be entitled to reimbursement for expenses, unless otherwise provided.
7. **INSURANCE:** See Attachment 1 - Educational Vistas Inc. agrees to provide BOCES with a Certificate of Insurance, which meets the requirements set forth

in Schedule A, prior to commencement of SERVICES. Educational Vistas Inc. acknowledges that failure to obtain such insurance on behalf of BOCES constitutes a material breach of contract and subjects it to liability for damages, indemnification, and all other legal remedies available to BOCES.

8. **FEES AND CHARGES:** It is understood by and between THE PARTIES that the above-described SERVICES will be completed before payment is made. Educational Vistas Inc., fee shall be all inclusive, and shall be limited to no more than \$150,000 paid as follows: BOCES will render payment within 30 days after receipt of Educational Vistas Inc. invoice at the conclusion of services and in consideration of receipt of services for each content area and a final product for that content area which is satisfactory to BOCES. Such fee shall not be subject to modification based on the number of hours devoted by Educational Vistas Inc., to the project.
9. **INDEPENDENT CONTRACTOR:** Educational Vistas Inc. is an independent contractor, not an employee of BOCES and is not entitled to: participation in any benefit plan provided to the employees of BOCES; Worker's Compensation; unemployment insurance benefits; nor any other benefit, right, or privilege available to the employees of BOCES.
10. **PUBLIC RETIREES:** Educational Vistas Inc., agrees to fully comply with employment, income limitations, and reporting requirements of public retirement systems and the New York State Retirement and Social Security Law.
11. **RESPONSIBILITY FOR TAXES:** BOCES will provide Educational Vistas Inc., with Internal Revenue Service Form 1099. Educational Vistas Inc., is responsible for the payment of taxes and all other sums required by law to be withheld from payments made under this AGREEMENT.
12. **PAYMENT:** Payment pursuant to this AGREEMENT is dependent upon the satisfactory completion of the SERVICES, faithful compliance with the AGREEMENT and acceptance of the work by BOCES. Submission of an invoice describing the SERVICES performed is a condition precedent to payment by BOCES.
13. **GOVERNING LAW:** This AGREEMENT shall be governed by the laws of the State of New York and any dispute arising hereunder shall be litigated in a Court of competent jurisdiction situate in Clinton County, New York; the parties agree they shall not bring an action in any other court for interpretation, enforcement, or monetary damages arising out of or under this agreement.
14. **EXECUTORY CLAUSE:** BOCES shall have no liability under this AGREEMENT to Educational Vistas Inc. or to anyone else beyond funds appropriated and available for this AGREEMENT.
15. **TERMINATION:** This AGREEMENT will terminate upon submission by Educational Vistas Inc. of a final product satisfactory to BOCES. BOCES reserves the right to terminate this AGREEMENT upon failure of Educational Vistas Inc., to meet the terms and conditions set forth herein or upon a finding of violation of applicable laws, rules or regulations by Educational Vistas Inc.

IN WITNESS WHEREOF, the parties hereto have executed this AGREEMENT on this 3rd day of January 2018.

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____

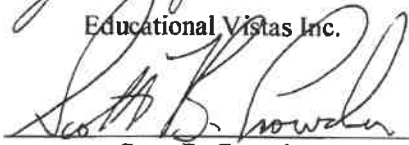
Mark C. Davey
Superintendent

Date: _____

January 3rd, 2018

Educational Vistas Inc.

By: _____

 - CEO

Scott B. Crowder
Chief Executive Officer

Date: _____

Clinton-Essex-Warren-Washington
Board of Cooperative Educational Services

By: _____

Larry Barcomb
CVES Board President

Schedule A

Vendor scoring process for grades 3-8 ELA and math assessments:

Paper-Based Assessment Scoring:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items. EVI will

- Do preliminary assessment check-in and verification process
- Do preliminary training for each subject based on NYS-provided scoring materials
- have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- have Full-time supervision by EVI NYS Scoring Director
- have daily recalibration sessions related to scoring
- have leader-performed read-behinds
- maintain strict confidentiality agreement between EVI and scorers

Computer-Based Assessment Scoring:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items through the Questar Score Point software program. EVI will

- Evaluate and select protocol for CBT leaders and scorers to ensure adequate skill and familiarity with both material and process
- Do preliminary leader and scorer computer training
- Have preliminary assessment check-in and verification process
- Have preliminary training for each subject based on NYS-provided scoring materials
- have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- have Full-time supervision by EVI NYS Scoring Director
- have daily recalibration sessions related to scoring
- have leader-performed read-behinds
- run a “zero” report to ensure scoring of all responses
- maintain strict confidentiality agreement between EVI and scorers

EVI will pick up paper-based grades 3-8 ELA assessments and answer sheets twice. The first pick up of exams and answer sheets will be on Tuesday, April 17, 2018 between 12:00 p.m. and 2:00 p.m. The second pick up of exams and answer sheets will be on Friday, April 20, 2018 between 12:00 p.m. and 2:00 p.m. The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on both days. There will be no additional charges for the pick-up of these exams and answer sheets. The exams and answer sheets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on Friday, April 27, 2018 between 12:00 p.m. and 2:00 p.m. There will be no additional charges for the return of these exams and answer sheets to the Instructional Services Center.

EVI will pick up paper-based grades 3-8 math assessments and answer sheets twice. The first pick up of exams and answer sheets will be on Tuesday, May 8, 2018 between 12:00 p.m. and 2:00 p.m. The second pick up of exams and answer sheets will be on Thursday, May 10, 2018 between 12:00 p.m. and 2:00 p.m. The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on both days. There will be no additional charges for the pick-up of these exams and answer sheets. The exams and answer sheets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on Monday, May 14, 2018 between 12:00 p.m. and 2:00 p.m. There will be no additional charges for the return of these exams and answer sheets to the Instructional Services Center.

Services provided by EVI as it relates to pick-up and delivery include:

- having staff available 24/7 during pick-up/delivery process to ensure that any challenges are identified and solved immediately
- using software that tracks designated district contact person information, district locations, times/dates, and courier assignments
- ensuring vehicles arrive at the Instructional Services Center at specified dates and times for pick-up/delivery of exams.
- ensuring materials received from CVES are signed and accounted for upon receipt of pick-up/delivery.
- Ensure records of test locations and security protocols are maintained and available
- Return all answer sheets packages in separate, designated envelopes by district and grade level.
- providing directions for packaging assessments to be picked-up
- communicating that Opt-Out answer sheets need to be separated at the district from the assessments and answer sheets prior to sending to vendor scoring
- ensuring that districts review and confirm that student rosters are current and accurate
- ensuring that constructed response scores on the bubble sheets are clear, dark and complete
- ensuring that all SED requirements for test security and confidentiality are met
- ensuring no student data will be collected, stored, or shared by any EVI staff

Vendor scoring process for grades 4-8 science assessments:

Paper-Based Assessment Scoring:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items. EVI will

- Do preliminary assessment check-in and verification process
- Do preliminary training for each subject based on NYS-provided scoring materials
- have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- have Full-time supervision by EVI NYS Scoring Director
- have daily recalibration sessions related to scoring
- have leader-performed read-behinds
- maintain strict confidentiality agreement between EVI and scorers

EVI will pick up paper-based grades 4 & 8 science assessments and answer sheets on Tuesday, June 5, 2018 between 12:00 p.m. and 2:00 p.m. . The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on both days. There will be no additional charges for the pick-up of these exams and answer sheets. The exams and answer sheets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on Tuesday, June 12, 2018 between 12:00 p.m. and 2:00 p.m. There will be no additional charges for the return of these exams and answer sheets to the Instructional Services Center.

Services provided by EVI as it relates to pick-up and delivery include:

- having staff available 24/7 during pick-up/delivery process to ensure that any challenges are identified and solved immediately
- using software that tracks designated district contact person information, district locations, times/dates, and courier assignments
- ensuring vehicles arrive at the Instructional Services Center at specified dates and times for pick-up/delivery of exams.
- ensuring materials received from CVES are signed and accounted for upon receipt of pick-up/delivery.
- Ensure records of test locations and security protocols are maintained and available
- Return all answer sheets packages in separate, designated envelopes by district and grade level.
- providing directions for packaging assessments to be picked-up
- communicating that Opt-Out answer sheets need to be separated at the district from the assessments and answer sheets prior to sending to vendor scoring
- ensuring that districts review and confirm that student rosters are current and accurate
- ensuring that constructed response scores on the bubble sheets are clear, dark and complete
- ensuring that all SED requirements for test security and confidentiality are met

- ensuring no student data will be collected, stored, or shared by any EVI staff
- Vendor scoring process for grades K-12 NYSESLAT assessments:

Paper-Based Assessment Scoring:

Educational Vistas, Inc. (EVI) will employ evaluated and selected NYS certified teachers to score the constructed response items. EVI will

- Do preliminary assessment check-in and verification process
- Do preliminary training for each subject based on NYS-provided scoring materials
- have communication with district/BOCES regarding missing assessment booklet and answer sheet protocols
- do verification and record keeping of all NYS certified teachers including copies of certifications, resumes, experience, and emergency contact information
- have a dedicated team of 3 lead teachers assigned to each grade level to ensure full-time availability for question-resolution
- have Full-time supervision by EVI NYS Scoring Director
- have daily recalibration sessions related to scoring
- have leader-performed read-behinds
- maintain strict confidentiality agreement between EVI and scorers

EVI will pick up paper-based grades K-12 NYSESLAT and answer sheets on Tuesday, May 22, 2018 between 12:00 p.m. and 2:00 p.m. . The exams and answer sheets will be picked up at the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on both days. There will be no additional charges for the pick-up of these exams and answer sheets. The exams and answer sheets will be returned to the Instructional Services Center, 14 Area Development Drive, Plattsburgh, NY on Tuesday, May 29, 2018 between 12:00 p.m. and 2:00 p.m. There will be no additional charges for the return of these exams and answer sheets to the Instructional Services Center.

Services provided by EVI as it relates to pick-up and delivery include:

- having staff available 24/7 during pick-up/delivery process to ensure that any challenges are identified and solved immediately
- using software that tracks designated district contact person information, district locations, times/dates, and courier assignments
- ensuring vehicles arrive at the Instructional Services Center at specified dates and times for pick-up/delivery of exams.
- ensuring materials received from CVES are signed and accounted for upon receipt of pick-up/delivery.
- Ensure records of test locations and security protocols are maintained and available
- Return all answer sheets packages in separate, designated envelopes by district and grade level.
- providing directions for packaging assessments to be picked-up
- communicating that Opt-Out answer sheets need to be separated at the district from the assessments and answer sheets prior to sending to vendor scoring
- ensuring that districts review and confirm that student rosters are current and accurate
- ensuring that constructed response scores on the bubble sheets are clear, dark and complete
- ensuring that all SED requirements for test security and confidentiality are met
- ensuring no student data will be collected, stored, or shared by any EVI staff



14 Area Development Drive, Suite 100
P.O. Box 455, Plattsburgh, NY 12901
www.cves.org

INSTRUCTIONAL SERVICES CENTER
Teri Calabrese-Gray
Assistant Superintendent for Instruction
and 21st Century Learning

gray_teri@cves.org
518-561-0100
FAX 518-561-0240

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

INSURANCE AGREEMENT – PROFESSIONAL CONSULTANTS

1. Notwithstanding any terms, conditions or provisions, in any other writing between the parties, the consultant hereby agrees to effectuate the naming of the District as an additional insured on the consultant's insurance policies, with the exception of workers' compensation, NY State disability and professional liability. If the policy is written on a claims-made basis, the retroactive date must precede the date of the contract
2. The policy naming the District as an additional insured shall:
 - a. Be an insurance policy from an A.M. Best rated "secured" insurer, authorized to conduct business in New York State.
 - b. State that the consultant's coverage shall be primary coverage for the District, its Board, employees and volunteers.
3. The District shall be listed as an additional insured by using endorsement CG 2026 or equivalent. The decision to accept an alternative endorsement rests solely with the District. The certificate must state this endorsement is being used. If another endorsement is used, a copy shall be included with the certificate of insurance. The decision to accept an alternative endorsement rests solely with the District.
4. The consultant agrees to indemnify the District for any applicable deductibles.
5. Required Insurance:
 - a. **Commercial General Liability Insurance**
\$1,000,000 per occurrence/ \$2,000,000 aggregate.
 - b. **Workers' Compensation and N.Y.S. Disability**
Statutory Workers' Compensation, Employers' Liability and N.Y.S. Disability Benefits Insurance for all employees.
 - c. **Professional Errors and Omissions Insurance**
\$2,000,000 per occurrence/ \$2,000,000 aggregate for the professional acts of the consultant performed under the contract for the District. If written on a "claims-made" basis, the retroactive date must pre-date the inception of the contract or agreement. Coverage shall remain in effect for two years following the completion of work.

