

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
BOARD OF COOPERATIVE EDUCATIONAL SERVICES
Sole Supervisory District of Clinton, Essex, Warren and Washington Counties

**AGENDA FOR BOARD MEETING TO BE HELD AT THE YANDON-DILLON CENTER IN MINEVILLE
ON JANUARY 10, 2018 – PROPOSED EXECUTIVE SESSION AT 6:30 PM –MEETING AT 7:30 P.M.**

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| Action | 1. CALL TO ORDER: PRESIDENT BARCOMB |
| | a. The Pledge of Allegiance |
| | b. Roll Call of Board Members |
| No Action | 2. EXECUTIVE SESSION |
| No Action | 3. INTRODUCTION OF ALL PRESENT |
| No Action | 4. OPINIONS AND CONCERNS FROM THE AUDIENCE |
| | (Each speaker shall be limited to a maximum of 3 minutes. The entire public participation period shall be limited to no more than 30 minutes.) |
| No Action | 5. APEX SOLAR LAB PRESENTATION – Mr. Kevin Shaw & Mr. Taylor Kimbrell |
| No Action | 6. FACILITIES ADVISORY COMMITTEE UPDATE – Dr. Hollis Palmer |
| Action | 7. MINUTES OF PREVIOUS MEETING |
| | a. December 13, 2017 Board Meeting (Enc. 1) |
| | 8. CONSENT AGENDA FINANCIAL |
| Action | a. Certification of Warrant (Enc. 2) |
| Action | b. Treasurer’s Report (Enc. 3) |
| Action | c. Donations (Enc. 4) |
| Action | d. Budget Increases (Enc. 5) |
| Action | e. Cross Contract Budgets (Enc. 6) |
| Action | f. Cross Contract Budget Increases (Enc. 7) |
| Action | g. Memorandum of Agreement (Enc. 8) |
| | 9. OLD BUSINESS |
| No Action | a. None this month |
| | 10. CONSENT AGENDA PERSONNEL |
| Action | a. Resignations for the Purpose of Retirement (Enc. 9) |
| Action | b. Resignations (Enc. 10) |
| Action | c. Leave of Absence (Enc. 11) |
| Action | d. Change in Title (Enc. 12) |
| Action | e. Four-Year Probationary Appointment (Enc. 13) |
| Action | f. Tenure Appointment (Enc. 14) |
| Action | g. Temporary Appointment (Enc. 15) |
| Action | h. 2017/18 Additional Work (Enc. 16) |
| Action | i. Recommendation (Enc. 17) |
| Action | j. Temporary Grant Appointments (Enc. 18) |
| Action | k. Substitutes (Enc. 19) |
| Action | l. Substitute Temporary On-Call Rate Increase (Enc. 20) |

- 11. BOARD OF COOPERATIVE EDUCATIONAL SERVICES
 - Action a. New Policy – Revised 2nd Reading and Adopt (Enc. 21)
 - Action b. Adopt Revised Policy (Enc. 22)
 - Action c. Career & Technical Education Re-Certification (Enc. 23)

- 12. NEW BUSINESS
 - No Action a. None this month

- 13. STRATEGIC PLAN UPDATE – Dr. Mark C. Davey

- 14. SUPERINTENDENT’S UPDATE – Dr. Mark C. Davey

- 15. OTHER

- 16. NEXT BOARD MEETING
 - No Action Wednesday, February 14, 2018, at the Instructional Services Center in Plattsburgh – Proposed Executive Session at 6:30 p.m. – Meeting at 7:30 p.m.

- 17. REPORTS FROM DIRECTORS (Enc. 24)

- 18. ADJOURNMENT

MOTIONS TO ENTER INTO EXECUTIVE SESSION

1. A MATTER WHICH WILL IMPERIL THE PUBLIC SAFETY IF DISCLOSED
2. A MATTER WHICH MAY DISCLOSE THE IDENTITY OF A LAW ENFORCEMENT AGENT OR INFORMER
3. A MATTER OF INFORMATION RELATING TO A CURRENT OR FUTURE INVESTIGATION OR PROSECUTION OF A CRIMINAL OFFENSE WHICH WOULD IMPERIL EFFECTIVE LAW ENFORCEMENT IF DISCLOSED
4. A MATTER OF DISCUSSION REGARDING PROPOSED, PENDING OR CURRENT LITIGATION
5. A MATTER OF COLLECTIVE NEGOTIATIONS PURSUANT TO ARTICLE 14 OF CIVIL SERVICE LAW (THE TAYLOR LAW)
6. A MATTER OF THE MEDICAL, FINANCIAL, CREDIT OR EMPLOYMENT HISTORY OF A PARTICULAR PERSON OR CORPORATION, OR MATTERS LEADING TO THE APPOINTMENT, EMPLOYMENT, PROMOTION, DEMOTION, DISCIPLINE, SUSPENSION, DISMISSAL OR REMOVAL OF A PARTICULAR PERSON OR CORPORATION
7. A MATTER OF THE PREPARATION, GRADING OR ADMINISTRATION OF EXAMINATIONS
8. A MATTER OF THE PROPOSED ACQUISITION, SALE OR LEASE OF REAL PROPERTY OR THE PROPOSED ACQUISITION OF SECURITIES, OR SALE OR EXCHANGE OF SECURITIES HELD BY THE SCHOOL DISTRICT IF SUCH DISCUSSION PUBLICITY WOULD SUBSTANTIALLY AFFECT THE VALUE THEREOF
9. A MATTER RELATED TO A SPECIFIC STUDENT OF THE DISTRICT

CHAMPLAIN VALLEY EDUCATIONAL SERVICES

VISION

TO MEET THE NEEDS AND EXPECTATIONS OF COMPONENT SCHOOLS, COMMUNITIES, AND ALL LEARNERS WHO ARE EFFECTED BY OUR SERVICES.

MISSION

CVES, IN PARTNERSHIP WITH LOCAL SCHOOL DISTRICTS AND THEIR COMMUNITIES, THE BOARD OF REGENTS AND THE COMMISSIONER OF EDUCATION, WILL BE A LEADER IN PROVIDING QUALITY, COST-EFFECTIVE PROGRAMS AND SERVICES THAT SUPPORT SCHOOL DISTRICTS AND THEIR COMMUNITIES TO ACHIEVE HIGHER STANDARDS THROUGH ENHANCED EDUCATIONAL OPPORTUNITIES.

IMPORTANT DATES

January 10, 2017	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
January 18, 2018	Board Budget Committee Meeting – Analyze/Discuss Preliminary 2018-19 Budgets – Finalize Draft Budgets – ISC, Plattsburgh – 7:00 p.m.
February 14, 2018	Board Meeting/Budget Presentations – Instr. Serv. Center, Plattsburgh – 6:30 p.m.
February 15-17, 2018	AASA Convention – Nashville, TN
March 14, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
April 7-9, 2018	NSBA Convention – San Antonio, TX
April 11, 2018	Annual Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
April 17, 2018	CV-TEC Open House – Plattsburgh – 6:00 p.m.
April 18, 2018	CV-TEC Open House – Mineville – 6:00 p.m.
April 26, 2018	Election of CVES Board Members and Vote on Administrative Budget
May 9, 2018	Board Meeting – Yandon-Dillon Center, Mineville – 6:30 p.m.
May 15, 2018	NTHS Ceremony – Rainbow Banquet Hall, Altona – 7:00 p.m.
May 23, 2018	NTHS Ceremony – Moriah High School Auditorium – 7:00 p.m.
May 30, 2018	SkillsUSA Awards – Butcher Block – 6:00 p.m.
June 7, 2018	No. Country Loggers Awards Banquet – 7:00 p.m.
June 8, 2018	Special Ed Career Pathways Ceremony – SUNY Giltz Auditorium – 9:30 a.m.
June 9, 2018	HSED Graduation – Westside Ballroom – 1:00 p.m.
June 13, 2018	Board Meeting – Instructional Services Center, Plattsburgh – 6:30 p.m.
June 19, 2018	CV-TEC Graduation Ceremony – SUNY Field House – Plattsburgh – 7:00 p.m.
June 20, 2018	CV-TEC Graduation Ceremony – Moriah Central School – 7:00 p.m.,

ENC. 1

Recommend that the Board approve the Draft Minutes from the December 13, 2017 Board meeting. (attached)

ENC. 2

Recommend that the Board approve the Certification of Warrant for December 1, 2017 to December 28, 2017. (attached)

ENC. 3

Recommend that the Board approve the Treasurer's Report from November 30, 2017. (attached)

ENC. 4

Recommend that the Board approve the following Donations:

1. For Our Student Stipend Fund:

Pepsi (Nov 2017)		101.79
Pepsi (Dec 2017)		<u>58.12</u>
TOTAL	-	\$159.91

2. Donation of \$1,000.00 gift card from Robert Kramer of Harbor Freight Tools for Schools, LLC. This donation will benefit the CV-TEC Satellite Campus Welding Program.

3. Donation of a Grid Tie PV System from APEX Solar, with an estimated value of \$1,670.00. This donation will benefit the students of the Construction Trades Program at the CV-TEC Mineville Campus.

ENC. 5

Recommend that the Board approve the following Budget Increases:

1. 6:1:1 Autism budget from \$2,188,524 to \$2,671,098 for the 2017-2018 school year to accommodate the increases in student enrollment from Beekmantown, Northeastern Clinton, Plattsburgh, Saranac, and Franklin-Essex-Hamilton-Malone School Districts. (Co-Ser 205 - Special Education)

2. 8:1:1 Traditional budget from \$4,421,393 to \$4,680,439 for the 2017-2018 school year to accommodate the increases in student enrollment from AuSable, Crown Point, Moriah, Northern Adirondack, Plattsburgh, Saranac, Ticonderoga, and Franklin-Essex-Hamilton-Lake Placid School Districts. (Co-Ser 208 - Special Education)

ENC. 5 CONTINUED

3. 8:1:1 Life Skills budget from \$4,380,043 to \$4,788,625 for the 2017-2018 school year to accommodate the increases in student enrollment from Chazy, Ticonderoga, Willsboro, Franklin-Essex-Hamilton-Lake Placid, Franklin-Essex-Hamilton-Malone School Districts. (Co-Ser 210 - Special Education)
4. Itinerant (ITIN) Guidance/Counseling budget from \$73,221 to \$117,721 for the 2017-2018 school year to accommodate increase in services from Westport School District. (Co-Ser 303 - Special Education)
5. Itinerant (ITIN) Visually Impaired/Blind budget from \$950 to \$27,930 for the 2017-2018 school year to accommodate increase in services from Saranac School District. (Co-Ser 309 - Special Education)
6. Itinerant (ITIN) Physical Therapy Budget from \$334,072 to \$353,094 for the 2017-2018 school year to accommodate increase in services from AuSable Valley School District. (Co-Ser 321 - Special Education)
7. Itinerant (ITIN) Occupational Therapy Budget from \$475,907 to \$539,435 for the 2017-2018 school year to accommodate increase in services from Elizabethtown-Lewis and Westport School Districts. (Co-Ser 323 - Special Education)
8. Yandon-Dillon School Lunch Budget from \$65,544 to \$95,315 for the 2017-2018 school year to accommodate for the increase in salary and benefits for a full-time Cook Manager and upgrading the cafeteria equipment. (Co-Ser 791 - Special Education)
9. School Library System Operating Aid Special Aid Fund Budget from \$96,040.00 to \$99,206.54 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F947 - ISC)
10. School Library System Automation Aid Special Aid Fund Budget from \$9,604.00 to \$14,369.69 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F949 - ISC)
11. School Library System Supplementary Aid Special Aid Fund Budget from \$46,895.00 to \$47,756.35 for the 2017-2018 school year due to rollover funds from 2016-2017. (Co-Ser F956 - ISC)
12. North Country Region Career Pathways II Program Special Aid Fund Project budget from \$45,000 to \$135,000, for the period of April 1, 2017 through March 31, 2018, due to an additional award of \$90,000. (Pending a fully executed contract with North Country Workforce Partnership, Inc.) (Co-Ser F963 - CV-TEC)

