

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: January 14, 2015

KIND OF MEETING: Regular Board Meeting

PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb  
Leisa Boise  
Tonia Finnegan  
Bryan Garvey  
Richard Harriman, Sr.  
Donna LaRocque  
Thomas McCabe  
Bruce Murdock  
Sue Reaser  
Michael St. Pierre  
Lori Saunders

Board Members Absent:

Evan Glading  
Linda Gonyo-Horne  
Richard Malaney  
Ed Marin

District Superintendent

Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Cindy Haley  
Michele Friedman  
Roxanne Pombrio  
Rachel Risetto  
Teri Calabrese-Gray  
Betsy Morrow  
Tom Mortati

MEETING  
TO ORDER

President Barcomb called the meeting to order at 7:31 p.m.

EXECUTIVE  
SESSION

Modification Made  
May 11, 2016

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 7:35 p.m., for the following reasons: (1) a matter of discussion regarding proposed, pending or current litigation; and (2) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

Mrs. Boise moved, seconded by Mrs. Finnegan, to come out of Executive Session at 8:50 p.m. All Board Members present voted yes—motion carried.

PREVIOUS  
MINUTES

Mrs. Boise moved, seconded by Mrs. LaRocque, that the Board approve the minutes of the December 17, 2014, Board Meeting as presented. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

Mrs. Reaser moved, seconded by Mrs. Boise, that the Certification of Warrant for December 4, 2014 - January 5, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

TREASURER'S  
REPORT

Mr. St. Pierre moved, seconded by Mrs. Finnegan, that the Treasurer's Report for November 30, 2014, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board accept the following donations:

1. For our student stipend:

United Way	\$500.00
Pepsi Cola	<u>112.63</u>
Total	\$612.63

2. Donation of \$200 cash from Michael Graziano of NY Correction and Youth Services Association, to benefit the CV-TEC Plattsburgh Campus Security & Law Program

All Board Members present voted yes—motion carried.

BUDGET  
INCREASES

Mrs. Reaser moved, seconded by Mrs. Saunders, that the Board approve the following budget increases:

1. Increase the School Library System Operating Aid (F947) budget from \$86,964 to \$89,420.54, for the 2014-15 school year, due to rollover funds from 2013-14 (ISC)
2. Increase the School Library System Automation Aid (F949) budget from \$8,696 to \$9,814.14, for the 2014-15 school year, due to rollover funds from 2013-14 (ISC)
3. Increase the School Library System Supplementary Aid (F956) budget from \$42,476 to \$64,191.38, for the 2014-15 school year, due to rollover funds from 2013-14 (ISC)
4. Increase the School Public Relations budget from \$22,230 to \$35,100, for anticipated increase in service requests from CVES for the 2014-15 school year (ISC)
5. Increase the Staff Development – Bus Drivers budget from \$18,885 to \$29,385, due to anticipated service requests for the 2014-15 school year (ISC)
6. Increase the Employer/Employee Labor Relations budget from \$389,189 to \$436,929, for the 2014-15 school year, to accommodate for the cross contract between CVES and Albany BOCES (Human Resources)

All Board Members present voted yes—motion carried.

GRANT  
CONTINUATION

Mrs. Reaser moved, seconded by Mrs. Finnegan, that the Board authorize the following:

1. That the Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture III grant be allowed to continue providing services for the period February 1 - March 31, 2015. (final 60 days for a total of 180 days) (CV-TEC)

All Board Members present voted yes—motion carried.

CONTRACTOR/  
CONSULTANT  
AGREEMENT

Mrs. Saunders moved, seconded by Mr. Harriman, that the Board approve the following Contractor/Consultant Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and A.P.L. Associates for the purpose of obtaining an Instructional Skills Level I Workshop, an Instructional Skills Level II Workshop, and an Instructional Skills Refresher Workshop for BOCES and BOCES component districts in an amount not anticipated to exceed \$31,000. The workshop dates are January 22 & 23, 2015, March 3, 4, 5, 17, 18 & 19, 2015 and April 7, 2015. (ISC)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Public Consulting Group, Inc. for the purpose of obtaining a Common Core State Standard Workshop Series for BOCES and BOCES component districts for the total amount of

**CONTRACTOR/  
CONSULTANT  
AGREEMENT  
CONTINUED**

\$20,000. The workshop dates are February 10, 2015, March 10, 2015 and April 7, 2015, and May 7, 2015. (ISC)  
All Board Members present voted yes—motion carried.

