

CHAMPLAIN VALLEY EDUCATIONAL SERVICES
 Board of Cooperative Educational Services
 Sole Supervisory District of Clinton, Essex,
 Warren and Washington Counties

DATE: July 9, 2014
 KIND OF MEETING: Reorganization Board Meeting
 PLACE: Yandon-Dillon Center, Mineville, NY

Board Members Present:

Larry Barcomb
 Leisa Boise
 Evan Glading
 Linda Gonyo-Horne
 Richard Harriman, Sr.
 Donna LaRocque
 Richard Malaney
 Ed Marin
 Thomas McCabe
 Bruce Murdock
 Sue Reaser
 Michael St. Pierre
 Lori Saunders

Board Members Absent:

Tonia Finnegan
 Bryan Garvey

Executive Officer:

Mark C. Davey, Ed.D.

Board Clerk:

Tammy I. Johnson

Others Present:

Roxanne Pombrio
 Rachel Rissetto
 Ron Clamser
 Sherry Aguglia
 Christine Myers
 Jim Jock
 Stephanie Trombly
 Kim Mayer
 Tonya Robinson
 Cindy Haley

MEETING
TO ORDER

President Barcomb called the meeting to order at 7:31 p.m.

OATH OF OFFICE

Leisa Boise, Ed Marin, Thomas McCabe and Bruce Murdock signed the Oath of Office.

2014-15 BOARD
PRESIDENT

Mr. St. Pierre moved, seconded by Mr. Murdock, to nominate Larry Barcomb as President of the Board of Education for 2014-15. There being no other nominations, Mrs. Boise moved, seconded by Mrs. Gonyo-Horne to close the nominations. All Board Members present voted yes—motion carried. Mr. Barcomb was elected Board President for 2014-15 and signed the Oath of Office.

2014-15 BOARD
VICE PRESIDENT

Mrs. Reaser moved, seconded by Mr. Murdock, to nominate Michael St. Pierre as Vice President of the Board of Education for 2014-15. There being no other nominations, Mrs. Boise moved, seconded by Mr. Murdock, to close the nominations. All Board Members present voted yes—motion carried. Mr. St. Pierre was elected Board Vice President for 2014-15 and signed the Oath of Office.

2014-15 BOARD
DEPUTY VICE
PRESIDENT

Mr. St. Pierre moved, seconded by Mrs. Gonyo-Horne, to nominate Bruce Murdock as Deputy Vice President of the Board of Education for 2014-15. There being no other nominations, Mrs. Boise moved, seconded by Mrs. Reaser, to close the nominations. All Board Members present voted yes—motion carried. Mr. Murdock was elected Board Deputy Vice President for 2014-15 and signed the Oath of Office.

APPOINTMENT OF
BOARD CLERK

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Tammy Johnson to the position of Board Clerk, effective July 10, 2014 through the July 2015 Reorganization Meeting, with an additional compensation of \$5,923. All Board Members present voted yes—motion carried. The Board Clerk signed the Oath of Office.

**APPOINTMENT OF
DEPUTY BOARD
CLERK**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Louise Jackstadt to the position of Deputy Board Clerk, as needed, effective July 10, 2014 through the July 2015 Reorganization Meeting, with an additional compensation of \$36.80/hour for hours worked beyond the contractual work day. All Board Members present voted yes—motion carried. The Deputy Board Clerk will sign the Oath of Office and return to the Board Clerk.

**APPOINTMENT OF
TREASURER**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Christine Myers to the position of Treasurer, effective July 10, 2014 through the July 2015 Reorganization Meeting, at a salary of \$72,110. All Board Members present voted yes—motion carried. The Treasurer will sign the Oath of Office and return to the Board Clerk.

**APPOINTMENT OF
DEPUTY
TREASURER**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Sherry Aguglia to the position of Deputy Treasurer, as needed, effective July 10, 2014 through the July 2015 Reorganization Meeting, with an additional compensation of \$41.10/hour for hours worked beyond the contractual work day. All Board Members present voted yes—motion carried. The Deputy Treasurer will sign the Oath of Office and return to the Board Clerk.

**APPOINTMENT OF
CLAIMS AUDITOR**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Angela Jennette to the position of Claims Auditor, effective July 10, 2014 through the July 2015 Reorganization Meeting, with an additional compensation of \$21.60/hour for hours worked beyond the contractual work day. All Board Members present voted yes—motion carried. The Claims Auditor will sign the Oath of Office and return to Board Clerk.

**APPOINTMENT OF
DEPUTY CLAIMS
AUDITOR/
PAYROLL
AUDITOR**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Jessie Moulton to the position of Deputy Claims Auditor/Payroll Auditor, effective July 10, 2014 through the July 2015 Reorganization Meeting, with an additional compensation of \$37.67/hour for hours worked beyond the contractual work day. All Board Members present voted yes—motion carried. The Deputy Claims Auditor/Payroll Auditor will sign the Oath of Office and return to Board Clerk.

**APPOINTMENT OF
PURCHASING
AGENT**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Stephanie Trombly to the position of Purchasing Agent, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.

**APPOINTMENT OF
CENTRAL
TREASURER-
EXTRACLASSROOM**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Christine Myers to the position of Central Treasurer-Extraclassroom, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.