ENC. 6

Recommend that the Board approve the following Cross Contract Budgets:

1. Textbook Coordination - Albany BOCES budget in the amount of \$200 for the 2017-2018 school year, to accommodate a cross contract with Albany BOCES and Schroon Lake. (Co-Ser 612 – ISC)
2. Voice & Electronic Communication Service – Albany BOCES budget in the amount of \$130,000 for the 2017-2018 school year, to accommodate for cross contracts with Albany BOCES (Chazy, Northeastern Clinton, Northern Adirondack, and Westport). (Co-Ser 623 – ISC)

ENC. 6 CONTINUED

3. Laserfiche Services – Albany BOCES budget in the amount of \$8,500 for the 2017-2018 school year, to accommodate a cross contract with Albany BOCES and Peru. (Co-Ser 635 – ISC)
4. Exploratory Enrichment – Franklin-Essex-Hamilton BOCES budget in the amount of \$4,200 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (AuSable, Beekmantown, Moriah, and Northern Adirondack). (Co-Ser 409 – ISC)
5. Middle School Regional Summer School (RSS) - Franklin-Essex-Hamilton BOCES budget in the amount of \$2,500 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (Northeastern Clinton, Northern Adirondack, and Plattsburgh). (Co-Ser 428 – ISC)
6. Learning Technology Services – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget in the amount of \$9,500 for the 2017-2018 school year to accommodate a cross contract with Washington-Saratoga-Warren-Hamilton-Essex BOCES and Northeastern Clinton. (Co-Ser 504 – ISC)
7. Web Page Software Services – St. Lawrence-Lewis BOCES budget in the amount of \$12,500 for the 2017-2018 school year to accommodate a cross contract with St. Lawrence-Lewis BOCES and Beekmantown.(Co-Ser 536 – ISC)
8. Elementary Science Program – Monroe 2 BOCES budget in the amount of \$7,100 for the 2017-2018 school year to accommodate for a cross contract with Monroe 2 BOCES and Keene. (Co-Ser 562 – ISC)
9. Planning Services – Putnam-Northern Westchester BOCES budget in the amount of \$5,000 for the 2017-2018 school year to accommodate for a cross contract with Putnam-Northern Westchester BOCES and Beekmantown. (Co-Ser 653 – Mgt. Services)
10. Coordination Service – Franklin-Essex-Hamilton BOCES budget in the amount of \$3,400 for the 2017-2018 school year to accommodate for cross contracts with Franklin-Essex-Hamilton BOCES (Elizabethtown-Lewis and Westport). (Co-Ser 618 - Management Services)

ENC. 7

Recommend that the Board approve the following Cross Contract Budget Increases:

1. Career & Tech Ed – Washington-Saratoga-Warren-Hamilton-Essex BOCES budget from \$11,500 to \$22,798, for the 2017-2018 school year, to accommodate for increased service requests between Washington-Saratoga-Warren-Hamilton-Essex BOCES and Schroon Lake. (Co-Ser 110 – CV-TEC)
2. Increase the Labor Relations – Albany BOCES budget from \$215,234 to \$269,834, for the 2017-2018 school year, to accommodate for actual initial costs versus the estimated amount budgeted (AuSable, Beekmantown, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern-Clinton, Northern Adirondack, Peru, Schroon Lake, Ticonderoga, Westport, and Willsboro). (Co-Ser 632 – Management Services)

ENC. 1

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DRAFT

DATE: December 13, 2017
KIND OF MEETING: Regular Board Meeting
PLACE: Special Education Gym, Main Campus, Plattsburgh, NY

Board Members Present:

Larry Barcomb
Evan Glading
Mark R. Henry
Donna LaRocque
Ed Marin
Bruce Murdock
Lori Saunders
Florence Sears
Michael St. Pierre

Board Members Absent:

Leisa Boise
Linda Gonyo-Horne
Richard Harriman, Sr.
Richard Malaney
Thomas McCabe
Paul Mudie

Acting Chief Executive

Officer

Teresa Calabrese-Gray

Board Clerk:

Meaghan Rabideau

Others Present:

Michele Friedman
Mylie Marin
Dr. Hollis Palmer
Elizabeth Laundrie
Christine Myers
Reginald McDonald
James R. McCartney

MEETING
TO ORDER

President Barcomb called the meeting to order at 7:38 p.m.

EXECUTIVE
SESSION

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board go into Executive Session at 7:39 p.m. for the following reasons: #4 - A matter of discussion regarding proposed, pending or current litigation; #6 - A matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. 1) Update on a recent FOIL appeal 2) Inform the Board of two pending personnel matters. All Board Members present voted yes—motion carried.

Mr. St. Pierre moved, seconded by Mrs. Saunders, to come out of Executive Session at 8:18 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
THE AUDIENCE

Mrs. Michele Friedman announced to the Board that Emily Pilon, a senior at Chazy Central Rural School and a CV-TEC Security & Law Enforcement Academy student was one of 25 students to be nominated by NYSED as a Presidential Scholar, which is one of the nation's highest honors for high school students. Mrs. Friedman also invited the Board to CV-TEC's upcoming community event, "Candy Canes & Airplanes", which will be held on December 17, 2017 from 2:00 p.m. to 6:00 p.m. at the PAI Satellite campus. Students from various CV-TEC programs will be there to help with the event, which will feature Santa Claus. This event will be a great opportunity to showcase the Plattsburgh

OPINIONS &
CONCERNS FROM
THE AUDIENCE
CONTINUED

Aeronautical Institute as well as other CV-TEC programs. Next, Mr. Reginald McDonald shared with the Board that the Special Education Administrators will be hosting the second annual staff appreciation breakfast on December 20, 2017 at 8:00 a.m. Faculty and staff will be served breakfast by Special Education Admin as well as both Assistant Superintendents as a thank you for all that team CVES does throughout the year. Lastly, Mr. Ed Marin, a CVES Board member, shared that he recently attended the Commissioner's Roundtable meeting with about 20 other Board members from around NYS. The focus of the roundtable discussion was on dual enrollment, with hopes of gathering feedback through NYSSBA to bring back to the Commissioner's office. The discussion led into post-secondary education and how students need this to compete worldwide and in early college. Mr. Marin suggested to the roundtable that perhaps SED needs to look into options to extend programs like the Plattsburgh Aeronautical Institute (PAI) beyond a two-year certification to better prepare students.

FACILITIES
ADVISORY
COMMITTEE
UPDATE

Dr. Hollis Palmer gave an update to the Board of the Facilities Advisory Committee (FAC) meetings that have been held recently. In addition to the monthly meetings, advisory meetings are being held regularly with the architect as well. Dr. Palmer indicated a few examples of items that have been discussed such as the need to improve CVES playgrounds and also in-house projects that can be completed by CVES staff. The "mini" capital project that will be completed in 2017/18 was discussed briefly with mention of the resolutions being recommended for the Board this evening. An RFP will be going out in the near future for a part-time Project Manager and a possible Finance Manager for the Capital Project. It is still the hope that a recommendation for a CVES Capital Project will be presented to the Board in May 2018, and a potential vote in October 2018.

BUDGET
COMMITTEE
UPDATE

Dr. Hollis Palmer provided an update on the most recent meeting of the Board Budget Committee that was held on December 6, 2017. He also shared the Budget Process Timeline with the Board in his presentation as well as 2017/18 reconciliations and the current status of each division's budget. Dr. Palmer discussed 2018/19 budget development factors such as the state tax cap that remains a concern and that the increase in health insurance will take much of the 2%. To the extent possible BOCES will try to keep tuition rates for 2018/19 at their current level. The State is in the process of implementing new procedures for Capital Project approval. The CVES "mini" capital project will address fire and safety concerns and will be one of the first projects submitted to go through the new procedures. The budget for next year includes the same \$295,000 for a project that is yet to be identified. Although next year's health insurance rates have not been established, it appears that premiums will increase and may have a major impact on the overall budget. The next Budget Committee meeting will be on January 18, 2018 at 7:00 p.m. at the Instructional Services Center.

AUDIT
COMMITTEE
UPDATE

An Audit Committee update was provided by Dr. Hollis Palmer and Mrs. Christine Myers where they recommended to the Board approval of the Corrective Action Plan for the 2016/17 Annual Independent Audit Management Letter Comments. Earlier in the year, the Board approved to opt out of the annual internal audit requirement of the whole

AUDIT
COMMITTEE
UPDATE
CONTINUED

organization. The Audit Committee instead recommended a focused review on the adult education process. The auditors will then provide feedback based on their review of the program structure. The next Audit Committee meeting will be on February 14, 2018 at 5:00 p.m. at the Instructional Services Center in Plattsburgh.

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board approve the Corrective Action Plan for the 2016-17 Annual Independent Audit Management Letter comments. All Board Members present voted yes—motion carried.

PREVIOUS
MINUTES

Mrs. LaRocque moved, seconded by Mr. Murdock that the Board approve the minutes of the November 8, 2017 Regular Board meeting as presented. All Board Members present voted yes—motion carried.

CONSENT
AGENDA
FINANCIAL

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following consent agenda Financial items 9a – 9h as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

(9a) Certification of Warrant for October 30, 2017 to November 30, 2017, be accepted as presented.

TREASURER'S
REPORT

(9b) Approve the Treasurer's Report from October 31, 2017.

BUDGET
INCREASES

(9c) Approve the following Budget Increases:

1. The FM Communications budget from \$60,198 to \$66,492 for the 2017-18 school year due to additional participation from Saranac Lake CSD. (Co-Ser 640) (ISC)
2. The Grant Management Services budget from \$1,989 to \$48,840 for the 2017-18 school year due to increased participation from districts. (Co-Ser 645) (ISC)
3. The School Public Relations budget from \$14,684 to \$79,546 for the 2017-18 school year due to increased participation from Beekmantown, Crown Point, Elizabethtown-Lewis, Keene, Peru, Plattsburgh, Schroon Lake, Westport, Willsboro and Lake Placid. (Co-Ser 610) (ISC)

SPECIAL AID
FUND PROJECTS

(9d) Approve the following Special Aid Fund Projects:

1. Core Rehabilitation Services (CRS) special aid fund project, in the amount of \$241,252, for the period of January 1, 2018 through December 31, 2018. (Special Education)
2. Clinton County Legislature Youth Empowerment Summit special aid fund project, in the amount of \$4,000, for the period of January 1, 2017 through December 31, 2018. (ISC)

SPECIAL AID
PROJECT
CONTINUATION

(9e) Approve the following Special Aid Project Continuation:

1. That the Regional Special Education Technical Assistance Support Centers (RSE-TASC) special aid fund project be allowed to continue providing services for the period January 1- March 31, 2018. Expenditures are not to exceed \$55,552.