**REVISED LEASE  
AMENDMENT**

Mrs. Reaser moved, seconded by Mrs. Finnegan, that the Board approve the following resolution regarding the revised North Country Workforce Partnership Inc. Lease Agreement:

**WHEREAS**, CEWW BOCES heretofore approved an agreement on or about June 11, 2014 for the rental of 2,061.2 square feet of office space situate at 194 U.S. Oval, Plattsburgh, New York from North County Workforce Partnership, Inc. for the period of July 1, 2014 to June 30, 2017;

**WHEREAS**, by reason of the need to switch the location of a portion of the office space leased North County Workforce Partnership, Inc. and CEWW BOCES have agreed to execute a revised lease agreement specifying the location and dimensions of the “new” areas leased and terminate the existing lease agreement dated June 11, 2014;  
**NOW THEREFORE, BE IT RESOLVED**, that the lease agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES dated June 11, 2014, commencing July 1, 2014 and ending June 30, 2017, is hereby terminated and rescinded effective January 1, 2015; and be it further

**RESOLVED**, that the proposed revised lease agreement by and between North County Workforce Partnership, Inc. and CEWW BOCES commencing January 1, 2015 and ending June 30, 2017 is hereby approved.

All Board Members present voted yes—motion carried.

**RESIGNATIONS  
CHRISTENSEN,  
CASSAVAUGH,  
TERRY**

Mrs. Boise moved, seconded by Mr. Murdock, that the Board accept the following letters of resignation:

1. Jamie Christensen, Teacher Aide/Student Aide, effective January 24, 2015
2. Eric Cassavaugh, Teacher Aide/Student Aide, effective January 24, 2015
3. Nicole Terry, Teacher Aide/Student Aide, effective January 24, 2015

All Board Members present voted yes—motion carried.

**RETIREMENTS  
CONROY, BABBIE,  
GLADUE**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board accept the following letters of resignation for the purpose of retirement:

1. Debra Conroy, School Counselor, effective June 30, 2015
2. Mary Babbie, Teaching Assistant, effective June 30, 2015
3. Denise Gladue, Teacher Aide/Student Aide, effective February 28, 2015

