

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
 Board of Cooperative Educational Services
 Sole Supervisory District of Clinton, Essex,
 Warren and Washington Counties

DATE: February 10, 2016

KIND OF MEETING: Regular Board Meeting

PLACE: Instructional Services Center, Plattsburgh, NY

Board Members Present:

Larry Barcomb
 Leisa Boise (arriv. 6:52)
 Linda Gonyo-Horne
 Richard Harriman, Sr.
 Craig Jackson
 Ed Marin
 Thomas McCabe
 Paul Mudie
 Bruce Murdock
 Michael St. Pierre
 Lori Saunders

Board Members Absent:

Evan Glading
 Dr. Jan Guffey
 Donna LaRocque
 Richard Malaney

District Superintendent

Dr. Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Michele Friedman
 Teresa Calabrese-Gray
 Reginald McDonald
 Christine Myers
 A. Paul Scott
 Tonya Robinson
 Kim Mayer
 Susanne Ford-Croghan
 Michael Horne
 Betsy Laundrie

MEETING
TO ORDER

President Barcomb called the meeting to order at 6:37 p.m.

EXECUTIVE
SESSION

Modification Made
 May 11, 2016

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board go into Executive Session at 6:38 p.m., for the following reasons: (1) as a matter of information relating to a current or future investigation(s) or prosecution of a criminal offense which would imperil effective law enforcement if disclosed; (2) a matter of discussion regarding proposed, pending or current litigation; (3) a matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law); and (4) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension dismissal, or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

Mrs. Boise moved, seconded by Mr. Jackson, to come out of Executive Session at 7:36 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
 CONCERNS FROM
THE AUDIENCE

Dr. Davey presented President Barcomb with a certificate from NYSSBA for the Board Achievement Award – Level 1. This is awarded to individuals earning at least 75 points by participating in NYSSBA developmental activities.

Teri Calabrese-Gray reminded the Board that the annual Spelling Bee will be held on March 4th at Beekmantown Central, and the ISAB Awards will be held on March 9th at the Strand in Plattsburgh.

Kim Mayer read a letter to the Board referencing her years of service with CVES. She also urged the Board to work on settling the 10-month CSEA contract.

**BOARD BUDGET
PRESENTATION**

A. Paul Scott and Mark Davey presented a PowerPoint highlighting the 2016-17 draft budget. Factors impacting the budget development were reviewed, as well as a 2016-17 draft proposed costs summary for each division. A snapshot of our Campuses infrastructure was included, as well as information on our Mineville Campus boilers & heating pumps replacement project. A copy of the 2016-17 Educational Program and Fiscal Plan was also shared with the Board.

Mr. Murdock moved, seconded by Mrs. Saunders that the Board grant approval to have the 2016-17 CVES Educational Program and Fiscal Plan printed to share with component school districts. All Board Members present voted yes – motion carried.

Leisa Boise left the meeting at 8:50 p.m. Craig Jackson left the meeting at 9:00 p.m.

**STRATEGIC PLAN
UPDATE**

Dr. Davey shared a one-page Strategic Plan Update with the Board which highlighted the major areas and the progress and work underway. The Assistant Superintendents and Directors gave a brief overview of each of their divisions. The end-of-the-year report will include detailed reports, including the results of a more refined survey that will be launched in the spring. Dr. Davey acknowledged the new Communications Plan and stated that it is the best he has seen. He complimented the Communications Committee for their extensive work and indicated that our Plan is exemplar of similar plans.

**PREVIOUS
MINUTES**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the minutes of the January 13, 2016, Board Meeting as presented. All Board Members present voted yes—motion carried.

**CERTIFICATION
OF WARRANT**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Certification of Warrant for January 2 – February 1, 2016, be accepted as presented. All Board Members present voted yes—motion carried.

