

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
Board of Cooperative Educational Services
Sole Supervisory District of Clinton, Essex,
Warren and Washington Counties

DATE: October 8, 2014

KIND OF MEETING: Regular Board Meeting

PLACE: Instructional Services Center, Plattsburgh, NY

Board Members Present:

Larry Barcomb
Leisa Boise
Linda Gonyo-Horne
Richard Harriman, Sr.
Donna LaRocque
Ed Marin
Bruce Murdock
Sue Reaser
Michael St. Pierre
Lori Saunders

Board Members Absent:

Tonia Finnegan
Bryan Garvey
Evan Glading
Richard Malaney
Thomas McCabe

District Superintendent

Mark C. Davey

Board Clerk:

Tammy I. Johnson

Others Present:

Betsy Morrow
Cindy Haley
Teri Calabrese-Gray
Christine Myers
Michele Friedman
Roxanne Pombrio
Mike Johnson
Diane Perry
Mike Horne

**MEETING
TO ORDER**

President Barcomb called the meeting to order at 7:37 p.m.

**BOARD MEMBER
APPRECIATION
MONTH**

Dr. Davey indicated that it was Board Member appreciation month. He thanked all of the school Board Members for their service, time and dedication to the students of the North Country and their individual school districts.

Roxanne Pombrio stated that the display of artwork around the room and the candles at each place setting were done by some of her special education students with Meredith Jacobs, the Art teacher. Michele Friedman introduced one of her Culinary Arts teachers, Sherry Snow, and several of her students, who baked some delicious treats for the Board.

**EXECUTIVE
SESSION**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board go into Executive Session at 7:47 p.m., for (1) a matter of information relating to a current or future investigation or prosecution of a criminal offense which would imperil effective law enforcement if disclosed; (2) a matter of discussion regarding proposed, pending or current litigation; and (3) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, specifically pertaining (a) an update on the recent 3020A hearing that was held in the Capital Region, (b) the employment of a particular person or persons and (c) the status of a potential future employment search involving our School Business Executive (SBE). All Board Members present voted yes—motion carried.

Mr. Murdock moved, seconded by Mrs. Reaser, to come out of Executive Session at 8:30 p.m. All Board Members present voted yes—motion carried.

PREVIOUS
MINUTES

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the minutes of the September 10, 2014, Board Meeting as presented. All Board Members present voted yes—motion carried.

CERTIFICATION
OF WARRANT

Mr. Murdock moved, seconded by Mrs. Boise, that the Certification of Warrant for September 4-29, 2014, be accepted as presented. All Board Members present voted yes—motion carried.

TREASURER'S
REPORT

Mrs. Boise moved, seconded by Mrs. Reaser, that the Treasurer's Report for August 31, 2014, be accepted as presented. All Board Members present voted yes—motion carried.

DONATIONS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following donations:

1. For our student stipend:

United Way	\$250.00
Pepsi Cola	<u>77.81</u>
Total	\$327.81

2. donation spare 727 parts from FedEx, with an estimated value of \$3,175, for use in our Aviation Tech program

All Board Members present voted yes—motion carried.

GRANTS

Mrs. Reaser moved, seconded by Mrs. Boise, that the Board accept the following grants:

1. Regional Special Education Technical Assistance Support Centers grant in the amount of \$190,000, for the period of July 1, 2014 through June 30, 2015 (pending State Education Department approval) (Special Education)

2. North Country Region Career Pathways II Program (NCRCPP), in the amount of \$90,000, for the period of April 1, 2014 through March 31, 2015 (pending a fully executed contract with North Country Workforce Partnership, Inc.) (CV-TEC)

All Board Members present voted yes—motion carried.

GRANT INCREASE

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board accept the following grant increases:

1. Increase the WIA, Title II Adult Basic Education & Literacy Services grant from \$79,842 to \$80,000, for the period July 1, 2014 through June 30, 2015, due to an additional award of \$158.

2. Increase the WIA, Title II Literacy Zone Census 58585 grant from \$97,332 to \$97,334, for the period July 1, 2014 through June 30, 2015 due to an additional award of \$2.

All Board Members present voted yes—motion carried.

