

CHAMPLAIN VALLEY EDUCATIONAL SERVICES  
Board of Cooperative Educational Services  
Sole Supervisory District of Clinton, Essex,  
Warren and Washington Counties

DATE: May 13, 2015

KIND OF MEETING: Regular Board Meeting

PLACE: Instructional Services Center, Plattsburgh, NY

Board Members Present:

Larry Barcomb  
Leisa Boise  
Bryan Garvey  
Linda Gonyo-Horne  
Richard Harriman, Sr.  
Ed Marin  
Thomas McCabe  
Bruce Murdock  
Michael St. Pierre  
Lori Saunders

Board Members Absent:

Evan Glading  
Donna LaRocque  
Richard Malaney  
Sue Reaser  
Susan Richards

District Superintendent

Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Cindy Haley  
Michele Friedman  
Rachel Risetto  
Teri Calabrese-Gray  
Betsy Morrow  
Christine Myers  
Bonnie Berry  
Jessie Moulton  
Renee Larson  
Stacie Winchell  
Michael Horne  
Jaci Kelleher  
Susan Mueller

MEETING  
TO ORDER

President Barcomb called the meeting to order at 7:33 p.m.

OPINIONS &  
CONCERNS FROM  
THE AUDIENCE

Betsy Morrow indicated that the CVES retirement celebration will be held on June 18<sup>th</sup> at the Butcher Block and an invitation will be forthcoming.  
Michele Friedman shared the four commercials that were developed for the CV-TEC division with the Board. The commercials will be aired on WPTZ and their affiliates.

EXECUTIVE  
SESSION

Mrs. Boise moved, seconded by Mr. Murdock, that the Board go into Executive Session at 7:44 p.m., for the following reasons: (1) a matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed; (2) a matter of discussion regarding proposed, pending or current litigation; (3) a matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law); and (4) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

Mrs. Boise moved, seconded by Mr. Murdock, to come out of Executive Session at 9:17 p.m. All Board Members present voted yes—motion carried.

ADMINISTRATIVE  
STRUCTURE  
PRESENTATION

Dr. Davey gave a PowerPoint presentation to the Board pertaining to the CVES Administrative Structure Update. He shared an administrative analysis, which included recent studies, rationale for the review, three options for consideration, and recommendations. He shared a draft revised policy #3230, Organizational Chart, for a possible first reading from the Board.

PREVIOUS  
MINUTES

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the minutes of the April 8, 2015, Annual Board Meeting, as presented. All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the minutes of the April 8, 2015, Regular Board Meeting, as presented. All Board Members present voted yes—motion carried.

CERTIFICATION  
OF WARRANT

Mrs. Gonyo-Horne moved, seconded by Mrs. Boise, that the Certification of Warrant for March 31-May 4, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

TREASURER'S  
REPORT

Mr. Murdock moved, seconded by Mrs. Boise, that the Treasurer's Report for March 31, 2015, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board accept the following donations:

1. For our student stipend fund:

Pepsi-Cola	\$ 69.87
Pepsi-Cola	102.13
United Way	250.00
United Way	181.89
Pepsi-Cola	<u>112.72</u>
TOTAL	\$716.61

2. Donation of miscellaneous tools from Tractor Supply, Inc., with an estimated value of \$1,338.00, for use in our Auto Tech and other programs at the CV-TEC Mineville Campus

All Board Members present voted yes—motion carried.

BUDGET  
INCREASES

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following budget increases:

1. Increase the 8:1:1 Traditional budget from \$3,228,478 to \$3,364,093, for the 2014-2015 school year, to accommodate increases in student enrollment from AuSable Valley, Beekmantown, Chazy, Northern Adirondack, Peru, and Saranac School Districts.

2. Increase the 8:1:1 Plain budget from \$4,554,983 to 4,622,562, for the 2014-2015 school year, to accommodate an increase in student enrollment from the Moriah, Northern Adirondack, Ticonderoga, and Westport School Districts.

3. Increase the 301 Itinerant Teacher of the Deaf budget from \$334,784 to \$342,084, for the 2014-2015 school year, to accommodate an increase in services from Beekmantown, Elizabethtown-Lewis, and Plattsburgh City School Districts.

All Board Members present voted yes—motion carried.

