

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: November 12, 2014

KIND OF MEETING: Regular Board Meeting

PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Evan Glading
Richard Harriman, Sr.
Richard Malaney
Thomas McCabe
Bruce Murdock
Sue Reaser
Michael St. Pierre
Lori Saunders

Board Members Absent:

Tonia Finnegan
Bryan Garvey
Linda Gonyo-Horne
Donna LaRocque
Ed Marin

District Superintendent

Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Cindy Haley
Teri Calabrese-Gray
Christine Myers
Michele Friedman
Roxanne Pombrio
Rachel Risetto
Grace Stay
Garrett Hamlin

MEETING
TO ORDER

President Barcomb called the meeting to order at 7:30 p.m.

FACILITIES
UPDATE

Garrett Hamlin, our Architect from Tetra Tech Architects & Engineers, gave a PowerPoint presentation to the Board regarding an update on our facilities. He reviewed the Yandon-Dillon Roof project, our building condition survey and five-year plan, and next steps.

BOARD OF
EDUCATION
BUDGET
COMMITTEE
MEETING REVIEW

Christine Myers gave a PowerPoint presentation highlighting the October 30th CVES Board of Education Budget Committee Meeting. She reviewed the budget timeline, preliminary 2014-15 budget updates, 2015-16 budget challenges and development, and the facilities & capital project update and planning.

OPINIONS &
CONCERNS FROM
THE AUDIENCE

Cindy Haley, Teacher Union President, thanked Dr. Davey for all his work to date on the Strategic Plan. She indicated the Plan was well received by many and that this allows opportunity for CVES to grow.

EXECUTIVE
SESSION

Mr. Murdock moved, seconded by Mrs. Boise, that the Board go into Executive Session at 8:06 p.m., for the following reasons: (1) a matter of information relating to a current or future investigation(s) or prosecution of a criminal offense which would imperil effective law enforcement if disclosed; (2) a matter of discussion regarding proposed, pending or current litigation; and (3) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. All Board Members present voted yes—motion carried.

EXECUTIVE SESSION CONTINUED

Mr. Murdock moved, seconded by Mrs. Reaser, to come out of Executive Session at 9:32 p.m. All Board Members present voted yes—motion carried.

STRATEGIC PLAN ADOPTION

Dr. Davey gave a PowerPoint presentation on the CVES Strategic Plan, and Teri Calabrese-Gray, Roxanne Pombrio and Michele Friedman assisted in sharing their component sections. Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board adopt the CVES 2014-17 Strategic Plan for Continuous Improvement, with full implementation of the Mission, Vision, and Core Beliefs by July 1, 2015. All Board Members present voted yes—motion carried.

Dr. Davey will add “Strategic Plan Update” to the board agenda each month.

PREVIOUS MINUTES

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the minutes of the October 8, 2014, Board Meeting as presented. All Board Members present voted yes—motion carried.

CERTIFICATION OF WARRANT

Mrs. Reaser moved, seconded by Mrs. Boise, that the Certification of Warrant for September 30-November 3, 2014, be accepted as presented. All Board Members present voted yes—motion carried.

TREASURER’S REPORT

Mr. Murdock moved, seconded by Mrs. Boise, that the Treasurer’s Report for September 30, 2014, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following donations:

1. For our student stipend:

United Way	\$250.00
Pepsi Cola	<u>117.93</u>
Total	\$367.93

2. donation of a 1999 Toyota Solara from Fred Kissner, with an estimated value of \$3,000, to benefit the CV-TEC Plattsburgh Campus Automotive Tech program
3. donation of a 2004 Ford Taurus from Gordon Decker, with an estimated value of \$3,500, to benefit the CV-TEC Mineville Automotive Tech Program
4. donation of color/nail tips and miscellaneous items from Denise Sequin, with an estimated value of \$2,055.85, to benefit the CV-TEC Mineville Cosmetology Program
5. donation of crew stairs and a towbar from FedEx, with an estimated value of \$6,000, to benefit the CV-TEC Aviation Tech Program

All Board Members present voted yes—motion carried.

BUDGET INCREASES

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following budget increases:

1. Increase the 6:1:1 Autism program budget from \$1,426,974 to \$2,124,760, for the 2014-2015 school year, to accommodate increases in student enrollment from AuSable Valley, Beekmantown, Chazy, Plattsburgh, and Saranac School Districts (Special Education)