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- APPOINTMENT OF RECORDS ACCESS OFFICER Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Tammy Johnson to the position of Records Access Officer, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF RECORDS MANAGEMENT OFFICER Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Christine Myers to the position of Records Management Officer, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF ASBESTOS DESIGNEE Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Jeffrey Sisson to the position of Asbestos Designee, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF PRIVACY OFFICIAL Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Rachel Risetto to the position of Privacy Official (to comply with HIPAA requirements), effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF TITLE IX OFFICER Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint James McCartney and Cathy Snow as the CVES Title IX Officers, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF SECTION 504 OFFICER Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Roxanne Pombrio as the CVES Section 504 Officer, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- APPOINTMENT OF MEDICAID COMPLIANCE OFFICER Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint Roxanne Pombrio as the CVES Medicaid Compliance Officer, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- DESIGNATING PERSONNEL TO KEEP ATTENDANCE REGISTER Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board designate Jeffrey Sisson to supervise the keeping of the register of attendance in accordance with the Attendance Policy, effective July 10, 2014 through the July 2015 Reorganization Meeting, with no additional compensation. All Board Members present voted yes—motion carried.
- DESIGNATING OFFICIAL BANK DEPOSITORIES Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board (1) designate TD Bank and PTAM – Public Trust Asset Management (formerly MBIA - Municipal Investors Service Corporation) (NYCLASS) as the official depositories for CVES operating accounts for the 2014-15 school year; and (2) designate the following banks as official depositories for temporary investments, as authorized by Board Policy, for

**DESIGNATING
OFFICIAL BANK
DEPOSITORIES
CONTINUED**

the 2014-15 school year: TD Bank, Community Bank, Glens Falls National Bank & Trust Co., National Bank and Trust (NBT), KeyBank, Champlain National Bank, and First Niagara. All Board Members present voted yes—motion carried.

**AUTHORIZATION
OF SIGNATURES
ON CHECKS**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board authorize the Assistant Superintendent, District Treasurer and the Deputy Treasurer to sign checks. All Board Members present voted yes—motion carried.

**AUTHORIZATION
TO CERTIFY
PAYROLLS**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board authorize the Assistant Superintendent to certify payrolls at no additional compensation, and appoint the District Superintendent as Certifier of Payroll, as needed, effective July 10, 2014 through the July 2015 Reorganization Meeting, with an no additional compensation. All Board Members present voted yes—motion carried.

**AUTHORIZATION
TO APPROVE
ATTENDANCE AT
CONFERENCES,
CONVENTIONS,
AND WORKSHOPS**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board authorize the District Superintendent to approve attendance at conferences, conventions and workshops, including associated expenses based on CVES policy #6830. All Board Members present voted yes—motion carried.

**AUTHORIZATION
TO APPROVE
BORROWING**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following resolution:

RESOLVED BY THE BOARD OF COOPERATIVE EDUCATIONAL SERVICES OF THE SOLE SUPERVISORY DISTRICT OF CLINTON, ESSEX, WARREN AND WASHINGTON COUNTIES, NEW YORK, AS FOLLOWS:

Section 1. Revenue Anticipation Notes (herein called "Notes") of the Board of Cooperative Educational Services of the Sole Supervisory District of Clinton, Essex, Warren and Washington Counties, New York (herein called the "BOCES"), in the principal amount of not to exceed \$3,500,000, and any notes in renewal thereof, are hereby authorized to be issued pursuant to the provisions of Sections 25.00 and 39.00 of the Local Finance Law, constituting Chapter 33-a of the Consolidated Laws of the State of New York (herein called "Law").

Section 2. The following additional matters are hereby determined and declared:

(a) The Notes shall be issued in anticipation of the receipt of moneys expected to be received by BOCES from the component districts of the BOCES for services and administrative and clerical expenses during the fiscal year commencing July 1, 2014 (such moneys herein referred to as the "Revenue"), and the proceeds of the Notes shall be used only for the purposes of paying the expenses of the BOCES for said fiscal year payable from the Revenue in anticipation of which they are issued.

(b) The Notes are not issued in renewal of any other notes.

(c) The Notes shall mature within the period of one year from the date of their issuance.

(d) No revenue anticipation notes have been heretofore issued in anticipation of said revenue.

Section 3. Subject to the provisions of this resolution and the Law, and pursuant to

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**AUTHORIZATION
TO APPROVE
BORROWING
CONTINUED**

Section 50.00 and Sections 56.00 to 61.00 of the Law, inclusive, the power to sell and issue the Notes authorized pursuant hereto, or any renewals thereof, and to determine the terms, form and contents, including the manner of execution, of such Notes, and to execute arbitrage certifications relative thereto, is hereby delegated to the President of the Board, the chief fiscal officer of the BOCES.

Section 4. The Notes shall be executed in the name of the BOCES by the manual signature of the President of the Board, the Vice President of the Board, the District Treasurer, the District Clerk, or such other officer of the BOCES as shall be designated by the chief fiscal officer of the BOCES, and shall have the corporate seal of the BOCES impressed or imprinted thereon which corporate seal may be attested by the manual signature of the District Clerk. Section 5. This resolution shall take effect immediately. All Board Members present voted yes—motion carried.

**AUTHORIZATION
FOR BUDGET
TRANSFERS**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board authorize the District Superintendent to approve budget transfers pursuant to Policy #6150. All Board Members present voted yes—motion carried.

**AUTHORIZATION
TO APPLY FOR
GRANTS AND AID**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board authorize the District Superintendent to apply for grants and aid. All Board Members present voted yes—motion carried.

**EXTRACLASSROOM
ACTIVITY FUND**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following as Chief Faculty Advisors for the Extraclassroom Activity Fund, effective July 10, 2014 through July 2015 Reorganization Meeting, with no additional compensation: Thomas Ryan for the Plattsburgh Campus, James McCartney for the Satellite Campus, and Grace Stay for the Mineville Campus. All Board Members present voted yes—motion carried.

