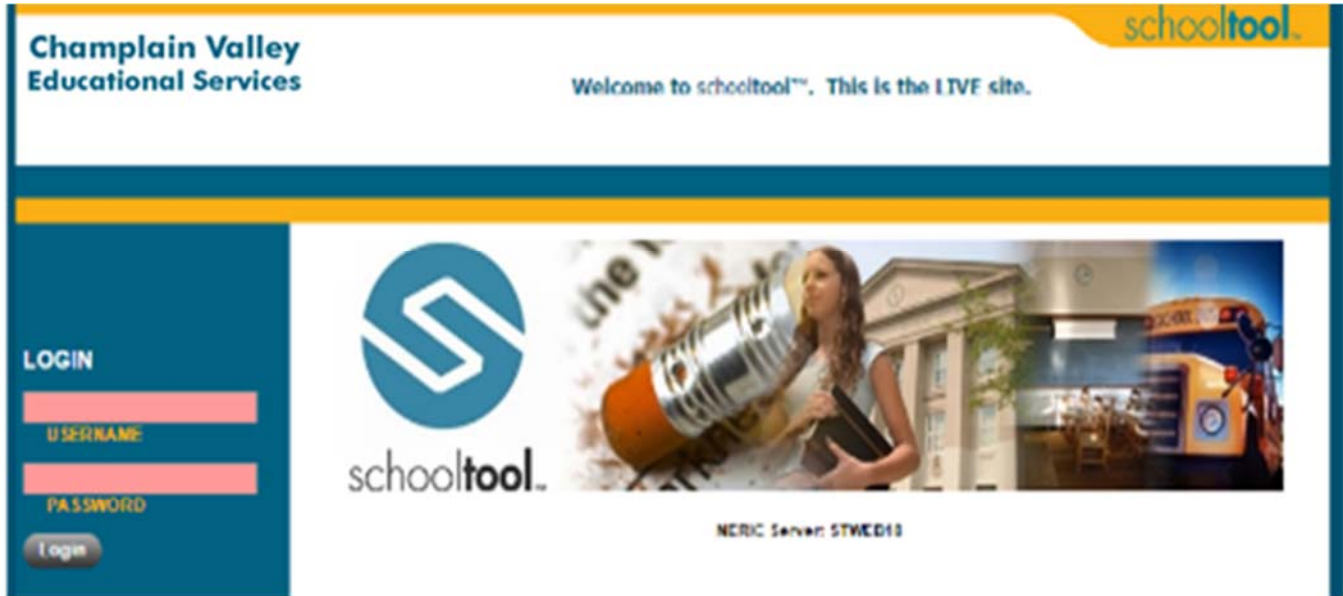


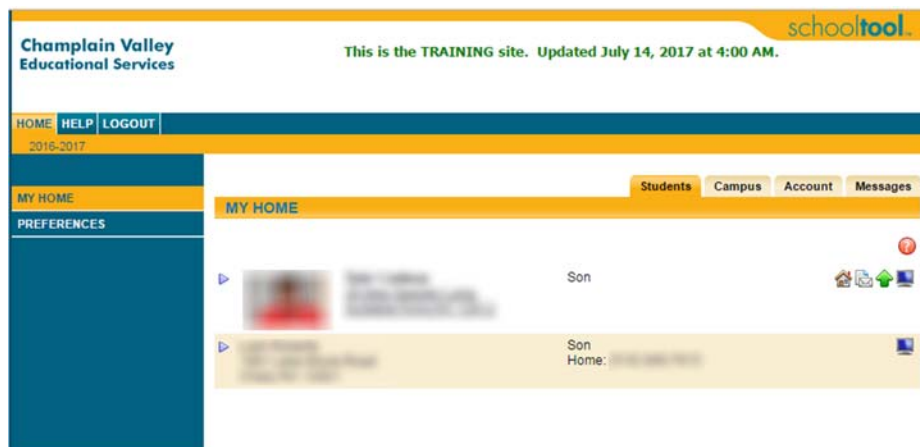
CV-TEC - Parent Portal Tutorial

After you have received your log in credentials from schooltool@cves.org, you will need to browse to <https://schooltool.cves.org> to log-in. If you are logging in from a mobile device, you will need to browse to <https://schooltool.cves.org/schooltoolweb/>.



