

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
 Board of Cooperative Educational Services
 Sole Supervisory District of Clinton, Essex,
 Warren and Washington Counties

DATE: October 14, 2015

KIND OF MEETING: Regular Board Meeting

PLACE: Instructional Services Center, Plattsburgh, NY

Board Members Present:

Larry Barcomb
 Leisa Boise
 Linda Gonyo-Horne
 Jan Guffey
 Richard Harriman, Sr.
 Craig Jackson
 Donna LaRocque
 Ed Marin
 Thomas McCabe
 Paul Mudie
 Bruce Murdock
 Michael St. Pierre
 Lori Saunders

Board Members Absent:

Evan Glading
 Richard Malaney

District Superintendent

Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Michele Friedman
 Teresa Calabrese-Gray
 Reginald McDonald
 Michael Horne
 Christine Myers
 A. Paul Scott
 Betsy Morrow
 Jaci Kelleher

MEETING TO ORDER

President Barcomb called the meeting to order at 6:35 p.m.

EXECUTIVE SESSION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 6:36 p.m., for the following reasons: (1) a matter of discussion regarding proposed, pending or current litigation and (2) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

Mrs. Boise moved, seconded by Mrs. Gonyo-Horne, to come out of Executive Session at 7:33 p.m. All Board Members present voted yes—motion carried.

BOARD MEMBER APPRECIATION MONTH

Dr. Davey indicated that it was Board Member appreciation month. He thanked all of the school Board Members on behalf of our entire organization, students and component districts, for the very important part they play in the education of our CVES students and those of our component school districts. He stated that it is a privilege to be represented by high-quality Board Members.

Reggie McDonald stated that the display of artwork and the coasters at each place setting were done by some of his special education students with Meredith Jacobs, the Art teacher. Michele Friedman introduced one of her Culinary Arts teachers, Sherry Snow, and several of her students, who baked some delicious treats for the Board. The Culinary students introduced themselves and shared their component home district. Dr. Davey also presented each Board Member with a CVES name tag that they can wear representing themselves as CVES Board Members at official functions.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the minutes of the September 9, 2015, Board Meeting as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Certification of Warrant for August 31-October 5, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

TREASURERS'
REPORTS

Mr. Murdock moved, seconded by Mrs. Boise, that the Treasurers' Reports for June, July and August 2015, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mrs. Gonyo-Horne moved, seconded by Mrs. Boise, that the Board accept the following donations:

1. For our student stipend fund:

United Way (August)	\$181.89
Pepsi Cola	84.52
United Way (September)	<u>181.89</u>
	\$448.30

2. Donation of a pressure washer model T52011, from David Baker, with an estimated value of \$100. This donation will benefit the Small Engines & Marine Tech Program at CV-TEC.

All Board Members present voted yes—motion carried.

BUDGET
INCREASE

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following budget increase:

1. Increase the Library Media Services budget from \$153,197 to \$168,197 due to participating school districts purchasing more databases for the 2015-16 school year (AuSable Valley, Chazy, Crown Point, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Ticonderoga, Westport & Willsboro)

All Board Members present voted yes—motion carried.

CONTRACTOR/
CONSULTANT
AGREEMENTS

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Staff Development for Educators for the purpose of obtaining workshops entitled "Guided Math & Centers, Grades K-5" and "Model Drawing for Higher-Level Word Problems, Grades 6-8" for BOCES and BOCES component districts in an amount not to exceed \$7,800. The dates for agreement services are October 26 and 27th, 2015. (ISC)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Gary Finney for the purpose of obtaining square dancing performances as required by BOCES component districts in an amount not anticipated to exceed \$10,000. The dates for the agreement are September 1, 2015 through June 30, 2016. (ISC)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Prism Decision Systems, LLC under which Prism Decision Systems will provide planning and

CONTRACTOR/
CONSULTANT
AGREEMENTS
CONTINUED

facilitation support to assist BOCES in accelerating and improving the BOCES-wide strategic plan for continuous academic improvement. Agreement services will take place during the 2015-2016 school year for an amount not to exceed \$14,050. (Administration)

4. Agreement between Clinton-Essex-Warren-Washington BOCES and Ann Schmitt for the purpose of obtaining CPR Training and Related Instructional services as needed, at a rate of \$42 per hour for the 2015-2016 school year. The current estimated annual expenditure for the agreement is \$9,000. (CV-TEC)

All Board Members present voted yes—motion carried.

