

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
 Board of Cooperative Educational Services
 Sole Supervisory District of Clinton, Essex,
 Warren and Washington Counties

DATE: January 13, 2016

KIND OF MEETING: Regular Board Meeting

PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
 Leisa Boise
 Evan Glading
 Dr. Jan Guffey
 Richard Harriman, Sr.
 Craig Jackson
 Donna LaRocque
 Richard Malaney
 Paul Mudie
 Bruce Murdock
 Michael St. Pierre
 Lori Saunders

Board Members Absent:

Linda Gonyo-Horne
 Ed Marin
 Thomas McCabe

District Superintendent

Dr. Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Michele Friedman
 Teresa Calabrese-Gray
 Reginald McDonald
 Christine Myers
 Cindy Werner

**MEETING
TO ORDER**

President Barcomb called the meeting to order at 6:35 p.m.

**EXECUTIVE
SESSION**

Modification Made
 May 11, 2016

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:36 p.m., for the following reasons: (1) a matter of discussion regarding proposed, pending or current litigation; (2) a matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law); and (3) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

Mrs. Boise moved, seconded by Mr. Mudie, to come out of Executive Session at 7:46 p.m. All Board Members present voted yes—motion carried.

**MINEVILLE
HIGHLIGHTS**

Dr. Grace Stay gave a PowerPoint presentation on the exciting events that have been happening at the Mineville Campus this school year. She stated that we are continuing to work with the area marinas and school districts in trying to expand the enrollment in our Marine Academy Program. We are also working with Pre-Tech Plastics here in Mineville, who recently serviced our CNC machine. They inspected, cleaned and lubricated the machine and the lathe. We are hoping to provide a class using the CNC machine later this school year.

**PREVIOUS
MINUTES**

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board approve the minutes of the December 9, 2015, Board Meeting as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Mr. Murdock moved, seconded by Mrs. Boise, that the Certification of Warrant for December 3, 2015 – January 4, 2016, be accepted as presented. All Board Members present voted yes—motion carried.

TREASURER'S
REPORT

Mr. Harriman moved, seconded by Mrs. Boise, that the Treasurer's Report for November 30, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board approve the following donations:

1. donation of 592 cans of 4 oz. stain from Curtis Lumber, with an estimated value of \$2,841.60, that will benefit the Building Trades Program at CV-TEC
 2. donation of a foosball table from Reginald McDonald, with an estimated value of \$20, that will benefit the high school students in the CVES Special Education classes
 3. donation of 5 MP3 players, 5 connector cables and 4 headset/earphones from Kim Mayer, with an estimated value of \$25, that will benefit the special education students
- All Board Members present voted yes—motion carried.

BUDGET
INCREASES

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following budget increases:

1. Increase the Career and Technical Education budget from \$6,810,458 to \$7,007,414 due to increased participation in Career and Technical Education classes for the 2015-16 school year (CV-TEC)
 2. Increase the Special Education - Summer School Aged 1:1 Assistants budget from \$19,671 to \$29,186, for the 2015-16 school year, to accommodate for increased service requests by districts (Special Education)
 3. Increase the Special Education - 6:1:1 Autism budget from \$1,943,327 to \$2,362,956, for the 2015-16 school year, to accommodate for increased service requests by districts (Special Education)
 4. Increase the Itinerant of the Deaf/Hearing Impaired budget from \$340,960 to \$382,485, for the 2015-16 school year, to accommodate for increased service requests by districts (Special Education)
 5. Increase the Itinerant Interpreter for the Deaf budget from \$98,914 to \$195,416, for the 2015-16 school year, to accommodate for increased service requests by districts (Special Education)
 6. Increase the Itinerant Physical Therapy budget from \$349,194 to \$360,587, for the 2015-16 school year, to accommodate for increased service requests by districts (Special Education)
 7. Increase the Mineville School Lunch Fund Budget from \$53,888 to \$57,335, for the 2015-16 school year, to accommodate for increased costs. (Management Services)
- All Board Members present voted yes—motion carried.

