

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
 Board of Cooperative Educational Services  
 Sole Supervisory District of Clinton, Essex,  
 Warren and Washington Counties

DATE: April 5, 2017  
 KIND OF MEETING: Regular Board Meeting  
 PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Leisa Boise  
 Evan Glading  
 Dr. Jan Guffey  
 Richard Harriman, Sr.  
 Mark R. Henry  
 Ed Marin  
 Thomas McCabe  
 Paul Mudie  
 Bruce Murdock  
 Michael St. Pierre

Board Members Absent:

Larry Barcomb  
 Linda Gonyo-Horne  
 Donna LaRocque  
 Richard Malaney  
 Lori Saunders

Others Present:

Michele Friedman  
 Teresa Calabrese-Gray  
 Reginald McDonald  
 James McCartney  
 Scott Hoot

District Superintendent

Dr. Mark C. Davey

Board Clerk:

Meaghan Rabideau

MEETING  
 TO ORDER

Vice President St. Pierre called the meeting to order at 6:36 p.m.

EXECUTIVE  
 SESSION

Mrs. Boise moved, seconded by Mr. Murdock, that the Board go into Executive Session at 6:37 p.m. for the following reasons: #4 a matter of discussion regarding proposed, pending or current litigation; #5 a matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law); and #6 Pertaining to matters leading to the employment history of a particular person or persons, or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension dismissal, or removal of a particular person or persons, or corporation. Douglas Gerhardt, Esq. provided legal advice on several topics including CVES' fulfillment of a contract and personnel recommendations. A labor relations update regarding upcoming negotiations was discussed and topics involving potential MOUs were highlighted. A litigation update was provided regarding ongoing litigation, an updated timeline for the District Superintendent's evaluation was agreed upon, and the filling of potential Board vacancies by individual candidates was discussed. All Board Members present voted yes—motion carried. Mr. Murdock moved, seconded by Mrs. Boise, to come out of Executive Session at 8:42 p.m. All Board Members present voted yes—motion carried.

OPINIONS &  
 CONCERNS FROM  
 THE AUDIENCE

There were no opinions and concerns from the audience this evening.

PREVIOUS  
 MINUTES

Mrs. Boise moved, seconded by Mr. Murdock that the Board approve the minutes of the March 8, 2017 Board Meeting. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

Mr. Murdock moved, seconded by Mr. Henry, that the Certification of Warrant for February 28, 2017 – March 24, 2017, be accepted as presented. All Board Members present voted yes—motion carried.

TREASURER'S  
REPORT

Mr. Murdock moved, seconded by Mrs. Boise, that the Treasurer's Report for February 28, 2017, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Donations:

1. Donation of an A/M 32A-60A gas turbine start cart from Wood Group Pratt & Whitney Industrial Turbine Services, LLC, with an estimated value of \$7,000.00. This donation will benefit the Aviation Tech Program at CV-TEC Satellite Campus.

2. Student Stipend Fund:

Pepsi (January 2017)	167.77
United Way (February 2017)	191.17
United Way (February 2017)	191.17
Pepsi (February 2017)	62.43

TOTAL - \$612.54

All Board Members present voted yes—motion carried.

BUDGET  
INCREASE

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Budget Increase:

1. Arts in Education budget from \$51,154 to \$57,154 due to increased participation from school districts for the 2016-2017 school year. Districts include: Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northern Adirondack, Peru, Westport & Willsboro. (Co-Ser 404 - ISC)

All Board Members present voted yes—motion carried.

RESOLUTION

Mr. Murdock moved, seconded by Mr. Henry, that the Board approve the following Resolution:

BE IT RESOLVED that the Board allows Clinton-Essex-Warren-Washington BOCES to enter into a Service Provider agreement or agreements for local and long distance telephone services for the Plattsburgh Main Campus. The anticipated duration of the agreement(s) will be July 1, 2017 through June 30, 2022 or 5 total years of service. Annual service costs are not anticipated to exceed \$19,000, with some costs eligible for reimbursement through the Schools and Libraries Universal Service Support Program (E-Rate). E-Rate reimbursements adjust, as program funding allows, on an annual basis.

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RESOLUTION  
CONTINUED

BE IT FURTHER RESOLVED that the CVES Board President be granted authority to enter into a service agreement(s), contingent upon E-Rate Central's approval and the CVES' attorney approval.

All Board Members present voted yes—motion carried.

CONTRACTOR/  
CONSULTANT  
AGREEMENTS

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Chantelle Cleary for the purpose of obtaining a Title IX Compliance workshop for BOCES and BOCES component districts to take place at the Instructional Services Center in Plattsburgh on May 23, 2017. The total amount for the workshop shall be \$5,500. (ISC)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Joseph Storch for the purpose of obtaining a Title IX Compliance workshop for BOCES and BOCES component districts to take place at the Instructional Services Center in Plattsburgh on May 23, 2017. The total amount for the workshop shall be \$5,500. (ISC)

All Board Members present voted yes—motion carried.