ADULT
EDUCATION
SPONSORSHIP
AGREEMENTS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Beekmantown Central, Keene Central, and Plattsburgh City School Districts for the purpose of providing Adult Education Instructional Activities for the 2015-16 school year.

All Board Members present voted yes—motion carried.

CROSS
CONTRACTS

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following Cross Contracts:

1. 2014-15 Final – Monroe 2-Orleans BOCES

\$2,506.81 for School Improvement (Plattsburgh participates in this service)

2. 2014-15 Final – Onondaga-Cortland-Madison BOCES

\$1,580 for Energy Coordination and School Improvement (CVES and Keene participate in one of more of these services)

All Board Members present voted yes—motion carried.

SCHOOL LUNCH
PROGRAM
RESOLUTION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board adopt the Policy Statement for Free and Reduced Price Meals or Free Milk, for the 2015-16 school year.

All Board Members present voted yes—motion carried.

CHANGE FUNDS

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following change fund and custodian of the fund for the 2015-16 school year:

Special Education – Life Skills Sunshine Café (Plattsburgh-Main Campus), Catherine Sample - \$25.00.

All Board Members present voted yes—motion carried.

RETIREMENT
CONTRIBUTION
RESERVE
BALANCE FOR
2015-16

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following:

1. Based on estimated 2015-16 contribution rates for the NYS and Local Employees Retirement System (ERS), the Retirement Contribution Reserve (RCR) shall not be utilized for the payment/accrual of current year ERS obligations. The RCR shall be maintained at an amount not to exceed \$1,500,000 plus annual interest, as of June 30, 2016.

2. Authorize contributions to the Retirement Contribution Reserve in 2015-2016 in an amount not to exceed the difference between the current ERS contribution rate appropriated of 18% and the actual 2015-2016 ERS obligations payable for 2015-2016.

RETIREMENT
CONTRIBUTION
RESERVE
BALANCE FOR
2015-16
CONTINUED

This amount is estimated at approximately \$46,500, but is subject to change depending on actual salaries paid and final ERS contributions due.
All Board Members present voted yes—motion carried.

SPECIAL AID
FUND PROJECT

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following Special Aid Fund Project:

1. Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture III Special Aid Fund Project, in the amount of \$200,000, for the period of October 1, 2015 – September 30, 2016, due to rollover of the 2014-15 funds.
All Board Members present voted yes—motion carried.

SPECIAL AID
PROJECT
CONTINUATION

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board authorize the following:

1. That the WIA ABE & Literacy Services project be allowed to continue providing services for the period October 1- December 31, 2015. Expenditures are not to exceed \$18,999.
2. That the WIA Corrections Education and Other Institutionalized Education project be allowed to continue providing services for the period October 1- December 31, 2015. Expenditures are not to exceed \$12,543.
3. That the WIA Literacy Zone Census 58585 project be allowed to continue providing services for the period October 1- December 31, 2015. Expenditures are not to exceed \$18,445.
4. That the WIA Literacy Zone Census 58574 project be allowed to continue providing services for the period October 1- December 31, 2015. Expenditures are not to exceed \$18,825.
5. That the Regional Special Education Technical Assistance Support Centers (RSE-TASC) project be allowed to continue providing services for the period October 1- December 31, 2015. Expenditures are not to exceed \$53,830.
All Board Members present voted yes—motion carried.

