

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: September 9, 2015

KIND OF MEETING: Regular Board Meeting

PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Evan Glading
Linda Gonyo-Horne
Jan Guffey
Richard Harriman, Sr.
Craig Jackson
Donna LaRocque
Richard Malaney
Ed Marin
Thomas McCabe
Paul Mudie
Bruce Murdock
Michael St. Pierre
Lori Saunders

Board Members Absent:

None

District Superintendent

Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Michele Friedman
Teresa Calabrese-Gray
Reginald McDonald
Michael Horne
Cindy (Haley) Werner

MEETING
TO ORDER

President Barcomb called the meeting to order at 6:41 p.m.

WELCOME NEW
BOARD MEMBER

President Barcomb welcomed our new CVES Board Member, Dr. Jan Guffey, who represents Moriah Central School. Dr. Guffey signed and filed her Oath of Office with the Board Clerk.

EXECUTIVE
SESSION

Modification Made
May 11, 2016

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:44 p.m., for the following reasons: (1) a matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed, (2) a matter of discussion regarding proposed, pending or current litigation and (3) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to come out of Executive Session at 7:36 p.m. All Board Members present voted yes—motion carried.

OPINIONS &
CONCERNS FROM
THE AUDIENCE

Michele Friedman and Reginald McDonald gave a brief overview of their division's opening days. Both days went well! Dr. Davey gave a brief PowerPoint presentation sharing pictures of our opening days.

**SPECIAL
 EDUCATION
 GARDEN
PRESENTATION**

Reginald McDonald gave a brief PowerPoint presentation on the CVES Special Education Garden. He thanked Judy Booth, a retired CVES Speech & Hearing Teacher, for all her time and energy in building this garden. It is greatly appreciated!

**PREVIOUS
 MINUTES**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the minutes of the August 20, 2015, Board Meeting as presented. All Board Members present voted yes—motion carried.

**CERTIFICATION
 OF WARRANT**

Mr. Murdock moved, seconded by Mrs. Boise, that the Certification of Warrant for August 13-27, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

BUDGET

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following budget:

1. Central Food Services Management budget in the amount of \$80,631, for the 2015-2016 school year, to accommodate for services requested by districts. (Elizabethtown-Lewis, Keene, Schroon Lake, and Westport)

All Board Members present voted yes—motion carried.

**SPECIAL AID FUND
 PROJECTS**

Mr. Murdock moved, seconded by Mr. Harriman, that the Board approve the following Special Aid Fund Projects:

1. School Library System Basic Operating Aid Special Aid Fund Project (F947) in the amount of \$92,019, for the 2015-16 school year (pending State Education Department approval)
2. School Library System Categorical Aid for Automation Special Aid Fund Project (F949) in the amount of \$9,202, for the 2015-16 school year (pending State Education Department approval)
3. School Library System Supplemental Operating Aid Special Aid Fund Project (F956) in the amount of \$44,941, for the 2015-16 school year (pending State Education Department approval)

All Board Members present voted yes—motion carried.

**CONTRACTOR/
 CONSULTANT
 AGREEMENT**

Mr. Murdock moved, seconded by Mr. Harriman, that the Board approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and First Transit, Inc. to provide transportation services for students in the CVES Special Education Program for the period of September 1, 2015 through June 30, 2016 at a “not to exceed” rate of \$350 per day. The current estimated expenditure for the agreement is \$7,000. (Special Education)

All Board Members present voted yes—motion carried.

AGREEMENTS

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES (CVES) and the University of Vermont Health Network Elizabethtown Community Hospital (UVMHN) under which UVMHN will provide the services of a Registered Professional Nurse (substitute School Nurse) at the CVES Campuses for the dates of September 8, 2015 through June 23, 2016 for the current total estimated cost of \$7,000. (Special Education)

2. Agreement between Clinton-Essex-Warren-Washington BOCES and Cornell University for the purpose of obtaining Therapeutic Crisis Intervention Training of Trainers services for BOCES and BOCES component districts in the amount of \$27,900. The dates for the agreement are October 5-9, 2015. (ISC)

All Board Members present voted yes—motion carried.