**CROSS
CONTRACT
BUDGETS**

Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board approve the following cross contract budgets:

1. Approve the Staff Development – Putnam-Northern Westchester BOCES budget in the amount of \$4,000, for the 2015-16 school year, to accommodate a cross contract with PNW BOCES and Beekmantown (ISC)
2. Approve the Textbook Coordination – Albany BOCES budget in the amount of \$500, for the 2015-16 school year, to accommodate for a cross contract with Albany BOCES and Schroon Lake (ISC)
3. Approve the Substitute Coordination – FEH BOCES budget in the amount of \$4,230, for the 2015-16 school year, to accommodate for a cross contract with FEH BOCES and Elizabethtown-Lewis (ISC)
4. Approve the Insurance ACA Reporting – FEH BOCES budget in the amount of \$100,000, for the 2015-16 school year, to accommodate for cross contracts with FEH BOCES. (AuSable Valley, Beekmantown, Chazy, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Schroon Lake, and Westport) (Management Services)
5. Approve the Exploratory Enrichment – St. Lawrence-Lewis BOCES budget in the amount of \$3,500, for the 2015-16 school year, to accommodate for a cross contract with St. Lawrence-Lewis BOCES and Keene (ISC)
6. Approve the Regional Recruiting – Putnam-Northern Westchester BOCES budget in the amount of \$2,500, for the 2015-16 school year, to accommodate for a cross contract with PNW BOCES and Ticonderoga (Management Services)
7. Approve the Teacher Certification – Albany BOCES budget in the amount of \$57,020, for the 2015-16 school year, to accommodate for anticipated cross contracts with Albany BOCES. (AuSable Valley, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Putnam, Saranac, Schroon Lake, Ticonderoga, Westport, Willsboro, CEWW BOCES) (Management Services)

All Board Members present voted yes—motion carried.

**CROSS
CONTRACT
BUDGET
INCREASES**

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the following cross contract budget increases:

1. Increase the School Improvement - "Other BOCES" budgets from \$25,500 to \$30,500, for the 2015-16 school year, to accommodate for increased service requests with FEH and WSWHE BOCES (Beekmantown, Elizabethtown-Lewis) (ISC)
2. Increase the Career and Technical Education – WSWHE BOCES budget from \$54,000 to 65,000, for the 2015-16 school year, to accommodate for an increased service request with WSWHE BOCES and Schroon Lake. (CV-TEC)
3. Increase the State Aid Planning – Questar III BOCES budget from \$44,408 to \$47,550, for the 2015-16 school year, to accommodate for a new service request with Questar III BOCES and Keene (Management Services)
4. Increase the Planning Service Mgmt. – WSWHE BOCES budget from \$5,900 to \$6,077, for the 2015-16 school year, to accommodate for an increased service request with WSWHE BOCES and Northeastern Clinton (Management Services)

**CROSS
CONTRACT
BUDGET
INCREASES
CONTINUED**

5. Increase the Shared Business Office – FEH BOCES budget from \$408,658 to \$480,600, for the 2015-16 school year, to accommodate for new service requests with FEH BOCES (Northeastern Clinton, Saranac) (Management Services)
 6. Increase the Policy Service – ERIE I BOCES budget from \$1,600 to \$5,850, for the 2015-16 school year, to accommodate for new service requests with ERIE I BOCES and Peru (Management Services)
- All Board Members present voted yes—motion carried.

**SPECIAL AID
FUND PROJECT**

- Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Special Aid Fund Project:
1. High School Equivalency Test Administration Special Aid Fund Project, in the amount of \$13,318, for the period of January 1, 2016 through December 31, 2017 (pending a fully executed contract with NYS) (CV-TEC)
- All Board Members present voted yes—motion carried.