RESIGNATIONS
QUINT, CONROY,
COAKLEY,
SNYDER,
JOHNSTON

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board accept the following letters of resignation:

1. Judith Quint, Teacher Aide/Student Aide, effective October 10, 2015
2. Debra Conroy, Behavioral Specialist – Temporary Appointment, effective October 2, 2015
3. Susan Coakley, 20% Physical Education Teacher, effective September 1, 2015
4. Morgan Snyder, Special Education Teacher, effective October 9, 2015
5. Candice Johnston, Behavior Specialist, effective October 30, 2015
All Board Members present voted yes—motion carried.

RESIGNATIONS/
APPOINTMENTS
GREENE, TAITT

Mr. Murdock moved, seconded by Mr. Harriman, that the Board accept the following letters of resignation and appoint the following people:

1. Accept the resignation of Brittany Greene, Teaching Assistant, effective September 28, 2015, and appoint Brittany Greene to a Temporary Appointment as follows: Brittany Greene, Special Education Teacher 7-12, effective September 28, 2015 – June 30, 2016, at an annualized salary of \$34,911 (uncertified) (actual earned salary for 2015-16 is \$31,943.57)
 2. Accept the resignation of Kayla Taitt, Teacher Aide/Student Aide, effective September 28, 2015, and appoint Kayla Taitt to a Four-Year Probationary Appointment as follows:
Kayla Taitt, Teaching Assistant, effective September 28, 2015, at an annualized salary of \$19,803 (prorated) (actual earned salary for 2015-16 is \$18,119.75)
- All Board Members present voted yes—motion carried.

FOUR-YEAR
PROBATIONARY
APPOINTMENTS
WEISS,
SANTANIELLO,
PIERCE, BAUGH

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint the following people to a Four-Year Probationary Appointment as follows:

1. Joanne Weiss, Library Media Specialist, effective November 9, 2015, at an annualized salary of \$41,411 (prorated) (actual earned salary for 2015-16 is \$32,093.53)
 2. Nicole Santaniello, School Counselor, effective November 2, 2015, at an annualized salary of \$ 49,420.00 (prorated) (actual earned salary for 2015-16 is \$39,536.00)
 3. Joshua Pierce, Environmental Conservation/Forestry Teacher, effective September 1, 2015, at an annualized salary of \$41,155 (actual earned salary for 2015-16 is \$41,155)
 4. Keith Baugh, Special Education Principal/General, effective November 12, 2015, at an annualized salary of \$ 77,500 (prorated) (actual earned salary for 2015-16 is \$49,406.20)
- All Board Members present voted yes—motion carried.

CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
SCOTT, WORLEY,
TROMBLY, TRUE,
BEAUDRY,
PIERCE

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following people to a 52-week Civil Service Probationary appointment as follows:

1. Susan Scott, Teacher Aide/Student Aide, effective October 15, 2015, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$11,941.17)
2. Caitlin Worley, Teacher Aide/Student Aide, effective October 15, 2015, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$11,941.17)
3. Brenda Trombly, Teacher Aide/Student Aide, effective October 15, 2015, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$11,941.17)
4. Shay True, Teacher Aide/Student Aide, effective October 15, 2015, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$11,941)
5. Joanne Beaudry, Teacher Aide/Student Aide, effective October 19, 2015, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2015-16 is \$11,801.63)
6. Roseanne Pierce, Occupational Therapist, effective November 16, 2015, at an annualized salary of \$42,697 (prorated) (actual earned salary for 2015-16 is

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CIVIL SERVICE
PROBATIONARY
APPOINTMENTS
CONTINUED

\$31,596.52)

All Board Members present voted yes, with the exception of Mrs. Saunders who abstained—motion carried.