REVISED LEASE AGREEMENT

Mr. Murdock moved, seconded by Mr. Harriman, that the Board approve the following revised Lease Agreement:

WHEREAS, CEWW BOCES heretofore approved an agreement on or about August 20, 2014 for the rental of 471 square feet of office space situate at 194 U.S. Oval, Plattsburgh, New York from North County Workforce Partnership, Inc. for the period of September 1, 2014 to June 30, 2017;

WHEREAS, by reason of the need to increase the office space leased to 904 square feet, the North County Workforce Partnership, Inc. and CEWW BOCES have agreed to execute a revised lease agreement specifying the location and dimensions of the “new” areas leased and terminate the existing lease agreement dated August 20, 2014;

NOW THEREFORE, BE IT RESOLVED, that the lease agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES dated August 20, 2014, commencing September 1, 2014 and ending June 30, 2017, is hereby terminated and rescinded effective September 1, 2015; and be it further

RESOLVED, that the proposed revised lease agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES commencing September 1, 2015 and ending June 30, 2017 is hereby approved. The annual rent paid by BOCES to NCWP for the revised term shall be \$13,560 per year.

All Board Members present voted yes—motion carried.

RENTAL LEASE AGREEMENT

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve a resolution to allow Clinton-Essex-Warren-Washington BOCES to enter into a rental agreement, or agreements, for the rental of an excavator for use by the Mineville Campus Conservation Program. The approximate duration of the rental period is September 10, 2015 through June 30, 2016 with a total expenditure not anticipated to exceed \$17,600 (the IDA will reimburse CVES for 50% of the total rental cost, or approximately \$8,800, as one of the project entails work on the Essex County IDA project at the Moriah Business Park). Be it further recommended that the CVES Board President be granted authority to enter into rental agreements contingent upon CVES’ attorney approval. All Board Members present voted yes—motion carried.

**ADULT
 EDUCATION
 SPONSORSHIP
 AGREEMENTS**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Adult Education Sponsorship Agreements:
 Agreement between Clinton-Essex-Warren-Washington BOCES and AuSable Valley, Crown Point, Elizabethtown-Lewis, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Saranac, Schroon Lake, Ticonderoga, Westport, and Willsboro Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2015-16 school year. (CV-TEC)
 All Board Members present voted yes—motion carried.

**CROSS
 CONTRACTS**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Cross Contracts:
 1. 2014-15 Final – Putnam/Northern Westchester BOCES
 \$5,717 for Regional Recruitment/On-Line Application System and Staff Development (Beekmantown, CVES and Ticonderoga participate in one or more of these services)
 2. 2014-15 Final – Erie 1 BOCES
 \$7,395 for Policy Services and Statewide BOCES Public Relations (CVES, Peru and Westport participate in one of more of these services)
 3. 2014-15 Final – Madison-Oneida BOCES
 \$7,060 for Common Learning Objectives (Peru participates in this service)
 All Board Members present voted yes—motion carried.

MEMBERSHIPS

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following memberships for the Assistant Superintendent for Instruction and 21st Century Learning for the 2015-2016 school year:

- Association for Supervision and Curriculum Development (ASCD), \$89
- Staff/Curriculum Development Network (S/CDN), \$575
- New York State Council of School Superintendents, \$973

All Board Members present voted yes—motion carried.

**SPECIAL
 EDUCATION
 SCHOOL-AGED
 SUMMER SCHOOL
 RESOLUTION**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following resolution:

1. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Aged Summer School; and
 WHEREAS, CEWW BOCES provides Special Education School-Aged Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and
 WHEREAS, the CEWW BOCES has received written notification from the following school districts indicating their commitment to participate in the 2016 Special Education School-Aged Summer School and to pay the actual costs of operating the 2016 summer program, notwithstanding State Education Department tuition rates:
 AuSable Valley, Beekmantown, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Ticonderoga, Westport, Willsboro;

IT IS THEREFORE RESOLVED, that after diligently analyzing written notices provided by component Districts via Board Resolution, committing to pay the actual costs of operating the 2016 summer program, notwithstanding State Education Department tuition rates, the CEWW Board of Education authorizes the CEWW BOCES Special Education Director to provide 2016 Special Education School-Aged Summer School.

2. WHEREAS, the stated vision of CEWW BOCES is to “meet the needs and expectations of our component schools, the communities and all learners who are affected by our services,” and such vision is central to the desire of the Districts who wish to continue to have CEWW BOCES provide regional Special Education School-Aged Summer School; and

WHEREAS, CEWW BOCES provides Special Education School-Aged Summer School services in a cost-effective manner, due to the ability of CEWW BOCES to offer and provide services to multiple Districts which are able to share costs; and

IT IS THEREFORE RESOLVED, that if component Districts commit by Board Resolution to pay the actual costs of operating the 2017 summer program, notwithstanding State Education Department tuition rates, as indicated by written notice from those Districts, no later than August 1, 2016; CEWW BOCES will diligently analyze its ability to provide services in summer 2017, based in part, on the number of component participants and students; and

THEREFORE, BE IT FURTHER RESOLVED that if any provision of this RESOLUTION or any application of the RESOLUTION shall be found contrary to law, then such RESOLUTION or application shall not be deemed to be valid and subsisting, except to the extent permitted by law.