COMMUNICATION  
SITE CONTRACT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Communication Site Contract:

1. Contract between Clinton-Essex-Warren-Washington BOCES and Wendland Communications, LLC for the purpose of leasing telecommunications space in the Town of Monkton, Vermont for a period of three years beginning April 1, 2015 and ending March 31, 2018. Commencing with the initial contract term of April 1, 2015 through March 31, 2016 the rent shall be \$4,317.75. For the second and third contract term the base rent shall remain the same, with Consumer Price Index (CPI) increases allowed. (ISC)

All Board Members present voted yes—motion carried.

MOTOROLA BID

Mr. Murdock moved, seconded by Mrs. Boise, that the Board award the bid for F.M. Motorola Repeaters, Mobile, Portable Equipment, Related Software and Bus Mobile Video Systems to Wells Communication Service, Inc. of Plattsburgh, NY for the following amounts. Bid pricing shall remain valid for the dates of May 14, 2015 through May 13, 2016.

1. F.M. Station Repeater/Receiver, Model MTR 3000 - \$10,500
2. F.M. Mobile Radio, Model XPR 5550 (New Install) - \$1,245
3. F.M. Mobile Radio, Model XPR 5550 (Including Removal of Old Equipment and Installation) - \$1,320
4. F.M. Base Radio, Model XPR 5550 - \$1,126
5. F.M. Portable Radio, Model XPR 7550 - \$997
6. F.M. Portable Radio, Model XPR 3550 - \$589
7. F.M. Portable Radio, Model SL7550 - \$997
8. UHF Capacity Plus Software, Model HKLN 4439 - \$1,450
9. Bus Mobile Video System, DVR 4 Channel Model Hybrid Quest (Including Installation) - \$1,200
10. Bus Mobile Video System – 2 Camera System (2 Interior w/ DVR) Models FC6000/RC2500 (Including Installation) - \$2,080
11. Bus Mobile Video System – 3 Camera System (3 Interior w/ DVR) Models FC6000/RC2500 (Including Installation) - \$2,320
12. Bus Mobile Video System – 4 Camera System (3 Interior w/ DVR plus 1 Exterior Stop Arm Camera) Model HDQLP 25 (Including Installation) - \$2,820

Notes: Wells Communication Service, Inc. was the sole bidder. Bid pricing will be open for use by bid participants including Clinton-Essex-Warren-Washington BOCES, St. Lawrence-Lewis BOCES, Franklin-Essex-Hamilton BOCES and their respective component districts. All Board Members present voted yes—motion carried.

AUTHORIZATION  
OF INDIVIDUALS  
TO COLLECT  
MONEY

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following individuals to collect money at all CVES locations for the 2014-15 school year:

CV-TEC – Plattsburgh

Erin Meyer – Animal Science/Veterinary Assistant Program

Steven Bassett – Automotive Tech Program

Michael Guillette – Graphic Design & Communication Program

All Board Members present voted yes—motion carried.

**CVES TOTAL  
BUDGET**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the total CVES budget for the 2015-16 school year in the amount of \$35,553,646.00.

All Board Members present voted yes—motion carried.

**INDEPENDENT  
AUDITOR  
APPOINTMENT/  
ENGAGEMENT  
LETTER**

Mr. Murdock moved, seconded by Mrs. Saunders, that the Board appoint West & Company, CPAs, PC, of Gloversville, NY, as the CEWW BOCES Independent Auditor for the 2014-15 audits (to be conducted during the 2015-16 school year) and approve the engagement letter (attached). The fee for the 2014-15 audit is \$15,750.

All Board Members present voted yes—motion carried.

**THREE-YEAR  
PROBATIONARY  
APPOINTMENT  
CANNING**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board appoint the following person to a three-year probationary appointment as follows:

1. Cherish Canning, Special Education Teacher, effective May 14, 2015, at an annualized salary of \$39,000 (prorated) (actual earned salary for 2014-15 is \$6,045.00)

All Board Members present voted yes—motion carried.

**52-WEEK CIVIL  
SERVICE  
PROBATIONARY  
APPOINTMENTS  
FRASIER, CIOFFI**

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint the following people to a 52-week Civil Service probationary appointment as follows:

1. Marcie Frasier, Typist, effective April 14, 2015, at an annualized salary of \$22,651 (prorated) (actual earned salary for 2014-15 is \$18,136.66)

2. Valerie Cioffi, Account Clerk/Typist, effective June 1, 2015, at an annualized salary of \$23,907 (prorated) (actual earned salary for 2014-15 is \$2,015.12)

All Board Members present voted yes—motion carried.