Attachment 1

JOSEPH LAVORANDO
Attorney at Law
30 Clinton Street
Plattsburgh, NY 12901

Phone: (518) 561-8657

Fax: (518) 561-1443

Email: office@lavorandolaw.com

MEMORANDUM

DATE: December 26, 2017

TO: Stephanie Trombly, Purchasing Agent

FROM: Joseph Lavorando, Esq.

RE: CVES Independent Contractor/Consultant Agreement Between
CEWW BOCES and Educational Vistas, Inc.

CC: Dr. Mark Davey, District Superintendent
Dr. Hollis Palmer, Assistant Superintendent of Management Services
Larry Barcomb, Board President

This will confirm my receipt and review of the above-referenced Independent Contractor/Consultant Agreement.

This will further confirm my approval thereof, provided "Section 1. Retainer" is amended as follows:

- (i) Amend this section to reflect that the agreement will commence on the date listed above and terminate upon submission by Educational Vistas, Inc., of a final product satisfactory to BOCES, or upon the failure of Education Vistas Inc. to meet the terms and conditions of this Agreement or upon a finding of violation of applicable laws, rules or regulations by Education Vistas, Inc., whichever event shall first occur.

Lastly please note that the word "second" is misspelled in the second paragraph of page one.

ENC. 9

BOARD OF COOPERATIVE EDUCATIONAL SERVICES CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES

MEMORANDUM AGREEMENT

The Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, also known as Champlain Valley Educational Services, hereinafter known as **CVES**, and the Franklin-Essex-Hamilton Board of Educational Services, hereinafter known as **FEH BOCES**, agree as follows:

WITNESSETH:

WHEREAS, The New York State Office of Temporary and Disability Assistance has awarded a **Supplemental Nutrition Assistance Program Employment and Training SNAP ET Venture IV** contract, hereinafter known as **SNAP ET Venture IV** program to the Champlain Valley Educational Services; and

WHEREAS, The aforesaid contract provides that **CVES** shall provide a **SNAP ET Venture IV** program to the residents of the Champlain Valley Educational Services and the FEH BOCES, and:

WHEREAS, The **CVES** desires to enter into an agreement with the **FEH BOCES** for the performance of this project; and

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein it is mutually agreed by and between the respective parties as follows:

SCOPE OF WORK:

CVES will:

- Participate in SNAP ET program roll out and subsequent statewide meetings.
- Maintain participant files ensuring accuracy of documentation to support vouchering and auditing purposes.
- Maintain participant vouchering and data entry into NYS OTDA data system.
- Submit timely and accurate vouchers to NYS OTDA.
- Provide payment to FEH BOCES for milestones achieved as per approved voucher.
- Participate in quarterly regional meetings with FEH BOCES to review program progress and address questions and issues.

FEH BOCES will:

- Provide at least sixty (60) hours of instruction and guidance to eligible SNAP ET participants in literacy, numeracy, HSE preparation, Job Readiness Training and Job Skills training as detailed in the SNAP ET proposal.
- Assist participants in the development of a Career Plan.
- Assist participants in obtaining educational gains and credentials (e.g. HSE, C.N.A. certification).
- Verify that participants are eligible to participate based on SNAP ET eligibility requirements.
- Assist participants in job search activities that lead to obtaining and retaining employment.

- Provide documentation to CVES as per SNAP ET milestones criteria prior to request for vouchering.
- Complete quarterly MWBE reporting and submit to CVES by the 5th day following the quarter; i.e. January 5, 2018, April 5, 2018, July 5, 2018,...
- Complete monthly participant reports and submit to CVES by the 8th day of the following month.

TERM:

The term of this agreement is for the period October 1, 2017 through September 30, 2018 unless earlier terminated under the provisions of this agreement. Job retention milestones may be vouchered until December 31, 2018 for participants obtaining employment prior to September 30, 2018.

COMPENSATION AND MAXIMUM COST:

In full and complete consideration of FEH BOCES's satisfactory performance under this agreement the CVES will make payment to FEH BOCES for allowable costs incurred in accordance with the terms of this agreement up to \$50,000. Should additional funding become available or if \$50,000 in milestones are reached, this amount will be re-negotiated by both parties.

Should Franklin-Essex-Hamilton (FEH) BOCES or Champlain Valley Educational Services not achieve maximum milestones for their respective Memorandum Agreements, the remaining money may be reallocated to the remaining agency/agencies.

CVES shall maintain appropriate and complete accounts, records, documents and other evidence showing and supporting all costs incurred under this agreement.

PAYMENT:

FEH BOCES will submit a detailed invoice to CVES at the following address:

**One Work Source
194 US Oval
Plattsburgh, NY 12903**

Such invoices will be submitted monthly but must be received by CVES prior to the last day of each month:

- A) Promptly after receipt of an invoice, CVES shall, subject to the provision hereof, make payment thereon as requested by FEH BOCES.
- B) Payment is contingent upon the CVES receipt of funds from the New York State Office of Temporary and Disability Assistance.

TERMINATION:

Either CVES or FEH BOCES may terminate this agreement at any time by giving thirty (30) days written notice to the other contracting party. All payments and liability therefore by CVES shall end on the date of termination and shall include all services performed up to the date of termination.

LIABILITY TO THIRD PARTIES:

The parties hereto shall indemnify and hold harmless each other from all damages, claims, or liabilities to persons or property, including counsel fees and the costs and expenses to defend any legal action cause by their negligent, reckless and/or intentional acts.

FEH BOCES status under this Agreement shall be that of an independent contractor and not that of any agent or employee. **FEH BOCES** warrants and represents that it has complied with all federal, state and local laws that are required for it to perform the services set forth in this Agreement.

CVES will not withhold or pay on behalf of **FEH BOCES** or any of its employees: (a) federal and local income taxes, or (b) any other payroll tax of any kind. In accordance with the terms of this Agreement neither **FEH BOCES** nor any of its agents or employees shall be treated as an employee of **CVES** with respect to the services provided in this Agreement.

FEH BOCES has no authority to enter into contracts or agreements on behalf of **CVES**. This Agreement does not create a partnership between the parties.

No change, modification, or waiver of any term of this agreement shall be valid unless it is in writing signed by both **CVES** and **FEH BOCES**.

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understanding between **CVES** and **FEH BOCES**

IN WITNESS WHEREOF, this Agreement has been duly executed.

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF FRANKLIN-ESSEX-HAMILTON BOCES

By: _____

Dennis J. Egan, Board President, Franklin/Essex/Hamilton BOCES

11/16/17
Date Signed

BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT OF CLINTON-ESSEX-WARREN-WASHINGTON COUNTIES
ALSO KNOWN AS CHAMPLAIN VALLEY EDUCATIONAL SERVICES

By: _____

MARK DAVEY, SUPERINTENDENT OF SCHOOLS/LARRY BARCOMB, BOARD PRESIDENT

Date Signed

Service Agreement



Quote Number: 637

Expiration Date: 03/21/2018

Prepared For

**Clinton-Essex- Warren-Washington BOCES aka
CVES**
1585 Military Turnpike
Plattsburgh, NY
United States
Phone:518-561-0100
alex@cves.org

Prepared By

**Denise Calkins-Ryder
PrimeLink**
12A Booth Drive
Plattsburgh, NY 12901
United States
Phone:518-324-4116
Fax:518-324-5143
dcryder@primelink1.com

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
Monthly Items					
1)	1	Business Broadband [Bus] (PL) Application #180012953	\$500.00	\$500.00	\$500.00
		Business Broadband 300Mb/300Mb \$399/month 3YR 300Mb/300Mb \$500/month 5 Yr term			
		500Mb/500Mb \$\$649/month 3YR 500Mb/500Mb \$800/month 5 Yr term			
		1 Gig/Gig \$1549/month 3 YR 1 Gig/1 Gig \$1400/month 5 Yr term			
				Monthly Total	\$500.00
One-Time Items					
2)	1	Installation Charge [Bus] (PL) Installation Charge	\$500.00	\$500.00	\$500.00
				One-Time Total	\$500.00
				Subtotal	\$1,000.00
** This is an upgrade to the Existing Internet service that is current on site and pricing supersedes and replaces the previous agreement (referring to the 100Mb/100Mb)					
AT ANYTIME DURING THE CONTRACT BOCES CAN OPT TO UPGRADE TO THE NEXT SERVICE LEVEL (BANDWIDTH -PRICE) BY JUST CONTACTING PRIMELINK					
				Estimated Taxes	\$155.43
				Total	\$1,155.43

Service Agreement

Terms of Service: Unless noted otherwise, all rates per line per month. Taxes and surcharges not included. Services added subsequent to installation may be subject to additional charges. Subject to Terms of Service and Acceptable Use Policy, Privacy Policy and Network Management Policy located on PrimeLink website: www.primelink1.com. Installation does not include inside wiring or programming of customer-owned equipment. Signature required for Small Business Grade Wi-Fi Service at the time of installation.

The term of this agreement shall be for a period of twelve (12) months from the date of installation and shall automatically renew for successive terms equal to the original term (each an "Extension Term"). for a period of up to (sixty) 60 months or five (5) years. Should Clinton -Essex-Warren-Washington BOCES, hereinafter known as BOCES, terminate the agreement prior to the expiration of any term for any cause other than those stated in the Terms of Service, the amount equal to the monthly minimum service, times the number of months remaining in the agreement term (not to exceed 12 months), would be required. Acceptance of PrimeLink Terms of Service is required.

In accordance with Section 41 of the State Finance Law , BOCES shall have no liability under this agreement to PrimeLink or anyone else beyond funds appropriated and available for this agreement. If BOCES appropriation request to their funding authority ("Governing Body") for funds to pay the agreement is denied, the agreement may be terminated on the last day of the fiscal period for which the funds have been appropriated. In the event of such termination, BOCES will not be liable for any remaining service payments from the date of the termination to the end of the agreement term.

This agreement may be terminated by the mutual consent of both parties, or by BOCES in the event that PrimeLink fails to provide voice and data services to the satisfaction of the BOCES, or by BOCES giving a written notice of termination to PrimeLink not less than thirty (30) days prior to the end of any twelve month period. In the event of such termination , BOCES will not be liable for any remaining service payments from the date of termination to the end of the agreement.

Rates do not include taxes and surcharges and are subject to change.

Payment Terms: Payment for all products and services is due on the date specified on the monthly PrimeLink statement. Balances over sixty (60) days subject to a 1.5% late charge.

Customer Equipment/Inside Wiring: Upon request from the Customer, PrimeLink will program Customer Premise Equipment and/or install inside wiring at a rate of \$100/hour.

Limitation of Liability: Under no circumstances shall PrimeLink, or its suppliers, resellers, partners or their respective affiliates be liable for any indirect, incidental, consequential, special, exemplary, or punitive damages arising from or related to the service(s) provided under this agreement, whether such claim is based on warranty, contract, tort (including negligence), or otherwise, (even if PrimeLink has been advised of the possibility of such damages). Without limiting the foregoing, the total aggregate liability of PrimeLink, and its suppliers, resellers, partners and their respective affiliates arising from or related to this agreement shall not exceed the amount, if any, paid by you to PrimeLink for the service(s). If the service(s) are provided without charge, then PrimeLink and its suppliers shall have no liability to you whatsoever. The foregoing limitations of liability shall apply whether the damages arise from use or misuse of and reliance on the service(s), from inability to use the service(s), or from the interruption, suspension, or termination of the service(s) (including such damages incurred by third parties). Such limitation shall apply notwithstanding a failure of essential purpose of any limited remedy and to the fullest extent permitted by law. Upon the installation of PrimeLink voice/data services, the Customer is responsible for the cancellation of any existing accounts from other providers and early termination fees incurred as a result of said cancellation.

Confidentiality: Both Customer and PrimeLink agree that if either Party (the "Disclosing Party") provides confidential or proprietary information ("Proprietary Information") to the other Party (the "Recipient Party"), such Proprietary Information shall be held in confidence, and the Recipient Party shall afford Proprietary Information the same care and protection as it affords generally to its own confidential and proprietary information (which in any case shall be not less than reasonable care) in order to avoid its disclosure to or unauthorized use by any third party. All information disclosed by either Party to the other in connection with or pursuant to this Agreement shall also be deemed to be Proprietary Information, provided that written information is clearly marked in a conspicuous place as confidential or proprietary. All Proprietary Information, unless otherwise specified in writing, shall remain the property of the Disclosing Party and shall be used by the Recipient Party only for its intended purpose.