**SNOW REMOVAL
& SANDING
SERVICES BID**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board award the following bids:

1. Award the bid for Snow Removal and Sanding Services for the Plattsburgh Campus to Provost Trucking and Blacktopping of Morrisonville, NY for the following amounts: \$700 per occurrence when accumulation is less than 4"; \$800 per occurrence when accumulation is greater than 4"; \$200 per trip for full lot sanding services; \$150 per trip for spot sanding services; and \$100 per hour for snow bank removal

Note: 2 additional vendors submitted acceptable bids for the Plattsburgh Campus:

R. Tripp Trucking and Excavating of Dannemora, NY:

\$1,285 per occurrence when accumulation is less than 4";
\$1,585 per occurrence when accumulation is greater than 4";
\$340 per trip for full lot sanding services;
\$170 per trip for spot sanding services;
\$200 per hour for snow bank removal

Ormsby Trucking and Excavating of Morrisonville, NY:

\$1,995 per occurrence when accumulation is less than 4";
\$1,995 per occurrence when accumulation is greater than 4";
\$350 per trip for full lot sanding services;
\$250 per trip for spot sanding services;
\$100 per hour for snow bank removal

2. Award the bid for Snow Removal and Sanding Services for the Plattsburgh Satellite Campus to Provost Trucking and Blacktopping of Morrisonville, NY for the following amounts: \$300 per occurrence when accumulation is less than 4"; \$400 per occurrence when accumulation is greater than 4"; \$200 per trip for full lot sanding services; \$150 per trip for spot sanding services; \$100 per hour for snow bank removal.

Note: 2 additional vendors submitted acceptable bids for the Plattsburgh Satellite Campus:

R. Tripp Trucking and Excavating of Dannemora, NY:

\$1,285 per occurrence when accumulation is less than 4";
\$1,585 per occurrence when accumulation is greater than 4";
\$340 per trip for full lot sanding services;
\$170 per trip for spot sanding services;
\$200 per hour for snow bank removal

Ormsby Trucking and Excavating of Morrisonville, NY:

\$1,995 per occurrence when accumulation is less than 4";
\$1,995 per occurrence when accumulation is greater than 4";
\$350 per trip for full lot sanding services;
\$250 per trip for spot sanding services;
\$100 per hour for snow bank removal

3. Award the bid for Snow Removal Services for the Mineville Campus to Tony Fernandez, LLC of Moriah, NY in the following amounts: \$275 per occurrence when accumulation is less than 4"; \$400 per occurrence when accumulation is greater than 4"; \$300 per trip for full lot sanding services; \$175 per trip for spot sanding services.

Note: 0 additional vendors submitted bids for the Mineville Campus.

All Board Members present voted yes—motion carried.

**CONTRACTOR/
CONSULTANT
AGREEMENT**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Gary Finney for the purpose of obtaining square dancing performances as required by BOCES component districts in an amount not anticipated to exceed \$10,000. The dates for the agreement are September 1, 2014 through June 30, 2015 (ISC)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Provost Trucking and Blacktopping for the purpose of obtaining snow plowing, sanding, and snow removal services at the Plattsburgh Campus and at the Satellite Campus for the period of November 1, 2014 through April 30, 2015. The agreement may be renewed for four (4) like terms upon the mutual consent of the parties. The estimated annual expenditure for the current term is \$60,000. (Administration)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Tony Fernandez, LLC for the purpose of obtaining snow plowing and sanding services at the Mineville Campus for the period of November 1, 2014 through April 30, 2015. The agreement may be renewed for four (4) like terms upon the mutual consent of the parties. The estimated annual expenditure for the current term is \$7,600. (Administration)

All Board Members present voted yes—motion carried.

AGREEMENTS

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Cornell University for the purpose of obtaining Therapeutic Crisis Intervention Training of Trainers services for BOCES and BOCES component districts in the amount of \$9,100. The dates for the agreement are October 28 through October 29, 2014. (ISC)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and the NYS Education Department for a contract to fund the Regional Special Education Technical Assistance Support Centers (RSE-TASC) and Regional Vocational Rehabilitation-Community Employment Specialists Part II (RVR-CES) from July 1, 2014 through June 30, 2019. The initial contract period will commence July 1, 2014 and end June 30, 2015. The funding amount paid to BOCES for this term shall be \$190,000 (pending grant approval from the State Education Department) (Special Education)

All Board Members present voted yes—motion carried.

**MEMORANDUM
OF AGREEMENT**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the North Country Workforce Partnership, Inc. (NCWP) under which NCWP will reimburse BOCES for professional services rendered in connection with the North Country Region Career Pathways II Program (NCRCPP) in an amount not anticipated to exceed \$90,000. The period of the agreement is April 1, 2014 through March 31, 2015. (CV-TEC)

All Board Members present voted yes—motion carried.

RENTAL LEASE
AGREEMENT

Mr. Murdock moved, seconded by Mrs. Boise, that the Board approve a resolution to allow Clinton-Essex-Warren-Washington BOCES to enter into a rental agreement, or agreements, for the rental of an excavator for use by the Mineville Campus Conservation Program. The approximate duration of the rental period is October 9, 2014 through June 30, 2015 with a total expenditure not anticipated to exceed \$18,200 (the IDA will reimburse CVES for 50% of the total rental cost, or approximately \$9,100, as one of the project entails work on the Essex County IDA project at the Moriah Business Park). Be it further recommended that the CVES Board President be granted authority to enter into rental agreements contingent upon CVES' attorney approval.