CROSS
CONTRACT

(9f) Approve the following Cross Contract:

1. 2017-18 – Franklin-Essex BOCES
\$523,404 for Shared Business Office Services (Elizabethtown-Lewis, Peru, Putnam, and Westport participate in this service), Substitute Coordination (Elizabethtown-Lewis and Westport participate in this service), School Improvement SSFC (Elizabethtown-Lewis and Westport participate in this service), Insurance ACA Consulting and Reporting (AuSable, Beekmantown, Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake and Westport participate in this service), and Regional Summer School (Northeastern Clinton, Northern Adirondack, and Plattsburgh participate in this service).

CAPITAL PROJECT
APPROVAL

(9g) Approve the following Resolutions:

RESOLUTION 1

That the Board of Cooperative Educational Services adopt the following SEQRA resolution:

As part of the “SEQRA“ process, the Board of Education hereby declares itself as “Lead Agency” as defined in the State Environmental Quality Review Act for the following construction project: “Fire Alarm Improvement Project at the Plattsburgh Main Campus and Yandon-Dillon Facility.”

RESOLUTION 2

That the Board of Cooperative Educational Services adopt the following SEQRA resolution:

Based on the review of Garrett Hamlin of Tetra Tech Architects & Engineers, Architect of the proposed “Fire Alarm Improvement Project at the Plattsburgh Main Campus and Yandon-Dillon Facility,” the Board hereby finds that the proposed action constitutes a “Type II Action” as such quoted term is defined in the State Environmental Quality Review Act and the regulations of the Department of Environmental Conservation of the State of New York (6 NYCRR Part 617, as amended) promulgated there under (“SEQRA”) and, therefore, is not subject to any further review by the Board of Education under routine activities of an educational institution with no contemplated expansion of the existing facilities and any improvements to such facilities will be in the nature of replacement, rehabilitation or reconstruction of the facilities in kind, on the same site.

CAPITAL PROJECT RESOLUTION 3

APPROVAL
CONTINUED

That the Board of Cooperative Educational Services hereby initiates the “Fire Alarm Improvement Project at the Plattsburgh Main Campus and Yandon-Dillon Facility” and authorize the District Superintendent to obtain State Education Department approval for the Project in an amount not to exceed \$295,000.

RESOLUTION 4

That the Board of Cooperative Educational Services authorize the District Superintendent and Board President to approve and execute any construction contract Change Order for the “Fire Alarm Improvement Project at the Plattsburgh Main Campus and Yandon-Dillon Facility” provided that such changes do not exceed the approved project cost of \$295,000. Any Change Order that will increase the construction contract amount by more than the total approved project cost of \$295,000 shall be submitted by the Superintendent to the Board for review and action thereon. Change Orders that increase the project cost to an amount greater than \$295,000 shall not be binding until approved and executed by the Board.

LETTERS OF
AGREEMENT &
SUBCONTRACT

(9h) Approve the following Letters of Agreement & Subcontract:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Tetra Tech Architects & Engineers (District Architect) under which the District Architect will provide 2017-18 Capital Project Consulting services for a Fire Alarm Improvement Project at the Plattsburgh Main Campus and the Yandon-Dillon Campus. The rate for all services will be \$25,000 plus reimbursable expenses. The agreement commences July 28, 2017 and will remain in effect for a period of 18 months. (Administration)
2. That the Board approve a subcontract between Tetra Tech Architects & Engineers (Tetra Tech) and Bolton Land Surveying (BLS) under which BLS will conduct a Land (Boundary) and Topographic Survey of the Plattsburgh Main Campus and Mineville Campus, as directed by Tetra Tech, for \$22,500. In accordance with the District Architect Agreement between BOCES and Tetra Tech, full project costs of \$22,500 plus \$3,375 for standard architectural & engineering fees will be reimbursed by BOCES to Tetra Tech. Survey costs are based on a formal Request for Proposal for a Land and Topographic Study released by Tetra Tech on behalf of CVES. Four qualified surveying firms responded with the following proposals:
Bolton Land Surveying of Pulaski, NY - \$22,500
Machabee Land Surveying of Plattsburgh, NY - \$31,440
Robert M. Sutherland of Plattsburgh, NY - \$36,000
Thew Associates of Marcy, NY - \$41,750
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Tetra Tech Architects & Engineers (District Architect) under which the District Architect will provide pre-referendum, design, and construction administrative services for a proposed future Capital Project. The rate for all pre-referendum services will be \$15,000 plus reimbursable expenses. Should the Capital Project become fully authorized through voter

LETTERS OF AGREEMENT & SUBCONTRACT CONTINUED

referendum and the Board, the \$15,000 pre-referendum service fee will be fully credited by the District Architect and applied towards their fee for design and construction administration services for the approved Capital Project. The agreement commences October 30, 2017 and will remain in effect for a period of 4 years. (Administration)

OLD BUSINESS

Audit Committee Meeting minutes of the May 10, 2017 meeting were shared with the Board.

CONSENT AGENDA PERSONNEL

Mr. Murdock moved, seconded by Mrs. LaRocque, to approve the following Consent Agenda Personnel items 11a – 11k as presented. All Board Members present voted yes— motion carried.

RESIGNATION FOR THE PURPOSE OF RETIREMENT HEAD, PELLERIN, ST.CLAIR

(11a) Accept the following letter of Resignation for the Purpose of Retirement:

1. Annette Head, Special Education Teacher, effective June 30, 2018. (32 years of service)
2. Karen Pellerin, Special Education Teacher, effective June 30, 2018. (30 years of service)
3. Melodie St. Clair, School Counselor, effective October 19, 2018. (17 years, 2 months of service)

RESIGNATION SMITH

(11b) Accept the following letter of Resignation:

1. Melissa Smith, Teaching Assistant, effective November 24, 2017.

LEAVE OF ABSENCE CELOTTI

(11c) Leave of Absence:

1. Marciano Celotti - unpaid leave of absence - effective November 20, 2017 – June 30, 2018.

FOUR-YEAR PROBATIONARY APPOINTMENT SMITH

(11d) Appoint Four-Year Probationary Appointment as follows:

1. Melissa Smith, Teaching Assistant, Effective December 18, 2017, Annualized Base Salary of \$20,512.00 (Prorated), Actual Earned Salary of \$12,820.00 (2017-2018).

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
PULSIFER,
PATRIE, WARNER,
ROCK

(11e) Appoint the following person(s) to a 52-week Civil Service Probationary Appointment as follows:

1. Sherika Pulsifer, Teacher Aide/Student Aide, Effective December 14, 2017, Annualized Base Salary of \$15,976.00 (Prorated), Actual Earned Salary of \$10,355.64 (2017-2018).
2. Thomas Patrie, Teacher Aide/Student Aide, Effective December 14, 2017, Annualized Base Salary of \$15,976.00 (Prorated), Actual Earned Salary of \$10,355.64 (2017-2018).
3. Cynthia Warner, Teacher Aide/Student Aide, Effective December 14, 2017, Annualized Base Salary of \$15,976.00 (Prorated), Actual Earned Salary of \$10,355.64 (2017-2018).
4. Mindy Rock, Teacher Aide/Student Aide, Effective December 14, 2017, Annualized Base Salary of \$15,976.00 (Prorated), Actual Earned Salary of \$10,355.64 (2017-2018).

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
VEGA

(11f) Appoint the following person to a Civil Service Provisional Appointment as follows:

1. Edwin Vega, Publications Specialist, Effective January 2, 2018, Annualized Base Salary of \$39,399.00 (Prorated), Actual Earned Salary of \$19,545.84 (2017-2018).

(Effective permanent date to be determined upon successful completion of civil service exam)

POSITION
INCREASE
PIERCE

(11g) Increase the following position:

1. Roseanna Pierce, Occupational Therapist – increase from 60% to 70%, Effective December 1, 2017, Annualized Salary of \$45,785.00 (Prorated), Actual Earned Salary of \$22,434.65 (December 1, 2017-June 30, 2018).

PERMANENT
APPOINTMENT
LAVALLEY

(11h) Grant a Permanent Appointment (Civil Service) to the following person:

1. Ashley Lavalley, Teacher Aide/Student Aide, effective January 12, 2018.

TEMPORARY
GRANT
APPOINTMENT

(11i) Approve the following Temporary Grant appointment from September 16, 2017 – June 30, 2018:

1. Patrick Vicencio, Work Study Student, not to exceed 160 hours, at the rate of \$9.70/hour

SUBSTITUTES

(11j) Approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Sherika Pulsifer	Temp on Call Teacher Aide/Student Aide	\$68.00/day	WAF
Austin Perkins	Temp on Call Custodial Worker	\$80.00/day	O&M
Mary Chaffin	Sub Teaching Assistant	\$70.00/day	CV-TEC
Mary Chaffin	Sub Teacher	\$90.00/day	CV-TEC
Jesse Frenyea	Temp on Call Custodial Worker	\$80.00/day	O&M
Cynthia Warner	Temp on Call Teacher Aide/Student Aide	\$68.00/day	WAF

AUTHORIZATION
OF INDIVIDUAL
TO COLLECT
MONEY

(11k) Authorize the following individual to collect money at all CVES locations for the 2017-18 school year:

Business Office – Management Services

Laura Sterling – Bank deposits and general collections

ADOPT NEW
POLICIES

Mr. Murdock moved, seconded by Mrs. LaRocque that the Board adopt the following New Policies:

#4700 Vaccination Requirements

#4701 Financial Aid Penalties for Drug Related Offenses

#4702 Purchase of Books and Supplies for CV-TEC Students

All Board Members present voted yes—motion carried.

NEW POLICY 1ST
READING

The following new policy was presented for a first reading:

#XXXX Meal Charge Policy

REVISED POLICY
1ST READING

The following Revised Policy was presented for a first reading:

#1120R – School District Records Regulation

SUPERINTENDENT'S
UPDATE

Teri Calabrese Gray, Acting Chief Executive Officer, first updated the Board on the most recent CSO meeting & NECOSS conference held in Lake Placid on December 7-8, 2017. One particular topic discussed among the CSOs was the lack of certified CDL evaluators in the region. Currently there are only seven evaluators in NYS and one located locally. This is making it extremely difficult to get bus drivers for component districts and is likely to become a crisis situation by the Fall. CVES's Jeff Sisson along with other area representatives will be meeting with Assemblyman Billy Jones to bring this issue to light in hopes to be preemptive and work towards a solution. Next, Mrs. Calabrese-Gray also shared with the Board the outstanding DASA presentation that was given during the conference and that the CSOs would like to have this at the next Fall School Boards Association meeting. Third, Mrs. Calabrese-Gray shared the following upcoming events with the Board: CEWW School Boards Meeting "Making It Happen Here", being held

SUPERINTENDENT'S
UPDATE
CONTINUED

on January 11, 2017 at 6:00 pm at West Side Ballroom; The next FAC Feedback Forum will be December 11, 2017 at the Mineville Campus and the next FAC regular meeting will be held on December 18, 2017 at the Mineville Campus from 4:30 pm – 7:30 pm. Lastly, the Board was informed that there will be no component district Board of Education visits during the month of December.