PART-TIME
APPOINTMENT
MITCHELL-
BRIEHL

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint the following person to a part-time appointment as follows:

1. Jessica Mitchell-Briehl, Food Service Teacher 50% (Job Target), effective July 1, 2015, at an annualized salary of \$42,816 (prorated) (actual earned salary for 2015-16 is \$21,408)

All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENTS
WOODS, CONROY,
SPOOR,
BURLEIGH

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following people to a Temporary Appointment as follows:

1. Chester Woods, Building Maintenance Worker, effective October 15, 2015, at an annualized salary of \$30,276 (prorated)

2. Debra Conroy, Counselor, effective October 5, 2015 (no longer than 40 days), at an annualized salary of 1/200th per diem of \$49,419.56 (2015-16) starting salary for a Counselor

3. Erin Spoor, LPN Teacher, effective September 1, 2015 through June 30, 2016, at an annualized salary of \$41,155 (certified)

4. Carol Burleigh, Special Education Teacher, effective September 8, 2015 through June 30, 2016, at an annualized salary of \$41,411 (prorated) (actual earned salary for 2015-16 is \$40,996.89)

All Board Members present voted yes—motion carried.

POSITION
INCREASES
WISTER, DALY

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board increase the following positions:

1. Beth Wister, Visually Handicapped Teacher from 55% to 60%, effective September 14, 2015, at an annualized salary of \$70,132 (prorated) (actual earned salary for 2015-16 is \$40,816.82)

2. Thomas Daly, Physical Education Teacher from 20% to 70%, effective September 1, 2015, at an annualized salary of \$49,170 (actual earned salary for 2015-16 is \$34,419.00)

All Board Members present voted yes—motion carried.

ADULT
EDUCATION
INSTRUCTOR

Mrs. Gonyo-Horne moved, seconded by Mrs. Saunders, that the Board appoint the following Adult Education Instructor:

<u>Name</u>	<u>Rate</u>
Chad Blair	\$36.00/hour

All Board Members present voted yes—motion carried.

ADDITIONAL
WORK

Mrs. Gonyo-Horne moved, seconded by Mrs. Saunders, that the Board approve the following Additional Work for the 2015-16 school year:

<u>Name</u>	<u>Reason</u>	<u>Rate</u>
John Eick	Repair Technician CDL-A Adult Ed (hourly) not to exceed 40 hours	\$1,435.20
John Eick	Repair Technician CDL-B Adult Ed (hourly) not to exceed 40 hours	\$1,435.20
John Eick	Repair Technician Bus Repair (hourly) not to exceed 40 hours	\$1,435.20
Tom Daly	Therapeutic Crisis Intervention Training not to exceed 1.5 days	\$368.87

All Board Members present voted yes—motion carried.

FACILITATORS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following Facilitators for the period October 15, 2015 – June 30, 2016:

Facilitators (\$25.15/hour)

Katherine Houseal
Bradley Countermin
Joanna Orr

All Board Members present voted yes—motion carried.

SUBSTITUTES

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint the following list of substitutes:

<u>Temporary On-Call Teacher Aide/Student Aide</u>	<u>Teacher</u>
Judith Quint	Richard Brogowski (certified)
Ashley LaValley	Thomas Daly (certified)
Caitlin Worley	Donna Decker (uncertified)
Susan Scott	Jason McLaughlin (certified)

<u>Teaching Assistant</u>	<u>Registered Nurse</u>
Donna Decker (certified)	Linda Facticeau

<u>Occupational Therapist Assistant</u>	<u>Custodial Worker</u>
Tani Bingham	Chester Woods

<u>Building Maintenance Worker</u>	<u>Principal</u>
Chester Woods	Joanna Orr

All Board Members present voted yes—motion carried.

CV-TEC SUMMER
STAFFING
ADDITION

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board approve the following CV-TEC Summer Staffing addition:

<u>Name</u>	<u>Reason</u>	<u>Not to Exceed 12 Days</u>
Amy Ladue	Continued Contractual Obligation for Partners in Transition Program	\$1,527.60

All Board Members present voted yes—motion carried.