**BUDGET
INCREASES
CONTINUED**

2. Increase 8:1:1 Traditional budget from \$2,842,797 to \$3,105,472, for the 2014-2015 school year, to accommodate increases in student enrollment from Elizabethtown-Lewis, Northeastern, Peru, Saranac and Willsboro Central School Districts (Special Education)
 3. Increase the 8:1:1 Plain budget from \$3,901,302 to \$4,325,265, for the 2014-2015 school year, to accommodate an increase student enrollment from the Beekmantown, Elizabethtown-Lewis, Moriah, Northeastern, Northern Adirondack, Saranac, and Westport Central School Districts (Special Education)
 4. Increase the 8:1:3 Intensive Therapeutic Service Program budget from \$767,999 to \$879,350, for the 2014-2015 school year, to accommodate an increase in student enrollment from Beekmantown Central School District (Special Education)
 5. Increase the 441 Hospital Co-Ser budget from \$137,070 to \$145,030, for the 2014-2015 school year, to accommodate additional unanticipated costs.
 6. Increase the Itinerant Teacher of the Deaf budget from \$301,506 to \$321,848, for the 2014-2015 school year, to accommodate an increase in services from AuSable Valley, Chazy, and Plattsburgh City School Districts (Special Education)
 7. Increase the Itinerant School Psychologist budget from \$90,974 to \$108,871, for the 2014-2015 school year, to accommodate an increase in services from Saranac Central School District (Special Education)
 8. Increase the Itinerant Occupational Therapy budget from \$623,155 to \$648,265, for the 2014-2015 school year, to accommodate an increase in services from the AuSable Valley, Northeastern, and Ticonderoga Central School Districts (Special Education)
 9. Increase the Itinerant Assistive Technology budget from \$26,548 to \$28,165, for the 2014-2015 school year, to accommodate an increase in services from the AuSable Valley Central School District (Special Education)
- All Board Members present voted yes—motion carried.

GRANT INCREASE

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board accept the following grant increases:

1. Increase the NYSERDA Lab House Construction and Training Funds (Pressure House) grant from \$134,045 to \$172,045, for the period October 3, 2011 through June 30, 2015, due to an additional award of \$38,000. (pending a fully executed contract Modification No. 2 with NYSERDA) (CV-TEC)
- All Board Members present voted yes—motion carried.

**GRANT
CONTINUATION**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board authorize the following:

1. That the Supplemental Nutrition Assistance Program (SNAP) Employment & Training Venture III grant be allowed to continue providing services for the period December 1, 2014-January 31, 2015.(second 60 days for a total of 120 days) (CV-TEC)

All Board Members present voted yes—motion carried.

**QUIT CLAIM DEED
OF GIFT
ADDENDUM**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following: Addendum 1 to the Quit Claim Deed of Gift between Clinton-Essex-Warren-Washington BOCES and Federal Express Corporation (FedEx) that was accepted at the August 17, 2011 Board of Education meeting. Addendum 1 adds ground support equipment (approved at our October 8, 2014 BOE meeting), (1) Crew Stair #10280 and

Page 4
Board Minutes
November 12, 2014

**QUIT CLAIM DEED
OF GIFT
ADDENDUM
CONTINUED**

(1) Towbar #54990. The terms and conditions of the original donation remain the same. (CV-TEC)
All Board Members present voted yes—motion carried.

**CONTRACT
AGREEMENT
MODIFICATION**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Contract Agreement Modification:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the New York State Energy Research and Development Authority (NYSERDA) to modify the existing contract under which NYSERDA provides funding to BOCES to plan and construct a non-occupied “Lab House” on BOCES property. Under the modification, the contract period of October 3, 2011 through December 31, 2014 will be extended through June 30, 2015 and the original funding amount of \$134,045 will increase \$38,000 to a revised total of \$172,045. (CV-TEC)

All Board Members present voted yes—motion carried.

**BUDGET
APPROVAL FOR
CROSS
CONTRACTS**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following resolution:

Give authorization to the District Superintendent to approve budget increases related to cross contracted service budgets. Budget increases authorized in this capacity will be reported to the Board within 60 days.

All Board Members present voted yes—motion carried.

**CORRECTIVE
ACTION PLAN &
AUDIT RESPONSE**

Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board approve the Corrective Action Plan for the 2013-14 Annual Independent Audit Management Letter Comments.
All Board Members present voted yes—motion carried.

COMMITTEES

Audit Committee Meeting highlights from the May 28, 2014 meeting were shared (informational).

**RESIGNATION/
APPOINTMENT
VANN**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board accept the following letter of resignation and appoint the following person:

1. Accept the resignation of Sandra Vann, Teacher Aide/Student Aide, effective November 13, 2014, and appoint Sandra Vann to a 12-week Civil Service Probationary Appointment as follows:

Sandra Vann, Job Placement Aide, effective November 13, 2014, at an annualized salary of \$15,831 (no salary change)

All Board Members present voted yes—motion carried.

**RESIGNATIONS
FRASIER,
JOHNSON**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board accept the following letters of resignation:

1. Marcie Frasier, Typist, effective November 12, 2014
2. Pamela Johnson, Teaching Assistant, effective November 7, 2014

All Board Members present voted yes—motion carried.

RETIREMENTS
DOBBS, MOODY

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board accept the following letters of resignation for the purpose of retirement:

1. Nancy Judy Dobbs, Adult Literacy Teacher, effective December 31, 2014
2. Kelly Moody, Cosmetology Teacher, effective June 30, 2015

All Board Members present voted yes—motion carried.