**PERMANENT  
APPOINTMENT  
PARKER**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board grant a permanent appointment to the following person:

1. Kristen Parker, Account Clerk/Typist, effective June 11, 2015

All Board Members present voted yes—motion carried.

**TENURE  
APPOINTMENTS  
SMART, SISSON**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board grant tenure to the following people:

1. Leonard Smart, Airframe Maintenance & Repair 7-12 and Power Plant Maintenance & Repair 7-12 (Airframe and Power Plant Teacher), effective August 31, 2015

2. Jeffrey Sisson, Instructional Support Services in Professional Development Training Specialist—Health, Safety, Risk Management), effective August 31, 2015

All Board Members present voted yes—motion carried.

**INVOLUNTARY  
TRANSFER  
JOHNSON**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve an involuntary transfer for Michael Johnson from the tenure area of School Counseling and Guidance to Instructional Support Services in Special Education School, effective April 11, 2013. All Board Members present voted yes—motion carried.

ADDITIONAL  
WORK

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following additional work for the 2014-15 school year:

Jessica Mitchell-Briehl Not to Exceed 3 days

Food Services Job Target Program

Source: A115

Salary: \$619.02

Chad Blair

Not to Exceed 3 days

Auto Services Job Target Program

Source: A115

Salary: \$497.52

Name

Reason

Rate

Nancy Davison      Nursing Services/Class Prom      \$33.10/hour(2 hours) (A101)

All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board appoint the following list of substitutes:

Temporary On-Call Teacher Aide/Student Aide

Sianna Ryan

All Board Members present voted yes—motion carried.

FACILITATORS,  
SCORERS,  
CURRICULUM  
WRITERS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following Facilitators, Scorers and Curriculum Writers for the period July 1, 2015 – June 30, 2016:

Facilitators (\$25.15/hour)

Bonnie Berry

Karen Irwin

John Bill

Robert Joyce

Laura Bridge

Barbara LaBombard

Shane Brink

Juliane LaRock

Tammy Casey

Sandy Latourelle

Jonathan Chapman

Mary Lou Leavitt

Holley Christiansen

Judith Murray

Teresa Cioppa

Mary Beth Napoli

Mary Clackler

Vince O'Driscoll

Deborah Daly

Donald Olcott

Carol Dandrow

Jeanne Pasti

Heather Deans

Wendy Paul

Joy Demarse

Susan Picard

Cheryl Dodds

Robin Poulsen

Terry Doty

Cheryl Pray

Brenda Drummond

Clayton Reaser

Penny Favreau

Joyce Rovers

Cheryl Felt

Mary Elaine Rice

Theresa Figoni

Ann Schmitt

Lisa Fisher

JoAnne Slater

Bernard Frederick, Jr.

Noel Stewart

Bonnie Gregware

Scott Tuller

Judy Hoey

Karen White

Derrick Hopkins

Joanne Whitney

FACILITATORS,  
SCORERS,  
CURRICULUM  
WRITERS  
CONTINUED

Kenneth Hughes	Paul Wisher
<u>ELA/Math Scorers (\$20.00/hour)</u>	
Bonnie Berry	Bonnie Gregware
Elizabeth Bosworth	Judy Hoey
Holley Christiansen	Karen Irwin
Terri Cioppa	Judith Murray
Mary Clackler	Jeanne Pasti
Claire Dalton	Susan Picard
Deborah Daly	Cheryl Pray
Carol Dandrow	Mary Elaine Rice
Heather Deans	Joyce Rovers
Joy Demarse	John Sheldrake
Cheryl Dodds	Joanne Slater
Brenda Drummond	Karen White
Mona Goldenberg	Joanne Whitney

Curriculum Writers (\$20.00/hour)

Athena Angelos	JoAnne Nephew
Pam Blaise	Damian Nevader
Emily Caron	Jane Nichols
Heidi Danis	Kevin Perkins
Justin Gardner	Karen Richards
Jamie Gilmore	Krista Ringer
Anne King	Donna Roberts
Leslie Labarge	Amanda Trombley
Laurie Martin	Kate VanArman

All Board Members present voted yes—motion carried.

VOLUNTEER

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following volunteer for the remainder of the 2014-15 school year as well as the 2015-16 school year:

Sierra Wimett – ISC

All Board Members present voted yes—motion carried.