**TREASURER'S
REPORT**

Mr. St. Pierre moved, seconded by Mrs. Saunders, that the Treasurer's Report for December 31, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following donations:

1. donation of \$500 cash from Dana Grant, to benefit the Animal Science Program at CV-TEC
2. donation of 2 mobile service engine stands from Precision Propeller, with an estimated value of \$960, to benefit the Marine Technology Program at the CV-TEC Mineville Campus
3. donation of a Sea Ray Run About and trailer from Alfred Franz, with an estimated value of \$1,000, that will benefit the Marine Technology Program at the CV-TEC Mineville Campus
4. donation of a Husqvarna Lawn Trailer from Alan Miller, with an estimated value of \$500, that will benefit the Small Engines and Marine Tech Program at CV-TEC Plattsburgh Campus

All Board Members present voted yes—motion carried.

**BUDGET
INCREASES**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following budget increases:

1. Increase the Itinerant Visually Impaired/Blind budget from \$17,815 to \$25,610, for the 2015-16 school year, to accommodate for increased service requests by districts. (AuSable Valley, Saranac) (Special Education)
2. Increase the Supplemental Nutrition Assistance Program (SNAP) special aid fund project budget from \$200,000 to \$396,784.08, for the period of October 1, 2015 through September 30, 2016. This is due to rollover of the 2014-2015 project funds. (CV-TEC)

All Board Members present voted yes—motion carried.

**CROSS
CONTRACT
BUDGET**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following cross contract budget:

1. Approve the School Public Relations – Putnam-Northern Westchester BOCES budget in the amount of \$7,500, for the 2015-16 school year, to accommodate a cross contract with PNW BOCES and Peru. (ISC)

All Board Members present voted yes—motion carried.

**SPECIAL AID
FUND PROJECT
CONTINUATION**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board authorize the following:

1. That the High School Equivalency Test Administration Special Aid Fund project be allowed to continue providing services for the period January 1- March 31, 2016. Expenditures are not to exceed \$1,653. (CV-TEC)

All Board Members present voted yes—motion carried.

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and A.P.L. Associates for the purpose of obtaining an Instructional Skills Level I Workshop, an Instructional Skills Level II Workshop, and an Instructional Skills Refresher Workshop for BOCES and BOCES component districts in an amount not anticipated to exceed \$27,000. The workshop dates are March 8, 9, 10, 29, 30 & 31, 2016 and April 5, 6 & 7, 2016. (ISC)
2. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and Armory Associates, LLC for the purpose of providing Annual Valuation Services of Other Post-Employment Benefits (GASB 45) to BOCES and participating districts at a rate of \$8,000 for a Phase 2 full valuation; \$7,000 or \$5,500 for a Phase 3 full valuation; and \$1,000 for a Phase 2 or Phase 3 interim valuation. The renewal period shall be July 1, 2015 through June 30, 2016. (Administration)

All Board Members present voted yes—motion carried.

HRA AGREEMENT

Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board approve the following HRA Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Preferred Group Plans, Inc. (PGP) for Health Reimbursement Arrangement (HRA) plan services, I.R.C. Sections 105 and 106, to be administered by PGP on behalf of BOCES at a rate

HRA AGREEMENT
CONTINUED

of \$3.95 per month per participating member for the period of January 1, 2016 through June 30, 2017. HRA plan services are required as part of the newly negotiated and ratified United Professionals contract and will also include a \$750 fee for PGP to evaluate and distribute allowable reimbursements occurring between the dates of July 1, 2015 through December 31, 2015. Attached is a copy of the Confidentiality Agreement associated with the Agreement. (Administration)
All Board Members present voted yes—motion carried.

AGREEMENTS

Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board approve the following Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Cornell University for the purpose of obtaining a Therapeutic Crisis Intervention Training of Trainers Update: Designing Refresher Training (TCIS DRT) for BOCES and BOCES component districts in the amount of \$10,500. The dates for the agreement are April 4 & 5, 2016. (ISC)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and St. Lawrence-Lewis BOCES (SLL BOCES) under which C-E-W-W BOCES will reimburse SLL BOCES for professional services rendered in connection with the Supplemental Nutrition Assistance Program Employment & Training Venture III Program (SNAP E&T III) in an amount not to exceed \$200,000. The period of the agreement is October 1, 2015 through September 30, 2016. (CV-TEC)
All Board Members present voted yes—motion carried.

