

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: December 9, 2015

KIND OF MEETING: Regular Board Meeting

PLACE: Special Education Gym, Plattsburgh, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Dr. Jan Guffey
Richard Harriman, Sr.
Donna LaRocque
Thomas McCabe
Paul Mudie
Bruce Murdock
Michael St. Pierre
Lori Saunders

Board Members Absent:

Evan Glading
Linda Gonyo-Horne
Craig Jackson
Richard Malaney
Ed Marin

District Superintendent

Dr. Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Michele Friedman
Teresa Calabrese-Gray
Reginald McDonald
Christine Myers
A. Paul Scott
Cindy Werner
Elizabeth Laundrie
Garrett Hamlin
Betsy Morrow
Keith Baugh

MEETING
TO ORDER

President Barcomb called the meeting to order at 8:00 p.m.

EXECUTIVE
SESSION

Modification Made
May 11, 2016

Mrs. Boise moved, seconded by Mr. Murdock, that the Board go into Executive Session at 8:01 p.m., for the following reasons: (1) a matter of discussion regarding proposed, pending or current litigation; and (2) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

Mr. Harriman moved, seconded by Mrs. Boise, to come out of Executive Session at 8:47 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS OF
THE AUDIENCE

Cindy Werner, President of the United Professionals, stated that she has been Union President for the past 4 years and thanked the Board for all their support and great collaboration. She introduced Betsy Laundrie, who will take over as President effective January 1, 2016.

BUDGET
COMMITTEE
MEETING
UPDATE

A. Paul Scott gave a PowerPoint presentation with highlights from the December 1st Budget Committee meeting. He stated that Special Education enrollment is on target and CV-TEC enrollment is slightly higher. ISC has a solid start with professional development, and Management Services is moving forward. He indicated that there will be a slight reduction in TRS and ERS will stay “as is”.

Garrett Hamlin of Tetra Tech gave a PowerPoint presentation on the Mineville Campus boilers and energy performance contracting. He suggested replacing the pumps immediately and starting the process for replacing the boilers in January with a construction date of Summer 2016. Mr. Hamlin also provided an overview of potential energy performance contracts (EPC) CVES could consider in the future, reviewing project highlights and potential scope.

STRATEGIC PLAN
ADOPTION

Dr. Davey gave a Powerpoint Presentation on the CVES 2015-2018 Strategic Plan for Continuous Improvement. He reviewed the 2015-16 CVES Strategic Plan performance measures. Teri Calabrese-Gray, Michele Friedman, Reggie McDonald, and Paul Scott gave divisional overviews. Dr. Davey reviewed the 2015-16 Strategic Plan calendar and the CVES-wide presentations that will be taking place in December and January. Mrs. Boise moved, seconded by Mr. Murdock, that the Board adopt the CVES 2015-2018 Strategic Plan for Continuous Improvement. All Board Members present voted yes—motion carried.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the minutes of the November 19, 2015, Board Meeting as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Mr. Murdock moved, seconded by Mrs. Boise, that the Certification of Warrant for November 12-30, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

TREASURER'S
REPORT

Mr. Murdock moved, seconded by Mrs. Boise, that the Treasurer's Report for October 31, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following donations:

1. For our student stipend fund:
United Way (September) \$181.89
- All Board Members present voted yes—motion carried.

GRANT

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following grant:

1. Core Rehabilitation Services (CRS) grant, in the amount of \$227,403, for the period of January 1 - December 31, 2016 (CV-TEC)
- All Board Members present voted yes—motion carried.

SPECIAL AID
FUND PROJECT

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Special Aid Fund Project:

1. NYS Division of Criminal Justice Services Cyber Safety and Cyber Crime/Bullying/Harassment Prevention SAF Project, in the amount of \$68,571, for the period of October 1, 2015 through June 30, 2017 (pending a fully executed contract with NYS) (ISC)

All Board Members present voted yes—motion carried.

SPECIAL AID
FUND PROJECT
CONTINUATION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board authorize the following Special Aid Fund Project continuation:

1. That the Regional Special Education Technical Assistance Support Centers (RSE-TASC) project be allowed to continue providing services for the period January 1-March 31, 2016. Expenditures are not to exceed \$53,830. (Special Education)
All Board Members present voted yes—motion carried.