THREE-YEAR
PROBATIONARY
APPOINTMENT
THWAITS

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint the following person to a three-year probationary appointment as follows:

1. Jaime Thwaits, Special Education Teacher, effective November 13, 2014, at an annualized salary of \$39,667 (prorated) (actual earned salary for 2014-15 is \$30,345.26)

All Board Members present voted yes—motion carried.

PROVISIONAL
APPOINTMENT
FRASIER

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint the following person to a Civil Service Provisional Appointment as follows:

1. Marcie Frasier, Typist, effective November 13, 2014, at a salary of \$22,651 (prorated) (actual earned salary for 2014-15 is \$18,136.66)

All Board Members present voted yes—motion carried.

PART-TIME
APPOINTMENT
COAKLEY

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint the following person to a Part-Time Appointment as follows:

1. Susan Coakley, Physical Education Teacher 20%, effective November 13, 2014, at an annualized salary of \$39,667 (prorated) (actual earned salary for 2014-15 is \$6,069.05)

All Board Members present voted yes—motion carried.

TEMPORARY
APPOINTMENT
PIERCE

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint the following person to a Temporary Appointment as follows:

1. Joshua Pierce, Environmental Conservation Teacher, effective November 13, 2014 – June 30, 2015, at an annualized salary of \$33,167 (prorated) (uncertified) (actual earned salary for 2014-15 is \$25,372.76)

All Board Members present voted yes—motion carried.

RECALL
APPOINTMENT
NEPHEW

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint (recall) the following person due to increased services:

1. Vicki Nephew, Physical Therapist (from 30% to 40%), effective October 14, 2014, at an annualized salary of \$54,975 (prorated) (actual earned salary for 2014-15 is \$18,911.40)

All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint the following list of substitutes:

Temporary-On-Call Teacher Aide/Student Aide

Tedi Politano

Mary LaPierre

Substitute Teaching Assistant

Substitute Teacher

Joshua Pierce (uncertified)

Christopher Burdash (uncertified)

Susan Coakley (certified)

Page 6
Board Minutes
November 12, 2014

**SUBSTITUTES
CONTINUED**

Shirley Lamar (uncertified) Jaime Thwait's (certified)
Christopher Burdash (uncertified) Temp. On-Call Offset Printing Machine Operator
Davey Rice (certified) Jane Bush
Gerald Hofmaister (uncertified)
All Board Members present voted yes—motion carried.

**EXTRA-
CURRICULAR
STUDENT
ACTIVITY FUND
CLUB
CO-ADVISOR**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following replacement for Jeremy Youngmann as the Extra Curricular Student Activity Fund Club Co-Advisor with no additional compensation for the remainder of the 2014-15 school year:
Joshua Pierce (Co-Advisor) North Country Loggers
All Board Members present voted yes—motion carried.

**AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board authorize the following individual to collect money for the 2014-15 school year:
CV-TEC - Plattsburgh
Joshua Pierce – Conservation (replacement for Jeremy Youngmann)
All Board Members present voted yes—motion carried.

**EXTEND
PROBATIONARY
APPOINTMENT
EICK**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board extend the probationary appointment period until January 31, 2016, for John Eick, Jr., to allow for additional time for tenure recommendation per agreement between Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, CVES United Professionals, and John Eick, Jr.
All Board Members present voted yes—motion carried.

**ADDITIONAL
COMPENSATION
POMBRIO**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve additional compensation for Roxanne Pombrio to perform additional duties, effective November 13, 2014. Ms. Pombrio shall receive 1.5 hours of extra compensation (based on her salary) per workday for performing additional duties. All Board Members present voted yes—motion carried.

**ADDITIONAL
COMPENSATION
TAVERNIA**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve additional compensation for Polly Tavernia to perform additional duties, effective November 13, 2014. Ms. Tavernia shall receive 1.5 hours of extra compensation (based on her salary) per workday for performing additional duties. All Board Members present voted yes—motion carried.

REPEAL POLICY

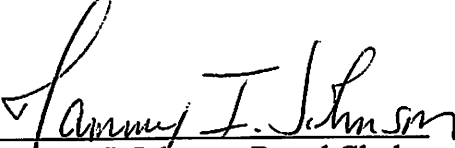
Mr. Murdock moved, seconded by Mrs. Reaser, that the Board repeal the following policy:
4317 – Drugs, Alcohol, Tobacco Use/Abuse
All Board Members present voted yes—motion carried.

**NEXT BOARD
MEETING**

The next Board of Education Meeting will be held on Wednesday, December 10, 2014, in the Special Education Gym Center at the Plattsburgh Main Campus, beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Reaser, to adjourn the meeting at 10:36 p.m.
All Board Members present voted yes—motion carried.


Tammy I. Johnson
Tammy I. Johnson, Board Clerk