



## Acceptable Use Policy Employee Agreement

I have read, understand, and agree to follow the guidelines set forth in this Acceptable Use Policy. I understand that if I violate the Acceptable Use Policy, I may lose access to CVES Networks and Technologies. Depending on the severity of the violation, I may also be subject to disciplinary action.

I hereby release CVES, its personnel, and any institutions with which it is affiliated, from any and all claims and damages of any nature arising from my use of, or inability to use, CVES Networks and Technologies, including, but not limited to claims that may arise from the unauthorized use of CVES Networks and Technologies.

Employee Name: \_\_\_\_\_

Employee Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**Public Non-Discrimination Notice:**

Champlain Valley Educational Services does not discriminate on the basis of race, color, national origin, sex, disability, age or any other legally protected status in its programs, activities, employment and admissions; and provides equal access to the Boy Scouts and other designated youth groups. Inquiries regarding this nondiscrimination policy may be directed to:

**James McCartney – Civil Rights Compliance Officer**  
**Cathy Snow – Civil Rights Compliance Officer**  
1585 Military Turnpike  
P.O. Box 455, Plattsburgh, NY 12901  
Phone: 518-561-0100 Ext. 236

**Bonnie Berry – Section 504 Compliance Officer**  
1585 Military Turnpike  
P.O. Box 455, Plattsburgh, NY 12901  
Phone: 518-561-0100 Ext. 291