Offer of Acceptance:

Service Agreement

Authorizing Signature

Date

Printed Name

Title

PrimeLink Signature

Date

Service Agreement



Quote Number: 166

Expiration Date: 05/30/2018

Prepared For

**Clinton-Essex- Warren-Washington BOCES aka
CVES (3092 Plank Road Mineville NY)**
1585 Military Turnpike
Plattsburgh, NY
United States
Phone:518-561-0100
alex@cves.org

Prepared By

Denise Calkins-Ryder
PrimeLink
12A Booth Drive
Plattsburgh, NY 12901
United States
Phone:518-324-4116
Fax:518-324-5143
dcryder@primelink1.com

Item#	Quantity	Item	Unit Price	Adjusted Unit Price	Extended Price
Monthly Items					
1)	1	Intrastate Special Access [Bus] (PL) Application # 180012953 1 Gig Circuit Point to Point 3092 Plank Road, Mineville NY to 1585 Military Turnpike, Plattsburgh NY \$1399.00 5 yr term \$1499.00 3 yr term	\$1,399.00	\$1,399.00	\$1,399.00
Monthly Total					\$1,399.00
One-Time Items					
2)	1	Installation [Bus] (CTC,PL,PLX) Installation Charge	\$250.00	\$250.00	\$250.00
One-Time Total					\$250.00
Subtotal					\$1,649.00
Estimated Taxes					\$199.86
Total					\$1,848.86

Terms of Service: Unless noted otherwise, all rates per line per month. Taxes and surcharges not included. Services added subsequent to installation may be subject to additional charges. Subject to Terms of Service and Acceptable Use Policy, Privacy Policy and Network Management Policy located on PrimeLink website: www.primelink1.com. Installation does not include inside wiring or programming of customer-owned equipment. Signature required for Small Business Grade Wi-Fi Service at the time of installation.

The term of this agreement shall be for a period of twelve (12) months from the date of installation and shall automatically renew for successive terms equal to the original term (each an "Extension Term") for a period of up to (sixty) 60 months or five (5) years. Should

Service Agreement

Clinton-Essex-Warren-Washington BOCES, hereinafter known as BOCES, terminate the agreement prior to the expiration of any term for an cause other than those stated in the Terms of Service, the amount equal to the monthly minimum service, times the number of months remaining in the agreement term (not to exceed 12 months), would be required. Acceptance of PrimeLink Terms of Service is required.

In accordance with Section 41 of the State Finance Law , BOCES shall have no liability under this agreement to PrimeLink or anyone else beyond funds appropriated and available for this agreement. If BOCES appropriation request to their funding authority ("Governing Body") for funds to pay the agreement is denied, the agreement may be terminated on the last day of the fiscal period for which the funds have been appropriated. In the event of such termination, BOCES will not be liable for any remaining service payments from the date of the termination to the end of the agreement term.

This agreement may be terminated by the mutual consent of both parties, or by BOCES in the event that PrimeLink fails to provide voice and data services to the satisfaction of the BOCES, or by BOCES giving a written notice of termination to PrimeLink not less than thirty (30) days prior to the end of any twelve month period. In the event of such termination , BOCES will not be liable for any remaining service payments from the date of termination to the end of the agreement.

Rates do not include taxes and surcharges and are subject to change.

Payment Terms: Payment for all products and services is due on the date specified on the monthly PrimeLink statement. Balances over sixty (60) days subject to a 1.5% late charge.

Customer Equipment/Inside Wiring: Upon request from the Customer, PrimeLink will program Customer Premise Equipment and/or install inside wiring at a rate of \$100/hour.

Limitation of Liability: Under no circumstances shall PrimeLink, or its suppliers, resellers, partners or their respective affiliates be liable for any indirect, incidental, consequential, special, exemplary, or punitive damages arising from or related to the service(s) provided under this agreement, whether such claim is based on warranty, contract, tort (including negligence), or otherwise, (even if PrimeLink has been advised of the possibility of such damages). Without limiting the foregoing, the total aggregate liability of PrimeLink, and its suppliers, resellers, partners and their respective affiliates arising from or related to this agreement shall not exceed the amount, if any, paid by you to PrimeLink for the service(s). If the service(s) are provided without charge, then PrimeLink and its suppliers shall have no liability to you whatsoever. The foregoing limitations of liability shall apply whether the damages arise from use or misuse of and reliance on the service(s), from inability to use the service(s), or from the interruption, suspension, or termination of the service(s) (including such damages incurred by third parties). Such limitation shall apply notwithstanding a failure of essential purpose of any limited remedy and to the fullest extent permitted by law. Upon the installation of PrimeLink voice/data services, the Customer is responsible for the cancellation of any existing accounts from other providers and early termination fees incurred as a result of said cancellation.

Confidentiality: Both Customer and PrimeLink agree that if either Party (the "Disclosing Party") provides confidential or proprietary information ("Proprietary Information") to the other Party (the "Recipient Party"), such Proprietary Information shall be held in confidence, and the Recipient Party shall afford Proprietary Information the same care and protection as it affords generally to its own confidential and proprietary information (which in any case shall be not less than reasonable care) in order to avoid its disclosure to or unauthorized use by any third party. All information disclosed by either Party to the other in connection with or pursuant to this Agreement shall also be deemed to be Proprietary Information, provided that written information is clearly marked in a conspicuous place as confidential or proprietary. All Proprietary Information, unless otherwise specified in writing, shall remain the property of the Disclosing Party and shall be used by the Recipient Party only for its intended purpose.

Offer of Acceptance:

Authorizing Signature

Date

Service Agreement

Printed Name

Title

PrimeLink Signature

Date

ENC. 11

Recommend that the Board approve the following Client Services Agreement:

Agreement between Clinton-Essex-Warren-Washington BOCES and Sunbelt Staffing, LLC (“Sunbelt”) for the purpose of obtaining temporary employee services from Sunbelt for a Teacher for the Visually Impaired at Special Education Division. The agreement commences February 26, 2018 and ends June 22, 2018 unless terminated by BOCES with a 60 day written notice. The rate of services is \$80 per hour, with the total payable amount for the term of the agreement not anticipated to exceed \$12,800. (Agreement pending attorney approval) (Attached)

ENC. 12

Recommend that the Board approve the following Lease Amendment:

Lease Amendment between Clinton-Essex-Warren-Washington BOCES and the County of Clinton for the purpose of extending the existing lease agreement for the property located at 518 Rugar Street, Plattsburgh, New York (Plattsburgh Satellite Campus). The duration of the extension is July 1, 2018 to June 30, 2019. The lease cost for the extension shall be \$158,412 per year or \$13,201 per month plus required property insurance in an amount not anticipated to exceed \$4,000 per year. (Pending Approval by Clinton County Legislature) (Administration) (attached)

ENC. 13

Recommend that the Board award the following Bid:

Award the bid for IT Infrastructure Equipment to the following vendors:

1. Smoothwall of Charlotte, NC for (1) S14 Firewall Appliance for the total amount of \$8,000
2. CDW Government, LLC of Vernon Hills, IL for (5) APC Smart UPS External Battery Packs and (5) APC Smart UPS Extended Runs for the total amount of \$5,931.20
3. Amer Networks of Clearwater, FL for (8) Amer Networks Intelligent Switches for the total amount of \$4,600

Notes:

- No additional vendors submitted bids.
- The total bid expenditure of \$18,531.20 will be eligible for up to 90% reimbursement through the Schools and Libraries Universal Service Support Program (E-Rate).

ENC. 14

Committees

October 11, 2017 Audit Committee Meeting Highlights (informational) (attached)



**ADDENDUM A
Terms of Teleservices Assignment**

This Terms of Teleservices Assignment is subject to the terms and conditions of that certain Client Services Agreement between the parties outlined below.

Assignment Details

Sunbelt Staffing, LLC will contract with VocoVision for the provisions of telepractice services to Client. Client will pay Sunbelt Staffing, LLC for the hours worked by Telepractitioner under the following terms:

Telepractitioner: Alexandra Bradstreet
Client: Champlain Valley Educational Services
Assignment Start Date: 02/26/2018 **Assignment End Date:** 06/22/2018
Position: Teacher for the Visually Impaired
Minimum Hours: 10.00
Bill Rate per Hour: \$ 80.00 *Bill Rate is all-inclusive*
Technology Fee: \$ N/A

One VocoVision station per full time position at no cost. Additional stations can be provided with a \$1,000 per unit refundable deposit and \$200 per unit nonrefundable configuration and shipping charge. Deposit will be refunded to the school district upon return of the station(s) in working condition within fifteen (15) days of the assignment being completed.

Miscellaneous: Not Applicable

Champlain Valley Educational Services

SUNBELT STAFFING, LLC

Client Representative Signature Date

DocuSigned by:
 2/2/2018

Sunbelt Representative Signature Date

Print Name

Rita Delisa

Print Name

Title

Senior Account Manager

Title



**ADDENDUM B
Teleservices Provisions**

Client Responsibilities. Client agrees to the following items to facilitate VocoVision's provision of Services:

- (a) Client shall be responsible for providing a secure environment for VocoVision hardware and software ("Equipment") installed and operated at Client's designated location(s).
- (b) Client will provide sufficient infrastructure to support the proper operation of the Equipment, including network connectivity equal or superior to DSL access.
- (c) Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards.
- (d) Client warrants that it will not use the Equipment for any purpose other than as contemplated hereunder, and acknowledges that VocoVision is not responsible for any damages associated with such impermissible use.
- (e) Client agrees to provide appropriate local support to facilitate remote telepractitioner's ability to fulfill the responsibilities outlined in Addendum C: Duties and Responsibilities.

Scheduling. Client agrees to the minimum hours of Services per week as stipulated in Addendum A: Terms of Teleservices Assignment, and will schedule the appropriate number of student speech sessions and other related services each week to meet or exceed the minimum hours requirement. Client and telepractitioner will agree upon a weekly schedule for Services which will be loaded into the VocoVision system. Any revisions to the schedule must be submitted to the VocoVision Operations Department no later than 12:00 PM EST Friday for Services the following week. VocoVision requires a 24-hour notice to cancel scheduled Services. One cancellation without notice is permitted per school year. Additional cancellations with less than 24 hours' notice will be billed at the regular rate. Note that VocoVision telepractitioners are encouraged to complete non-therapy work (e.g., paperwork, planning, file reviews, etc.) during any such cancellation time.

Administrative Responsibilities. Client shall be responsible for orienting telepractitioners to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to individual education plans or Client-specific program plans. During the contracted assignment, should telepractitioners fail to submit paperwork as required per Client's policies and procedures, Client must notify VocoVision in writing within three (3) business days of alleged failure. Failure to notify VocoVision within the three (3) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by telepractitioners. Within three (3) business days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the telepractitioners. Failure to notify VocoVision prior to the fourth (4th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by telepractitioner.

Champlain Valley Educational Services

SUNBELT STAFFING, LLC

Client Representative Signature

Date

DocuSigned by:
Rita Delisa 2/2/2018

Sunbelt Representative Signature Date

Print Name

Rita Delisa

Print Name

Title

Senior Account Manager

Title



**ADDENDUM C
Duties and Responsibilities**

Duties and Responsibilities

The duties and responsibilities of a Telepractitioner include, but are not limited to the following:

- Collaborates with the school district to identify students' communication characteristics, support resources, as well as any physical, sensory, cognitive, behavioral and motivational needs to determine the benefit a student may receive through telepractice.
- Collaborates with the school district to determine assessment resources - including their potential benefits and limitations - in the telepractice setting, and to develop a plan to assess students appropriately.
- Monitors effectiveness of services, and modifies evaluation and treatment plans as needed.
- Maintains appropriate documentation of delivered services in a format consistent with professional standards and client requirements.
- Complies with state and federal regulations to maintain student privacy and security.
- Facilitates behavior management strategies in students as appropriate.
- Provides information and counseling to families and school personnel as needed

Champlain Valley Educational Services

SUNBELT STAFFING, LLC

Client Representative Signature

Date

Print Name

Title

DocuSigned by:

 Rita Delisa

 Sunbelt Staffing, LLC Client Representative Signature Date

2/2/2018

Rita Delisa

Print Name

Senior Account Manager

Title



VocoVision Damaged Equipment Policy

If, during the course of contracted services, VocoVision computer equipment sustains damage or is missing components (keyboard, audio accessories, etc.), it should be reported immediately to the VocoVision Operations Department at 1-866-779-7005. Replacement equipment will be shipped to Client as needed. The costs of repairing or replacing the equipment (including shipping) will be charged to Client, but in no case shall exceed \$1,000 per unit.