AGREEMENT

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the NYS Division of Criminal Justice Services for a contract to fund the Cyber Safety and Cyber Crime/Bullying/Harassment Prevention Project. The contract period will commence October 1, 2015 and end June 30, 2017. The funding amount paid to BOCES for this term shall be \$68,571 (pending a fully executed contract with New York State) (ISC)
All Board Members present voted yes—motion carried.

AGREEMENT
INCREASE

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following Agreement increase:

1. Increase to the General Staffing Agreement between Clinton-Essex-Warren-Washington BOCES and ETS, Inc. in the amount of \$6,220 for 37 additional days of temporary employee services at the Business Office in Management Services. The revised agreement value is not anticipated to exceed \$11,220. (Administration)
All Board Members present voted yes—motion carried.

RESIGNATIONS
GRENIER,
DARRAH

Mr. Murdock moved, seconded by Mrs. Boise, that the Board accept the following letters of resignation:

1. Dawn Grenier, Teacher Aide/Student Aide, effective December 12, 2015
 2. Diane Darrah, 20% Typist, effective January 1, 2016
- All Board Members present voted yes—motion carried.

RETIREMENTS
BANKER, DUPELL,
O'CONNOR,
GIBBS

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board accept the following letters of resignation for the purpose of retirement:

1. Grace Banker, Special Education Teacher, effective June 27, 2016 (29 years w/ CVES)
 2. Suzette Dupell, Teaching Assistant, effective June 27, 2016 (33 years with CVES)
 3. Sharon O'Connor, Teaching Assistant, effective June 24, 2016 (30 years w/ CVES)
 4. Deborah Gibbs, Teaching Assistant, effective June 23, 2016 (30 years with CVES)
- All Board Members present voted yes—motion carried.

RESIGNATION/
PART-TIME
APPOINTMENT
MATTISON

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board accept the following letter of resignation and appoint the following person to a Part-Time appointment as follows:

1. Accept the letter of resignation from Mallory Mattison, Temporary 100% Health Careers/LPN Teacher, effective December 10, 2015, and appoint Mallory Mattison to a Part-Time appointment as follows:
Mallory Mattison, LPN Instructor 50%, effective December 10, 2015, at an annualized salary of \$43,411 (prorated) (actual earned salary for 2015-16 is \$14,434.15)

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
BRINTON,
DEFELICE

All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following people to a 52-week Civil Service Probationary appointment as follows:

1. Marcia Brinton, Teacher Aide/Student Aide, effective December 11, 2015, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$9,093.69)
2. Angela Defelice, Teacher Aide/Student Aide, effective December 14, 2015, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$9,024.61)

All Board Members present voted yes—motion carried.

PART-TIME
APPOINTMENT
MATTISON

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following person to a Part-Time appointment as follows:

1. Mallory Mattison, Health Careers Teacher 20%, effective December 10, 2015, at an annualized salary of \$41,515 (prorated) (actual earned salary for 2015-16 is \$5,521.50)

All Board Members present voted yes—motion carried.

VOLUNTARY
DECREASE
SPOOR

Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board approve a voluntary decrease as follows:

1. Erin Spoor, LPN Instructor, from 100% to 50%, effective December 10, 2015, at an annualized salary of \$41,155 (prorated) (actual earned salary for 2015-16 is \$13,684.04)

All Board Members present voted yes—motion carried.

ADDITIONAL
WORK

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Additional Work for the 2015-16 school year:

<u>Name</u>	<u>Reason</u>	<u>Rate</u>
Emily Wood	Program Enhancements	Not to Exceed 5 hours - \$50.35

All Board Members present voted yes—motion carried.

TEMPORARY
GRANT
APPOINTMENTS

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following people to a Temporary Grant appointment as follows:

1. Jacob Fox, Work Study Student, effective December 10, 2015 – June 30, 2016, at a rate of \$8.75/hour for a maximum of 160 hours
2. Candi Lafountain, Work Study Student, effective December 10, 2015 – June 30, 2016, at a rate of \$8.75/hour for a maximum of 160 hours

All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following list of substitutes:

<u>Typist</u>	<u>Teacher</u>
Nicholas Cook	Peter Ducharme (uncertified)
<u>Teacher Aide/Student Aide</u>	<u>Teaching Assistant</u>
Marcia Brinton	Jeannie Fox (uncertified)

Jeannie Fox
All Board Members present voted yes—motion carried.