AGREEMENT

- Mrs. LaRocque moved, seconded by Mrs. Saunders, that the Board approve the following Agreement:
1. Agreement between Clinton-Essex-Warren-Washington BOCES and the New York State Department of Education under which BOCES provides High School Equivalency Test Administration services to qualified applicants in Clinton and Essex Counties for the period of January 1, 2016 through December 31, 2017. The funding amount for the term shall be \$13,318. (CV-TEC)
- All Board Members present voted yes—motion carried.

**ADK P-TECH
MEMORANDUM
OF
UNDERSTANDING**

- Mrs. LaRocque moved, seconded by Mrs. Boise, that the Board approve the following Memorandum of Understanding:
1. Cooperative Agreement between Clinton-Essex-Warren-Washington BOCES, Peru Central School District, Beekmantown Central School District, Saranac Central School District, Plattsburgh City School District, Clinton Community College, ETS Staffing Services, and Spencer ARL under which the roles and responsibilities of the parties participating in ADK P-TECH (Adirondack Pathways in Technology Early College High School grant program) are fully outlined and program goals are formally committed to.
- All Board Members present voted yes—motion carried.

**ADK P-TECH
MEMORANDUM
OF AGREEMENT**

- Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following Memorandum of Agreement:
1. Agreement Clinton-Essex-Warren-Washington BOCES, Peru Central School District, Beekmantown Central School District, Saranac Central School District, Plattsburgh City School District, Clinton Community College, ETS Staffing Services, and Spencer ARL under which participating parties in ADK P-TECH acknowledge that funding of the grant program will be operated through a BOCES Co-Ser and also agree to mutually commit to specific core documents and subsequent updates.
- All Board Members present voted yes—motion carried.

ADK P-TECH
MEMORANDUM
OF AGREEMENT
FOR ADK P-
TECH'S
OPERATIONAL
PRINCIPLES,
PROCEDURES
AND POLICIES

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES, Peru Central School District, Beekmantown Central School District, Saranac Central School District, Plattsburgh City School District, Clinton Community College, ETS Staffing Services, and Spencer ARL under which the parties participating in ADK P-TECH agree to specific operational principles, procedures, and policies with regards to implementation of the grant program.

All Board Members present voted yes—motion carried.

SEQRA
RESOLUTION

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board adopt the following resolution regarding SEQRA:

Whereas: The Board of Cooperative Educational Services is considering proposed renovations to the Mineville Campus, located at 3092 Plank Road in Mineville, NY 12956, to include boiler replacement and associated HVAC, plumbing, electrical, and general construction work; and

Whereas: the Board has received and reviewed the proposed scope of the Project and has determined that it complies with one or more of the following criteria for a Type II action set forth in 6 NYCRR Part 617.5 - State Environmental Quality Review (SEQRA):

1. maintenance or repairs involving no substantial changes to an existing structure or facility, or
2. replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site, including upgrading a building to meet building or fire codes, or
3. expansion of an existing school facility by less than 10,000 square feet.

Now Therefore Be It Resolved: The Board of Cooperative Educational Services hereby determines in accordance with 6 NYCRR Part 617.5 that the Project is a Type II action for the purpose of SEQRA review, which will not have a significant impact on the environment and hence is not subject to review under 6 NYCRR Part 617.5.

All Board Members present voted yes—motion carried.

CAPITAL WORK
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following resolution regarding Capital Work at the Mineville Campus:

Now Therefore Be It Resolved: The Board of Cooperative Educational Services hereby has determined the severely deteriorated condition of the heating boilers at the Mineville Campus calls for a CVES capital project to replace the boilers, pumps, and associated piping, HVAC, plumbing, electrical and general construction work associated with such capital work; and CVES administration is authorized to move ahead with such a capital project with the architect and State Education Department, at a cost not to exceed \$550,000.

All Board Members present voted yes—motion carried.

RESIGNATION
IOFFI

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board accept the following letter of resignation:

1. Valerie Cioffi, Account Clerk/Typist, effective January 20, 2016.

All Board Members present voted yes—motion carried.