At the end of the VocoVision contract period, all equipment must be returned in original packaging within 15 days of completion of services. All returned equipment will be inspected for both physical and internal damage. If equipment is found to be damaged, VocoVision reserves the right to withhold from Client deposit the cost of repairing or replacing the damaged equipment. If no Client deposit exists, VocoVision will bill Client for such charges and will provide supporting documentation of all costs.

Please initial

Packaging

All packaging, boxes and containers used to ship VocoVision equipment are considered property of VocoVision and must not be discarded. Packaging should be stored and kept in good condition during the course of the contract and must be used for return shipping at the conclusion of services. If VocoVision packaging is lost or damaged, Client is solely responsible for obtaining replacement packaging to ensure undamaged return of equipment to VocoVision. In such cases, we strongly recommend the use of a professional packaging and shipping service, such as the UPS Store or a FedEx retail location.

Please initial

Client: Clinton Essex Warren and Washington BOCES : Champlain Valley Educational Center, Plattsburgh, NY 12901
City, State: Plattsburgh, NY

In an effort to provide all necessary documentation for travel healthcare professionals assigned to your facility, we ask that you complete this form to be used as a reference for all personnel placed in your facility.

Standard Credentialing Package

As part of our Standard Credentialing Package, Sunbelt will provide the following prior to the start of a contracted assignment.

PROFESSIONAL:

Current CV / Resume
Current Skills Checklist
References

LICENSURE

Professional License
Professional License Verification

EDUCATION:

CDC Guidelines for School Professionals
FERPA Guidelines
HIPAA Regulations

BACKGROUND:

Criminal Background Check
EPLS/GSA Exclusion Search
HHS/OIG Search
Sexual Offender Search
OFAC Search

MEDICAL:

Hepatitis B Vaccination / Declination Form
MMR Vaccination / Declination Form
Physical Examination Waiver
10-Panel Drug Screen

Optional Credentialing

If your district requires any of the following in addition to our Standard Credentialing Package, please indicate below.

Credentialing Documents should be:

- a. Sent to District prior to assignment start
 b. Documented in an Attestation that will be provided to District prior to assignment starts
 c. Held on file by Sunbelt and provided should District request

Licensing Details

Will the contracted professional be permitted to attend Orientation while license is in process? YES NO

Will the contracted professional be permitted to start their assignment while license is in process? YES NO

School Calendar Request

Check box to attach

Check to fax to 877-831-8511

Client Name: Clinton Essex Warren and Washington BOCES : Champlain Valley Educational Services

1. Hourly Rates

Category	Bill Rate per Regular Hour
Speech Language Pathologist	\$ 68 - 80 per hour
Physical and/or Occupational Therapist	\$ 68 - 80 per hour
SLPA, PTA and/or COTA	\$ 50-63 per hour
CFY	\$ 68 - 73 per hour
School Nurse – RN/LPN	\$ 60 - 69 per hour
Psychologist	\$ 70 - 85 per hour
Behavior Specialist	\$ 55 - 63 per hour
Guidance Counselor	\$ 60 - 68 per hour
Social Worker	\$ 50 - 65 per hour
Special Education Teacher	\$ 50 - 60 per hour
Life Skills Teacher	\$ N/A per hour
Sign Language Interpreter	\$ 65 - 73 per hour
Teacher of the Visually Impaired	\$ 65 - 76 per hour
Adaptive Physical Education Teacher	\$ 50 - 63 per hour
Orientation and Mobility Specialist	\$ 65 - 76 per hour
Music Therapist	\$ 55 - 60 per hour
Other: TELETHERAPY	\$ Add \$3 - \$5 per hour
Other: Teacher of the Deaf	\$ 65 - 73 per hour
Substitute for any discipline provided	\$ 15.00 per hour additional to rate quoted

2. Rates will increase by a minimum of \$4.00/hour for each consecutive assignment.

3. **Overtime** All hours worked over forty (40) hours in a one-week work period will be billed at one and one-half times the regular bill rate. Work week is defined as Sunday thru Saturday.

- No Overtime Hours are authorized under this Agreement

Pre-approval of Overtime Hours Required.

Approval may be given in writing or verbally.

Approval may be given in writing only

4. **Mileage** If assignment involves providing services at more than one facility, travel time between facilities will be billed at the regular hourly rate. Mileage between facilities will be billed at the currently acceptable IRS reimbursement rate.

Client initials:

Sunbelt initials:



3687 Tampa Road, Suite 200, Oldsmar, Florida 34677 Toll Free: 800.659.1522



CONTACT AND INFORMATION SUMMARY

CLIENT

In an effort to increase efficiency for our Clients, Sunbelt Staffing will email service invoices. Should you wish to opt out of this process, please check here

Client Name: _____

Invoicing Contact: _____

Invoice Email: _____

Invoice Email CC: _____

Billing Address: _____

City, State, Zip: _____

Telephone: _____

Staffing Contact

Name: _____

Email: _____

Phone: _____

Fax: _____

Accts Payable Contact:

Name: _____

Email: _____

Phone: _____

Fax: _____

Credentialing Contact:

Name: _____

Email: _____

Phone: _____

Fax: _____

SUNBELT STAFFING, LLC

Correspondence Address

Correspondence, Contracts, Contract Addendums, Notices, etc.

3687 Tampa Road, Suite 200

Oldsmar FL 34677

Attention: Rita DeLisa

Email: Rita.DeLisa@SunbeltStaffing.com

Telephone: 813-261-2261

Fax: 877-831-8511

Remittance Address

Only payments should be sent to this address

Dept. CH 14430

Palatine IL 60055-4330

Attention: Jacqueline Bourque

Email: jacqueline.bourque@adeconna.com

Telephone: 904-360-2085

Fax: 904-350-1748

Billing Disputes

Attention: Anne Marie Stinehelfer

Email: annemarie.stinehelfer@sunbeltstaffing.com

Fax: 877-831-8511



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/28/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Marsh USA, Inc. 1166 Avenue of the Americas New York, NY 10036 Attn: Adecco.certs@Marsh.com Fax: 212-948-0018		CONTACT NAME: PHONE (A/C No. Ext): E-MAIL ADDRESS: FAX (A/C No):	
370044-ALL-w/ph-18-19 Email		INSURER(S) AFFORDING COVERAGE INSURER A : AXA Insurance Company NAIC # 33022 INSURER B : National Union Fire Insurance Co Of Pittsburgh 19445 INSURER C : Insurance Company of the State of Pennsylvania 19429 INSURER D : New Hampshire Insurance Company 23841 INSURER E : American Home Assurance Company 19380 INSURER F :	
INSURED Sunbelt Staffing, LLC 10151 Deerwood Park Blvd. Building 200, Suite 400 Jacksonville, FL 32256			

COVERAGES **CERTIFICATE NUMBER:** NYC-008831866-17 **REVISION NUMBER:** 8

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSP	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> CONTRACTUAL LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:	X	X	PCS002071(18)	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 2,000,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
B	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY			7093432 (MA) 7093433 (FL) 7093434 (AOS)	01/01/2018 01/01/2018 01/01/2018	01/01/2019 01/01/2019 01/01/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000	X	X	XS002072(18)	01/01/2018	01/01/2019	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
D	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY <input type="checkbox"/> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below			014122426 (AOS) 014122427 (CA) 014122430 (FL)	01/01/2018 01/01/2018 01/01/2018	01/01/2019 01/01/2019 01/01/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 2,000,000 E.L. DISEASE - EA EMPLOYEE \$ 2,000,000 E.L. DISEASE - POLICY LIMIT \$ 2,000,000
A	E&O / PROFESSIONAL LIABILITY (INCLUDING NETWORK SECURITY)			10 HH 0326579 18 'PRIVACY EVENT EXPENSE'	01/01/2018	01/01/2019	EA. CLAIM/AGG(SIR \$500,000) \$5M/\$5M EA. CLAIM/AGG (SIR \$250,000) \$5M/\$5M

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Sunbelt Staffing, LLC is/are included as additional insured (except workers' compensation, auto liability and crime) where required by written contract. Sunbelt Staffing, LLC is/are included as Loss Payee with respects to Crime Policy and where required by written contract. General Liability is primary and non-contributory over any existing insurance and limited to liability arising out of the operations of the named insured and where required by written contract. Waiver of subrogation is applicable where required by written contract. The Workers' Compensation policy includes an Alternate Employer endorsement.

CERTIFICATE HOLDER

Sunbelt Staffing, LLC
 10151 Deerwood Park Blvd.,
 Building 200, Suite 400
 Jacksonville, FL 32256

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
 of Marsh USA Inc.
 Jason Clarke *J. Clarke*



ADDITIONAL REMARKS SCHEDULE

AGENCY Marsh USA, Inc.		NAMED INSURED Sunbelt Staffing, LLC 10151 Deerwood Park Blvd. Building 200, Suite 400 Jacksonville, FL 32256	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

WORKERS COMP CONTINUED:

POLICY NUMBER: 14122429
 STATE: ME
 EFFECTIVE: 1/1/2018- 1/1/2019
 PAPER: New Hampshire Insurance Company
 CARRIER: AIG

POLICY NUMBER: 014122433
 STATE: MA, ND, WA, WI, WY
 POLICY PERIOD: 01/01/2018 - 01/1/2019
 PAPER: New Hampshire Insurance Company
 CARRIER: AIG

POLICY NUMBER: 014122432
 STATE: MN
 POLICY PERIOD: 01/01/2018 - 01/01/2019
 PAPER: New Hampshire Insurance Company
 CARRIER: AIG

EXCESS WORKERS COMP-OHIO ONLY:
 INSURER: NATIONAL INSURANCE COMPANY OF THE STATE OF PA
 POLICY NUMBER: XWC 4595570
 POLICY PERIOD: 01/01/2018 - 01/01/2019
 LIMITS:
 SIR: \$3,000,000
 EL EACH ACCIDENT: \$1,000,000
 EL DISEASE: \$1,000,000
 EL DISEASE - EACH EMPLOYEE: \$1,000,000

CRIME:
 WITH THIRD PARTY COVERAGE
 POLICY NUMBER: CRM1008415-02
 CARRIER: ZURICH AMERICAN INSURANCE COMPANY
 POLICY PERIOD: 04/01/2017- 03/31/2018
 LIMIT: \$10,000,000
 DEDUCTIBLE: \$1,000,000

SOLIANT - PRIMARY MEDICAL PROFESSIONAL LIABILITY:
 POLICY NUMBER: 0306-2088
 CARRIER: DARWIN SELECT INSURANCE COMPANY
 POLICY PERIOD: 01/01/2018 - 01/01/2019
 LIMIT: \$1,000,000 EACH CLAIM / \$3,000,000 AGGREGATE
 SIR VALUE: \$1,000,000



ADDITIONAL REMARKS SCHEDULE

AGENCY Marsh USA, Inc.		NAMED INSURED Sunbelt Staffing, LLC 10151 Deerwood Park Blvd. Building 200, Suite 400 Jacksonville, FL 32256	
POLICY NUMBER		EFFECTIVE DATE:	
CARRIER	NAIC CODE		

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: 25 FORM TITLE: Certificate of Liability Insurance

WORKERS COMP CONTINUED:

POLICY NUMBER: 14122429
 STATE: ME
 EFFECTIVE: 1/1/2018- 1/1/2019
 PAPER: New Hampshire Insurance Company
 CARRIER: AIG

POLICY NUMBER: 014122433
 STATE: MA, ND, WA, WI, WY
 POLICY PERIOD: 01/01/2018 - 01/1/2019
 PAPER: New Hampshire Insurance Company
 CARRIER: AIG

POLICY NUMBER: 014122432
 STATE: MN
 POLICY PERIOD: 01/01/2018 - 01/01/2019
 PAPER: New Hampshire Insurance Company
 CARRIER: AIG

EXCESS WORKERS COMP-OHIO ONLY:
 INSURER: NATIONAL INSURANCE COMPANY OF THE STATE OF PA
 POLICY NUMBER: XWC 4595570
 POLICY PERIOD: 01/01/2018 - 01/01/2019
 LIMITS:
 SIR: \$3,000,000
 EL EACH ACCIDENT: \$1,000,000
 EL DISEASE: \$1,000,000
 EL DISEASE - EACH EMPLOYEE: \$1,000,000

CRIME:
 WITH THIRD PARTY COVERAGE
 POLICY NUMBER: CRM1008415-02
 CARRIER: ZURICH AMERICAN INSURANCE COMPANY
 POLICY PERIOD: 04/01/2017- 03/31/2018
 LIMIT: \$10,000,000
 DEDUCTIBLE: \$1,000,000

SOLIANT - PRIMARY MEDICAL PROFESSIONAL LIABILITY:
 POLICY NUMBER: 0306-2088
 CARRIER: DARWIN SELECT INSURANCE COMPANY
 POLICY PERIOD: 01/01/2018 - 01/01/2019
 LIMIT: \$1,000,000 EACH CLAIM / \$3,000,000 AGGREGATE
 SIR VALUE: \$1,000,000

ENC. 12

AMENDMENT TO LEASE

This Amendment to Lease (the "Amendment") is entered into and made effective as of the ____ day of _____, 2017 (the "Effective Date") by and between the County of Clinton, a New York municipal corporation having its principal place of business at 137 Margaret Street, Plattsburgh, New York 12901 (the "Landlord") and the Board of Cooperative Educational Services, Sole Supervisory District of Clinton, Essex, Warren and Washington Counties, an organization existing under and by virtue of the laws of the State of New York, with an office and place of business at 1585 Military Turnpike, Plattsburgh, New York 12901 (the "Tenant"). Landlord and Tenant may be hereinafter collectively referred to as the "Parties."