NEXT BOARD
MEETING

The next Board Meeting will be held on Wednesday, January 10, 2018, at the Yandon-Dillon Center in Mineville, a Proposed Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. LaRocque, to adjourn the meeting at 9:13 p.m. All Board Members present voted yes—motion carried.

~~DRAFT~~
Meaghan Rabideau, Board Clerk

ENC. 2

MEMO

To: Meaghan Rabideau, BOCES Board Clerk
Clinton-Essex-Warren-Washington BOCES
From: Angela Jennette, Claims Auditor
Date: January 2, 2018
Re: Report for Board Agenda for January 10, 2018 Meeting

The following warrant claims were reviewed from December 1, 2017 to December 28, 2017:

<u>Warrant No. & Date</u>	<u>Check Information</u>	<u>Gross Total Amount</u>
W #23 - 12/07/2017	*Check Nos: 216271-216358**	\$ 300,305.83
W #24 - 12/14/2017	*Check Nos: 216411-216672	\$ 1,389,848.00
W #25 - 12/21/2017	*Check Nos: 216673-216790**	\$ 567,868.24
W #26 - 12/28/2017	*Check Nos: 216844-216857	\$ 211,160.35

*Note Includes electronic wire transaction transfers for CVES Disbursements as listed below:

IRS-EFTPS: PR #11- Wire #941-113017- Warrant #23;
PR #12- Wire #941-121517- Warrant #25;
PR #13- Wire #941-122817- Warrant #26;

NYS Promptax: PR #11- Wire #NYS-113017- Warrant #23;
PR #12- Wire #NYS-121517- Warrant #25;

NYS Quarterly Sales Tax: Wire #ST100NOV17- Warrant #24;

Omni Financial Group: PR #12- Wire #OMN-121517- Warrant #24;
PR #13- Wire #OMN-122817- Warrant #26;

NYS Office of Comptroller ERS Retirement & Loans: PR #10&11-Wire #ERS-NOV17-Warrant #23;
Annual-Wire #ERS-DEC17-Warrant #24;

Health Insurance Consortium Payments:

Wire #12/7/17	\$ 1,204,771.26
Wire #12/14/17	\$ 1,403,570.68
Wire #12/21/17	\$ 1,815,945.59
Wire #12/28/17	\$ 1,425,570.65

****A sequence of all checks including payroll has be verified.**

Internal Claims Auditor
(Signature) _____

Angela Jennette

CC: Hollis Palmer
Christine Myers

**CLINTON-ESSEX-WARREN-WASHINGTON BOCES
TREASURER'S REPORT - NOVEMBER 30, 2017**

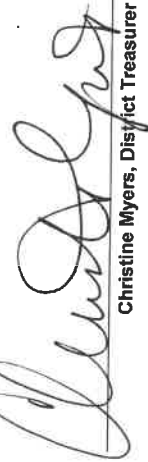
	Cash Balance		Cash Receipts		Cash Disbursements		Cash Balance	
	October 31, 2017		November	Year To Date	November	Year To Date	November 30, 2017	
i. CHECKING ACCOUNTS								
<u>TD Bank - Depository</u>								
General Fund	\$ 5,693,828.60		\$ 3,071,585.64	\$ 20,321,566.44	\$ 5,073,104.33	\$ 19,344,945.93	\$ 3,692,309.91	\$ 3,692,309.91
Special Aid Fund	\$ (902,716.31)		\$ 467,967.37	\$ 958,544.41	\$ 118,731.63	\$ 1,014,600.89	\$ (553,480.57)	\$ (553,480.57)
Trust & Agency Fund	\$ 262,893.07		\$ 38,781.47	\$ 231,805.41	\$ -	\$ 8,085.28	\$ 301,674.54	\$ 301,674.54
School Lunch Fund	\$ (11,979.00)		\$ 4,606.15	\$ 11,555.35	\$ 13,818.83	\$ 49,667.36	\$ (21,191.68)	\$ (21,191.68)
Capital Fund	\$ 55,830.19		\$ -	\$ -	\$ 21,829.24	\$ 21,829.24	\$ 34,000.95	\$ 34,000.95
Private Purpose Trust Fund	\$ -		\$ -	\$ -	\$ -	\$ 2,608.87	\$ -	\$ -
<u>TD Bank - Operating</u>								
General	\$ 303,660.11		\$ 5,191,003.86	\$ 20,247,531.63	\$ 5,189,665.08	\$ 20,142,642.08	\$ 304,998.89	\$ 304,998.89
SAVINGS ACCOUNTS								
<u>NYCLASS</u>								
Trust Fund Non-Expendable	\$ 11,158.27		\$ 9.08	\$ 42.55	\$ -	\$ -	\$ 11,167.35	\$ 11,167.35
Private Purpose Trust Fund	\$ 12,231.38		\$ 10.02	\$ 47.12	\$ -	\$ -	\$ 12,241.40	\$ 12,241.40
TOTAL CASH ON HAND	\$ 5,424,906.31			\$ 41,771,092.91		\$ 40,584,379.65		\$ 3,781,720.79

ii. RECONCILIATION TO BANK STATEMENTS

	November 30, 2017	Add: Deposits in Transit	Less: Outstanding Checks	November 30, 2017
	Bank Balance			Cash Balance
TD BANK - MUNICIPAL CHECKING - OPERATING	\$ 962,350.23	\$ -	\$ (657,351.34)	\$ 304,998.89
TD BANK - MUNICIPAL CHECKING - DEPOSITORY ACCOUNT	\$ 3,453,313.15	\$ -	\$ -	\$ 3,453,313.15
NYCLASS - SAVINGS, KEITH BROADWELL SCHOLARSHIP	\$ 672.28	\$ -	\$ -	\$ 672.28
NYCLASS - SAVINGS, JONELLE MARIE BUCK SCHOLARSHIP	\$ 670.91	\$ -	\$ -	\$ 670.91
NYCLASS - SAVINGS, JWH SCHOLARSHIP	\$ 11,167.35	\$ -	\$ -	\$ 11,167.35
NYCLASS - SAVINGS, SPELLING BEE SCHOLARSHIP	\$ 412.15	\$ -	\$ -	\$ 412.15
NYCLASS - SAVINGS, CV-TEC ALLIED HEALTH SCHOLARSHIP	\$ 10,486.06	\$ -	\$ -	\$ 10,486.06
TOTAL CASH ON HAND	\$ 3,781,720.79			\$ 3,781,720.79

GENERAL FUND INTEREST RECEIVED 7/01/17 - 11/30/17 \$ 6,490.88

PREPARED BY:



Christine Myers, District Treasurer

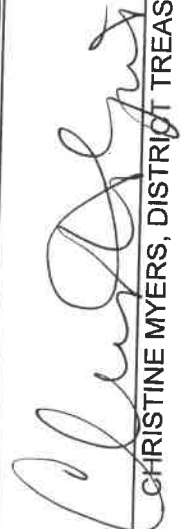
DATED:

12/28/17

CLINTON-ESSEX-WARREN-WASHINGTON BOCES
 EXTRACLASSROOM ACTIVITY FUND
TREASURER'S REPORT

FOR THE PERIOD 11/01/2017 TO 11/30/2017

TITLE OF ACCOUNT	BAL. ON HAND BEG. OF YEAR	BAL. ON HAND BEG. OF MONTH	RECEIPTS FOR MONTH	TOTAL FOR MONTH	TOTAL EXPEND. FOR MONTH	BALANCE ON HAND
SKILLS USA - PLATTSBURGH	2,435.67	1,314.83	10,121.83	11,436.66	6,741.20	4,695.46
SKILLS USA - MINEVILLE	154.63	304.63	734.00	1,038.63	356.00	682.63
NO. COUNTRY LOGGERS	591.32	591.32	0.00	591.32	0.00	591.32
IMAGE MAKERS	2,324.21	2,024.21	0.00	2,024.21	0.00	2,024.21
REFLECTIONS	309.89	309.89	0.00	309.89	0.00	309.89
LPN CLASS	1,237.64	1,252.84	200.00	1,452.84	0.00	1,452.84
ANIMAL SCIENCE	553.27	553.27	0.03	553.30	0.00	553.30
RAZOR'S EDGE	207.47	1,642.07	0.00	1,642.07	942.81	699.26
PAWS IN TRAINING	0.03	0.03	0.00	0.03	0.03	0.00
ALLIED HEALTH	0.00	0.00	0.00	0.00	0.00	0.00
SALES TAX	46.07	12.00	173.04	185.04	0.00	185.04
TOTAL	7,860.20	8,005.09	11,228.90	19,233.99	8,040.04	11,193.95


 CHRISTINE MYERS, DISTRICT TREASURER

12/27/17
 DATE

11/30/2017 Bank Balance \$ 17,885.15
 Add: Deposits in Transit \$ -
 Less: Outstanding Checks \$ (6,691.20)
 11/30/2017 Balance on Hand \$ 11,193.95

ENC. 8

Recommend that the Board approve the following resolution regarding the revised North Country Workforce Partnership Inc. Memorandum of Agreement:

WHEREAS, CEWW BOCES heretofore approved an agreement on or about June 15, 2017 for reimbursement to CEWW BOCES for professional services rendered in connection with the North Country Region Career Pathways II Program in an amount not to exceed \$45,000 for the period of April 1, 2017 to March 31, 2018;

WHEREAS, by reason of the need to increase project funding by \$90,000, the North County Workforce Partnership, Inc. and CEWW BOCES have agreed to execute a revised Memorandum of Agreement to specify the increased funding amount and terminate the existing agreement dated June 15, 2017;

NOW THEREFORE, BE IT RESOLVED, that the Memorandum of Agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES dated June 15, 2017, commencing April 1, 2017 and ending March 31, 2018, is hereby terminated and rescinded effective December 21, 2017; and be it further

RESOLVED, that the proposed revised Memorandum of Agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES commencing April 1, 2017 and ending March 31, 2018 is hereby approved.

ENC. 9

Recommend that the Board accept the following letters of resignation for the purpose of retirement:

1. Robin Belzile, Adult Literacy Teacher, effective June 30, 2018 (10+ YOS for Health Ins.)
2. Michelle Whitford, Special Education Teacher, effective June 29, 2018. (10+ YOS for Health Ins.)
3. Wendy Davis, Teaching Assistant, effective June 30, 2018. (10+ YOS for Health Ins.)
4. Cynthia Werner, Speech and Hearing Teacher, effective June 30, 2018. (10+ YOS for Health Ins.)
5. Robin Magee, Physical Therapist, effective June 25, 2018. (10+ YOS for Health Ins.)

