

The Pest Management Policy of Champlain Valley Educational Services

The Board of Education of Champlain Valley Educational Services recognizes the potentially serious risks inherent in using chemical pesticides in the school environment and, therefore, authorizes the implementation of a comprehensive Integrated Pest Management (IPM) program for all school buildings and grounds.

Integrated Pest Management will be defined as the coordinated use of physical, biological and cultural controls and least-toxin pest control products and techniques to prevent unacceptable levels of pest damage by the most economical means with the least possible hazard to people, property and the environment.

Integrated Pest Management will be understood to involve the monitoring of pest populations, establishment of injury levels, modification of habitats (to eliminate sources of food, water, harborage and entry), utilization of least-toxic controls, keeping of records and evaluation of performance on an ongoing basis.

A pesticide will be defined as any insecticide, rodenticide, herbicide, acaricide, algicide, slimicide, or other chemical unutilized to kill or repel a pest.

Champlain Valley Educational Services is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications. The following pesticide applications are not subject to prior notification requirements:

- ◆ The school will remain unoccupied for a continuous 72 hours following the application of a pesticide that would otherwise dictate the use of a 48-hour notification
- ◆ Anti-microbial products
- ◆ Nonvolatile rodenticides in tamper resistant bait stations in areas inaccessible to children
- ◆ Nonvolatile insecticidal baits in tamper resistant bait stations in areas inaccessible to children
- ◆ Silica gels and other nonvolatile ready-to-use pastes, foams, or gels in areas inaccessible to children
- ◆ Boric acid and disodium octaborate tetrahydrate
- ◆ The application of EPA designated biopesticides
- ◆ The application of EPA designated exempt materials under 40CFR152.25
- ◆ The use of aerosol products with a directed spray in containers of 18 fluid ounces or less when used to protect individuals from an imminent threat from stinging and biting insects including venomous spiders, bees, wasps, and hornets

The Pest Management Plan of Champlain Valley Educational Services

Champlain Valley Educational Services will manage pests to:

- ◆ Reduce any potential human hazard or threat to public safety.
- ◆ Prevent loss or damage to school structures or property.
- ◆ Prevent pests from spreading into the community, or to plant and animal populations beyond the site.
- ◆ Enhance the quality of life for students, staff, and visitors.

IPM Coordinator

The District Superintendent of Champlain Valley Educational Services will appoint an IPM coordinator. The coordinator will be responsible for implementing the IPM policy and plan. The coordinator's responsibilities will include the following:

- ◆ Recording all pest sightings by school staff and students
- ◆ Recording all pesticide use
- ◆ Meeting with the Pest Control Applicator (PCA) to share information on what pest problems are present in the school
- ◆ Assuring that all of the PCA's recommendations on maintenance and sanitation are carried out where feasible
- ◆ Assure that any pesticide use is done when school is not in session or when the area can be completely secured against access by school staff, students, and visitors
- ◆ Evaluating the school's progress in the IPM plan

Pesticide Applicators

Any person applying pesticides on school grounds must be trained and knowledgeable in the principles and practices of IPM. The IPM coordinator must approve any use of pesticides. Applicators must follow New York State regulations and label precautions. Applicators must comply with the CVES IPM policy and Pest Management Plan.

Selection of Pesticides

Pesticides will be used only as needed, and when pesticides are needed, the least toxic methods of control are preferred.

Notifications

Pursuant to New York Education Law, Champlain Valley Educational Services will provide a written notification to all persons in parental relation and staff at the beginning of each school year that includes the following points:

- ◆ A statement that pesticide products may be used periodically throughout the school year
- ◆ A statement that schools are required to maintain a list of persons in parental relation and staff who wish to receive 48-hour written advanced notice of an actual pesticide application and instructions on how to register with the school to be on such a list for notification
- ◆ The name of the IPM coordinator and contact number to obtain further information

At least 48 hours prior to an actual application, an additional written notice must be disseminated to all persons in parental relation and staff that have registered to receive the advanced application notification. This notice must explain the following:

- ◆ The specific date and location of the upcoming pesticide application. In case of outdoor applications, the notice must provide a specific date and may include two alternative dates in case the application cannot be made due to weather conditions;
- ◆ The pesticide product name and EPS product registration number;
- ◆ The name of the IPM Coordinator to contact for further information; and
- ◆ A statement as specifically provided for in the statute regarding the pending application.

Champlain Valley Educational Services will provide written notification to all persons in parental relation and staff three times each year to inform them of any pesticide applications that have occurred. Notification will occur at the following intervals:

- ◆ Within ten days of the end of the school year
- ◆ Within two school days of the end of winter recess
- ◆ Within two school days of the end of spring recess

Notifications will include the following information for the period since the previous notice:

- ◆ The dates and locations of pesticide applications
- ◆ The products used for each application which required prior notification
- ◆ Information on emergency applications

In the case of an emergency application of a pesticide to protect against imminent threat to human health, IPM coordinator shall make a good faith effort to supply written notice required pursuant to this section. Further, upon making such emergency application, the IPM coordinator shall notify the Commissioner of the Department of Health on the appropriate form of the pesticide applied and the reason for such application.