All Board Members present voted yes—motion carried.

CROSS CONTRACT

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Cross Contract:

1. 2013-14 Final – Onondaga-Cortland-Madison BOCES \$580.00 for Energy Coordination (Keene participates in this service)

All Board Members present voted yes—motion carried.

ADULT
EDUCATION
SPONSORSHIP
AGREEMENTS

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Adult Education Sponsorship Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Beekmantown, Peru, Plattsburgh City, and Ticonderoga Central School Districts for the purpose of providing Adult Education Instructional Activities for the 2014-2015 school year. (CV-TEC)

All Board Members present voted yes—motion carried.

AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board authorize the following individual to collect money for the 2014-15 school year:

- Mineville – Marcie Frasier – Special Education and CV –TEC program activities

All Board Members present voted yes—motion carried.

RETIREMENT
CONTRIBUTION
RESERVE
BALANCE FOR
2014-15

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following:

1. Based on estimated 2014-15 contribution rates for the NYS and Local Employees Retirement System, the Retirement Contribution Reserve shall be maintained at a minimum of \$1,135,715, as of June 30, 2015.
2. Authorize an expenditure from the Retirement Contribution Reserve in an amount not to exceed \$23,862 for the estimated 2014-15 Employee's Retirement System contributions payable and/or accrual through June 30, 2015.

All Board Members present voted yes—motion carried.

ANNUAL
INDEPENDENT
AUDIT

Mrs. Reaser moved, seconded by Mrs. Gonyo-Horne, that the Board approve the Annual Independent Audit, performed by West & Company, CPA, PC, for the 2013-14 school year. All Board Members present voted yes—motion carried.

**RESIGNATIONS
YOUNGMANN,
SUNDERLAND,
MCINTYRE**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board accept the following letters of resignation:

1. Jeremy Youngmann, Environmental Conservation/Forestry Teacher, effective October 4, 2014
 2. Alys Sunderland, Teacher Aide/Student Aide, effective September 1, 2014
 3. Trevor McIntyre, Micro-Computer Specialist, effective October 2, 2014
- All Board Members present voted yes—motion carried.

**RETIREMENTS
RABIDEAU,
OVERSTREET**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board accept the following letters of resignation for the purpose of retirement:

1. Jill Rabideau, Teacher Aide/Student Aide, effective September 15, 2014
 2. Sheryl Overstreet, Teaching Assistant, effective October 18, 2014
- All Board Members present voted yes—motion carried.

**RESCIND
APPOINTMENT**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board rescind the motion that was approved at the June 11, 2014, Board of Education Meeting whereby the Board appointed Kevin Donoghue for additional work as a Skills USA Advisor (Mineville) for the 2014-15 school year.

All Board Members present voted yes—motion carried.

**RESCIND AND
APPOINT
BURLEIGH,
EMERY**

Mr. Murdock moved, seconded by Mr. St. Pierre, that the Board:

1. rescind the motion that was approved at the September 10, 2014, Board of Education meeting whereby the Board appointed Carol Burleigh to a Temporary Appointment as a Special Education Teacher and appoint Carol Burleigh to a Temporary Appointment as follows:

Carol Burleigh, Special Education Teacher, effective September 11, 2014 – June 30, 2015, at an annualized salary of \$39,667 (prorated) (actual earned salary for 2014-15 is \$38,278.66)

2. rescind the motion that was approved at the September 10, 2014, Board of Education meeting whereby the Board appointed Hannah Emery to a 52-week Civil Service Probationary Appointment as a Teacher Aide/Student Aide and appoint Hannah Emery to a 52-week Civil Service Probationary Appointment as follows:

Hannah Emery, Teacher Aide/Student Aide, effective September 12, 2014, at an annualized salary of \$13,816 (prorated) (actual earned salary for 2014-15 is \$13,469.22)

All Board Members present voted yes—motion carried.

**RECALL
APPOINTMENTS
NEPHEW, SHAW**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board appoint (recall) the following people based on seniority in accordance with statute:

1. Vicki Nephew, Physical Therapist 30%, effective October 6, 2014, at an annualized salary of \$54,975 (prorated) (actual earned salary for 2014-15 is \$14,595.86)
2. Kevin Shaw, Carpentry Teacher, effective September 1, 2014, at an annualized salary of \$50,750

All Board Members present voted yes—motion carried.

**TWO-YEAR
PROBATIONARY
APPOINTMENT
MANLEY**

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint the following person to a two-year probationary appointment as follows:

1. Janine Manley, Teaching Assistant, effective October 9, 2014, at an annualized salary of \$18,456 (prorated) (actual earned salary for 2014-15 is \$16,056.72)

All Board Members present voted yes—motion carried.