ENC. 10

Recommend that the Board accept the following letters of resignation:

1. Patrick Daly, P-TECH Math Teacher, effective December 22, 2017.
2. Michele Velie, Teacher Aide/Student Aide, effective January 31, 2018.

ENC. 11

Leave of Absence

1. Carrie O'Connor - unpaid leave of absence, effective January 2, 2018 - June 30, 2018.

ENC. 8

THE NORTH COUNTRY WORKFORCE PARTNERSHIP, INC.

MEMORANDUM OF AGREEMENT

THIS AGREEMENT, made this December 21st, 2017, between:

The North Country Workforce Partnership, Inc. hereinafter known as **NCWP**, and the Clinton-Essex-Warren-Washington Board of Educational Services, also known as Champlain Valley Educational Services, hereinafter known as **CVES**, agree as follows:

WITNESSETH:

WHEREAS, The New York State Office of Temporary and Disability Assistance has awarded a **Career Pathways II** contract, hereinafter known as **North Country Region Career Pathways II Program or NCRCPP** program to the North Country Workforce Partnership, Inc.; and

WHEREAS, The aforesaid contract provides that **NCWP** shall provide a **NCRCPP** program to the residents of **CVES** and:

WHEREAS, The **NCWP** desires to enter into an agreement with the **CVES** for the performance of this project; and

NOW, THEREFORE, in consideration of the promises and mutual covenants contained herein it is mutually agreed by and between the respective parties as follows:

SCOPE OF WORK:

The North Country Workforce Partnership, Inc. will:

1. Act as fiscal agent for the NCRCPP.
2. Enter into a contract with the Office of Temporary and Disability Assistance, Center for Employment and Economic Supports (OTDA) for the purposes of this project.
3. Prepare and submit all required documentation and vouchers to OTDA.
4. Ensure that Career Center staff are knowledgeable about the NCRCPP including the goals of the program and participant eligibility.
5. Provide regional oversight for all partner agencies.
6. Ensure coordination between the NCRCPP and Workforce Investment Act Title 1 Out-of-School Youth Programs in all 4 counties.
7. Ensure that career pathways are developed in conjunction with regional labor demand lists and reflect the initiatives of the Regional Economic Development Council
8. Develop regional trainings/pathways in in-demand occupations.
9. Identify additional career pathways to be developed by using current local and regional labor market information.
10. Assist NCRCPP participants in accessing post-secondary education and training including financial aid assistance.

CVES will:

1. Provide at least sixty (60) hours of instruction to eligible NCRCPP participants in literacy, numeracy, TASC® preparation, Job Readiness Training and Job Skills Training as detailed in the NCRCPP proposal.
2. Assist students in the development of an Education and Career Plan.
3. Assist participants in obtaining educational gains and credentials (e.g. New York State High School Equivalency Diploma, CNA certification, etc.).
4. Verify participant eligibility.
5. Assist participants in job search activities that lead to obtaining & retaining employment.
6. Provide case management services to NCRCPP participants.
7. Assist NCRCPP participants in the navigation of the Clinton & Essex County Career Centers.
8. Provide appropriate activities to NCRCPP participants in order to meet public assistance requirements.
9. Provide documentation to NCWP as per NCRCPP milestone criteria prior to request for vouchering.
10. Complete quarterly MWBE reporting and submit to NCWP by the 5th day following each quarter.
11. Complete monthly participation reports and submit to NCWP by the 8th day of the following month.
12. Remit payment totaling \$2,500 for administrative and support staff functions including documenting, tracking, auditing activities to support the NCRCPP.

TERM:

The term of this agreement is for the period April 1st, 2017 through March 31st, 2018 unless earlier terminated under the provisions of this agreement. Job retention milestones may be vouchered until July 31st, 2018 for participants obtaining employment prior to March 31st, 2018.

COMPENSATION AND MAXIMUM COST:

In full and complete consideration of CVES's satisfactory performance under this agreement the NCWP will make payment to CVES for allowable costs incurred in accordance with the terms of this agreement up to **\$135,000**. This amount includes the **\$45,000.00** amount stated in the aforementioned original agreement. Should additional funding become available, this amount may be re-negotiated by both parties.

Should FEH BOCES, Saint Lawrence-Lewis BOCES or Clinton-Essex-Warren-Washington BOCES not achieve maximum milestones for their respective Memorandum Agreements, the remaining money may be reallocated to the remaining agency/agencies.

NCWP shall maintain appropriate and complete accounts, records, documents and other evidence showing and supporting all costs incurred under this agreement.

PAYMENT:

CVES will submit a detailed invoice to NCWP at the following address:

**NCWP
194 US Oval
Plattsburgh, NY 12903**

Such invoices will be submitted quarterly but must be received by **NCWP** prior to the last day of each quarter:

- A) Promptly after receipt of an invoice, **NCWP** shall, subject to the provision hereof, make payment thereon as requested by **CVES**.
- B) Payment is contingent upon the **NCWP** receipt of funds from the New York State Office of Temporary and Disability Assistance.

TERMINATION:

Either **NCWP** or **CVES** may terminate this agreement at any time by giving thirty (30) days written notice to the other contracting party. All payments and liability therefore by **NCWP** shall end on the date of termination and shall include all services performed up to the date of termination.

LIABILITY TO THIRD PARTIES:

The parties hereto shall indemnify and hold harmless each other from all damages, claims, or liabilities to persons or property, including counsel fees and the costs and expenses to defend any legal action caused by their negligent, reckless and/or intentional acts.

CVES status under this Agreement shall be that of an independent contractor and not that of any agent or employee. **CVES** warrants and represents that it has complied with all federal, state and local laws that are required for it to perform the services set forth in this Agreement.

NCWP will not withhold or pay on behalf of **CVES** or any of its employees: (a) federal and local income taxes, or (b) any other payroll tax of any kind. In accordance with the terms of this Agreement neither **CVES** nor any of its agents or employees shall be treated as an employee of **NCWP** with respect to the services provided in this Agreement.

CVES has no authority to enter into contracts or agreements on behalf of **NCWP**. This Agreement does not create a partnership between the parties.

No change, modification, or waiver of any term of this agreement shall be valid unless it is in writing signed by both **NCWP** and **CVES**.

This Agreement constitutes the entire agreement between the parties and supersedes all prior agreements or understanding between **NCWP** and **CVES**. This includes the Memorandum of Agreement concerning the Career Pathways II Contract/Program dated June 15, 2017.

IN WITNESS WHEREOF, this Agreement has been duly executed.

North County Workforce Partnership, Inc.

Signature and Title

12/21/17

Date

Clinton-Essex-Washington-Warren BOCES also known as Champlain Valley Educational Services

Signature and Title

Date

NC Workforce, Inc
at

JOSEPH LAVORANDO
Attorney at Law
30 Clinton Street
Plattsburgh, NY 12901

Phone: (518) 561-8657

Fax: (518) 561-1443

Email: office@lavorandolaw.com

MEMORANDUM

DATE: December 11, 2017

TO: Stephanie Trombly, Purchasing Agent

FROM: Joseph Lavorando, Esq.

RE: Proposed Memorandum of Agreement Between The North Country Workforce Partnership, Inc. and CEWW BOCES Commencing April 1, 2017 through March 31, 2018

CC: Dr. Mark Davey, District Superintendent
Dr. Hollis Palmer, Assistant Superintendent of Management Services
Larry Barcomb, Board President

This will confirm my receipt and review of the proposed Memorandum of Agreement between NCWP and CEWW BOCES for the period of April 1, 2017 through March 31, 2018.

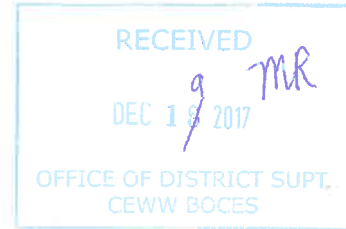
This will further confirm my approval thereof, provided the agreement is amended as follows:

- (i) Amend the Agreement date at the top of the page one to correspond with the date the agreement is signed by a representative of NCWP; ✓ Done
- (ii) Language should be added establishing that this agreement supersedes the Memorandum of Agreement concerning the Career Pathways II Contract/Program dated June 15, 2017; and ✓ Done
- (iii) Amend the word "cause" to "caused" in the second line of section entitled, "Liability To Third Parties". ✓ Done

ENC. 9

December 12, 2017

Laura Dancoes
Human Resources
Champlain Valley Educational Services
PO Box 455
Plattsburgh, NY 12901



Dear Ms. Dancoes:

I write this letter to announce my formal retirement from Champlain Valley Educational Services as a High School Equivalency Teacher, Effective June 30, 2018.

Thank you for the numerous opportunities for professional and personal development that have been provided to me over the past 20 years. I have enjoyed working for CVES and I appreciate the support provided me throughout my employment.

While I look forward to retirement, I will miss my colleagues and the students I have been working with. Please let me know if there is any other procedure I need to follow before my retirement. For example, I am wondering how my health insurance payments will be handled.

Sincerely,

A handwritten signature in blue ink that reads "Robin Belzile".

Robin Belzile

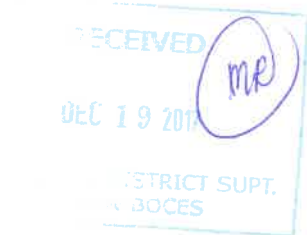
CC: Cathy Snow
Supervisor, HSE and Job Skills Training Programs



Michelle A Whitford
731 Route 22
Keeseville, NY 12944

December 18, 2017

Dr. Hollis Palmer
Assistant Superintendent of Management Services
Champlain Valley Educational Services
P.O. Box 455
Plattsburgh, NY 12901



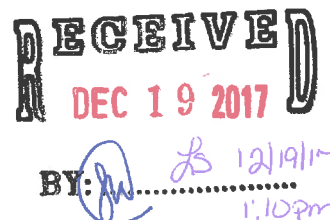
Dear Dr. Hollis Palmer;

I am respectfully submitting my letter of retirement, and six (6) months' notice, from my position of Special Education Teacher. This retirement letter is effective June 29, 2018.

I have been a Special Education Teacher at CVES/C.E.W.W. B.O.C.E.S. since 1989. I have enjoyed working with the students and the School Districts that we serve.

Respectfully Submitted,

Michelle Whitford, MS, MSW
cc: Reggie McDonald
Jennifer Christianen



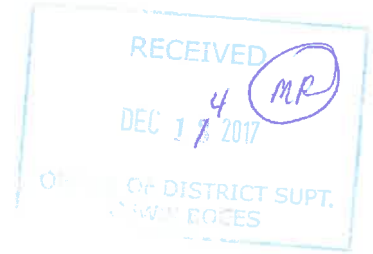


RECEIVED
DEC 15 2017

BY:

December 15, 2017

Mr. Mark Davey and
CVES Board of Education
1585 Military Turnpike
Plattsburgh, NY 12901



Dear Mr. Davey and CVES Board of Education,

Please accept this letter as formal notification of my intent to retire from CVES Special Education as of June 30, 2018.