**EXTRACLASSROOM
FACULTY
AUDITOR**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the School Business Executive as the Extraclassroom Faculty Auditor, effective July 10, 2014 through July 2015 Reorganization meeting, as no additional compensation. All Board Members present voted yes—motion carried.

**AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board authorize the following individuals to collect money at all CVES locations for the 2014-15 school year:

CV-TEC - Plattsburgh

Sherry Snow – Culinary Arts

Jeremy Youngmann – Conservation

Jennifer Parker – Conservation

Kelly Moody - Cosmetology

Lisa Banker - Cosmetology

Diane Leavine – Other CV-TEC programs

Jacqueline Dashnaw - Other CV-TEC programs

Kristen Parker – Adult Education Tuitions and other charges

Debra Geddes – Adult Education Tuitions and other charges

**AUTHORIZATION
OF INDIVIDUALS
TO COLLECT
MONEY
CONTINUED**

CV-TEC – Mineville
Beverly Thwaites - Cosmetology
Special Education – Plattsburgh
Janet Arthur – Special Education program activities
Nicole Cayea – Special Education program activities
Special Education – Mineville
Joan McGowan – Career Pathways activities
Instructional Services Center
Marilyn Casey Angela Jenette
Julie Duprey
All Board Members present voted yes—motion carried.

**OPINIONS &
CONCERNS FROM
AUDIENCE**

Cindy Haley, Teacher Union President, thanked Dr. Davey for hosting the Listening Tours which is a part of the new Strategic Plan that will be rolled out on opening day, September 2, 2014. She stated that staff is very excited to have this opportunity to be a part of this collaboration.
Ron Clamser thanked the Board of Education for the opportunity to work for CVES for the past four years. He indicated that it has been a great professional opportunity and a pleasure working for the Board. He will miss everyone!

**EXECUTIVE
SESSION**

Mrs. Gonyo-Horne moved, seconded by Mrs. Reaser, that the Board go into Executive Session at 7:43 p.m., for the purpose of (1) a matter of collective negotiations pursuant to Article 14 of Civil Service Law (The Taylor Law), specifically pertaining to a matter relating to a grievance submitted by the teacher's bargaining unit pursuant to Article 14 of Civil Service law; and (2) a matter of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, specifically pertaining to (a) a matter relating to two contracts with two particular individuals and a third contract related to an agreement with Cap Region BOCES; (b) matters leading to the appointment of three particular individuals; and (c) matters related to the employment of a particular individual. All Board Members present voted yes—motion carried.

Mrs. Boise moved, seconded by Mrs. LaRocque that the Board come out of Executive Session at 9:18 p.m. All Board Members present voted yes—motion carried.

**PREVIOUS
MINUTES**

Mrs. LaRocque moved, seconded by Mrs. Reaser, to approve the minutes of the June 11, 2014 Board Meeting as presented. All Board Members present voted yes—motion carried.

**CERTIFICATION
OF WARRANT**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Certification of Warrant for June 5 - 26, 2014 be accepted as presented. All Board Members present voted yes—motion carried.

**TREASURER'S
REPORT**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Treasurer's Report for May 31, 2014, be accepted as presented. All Board Members present voted yes—motion carried.

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PETTY CASH FUNDS

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following petty cash funds and bursar's for the school year 2014-15:

Administration – Angela St. John - \$100

WAF Special Education Dept. – Janet Arthur - \$100

John W. Harrold Educational Center – Diane Leavine - \$100

Instructional Services Center – April Miner - \$100

All Board Members present voted yes—motion carried.

CHANGE FUNDS

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following change funds and custodians of the funds for the 2014-15 school year:

Special Education Career Pathways (Plattsburgh), Janet Arthur - \$15.00

Special Education Career Pathways (Mineville), Janet Arthur - \$15.00

CV-TEC Cosmetology II (Plattsburgh), Lisa Banker - \$100

CV-TEC Cosmetology (Mineville), Beverly Thwaites - \$100

CV-TEC Culinary Arts & Hospitality Resort Services (Plattsburgh), Sherry Snow - \$200
(\$100 per each register)

CV-TEC Conservation (Plattsburgh), Jeremy Youngmann - \$50

All Board Members present voted yes—motion carried.

PARTICIPATION IN COOPERATIVE PURCHASING PROGRAM

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve the following resolution:

1. Be it resolved that the Clinton-Essex-Warren-Washington BOCES Board of Education agrees to participate in the St. Lawrence-Lewis BOCES Cooperative Purchasing Programs in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2014-15 school year (Administration)

All Board Members present voted yes—motion carried.

AGREEMENT FOR PURCHASE OF STUDENT MEALS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Agreement for Purchase of Student Meals:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Moriah Central School District under which Moriah Central School agrees to provide fully prepared breakfast and lunch meal packages required to serve BOCES students at the Yandon-Dillon Center in Mineville during the 2014-15 school year. BOCES agrees to pay Moriah Central School the following meal prices during the 2014-15 school year: \$2.75 for each student breakfast; \$3.75 for each student lunch. (Special Education)

All Board Members present voted yes—motion carried.

LEASE EXTENSION ADDENDUM

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Lease Extension Addendum:

1. Lease Addendum between Clinton-Essex-Warren-Washington BOCES and the Mountain Lake Public Telecommunications Council for the purpose of extending the existing lease for telecommunications space at the Lyon Mountain, New York facility in the amount of \$6,180.63 for the dates of July 1, 2014 through June 30, 2015. (ISC)

All Board Members present voted yes—motion carried.