All Board Members present voted yes—motion carried.

**CAPITAL PROJECT
CHANGE ORDERS**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board authorize the District Superintendent to approve change orders on capital projects within the Board approved project total. All Board Members present voted yes—motion carried.

**RESCIND MOTION
HOOK**

Mr. St. Pierre moved, seconded by Mr. Murdock, that the Board rescind the following motion:

1. Rescind the motion that was approved at the August 20, 2015, Board Meeting whereby the Board granted a Recall Appointment per the eligibility list as per NYS Education Law Section 3013(3) to Helen Hook as a Deaf & Hearing Impaired Teacher, effective September 1, 2015. Helen Hook has asked to be removed from the Preferred Eligible list future recalls as of 9/1/15.

All Board Members present voted yes—motion carried.

**RESCIND
MOTION/
APPOINTMENT
SILVER**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board rescind the following motion and appoint (recall) the following person:

Rescind the motion that was approved at the August 20, 2015, Board Meeting whereby the Board appointed (recalled) Jamie Silver to the position of School Counselor, effective September 1, 2015, at an annualized salary of \$58,656 (2015-16), and appoint (recall) Jamie Silver from the eligibility list as per NYS Education Law Section 3013(3) as follows:

RESCIND
MOTION/
APPOINTMENT
SILVER
CONTINUED

Jamie Silver, School Counselor, effective September 21, 2015, at an annualized salary of \$58,656 (prorated) (actual earned salary for 2015-16 is \$55,136.64)

All Board Members present voted yes—motion carried.

RECALL
APPOINTMENTS
AUCOIN,
RICHARDS,
STEFANIC

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint (recall) the following people:

1. N. Suzanne Aucoin, Interpreter for the Deaf, effective September 1, 2015, at an annualized salary of \$48,674 (2015-16)
2. Susan Richards, Speech & Hearing Teacher, effective September 1, 2015, at an annualized salary of \$53,050 (2015-16)
3. Karen Stefanic, Special Education Teacher, effective September 1, 2015, at an annualized salary of \$40,047 (2015-16) (Served one year of her probationary appointment when per position was abolished. Probationary period resumes 9/1/15 with her tentative tenure date effective 9/1/17.)

All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENT
BAILEY, CONROY,
MATTISON

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following people to a Temporary Appointment as follows:

1. Stuart Bailey, Security & Law Enforcement Teacher, effective September 1, 2015 – June 30, 2016, at an annualized salary of \$41,155 (2015-16) (retroactive to 9/1/15)
2. Debra Conroy, Behavioral Specialist, effective September 1, 2015 – longer than 40 days, at an annualized salary of 1/200th per diem of \$44,430 (2015-16) (starting salary of a Behavioral Specialist retroactive to September 1, 2015)
3. Mallory Mattison, Health Careers Teacher/LPN Instructor (increase from 20% to 100%), effective September 1, 2015 – longer than 40 days, at an annualized salary of 1/200th per diem of \$41,155 (2015-16) (starting salary of a Health Careers Teacher/LPN Instructor retroactive to September 1, 2015)

All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following list of substitutes:

Temporary On-Call Teacher Aide/Student Aide

Mary Babbie

Teaching Assistant

Mary Babbie

Teaching Assistant

Lindsay Bechard (certified)

Andrea Denton (certified)

Jessica Mitchell-Briehl (certified)

All Board Members present voted yes—motion carried.

Teacher

Mallory Mattison (certified)

Carol Burleigh

Behavioral Specialist

Debra Conroy

Counselor

Merrilee Hamlin

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**EXTRA-
CLASSROOM
ACTIVITY FUND
CHIEF FACULTY
ADVISOR**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following person as Chief Faculty Advisor for the Extraclassroom Activity Fund, effective September 2, 2015 through the July 2016 Reorganization Meeting, with no additional compensation: Adam Facticeau for the Plattsburgh Campus (replaces Thomas Ryan). All Board Members present voted yes—motion carried.

**RESIGNATION
EMERY**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board accept the following letter of resignation:

1. Hannah Emery, Teacher Aide/Student Aide, effective September 1, 2015
All Board Members present voted yes—motion carried.