I would like to thank you all for the great opportunities and experiences I have had here at CVES since I was hired for employment in October of 1986. I am looking forward to my retirement but will really miss the students and staff I have had the opportunity to work with.

All the best and please let me know if there is anything I can do to help facilitate this transition.

Yours sincerely,

Wendy Lee Davis

Wendy Lee Davis
CVES Special Education
Teaching Assistant
Transportation Driver
PBIS Coordinator
C-(518)-335-5787

On Dec 30, 2017, at 4:50 PM, Cindy <chaley754@yahoo.com> wrote:

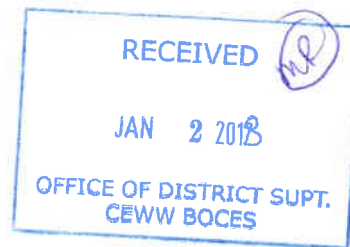
Dear Dr. Davey,

It is with appreciation and pleasure that I submit this notification of my intention to retire June 30, 2018. CVES's mission is to serve the North Country communities and it has been my privilege to support this valuable service for over 33 years.

My appreciation to you Dr. Davey, as well as Teri Grey, the Board, Directors, Principals and all Co-workers for the collegiality throughout the years.

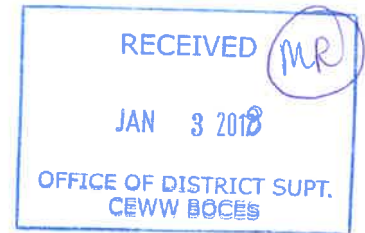
Sincerely,
Cindy Werner

Sent from my iPad



Robin Magee
319 Olena Road
West Chazy, New York 12992
518-493-2973

Dr. Mark Davey
Champlain Valley Educational Services
1585 Military Turnpike Ext.
Plattsburgh, NY 12901



Dear Dr. Davey,

I am writing this letter to inform you that I plan on retiring at the end of the 2017-2018 school year, effective June 25, 2018. At that time, I will have 31 years of service at Champlain Valley Educational Services as a Physical Therapist. I am providing notice 6 months prior to the retirement date to therefore benefit from the \$500 incentive in Article 13, section D, #7.

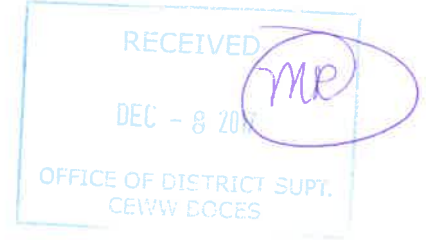
Respectfully,

Robin Magee, P.T.

Robin Magee, PT
Physical Therapist
Champlain Valley Educational Services
12/11/2017

Winchell, Stacie

From: Palmer, Hollis
Sent: Friday, December 08, 2017 1:04 PM
To: Winchell, Stacie
Subject: FW: Patrick Daly - 2 Week Employment Notice



-----Original Message-----

From: Daly, Patrick [mailto:pdaly@perucsd.org]
Sent: Friday, December 08, 2017 12:18 PM
To: Palmer, Hollis <Palmer_Hollis@cves.org>
Cc: Gray, Teri <Gray_Teri@cves.org>
Subject: Re: Patrick Daly - 2 Week Employment Notice

Good Afternoon Dr. Palmer,

I'd like to notify you that December 22nd will be my last day at P-Tech and today is my 2-week notice. I'd also like to thank you for the opportunity to work in P-Tech and I wish you and everyone at CVES a happy holiday.

Regards,
- Patrick Daly

From: Gray, Teri <Gray_Teri@cves.org>
Sent: Friday, December 8, 2017 9:34 AM
To: Daly, Patrick
Cc: Mazzella, Chris; Armani, Michele
Subject: RE: Patrick Daly - 2 Week Employment Notice

Patrick,

Thank you for the notification. Please send an email or letter to Dr. Hollis Palmer at palmer_hollis@cves.org. Thank you so much for your willingness to assist us and we wish you all the best in your bright future!

Teri

-----Original Message-----

From: Daly, Patrick [mailto:pdaly@perucsd.org]
Sent: Friday, December 8, 2017 7:23 AM
To: Gray, Teri <Gray_Teri@cves.org>
Cc: Mazzella, Chris <cmazzell@perucsd.org>; Armani, Michele <marmani@perucsd.org>
Subject: Patrick Daly - 2 Week Employment Notice

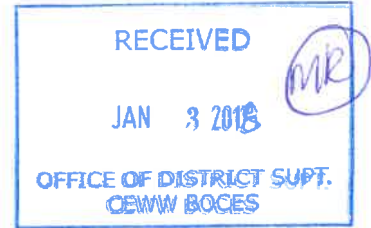


?Good morning,

I'd like to say thank you for the opportunity to teach in P-Tech. It has been a great experience for me. I know we discussed my final day back in October and it's hard to believe that it's already December. I'd like to notify you that my

Winchell, Stacie

From: McDonald, Reggie
Sent: Wednesday, January 03, 2018 8:37 AM
To: Winchell, Stacie; Palmer, Hollis
Subject: FW: Resignation



From: Michele Velie [mailto:mvelie9@gmail.com]
Sent: Wednesday, January 3, 2018 8:33 AM
To: McDonald, Reggie <mcdonald_reggie@cves.org>
Subject: Resignation

To: whom this may concern

I Michel Velie am resigning as a student aide as of January 31.

ENC. 11

January 2, 2018

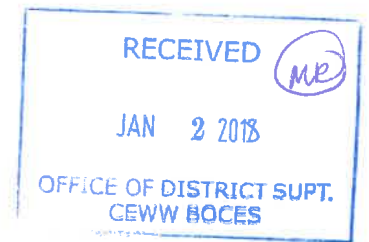
Carrie O'Connor
9 Church Street
Port Henry, NY 12974
(518) 570-7807


To The Board of Education,

I would like to request Child Rearing Leave for the rest of the 2017-2018 school year. I plan on returning in September for the 2018-2019 school year.

Thank you,

Carrie E. O'Connor



RECEIVED
JAN 02 2018
BY: 

ENC. 12

Recommend that the Board approve the following change in title for Brandon Johnson from Micro-Computer Specialist to Computer Specialist, effective December 19, 2017 due to Civil Service's revision of title. Civil Service Permanent status remains unchanged.

Recommend that the Board approve the following change in title for Joseph Lamoy from Micro-Computer Specialist to Computer Specialist, effective December 19, 2017 due to Civil Service's revision of title. Civil Service Permanent status remains unchanged.

ENC. 13

Recommend that the Board appoint the following person to a Four-Year Probationary Appointment as follows:

1. Name: Ann Schmitt (New)
Tenure Area: Teaching Assistant
Position: Teaching Assistant (WAF)
Effective Date: December 7, 2017
Tentative Tenure Date: December 7, 2021
Certification Status: Teaching Assistant, Level I, Issued 11/14/17
Annualized Base Salary: \$20,512.00 (Prorated)
Actual Earned Salary: \$13,948.16 (2017-2018)
Others Interviewed: 0

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

ENC. 14

Recommend that the Board grant Tenure to the following person:

1. Michele Friedman, Director of CV-TEC, effective January 11, 2018.

ENC. 15

Recommend that the Board appoint the following person to a Temporary Appointment as follows:

1. Name: Katie Brooks
Position: Adult Literacy Teacher (New) (OWS)
Effective: January 11, 2018 through June 30, 2018
Annualized Base Salary: \$42,894.00 - \$6,500.00 (uncertified) = \$36,394.00 (Prorated)
Actual Earned Salary: \$20,562.61 (2017-2018)
Other Applicants Interviewed: 1

ENC. 16

Recommend that the Board approve the following additional work for the 2017/18 School Year:

<u>Name:</u>	<u>Reason:</u>	<u>Rate:</u>
Tanner Senecal	Culinary Arts Mgmt. (not to exceed 20 hours)	Hourly Rate of Pay
Bevan Gertsch-Cochran	Culinary Arts Mgmt. (not to exceed 20 hours)	Hourly Rate of Pay

ENC. 17

Recommend that the Board approve 3 (three) Intern positions for Management Services at \$12.00/hour, not to exceed 20 hours/week during college semesters; and not to exceed 35 hours/week during college recesses.

ENC. 18

Recommend that the Board approve the following Temporary Grant appointments from January 1, 2018 – December 31, 2018:

1. Grace Suarez, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
2. Niko Bardis, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
3. Brad Rush, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
4. Caleb Johnson, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
5. Angel Powell, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour
6. Patrick Vicencio, Work Study Student, not to exceed 160 hours, at the rate of \$10.40/hour

ENC. 19

Recommend that the Board approve the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Ashley Smith	TOC Teacher Aide/Student Aide	\$73.00/day	WAF
Lisa Deyo	TOC Teacher Aide/Student Aide	\$73.00/day	WAF

ENC. 20

Recommend that the Board increase the minimum wage amount for the following substitute temporary on-call rates:

<u>Position</u>	<u>Rate</u>
On-call Hourly Rate of Pay	\$10.40/hour
On-call O&M Staff	\$84.00/daily
On-call (Civil Service) Clerical	\$73.00/daily
On-call Teacher Aide/Student Aide	\$73.00/daily
Substitute Teacher	\$100.00/daily
Substitute Teaching Assistant	\$80.00/daily

ENC. 21

New Policy – 2nd Reading and recommend that the Board adopt the following policy:

#XXXX Meal Charge Policy

ENC. 22

Recommend that the Board adopt the following revised policy:

Policy #1120R – School District Records Regulation

ENC. 23

Recommend that the Board recertify the following programs for Career & Technical Education, which may lead to a technical endorsement on a student's regent's diploma and will permit the awarding of academic credit for each of these programs, contingent upon the State Education Department approval.

	<u>Program</u>	<u>Original Certification</u>	<u>Re-certified</u>
1.	Allied Health	2003	2013
2.	Animal Science	2012	2017
3.	Auto Collision	2002	2012
4.	Auto Technician	2002	2012
5.	Construction Trades	2003	2013
6.	Culinary Arts Management	2013	2018
7.	Digital Design	2012	2017
8.	Electrical Design	2003	2013
9.	Graphic Design	2002	2012
10.	Medical Office Assisting	2002	2012
11.	Security and Law Enforcement	2003	2013
12.	Small Engine Repair	2003	2013

CLINTON-ESSEX-WARREN-WASHINGTON BOCES

*DRAFT New Policy
Revised
2nd Reading and Adopt*

Meal Charge Policy

PURPOSE

The goal of Clinton-Essex-Warren-Washington BOCES (CEWW BOCES) is to provide student access to nutritious no- or low-cost meals each school day. However, unpaid charges place a large financial burden on our school. The purpose of this policy is to ensure compliance with federal requirements for the USDA Child Nutrition Program, and to provide oversight and accountability for the collection of outstanding student meal balances.

The intent of this policy is to establish procedures to address unpaid meal charges throughout CEWW BOCES. The provisions of this policy pertain to regular priced school breakfast, lunch and snack (if applicable) meals only. CEWW BOCES provides this policy as a courtesy to those students in the event that they forget or lose their lunch money. Charging of items outside of the reimbursable meals (a la carte items, adult meals, etc.) is expressly prohibited.