**CONTRACTOR/
CONSULTANT
AGREEMENTS**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Contractor/Consultant Agreements:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Campbell House Psychological Associates, LLP for the purpose of obtaining consultation services for administration and key personnel with regards to program development and school system reform as it pertains to the "Behavioral Initiative," at a rate of \$1,250 per day for the 2014-2015 school year. The current estimated annual expenditure for the agreement is \$16,250. (Special Education)
2. Agreement between C-E-W-W BOCES and Behavior Health Services North, Inc. for the purpose of obtaining management services with regards to Special Education's Adventure Based Counseling, Youth Development and Family Enrichment Program, at a rate of \$150 per hour for the 2014-2015 school year. The current estimated annual expenditure for the agreement is \$15,600. (Special Education)
3. Agreement between Clinton-Essex-Warren-Washington BOCES and Deborah Lajti for the purpose of obtaining Management and Oversight services for Medicaid transactions as needed, at a rate of \$90 per hour for the 2014-2015 school year. The current estimated annual expenditure for the agreement is \$9,540. (Special Education)
4. Agreement between Clinton-Essex-Warren-Washington BOCES and Dr. David Hedden for the purpose of obtaining professional psychiatric and consultation services in connection with the Special Education Day Treatment Program, at a rate of \$180 per hour for the 2014-2015 school year. The current estimated annual expenditure for the agreement is \$16,765. (Special Education)
5. Agreement between Clinton-Essex-Warren-Washington BOCES and North Country Kids, Inc. for the purpose of obtaining professional services including occupational therapy, physical therapy, counseling, speech services, and related paperwork, at a rate of \$75 per hour for the 2014-2015 school year. The current estimated annual expenditure for the agreement is \$6,000. (Special Education)
6. Agreement between Clinton-Essex-Warren-Washington BOCES and First Transit, Inc. to provide transportation services for students in the CVES Special Education Program for the period of July 7, 2014 through August 15, 2014 at a current estimated cost of \$7,000. (Special Education)
7. Agreement between Clinton-Essex-Warren-Washington BOCES and Primary Care Health Partners – New York LLP for the purpose of obtaining physician services and consulting services at the Yandon-Dillon, WAF, and Satellite Campus to assist staff in planning, developing, and implementing a sound school health program for a monthly stipend of \$1,100 per month for up to 8 hours of service, plus \$110 per hour for services rendered thereafter. In addition, Primary Care Health Partners – New York LLP shall provide legally required physician prescriptions for preschool and school age related services at a rate of \$110 per hour as needed. The agreement shall be for the duration of the 2014-2015 school year. The current estimated annual expenditure is \$13,200. (Special Education)

All Board Members present voted yes—motion carried.

MEMORANDUM
OF AGREEMENT

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board approve the following Memorandum of Agreement:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and the Clinton County Employment and Training Agency (CCETA) under which C-E-W-W BOCES will reimburse CCETA for professional services rendered in connection with the Supplemental Nutrition Assistance Program Employment & Training Venture III Program (SNAP E&T III) in an amount not to exceed \$12,000. The period of the agreement is October 1, 2013 through September 30, 2014. (CV-TEC)
All Board Members present voted yes—motion carried.

LETTERS OF
AGREEMENT FOR
ARCHITECT

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following Letters of Agreement for Architect as follows:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Tetra Tech Architects & Engineers (District Architect) under which the District Architect will provide professional services for an initial term commencing July 1, 2014 and ending June 30, 2016. Billable rates are as per the attached Fee Schedule and Hourly Rate Sheet. After the initial term, the agreement may renew annually upon the mutual consent of both parties. (Administration)
2. Agreement between Clinton-Essex-Warren-Washington BOCES and Tetra Tech Architects & Engineers (District Architect) under which the District Architect will provide 2015 Building Condition Survey services for a flat rate of \$7,500. The District Architect will also provide professional services in connection with the Yandon-Dillon School Roof Project at a flat rate of \$19,500. The combined rate for all services will be \$27,000 plus reimbursable expenses. The agreement will commence upon final signature of both parties and will remain in effect for a period of 18 months. (Administration)

All Board Members present voted yes—motion carried.

LETTER OF
AGREEMENT FOR
STRATEGIC PLAN

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following Letter of Agreement for Strategic Planning as follows:

1. Agreement between Clinton-Essex-Warren-Washington BOCES and Prism Decision Systems, LLC under which Prism Decision Systems will provide professional services to assist BOCES to devise and implement a three-year, BOCES-wide strategic plan for continuous academic improvement. Agreement services will take place during the 2014-2015 school year for an amount not anticipated to exceed \$24,993. (Administration)

All Board Members present voted yes—motion carried.