**FOUR-YEAR
PROBATIONARY
APPOINTMENTS
DENTON,
BECHARD**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following people to a four-year probationary appointment as follows:

1. Andrea Denton, Teaching Assistant, effective September 1, 2015, at an annualized salary of \$19,803 (starting salary for a Teaching Assistant, retroactive to 9/1/15)
 2. Lindsay Bechard, Teaching Assistant, effective September 1, 2015, at an annualized salary of \$19,803 (starting salary for a Teaching Assistant, retroactive to 9/1/15)
- All Board Members present voted yes—motion carried.

**CIVIL SERVICE
PROBATIONARY
APPOINTMENT
HARRIGAN**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following person to a 52-week Civil Service Probationary appointment as follows:

1. Tammy Harrigan, 40% Teacher Aide/Student Aide, effective September 10, 2015, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$5,470.58)
All Board Members present voted yes—motion carried.

**ADOPT REVISED
POLICIES**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board adopt the following revised policies:

- #9105 School Volunteers
#8160.1, 8160.3, and 8160.4 Summary of Changes to the CVES Emergency Response Plans
All Board Members present voted yes—motion carried.

DELETE POLICY

Mr. St. Pierre moved, seconded by Mr. Murdock, that the Board delete the following policy:

- #9115 Safety of Children and Students in Contact with Conditionally or Emergency Conditionally Appointed Employees
All Board Members present voted yes—motion carried.

**SUBSTITUTE
RATES**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board set the hourly pay rate for substitute custodians at \$10/hour, beginning September 10, 2015. The current hourly pay rate of \$8.75 for substitute custodians at CVES is 88% of the regional average of \$9.98/hour among component school districts. All Board Members present voted yes—motion carried.

**CERTIFICATION &
 RE-
 CERTIFICATION
 OF LEAD
 EVALUATORS**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following resolution:

1. the recertification of following Lead Teacher Evaluators for the 2015-16 school year, who have attended various CVES meetings and state, regional or local professional development offerings: Bonnie Berry, Teri Calabrese-Gray, Jim McCartney, Michele Friedman, Grace Stay and Thomas Ryan
2. the recertification of the following Lead Principal Evaluators for the 2015-16 school year, who have attended various CVES meetings: Bonnie Berry, Teri Calabrese-Gray, and Michele Friedman
3. Be it resolved that Adam Facticeau and Reginald McDonald are hereby certified as a Qualified Lead Evaluator of classroom teachers having successfully completed the following training requirements prescribed in 8 NYCCR §30-2.9(b):
 - (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
 - (2) Evidence-based observation techniques that are grounded in research;
 - (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCCR §30-2.2;
 - (4) Application and use of the State-approved rubrics selected by the BOCES for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
 - (5) Application and use of the assessment tools that the BOCES utilizes to evaluate its classroom teachers, including, but not limited to, structured portfolio reviews, professional growth goals*, school improvement goals, etc.;
 - (6) Application and use of the State-approved locally selected measures of student achievement used by the BOCES to evaluate its classroom teachers;
 - (7) The scoring methodology utilized by the Department and the BOCES to evaluate a classroom teacher under 8 NYCCR §30-2, including (a) how scores are generated for each subcomponent and the composite effectiveness score of classroom teachers, and (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
 - (8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCCR §30-2.9(b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the BOCES annual professional performance review plan.

*Professional growth goals constitute one of the assessment tools available for the evaluation of classroom teachers under the "other measures of effectiveness" subcomponent of annual professional performance reviews conducted during the 2015-16 school year only.

All Board Members present voted yes—motion carried.

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STRATEGIC PLAN
UPDATE

Dr. Davey confirmed that a Board Retreat with Sean Brady has been scheduled for Thursday, November 5, 2015. More details will follow.

SUPERINTENDENT'S
UPDATE

Dr. Davey thanked everyone for a great start to the 2015-16 school year and shared his appreciation to staff and administration. He updated the Board on Shared Services and provided a guide sheet from Management Services highlighting key functions.

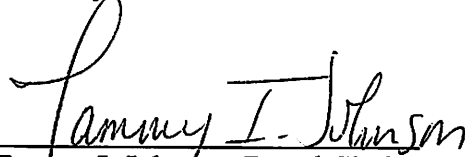
Dr. Davey stated that we are continuing to improve our new website which was up and running for the start of the new year, and indicated that APPR discussions are currently taking place.

NEXT BOARD
MEETING

The next Board of Education Meeting will be held on Wednesday, October 14, 2015, at the Instructional Services Center in Plattsburgh. A proposed Executive Session will begin at 6:30 p.m., with the regular meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to adjourn the meeting at 8:21 p.m. All Board Members present voted yes—motion carried.



Tammy I. Johnson, Board Clerk