

PARENTS BILL OF RIGHTS RELATING TO STUDENT DATA

The BOCES, in compliance with Education Law 2-d, provides the following:

1. A student's personally identifiable information will not be sold or released for any commercial purpose;
2. Parents have the right to inspect and review the complete contents of their child's education record. Procedures for reviewing student records can be found in the Board Policy entitled Family Educational Rights and Privacy Act;
3. Security protocols regarding confidentiality of personally identifiable information are currently in place and the safeguards necessary to protect the confidentiality of student data are maintained at industry standards and best practices. The safeguards include but are not limited to encryption, firewalls, and password protection;
4. A complete list of all student data elements collected by the State is available for public review in an excel file at <http://www.p12.nysed.gov/irs/sirs/documentation/NYSEDstudentData.xlsx> or by writing to the Office of Information and Reporting Services, NYSED, Room 863 EBA, 89 Washington Avenue, Albany, NY 12234;
5. Parents have the right to have complaints about possible breaches of student data addressed. Complaints should be directed to Teri Calabrese-Gray, Assistant Superintendent, P.O. Box 455, Plattsburgh, NY 12901; Phone: 518-561-0100 Ext. 350; email (gray_teri@cves.org). Complaints to SED should be directed to: Chief Privacy Officer, NYSED, 89 Washington Avenue, Albany, NY 12234; email address – cpo@mail.nysed.gov. SED's complaint process is under development and will be established through regulations from the department's chief privacy officer, who has yet to be appointed.

Adopted March 11, 2015