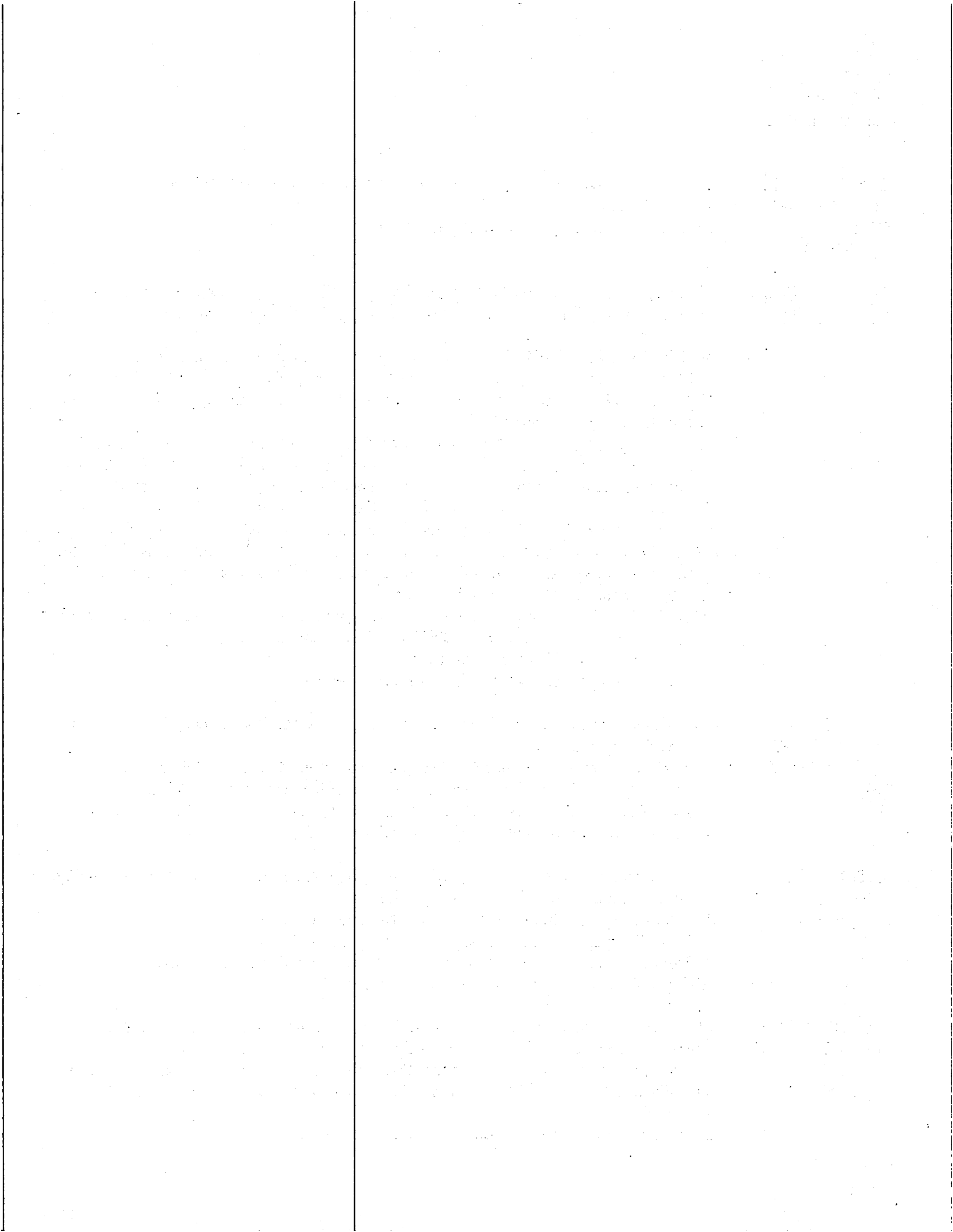
All Board Members present voted yes—motion carried.

**CIVIL SERVICE  
PROBATIONARY  
APPOINTMENT  
LAMOY**

Mrs. Reaser moved, seconded by Mrs. Boise, that the Board appoint the following person to a 52-week Civil Service Probationary Appointment as follows:

1. Joseph Lamoy, Micro Computer Specialist, effective February 2, 2015, at an annualized salary of \$34,000 (prorated) (actual earned salary for 2014-15 is \$13,940.00)

All Board Members present voted yes—motion carried.



**TENURE  
APPOINTMENTS  
LAPAGE,  
O'CONNELL**

Mr. Murdock moved, seconded by Mrs. Finnegan, that the Board grant tenure to the following people:

1. Amy LaPage, Instructional Support Services in Professional Development (Behavior Specialist), effective April 11, 2015
  2. Louise O'Connell, Teaching Assistant, effective April 23, 2015
- All Board Members present voted yes—motion carried.

**PERMANENT  
APPOINTMENT  
VANN**

Mr. St. Pierre moved, seconded by Mrs. Boise, that the Board grant a permanent appointment to the following person:

1. Sandra Vann, Job Placement Aide, effective February 5, 2015
- All Board Members present voted yes—motion carried.

**ADULT  
EDUCATION  
INSTRUCTORS**

Mr. St. Pierre moved, seconded by Mrs. Reaser, that the Board approve the following Adult Education Instructors effective January 15-June 30, 2015:

<u>Name</u>	<u>Rate</u>
Karen Manning	\$25.00/hour
Derrick Hackett	\$25.00/hour

All Board Members present voted yes—motion carried.