WIRELESS  
NETWORK  
EQUIPMENT BID

Mr. Murdock moved, seconded by Mrs. Boise, that the Board award the following bid:

Wireless Networking Equipment to Twinstat/Voice.Data.Video.Inc. dba Twinstat Technologies of Morrisonville, NY in the amount of \$20,325.

Notes:

- (2) additional vendors submitted bids:
  1. Staples Contract & Commercial Inc. of Orlando FL with a bid of \$24,319.37
  2. CDW Government, LLC of Vernon Hills, IL with a bid of \$33,572.35
- The bid expenditure of \$20,325 will be eligible for up to 90% reimbursement through the Schools and Libraries Universal Service Support Program (E-Rate).

All Board Members present voted yes—motion carried.

RESIGNATION  
BARBER

Mr. Murdock moved, seconded by Mrs. Boise, that the Board accept the following Letter of Resignation:

1. Margaret Barber, Teaching Assistant, effective March 24, 2017.

All Board Members present voted yes—motion carried.

**PROBATIONARY  
APPOINTMENT  
WENDLING**

Mr. Murdock moved, seconded by Mr. Henry, that the Board appoint the following person to a Four-Year Probationary Appointment:

1. Jordan Wendling, Special Education Teacher, effective December 19, 2016 at an annualized salary of \$42,157.00 (prorated), actual earned salary of \$26,348.13 (2016-2017).

(The Expiration date for the above appointments are tentative and conditional only. Except to the extent required by the applicable provisions of Section 3012 of the Education Law, in order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012d of the Education Law of either effective or highly effective in at least three (3) of the four (4) preceding years, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time).

All Board Members present voted yes—motion carried.

**CIVIL SERVICE  
PROBATIONARY  
APPOINTMENTS  
GEOFFROY,  
WOODS, LAPIER**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following people to a 52-week Civil Service Probationary Appointment as follows:

1. Paulina Geoffroy, Teacher Aide/Student Aide, effective April 6, 2017, at an annualized salary of \$15,176.00 (prorated), actual earned salary of \$4,117.25 (2016-2017).
1. Chester Woods, Teacher Aide/Student Aide, effective April 6, 2017, at an annualized salary of \$15,176.00 (prorated), actual earned salary of \$4,117.25 (2016-2017).
1. Cassie Lapier, Teacher Aide/Student Aide, effective April 6, 2017, at an annualized salary of \$15,176.00 (prorated), actual earned salary of \$4,117.25 (2016-2017).

All Board Members present voted yes—motion carried.

**PERMANENT  
APPOINTMENTS  
BILOW, SMITH,  
LAWLISS, PIERCE**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board grant a Permanent Appointment to the following people:

1. Danielle Bilow, Teacher Aide/Student Aide, effective April 14, 2017.
2. Ciarra Smith, Teacher Aide/Student Aide, effective April 14, 2017.
3. Kristin Lawliss, Teacher Aide/Student Aide, effective April 15, 2017.
4. Nicole Pierce, Registered Professional Nurse (School), effective April 14, 2017.

All Board Members present voted yes—motion carried.

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**TEMPORARY  
APPOINTMENT  
HAMILTON**

Mr. Henry moved, seconded by Mr. Murdock, that the Board appoint the following Temporary appointment:

1. Alexis Hamilton, Adult Literacy Teacher (Uncertified) – One Work Source, effective April 6, 2017 – June 30, 2017, at an annualized salary of \$35,657 (prorated), actual salary \$10,162.24 (2016-17).

All Board Members present voted yes—motion carried.

**TEMPORARY  
GRANT  
APPOINTMENT**

Mrs. Boise moved, seconded by Mr. Murdock, that the Board appoint the following Temporary Grant appointment:

1. Makayla Audy, Work Study Student, effective March 28, 2017 - June 30, 2017, at a salary of \$9.70/hour—maximum 160 hours.

All Board Members present voted yes—motion carried.

**SUBSTITUTES**

Mr. Murdock moved, seconded by Mr. Henry, that the Board appoint the following list of substitutes:

<u>Name</u>	<u>Position</u>	<u>Salary</u>	<u>Location</u>
Paulina Geoffroy	Teacher Aide/Student Aide	\$68.00/Day	WAF
Cassie Lapier	Teacher Aide/Student Aide	\$68.00/Day	YD
Patrick Daly	Teacher (Uncertified)	\$106.00/Day	P-TECH

All Board Members present voted yes—motion carried.