SUBSTITUTE
RATE INCREASE

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following substitute rate increase effective December 10, 2015:

8 Hour Day (inclusive of a 30-minute UNPAID lunch)

Principal from \$275/day to \$350/day

All Board Members present voted yes—motion carried.

RESIGNATION/
TEMPORARY
APPOINTMENT
PLUMADORE

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board accept the following letter of resignation and appoint the following person to a Temporary Appointment as follows:

1. Accept the resignation of Jaimie Plumadore, Registered Professional Nurse, effective January 4, 2016, and appoint Jaimie Plumadore to a Temporary Appointment as follows:

Jaimie Plumadore, Allied Health Teacher, effective Date: January 4 – June 30, 2016, at an annualized salary of \$34,911 (uncertified) (prorated) (actual earned salary for 2015-16 is \$20,946.60)

All Board Members present voted yes—motion carried.

APPEAL

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board adopt the following resolution:

WHEREAS, the Board of the Clinton-Essex-Warren-Washington BOCES received an appeal by a particular BOCES employee pursuant to Board Policy 9012; and

WHEREAS, the Board duly considered such appeal and associated documents and has treated them with confidentiality including as required under Policy 9012; and

WHEREAS, the Board reached a conclusion related to such appeal; and,

WHEREAS, the Board has reviewed and agreed to a letter communicating its analysis and conclusion related to such appeal,

NOW THEREFORE, BE IT RESOLVED, as follows:

1. The Board hereby authorizes the Board president to execute the determination letter in such appeal.

2. The Board authorizes the executed determination letter to be transmitted in a confidential manner to the employee who filed such appeal.

All Board Members present voted yes, with the exception of Dr. Guffey who abstained—motion carried.

CLOSE ASMS
SEARCH

Mr. Murdock moved, seconded by Mrs. Boise, that the Board adopt the following resolution:

WHEREAS, the BOCES conducted a search for an Assistant Superintendent for Management Services, for which the final day for submission of applications was November 6, 2015; and

WHEREAS, the search did not produce a mutually satisfactory candidate for the position.

NOW, BE IT RESOLVED, that the current Assistant Superintendent search be officially closed; and

RESOLVED, that the Superintendent be authorized to engage Dr. Kevin S. Baughman & Associates to engage in a confidential targeted search process, at a cost not to exceed \$4,900.00. All Board Members present voted yes—motion carried.

EXTEND
PROBATIONARY
APPOINTMENT
EICK

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board extend the probationary appointment period until August 31, 2016, for John Eick, Jr., to allow for additional time for tenure recommendation per agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, CVES United Professionals, and John Eick, Jr.

All Board Members present voted yes—motion carried.

ANNUAL REVIEW
OF THE CODE OF
CONDUCT

Teri Calabrese-Gray indicated that there are no changes to the Code of Conduct for the 2015-16 school year, and that our current Code of Conduct is currently under review for the 2016-17 school year. All changes will be presented to the Board in the Spring of 2016.

SUPERINTENDENT'S
UPDATE

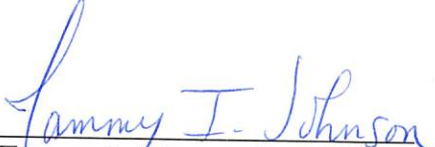
Dr. Davey shared upcoming meetings that he will be attending: the Northeast Council of School Superintendents Conference to be held in Lake Placid on December 10-11; the Putnam Central School Board of Education visit on December 15; the upcoming Board of Regents meeting on December 14-15; the DS meeting on December 21-22, and the Legislative Breakfast to be held in Lake Placid on January 29. All Board Members are invited to attend the Legislative Breakfast.

NEXT BOARD
MEETING

The next Board of Education Meeting will be held on Wednesday, January 13, 2016, at the Yandon-Dillon Center in Mineville. A proposed Executive Session will begin at 6:30 p.m., with the meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. St. Pierre moved, seconded by Mr. Murdock, to adjourn the meeting at 10:03 p.m. All Board Members present voted yes—motion carried.


Tammy I. Johnson, Board Clerk