RECITALS

A. Landlord and Tenant are parties to a certain Lease Agreement dated December 3, 2008 (the "Lease").

B. Pursuant to the terms and provisions of the Lease, Tenant is currently leasing and occupying that certain property located at 518 Rugar Street, in the Town of Plattsburgh, Clinton County, New York 12901 (the "Premises").

C. By amendment dated October 18, 2010, the term of the Lease was extended until December 31, 2011. By amendment dated November 4, 2011, the term of the Lease was extended until December 31, 2012. By amendment dated January 7, 2013, the term of the Lease was extended until December 31, 2013. By amendment dated January 10, 2014, the term of the Lease was extended until December 31, 2014. By amendment dated November 26, 2014, the term of the Lease was extended until December 31, 2015. By amendment dated March 16, 2016, the term of the Lease was extended until December 31, 2016. By amendment dated January 1, 2017, the term of the Lease was extended until June 30, 2018.

D. The Parties desire to amend the Lease as set forth in this Amendment.

AGREEMENT

NOW THEREFORE, for mutual consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree to modify and amend the Lease as follows:

1. Pursuant to the terms of the Lease, as amended, the term of the Lease ends on June 30, 2018. The term of the Lease is hereby extended until June 30, 2019 (the "Extension Period"). This Lease may be terminated sooner by the Tenant, upon exercise of its purchase of the Premises, or upon ninety (90) days written notice.
2. During the Extension Period, Tenant will pay Landlord rent for the Premises in the amount of One Hundred Fifty Eight Thousand Four Hundred Twelve AND 00/100 Dollars

(\$158,412.00) per year. Commencing on July 1, 2018 and on the first day of each month thereafter during the term of the Lease Tenant shall pay landlord rent in monthly installments in the amount of Thirteen Thousand Two Hundred One and 00/100 Dollars (\$13,201.00).

3. During the Extension Period, Tenant has an exclusive option to purchase the Premises for a sum equal to fair market value as of the date of this Amendment, less \$11,500 for each month of rent paid by Tenant to Landlord per month. The parties acknowledge and agree that all rental payments paid by Tenant to Landlord during the Extension Period, shall be credited to the Tenant and applied to the purchase price of the property in the event that the Tenant exercises its option to purchase under the Lease.

4. The Parties acknowledge and agree that they will continue good faith negotiations regarding the substantive terms and conditions of a transaction for the purchase and sale of the Premises. Notwithstanding the foregoing, the Parties acknowledge and agree that Tenant's purchase of the Premises is contingent upon an affirmative vote of the qualified voters of the CEWW BOCES pursuant to Education Law 1950 and upon Tenant obtaining approval of financing in accordance with the Education Law, and which are acceptable to Tenant.

5. **Construction of Amendment.** Any terms, conditions and/or provisions of the Lease which are not modified herein shall remain in full force and effect throughout the term of the Lease and throughout any extended term thereof. If any term, condition or provision of the Lease is in conflict with any term, condition or provision of this Amendment, the conflicting term, condition or provision of this Amendment shall control. The defined and capitalized terms used in this Amendment shall have the same meaning and definition as set forth in the Lease, except as may be otherwise expressly provided for herein. All references in the Lease and in this Amendment to the "Lease" shall be construed to mean the Lease (and all exhibits attached to the Lease), as amended and supplemented by this Amendment.

6. **Counterparts.** This Amendment may be executed in any number of counterparts, each counterpart for all purposes being deemed an original, and all such counterparts shall together constitute only one and the same agreement. Facsimile or scanned copies are acceptable as an original.

[Signature Page to Follow]

IN WITNESS WHEREOF, the Parties have duly executed this Amendment to Lease as follows:

**LANDLORD:
COUNTY OF CLINTON**

Date

By:
Title:

**TENANT:
CLINTON-ESSEX-WARREN-
WASHINGTON BOARD OF
COOPERATIVE EDUCATIONAL
SERVICES**

Date

By:
Title:

Date

By:
Title:

**Champlain Valley Educational Services
Audit Committee - Meeting Minutes
October 11, 2017 - 5:00 p.m.**

Present: Rick Harriman, Sr., Audit Committee Member
Linda Gonyo-Horne, Audit Committee Member
Donna LaRocque, Audit Committee Member
Thomas McCabe, Audit Committee Member
Mark Henry, Audit Committee Member
Mark Davey, Ed.D, District Superintendent
Hollis Palmer, PhD, Interim Assistant Superintendent for Management Services
Christine Myers, BOCES Treasurer
Amy Pedrick, West & Co., CPA's
Michael Rossi, West & Co., CPA's

- 1. Review the meeting agenda.**
- 2. Approved the minutes from May 10, 2017 Audit Committee Meeting**
- 3. Review of the Audited Financial Statements for the year ended June 30, 2017
(West & Co. CPAs, PC)**

Ms. Pedrick and Mr. Rossi, the auditors, reviewed the Annual Independent Audit for June 30, 2017. CVES received an unqualified (clean) opinion for the year with no major findings to report. The auditors reviewed the Management Letter and noted only a couple new minor recommendations for the year. Overall, they reported that it was a very good audit. The Audit Committee conferred and approved the Annual Independent Audit Report for Board approval. (Donna LaRocque 1st, Tom McCabe 2nd)

Management letter comments and corrective actions will be brought to the committee and the Board in December. The purchase order deficiency and changes to the CTE reserve methodology were discussed briefly.

The auditors noted that during the audit of the Extraclassroom Activity Fund, they found some fiscally inactive clubs. It was recommended that the Board policy on these funds be reviewed to close out inactive clubs and liquidate the funds in those clubs in accordance with the policy.

- 4. Review of Audit Committee Charter**
The committee reviewed the Audit Committee Charter and recommended that the policy wording be changed to remove the "Board of Education" language from the policy and replace with the correct reference. This is being reviewed and adjusted throughout CVES policies, as other changes are needed.
- 5. Risk Assessment – Adult Education Programs**
As follow-up to the multiple conversations on the internal audit function and requirement, the audit committee and the CVES Board have supported an exemption from the annual internal audit function for the past few years. However, based on recent audit recommendations in the CVES Management Letter, the committee has discussed and approved moving forward with a risk assessment of the CVES Adult Education Programs and related procedures therein. This risk assessment would be performed by West & Co. CPAs, PC and would be separate from the annual independent audit. West & Co., CPAs would perform an "Agreed upon procedures review of the adult education student enrollment/tuition/billing/financial aid/collection processes surrounding this portion of CVES' operations. Dr. Palmer and Christine will prepare a scope of services for West & Co. and bring the proposal forward in December.

ENC. 15

Recommend that the Board accept the following letters of resignation for the purpose of retirement:

1. Jelona Fretwell, Teaching Assistant, effective June 30, 2018 (Eligible for Health Ins. in Retirement)
2. Donna Agnew, Physical Therapist, effective July 7, 2018 (Eligible for Health Ins. in Retirement)

ENC. 16

Recommend that the Board accept the following letters of resignation:

1. Julia Imler, Teacher Aide/Student Aide, effective January 9, 2018.
2. Jaime Thwaites, Special Education Teacher, effective February 26, 2018.
3. Connie Flick, Student Services Coordinator, effective February 23, 2018.
4. Edwin Vega, Publications Specialist, effective February 14, 2018.
5. James Lavoie, Teacher Aide/Student Aide, effective February 14, 2018.

ENC. 17

Leave of Absence

1. Tina Goyette, unpaid leave of absence, effective February 5, 2018 - February 9, 2018.

ENC. 18

Recommend that the Board approve the following change in title for Angela Jennette from Telephone Operator to Clerk, effective February 15, 2018 due to Civil Service's reclassification of titles. Civil Service Permanent status remains unchanged.

ENC. 19

Recommend that the Board increase the following position:

Name: Catherine Premore

Position: Physical Therapist (WAF) – increase from 60% to 70%

Effective: February 12, 2018

Annualized Salary: \$44,988.00 (Prorated)

Actual Earned Salary: \$14,643.59 (February 12, 2018 -June 30, 2018)

Jelona (Joni) Fretwell
1 Turner Court
Plattsburgh, NY 12901



MR

RECEIVED

JAN 23 2018

OFFICE OF DISTRICT SUPT.
CEWW BOCES

January 22, 2018

Dr. Hollis Palmer,

Please accept this letter as my formal notification of retirement from CVES,
Special Education, as of June 30, 2018.

I have enjoyed my time working since being hired in November 1986. I will carry
with me many beautiful memories of the students and staff here and will greatly
miss working with all of them!

Sincerely,

A handwritten signature in blue ink that reads "Jelona (Joni) Fretwell". The signature is fluid and cursive.

Jelona (Joni) Fretwell
Teaching Assistant/Planning Room



Donna C. Agnew

51 Agnew Road • Morrisonville, NY 12962 • Phone: 518-566-6554
E-Mail: dagnew6554@charter.net



Date: 2-4-17

Dr. Mark Davey
District Superintendent
Champlain Valley Educational Services
518 Rugar Street
Plattsburgh, NY 12901

RECEIVED
FEB 6 2018 (MR)
OFFICE OF DISTRICT SUPT.
CEWW BOCES

Dear Dr. Davey:

Please accept this letter as notice of my intent to retire effective July 7, 2018. It has been a pleasure working with the students and staff of Champlain Valley Educational Services over these last 20 years.

Sincerely,

Donna C. Agnew P.T.

Donna C. Agnew
Physical Therapist

RECEIVED
FEB 06 2018
BY: *[Signature]*

1/10/18
SM



UMass Conference Services

University of Massachusetts
Amherst, MA 01003
413-577-8102

I Julia Imler resign from my
position as a student / teacher aide
as of 1/10/18

Julia Imler

RECEIVED	MP
JAN 10 2018	
OFFICE OF DISTRICT SUPT. CEWW BOCES	



RECEIVED
JAN 24 2018

BY: 

Jaime Thwaits
75 Chesterfield St
Keeseville, NY 12944
January 24, 2018

RECEIVED
JAN 24 2018 

OFFICE OF DISTRICT SUPT.
CEWW BOCES

Stacie Winchell
Human Resources/Management Services
Champlain Valley Educational Services
PO Box 455
1585 Military Turnpike Ext
Plattsburgh, NY 12901

Dear Stacie Winchell:

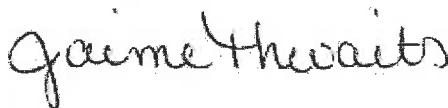
I'm writing this letter to rescind my letter of resignation that I turned in on Thursday, January 18, 2018. The date for my last day of service was incorrect and needs to be changed. Please use this corrected letter as my official letter of resignation.

This letter is to inform you of my resignation from Champlain Valley Educational Services. My tenure at Champlain Valley Educational Services has been a great one. I have made many friends among the teachers and staff, and have built many great relationships with students. I am leaving my current position because I have been offered and approved for a position with the AuSable Valley School district.