TRANSPORTATION
AGREEMENT
RENEWAL

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Transportation Agreement Renewal:

1. Renewal Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley Central School District, to provide certain transportation services for students in CV-TEC programs for the period of September 1, 2015 through June 30, 2016 at a current estimated cost of \$13,500. (CV-TEC)
All Board Members present voted yes—motion carried.

AGREEMENT
INCREASE

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following Agreement increase:

1. Increase to the General Staffing Agreement between Clinton-Essex-Warren-Washington BOCES and ETS, Inc. in the amount of \$8,280 for 60 additional days of temporary employee services at the Business Office in Management Services. The revised agreement value is not anticipated to exceed \$19,490. (Administration)
All Board Members present voted yes—motion carried.

LEASE
AMENDMENT

Mr. Murdock moved, seconded by Mr. Harriman, that the Board approve the following Lease Amendment:

1. Lease Amendment between Clinton-Essex-Warren-Washington BOCES and the County of Clinton for the purpose of extending the existing lease agreement for the property located at 518 Ruger Street, Plattsburgh, New York (Plattsburgh Satellite Campus). The duration of the extension is December 31, 2015 to December 31, 2016. The lease cost for the extension shall be \$12 per year plus property insurance in an

LEASE
AMENDMENT
CONTINUED

amount not anticipated to exceed \$4,000 per year. (Administration)
All Board Members present voted yes—motion carried.

RESIGNATION
LIBERTY

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board accept the following letter of resignation:

1. Edward Liberty, Lifeguard, effective March 1, 2016
- All Board Members present voted yes—motion carried.

RESCIND
RETIREMENT
MOTIONS
GRATTON, GIBBS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board:

1. Rescind the motion that was made at the November 19, 2015, Board of Education Meeting whereby the Board accepted the letter of resignation for the purpose of retirement from Gina Faoro Gratton, Physical Therapist, effective June 23, 2016, and accept the letter of resignation for the purpose of retirement from Gina Faoro Gratton effective June 30, 2016.
2. Rescind the motion that was made at the December 9, 2015, Board of Education Meeting whereby the Board accepted the letter of resignation for the purpose of retirement from Deborah Gibbs, Teaching Assistant, effective June 23, 2016, and accept the letter of resignation for the purpose of retirement from Deborah Gibbs, effective June 30, 2016.

All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
PUMMELL,
PLYMPTON

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following people to a 52-week Civil Service Probationary appointment as follows:

1. Jenifer Pummell, Teacher Aide/Student Aide, effective February 11, 2016, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$6,178.52)
2. Amanda Plympton, Teacher Aide/Student Aide, effective February 22, 2016, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$5,969.89)

All Board Members present voted yes—motion carried.

POSITION
INCREASE
DALY

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following position increase:

1. Thomas Daly, Physical Education Teacher, from 70% to 80%, effective February 1, 2016, at an annualized salary of \$49,170 (prorated) (actual earned salary for 2015-16 is \$17,209.50)

All Board Members present voted yes—motion carried.

TENURE
APPOINTMENT
BANKER

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board grant tenure to the following person:

1. Lisa Banker, Cosmetology Teacher (Technical Subjects), effective May 1, 2016
- All Board Members present voted yes—motion carried.

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**PERMANENT
APPOINTMENTS
HUBBARD,
CONLEY, BORHO**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board grant a permanent appointment to the following people:

1. Zachrey Hubbard, Teacher Aide/Student Aide, effective April 9, 2016
2. Judy Conley, Teacher Aide/Student Aide, effective April 20, 2016
3. Mary Jane Borho, Teacher Aide/Student Aide, effective April 9, 2016

All Board Members present voted yes—motion carried.

**ADULT
EDUCATION
INSTRUCTORS**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following Adult Education Instructors:

<u>Name</u>	<u>Rate</u>
Chelsey Bond	\$25/hour
Shirley LaReau-Kemp	\$25/hour

All Board Members present voted yes—motion carried.