Record Keeping

Champlain Valley Educational Services shall establish and maintain a list of staff and persons in parental relation requesting written notification 48 hours in advance of pesticide applications. Champlain Valley Educational Services shall add any staff or person in parental relation to such list upon request.

Records of pesticide use will be maintained on site for two years. Records will be completed on the day of pesticide use. In addition, pest surveillance records will be maintained to help verify the need for pesticide treatments.

Education

Staff, students, pest managers, parents and the public will be informed about potential school pest problems, the IPM policies and procedures, and their respective roles in achieving the desired pest management objectives.

**INITIAL NOTIFICATION TO PERSONS IN PARENTAL RELATION
AND STAFF**

(Insert Date)


Dear Parent, Guardian, and School Staff:

New York State Education Law Section 409-H effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

Champlain Valley Educational Services is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you would like to receive 48-hour prior notification of pesticide applications that are scheduled to occur in our school buildings, please complete the form below and return it to your division office.

 Champlain Valley Educational Services Request for Pesticide Application Notification (please print)	
School Building:	<input type="checkbox"/> Plattsburgh Campus or <input type="checkbox"/> Mineville Campus
Division:	<input type="checkbox"/> Special Education <input type="checkbox"/> CV-TEC Division
<input type="checkbox"/> Student or <input type="checkbox"/> Employee	Name:
Parent/Guardian Signature:	
Address:	E-Mail Address:
Day Phone:	Evening Phone:
Home School District:	

Please feel free to contact Jerry Brooks, the Champlain Valley Educational Services' IPM Coordinator at (518) 561-0100, for further information on these requirements.

FOLLOW-UP NOTIFICATION TO PERSON IN PARENTAL RELATION AND STAFF

(Insert Date)

Dear Parent, Guardian, and School Staff:

New York State Education Law Section 409-H, effective July 1, 2001, requires all public and nonpublic elementary and secondary schools to provide written notification to all persons in parental relation, faculty, and staff regarding the potential use of pesticides periodically throughout the school year.

The following pesticide applications took place at Champlain Valley Educational Services from (insert date range).

Date of Application	Location of Application	Product Used
1)		
2)		
3)		
4)		

Emergency Application


Date of Application	Location of Application	Product Used
1)		
2)		

As a reminder, Champlain Valley Educational Services is required to maintain a list of persons in parental relation, faculty, and staff who wish to receive 48-hour prior written notification of certain pesticide applications.

In the event of an emergency application necessary to protect against an imminent threat to human health, a good faith effort will be made to supply written notification to those on the 48-hour prior notification list.

If you wish to obtain further information about the products being applied, including any warnings that appear on the label of the pesticides that are pertinent to the protection of humans, animals or the environment, please contact Jerry Brooks, the CVES IPM Coordinator at 561-0100.

If you have not yet registered to receive 48-hour prior notification of pesticide applications that are scheduled to occur in your school, you may complete the form below and return it to your division office.

 Champlain Valley Educational Services Request for Pesticide Application Notification (please print)	
School Building:	<input type="checkbox"/> Plattsburgh Campus or <input type="checkbox"/> Mineville Campus
Division:	<input type="checkbox"/> Special Education <input type="checkbox"/> CV-TEC Division
<input type="checkbox"/> Student or <input type="checkbox"/> Employee	Name:
Parent/Guardian Signature:	
Address:	E-Mail Address:
Day Phone:	Evening Phone:
Home School District:	

48-HOUR NOTIFICATION

(Insert Date)

Dear Parent, Guardian, and School Staff:

Pursuant to State Education Law Section 409-H, this notice is to inform you of a pending pesticide application to the (division name) facility. You may wish to discuss with Jerry Brooks, CVES IPM Coordinator, what precautions are being taken to protect your child and/or you from exposure to these pesticides.

Further information about the product(s) being applied, including any warnings that may appear on the label of the pesticide(s) that are pertinent to the protection of humans, animals, or the environment, can be obtained by calling the National Pesticide Information Center at (1-800-858-7378) or the New York State Department of Health Center for Environmental Health Info Line at (1-800-458-1158).

Required Information	Information Details
Application Date/Alternative Date	
Application Location	
Product to be Used	
EPA Pesticide Registration Number	

Please feel free to contact Jerry Brooks, the CVES IPM Coordinator, at (518)-561-0100 for further information on these requirements, including information on products that are scheduled to be applied in our school buildings.