**SALARY  
ADJUSTMENT**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board grant a Salary Adjustment to the following person for receipt of their certification:

1. Angela G. Bushey, Allied Health Teacher/ 40% FTE, Term, effective October 13, 2016 at an annualized salary of \$42,157 (prorated) (certified), actual earned salary of \$12,352.00 (2016-17).

All Board Members present voted yes—motion carried.

**REQUEST FOR  
APPROVAL TO  
ATTEND  
CONFERENCE/  
WORKSHOP**

Mrs. Boise moved, seconded by Mr. Murdock, that the Board approve the request for approval of Attendance to Conference/Workshop for the following Board Members:

Linda Gonyo-Horne,  
Rural Schools Association Meeting  
July 9-11, 2017 in Cooperstown (overnight accommodations needed)

**REQUEST FOR  
APPROVAL TO  
ATTEND  
CONFERENCE/  
WORKSHOP  
CONTINUED**

Michael St. Pierre, Leisa Boise, Thomas McCabe, Linda Gonyo-Horne & Richard Harriman, Sr.  
NYSSBA 98<sup>th</sup> Annual Convention  
October 12-14, 2017, Lake Placid, NY (overnight accommodations needed)

All Board Members present voted yes—motion carried.

**CVES REPORT  
CARD**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the CVES Report Card as presented at the Annual Meeting. All Board Members present voted yes—motion carried.

**RESOLUTION**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Resolution recommended by the District Superintendent:

As CVES is looking at the remaining school calendar for the 2016- 17 school year, we want to inform the staff that due to the inclement weather and power outages CVES experienced this year, Mineville campus has lost 5 full school days and the Plattsburgh campus has lost four and one-half school days. In any year in which the teachers' bargaining unit members do not work the maximum of 182 days, CVES looks at the totality of the circumstances and makes a determination regarding adjustments to the school calendar. Based on the unique circumstances of this 2016-17 school year, CVES is exercising our discretion that no staff time will need to be made up this year. Conversely, there will be no additional days off in the calendar around Memorial Day as there are no snow days remaining.

All Board Members present voted yes—motion carried.

**STRATEGIC PLAN  
UPDATE**

Dr. Davey provided a brief Strategic Plan update and reviewed highlights from the recent District Planning Team (DPT) meeting held on March 27, 2017. He also reminded the Board that that the 4<sup>th</sup> Annual CVES Strategic Planning End-of-Year Survey was sent out to all employees by Dr. Davey via email on April 4, 2017 and it will close on Friday, April 21, 2017, at 4:00 p.m. At the time of the meeting, there was an estimated 70 employees who had participated to date. The 2017 survey results will be presented to the Board at the May 10<sup>th</sup> Board meeting.

**SUPERINTENDENT'S  
UPDATE**

Dr. Davey shared several recent CVES-wide topics including 2017-18 NYS budget advocacy letters that were sent the last week of March on behalf of CVES / C-E-W-W BOCES and the other 36 BOCES in New York State, to Senator Betty Little, Assemblyman Dan Stec, and Assemblyman Billy Jones. The letters reminded our Legislators of the priority BOCES topics that were discussed at the BOCES Advocacy Day on March 1, 2017 and underscored several areas of BOCES-specific critical concern, which were urged to be included in the final 2017-18 enacted budget. Next, Dr. Davey reminded the Board of the upcoming CVES visit by Regent Beverly Ouderkirk on April 20<sup>th</sup> & 21<sup>st</sup>, all were invited to attend a coffee hour with the Regent on April 20<sup>th</sup> at 4:00 p.m. at the Instructional Services Center. He also was pleased to share that Commissioner MaryEllen Elia is scheduled to visit CVES on June 1<sup>st</sup> & 2<sup>nd</sup>.

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SUPERINTENDENT'S  
UPDATE  
CONTINUED

Dr. Davey invited the CVES Board members to please join the Commissioner on June 1<sup>st</sup> at noon for lunch in the CV-TEC Culinary Arts Lab and for the Pressure House Ribbon Cutting at 1:00 p.m. Lastly, he noted the following upcoming Component Board Visits: Keene Central School District on April 18<sup>th</sup> and Crown Point Central School District on May 16<sup>th</sup>.

NEXT BOARD  
MEETING

The next Board Meeting will be held on Wednesday, May 10, 2017, at the Instructional Services Center, in Plattsburgh. A proposed Executive Session will begin at 6:30 p.m., with the monthly meeting to follow.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Boise, to adjourn the meeting at 10:00 p.m. All Board Members present voted yes—motion carried.

  
Meaghan Rabideau  
Meaghan Rabideau, Board Clerk