My Home Screen

After successfully logging-in you will go directly to the "My Home" screen. Here you will see all of your children to whom you have portal access. You will select the student whose records you wish to view by clicking on the small triangle.



Contacts Tab:

The student profile view shows all contacts that are associated with each student. This is a list of who is noted as the Primary parent, who receives mail, who is authorized to pick up a student, contact a student, or not authorized to contact or pick up a student (custody alert, order of protection, etc.) See legend below

Attendance Tab:

Shows a comprehensive list of all absences, late arrivals and early dismissals throughout the school year for the student.

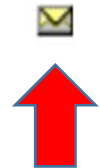
Type	Date	Course	Period	Teacher	Reason
Absent	5/30/2017	Digital Art & Design I - DAAD1 - (SN:01)	A.M.	Brown/Couture/Armstrong/Ducharme/Lareau	Extenuating Circumstances - Excused
Absent	5/26/2017	Digital Art & Design I - DAAD1 - (SN:01)	A.M.	Brown/Couture/Armstrong/Ducharme/Lareau	School Closure
Absent	3/28/2017	Digital Art & Design I - DAAD1 - (SN:01)	A.M.	Brown/Couture/Armstrong/Ducharme/Lareau	Absence - Unexcused
Absent	1/25/2017	Digital Art & Design I - DAAD1 - (SN:01)	A.M.	Brown/Couture/Armstrong/Ducharme/Lareau	District Not Transporting
Absent	11/22/2016	Digital Art & Design I - DAAD1 - (SN:01)	A.M.	Brown/Couture/Armstrong/Ducharme/Lareau	School Closure

Grades Tab:

Shows student progress reports and grades by quarter. Changing the ****“View”** will allow toggling *****No progress reporting or marking period grades will be viewable until the Parent Portal publish date for each marking period **** between progress reporting and quarterly grade reporting.

Course	Teacher	MP	Days	Period	Section	Grade	Comments
Digital Art & Design I	<input checked="" type="checkbox"/> Mr. Brown <input checked="" type="checkbox"/> Mr. Couture <input checked="" type="checkbox"/> Ms. Armstrong <input checked="" type="checkbox"/> Ms. Ducharme <input checked="" type="checkbox"/> Ms. Lareau	1,2	M,T,W,R,F	A.M.	1	81 Technical & Engagement Engagement: 84 Technical: 78 Integrated CFM: 77 CTE English: 77 CTE Math: 75 CTE Science: 75 CTE Government: None CTE Health: None CTE Phys Ed: None	

This icon will appear next to all staff members' names in the schedule, homeroom, grades and assignments tabs. Clicking on this icon will allow parents direct emailing capabilities with teachers.



Assignments Tab:


Shows assignments and those assignment grades from students' classes per quarter. Information is input by teacher. If you have questions about assignment grades, please reach out to the teacher directly.

Course	Category	Assignment Name / Description	Date	Max	Score
Digital Art & Design I (Brown / Couture / Armstrong / Ducharme / Lareau)	Technicals	Lab AI1	9/12/2016	100	90

Account Tab:

Shows a history of log ins and the choice of customizing your password. (See specific directions that follow)

Students Campus **Account** Messages

MY HOME 

CHANGE PASSWORD

Old Password:

New Password:

Confirm:

Your last logins:

8/9/2017 1:49:11 PM
8/9/2017 1:00:45 PM
8/9/2017 11:08:06 AM
8/8/2017 1:12:20 PM

Password/Account Policies:

SECURITY RULES

Password Minimum Length:


- Password Requires Upper Case Letters
- Password Requires Lower Case Letters
- Password Requires Numbers

Lock Accounts after Failed Attempts in Minutes

Messages Tab:

Shows messages from the District here (if any).

Students Campus Account **Messages**

MY HOME 

Available Mindex User Guides by Module

[Mindex User Guides](#)