**TEMPORARY
APPOINTMENTS
ZINICOLA,
PERROTTE**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint the following people to a Temporary Appointment as follows:

1. Erin Zinicola, Adult Literacy Teacher, effective October 9, 2014 – June 30, 2015, at a salary of \$39,667 (prorated) (actual earned salary for 2014-15 is \$34,510.29)
2. Mike Perrotte, Vehicle Mechanical Repair Teacher 50%, effective October 14, 2014 - June 30, 2015, at an annualized salary of \$33,167 (prorated, uncertified) (actual earned salary of 2014-15 is \$14,261.81)

All Board Members present voted yes—motion carried.

**POSITION
INCREASE
BAILEY**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board increase the following position due to increased enrollment:

1. Stuart Bailey, Security & Law Enforcement Teacher, from 50% to 100%, effective October 9, 2014 – June 30, 2015, at an annualized salary of \$33,167 (prorated, uncertified) (actual earned salary for 2014-15 is \$30,430.72)

All Board Members present voted yes—motion carried.

**ADULT
EDUCATION
INSTRUCTORS**

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint the following Adult Education Instructors effective October 9, 2014 – June 30, 2015:

<u>Name</u>	<u>Rate</u>
Ellen LaMora	\$35.00/hour

All Board Members present voted yes—motion carried.

**ADDITIONAL
WORK**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board approve the following additional work:

<u>Name</u>	<u>Reason</u>	<u>Rate</u>
Jamie Silver	Skills USA Advisor	\$1,894
Mike Perrotte	Repair Tractor/Trailer for CDL Program as needed	\$23.69/hour

All Board Members present voted yes—motion carried.

SUBSTITUTES

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board appoint the following list of substitutes:

<u>Temporary-On-Call Teacher Aide/Student Aide</u>	<u>Substitute Teacher</u>
Britteny Morse	Gerald Hofmaister (uncertified)
Pamela Poissant	Peter Paul (certified)
Tammy Eaton	Mike Perrotte (uncertified)
Lindsay Martin	Susan Coakley (certified)
Kimberly Ryan	<u>Substitute Teaching Assistant</u>
	Michelle Skelly (uncertified)
	Ronnie Cunningham (uncertified)

SUBSTITUTES
CONTINUED

Temporary On-Call Custodial Worker

Chester Woods

All Board Members present voted yes—motion carried.

FACILITATORS

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Facilitator:

Facilitator for the period of October 9, 2014 – June 30, 2015 (\$25.15/hour)

Deborah Daly

All Board Members present voted yes—motion carried.

CLASSROOM
CHANGES

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following time for classroom changes (2nd move) (compensation as per Collective Bargaining Agreement)

Special Education

Sheilah Boyea .5 day

Wendy Davis .5 day

All Board Members present voted yes—motion carried.

APPROVAL TO
ATTEND
CONFERENCE/
WORKSHOP

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Conference/Workshop approval for the following Board Member:

1. Linda Gonyo-Horne

Annual Rural Schools Retreat

November 1-3, 2014 at the Casowasco Conference Center (overnight accommodations needed)

All Board Members present voted yes—motion carried.

REPEAL POLICY

Mr. St. Pierre moved, seconded by Mrs. Reaser, that the Board repeal the following policy (1st reading was done at the April 2014 Board Meeting)

1110 Confidentiality

All Board Members present voted yes—motion carried.

REPEAL POLICY –
1ST READING

The following policy was shared for a first reading to be repealed:

#4317 – Drugs, Alcohol, Tobacco Use/Abuse

SUPERINTENDENT'S
UPDATE

Dr. Davey updated the Board regarding the CVES Strategic Planning sessions. He thanked President Barcomb and Mrs. Saunders for serving on the District Planning Team. President Barcomb and Mrs. Saunders both shared some additional perspectives and feedback on their involvement. Dr. Davey stated that the Plan will be presented to the entire Board of Education at the November 12th Board Meeting.

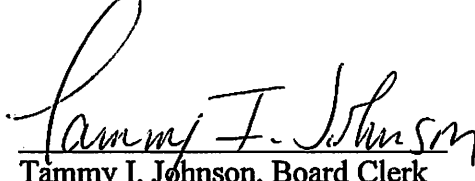
He also shared a Policy Review Summary of Action with Board Members.

NEXT BOARD
MEETING

The next Board of Education Meeting will be held on Wednesday, November 12, 2014, at the Yandon-Dillon Center in Mineville, beginning at 7:30 p.m.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Reaser, to adjourn the meeting at 9:01 p.m. All Board Members present voted yes—motion carried.


Tammy I. Johnson, Board Clerk