**ADDITIONAL  
WORK**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following additional work for the remainder of the 2014-15 school year:

<u>Name</u>	<u>Reason</u>	<u>Rate</u>
Donald Cogswell	Skills USA Co-Advisor (Mineville)	\$852.30/stipend
Kevin Shaw	Skills USA Co-Advisor (Mineville)	\$852.30/stipend

All Board Members present voted yes—motion carried.

**SUBSTITUTES**

Mr. Murdock moved, seconded by Mrs. Finnegan, that the Board appoint the following list of substitutes:

- Substitute Teaching Assistant
- Jean Gonyo (certified)
- Rosemary Burl (uncertified)
- Temporary On-Call Teacher Aide/Student Aide
- Aviaja Brimstein

All Board Members present voted yes—motion carried.

**FACILITATORS/  
SCORERS**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board appoint the following Facilitators and Scorers for the period January 15-June 30, 2015:

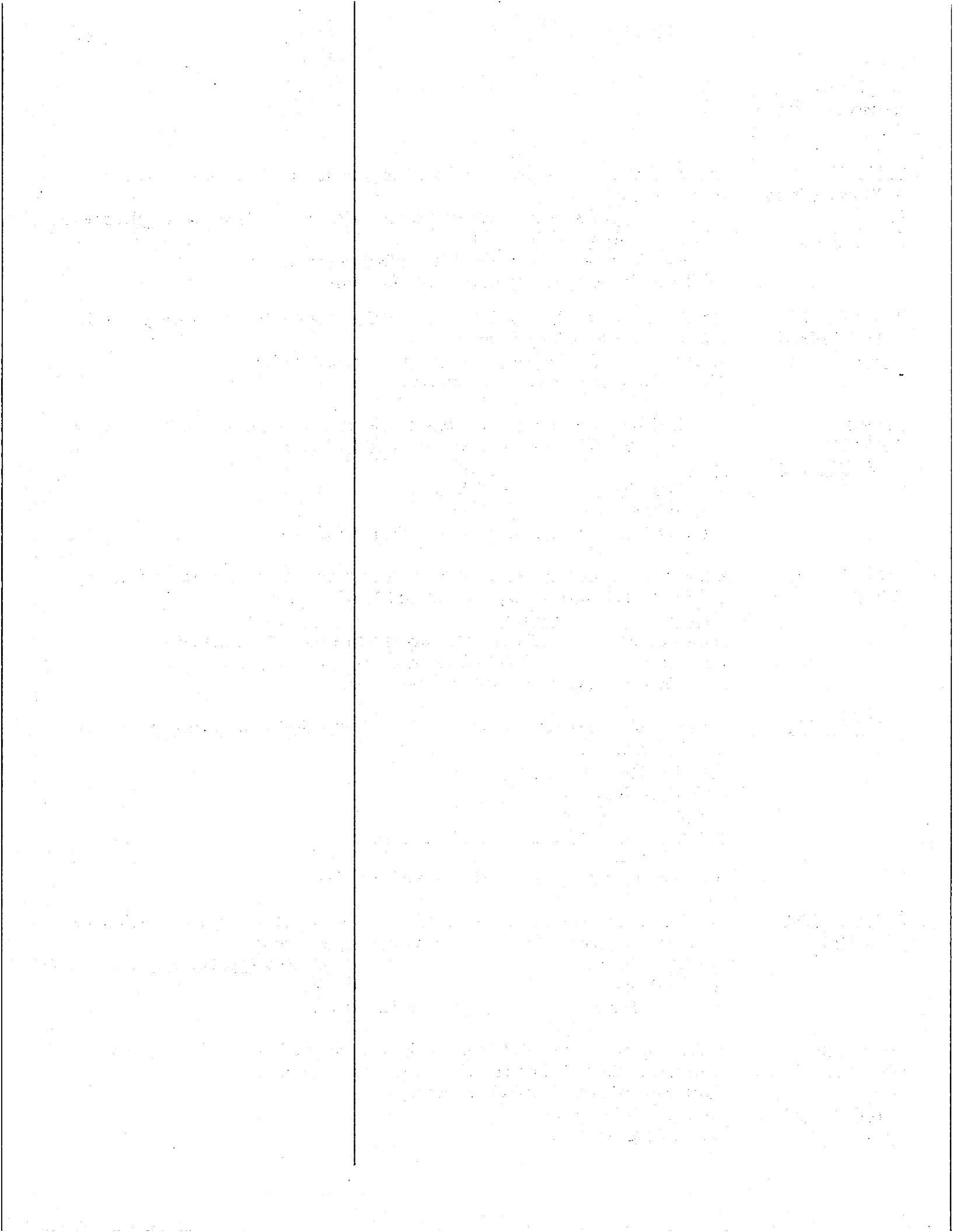
<u>Facilitator (\$25.15/hour)</u>	<u>ELA/Math Scorer (\$20.00/hour)</u>
Heather Deans	Heather Deans