RFP FOR
INTERNAL AUDIT

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board award the Request for Proposal for Internal Audit Services to Crowley & Halloran, CPA's, P.C., for the 2014-15, 2015-16, 2016-17, 2017-18 and 2018-19 school years. The fees are contingent upon the Board's annual appointment of Crowley & Halloran, CPA's, P.C., as internal auditor. Maximum billable fees will be as follows:

2014-15	\$5,950
2015-16	\$4,480
2016-17	\$4,614

RFP FOR
INTERNAL AUDIT
CONTINUED

2017-18	\$4,753
2018-19	\$4,895

Note: Five additional internal audit service providers submitted a proposal:

Seyfarth & Seyfarth, CPA's: 2014-15--\$11,500; 2015-16--\$7,000; 2016-17--\$7,500; 2017-18--\$7,800; 2018-19--\$8,000

Toski & Co., CPA's: 2014-15--\$12,500; 2015-16--\$11,000; 2016-17--\$11,000; 2017-18--\$11,000; 2018-19--\$11,000

Management Advisory Group: 2014-15--\$6,500; 2015-16--\$5,500; 2016-17--\$5,500; 2017-18--\$6,500; 2018-19--\$5,500

Testone, Marshall, Discenza, LLP: 2014-15--\$13,000; 2015-16--\$13,000; 2016-17--\$13,000; 2017-18--\$13,000; 2018-19--\$13,000

The Bonadio Group: 2014-15--\$18,500; 2015-16--\$19,250; 2016-17--\$20,000; 2017-18--\$20,750; 2018-19--\$21,750

2. Appoint Crowley & Halloran, CPA's, P.C., of Watertown, NY, as the CEWW BOCES Internal Auditor and approve their engagement letter. The fee for the 2014-15 school year will not exceed \$5,950.

All Board Members present voted yes—motion carried.

DONATIONS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board accept the following donations:

1. For our student stipend:

United Way	\$250.00
Pepsi	<u>85.24</u>
Total	\$335.24

All Board Members present voted yes—motion carried.

CROSS
CONTRACTS

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board approve the following cross contracts:

1. 2014-15 – Franklin-Essex BOCES

\$307,560 for Shared Business Office Services (Elizabethtown-Lewis and Westport participate in this service)

2. 2014-15 – Erie 1 BOCES

\$2,195 for Policy Services (CVES and Westport participate in this service)

3. 2014-15 – Jefferson-Lewis BOCES

\$2,643 for Drug & Alcohol Testing Services (AuSable Valley, Beekmantown, Chazy, Crown Point, CVES, Elizabethtown-Lewis, Keene, Moriah, Northeastern Clinton, Northern Adirondack, Peru, Plattsburgh, Saranac, Schroon Lake, Westport and Willsboro participate in this service)

All Board Members present voted yes—motion carried.

OLD BUSINESS
COMMITTEE
REPORTS

1. The following Board Members volunteered to serve on the CVES Budget Committee (for development of the 2015-16 CVES budget) for the 2014-15 school year:

Mrs. Boise, Mrs. Gonyo-Horne, and Mrs. Saunders.

2. The following Board Members volunteered to serve on the CVES Audit Committee (pertaining to the 2013-14 audit) for the 2014-15 school year: Mrs. Gonyo-Horne, Mr. Harriman, Sr., Mrs. LaRocque, Mr. McCabe, and Mrs. Reaser.

**RESIGNATIONS
BOMBARD,
TOBROCKE, HOFF,
CLAMSER**

Mrs. Gonyo-Horne moved, seconded by Mrs. Saunders, that the Board accept the following letters of resignation:

1. Keith Bombard, Vehicle Mechanical Repair Teacher 50%, effective June 30, 2014
 2. Stephanie Tobrocke, LPN Teacher, effective June 27, 2014
 3. Jacqueline Hoff, Culinary Arts Teacher, effective July 23, 2014
 4. Ronald Clamser, Jr., with regret, School Business Executive, effective July 27, 2014
- All Board Members present voted yes—motion carried.

**TEMPORARY
APPOINTMENT
BASSETT**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board appoint the following person to a Temporary Appointment as follows:

1. Stephen Bassett, Vehicle Mechanical Repair Teacher, effective July 1, 2014 – June 30, 2015, at a salary of \$33,135 (uncertified)
- All Board Members present voted yes—motion carried.

**POSITION
INCREASE SNOW**

Mrs. Reaser moved, seconded by Mrs. Saunders, that the Board increase the following position from 80% to 100%, due to additional grant funding as follows:

1. Tiffany Snow, Adult Literacy Teacher, effective September 1, 2014 – June 30, 2015, at an annualized salary of \$39,819
- All Board Members present voted yes—motion carried.

**PERMANENT
APPOINTMENTS
BURL, WRIGHT**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board grant a permanent appointment to the following people:

1. Mary Lou Burl, Cleaner/Messenger, effective August 21, 2014
 2. Kim Wright, Account Clerk/Typist, effective August 18, 2014
- All Board Members present voted yes—motion carried.

**ADDITIONAL
WORK**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following additional work:

<u>Name</u>	<u>Reason</u>	<u>Rate</u>
Jeremy Youngmann	Mandatory Bus Driver Safety Course (4 hours)	\$34.89/hr.
Thomas Rodriguez	Mandatory Bus Driver Safety Course (4 hours)	\$59.72/hr.

All Board Members present voted yes—motion carried.

SUBSTITUTES

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following list of substitutes:

Temporary On-Call Job Placement Aide

Nicole Stetz

All Board Members present voted yes—motion carried.