**ADDITIONAL
WORK**

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following additional work for the 2015-16 school year:

<u>Sherry Snow</u>	<u>Not to Exceed 30 additional hours</u>
Culinary Arts Management	Salary: \$1,283.70
Source: A101	
<u>Bevan Gertsch-Cochran</u>	<u>Not to Exceed 30 additional hours</u>
Culinary Arts Management	Salary: \$882.00
Source: A101	
<u>Jessica Mitchell-Briehl</u>	<u>Not to Exceed 10 days</u>
Food Services Job Target	Salary: \$2,140.80
Source: A115	

All Board Members present voted yes—motion carried.

FACILITATOR

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following Facilitator for the period of January 14-June 30, 2016:

Facilitator (\$25.15/hour)

Kim Mayer

All Board Members present voted yes—motion carried.

**TEMPORARY
GRANT
APPOINTMENTS**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following Temporary Grant appointments:

1. Benjamin Phelps, Work Study Student, effective February 11-June 30, 2016, at a salary of \$9.00/hour—maximum 160 hours
2. Nathan Phelps, Work Study Student, effective February 11-June 30, 2016, at a salary of \$9.00/hour—maximum 160 hours
3. Stephanie Whyte, Work Study Student, effective February 11-June 30, 2016, at a salary of \$9.00/hour—maximum 160 hours
4. Alton Donovan, Work Study Student, effective February 11-June 30, 2016, at a salary of \$9.00/hour—maximum 160 hours
5. Mabelle Batu-tiako, Work Study Student, effective February 11-June 30, 2016, at a salary of \$9.00/hour—maximum 160 hours

TEMPORARY
GRANT
APPOINTMENTS
CONTINUED

6. Jillian Spencer, Work Study Student, effective February 11-June 30, 2016, at a salary of \$9.00/hour—maximum 160 hours
7. Chad Allen, Work Study Student, effective February 11-June 30, 2016, at a salary of \$9.00/hour—maximum 160 hours
All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following list of substitutes:

<u>Custodial Worker</u>	<u>Temporary On-Call Teacher Aide/Student Aide</u>
Jonathan Rock	Jenifer Pummell
<u>Temporary On-Call Work Study Student</u>	
Benjamin Phelps	Nathan Phelps
Stephanie Whyte	Alton Donovan
Mabelle Batu-tiako	Jillian Spencer
Chad Allen	

All Board Members present voted yes—motion carried.

CLASSROOM
MOVES

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following time for classroom changes (compensation as per Collective Bargaining Unit):

<u>Special Education Teacher</u>	<u>Teaching Assistant</u>
Catherine Sample 1 day	Rebecca Garrow .5 day

All Board Members present voted yes—motion carried.

RESIGNATION/
APPOINTMENT
WOOD

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board accept the following letter of resignation and appoint the following person to a 52-week Civil Service Probationary appointment as follows:

1. Accept the resignation of Emily Wood, Teacher Aide/Student Aide, effective February 26, 2016, and appoint Emily Wood to a 52-week Civil Service Probationary appointment as follows:

Emily Wood, Lifeguard, effective February 26, 2016, at an annualized salary of \$19,919 (prorated) (actual earned salary for 2015-16 is \$8,206.63)

All Board Members present voted yes—motion carried.

REVISED 2016-17
SCHOOL
CALENDAR

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the revised 2016-17 school calendar. All Board Members present voted yes—motion carried.

SUPERINTENDENT'S
UPDATE

Dr. Davey stated that he attended the Legislative Breakfast in Lake Placid on January 29th and will be attending BOCES Lobby Day on March 2nd. He also shared the latest Hinman & Straub Plugged-In Handout with Board Members. Dr. Davey also reviewed upcoming CSO meetings and Component Board visits.

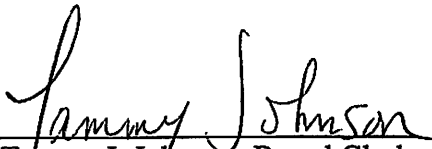
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**NEXT BOARD
MEETING**

The next Board of Education Meeting will be held on Wednesday, March 9, 2016, at the Yandon-Dillon Center in Mineville. A proposed Executive Session will begin at 6:30 p.m., with the meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. St. Pierre moved, seconded by Mr. Murdock, to adjourn the meeting at 9:26 p.m. All Board Members present voted yes—motion carried.


Tammy I. Johnson, Board Clerk