RESIGNATIONS  
TAVERNIA,  
RAINEY, VIDOCK

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board accept the following letters of resignation:

1. Polly Tavernia, Principal, effective June 11, 2015
2. Dawn Rainey, School Practical Nurse 7-12, effective May 18, 2015
3. Amy Vidock, Clerk 30%, effective May 21, 2015

All Board Members present voted yes—motion carried.

CERTIFICATION  
OF LEAD  
PRINCIPAL  
EVALUATOR

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following resolution pertaining to the certification of Michele Friedman as a Lead Principal Evaluator:

Be it resolved that Michele Friedman is hereby certified as a Qualified Lead Evaluator of building principals having successfully completed the following training requirements prescribed in 8 NYCCR §30-2.9(b):

**CERTIFICATION  
OF LEAD  
PRINCIPAL  
EVALUATOR  
CONTINUED**

- (1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- (2) Evidence-based observation techniques that are grounded in research;
- (3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCCR §30-2.2;
- (4) Application and use of the State-approved rubrics selected by the BOCES for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal's practice;
- (5) Application and use of the assessment tools that the BOCES utilizes to evaluate its building principals, including, but not limited to, structured portfolio reviews, school improvement goals, etc.;
- (6) Application and use of the State-approved locally selected measures of student achievement used by the BOCES to evaluate its principals;
- (7) The scoring methodology utilized by the Department and the BOCES to evaluate a building principal under 8 NYCCR §30-2, including (a) how scores are generated for each subcomponent and the composite effectiveness score of building principals, and (b) application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
- (8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCCR §30-2.9(b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the BOCES annual professional performance review plan.

All Board Members present voted yes—motion carried.

**2015-16 CVES  
BOARD MEETING  
DATES**

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve the following CVES Board Meeting dates for the 2015-16 school year:

July 15, 2015 – Mineville  
August 20, 2015 – Plattsburgh  
September 9, 2015 – Mineville  
October 14, 2015 – Plattsburgh  
November 19, 2015 – Mineville  
December 9, 2015 – Plattsburgh  
January 13, 2016 – Mineville  
February 10, 2016 – Plattsburgh  
March 9, 2016 – Mineville  
April 13, 2016 – Plattsburgh  
May 11, 2016 – Mineville  
June 8, 2016 – Plattsburgh

All Board Members present voted yes—motion carried.

ADOPT REVISED  
POLICIES

Mr. Murdock moved, seconded by Mrs. Boise, that the Board adopt the following revised policies:

#4000.1 – Vision and Mission Statements, Beliefs, Goals and Objectives  
Summary of Changes to #8160, #8160.1, #8160.3 and #8160.4  
All Board Members present voted yes—motion carried.

ADOPT NEW  
POLICY

Mr. St. Pierre moved, seconded by Mr. Murdock, that the Board adopt the following new policy:

Strategic Plan  
All Board Members present voted yes—motion carried.

RATIFY  
EMPLOYMENT  
AGREEMENT  
PALMER

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board ratify the Employment Agreement by and between the CEWW BOCES and the Dr. Hollis Palmer, effective July 1, 2015 through June 30, 2016. All Board Members present voted yes—motion carried.

REVISED POLICY  
1<sup>ST</sup> READING

The following revised policy was presented for a first reading:  
#3230 – Organizational Chart

SUPERINTENDENT'S  
UPDATE

Dr. Davey shared a letter with the Board that he sent to Dr. James Dawson inviting him to our next board meeting to thank him for his service on the Board of Regents. Next, Dr. Davey indicated that he will be overseeing the JMT group during the 2015-16 school year. He shared a listing of possible topics of concern from our new Regent, Beverly Ouder Kirk, and provided a shared services update.

OTHER

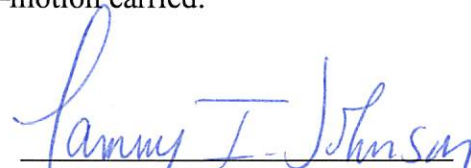
Mr. Marin gave the Board an update on the NYSSBA summit he attended. He reviewed issues with APPR and stated that if any Board Members had any feedback they would like to share to please let him know.

NEXT BOARD  
MEETING

The next Board of Education Meeting will be held on Wednesday, June 10, 2015, at the Instructional Services Center in Plattsburgh, beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Boise, to adjourn the meeting at 10:27 p.m. All Board Members present voted yes—motion carried.

  
Tammy I. Johnson, Board Clerk