**2014 SPECIAL
EDUCATION
SUMMER SCHOOL
STAFFING
ADDITIONS**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following list of 2014 Special Ed Summer School Staffing additions:

<u>Name</u>	<u>Position</u>	<u>Location</u>	<u>Hourly Rate</u>
Aviaja Brimstein	Teacher Aide/Student Aide	WAF	\$ 8.00
Alexandra Corneau	Teacher Aide/Student Aide	WAF	\$ 8.00
Bryce Allen	Teacher Aide/Student Aide	WAF	\$ 8.00

2014 SPECIAL EDUCATION SUMMER SCHOOL STAFFING ADDITIONS <u>CONTINUED</u>	Angela Cook	Teacher Aide/Student Aide	Y-D	\$ 8.00
	Tosha Tuller	Teacher Aide/Student Aide	WAF	\$ 8.00
	Hillary Sponable	Teacher Aide/Student Aide	WAF	\$ 8.00
	Christina Aronowitz	Teacher Aide/Student Aide	WAF	\$ 8.00
	Brittany Greene	Teacher Aide/Student Aide	WAF	\$ 8.00
	Madeline Seller	Teacher Aide/Student Aide	WAF	\$ 8.00
	Kristen Mitchell	Teacher Aide/Student Aide	WAF	\$ 8.00
	Megan Briddell	Teaching Assistant	WAF	\$13.01
	Amber Arnold	Teaching Assistant	Y-D	\$13.01
	Aubrin Breyette	Teaching Assistant	WAF	\$13.01
	Susan Barton	Substitute Registered Prof. Nurse	WAF	\$90.00/day
	Leslie Plante	Temp. On-Call Typist	Y-D	\$60.00/day
	Sheryl Esposito	Temp. On-Call Typist	WAF	\$60.00/day
	Kristen Mitchell	Temp. On-Call T. Aide/S. Aide	WAF	\$ 8.00
	Nicole Stetz	Temp. On-Call Job Placement Aide	1WS	\$ 8.00
	Melinda Conroy	Occupational Therapist	WAF	\$39.00/hour
	Marissa Palmer	Occupational Therapist	WAF/Y-D	\$39.00/hour
	Amber Arnold	Substitute Teaching Assistant	Y-D	\$70.00/day
	Aubrin Breyette	Substitute Teaching Assistant	WAF	\$70.00/day
	Megan Briddell	Substitute Teaching Assistant	WAF	\$70.00/day
Jacklin Smith	Special Education Teacher	Y-D	\$27.86	
Jacklin Smith	Substitute Teacher	Y-D	\$90.00/day	

All Board Members present voted yes—motion carried.

2014 SPECIAL
EDUCATION
SUMMER
STAFFING
ADDITIONS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following 2014 Special Education Summer Staffing additions:

<u>Ann Calcara-Braccia</u>	<u>Not To Exceed 3 days</u>	<u>Salary: \$864.57</u>
Additional Days for Occupational Therapy		F940
<u>Michelle Whitford</u>	<u>Not To Exceed 1 day</u>	<u>Salary: \$342.86</u>
Work on District Developed Assessments		A207
<u>Meredith Jacobs</u>	<u>Not To Exceed 6 days</u>	<u>Salary: \$1,477.80</u>
Program Enhancements		
A201—8%; A205—13%; A207—4%; A208—33%; A210—38%; A220—4%		
<u>Julie Ashline</u>	<u>Not To Exceed 5 days</u>	<u>Salary: \$1,374.55</u>
Work Experience		A201

All Board Members present voted yes—motion carried.

FACILITATORS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following list of Facilitators:

Facilitators (\$25.15/hour for the period of July 1, 2014 through June 30, 2015):

Laura Bridge
Jonathan Chapman
Scott Tuller

All Board Members present voted yes—motion carried.

CURRICULUM
WRITERS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following list of Curriculum Writers:

Curriculum Writers (\$20.00/hour for the period of July 1, 2014 through June 30, 2015):

Laura Bridge	Vicki Bone
Amanda Peck	Kristin Delisle
Tracy Rabideau	Hilarie Dickson
Sharon Carlin	Craig Mathews
Sara Chapman	Jolie Petrashune
Patricia Cook	Nancy St. Dennis
Mary Ellen Graves	Maureen Fragassi
Jamie Hall	Jacqueline LaPoint
Anne McGinnis	Kathleen Moore
Toni Miele	Samantha Thebert
Bridget Provost	Stephanie Trombley
Nellie Trombley	Michele Young
Scott Tuller	Charmaine Griffiths-Flynn
Lisa Boire	Marjorie Jaquish
Jonathan Chapman	Amy Couture
Brenda Lewis	Tracy Downey
Amber Liberty	Pam Drollette
Tiffani Light	Linda Jacques
Keri McAuliffe	Valerie Matott
John McCarty	Jodi Morrow
Tara Valachovic	Colleen Pandolph
Megan Baehre	Gayle Roy-Collin
Miranda Benware	Maria St. Denis
Kathleen Randall	Jennifer Damiani

All Board Members present voted yes—motion carried.

VOLUNTEERS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following list of Volunteers for the 2014-15 school year:

Special Education

Debbie Anderson

All Board Members present voted yes—motion carried.

EXTRA
CURRICULAR
STUDENT
ACTIVITY FUND
CLUB ADVISORS

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following list of Extra Curricular Student Activity Fund Club Advisors with no additional compensation for the 2014-15 school year:

Allied Health	Kathy Billings (Co-Advisor)
Allied Health	Dena Tedord (Co-Advisor)
Cosmetology I (Image Makers)	Kelly Moody
Cosmetology II (Reflections)	Lisa Banker
Cosmetology (The Razor's Edge)	Beverly Thwaites (Mineville)
North Country Loggers	Jeremy Youngmann (Co-Advisor)
North Country Loggers	Jennifer Parker (Co-Advisor)
PAWS in Training	Erin Filion

EXTRA
CURRICULAR
STUDENT
ACTIVITY FUND
CLUB ADVISORS
CONTINUEDAnimal Science Club
LPN
SkillsUSADana Grant
Susan Baker
Lori Ducharme

All Board Members present voted yes—motion carried.