My last day at Champlain Valley Educational Services will be Monday, February 26, 2018.

Thank you for the opportunity to be part of such a great agency, and for your support over the years. I know I will continue to hear great things about Champlain Valley Educational Services in my coming years as an educator.

Sincerely,



Jaime Thwaits
Special Education Teacher

Cc: Reginald McDonald, Director of Special Education

Connie Flick
4 McIntosh Drive
Peru, NY 12972
1/26/2018

Adam Facteau
Principal, Plattsburgh Main Campus
Champlain Valley Educational Services/CV-TEC
1585 Military Turnpike
Plattsburgh, NY 12901

Dear Adam Facteau:

It is with much sadness that I write this letter of resignation from Champlain Valley Educational Services. This organization has helped me to grow as a person and a professional, and I look forward to any opportunities to work together in the future within our respective organizations.

My last official day at CVES will be February 23, 2018. Thanks to you and much thanks to CV-TEC for providing so many opportunities for growth throughout my 16 years of service.

Sincerely,



Connie Flick

RECEIVED
JAN 26 2018
CV-TEC
BY: Division (kp)
SW 1/29/18

RECEIVED
JAN 29 2018 (mr)
OFFICE OF DISTRICT SUPT.
CEWW BOCES

RECEIVED
FEB 07 2018

BY: 

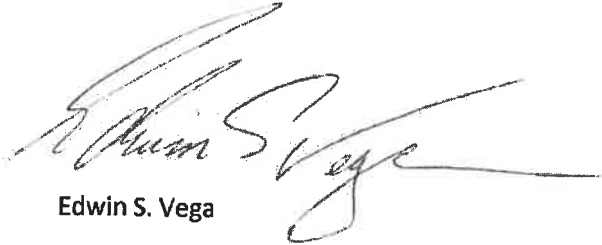
February 7, 2018

To Whom It May Concern:

As per requested, I, Edwin S. Vega, resign from my position as the Publications Specialist at the ISC under CVES effectively at the end of the day on February 14, 2018.

Thank you for time and support.

Sincerely,



Edwin S. Vega

RECEIVED

FEB 7 2018



OFFICE OF DISTRICT SUPT.
CEWW BOCES

Winchell, Stacie

RECEIVED
FEB 07 2018


From: Lavoie, James
Sent: Wednesday, February 07, 2018 11:13 AM
To: Winchell, Stacie
Subject: Resignation and acceptance

BY: 

To whom it may concern,

I am resigning from my aid position at CVES on 2/14/18.

Sincerely
James Lavoie

RECEIVED
FEB 7 2018 
OFFICE OF DISTRICT SUPT.
CEWW BOCES

To whom it my concern,

I accept the position of teaching assistant at CVES on 2/15/18.

Sincerely
James Lavoie

ENC. 20

Recommend that the Board appoint the following person(s) to a Four-Year Probationary Appointment as follows:

1. Name: Tanner Senecal (Replacement)
Tenure Area: Culinary Careers 7-12
Position: Culinary Arts Teacher (CV-TEC)
Effective Date: September 1, 2017
Tentative Tenure Date: September 1, 2021
Certification Status: Culinary Careers 7-12, Transitional A, issued 1/31/18
Annualized Base Salary: \$42,894.00 (Prorated)
Actual Earned Salary: \$42,894.00 (2017-2018)
Others Interviewed: 0

2. Name: James Lavoie (Replacement)
Tenure Area: Teaching Assistant
Position: Teaching Assistant (WAF)
Effective Date: February 15, 2018
Tentative Tenure Date: February 15, 2022
Certification Status: Teaching Assistant, Level 1, Issued 2/6/2018
Annualized Base Salary: \$20,512.00 (Prorated)
Actual Earned Salary: \$8,717.60 (2017-2018)
Others Interviewed: 0

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 21

Recommend that the Board appoint the following person(s) to a Civil Service Probationary Appointment as follows:

1. Name: Andrea Earley
Position: Teacher Aide/Student Aide (Replacement) (WAF)
Effective Date: February 15, 2018
Tentative Permanent Date: February 15, 2019
Annualized Base Salary: \$15,976.00 (Prorated)
Actual Earned Salary: \$6,903.23 (2017-2018)
Other Applicants Interviewed: 0

ENC. 21 (CONTINUED)

2. Name: Lucas Cross
Position: Teacher Aide/Student Aide (Replacement) (WAF)
Effective Date: February 15, 2018
Tentative Permanent Date: February 15, 2019
Annualized Base Salary: \$15,976.00 (Prorated)
Actual Earned Salary: \$6,903.23 (2017-2018)
Other Applicants Interviewed: 2

ENC. 22

Recommend that the Board appoint the following person(s) to a Civil Service Provisional Appointment as follows:

Name: Edwin Vega
Position: Publications Specialist (New) (ISC)
Effective Date: February 15, 2018
Annualized Base Salary: \$39,399.00 (Prorated)
Actual Earned Salary: \$14,695.83 (2017-2018)
Other Applicants Interviewed: 0

(EFFECTIVE PERMANENT DATE TO BE DETERMINED UPON SUCCESSFUL COMPLETION OF CIVIL SERVICE EXAM)

ENC. 23

Recommend that the Board amend the Probationary Appointment that was approved at the January 10, 2018 Board meeting, with the following changes:

Appoint the following person to a ~~Four-Year Probationary Appointment~~ **Three-Year Probationary Appointment, as she has demonstrated that she has an appropriate APPR score and prior tenure status:**

Ellen Supinski, Special Education Teacher (WAF), effective January 22, 2018, tentative tenure date ~~January 22, 2022~~ **January 22, 2021**, annualized base salary: \$57,987.00 (Prorated), actual earned salary: \$31,312.98 (2017-2018).

ENC. 24

Recommend that the Board grant a Permanent Appointment (Civil Service) to the following people:

1. Megan-Jean Manson, Publications Specialist, effective January 11, 2018.
2. Jessica Plympton, Account Clerk/Typist, effective March 1, 2018.
3. Clayton Cross, Lifeguard, effective March 9, 2018.

ENC. 25

Recommend that the Board approve a one-week extension of the Temporary appointment of Kelly Java-Farnsworth, uncertified Special Education Teacher. Extended December 31, 2017 to January 5, 2018.

ENC. 26

Recommend that the Board approve the following list of Intern(s):

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Ameet Kumar	Intern	\$12.00/hour	DOF/MS

ENC. 27

Recommend that the Board approve the following Adult Education Course Instructor for the 2017-2018 school year:

Adult Education Instructor – Non -Contract (\$28.00/hour)

Bridget Snow

ENC. 28

Recommend that the Board approve the following additional work for the 2017/18 School Year:

All Teacher Aide/Student Aides assigned to Special Education who attend the Suicide Prevention Training (date to be determined), will be paid for an additional one-half hour at their hourly rate.

ENC. 29

Recommend that the Board approve the following list of Facilitators/Scorers for the period of February 15, 2018 through June 30, 2018:

Facilitator (\$30.00/hour)

Connie Perea

Dean Lincoln

Philip Mero

Connie Flick

ELA/Math Scorer (\$20.00/hour)

Connie Perea

ENC. 30

Recommend that the Board approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Frank Mercier	Substitute Teacher	\$100.00/day	CV-TEC
Andrea Earley	Temp on Call Teacher Aide/Student Aide	\$73.00/day	WAF
Jennie Fox	Substitute Teacher	\$100.00/day	SPED/YD
Paige Barcomb	Substitute Teacher	\$100.00/day	CV-TEC
Paige Barcomb	Substitute Teaching Assistant	\$80.00/day	CV-TEC

ENC. 31

Recommend that the Board approve the following Volunteer for the 2017-18 school year:

ISC

Matthew Henderson

ENC. 32

Recommend that the Board approve the following Requests for Approval of Attendance to a Conference/Workshop for the following Board Members:

1. Linda Gonyo-Horne

Rural Schools Association Meeting

April 13, 2018 at the Wayne Finger Lakes BOCES, Newark, NY (overnight accommodations needed)

2. Richard Harriman, Sr., Lorene Saunders, Mark Henry, Larry Barcomb & Ed Marin

BOCES 2018 Lobby Day

February 28, 201, State Capital, Albany, NY (overnight accommodations needed)

ENC. 33

Recommend that the Board approve the following Lead Evaluator Certification resolution:

Be it resolved that Jennifer Christiansen and Matthew Walentuk are hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCCR §30-2.9(b):

(1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;

(2) Evidence-based observation techniques that are grounded in research;

(3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCCR §30-2.2;

(4) Application and use of the State-approved rubrics selected by the BOCES for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;

ENC. 33 (CONTINUED)

- (5) Application and use of the assessment tools that the BOCES utilizes to evaluate its classroom teachers, including, but not limited to, structured portfolio reviews, professional growth goals*, school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the BOCES to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the BOCES to evaluate a classroom teacher under 8 NYCCR §30-2, including (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

ENC. 34

Recommend that the Board approve the Revised 2018-19 School Calendar. (attached)

ENC. 35

Recommend that the Board adopt the school calendar for the following year as recommended by the CVES Component School District Calendar Committee: 2019-20. (attached)

CVES/Component School District

2018-2019

Revised School Calendar

Calendar Committee Recommendation

■ School is not in session

July 18						
Su	M	Tu	W	Th	F	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September 18						
Su	M	Tu	W	Th	F	Sa
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23	24	25	26	27	28	29
30						

October 18						
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28	29	30	31			

November 18						
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December 18						
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

January 19						
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20	21	22	23	24	25	26
27	28	29	30	31		

February 19						
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17	18	19	20	21	22	23
24	25	26	27	28		

March 19						
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24	25	26	27	28	29	30
31						

April 19						
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August 18						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

School May Not Be In Session

- September**
Sept. 3 - Labor Day
 - October**
Oct. 8 - Columbus Day
 - November**
Nov. 12 - Veterans Day (observed)
Nov. 22 - Thanksgiving Day
 - December**
Dec. 25 - Christmas Day
 - January**
Jan. 1 - New Year's Day
Jan. 21 - Martin Luther King Jr. Day
 - May**
May 27 - Memorial Day
- *****

June

- June 26 - Last Day for Staff
- June Regents**
June 3 - Global History Regents
June 18 - June 26 - Regents Exams
June 26 - Last Day of School

May 19						
Su	M	Tu	W	Th	F	Sa
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June 19						
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23	24	25	26	27	28	29
30						

TOTAL DAYS IN SESSION

	September	October	November	December	January	February	March	April	May	June	Total
	19	22	18	15	19	22	18	15	15	18	186


CVES Dates

- Superintendent Conference Days 9/4; 9/5; 11/16; 3/15
- Early Release All Divisions - 10/3; 2/6; 3/14; 5/14
- Early Release Special Ed Div. Only - 12/11; 1/10
- CV-TEC: Regents Days-No Students - 1/24; 1/25

CVES/Component School District

2019-2020

Proposed School Calendar Calendar Committee Recommendation

 School is not in session

July 19						
Su	M	Tu	W	Th	F	Sa
	1	2	3	4	5	6
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21	22	23	24	25	26	27
28	29	30	31			

August 19						
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25	26	27	28	29	30	31

September 19						
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October 19						
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November 19						
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December 19						
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

January 20						
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

February 20						
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23	24	25	26	27	28	29

March 20						
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15	16	17	18	19	20	21
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April 20						
Su	M	Tu	W	Th	F	Sa
			1	2	3	4
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May 20						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

June 20						
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	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

	September	October	November	December	January	February	March	April	May	June	Total
20	20	22	17	15	20	22	17	15	20	18	186

School May Not Be in Session						
September	Sept. 2 - Labor Day					
October	Oct. 14 - Columbus Day					
November	Nov. 11 - Veterans Day Nov. 28 - Thanksgiving Day					
December	Dec. 25 - Christmas Day					
January	Jan. 1 - New Year's Day Jan. 20 - Martin Luther King Jr. Day					
May	May 25 - Memorial Day					

Sept. 3	- First Day of School for Staff					
June 24	- Last Day of School for staff					

**EDUCATIONAL
SERVICES**


14 Area Development Drive, Suite 100
P.O. Box 455, Plattsburgh, NY 12901
www.cves.org

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Mark Davey

FR: Teri Calabrese-Gray 

DA: February 4, 2018

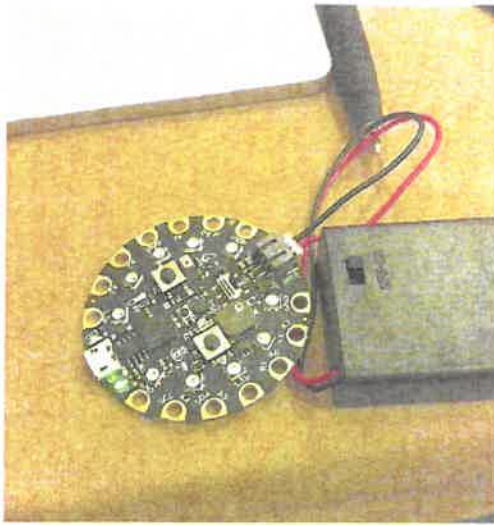
RE: **February 2018 Board Report**

CVES EDUCATORS ATTEND FUTURE OF EDUCATION TECHNOLOGY CONFERENCE (FETC)

During the week of January 22, 2018, six CVES employees had the honor of attending the Future of Education Technology Conference (FETC). It is the largest, national, independent education technology conference which annually attracts thousands of education and technology leaders from around the world. Delivering strategies and best practices for student success and school-wide advancement, FETC is known as one of the nation's premier education technology events! Recognized for its outstanding program year after year, FETC provides CTOs, CIOs, Innovation Directors, Special Ed/Pupil Services Directors, Early Childhood Directors, Media Specialists, Technologists, Administrators and other Educators, the opportunity to explore the most effective integration of technology across the curriculum — from preK-12 — through premium sessions, intensive workshops, various concurrent sessions, live demonstrations of several hundred hardware and software products, plus much more.