TWO-YEAR
PROBATIONARY
APPOINTMENTS
BASSETT,
GERTSCH-
COCHRAN

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following people to a two-year probationary appointment as follows:

1. WHEREAS, Stephen Bassett received a temporary appointment beginning September 1, 2014 as a Vehicle Mechanical Repair Teacher, and WHEREAS, New York State issued him a certification in that tenure area effective August 13, 2015; and

WHEREAS, the Board has obtained a legal opinion that one year of probationary service should be credited to Stephen Bassett for the 2014-2015 school year.

BE IT RESOLVED that Stephen Bassett is hereby appointed to a two year probationary term as a Vehicle Mechanical Repair Teacher in the tenure area of Vehicle Mechanical Repair commencing September 1, 2015 through August 31, 2017 (unless extended in accordance with the law). This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time.

2. WHEREAS, Bevan Gertsch-Cochran received a temporary appointment for September 1, 2014 as a Culinary Arts Teacher, and

WHEREAS, New York State issued her a certification in that tenure area on December 4, 2014; and

WHEREAS, the Board has obtained a legal opinion that one year of probationary service should be credited to Bevan Gertsch-Cochran for the 2014-2015 school year.

BE IT RESOLVED that Bevan Gertsch-Cochran is hereby appointed to a two year probationary term as a Culinary Arts Teacher in the tenure area of Culinary Arts commencing September 1, 2015 through August 31, 2017 (unless extended in accordance with the law). This expiration date is tentative and conditional only. In order to be granted tenure the teacher must receive composite or overall annual professional performance review ratings pursuant to Section 3012-c and/or 3012-d of the Education Law of either effective or highly effective to the extent required by the applicable provisions of the Education Law, the Rules of the Board of Regents and the Regulations of the Commissioner of Education, and if the teacher receives an ineffective composite or overall rating in the final year of the probationary period the teacher shall not be eligible for tenure at that time. All Board Members present voted yes—motion carried.

DIGNITY ACT
COORDINATOR

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Dignity Act Coordinator for the 2015-16 school year:

Reginald McDonald – WAF (temporary replacement for Special Education Principal)
All Board Members present voted yes—motion carried.

STRATEGIC PLAN
UPDATE

Dr. Davey confirmed that a Board Retreat with Sean Brady has been scheduled for Thursday, November 5, 2015, at DaCy Meadow Farms in Westport, for the purpose of gaining education and professional development on our Strategic Plan. Dr. Davey also shared copies of the upcoming Strategic Plan District Planning Team (DPT) and

STRATEGIC PLAN
UPDATE
CONTINUED

Divisional Planning Teams agendas for the upcoming Strategic Plan sessions on November 3-6, 2015.

SUPERINTENDENT'S
UPDATE

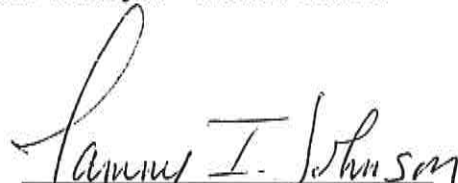
Dr. Davey shared several communication updates including a recent NYSED discussion about the possibility of each District Superintendent being asked to facilitate a Common Core Public Forum in their BOCES. More information will be forthcoming from the Commissioner in the next month or so. He also shared an update on CVES' APPR Hardship Waiver submission to NYSED and other upcoming Board Professional Development events including the NYSSBA Convention in New York City and the Board Retreat.

NEXT BOARD
MEETING

The next Board of Education Meeting will be held on Thursday, November 19, 2015, at the Yandon-Dillon Center in Mineville. A proposed Executive Session will begin at 6:30 p.m., with the regular meeting beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mr. Harriman, to adjourn the meeting at 8:31 p.m. All Board Members present voted yes—motion carried.


Tammy I. Johnson, Board Clerk