CV-TEC SUMMER
STAFFING CODE
CHANGES

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following recodes for approved summer days from SNAP (959) to EPE (950) for CV-TEC staff at OneWorkSource (days were approved at the June 11, 2014 Board meeting):

Robin Belzile

From: 950 – 12 days	TO: 950 – 17 days
952 – 3 days	952 – 3 days
959 – 5 days	

Amy Burdo

From: 950 – 4 days	TO: 950 – 9 days
952 – 5 days	952 – 5 days
959 – 5 days	995 – 6 days
995 – 6 days	

Gayellen Carlsson

From: 950 – 12 days	TO: 950 – 13 days
959 – 1 day	996 – 3 days
996 – 3 days	

Nancy Judy Dobbs

From: 950 – 14 days	TO: 950 – 16 days
952 – 4 days	952 – 4 days
959 – 2 days	997 – 4 days
997 – 4 days	

Patricia Goodell

From: 950 – 4 days	TO: 950 – 12 days
959 – 8 days	
995 – 5 days	995 – 5 days
996 – 7 days	996 – 7 days
997 – 6 days	997 – 6 days

Tiffany Snow

From: 950 – 11 days	TO: 950 – 15 days
952 – 3 days	952 – 3 days
959 – 4 days	995 – 2 days
995 – 2 days	

All Board Members present voted yes—motion carried.

REPRESENTATIVES
FOR CLINTON &
ESSEX COUNTY
SCHOOL BOARDS

Mr. Murdock moved, seconded by Mrs. Reaser, that the Board appoint Linda Gonyo-Horne to serve as the representative for the Clinton County School Boards Association for 2014-15, and Michael St. Pierre to serve as the representative for the Essex County School Boards Association for 2014-15. All Board Members present voted yes—motion carried.

**VOTING
DELEGATE FOR
NYSSBA
CONVENTION**

Mrs. LaRocque moved, seconded by Mr. Murdock, that the Board appoint Ed Marin as the voting delegate and Linda Gonyo-Horne as the voting alternate for the NYSSBA convention to be held on October 26-28, 2014. All Board Members present voted yes—motion carried.

**NYSSBA
LEGISLATIVE
LIAISON**

Mr. Murdock moved, seconded by Mrs. LaRocque, that the Board appoint Linda Gonyo-Horne as the NYSSBA Legislative Liaison for the 2014-15 school year. All Board Members present voted yes—motion carried.

**STANDARD WORK
DAY REPORTING
RESOLUTION**

Mrs. Reaser moved, seconded by Mrs. Saunders, that the Board approve the Standard Work Day and Reporting Resolution (RS-2417 A & B). All Board Members present voted yes—motion carried.

**CV-TEC
ADVISORY
COUNCIL
MEMBERS**

Mrs. Reaser moved, seconded by Mrs. Gonyo-Horne, that the Board approve the following CV-TEC Advisory Council Members for the 2014-15 school year:
Leisa Boise, CVES Board Member
Carol Calabrese, Director Essex County IDA
Paul DeDominicas, Coordinator, Community & Workforce Development, Clinton Community College
Garry Douglas, President/CEO North Country Chamber of Commerce
John Fairchild, Superintendent, Chazy Central School District
Laura J. Marlow, Superintendent of Schools, Northern Adirondack Central School
Arvin “Marty” Martin, Service, Della Auto Group
Sue Matton, North Country Chamber of Commerce
Roseanne Murphy, Empire State Development
Dr. Colin Read, Professor, SUNY Plattsburgh
Dr. Cheryl Lesser, Clinton Community College
Sheri Sauve, Manager, NYS Department of Labor
All Board Members present voted yes—motion carried.

REPEAL POLICIES

Mrs. Gonyo-Horne moved, seconded by Mrs. Reaser, that the Board repeal the following policies:

- 2330 Executive Session
- 2340 Notice of Meetings
- 2342 Board Meeting Agenda Preparation and Dissemination
- 2351 Quorum
- 2352 Rules of Order
- 2360 Minutes
- 2382 Broadcasting and Taping of Board Meetings
- 2385 Board Member Email Communications
- 2460 Policy Review and Evaluation
- 2510 New Board Member Orientation
- 2530 Memberships
- 3000 Administrative Goals
- 3100 District Superintendent

**REPEAL POLICIES
CONTINUED**

- 3111 Recruitment of the District Superintendent
- 3120 Duties of the District Superintendent
- 3210 Administrative Team
- 3240 Line and Staff Relations
- 3250 School Building Administration
- 3300 Policy Implementation
- 3310 Development of Regulations
- 4000 Instructional Goals
- 4200 Curriculum Development
- 4240 Curriculum Guides and Course Outlines
- 4314 Career Preparation
- 4315 Health Curriculum
- 4315.1 Aids Instruction

All Board Members present voted yes—motion carried.

**ADOPT CHANGED
POLICIES**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board adopt the following revised policies:

- 2350 Board Meeting Procedures
- 2390 Board Hearings
- 2521 School Board Conferences/Workshops
- 2521-R School Board Conferences/Workshops Regulation
- 2521 E.1 Request for Approval of Attendance to Conference/Workshop for CVES Board Members Only
- 2521 E.2 Mileage and Travel Expense Claim Form for CVES Board Members Only
- 4110 School Calendar
- 6830 Expense Reimbursement for CVES Employees
- 6830-R Expense Reimbursement Regulation
- 6830 E.1 Mileage and Travel Claim Form
- 6830 E.2 Request for Approval of Attendance to Conference/Meeting/Workshop

All Board Members present voted yes—motion carried.