The CVES conference participants (Julie Ashline, Mark Brown, Teri Calabrese-Gray, Susanne Ford-Croghan, Shanni Hicks, and Alex St. Pierre) averaged more than 7 hours of workshops each day. Sessions ranged from social media, mobile device management, cloud computing, augmented reality and virtual reality, robotics, 3D printing, coding, assistive technology, apps, technology infrastructure, public relations/marketing, digital citizenship, flipped learning, evaluating your technology initiative, personalized and blended learning, IT grant writing, cybersecurity, and data privacy just to name a few. They had something for everyone!



When we were not attending a session, we were able to get up-close and hands-on with today's most innovative technologies and applications. From 3D printing to robotics, adaptive assessments and cool instructional tools, FETC's Expo Hall hosted more than 400 leading manufacturers — each featuring the latest technologies and newest products on the market.

At the Expo we had several opportunities to view live demonstrations, attend on-floor presentations from start-up companies, and experience the latest ed tech solutions to assist in developing our vision for technology at CVES and future purchases aligned to that vision. The FETC Expo served as the epicenter for breakthrough education technology solutions. Vendors were on hand to demo and answer questions from the areas represented below:

- Adaptive Technology & Curriculum
- Administrative Technology
- Assessment Learning
- Communication Technology
- Computer Hardware
- Curriculum & Instructional Tools
- Data Management & Storage
- E-Learning
- Enterprise Solutions
- Furniture
- Interactive Whiteboards
- IT Solutions, Networking
- Library & Media Technology
- Managed Print Services
- Mobile Learning Devices
- Multi-Media Technology/Projection Devices
- Open-Source Products & Services
- Printers & Peripherals
- Professional Development, Conferences & Training
- Publishing
- Remote/Cloud Computing
- Security & Risk Management
- STEM Products & Services
- Web Products & Services
- Wireless Products & Services

Based on our initial attendance last year and promoting over the past year, colleagues from four of our component districts were in attendance as well. We are excited to put what we have learned into practice throughout the upcoming year and we want to thank the Board of Cooperative Educational Services for allowing us to attend this event.



U.S. DEPARTMENT OF EDUCATION APPROVES NEW YORK STATE'S EVERY STUDENT SUCCEEDS ACT PLAN

The United States Department of Education (USDE) approved New York's Every Student Succeeds Act (ESSA) plan. The Board of Regents approved the plan at its September 2017 meeting, and the plan was submitted to the USDE on September 17, 2017 for review. Approval of this plan by USDE ensures that New York will continue to receive approximately \$1.6 billion annually in funding from the Federal government to support elementary and secondary education in New York state schools.



The ESSA plan emphasizes fostering equity in education for New York's students; expands measures for school support and accountability and student success; and requires school-level improvement plans for the lowest performing schools overall, as well as schools with the lowest performance for certain student populations. The plan also includes strategies for supporting the professional growth of educators and ensuring that all students, including English language learners/Multilingual learners, immigrant students, migratory youth, homeless youth, and neglected and delinquent youth, have access to a well-rounded, culturally responsive education that supports students' academic and social-emotional development.

The Department will present the highlights of the approved plan and the revisions made in response to USDE feedback to the Board of Regents at its January 2018 meeting. The final approved ESSA plan as well as a track changes version of the plan are posted on the Department's ESSA webpage <http://www.p12.nysed.gov/accountability/essa.html>.

Revisions to the Draft Plan

As a result of feedback from USDE that the Department received on the draft plan submitted in September, the Department provided a number of clarifications and additions that are reflected in the approved plan. The most significant changes to the plan include:

- Regents examination results for middle school students will be credited in the elementary and middle school accountability system using the same performance levels as those used for high school students;
- The accountability measure for English proficiency by English language learners now better accounts for the fact that the likelihood of students making annual growth varies based upon a student's prior level of English proficiency and years of receiving services;
- The College, Career, and Civic Readiness Index incorporates the performance of students with severe disabilities who participate in the New York State Alternate Achievement Assessments;
- End goals, long-term goals and measures of interim progress are included for the Chronic Absenteeism and College, Career, and Civic Readiness measures;
- The process for identifying schools for "Additional Targeted Support" has been revised to make clear that any Targeted Support and Assistance School that has a subgroup of students (i.e., a racial/ethnic group, low-income students, English language learners or students with disabilities) performing at a level that would have caused a school to be identified for Comprehensive Support and Improvement if the all students group had performed at this level will result in the school being identified for "Additional Targeted Support";
- As directed by USDE, a number of accountability measures have been reclassified. Science at the elementary and middle school levels, which had been classified as an Academic Achievement Indicator, has now been reclassified as "another academic indicator." Science and social studies at the high school level, which had been classified as Academic

Achievement Indicators, have now been reclassified as Measures of School Quality and Student Success. In addition, the measuring of student performance in English language arts, mathematics and science based on the results for continuously enrolled students has been reclassified as “another academic indicator” rather than an Academic Achievement Indicator. As a consequence of these changes, a new Composite Index has been created so that these indicators can be combined into the Decision Tables that are used to make Accountability Decision;

- The goals for facilities serving neglected and delinquent youth have been revised to focus on gains in academic achievement and graduation rate.

Waiver Requests

- Simultaneous with the submission of New York’s ESSA plan, the Department also submitted three requests for waivers from the provisions of ESSA:
 - To allow middle school students who take Regents exams to not have to also take grade level exams in math and science. USDE approved this waiver.
 - To not hold schools accountable for the performance in English language arts of newly arrived English language learners until those students have taken two administrations of the ELA exam. USDE did not approve this waiver.
 - To allow a small group of students with severe disabilities to take an instructional level examination in ELA or math rather than the grade level examination. USDE did not approve this waiver.

Next Steps

Later this school year, the Department will propose amendments to Commissioner’s Regulations to conform them to New York’s ESSA plan. The Board of Regents and Department will continue to work with the Executive and the Legislature in regard to proposals that the Board of Regents has put forward for funding to support implementation of the plan. Department staff will also engage in dialogue with the Executive and the Legislature regarding potential legislative amendments to better align State Education law with the provisions of ESSA.


The Department will continue its work with district and school leaders, teachers and other educators and other stakeholder groups to implement the ESSA plan. The Department will continue to create explanatory materials for stakeholders, revise the application that districts will use to apply for funding under ESSA, and prepare to implement the new accountability system to identify schools for Comprehensive Support and Improvement and Targeted Support and Improvement based on 2017-18 school year results.

The Department is in the process of developing various guidance documents for school districts on implementing the ESSA plan. As each piece of guidance is completed, it will be shared with the field and posted on the Department’s website on a soon-to-be-created “Implement ESSA: Guidance for Schools” webpage. In addition, as warranted, the Department will create and provide webinar materials to help further explain changes to guidance documents and school requirements.

For the most up-to-date information on New York’s ESSA plan and implementation, visit the Department’s ESSA webpage <http://www.p12.nysed.gov/accountability/essa.html>, including a tracked changes version of the ESSA plan from the September 2017 version that was submitted to USDE.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C Davey
 FROM: Michele M. Friedman 
 DATE: February 5, 2018
 RE: February 2018 Board Report

February is National CTE Month

CV-TEC's Career & Technical Education (CTE) Programs provide rigorous and relevant career pathways that engage students; develop their academic, technical and employability skills; and include opportunities for work-based learning and mentorship. By delivering skills for further education and the workplace through flexible and creative models, CTE holds the key to ensuring students can achieve their full potential and develops a prepared workforce that can respond to local and regional economic needs. CV-TEC will be celebrating National CTE Month with multiple events and celebrations of exemplary student work and outstanding instruction.



CTE Month Proclamations Made By Clinton County Legislature, City of Plattsburgh & Town of Plattsburgh

**CELEBRATE TODAY,
 OWN TOMORROW!**



CLINTON COUNTY LEGISLATURE

PROCLAMATION

WHEREAS, Career and Technical Education (CTE) offers students the opportunity to gain the academic, technical and employability skills necessary for true career readiness; and

WHEREAS, students in CTE programs participate in authentic, meaningful experiences that improve the quality of their education and increase their engagement and achievement; and

WHEREAS, CTE provides students with career exploration opportunities earlier in their educational experience, which enables them to make informed and beneficial decisions about their academic coursework and pursue established programs of study and career pathways; and

WHEREAS, leaders from business and industry nationwide report increasing challenges related to addressing the skills gap and connecting qualified professionals with available careers in critical and growing CTE-related fields, including healthcare, energy, advanced manufacturing, transportation and information technology; and

WHEREAS, CTE prepares students for these and other fulfilling careers by offering integrated programs of study that link secondary and post-secondary education and lead to the attainment of industry-recognized credentials; and

WHEREAS, ensuring that employers have access to a qualified workforce is a crucial step in ensuring productivity among the business and industry communities as well as continued American economic growth and global competitiveness; and

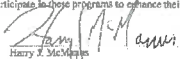
WHEREAS, the Smith-Hughes Act, the first act of Congress to provide funding for CTE, was signed into law 101 years ago and allows us to celebrate how far CTE has come to become a powerhouse of America's economy; now, therefore,

BE IT RESOLVED, I, Harry J. McMann, Chairperson of the Clinton County Legislature, do hereby proclaim the month of February, 2018 as:

CAREER AND TECHNICAL EDUCATION MONTH IN CLINTON COUNTY

and hereby urge all citizens to become familiar with the services and benefits offered by the career and technical education programs in this community and to support and participate in these programs to enhance their individual skills and productivity.

Dated: 24th of January, 2018
 at Plattsburgh, New York


 Harry J. McMann
 Chairperson

The Clinton County Legislature, the City of Plattsburgh and the Town of Plattsburgh declared February 1 – 28, 2018 CTE Month in Clinton County and in the City and Town of Plattsburgh. The proclamations were made at recent meetings in support of CTE across the North County.





International Educator Provides Training to our CV-TEC Students & Guests from FEH BOCES

Mr. Paul Smith, VP Educator from the Kaaral Company was onsite at CV-TEC on Tuesday, January 16 to provide cutting-edge training for the Cosmetology I & II students from the CV-TEC Plattsburgh Main Campus and guests from the Cosmetology Program from FEH BOCES. Mr. Smith presented a live color and cut demonstration while answering questions from the students and faculty attendees. Mr. Smith studied cosmetology and worked in England prior coming to the United States to promote the Karaal product line. He currently travels the country providing training in color techniques as Kaaral's primary educator. Kaaral was founded in Italy and each year the company offers its clients the opportunity to visit Italy to attend an International hair show with hands on classes.



CV-TEC Mineville Campus Students Receive Industry Training

Local Mason Contractor and CV-TEC Mineville alumni, Tony Fernandez, provided a demonstration of the Hilti adhesive anchoring system to our CV-TEC Mineville Construction Trades, Natural Resource Management and Marine Tech students. This adhesive anchor system replaces expansion bolts for attaching rebar or threaded rod to concrete as well as hollow masonry units. The adhesive can even be anchored to masonry units underwater. At CV-TEC we train our students so that they are familiar with current industry standards and materials by industry experts to be workforce ready. A very special thank you to Jody Olcott Co-CEO of the Essex County Industrial Development Agency for helping to organize this outstanding training!