This meal charge policy will apply when a campus school lunch program is operated by CEWW BOCES and the cost of meals is determined and charged in accordance with the USDA Child Nutrition Program guidelines. This policy will not apply when a campus has been approved to participate in the Community Eligibility Provision (CEP) or when the campus receives grants or gifts to cover such meal service costs.

POLICY

- **Free Meal Benefit** - Free eligible students will be allowed to receive a free breakfast and lunch each day. A la carte purchases must be paid/prepaid.
- **Reduced Meal Benefit** - Reduced eligible students will be allowed to receive a breakfast for \$.25 and lunch for \$.25 each day. ~~A student will be allowed to charge a maximum of six (6) meals to their account after the balance reaches zero.~~ The charge meals offered to students will be reimbursable meals that are available to all students.
- **Full Pay Students** – Students will pay for meals at the school’s published paid meal rate each day. ~~If a student is without meal money on a consistent basis, the administration will investigate the situation more closely and take further action as needed. A student will be allowed to charge a maximum of six (6) meals to their account after the balance reaches zero.~~ The charge meals offered to students will be reimbursable meals that are available to all students.

- **Parents/Guardians** are responsible for meal payment to the food service program. Discreet notices of low or deficit balances will be sent to parents/guardians at regular intervals during the school year.
- **Students/Parents/Guardians** may pay for meals in advance with a check payable to **BOCES Treasurer**. Funds should be maintained in accounts to minimize the possibility that a child may be without meal money on any given day. Any remaining funds for a particular student may/will be carried over to the next school year.
- **Refunds** for withdrawn, and graduating students; a written or e-mailed request for a refund of any money remaining in their account must be submitted. Students who are graduating at the end of the year will be given the option to transfer to a sibling's account with a written request.
- **Unclaimed Funds** must be requested within one school year. Unclaimed funds will then become the property of CEWW BOCES' Food Service Program.
- **Balances Owed** - Collection of owed balances will follow the policies and procedures set by the school.

If a student is without meal money on a consistent basis, ~~the administration will investigate the situation more closely and take further action as needed.~~ **food service staff will notify the administrator of the building. The administrator will then examine the situation and if necessary have a meeting/discussion with the Parent/Guardian(s).** If financial hardship exists, ~~parents and families~~ **Parent/Guardian(s)** are encouraged to apply for free or reduced price lunches for their child if applicable.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

MEMORANDUM

TO: Mark Davey
FR: Teri Calabrese-Gray
DA: January 1, 2018
RE: **January 2018 Board Report**

REGENTS EXPAND SAFETY NET OPTION FOR STUDENTS WITH DISABILITIES TO EARN LOCAL DIPLOMA

At their December meeting the Board of Regents adopted regulations to expand the criteria under which students with disabilities may be eligible to graduate high school with a local diploma. The amendments to the “superintendent determination” option will be in effect for students seeking to graduate in January 2018 and thereafter.



Some students with disabilities are unable to demonstrate proficiency on standard State assessments, even with testing accommodations. State regulations therefore provide several “safety net” options for these students to graduate with a local diploma, including the superintendent determination option.

To be eligible for the superintendent determination option, a student with a disability must meet certain conditions that are defined in State regulations. Prior to the adoption of the amendments, the regulations required students to earn a minimum score of 55 on both the English language arts (ELA) and mathematics Regents examinations (or successfully appeal a score between 52 and 54) to be considered for a superintendent determination.

The amended regulations now permit students who have passed their ELA and mathematics Regents-level courses, but are unable to earn a minimum score of 55 on the ELA and mathematics Regents examinations (or successfully appeal a score between 52 and 54) to seek a superintendent determination by completing the requirements of the NYS Career Development and Occupational Studies (CDOS) Commencement Credential.

For students with disabilities who use the CDOS Commencement Credential to meet this eligibility condition, the superintendent must conduct a review to determine whether the student has otherwise demonstrated proficiency in the knowledge, skills and abilities in ELA and mathematics, as well as any other subject areas in which the student was not able to demonstrate his or her proficiency of the State's learning standards as measured by the corresponding Regents examination required for graduation.

Some students may not have had the opportunity to work toward earning the CDOS Commencement Credential and would be unable to use the credential to meet this eligibility condition for the superintendent determination option. Therefore, the new rule provides discretion to school principals, in consultation with relevant faculty, to award a CDOS Commencement Credential to certain students with disabilities who are otherwise eligible to graduate in either the 2017-2018 or 2018-2019 school year, if such students have otherwise demonstrated the knowledge and skills related to the CDOS learning standards sufficient for entry-level employment.

The principal must have evidence that the student has successfully completed relevant instructional and work-based learning activities during the student's secondary school years that demonstrates the student has readiness skills for entry-level employment. Students who are awarded the CDOS Commencement Credential for purposes of eligibility for the superintendent determination option may not use such credential to meet the requirements for the career development and occupational studies graduation pathway to a local or Regents diploma.

The Board adopted the regulation change as an emergency measure at the December meeting and it is effective on December 12, 2017. A Notice of Proposed Rule Making will be published in the State Register on Dec. 27. Public comments on the proposed changes will be accepted through Feb. 12, 2018 and can be submitted by email to REGCOMMENTS@nysed.gov ([link sends e-mail](#)).

Following the 45-day public comment period required under the State Administrative Procedure Act, it is anticipated that the proposed amendment will be presented to the Board of Regents for permanent adoption at the March 2018 meeting. If adopted during the March 2018 meeting, the proposed amendment will be effective as a permanent rule on March 28, 2018.

BOARD OF REGENTS EARLY CHILDHOOD WORKGROUP'S BLUE RIBBON COMMITTEE PRESENTS BUDGET RECOMMENDATIONS

Members of the Board of Regents Early Childhood Workgroup Blue Ribbon Committee presented budget recommendations to the full Board for consideration and inclusion in the Board's 2018-19 Budget Request at the December meeting of the Board of Regents. The recommendations, which total \$37 million for the 2018-19 State Fiscal Year, have been thoughtfully prepared and reflect the constraints of the current fiscal climate. These recommendations will help frame the Board's discussion in the coming weeks and months on how to improve outcomes for New York's youngest learners and how to ensure they are ready for kindergarten and beyond.



The Committee's recommendations seek to align and integrate work to ensure that all New York State's children experience improved outcomes through access to services that are developmentally

appropriate and responsive to culture, race, ethnicity, language, citizenship status, and socioeconomic status.

BUDGET RECOMMENDATIONS

The long-term mission of the BRC's work is to transform the birth to age eight early care and education system in the state of New York. To realize this vision, throughout the next five years a phased-in approach of the BRC's recommended budget proposals will be advanced. The priority is to serve high-need children and reflect a coordinated effort with other state agencies and initiatives. Budget recommendations include:

1. Provide \$20M in year one to expand the prekindergarten program to approximately 2,000 four-year-old children in 40 school districts, targeting areas of highest need first, and phasing in additional funds over subsequent years until Prekindergarten is fully universal for four-year-old children in New York State. Child seats would be funded at \$10,000 per child or double the district's half-day Universal Prekindergarten allocation, whichever is greater, until an alternate funding method is developed pursuant to a study of the actual costs of quality prekindergarten programs in New York State.
2. Provide \$300,000 to conduct a cost study to validate the actual cost of a high-quality prekindergarten program for all four-year-old children, with appropriate weightings for areas of economic disadvantage, emergent multilingual learners, and students with disabilities, followed by a similar study for three-year-old children.
3. Provide \$6M for pilot programs which will target funding to half-day and full-day 10-month and summer inclusion prekindergarten programs for three and four-year-old children. Funds would be blended and layered with existing prekindergarten and preschool special education funding to support classrooms comprised of both preschool students with and without disabilities, which will be subject to a newly developed methodology pursuant to Chapter 59 of the law of 2017.
4. Provide \$2M to establish five Early Learning Regional Technical Assistance Centers to provide support to early care and educational settings (i.e. in areas that include mental health consultation, training in social/emotional learning and development such as the New York State Pyramid Model, professional development on implementing high-quality early childhood education, among others).
5. Provide \$2M that is formula-driven (non-competitive) at the statewide, regional, local and programmatic levels that gives targeted communities the opportunity to self-identify and meet their specific family and community engagement needs. The objective of the funding would be to create program models that weave family and community influence into all levels of the educational system.
6. Provide \$3M to expand the availability of QUALITYstarsNY <http://qualitystarsny.org/discover-landing.php> throughout the state by improving assessment tools and staff support, strengthening the existing system, improving coordination by leveraging all resources available for quality improvement and expanding the number of programs and classrooms receiving support from QUALITYstarsNY. Currently, funding can only reach a small percentage of early care and education programs.
7. Provide \$2.5M to adopt and implement a competency-based approach in pre-service teacher preparation programs and in-service professional development for new and existing educators and leaders, ensuring that all teachers are prepared to teach all students, especially as the student population continues to increase in diversity. This funding would be directed at professional development that requires all teachers to be culturally competent, culturally responsive, and linguistically capable.
8. Provide \$500,000 to fund the first step toward the creation of a unified HIPAA and FERPA-compliant data system to meet the needs of children and families by tracking all screening and

assessment services to capture and share relevant and useful results with parents, educators, health care organizations and other agencies.

9. Provide \$700,000 as a first step toward the implementation of a comprehensive developmental screening process for all children ages zero to eight that includes vision, hearing, physical and dental health, speech and language skills, fine and gross motor skills, and social, emotional and cognitive development, according to the American Academy of Pediatrics Bright Futures Chart.

NYSED staff will continue to work over the next few months with representatives of the Board of Regents Early Childhood Workgroup and the Blue Ribbon Committee to finalize the set of recommendations that specifically fall in the areas of education policy and legislative priorities.

REGENTS ADOPT NEW PROFESSIONAL STANDARDS FOR EDUCATIONAL LEADERS

The Board of Regents took action at their December 2017 meeting to improve principal preparation and practice in New York by adopting the 2015 Professional Standards for Educational Leaders (PSELs). The 2015 PSELs are the most current national standards for educational leaders and will replace New York's current standards, the 2008 Interstate School Leaders Licensure Consortium Standards. Adoption of the 2015 PSELs is part of the State Education Department's larger effort to improve principal development and support as part of the Principal Preparation Project.



In September 2017, the Board discussed adopting the 2015 PSELs, which requires changes to regulations pertaining to school building leader preparation and principal evaluation, and posted the proposed amendments for a 45-day public comment period. The Department plans to implement the 2015 PSELs over the next several years: school building leader preparation programs in New York must be based on the 2015 PSELs by 2020 and, in 2022, the new standards will become the basis for principal evaluation.

The Principal Preparation Project began in 2016 to support state-led efforts to review the quality of school building leadership in New York State. The Project, which has been funded through the USNY Regent Research Fund by a grant to the Fund from The Wallace Foundation, has involved extensive stakeholder input on issues related to principal preparation. A 37-member Principal Project Advisory Team, made up of parents, teachers, principals, superintendents, district superintendents, local school board members, representatives of civil rights organizations, and representatives from higher education institutions, was convened to review the current principal preparation standards and programs, identify necessary changes and develop recommendations for the Board of Regents.