**ADOPT NEW
POLICY**

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, that the Board adopt the following new policy:

Procedures for Board Meetings

All Board Members present voted yes—motion carried.

**REVISED
POLICIES
1ST READING**

The following revised policies were shared for a first reading:

- #8160 District-Wide District Level Safety Plan
- #8160.1 Building Level Emergency Response Plan – Special Education & CV-TEC
- #8160.3 Building Level Emergency Response Plan – Yandon-Dillon
- #8160.4 Building Level Emergency Response Plan – Satellite Campus

**POLICIES TO BE
REVIEWED
ANNUALLY**

The following policies were included in the Board packet for annual review:

1. #6240 Investments
2. #6240-R Investments Regulation
3. #6630 Audit Committee Charter

**POLICIES TO BE
REVIEWED
ANNUALLY
CONTINUED**

4. #6700 Purchasing
5. #6700-R Purchasing Regulation
6. #6700-E.1 Purchasing Exhibit
7. #6740 Purchasing Procedures

**POLICY
REQUIRING
BOARD
MEMBER'S
SIGNATURE**

The following policy was presented which requires Board Member's signature:
1. #2160 BOCES Board Officer and Board Member Responsibilities
Board Members are asked to sign the last page and return it to the Board Clerk.

**PROFESSIONAL
DEVELOPMENT
PLAN**

The CVES Professional Development Plan does not require any changes at this time and will be reviewed again next year by the PDP committee to determine if any changes are necessary. The Plan complies with the most current version of the Commissioner's Regulations 100.2(dd).

**CONFERENCE
APPROVALS**

Mrs. LaRocque moved, seconded by Mrs. Reaser, that the Board approve the following Conference/Workshop approvals:

1. Mark Davey
NYSSBA Convention
October 26-28, 2014 in New York City (overnight accommodations needed)
 2. Ed Marin
NYSSBA Convention
October 26-28, 2014 in New York City (overnight accommodations needed)
- All Board Members present voted yes—motion carried.

**EMPLOYMENT
AGREEMENT
KING**

Mrs. Reaser moved, seconded by Mrs. Gonyo-Horne, that the Board ratify the Employment Agreement by and between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Craig L. King, effective July 10, 2014 through December 31, 2014, not to exceed five (5) days. All Board Members present voted yes—motion carried.

**EMPLOYMENT
AGREEMENT
MACK**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board ratify the Employment Agreement by and between the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services and Barry Mack, effective July 10, 2014 through June 30, 2015, not to exceed ten (10) days. All Board Members present voted yes—motion carried.

**CONTRACT FOR
LABOR SERVICES**

Mrs. LaRocque moved, seconded by Mrs. Reaser, that the Board approve the Contract for Labor Services between the Albany-Schoharie-Schenectady-Saratoga Board of Cooperative Educational Services and the Clinton-Essex-Warren-Washington Board of Cooperative Educational Services, effective July 1, 2014. All Board Members present voted yes—motion carried.

**ADDITIONAL
COMPENSATION
RISSETTO**

Mrs. Gonyo-Horne moved, seconded by Mr. Murdock, that the Board approve additional compensation for Rachel Risetto to perform additional duties, effective July 10, 2014. Mrs. Risetto shall receive three hours of extra compensation (based on her salary) per workday for performing said additional duties. All Board Members present voted yes—motion carried.

**ADDITIONAL
COMPENSATION
MCCARTNEY**

Mrs. Reaser moved, seconded by Mr. Murdock, that the Board approve additional compensation for James McCartney to perform CV-TEC Director duties, effective July 10-31, 2014, and have all authority with Director title, effective July 1-31, 2014. Mr. McCartney shall receive three hours of extra compensation (based on his salary) per workday for performing both the duties of CV-TEC Director and his normal duties. All Board Members present voted yes—motion carried.

**ADDITIONAL
COMPENSATION
MYERS**

Mrs. Reaser moved, seconded by Mrs. Gonyo-Horne, that the Board approve additional compensation for Christine Myers to perform additional duties, effective July 28, 2014. Mrs. Myers shall receive three hours of extra compensation (based on her salary) per workday for performing said additional duties. All Board Members present voted yes—motion carried.

**NEXT BOARD
MEETING**

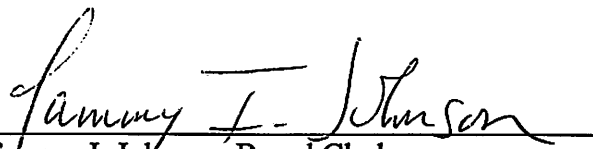
The next Board meeting will be held on Wednesday, August 20, 2014, at Instructional Services Center in Plattsburgh, beginning at 7:30 p.m.

**DISTRICT
SUPERINTENDENT
END-OF-YEAR
UPDATE**

Dr. Davey gave a PowerPoint presentation on his “2013-14 District Superintendent First Year Update”. He shared an overview of his first year’s objectives as District Superintendent, highlights from each division’s accomplishments, shared NYSED activities, component district highlights, community activities and proposed goals for 2014-15. Dr. Davey also shared an evidence binder with each Board Member for use when completing the District Superintendent evaluation.

ADJOURNMENT

Mr. Murdock moved, seconded by Mrs. Gonyo-Horne, to adjourn the meeting at 10:15 p.m. All Board Members present voted yes—motion carried.



Tammy I. Johnson, Board Clerk