**ABOLISHMENT
AUCOIN**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board abolish the following position in the tenure area of Interpreter for the Deaf, due to reduced component school district requests for services:

N. Suzanne Aucoin, Interpreter for the Deaf, effective January 14, 2016

The above employee will be placed on a preferred eligible list for a period of four (4) years, during which time she will have the right to be recalled on the basis of seniority in accordance with statute.

All Board Members present voted yes—motion carried.

**RECALL
APPOINTMENT
AUCOIN**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint (recall) the following person from the eligibility list as per statute:

1. N. Suzanne Aucoin, Interpreter for the Deaf 50%, effective January 14, 2016, at an annualized salary of \$48,674 (prorated) (actual earned salary for 2015-16 is \$13,628.72)

All Board Members present voted yes—motion carried.

**CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
GAGNIER,
DEANGELO**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following people to a 52-week Civil Service Probationary appointment as follows:

1. Whitney Gagnier, Teacher Aide/Student Aide, effective January 14, 2016, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$7,567.02)

2. Shawna Deangelo, Registered Professional Nurse One to One, effective February 1, 2016, at an annualized salary of \$33,455 (prorated) (actual earned salary for 2015-16 is \$16,727.50)

All Board Members present voted yes—motion carried.

**TEMPORARY
APPOINTMENTS
MAZE, BAKER**

Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board appoint the following people to a Temporary appointment as follows:

1. Jonathan Maze, Airframe & Power Plant Teacher, effective January 27-June 30, 2016, at an annualized salary of \$34,911 (uncertified) (prorated) (actual earned salary for 2015-16 is \$17,979.18)

2. Susan Baker, Health Careers Coordinator, effective January 14, 2016 (longer than 40 days), at an annualized salary of 1/200th per diem of \$52,353 (2015-16 starting salary for Health Careers Coordinator)

All Board Members present voted yes—motion carried.

**POSITION
INCREASE
WISTER**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following position increase:

1. Beth Wister, Visually Handicapped Teacher, from 60% to 80%, effective November 13, 2015, at an annualized salary of \$70,132 (prorated) (actual earned salary for 2015-16 is \$42,640.26)

All Board Members present voted yes—motion carried.

**PERMANENT
APPOINTMENTS
GETAVESKY,
WICK, GOYETTE,
SESSUMS, REESE**

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board grant a permanent appointment to the following people:

1. Michelle Getavesky, Teacher Aide/Student Aide, effective March 12, 2016
2. Cayla Wick, Teacher Aide/Student Aide, effective March 12, 2016
3. Tina Goyette, Teacher Aide/Student Aide, effective March 12, 2016
4. Trisha Sessums, Teacher Aide/Student Aide, effective March 12, 2016
5. Deborah Reese, Typist, effective March 12, 2016

All Board Members present voted yes—motion carried.

**ADULT
EDUCATION
INSTRUCTOR**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following Adult Education Instructor:

<u>Name</u>	<u>Rate</u>
William Serino	\$25/hour

All Board Members present voted yes—motion carried.

FACILITATOR

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following Facilitator for the period of January 14-June 30, 2016:

Facilitator (\$25.15/hour)

Susan Baker

All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following list of substitutes:

Teaching Assistant

Sianna Ryan (uncertified)

Temporary On-Call Teacher Aide/Student Aide

Sianna Ryan

Madeline Seller

Whitney Gagnier

All Board Members present voted yes—motion carried.

**DAILY
SUBSTITUTE
TEMPORARY ON-
CALL RATE
INCREASE**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board increase the minimum wage amount for the following daily substitute temporary on-call rates:

Teacher Aide/Student Aide	\$63.00 per day
Clerical	\$63.00 per day
Laborer	\$72.00 per day
Cleaner/ Messenger	\$72.00 per day
Work Study Students	\$9.00 per hour

All Board Members present voted yes—motion carried.