All Board Members present voted yes—motion carried.

**INCREASE  
MINIMUM WAGE  
FOR  
SUBSTITUTES**

Mrs. Reaser moved, seconded by Mrs. Boise, that the Board increase the minimum wage amount for the following daily substitute temp-on-call rates:

- Teacher Aide/Student Aide: \$61.25 per day
- Clerical: \$61.25 per day
- Laborer: \$70.00 per day



**INCREASE  
MINIMUM WAGE  
FOR  
SUBSTITUTES  
CONTINUED**

Cleaner/Messenger: \$70.00 per day  
These are effective January 1, 2015.  
All Board Members present voted yes—motion carried.

**POSITION  
INCREASE  
WISTER**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board increase the following position due to increased services:  
1. Beth Wister, Visually Handicapped Teacher, from 51% to 55%, effective January 15, 2015, at an annualized salary of \$67,597 (prorated) (actual earned salary for 2014-15 is \$35,988.65)  
All Board Members present voted yes—motion carried.

**TEMPORARY  
APPOINTMENT  
BERRY**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint the following person to a Temporary Appointment as follows:  
1. Bonnie Berry, Interim Special Education Director, effective January 20, 2015, at the rate of \$275 per day up to a maximum of 5 days per week.  
All Board Members present voted yes, with the exception of Mrs. Saunders who voted no—motion carried. Mrs. Reaser thanked Roxanne Pombrio for her service to CVES and all the special education students.

**NEXT BOARD  
MEETING**

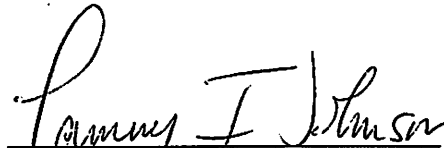
The next Board of Education Meeting will be held on Wednesday, February 11, 2015, at the Instructional Services Center in Plattsburgh, beginning at 7:30 p.m.

**STRATEGIC PLAN  
UPDATE**

Dr. Davey, Teri Calabrese-Gray, Roxanne Pombrio and Michele Friedman updated the Board on the progress to date with our CVES Strategic Plan. Dr. Davey indicated that the Board held a retreat on January 6<sup>th</sup> that was well attended and he thanked the Board for their participation and input on how they can support the Strategic Plan. The Board indicated they had a better understanding of the plan and how they can help guide it moving forward. Vice President St. Pierre indicated that they are very excited to be a part of this Plan and the Board wants to stay informed on the progress.

**ADJOURNMENT**

Mr. Murdock moved, seconded by Mr. St. Pierre, to adjourn the meeting at 9:17 p.m. All Board Members present voted yes—motion carried.

  
Tammy I. Johnson, Board Clerk