CV-TEC Hosts Citizenship and Political Activism in NYS Symposium

CV-TEC in partnership with the League of Women Voters proudly hosted the Citizenship and Political Activism in NYS Symposium at the CV-TEC Plattsburgh Main Campus on February 2, 2018. Teams of High School Students and their teachers from our component districts participated in the daylong event and engaged in discussions with local and NYS government officials. Our guests included Mayor Colin Read, Town Supervisor Michael Cashman, Assemblyman Billy Jones, Assemblyman Dan Stec and Senator Betty Little.





CTE WORKS!



CTE Works for High School Students

- CTE reduces dropout and increases on-time graduation, particularly CTE courses taken in 11th and 12th grades. (Gottfried and Plasman, "Linking the Timing of CTE Coursetaking With High School Dropout and College-going Behavior," *American Educational Research Journal*, 2017)
- The more students participate in career and technical student organizations, the higher their academic motivation, academic engagement, grades, career self-efficacy, college aspirations and employability skills. (Alfeld et al., *Looking Inside the Black Box: The Value Added by Career and Technical Student Organizations to Students' High School Experience*, National Research Center for CTE, 2007)
- Students attending CTE high schools have demonstrated higher rates of on-time graduation and credit accumulation and a greater likelihood of successfully finishing a college preparatory mathematics sequence. (Neild et al., *The Academic Impacts of Career and Technical Schools: A Case Study of a Large Urban School District*, 2013)
- Eighty percent of students taking a college preparatory academic curriculum with rigorous CTE met college and career readiness goals, compared to only 63 percent of students taking the same academic core who did not experience rigorous CTE. (Southern Regional Education Board, *High Schools That Work 2012 Assessment*)
- CTE students were significantly more likely than their non-CTE counterparts to report developing problem-solving, project completion, research, math, college application, work-related, communication, time

management and critical-thinking skills during high school. The Society for Human Resource Management (SHRM) has identified employer demand for many of these skills. (Lekes et al., *CTE Pathway Programs, Academic Performance and the Transition to College and Career*, National Research Center for CTE, 2007; SHRM and WSJ.com/Careers, *Critical Skills Needs and Resources for the Changing Workforce*, 2008)

- The average high school graduation rate in 2012 for CTE concentrators was 93 percent, compared to the national adjusted cohort graduation rate of 80 percent. (Office of Career, Technical and Adult Education data; Civic Enterprises et al., *Building a Grad Nation: Progress and Challenge in Ending the High School Dropout Epidemic: Annual Update*, 2014)
- Work-based learning helps students apply and extend classroom learning, gain motivation and understanding, explore careers and develop critical understanding of the work environment. (Alfeld et al., *Work-Based Learning Opportunities for High School Students*, National Research Center for CTE, 2013)
- Students who take advanced CTE courses in high school see higher earnings, including a 3.2 percent wage increase for CTE concentrators. (Kreisman and Stange, *Vocational and Career Tech Education in American High Schools: The Value of Depth Over Breadth*, National Bureau of Economic Research, 2017)

CTE Works for Postsecondary Students and Adults

- Students in programs that blend basic skills and occupational training are far more likely than similar adult students to improve basic skills and earn college-level credits. (Jenkins et al., *Educational*

Outcomes of I-BEST, Washington State Community and Technical College System's Integrated Basic Education and Skills Training Program: Findings from a Multivariate Analysis, CCRC Working Paper No. 16, 2009)

- Participation in skills-training programs has increased wages and earnings, raised the probability and consistency of employment and led to work in higher-quality jobs. (Maguire et al., *Job Training That Works: Findings from the Sectoral Employment Impact Study*, Sectoral Employment Initiative: Public/Private Ventures (7), May 2009)
- Forty-three percent of young workers with licenses and certificates earn more than those with an associate degree; 27 percent of young workers with licenses and certificates earn more than those with a bachelor's degree; and 31 percent of young workers with associate degrees earn more than those with a bachelor's degree. (Georgetown University Center on Education and the Workforce, *Valuing Certificates*, Presentation, 2009)
- Postsecondary CTE concentrators achieve significantly higher earnings than those who majored in academic fields, particularly those employed in an industry related to their program of study. (Jacobson and Mokher, *Florida Study of Career and Technical Education*, 2014, as cited in the 2014 National Assessment of CTE Final Report)
- About 50 percent of all STEM jobs are open to workers with less than a bachelor's degree. (Rothwell, *The Hidden STEM Economy*, 2013)
- Shorter term credentials can be at least as valuable as bachelor's degrees. According to research in Texas, Colorado and Virginia, graduates with technical or applied science associate degrees out-earn bachelor's degree holders by \$2,000 to \$11,000. This is a high return on a modest investment—average tuition and fees for U.S. public two-year institutions are less than half of tuition and fees for four-year colleges. (Schneider, *Higher Education Pays*, College Measures, 2013; College Board, *Average Published Undergraduate Charges by Sector*, 2012–13)

CTE Works for Businesses and the Economy

- Skilled trades workers, accounting and finance staff, nurses and technicians are some of the top jobs employers are having trouble filling in the U.S., and CTE plays a critical role in training workers in these areas. (Manpower Group, *Talent Shortage Survey Results*, 2016-17)
- Almost half of talent recruiters at Fortune 1000 companies report trouble finding qualified candidates with two-year STEM degrees. (Bayer Corporation, *Facts of Science Education XVI*, 2013)
- More than 80 percent of manufacturers report that talent shortages will impact their ability to meet customer demand. CTE plays a vital role in helping American businesses close the skills gap by building a competitive workforce for the 21st century. (Deloitte and The Manufacturing Institute, *The Skills Gap in US Manufacturing: 2015-2025 Outlook*, 2015)
- Middle-skill jobs, jobs that require education and training beyond high school but less than a bachelor's degree, are a significant part of the economy. Of the 55 million job openings created by 2020, 30 percent will require some college or a two-year associate degree. (Carnevale et al., *Recovery: Job Growth and Education Requirements Through 2020*, Georgetown University Center on Education and the Workforce, 2013)
- Communities across the nation benefit from CTE. Oklahoma's economy reaps a net benefit of \$3.5 billion annually from graduates of the CareerTech System. Wisconsin taxpayers receive \$12.20 in benefits for every dollar invested in the technical college system. Students who attended Iowa Community Colleges in Fiscal Year 2014-15 are expected to grow the state's economy by almost \$15 billion over the course of their working lives. (OKCareerTech, PoweredbyOKCareerTech.com; Wisconsin Technical College System, *The Technical College Effect*, 2014; Iowa Department of Education, *The Economic Value of Iowa's Community Colleges*, February 2017)



SPECIAL EDUCATION DIVISION
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CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent
From: Reginald McDonald
Date: February 7, 2018
Re: Board Report

The Special Education Division begins the month of February with our enrollment numbers down slightly. We are now at 185 total students which puts us at 93% of capacity. Our life skills and Autism classrooms are generally full, and we still have limited availability in our 8:1:1 Academic/Behavior classes at the High School level. The Intensive Therapeutic classroom is now over capacity by one student.

The High School students took the last week in January to complete Regents exams. In Plattsburgh, we had two students pass the Algebra exam at the regents' level. One student passed the Global exam at the local level and one student passed the English Regents at the regent's level. In Mineville, two students passed the Algebra regents at the regents' level.

The staff and students in Plattsburgh held their annual cardboard boat races. Each classroom was allowed to enter a boat made out of cardboard. The students then chose a classmate to pilot the boat in the pool to compete against other classes. The final results were as follows;

1st Place Mr. Mazzella's class

2nd Place Mrs. Visconti's class



RETIREE SPOTLIGHT

Wendy Davis will be retiring this year. Wendy has been an invaluable member of the Special Education team for 32.5 years. She is currently working as a Teaching Assistant and drives the bus for our work experience and field trips. Over the years the PBIS team in special education has been instrumental in providing our students with opportunities for new and fun experiences. Wendy is and has been a leader for our PBIS team. She truly has our students as her top priority and our staff and students will definitely miss her as she retires. Please join me in thanking Wendy for her years of service as she has truly served our staff and students. We wish Wendy a wonderful retirement as she will now be free to travel.



CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
STATUS EVALUATION
2017/2018

Cosser	925-2018	927-2017	927-2018	947-2018	949-2018	950-2018	951-2016	951-2018	952-2018	954-2018
Program Description	RSE-TASC	Core Rehabilitation Services	Core Rehabilitation Services	SLS Operating Aid	SLS Aid for Automation	EPE	HSE Test Administration	HSE Test Administration	WIOA, Title II	Perkins IV Basic
Approved Budget	\$ 208,282	\$ 234,226	\$ 241,252	\$ 99,207	\$ 14,370	\$ 374,102	\$ 13,318	\$ 6,659	\$ 80,000	\$ 108,951
Revenue Available/Earned	\$ -	\$ 271,305	\$ -	\$ 96,040	\$ 9,604	\$ 111,527	\$ 11,559	\$ -	\$ 80,000	\$ 108,951
Prior Year Rollover	-	10,962	-	3,167	4,766	-	2,737	-	-	-
Expenditures to-date	(93,685)	(185,464)	(11,886)	(52,788)	(3,985)	(146,514)	(12,135)	(13)	(36,672)	(49,742)
Est.Encumbrances to-date (including indirect cost)*	(68,686)	(2,777)	(68,218)	(39,238)	(3,580)	(137,035)	(158)	(1,215)	(41,777)	(53,532)
Unexpended Balance	\$ (152,371)	\$ 94,026	\$ (80,104)	\$ 7,181	\$ 6,805	\$ (172,022)	\$ 2,003	\$ (1,228)	\$ 1,551	\$ 5,677
Percentage Utilized	73%	77%	33%	90%	40%	76%	77%	18%	98%	95%
Grant Program Ending:	6/30/2018	12/31/2017	12/31/2018	6/30/2018	6/30/2018	6/30/2018	12/31/2017	12/31/2018	6/30/2018	6/30/2018
Finance Approval Obtained:	**	12/17/2014	12/17/2014	7/12/2017	8/7/2017	8/28/2017	3/25/2016	1/16/2018	8/23/2017	9/6/2017
Director:	McDonald	McDonald	McDonald	Gray	Gray	Friedman	Friedman	Friedman	Friedman	Friedman

Cosser	955-2018	959-2017	963-2018	970-2014	992-2017	995-2018	996-2018	997-2018
Program Description	NYNLI-Technology Innovation	SLS Supplemental Operating Aid	North Country Region Career Pathways II	NYSERDA Pressure House	NYS Dept of Criminal Justice Cyber Safety	WIOA, Incarcerated	WIOA, Literacy Zone 58585	WIOA, Literacy Zone 58574
Approved Budget	\$ 5,500	\$ 47,756	\$ 300,000	\$ 172,045	\$ 68,571	\$ 59,882	\$ 97,524	\$ 100,000
Revenue Available/Earned	\$ 5,500	\$ 46,895	\$ 151,250	\$ 172,045	\$ 68,571	\$ 59,882	\$ 97,524	\$ 100,000
Prior Year Rollover	-	861	38,364	-	-	-	-	-
Expenditures to-date	(649)	(22,006)	(190,420)	(160,942)	(41,785)	(27,864)	(37,634)	(45,331)
Est.Encumbrances to-date (including indirect cost)*	(4,548)	(10,868)	(22,696)	(3,226)	(28,892)	(36,108)	(53,489)	(53,489)
Unexpended Balance	\$ 303	\$ 14,882	\$ (806)	\$ 11,103	\$ 23,560	\$ 3,126	\$ 23,782	\$ 1,180
Percentage Utilized	94%	68%	56%	94%	66%	95%	76%	99%
Grant Program Ending:	6/30/2018	6/30/2018	9/30/2017	6/30/2016	3/31/2018	6/30/2018	6/30/2018	6/30/2018
Finance Approval Obtained:	9/14/2017	7/12/2017	2/9/2017	7/6/2012	2/4/2016	9/8/2017	8/23/2017	9/6/2017
Director:	Gray	Gray	Friedman	Friedman	Gray	Friedman	Friedman	Friedman

*Includes total unpaid salary and related benefits allocated to the program through year-end.

**Project Finance Approval Pending with Agency.