**PROBATIONARY
APPOINTMENT
POLITANO**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following person to a four-year probationary appointment as follows:

1. Tedi Politano, Teaching Assistant, effective January 19, 2016, at an annualized salary of \$19,803 (prorated) (actual earned salary for 2015-16 is \$10,792.64)

All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROVISIONAL
APPOINTMENT
BOISSEAU

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following person to a Civil Service Provisional Appointment as follows:

1. Sandi Boisseau, Payroll/Purchasing Clerk, effective January 14, 2016, at an annualized salary of \$32,300 (prorated) (actual earned salary for 2015-16 is \$14,484.31)
- All Board Members present voted yes—motion carried.

RESOLUTION

Mrs. LaRocque moved, seconded by Mrs. Saunders, that the Board adopt the following resolution:

1. WHEREAS, the July 1, 2015 – June 30, 2019 collective bargaining agreement between the Board of Cooperative Educational Services and the Champlain Valley Educational Services United Professionals Local 4807 includes new language Article 13.D.6 stating that any bargaining unit member recalled from a preferred eligibility list who would by statute be receiving a salary that is lower than the contractual starting salary for that position will have their salary raised to the contractual starting salary;
 2. WHEREAS, such adjustments to salary for such unit members would be retroactive to September 1, 2015;
 3. IT IS THEREFORE RESOLVED, that salaries for such unit members should be adjusted accordingly, retroactive to September 1, 2015.
- All Board Members present voted yes—motion carried.

RESOLUTION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following resolution:

Be it resolved that Keith Baugh is hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCCR §30-2.9(b):

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCCR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the BOCES for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- (5) Application and use of the assessment tools that the BOCES utilizes to evaluate its classroom teachers, including, but not limited to, structured portfolio reviews, professional growth goals*, school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the BOCES to evaluate its classroom teachers;
- (7) The scoring methodology utilized by the Department and the BOCES to evaluate a classroom teacher under 8 NYCCR §30-2, including (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

All Board Members present voted yes—motion carried.

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SIDE LETTER OF UNDERSTANDING

Mrs. LaRocque moved, seconded by Mrs. Saunders, that the Board approve the Side Letter of Understanding pertaining to Behavior Specialists. All Board Members present voted yes—motion carried.

FOUR YEAR PROBATIONARY APPOINTMENTS LAPAGE, DENTON

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint the following people to a four year probationary appointment as follows:

1. Amy LaPage, Guidance Counselor, effective September 1, 2015, at an annualized salary of \$49,420 (2015-16)
2. Kim Denton, Guidance Counselor, effective September 1, 2015 at an annualized salary of \$49,420 (2015-16)

All Board Members present voted yes—motion carried.

EMPLOYMENT AGREEMENT SCOTT

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board authorize Mr. Barcomb to enter into a new employment agreement between CVES and A. Paul Scott. All Board Members present voted yes—motion carried.

STRATEGIC PLAN UPDATE

Dr. Davey indicated that each division is working diligently with their Strategic Plan teams. The next DPT (District Planning Team) meeting will be held on January 28th. Dr. Davey and the DPT will give a mid-year update to the Board at the February 10th board meeting.

SUPERINTENDENT'S UPDATE

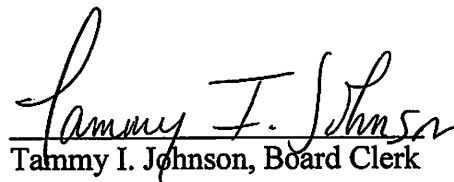
Dr. Davey shared a review of the recent Board of Regents Meeting and CSO Meeting. He updated the Board on his CVES Component visits. Teri shared a brief overview for board members on steps for accessing CVES web mail. Dr. Davey indicated that the Legislative Breakfast is upcoming on January 29th in Lake Placid, and he invited board members to attend with him.

NEXT BOARD MEETING

The next Board of Education Meeting will be held on Wednesday, February 10, 2016, at the Instructional Services Center in Plattsburgh. A proposed Executive Session will begin at 6:30 p.m., with the meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Dr. Guffey, to adjourn the meeting at 9:10 p.m. All Board Members present voted yes—motion carried.


Tammy I. Johnson, Board Clerk