Plattsburgh/Satellite Campus - P.O. Box 455, Plattsburgh, NY 12901


Mineville Campus - P.O. Box B, Mineville, NY 12956

OneWorkSource - 194 U.S. Oval, Plattsburgh, NY 12903

www.cves.org

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

TO: Dr. Mark C Davey
FROM: Michele M. Friedman 
DATE: January 2, 2018
RE: January 2018 Board Report

Candy Canes & Airplanes Event at PAI:

Santa and Mrs. Claus were the guests of honor at the CV-TEC Plattsburgh Aeronautical Institute's Candy Canes and Airplanes Event on Sunday, December 17, 2017. Approximately 400 people participated in the activities including meeting Mr. & Mrs. Claus, syrup tasting, arts and crafts; and of course, exploring the aircraft in the PAI main hanger. The event was a huge success and was featured on the Channel 22 News and in the Press Republican.

http://www.pressrepublican.com/news/local_news/aircraft-as-popular-as-st-nick-at-cv-tec/article_194014cc-d5bd-59b3-86fa-f60f13a64234.html (see attached)



CV-TEC Holiday Helpers

Our Allied Health Seniors teamed up with students from the Work Experience program to sing Christmas Carols at the Clinton County Nursing Home this week! A great time was had by the students as well as the residents!



Our Early Childhood Education and Medical Office Assisting students hosted a Holiday Celebration for our pre-school students where they received their letters from Santa!
Happy Holidays from all of us at CV-TEC!





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http://www.pressrepublican.com/news/local_news/aircraft-as-popular-as-st-nick-at-cv-tec/article_194014cc-d5bd-59b3-86fa-f60f13a64234.html

Aircraft as popular as St. Nick at CV-TEC

Kids hop in cockpits at Plattsburgh Aeronautical Institute

By JEFF MEYERS Press-Republican Dec 23, 2017



GABE DICKENS/P-R PHOTO Gabe Aubin, 7, of Plattsburgh, takes the reins of a 1976 Piper Archer, a fixed-wing single-engine airplane, during the Inaugural Candy Canes and Airplanes open house at Plattsburgh Aeronautical Institute on the CV-TEC satellite campus.



PLATTSBURGH — Santa Claus will be flying into the North Country on Sunday for his annual world tour, but he made an early appearance over the weekend.

Santa and Mrs. Claus took a few hours out of their busy holiday schedules to take part in the first-ever Candy Canes and Airplanes open house at Plattsburgh Aeronautical Institute on the CV-TEC satellite campus.

Hundreds of North Country kids stopped by to see the jolly old elf, but they were just as excited about the airplanes, helicopters and other aeronautical equipment on display.

Many of the youngsters had a chance to climb aboard the aircraft to feel what it's like to sit in the pilot's seat.

"We've been very, very fortunate to have received so much support for our programs," said Jim McCartney, principal at the Institute.

"This (open house) gives us an opportunity to invite the community in to see what we do here. It's a way to give back to the community."

GETTING JOBS

Plattsburgh Aeronautical Institute opened in 2009 to provide both high-school students and adults with an opportunity to study various aspects of aviation repair.

12/27/2017

Aircraft as popular as St. Nick at CV-TEC | Local News | pressrepublican.com

Following a two- or three-year program, aviation students are eligible to receive their Federal Aviation Administration license.

"The Airplane and Power Plant License allows them to work on aircraft engines and frames regionally or anywhere across the country," McCartney said.

"If you measure the success of a program on whether or not our students are getting jobs, then yes, we have been successful."

More than 30 students have graduated from the program, with many now working in aviation or related fields. The program even has father-and-son graduates, Dan and Chris Hickey.

And Chris is now studying in Norway to expand his skills with the international aviation giant, Norsk Titanium.

CLIMB ABOARD

Youngsters and their families got the chance at the event to see where the institute's students spend a lot of their time learning about aircraft repair.

"This helps the community understand what our students are working on a little bit better," McCartney said.

Matthew Timmons, a U.S. Navy veteran and adult student at the institute, spent the afternoon helping kids climb aboard the aircraft and providing information on the planes and helicopters for parents.

"This is a great program," he said of all the Institute has offered him over the last two years.

"I would recommend this program to anyone, especially high-school students who are looking for a good career to get into."

'FANTASTIC PROGRAM'

Timmons spent three years in the Navy working on aircraft maintenance, but he said the Plattsburgh program provides an expanded view, as students study many aspects of aviation repair.

"We have such a great team of instructors," he added, noting that both full-time instructors are military veterans with impressive experience in aircraft maintenance.

"I wish I was 17 years old again," said one of those instructors, Leonard Smart, who joined the military at that age to become an aviator.

"These kids can come here at 17 and have a career at 19. It's a fantastic program and will be one of the biggest aviation schools on the East Coast."

AVIATION ARTWORK

The institute has two hangars filled with aircraft and other equipment and also has a Boeing 727 on the property that students use for training.

The 727 was initially going to be a part of the open house, but with frigid temperatures outside, organizers decided to keep everyone inside the cozy hangar.

James and Tessa Potts attended the open house with their 5-year-old son, Bryson, and year-old twins, Brent and Lexi.

"He loves airplanes," James said of Bryson's aeronautical interests. "We thought it would be fun to see the airplanes, and he's really enjoying it."

Tessa thought it would be a terrific family opportunity with the holidays approaching, especially with a chance for the twins to meet Santa himself.

After enjoying their time aboard the Piper Archer, Cessna 182 or one of the helicopters, the kids got snacks and an opportunity to create their own aviation-related artwork.

CVES MISSION

Champlain Valley Educational Services empowers students, schools and communities by providing exemplary education, training, support and shared services.

To: Dr. Mark Davey, District Superintendent

From: Reginald McDonald

Date: January 3, 2018

Re: Board of Education Report

The Special Education Division begins the month of January with our enrollment numbers nearing capacity. We are now at 188 total students which puts us at 95% of capacity. Our life skills and Autism classrooms are generally full, and we still have limited availability in our 8:1:1 Academic/Behavior classes at the High School level. The Intensive Therapeutic classroom will be over capacity at the end of this month.

The staff at Plattsburgh facility was treated to our Second Annual Staff Appreciation Breakfast. The administrative team was assisted by Teri Calabrese-Gray, Dr. Hollis Palmer, Michelle Friedman, and Kristen Parker in providing the entire staff with eggs, French toast, and bacon. We provide 24 dozen eggs, six packages of bacon, and eight loafs of bread to show our appreciation for all our staff provides to our students.





At our Mineville campus the staff provide the students with a great send off for the holiday season. They provided gifts to every student and had Santa visit to pass out the presents to each students. The staff is to be commended for their generosity and commitment to our students, as every year they provide this added positive experience for the students.





CEWW BOCES
SPECIAL AID FUND PROGRAMS REVIEW
STATUS EVALUATION
2017/2018

Coser	FINAL									
	925-2018	927-2017	927-2018	928-2018	947-2018	949-2018	950-2018	951-2016	952-2018	954-2018
Program Description	RSE-TASC	Core Rehabilitation Services	Core Rehabilitation Services	Clinton County- YES	SLS Operating Aid	SLS Aid for Automation	EPE	HSE Test Administration	WIOA, Title II	Perkins IV Basic
Approved Budget	\$ 208,282	\$ 234,226	\$ 241,252	\$ 4,000	\$ 96,040	\$ 9,604	\$ 374,102	\$ 13,318	\$ 80,000	\$ 108,951
Revenue Available/Earned	\$ -	\$ 175,896	\$ -	\$ 4,000	\$ 96,040	\$ 9,604	\$ 1,115,277	\$ 11,559	\$ 80,000	\$ 108,951
Prior Year Rollover	-	10,962	-	-	-	-	-	2,737	-	-
Expenditures to-date	(81,110)	(181,211)	-	(4,000)	(43,771)	(3,233)	(117,646)	(12,123)	(30,003)	(35,813)
Est Encumbrances to-date (including indirect cost)*	(68,857)	(15,981)	-	-	(46,976)	(4,247)	(178,038)	(158)	(48,123)	(66,035)
Unexpended Balance	\$ (149,967)	\$ (10,344)	\$ -	\$ -	\$ 5,293	\$ 2,124	\$ (184,157)	\$ 2,015	\$ 1,874	\$ 7,103
Percentage Utilized	72%	80%	0%	100%	94%	78%	79%	76%	98%	93%
Grant Program Ending:	6/30/2018	12/31/2017	12/31/2018	12/31/2018	6/30/2018	6/30/2018	6/30/2018	12/31/2017	6/30/2018	6/30/2018
Finance Approval Obtained:	**	12/17/2014	12/17/2014	10/1/2016	7/12/2017	8/7/2017	8/28/2017	3/25/2016	8/23/2017	9/6/2017
Director:	McDonald	McDonald	McDonald	Gray	Gray	Gray	Friedman	Friedman	Friedman	Friedman

Coser	FINAL									
	955-2018	956-2018	959-2017	963-2018	970-2014	992-2017	995-2018	996-2018	997-2018	
Program Description	Technology Innovation	SLS Supplemental Operating Aid	SNAP Employment & Training Venture IV	North County Region Career Pathways II	NYSERDA Pressure House	NYS Dept of Criminal Justice Cyber Safety	WIOA, Incarcerated	WIOA, Literacy Zone 58574	WIOA, Literacy Zone 58574	
Approved Budget	\$ 5,500	\$ 46,895	\$ 300,000	\$ 45,000	\$ 172,045	\$ 68,571	\$ 59,882	\$ 97,524	\$ 100,000	
Revenue Available/Earned	\$ 5,500	\$ 46,895	\$ 151,250	\$ 34,750	\$ 172,045	\$ 68,571	\$ 59,882	\$ 97,524	\$ 100,000	
Prior Year Rollover	-	-	38,364	598	-	-	-	-	-	
Expenditures to-date	(649)	(19,801)	(174,719)	(11,841)	(160,942)	(41,549)	(23,018)	(31,672)	(37,022)	
Est Encumbrances to-date (including indirect cost)*	(4,118)	(12,512)	(7,682)	(8,195)	-	(1,968)	(32,896)	(41,642)	(61,166)	
Unexpended Balance	\$ 733	\$ 14,582	\$ 7,213	\$ 15,312	\$ 11,103	\$ 25,054	\$ 3,968	\$ 24,210	\$ 1,812	
Percentage Utilized	87%	69%	54%	44%	94%	63%	93%	75%	98%	
Grant Program Ending:	6/30/2018	6/30/2018	9/30/2017	3/31/2018	6/30/2016	3/31/2018	6/30/2018	6/30/2018	6/30/2018	
Finance Approval Obtained:	9/14/2017	7/12/2017	2/9/2017	6/15/2017	7/6/2012	2/4/2016	9/8/2017	8/23/2017	9/6/2017	
Director:	Gray	Gray	Friedman	Friedman	Friedman	Gray	Friedman	Friedman	Friedman	

*Includes total unpaid salary and related benefits allocated to the program through year-end. **Project Finance Approval Pending with Agency.